



**Minutes of the Monday, January 10, 2022 Meeting
Library Advisory Board**

Buckham Library Great Hall

PRESENT: Travis Davidson (Chair), Keri Simon, Melissa Kuhl, Crystal Bauer, Nevaeh Weeg, Delane James (Library Director), Linda Hanson (Library Technician)

CALL TO ORDER: Travis called the meeting to order at 6:00 p.m.

APPROVAL OF THE MINUTES: A motion was made by Keri to approve the minutes of the December 13, 2021 meeting and a second by Crystal. All in favor. The motion carried.

REQUESTS TO BE HEARD: No requests to be heard.

DIRECTOR'S REPORT: Library Director, Delane James reported on the following:

- The library is now Fine Free. The switch has gone well. Very favorable reactions. Press releases are out and Delane is working on a video with TLT Video Productions.
- Per the pre-trial hearing, Delane was invited to write a victim impact and restitution statement. The disposition hearing is scheduled for January 20, 2022.
- In December, the library hosted an online water conservation program for preschoolers presented by Clean River Partners Storyteller and Educator Kevin Strauss. The program included a video featuring a story about Itsy Bitsy Spider. The City of Faribault sponsored this program as part of its Stormwater Education Programs.
- Year-end performance reviews are completed.
- Delane is currently working on annual reports for the City and State. Each are due in April.

TEEN ADVISORY BOARD REPORT: Nevaeh reported that TAB talked about dates for Books & Brownies and Pizza & Pages book clubs. Also discussed was the library going fine free, adult reading program and upcoming Take-n-Make.

SELCO REPORT: No reports.

BEQUEST DISCUSSION: Delane asked the Board Members to put 2-5 ideas on a piece of paper to add to the Crandall Bequest list. The list is just a starting point for discussions. Also handed out was the Draft Endowment Fund Policy Template/Example for the Board to examine.

- Keri mentioned to try to keep most of the money and use the interest in the near future. She also asked what should be included in the library's operating budget as normal expenses.
- Delane will be checking with staff and the Friends of the Library Board for ideas and to see if/what the Friends and the Library could work on together.

OTHER: None

NEXT MEETING DATE: Monday, February 14, 2022, at 6:00 p.m. in person in the Great Hall.

ADJOURNMENT: At 7:08 p.m. meeting adjourned.

Respectfully submitted,
Linda Hanson, Library Technician