



CITY COUNCIL AGENDA

COUNCIL CHAMBERS

**MONDAY, DECEMBER 22,
2025**

6:00 PM

- 1. Call to Order/Roll Call/Pledge of Allegiance**
- 2. Approve Agenda**
- 3. Presentations/Introductions – None**
- 4. Approve minutes of the December 9, 2025 City Council Meeting and the December 16, 2025 Special City Council Meeting**
 - A. Minutes of the December 9, 2025, City Council Meeting and the December 16, 2025, Special City Council Meeting
- 5. Requests to be Heard**
- 6. Consent Agenda**
 - A. Claims List
 - B. Resolution 2025-359 Approve Joint Powers Agreement (JPA) with State of Minnesota Financial Crimes Task Force
 - C. Approve Private Hangar Land Lease
 - D. Resolution 2025-357 Approve the 2025 Capital Asset Policy
 - E. Resolution 2025-358 Approve Write-Off of Uncollectible Accounts Receivable Balances
 - F. Approve November 2025 Financial Report
 - G. Resolution 2025-365 Accept Donations to Buckham Memorial Library
 - H. Approve Significant Industrial User Contract
 - I. Approve Provisional Discharge Permit for Leachate with Rice County
 - J. Resolution 2025-364 Approve Task Order No. 16 with Foth for Airport Obstruction Mitigation Project
 - K. Resolution 2026-361 Approve 2026 CIP Purchase - Loader
 - L. Resolution 2026-360 Adopt 2026 Snow and Ice Control Guidelines
 - M. Resolution 2025-366 Approve Quote for Library Exterior Cleaning Project
 - N. Resolution 2025-362 Initiate Project and Order Feasibility Report for 2026 MSA Street Overlay Improvements - Contract 2026-02
 - O. Resolution 2025-363 Initiate Project and Order Feasibility Report for 2026 Street Reconstruction Improvements - Contract 2026-03
- 7. Public Hearings – None**
- 8. Items for Discussion**

HONESTY ▪ RESPECT ▪ DEDICATED ▪ VISIONARY ▪ ACCOUNTABILITY

- A. Ordinance 2025-17 Approve a Zoning Text Amendment to P/I Public Institutional Zoning Requirements (Second Reading)

1. Approve Ordinance 2025-17 Summary Publication

9. Bids - None

10. Boards and Commissions Reports, Announcements and Project Updates

11. Adjournment

(The Council may meet as a group for dinner)

NOTE:

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CITY COUNCIL AGENDA

COUNCIL CHAMBERS

**TUESDAY, DECEMBER 9,
2025**

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The City Council meeting was called to order by Mayor Tom Spooner at 6:00 pm. Councilors in attendance included Mandy Barnes, Adama Doumbouya, Royal Ross, John Rowan, Peter van Sluis and Chuck Thiele. Also in attendance were City Administrator Jessica Kinser, City Clerk Heather Slechta, Community and Economic Development Director Dave Wanberg, Police Chief John Sherwin, Fire and Code Services Director Dusty Dienst, Public Works Director Travis Block, Finance Director Kindra Papenfus, City Engineer Mark DuChene, Library Services Director Delane James, Planning Manager Harry Davis, Planner I Leslie McGillivray-Rivas and Parks and Recreation Director Rochelle Anderholm-Parsch.

Approve Agenda

Motion by Rowan, seconded by van Sluis to approve the agenda as presented and carried unanimously.

Presentations/Introductions – None

Approve minutes of the November 25, 2025 City Council Meeting, the November 25, 2025 Special City Council Meeting-Closed Session, the December 2, 2025 Special City Council Meeting, and the December 2, 2025 Special City Council Meeting - Closed Session

Motion by Barnes, seconded by Doumbouya to Approve the minutes of the November 25, 2025 City Council Meeting, the November 25, 2025 Special City Council Meeting-Closed Session, the December 2, 2025 Special City Council Meeting, and December 2, 2025 Special City Council Meeting - Closed Session and carried unanimously.

Requests to be Heard – None

Consent Agenda

- A. Approve Claims List
- B. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License
- C. Resolution 2025-296 Approve Leasehold Mortgage and Private Hangar Land Lease Agreement for Lot #1209 at Airport
- D. Resolution 2025-330 Adopt Revised City Council Rules and Procedures
- E. Resolution 2025-341 Approve Hiring Police Officer

- F. Resolution 2025-342 Amend the 2025 Adopted Budget for the General Fund
- G. Resolution 2025-347 Approve Public Purchase Expenditure and Purchasing Policy
- H. Resolution 2025-349 Approve Grant Agreement with Community Action Center of Northfield for Housing TIF Funds for Ridgeview Heights
- I. Resolution 2025-352 Accept Donation to the Fire Department

Motion by Doumbouya, seconded by Barnes to approve Consent Agenda items A-I and carried unanimously.

Public Hearings

2026 Property Tax Levy and Budget

City Administrator Jessica Kinser presented the 2026 Property Tax Levy and Budget to the Council. Kinser explained that the 2026 budget process was at its final step tonight. Tonight the Council will hold the public hearing on the tax levy and the Council will review and discuss several resolutions to adopt the budget, capital improvement plan and other elements for 2026. Getting to this point has taken a significant amount of work and time than prior years. Delays in completing the 2024 audit resulted in a lot of work being done by department heads in spreadsheets and outside the software and well after things would normally start. We did not have much time to talk about the preliminary tax levy, but the Council made quick decisions on how to get to a rate for the adoption of the preliminary tax levy on September 23rd. Continued review of the special revenue funds, enterprise/utility funds and more continued beyond September 23rd to get to where we are tonight.

Thank you to the leadership team for remaining flexible and responsive to all the steps along the way, and for quickly learning some new software late in the game. Thank you to the Council for understanding the delays and making the best use of the time we had to get through a condensed process. Finally, thank you to Kindra Papenfus and Joyce Prahm for taking on new roles in a new organization and launching into new information. Both have quickly gained knowledge of the City's budget and budget process and will do a great job leading this process in the future.

Kinser explained that the 2026 tax levy is proposed to be a 7.74 percent increase in terms of the dollars requested between 2025 and 2026. For property owners, this will translate to a 1.94 percent increase where market value has not changed. This is a decrease from the 10.4 percent that was published in the Truth In Taxation notices sent to all property owners informing them of the City's public hearing on the property tax levy.

The total tax levy is made up of 4 different areas- General Fund, Community and Economic Development Fund, Tax Abatement, and Debt Service.

Property tax revenue is 51 percent of the total revenue \$24,428,099 in the General Fund and is the source of revenue that gives the city the most flexibility in meeting year-to-year expenditure fluctuations. Most of the City's employees and non-utility functions exist in the General Fund, and it is the largest fund of the City. For 2026, expenditures increased

due to a 4 percent cost of living and other wage adjustments from the compensation study, while insurance rates increased by 7%. One area that has decreased significantly from the preliminary levy to now is the City's workers' compensation costs. The rates for 2026 are going down and the City is seeing a lower modification factor based on our current claims history, which translates to additional discounts. There are some significant one-time expenditures in IT for license renewals, as well as Community Center Administration has \$100,000 for professional services to help the Council determine a path for the Community Center.

The Council authorized a transfer from the General Fund in 2025 to eliminate the cash deficit in the Community and Economic Development Fund. The tax levy for 2026 is to cover the difference between expenditures and all other revenues. This is the only other fund to have employees as part of the budget other than the General Fund and utility funds, so the expenditures are subject to the same effects of personnel costs as noted above.

The total tax abatement amount decreased from 2025 to 2026 with the retirement of two abatement contracts in 2024. While this is a smaller amount now, a new abatement was just approved for KGP to start in 2028. The City is also planning to issue a tax abatement bond in 2026 which will also increase the tax abatement property tax request for a 15-year period.

2026 is a peak year for property taxes for bond payments as 3 bonds and 1 internal loan are active. Part of the increase is due to the full principal and interest being levied for the 2025 internal loan. This scenario changes in 2027, which is the last year for a 2015 refunding bond and a decline of \$500,000 plus in the final three years of payments on a 2021 bond.

Kinser stated that one of the actions the City Council needs to take is to set the appropriations for 2026 by approving the expenditures that are budgeted for each fund. For 2026 the total expenditures budgeted across all funds, including capital projects, is \$71,098,971. This expenditure authority can be amended throughout the year with budget amendments, but otherwise should not be exceeded.

The Housing and Redevelopment Authority adopted a resolution to request the City Council consent to the maximum tax levy as allowed by statute of 0.0185 percent of taxable market value. For 2026, this amount is estimated to be \$439,867.91. This amount did not change from the preliminary tax levy adopted by the City Council on September 23rd. The Economic Development Authority adopted a resolution to request the City Council consent to the maximum tax levy as allowed by statute of 0.0183 percent of taxable market value. For 2026, this amount is estimated to be \$431,071. This amount also did not change from the preliminary tax levy adopted by the City Council on September 23rd.

One part of the budget process is a review of the various fees that the City charges for licenses and permits, utilities, use of facilities, programming and more. These fees are

compiled into one document, known as the Fee Schedule, which is adopted for the next fiscal year. Some of the changes in 2026 include:

- Water rates are increasing by 2%.
- Stormwater rates are increasing by 2%.
- Sanitary Sewer rates are increasing by 6%.
- Multiple charges under Chapter 7 are increasing by varying amounts.
- Multiple Park and Recreation program and use fees are increasing by varying amounts.

Should any changes be needed during fiscal year 2026, the schedule will come back to the City Council for discussion.

Annually Staff prepare a Capital Improvement Plan (CIP) for five-years with every budget process. Kinser noted that other items that are considered capital could be purchased from other funds throughout the year based on the City's capitalization thresholds.

225 Airport - 2026 will be a big year for the Airport as two significant construction projects - taxi lane and apron improvements that did not happen in 2025 and a runway overlay -- total more than \$2 million in work. This is mostly funded by federal and state grants, with the Airport fund able to support the local match through fund balance. Beyond 2026, no major construction projects are scheduled, with planning and maintenance items planned for 2028-2030.

217 Library Donation - The Library's donation fund continues to earn interest with very modest spending on projects. 2026 has a planned spend of \$50,000 on new lighting for the third floor. A future project for a makerspace incubator is planned for 2028 or when a decision is made related to the future of the Community Center.

401 Street Improvements - This fund required some extra discussion as we have a timing issue of revenues and expenditures. Specifically, there are a number of projects planned for 2026, but the revenues and fund balance cannot cover those expenditures. Given the stability of the franchise fee revenue, the Council agreed with the recommendation of staff to allow the fund to be budgeted to end in a negative cash position in 2026. Future reconstruction projects include 7th Street in 2030. A future review of available state aid for construction will be necessary moving forward as it appears local funds will be needed to accomplish some projects on state aid roads.

404 Park Improvements - This fund has a very big 2026 planned as phase 2 of Viaduct Park has a planned borrowing and expenditure. 2026 will also represent the start of the full payments on the internal loan for phase 1 of Viaduct Park. 2026 also has some very important projects, including the replacement of Deer Bridge and the replacement/relocation of bathrooms in North Alexander Park. Playground equipment replacement continues to be planned annually as well. 2030 is the next year of major construction project which includes a skate park.

431 Capital Replacement - This fund took some effort to plan for 2026. Due to fund

balance levels over 50% at the end of 2024 in the General Fund, a transfer out to this fund has provided much needed cash to finance the 2026 projects and some in 2027, but will continue to be a future conversation with each budget cycle on how to fund capital needs. Some of the highlights for 2026 include the conclusion of the door access and facility camera upgrades and a new end loader. 2029 and 2030 have very large expenditures planned for the replacement of a pumper truck and ladder truck in the Fire Department. These purchases will require the City to borrow.

437 Public Facilities Fund - This fund is going to kick-off 2026 with a negative cash balance and is awaiting the sale of two city-owned properties to return to a positive balance. 2026 has minimal planned expenditures with an upgrade to the Library elevator being the biggest project. More spending is proposed in future years as roof replacements become a priority for City Hall (2027) and the Public Works Facility (2029). There are also future facility projects planned which will start to take shape in the coming years. The community center has been bumped to 2028/2029 with the price tag for the largest new option proposed, and a new fire station is proposed for 2028. 2030 has a big expense for a new storage facility for the Police Department. There is not an ongoing funding source to support the smaller capital needs, while the bigger needs will require borrowing.

601 Water Fund - This fund has some significant work planned for 2026, but a majority of it is related to things that did not get started in 2025, including multiple water main looping projects as well as the water reservoir rehabilitation project. 2027 is another big year of projects, as the rehabilitation of Well 3 will be necessary and a study for Well 8 will get underway. These projects are supported by bond proceeds from 2025 or the rates of the system moving forward.

602 Sanitary Sewer - There are some significant sanitary sewer projects planned for 2026, including the siphon box project and repairs to buildings and structures at the Water Reclamation Facility. These will be funded with a \$3.5 million proposed bond. The next significant project year is 2030, where two major projects are set to occur at the WRF: \$8.5 million for a new final clarifier and \$5 million for general upgrades that will be better defined as that year gets closer. Absent bond funds, these projects are supported by the rates of the system.

603 Storm Water - This fund has some big projects planned for 2026, which includes some sewer lining and a new outlet for Twin Lakes that did not occur in 2025. 2029 is the next year with significant spending on projects, which includes flood mitigation work along Division Street. This extends into 2030 as well. These projects are supported by the rates of the system.

Motion by Doumbouya, seconded by Rowan to open the public hearing and carried unanimously. The public hearing opened at 6:23 pm.

Kinser explained that one major revenue stream for the City is franchise fees, which come from two sources. One is related to cable television franchise fees, which are received from Spectrum quarterly each year. This is a 5 percent fee that is captured on a

customer's Spectrum bill and is then remitted to the City quarterly. These funds are deposited in the General Fund to support the general operations of the City. The other franchise fee is the gas and electric franchise fee, which is collected on a flat fee per meter basis from Xcel, Greater Minnesota Gas, and Steele Waseca and remitted to the City quarterly.

Kinser noted that water and sewer are listed in the resolution. This actually functions as a transfer out of the Water and Sewer Funds and is a transfer into the funds, which is done on a monthly basis by the Finance Department. This charge is to even the playing field with those companies we charge a franchise fee to, though it is not broken out separately on a customer's bill each month. We are all paying for infrastructure in the right-of-way.

Kinser stated that we are budgeting less on cable franchise fees than in 2025. Currently, the 2025 figures are likely not going to hit the \$200,000 budget, so a reduction closer to what 2024 experienced is necessary. We are also budgeting less gas and electric franchise fee revenue overall and are changing allocations based on how the allocation for Viaduct Park was to work. The Street Improvement Fund is only to receive the most recently adopted 2023 flat fee for gas and electric, while the other funds get a percentage distribution of the remaining original flat fee. Another year with actual data will help us better understand how the fees are flowing into each of the funds.

After no questions were raised by the City Council, motion by Doumbouya, seconded by Rowan to open the public hearing; motion carried unanimously. The public hearing was opened at 6:23pm.

Janet Moline, 419 Willow Street stated that she is seeing a 21% increase in her taxes, which is six times higher than the inflation or cola rates. She requested that the Council stop it.

Tom Moline, 7 St. James Bay, thanked the Council for what they do, and he then went on to talk about generation wealth, that the dollar is now only worth three cents.

Jannet Murray, 3rd Street SE, stated that her property is valued at 27.8% higher than in the past; Mayor Spooner told her to reach out to Rice County Assessors Office.

Councilor Ross thanked everyone for coming forward and stated that they were all thoughtful in their remarks and all presented very well.

Mayor Spooner thanked the staff for all their hard work on the budget.

Motion by van Sluis, seconded by Ross to close the public hearing and carried unanimously. The public hearing was closed at 6:29 pm.

Motion by Doumbouya, seconded by Barnes to approve Resolution 2025-331 Adopt the 2026 Property Tax Levy and carried unanimously.

Motion by van Sluis, seconded by Ross to approve Resolution 2025-332 Adopt the 2026 Budget and Fund Appropriations and carried unanimously.

Motion by Barnes, seconded by Rowan to approve Resolution 2025-333 Adopt the 2026 Housing and Redevelopment Authority Tax Levy and carried unanimously.

Motion by Barnes, seconded by Doumbouya to approve Resolution 2025-334 Adopt the 2026 Economic Development Authority Tax Levy and carried unanimously.

Motion by van Sluis, seconded by Barnes to approve Resolution 2025-335 Adopt the 2026 Fee Schedule and carried 5:2 with Councilors Rowan and Thiele voting Nay.

Motion by Barnes, seconded by van Sluis to approve Resolution 2025-336 Approve the 2026-2030 Capital Improvement Plan and carried unanimously.

Motion by Thiele, seconded by Rowan to approve Resolution 2025-337 Approve the 2026 Franchise Fee Distribution and carried unanimously.

Items for Discussion

Whitetail Haven/415 Brand Ave - Preliminary Plat; Final Plat; Development Agreement

Planning Manager Harry Davis stated that Jason Olson requested approval of a preliminary and final plat at 415 Brand Ave. The property is zoned R-2, Low Density Residential. The proposal combines two unplatted lots into one lot. The combination will allow the property owner to erect a new accessory structure. The proposed preliminary and final plats are consistent with the planning and zoning aspects of the City's Unified Development Ordinance. Staff do not recommend taking parkland dedication or fees in-lieu as the land is currently developed and will not increase in intensity. The DRC recommended approval of this project at its November 18, 2025, meeting. During the Planning Commission public hearing on December 1, 2025, the Planning Commission unanimously recommended approval of the project to City Council. No one from the public spoke during the public hearing and staff received no comments prior to the meeting.

The developer's platting agreement is a standard agreement for platting new property within city limits. The agreement is needed to support the new plat and any future development.

Motion by Ross, seconded by Rowan to approve Resolution 2025-340 Approve the Preliminary and Final Plats for Whitetail Haven and carried unanimously.

Motion by Barnes, seconded by van Sluis to approve Resolution 2025-343 Authorize Execution of Whitetail Haven Development Agreement and carried unanimously.

Resolution 2025-344 Approve Conditional Use Permit Amendment for a K-12 Charter School at 128 8th Avenue NW

Planning Manager Harry Davis explained Jonathan Starr with support from Todd Nelson of T Nelson Properties LLC, requested approval of a conditional use permit (CUP) amendment to expand the Surad Academy K-12 school at 128 8th Avenue NW. The CUP

amendment proposed by Surad Academy will expand the school into the former daycare part of the building. The part they currently occupy is approximately 13,000 square feet and the expansion is approximately 6,000 square feet. Although Surad Academy is increasing its space, the number of staff is not expected to increase significantly. The total number of students (250) and staff (25) from the original CUP is not changing, as the expansion is needed to facilitate meeting the original limit. The property has significantly more parking spaces than required by City Ordinance and the school has operated since 2023 with an acceptable plan for pick up and drop off.

The proposal met the criteria for granting a CUP amendment. The expansion is a reasonable request and helps facilitate Surad Academy continuing operations in Faribault. Staff are not aware of any issues with current traffic to the property and don't anticipate further issues as they continue building to full capacity. The parking lot can accommodate more than the minimum number required for this use. More details on the criteria and findings may be found in the associated Resolution.

At the Planning Commission public hearing on December 1, 2025, Commissioners unanimously forwarded the proposal with a recommendation for approval to City Council. No public comments were heard at the meeting or submitted to City Staff.

Motion Thiele, seconded Resolution 2025-344 Approve Conditional Use Permit Amendment for a K-12 Charter School at 128 8th Avenue NW

Ordinance 2025-17 Approve a Zoning Text Amendment to P/I Public Institutional Zoning Requirements

Planning Manager Harry Davis requested approval of a zoning text amendment to Chapter 13 regarding P/I, Public Institutional zoning requirements. The request reinstates requirements for setbacks and district area for the P/I zoning district. In January of 2022, City Council reviewed and passed Ordinance 2022-3, which integrated P/I into the UDO and included requirements for the size of contiguous area zoned to P/I and setbacks for structures in Sec 13-560. Later in 2022, City Council passed an Ordinance approving a comprehensive code rewrite for MS4-related reasons, but it used an earlier version of the Ordinance, thereby overwriting Sec 13-560. Since the summer of 2022, the City rezoned several properties to P/I, but the minimum requirements for area and setbacks were technically not enforceable as they were removed from the UDO. Staff continues to determine that the requirements adopted are applicable; however, they are confusing to applicants and in administering development requirements.

Davis believed the changes will help with code administration and development or redevelopment clarity of properties zoned P/I. The changes meet the criteria for a zoning text update and are supported by the Comprehensive Plan.

At the Planning Commission public hearing on December 1, 2025, the Commissioners recommended approval of and forwarded this request to City Council with a unanimous vote. No members of the public spoke about the request and none submitted comments prior to the meeting.

Motion by Ross, seconded by Barnes to approve Ordinance 2025-17 Approve a Zoning Text Amendment to P/I Public Institutional Zoning Requirements

Roll Call Vote:

Aye: Councilor Barnes, Doumbouya, Ross, Rowan, van Sluis, Thiele, Mayor Spooner

Nay:

Motion carried 7:0

Resolution 2025-345 Approve Axon Services Agreement Extension

Police Chief John Sherwin explained that the Faribault Police Department uses a suite of Axon Enterprise technologies to support core law enforcement functions. Axon equipment includes body-worn cameras, squad car cameras, less-lethal Taser devices, and the department's digital evidence management system, Evidence.com. Axon software also supports officer oversight, compliance and risk-management functions, and serves as the operational platform for the department's drone program.

The department has partnered with Axon since entering into a five-year services agreement in 2018. In 2022, one year before that agreement was set to expire, the department renewed and expanded the contract to secure updated technology at 2022 pricing. Under terms of the renewed 2022 agreement, newly developed Axon products are provided as part of the existing annual subscription, without additional cost. Over the past three years, the 2022 renewal has allowed the department to deploy new Tasers, updated squad car cameras, virtual-reality training tools, and Axon's latest generation of body-worn cameras. The 2022 extension also allowed the department to implement Axon Standards, an agency-specific internal reporting and tracking program to manage citizen/internal complaints, use of force reporting, pursuit reporting, officer coaching, awards, and other performance management measures. Thus, increasing oversight and reducing liability.

The 2022 contract fixed the department's annual cost at approximately \$128,000 per year for the 5-year term. In evaluating the current contract and licensing structure, the department is short seven Taser and body camera licenses. The original 2018, and subsequent 2022 contracts, did not envision full staffing, nor the need for Community Service Officers and Police Command Staff to utilize body cameras. Given current staffing levels and the nature of police work, adding seven additional licenses is a need. Purchasing these products à la carte, would add at least \$35,000.00 to the contract in 2026, with an escalating price thereafter based on undetermined pricing.

When discussing these additional licenses with Axon, the department also explored the option of a five-year contract extension. The quote incorporates seven new licenses and fixes the department's annual cost at \$162,694 annually through 2030. By locking in pricing at the 2026 rate, Axon estimates projected savings of approximately \$455,000 over the life of the contract when compared to an annual renewal. The department has budgeted for the increased annual cost in our 2026 budget and believes extending the agreement for five years is a fiscally responsible approach that secures essential technology while mitigating long-term cost escalation.

Chief Sherwin showed the Council how the body cameras work and how they can track each officer's location.

Councilor Ross asked if there would be any annual increases, Chief Sherwin stated that there would not be. He also asked if the storage of digital evidence is included in the quote and how long we keep it, Chief Sherwin explained that the storage is included and keeping of the data follows the retention schedule. Councilor Barnes supported the additional licenses to allow all officers to have cameras, Chief Sherwin stated that the officers want to wear the cameras. Mayor Spooner asked what would happen to digital evidence if we were to change companies, Chief Sherwin explained that they would probably have to pay for storage, but they would still have access to it.

Motion by Ross, seconded by Doumbouya to approve Resolution 2025-345 Approve Axon Services Agreement Extension and carried unanimously.

Resolution 2025-348 Professional Service Contract for Police-Related Towing, Impounding, and Vehicle Storage

Police Chief John Sherwin informed the Council that Department's current professional service contract for towing, impounding, and storage of vehicles expires at the end of the year. In anticipation of this expiration, the department issued a Request for Proposals (RFP) for towing services on November 12, with publication on the city's website. Public notice was also given through the Faribault Daily News on November 15 and 22. The deadline for submitting proposals was the close of business on December 1. In addition, two service providers who had previously expressed interest, were personally contacted by the Police Chief.

The department received two proposals, from Glenn's Service LLC and Dean's Towing. Both companies meet the minimum qualifications as outlined in the RFP. A proposal review committee was established. The proposals were evaluated and scored as written based on the following factors: experience/reputation, services available, tow/business hour availability, and proposed fees.

Based on their review, the committee recommended the 2026-2030 contract for towing, impounding, and storage of vehicles be awarded to Glenn's Service LLC. Sherwin concurred with their findings and recommended the City Council approve a professional services contract with Glenn's Service LLC.

Motion by Thiele, seconded by Rowan to approve Resolution 2025-348 Professional Service Contract for Police-Related Towing, Impounding, and Vehicle Storage and carried unanimously.

Resolution 2025-346 Approve Airport Management and Operating and Airport Maintenance Agreement Extension with Quality Aviation Inc.

Public Works Director Travis Block explained that Quality Aviation, Inc. has been the airport manager/fixed base operator (FBO) for Faribault Municipal Airport since February 18, 2000, managing both operations and maintenance under two separate agreements.

During that time, they have done an excellent job with positive comments from airport users.

The current management agreement expires December 31, 2025. The proposed management agreement is for five years with compensation of \$17,850.00 annually with the option to renew for an additional five years by mutual agreement of both parties.

The current maintenance agreement expires December 31, 2025. The proposed maintenance agreement is for five years with compensation of \$26,250.00 annually with the option to renew for an additional five years by mutual agreement of both parties.

The agreements have been reviewed by the Airport Advisory Board and the City Attorney Councilor van Sluis asked if there were other companies that provided this service, Block stated that there are very limited companies out there.

Motion by Ross, seconded by van Sluis to approve Resolution 2025-346 Approve Airport Management and Operating and Airport Maintenance Agreement Extension with Quality Aviation Inc.

Resolution 2025-350 Approve Managerial Services Agreement with the Housing and Redevelopment Authority

City Administrator Jessica Kinser explained that the City has done direct billing to the HRA for staff time starting in 2024, related to Robinwood, Scattered Sites housing, and the HRA tax levy. In discussions with the HRA board about this billing, a flat fee for service was brought up versus staff tracking of time. In 2026, Robinwood will no longer be part of the HRA's portfolio and require any work, leaving the management of the HRA tax levy funds and board activity and the Scattered Sites. The proposed agreement has been drafted for a one-year period that can be automatically renewed for an additional year to allow the City to bill the HRA \$50,000 for services defined in the agreement related to the tax levy fund and board coordination. The billing for scattered sites will still be done on an hourly basis with staff tracking time to better understand the obligations the HRA is taking on without a property manager in place. The total estimated revenue in the Community and Economic Development Fund 240 for these billings is \$100,000.

Motion by Barnes, seconded by Doumbouya to approve Resolution 2025-350 Approve Managerial Services Agreement with the Housing and Redevelopment Authority and carried unanimously.

Resolution 2025-351 Approve Managerial Services Agreement with the Economic Development Authority

City Administrator Jessica Kinser explained that the 2026 budget includes a payment from the EDA tax levy funds to the Community and Economic Development Fund 240 of \$50,000 for the overall management and oversight the City provides for the EDA's operations. This work is completed through the Community and Economic Development Department, mostly by the Economic Development Coordinator, with assistance from the CED Director and CED Administrative Assistant. The EDA is somewhat unique in that the enabling resolution provides a comprehensive scope of work that did not require much

elaboration in the agreement. The agreement is for the calendar year 2026, but could be extended by one year if no changes or termination comes forward from each party.

Motion by Thiele, seconded by Ross to approve Resolution 2025-351 Approve Managerial Services Agreement with the Economic Development Authority and carried unanimously.

Mighty Fine Coffee Addition/123 14th St NW - Developer's Agreement, Encroachment Agreement

Leslie McGillivray-Rivas, Planner I, explained that Jessica Swink and Jordan Brennan request approval of the Development Agreement and the Encroachment Agreement related to the Final Plat approval of the Mighty Fine Coffee Addition. On May 27, 2025, the City Council approved resolutions and an ordinance related to the project, a walk-up and drive-through coffee shop. These Council actions included a Comprehensive Plan Amendment, Zoning Map Amendment, Conditional Use Permit, and variances related to the project. An Early Construction Agreement was approved by the City Council on October 14, 2025, to allow the project to begin construction before the Mighty Fine Coffee Addition plat was recorded. The developer's platting agreement brings them one more step forward to advance the project. The developer's platting agreement is a standard agreement for platting new property within city limits.

McGillivray-Rivas stated that the Encroachment agreement is needed to support the new lot and support redevelopment. The encroachment agreement is for the existing building located south of 14th St NW which will encroach on the 10' drainage and utility easement created with the Mighty Fine Coffee Addition plat. The building is permitted to remain and be adapted and reused for the walk-up and drive-through coffee shop.

Motion by Thiele, seconded by Barnes to approve Resolution 2025-353 Authorize Execution of Mighty Fine Coffee Addition Development Agreement and carried unanimously.

Motion by Doumbouya, seconded by van Sluis to approve Resolution 2025-354 Authorize Execution of an Encroachment Agreement Related to Mighty Fine Coffee and carried unanimously.

Bids

Resolution 2025-339 Accept Bid for Well Sealing Project

Public Works Director Travis Block explained that on Tuesday, November 25, 2025, bids were received for the Well Sealing Project. The project includes drilling out the casing and removing debris from the two abandoned wells, pouring in grout to fully seal the wells to prevent future contamination of the aquifer/groundwater and restoring the area.

One bid was received from Traut Companies, St. Joseph, MN for \$421,890.00. Traut's bid includes a \$10,000.00 contingency. It is recommended to award the bid to Traut Companies.

The total project costs are as follows:

Construction	\$421,890.00
Engineering Design	\$ 23,500.00
Construction Administration	\$ 18,200.00
Total	\$ 463,590.00

Based on the low bidder's price, the estimated funding will be split between a state grant of \$250,000.00 and the water fund paying \$213,590.00

Construction on the project is scheduled to begin in the spring of 2026 and be substantially completed by the end of December.

Councilor Ross asked how big of an issue this is. Block stated that they are doing this at the direction of the Department of Health as no records exist showing the wells were sealed decades ago. Ross stated that he was concerned that only one bid was received for the project. Block stated that if they wait, they may not get the grant again. Councilor Rowan asked if the Department of Health was creating this problem; Block stated that preventing possible contamination into the aquifer is important.

Motion by Ross, seconded by Doumbouya to approve Resolution 2025-339 Accept Bid for Well Sealing Project and carried unanimously.

Boards and Commissions Reports, Announcements and Project Updates

City Administrator Jessica Kinser stated that the Council Chat is tomorrow at the Paradise Center for the Arts at 6:00 pm. There is a Chamber all boards meeting on Friday, Barnes and Theile stated that they would attend. Councilor Barnes stated that the Paradise is still showing The Sound of Music, and a Very Merry Christmas will be on December 16. You can shop for gifts at the Paradise. Mayor Spooner gave a shoutout to all of the staff that worked with the Winterfest Celebration.

Adjournment

Motion by Ross, seconded by Barnes to adjourn the City Council meeting and carried unanimously.

The City Council meeting was adjourned at 7:17 pm.

Respectfully Submitted,

Heather Slechta
City Clerk



CITY COUNCIL MINUTES

PUBLIC MEETING ROOM TUESDAY, DECEMBER 16,
2025

6:15 PM

or Immediately Following the City Council Work Session

Call to Order/Roll Call

The City Council meeting was called to order by Mayor Tom Spooner at 6:35 pm. Councilors in attendance included Mandy Barnes, Royal Ross, John Rowan and Chuck Thiele. Councilors Adama Doumbouya and Peter van Sluis were absent. Also in attendance were City Administrator Jessica Kinser, City Clerk Heather Slechta, Community and Economic Development Director Dave Wanberg, Police Chief John Sherwin, Fire and Code Services Director Dusty Dienst, Public Works Director Travis Block, Finance Director Kindra Papenfus, Library Services Director Delane James and Parks and Recreation Director Rochelle Anderholm-Parsch.

Approve Agenda

Motion by Rowan, seconded by Ross to approve the agenda as presented and carried unanimously.

Items for Discussion

Resolution 2025-355 Authorizing the Execution of the Contract with Modern Mechanical Ice Systems for the Design and Construction of Viaduct Phase 2 Refrigerated Ice Sheet

Parks and Recreation Director Rochelle Anderholm-Parsch explained that at the October 21, 2025, Council Work Session, the City Council supported staff in pursuing the design and construction of a refrigerated ice sheet through the cooperative procurement process offered by Sourcewell. Following that direction, staff worked to finalize the project scope and prepare the necessary contract documentation.

Anderholm-Parsch recommended contracting with Modern Mechanical Ice Systems through the Sourcewell Cooperative Procurement Program, which will allow the City to engage a pre-qualified, competitively solicited contractor to design and construct the refrigerated ice system. This contract will utilize the SourceWell cooperative procurement process and reflects a finalized project scope, schedule, and not-to-exceed pricing of \$1,832,940.

Councilor Ross asked if \$1.8 million is firm, or if it could be increased if it was needed, Anderholm-Parsch stated that a change order could be done.

Motion by Ross, seconded by Thiele to approve Resolution 2025-355 Authorizing the Execution of the Contract with Modern Mechanical Ice Systems for the Design and Construction of Viaduct Phase 2 Refrigerated Ice Sheet and carried unanimously.

Resolution 2025-356 Approve On-Sale and Sunday Liquor License for The Signature Bar and Grill LLC

City Clerk Heather Slechta stated that due to possible changes at The Signature Bar and Grill,

they did not apply for a 2026 Liquor License. The changes have not taken place yet, so they will need a liquor license for 2026. If approved the license will be in effect from January 1, 2026-December 31, 2026.

Motion by Barnes, seconded by Rowan to approve Resolution 2025-356 Approve On-Sale and Sunday Liquor License for The Signature Bar and Grill LLC and carried unanimously.

Adjournment

Motion by Mandy, seconded by Ross to adjourn the Special City Council meeting and carried unanimously.

The meeting was adjourned at 6:39 pm.

Respectfully Submitted,

Heather Slechta
City Clerk



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kindra Papenfus, Finance Director
MEETING DATE: December 22, 2025
SUBJECT: Claims List

Background:

The current list of open claims totaling \$1,714,817.99 for 409 invoices is attached, including details of the department, funding source and amount for each vendor and invoice.

Recommendation:

Approve payment of December 22nd Claims

Attachments:

1. 122425FF

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100				Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10678	Abdo LLP		0000		EFT	12/30/2025	516007				
	ACCOUNT DETAIL						LINE AMOUNT				
	1	Water	43090	Water	ProfSrv			1,822.50			
	2	SwrRecl	43090	SewerReclm	ProfSrv			1,822.50			
									3,645.00		
10678	Abdo LLP		0000		EFT	12/30/2025	516004				
	ACCOUNT DETAIL						LINE AMOUNT				
	1	Water	43090	Water	ProfSrv			1,147.50			
	2	SwrRecl	43090	SewerReclm	ProfSrv			1,147.50			
									2,295.00		
				</							

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic		0000		EFT	01/04/2026	1JQ3-PWHQ-X6PW			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			22.95		
								22.95		
10681	Amazon Capital Servic		0000		EFT	01/01/2026	1NKK-MDRX-DM6J			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Viaduct 42230			ViaductPrk	Bldg Supp			287.44		
								287.44		
10681	Amazon Capital Servic		0000		EFT	01/05/2026	1LWH-DRDM-R1YC			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42010			Library	Supplies			9.99		
								9.99		
10681	Amazon Capital Servic		0000		EFT	01/08/2026	1N3Y-RL9D-CM76			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 42010			Police	Supplies			21.59		
								21.59		
10681	Amazon Capital Servic		0000		EFT	01/08/2026	1TH6-F1NC-HMC6			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42010			Library	Supplies			40.04		
								40.04		
10681	Amazon Capital Servic		0000		EFT	01/08/2026	1LN3-CRV7-M1MM			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 42410			Police	MinorEquip			44.07		
								44.07		
10681	Amazon Capital Servic		0000		EFT	01/08/2026	1VQJ-33H6-LRPX			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 42410			Police	MinorEquip			149.99		
								149.99		
10681	Amazon Capital Servic		0000		EFT	01/08/2026	1DV3-6K3N-LL7K			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 42010			Police	Supplies			39.75		
								39.75		
10681	Amazon Capital Servic		0000		EFT	01/09/2026	11NR-MX17-F1RJ			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42010			Library	Supplies			12.99		
								12.99		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10681	Amazon Capital Servic	0000		EFT	01/11/2026	1TQQ-LMGR-NKDJ				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42010		StrMaint	Supplies		114.75				114.75
10681	Amazon Capital Servic	0000		EFT	01/14/2026	1R7L-1VGC-K3FT				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 HRA 42010		Frbt HRA	Supplies		8.63				8.63
10681	Amazon Capital Servic	0000		EFT	01/14/2026	1G3V-PLGP-4FRF				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 42010		Water	Supplies		18.69				18.69
10681	Amazon Capital Servic	0000		EFT	01/14/2026	1Y3R-4NVW-417F				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42210		SewerReclm	VehEqParts		14.99				14.99
10681	Amazon Capital Servic	0000		EFT	01/14/2026	1W1W-KGWQ-41TL				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42410		SewerReclm	MinorEquip		30.99				30.99
10681	Amazon Capital Servic	0000		EFT	01/15/2026	1JM3-6Q4X-H3RH				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 42010		Water	Supplies		52.98				52.98
10681	Amazon Capital Servic	0000		EFT	01/15/2026	1GFP-4H14-HPK4				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42010		Library	Supplies		119.97				119.97
10681	Amazon Capital Servic	0000		EFT	01/15/2026	1PWG-RRFH-JN9V				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42010		Library	Supplies		8.16				8.16
10681	Amazon Capital Servic	0000		EFT	01/15/2026	16T3-1VRM-JYYH				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42190		Library	Books		67.84				67.84
						CHECK TOTAL	1,797.20			

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10311	American Red Cross		0000		INV	12/26/2025	23041903			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth 42010			Youth	Supplies			240.00		
								240.00		
							CHECK TOTAL	240.00		
10245	APG Media of Southern		0001		EFT	12/22/2025	1074932			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 44370			Police	Misc Chrgs			82.50		
								82.50		
10245	APG Media of Southern		0001		EFT	12/22/2025	1074930			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 101 22000			General	Deposits			1,155.00		
								1,155.00		
10245	APG Media of Southern		0001		EFT	01/05/2026	1076680			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Council 43510			Council	LegalPubng			199.38		
								199.38		
							CHECK TOTAL	1,436.88		
11256	Aquarius Water Condit		0000		INV	12/31/2025	2081805179			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Pol Fac 42230			Pol Fac	Bldg Supp			25.00		
								25.00		
							CHECK TOTAL	25.00		
10688	Armed Forces Reserve		0000		INV	12/31/2025	INV103298			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 44160			CC Fac	Rents			4,260.00		
								4,260.00		
10688	Armed Forces Reserve		0000		INV	12/31/2025	INV103771			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 44160			CC Fac	Rents			2,200.00		
								2,200.00		
10688	Armed Forces Reserve		0000	187	INV	01/10/2026	121125			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin 44160			CC Admin	Rents			5,800.00		
								5,800.00		

Report generated: 12/18/2025 11:48:17
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	12,260.00		
10278	Arrow Electric LLC		0000		EFT	12/23/2025	3446			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrLight 43090			StrLight	ProfSrv			80.00		
								80.00		
10278	Arrow Electric LLC		0000		EFT	12/23/2025	3450			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrLight 43090			StrLight	ProfSrv			80.00		
								80.00		
10278	Arrow Electric LLC		0000		EFT	12/30/2025	3475			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CH Fac 44010			CH Maint	Bldg Maint			1,615.75		
								1,615.75		
							CHECK TOTAL	1,775.75		
10043	Ascentek Corp		0000		INV	01/09/2026	4009892			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42120			StrMaint	Motor Fuel			359.19		
	2 StrMaint 42120			StrMaint	Motor Fuel			89.80		
	3 Water 42120			Water	Motor Fuel			134.70		
	4 SwrColl 42120			Sewer Coll	Motor Fuel			134.70		
	5 Parks 42120			P&Tmaint	Motor Fuel			179.58		
								897.97		
							CHECK TOTAL	897.97		
10315	Aspen Mills		0000		INV	01/09/2026	366682			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 42180			Police	Uniforms			159.87		
								159.87		
							CHECK TOTAL	159.87		
10316	Auto Value Parts Stor		0000		EFT	12/25/2025	48224083			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 42010			P&Tmaint	Supplies			14.98		
								14.98		

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10316	Auto Value Parts Stor	0000		EFT	12/26/2025	48224101				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts			39.98			
							39.98			
10316	Auto Value Parts Stor	0000		EFT	12/20/2025	48223918				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CodeInsp 42210		Code/Insp	VehEqParts			49.39			
							49.39			
10316	Auto Value Parts Stor	0000		EFT	12/18/2025	48223848				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts			22.67			
							22.67			
10316	Auto Value Parts Stor	0000		EFT	12/24/2025	48224027				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts			21.32			
							21.32			
10316	Auto Value Parts Stor	0000		EFT	12/25/2025	48224054				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42010		P&Tmaint	Supplies			43.96			
							43.96			
10316	Auto Value Parts Stor	0000		EFT	01/07/2026	48224383				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrColl 42210		Sewer Coll	VehEqParts			97.23			
							97.23			
10316	Auto Value Parts Stor	0000		EFT	01/04/2026	48224316				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrColl 42210		Sewer Coll	VehEqParts			97.23			
							97.23			
10316	Auto Value Parts Stor	0000		EFT	01/02/2026	48224241				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 42210		Water	VehEqParts			271.99			
							271.99			
10316	Auto Value Parts Stor	0000		EFT	01/07/2026	48224374				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts			10.43			
							10.43			
						CHECK TOTAL	669.18			

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11135	Barr Engineering Co		0000	51	EFT	01/04/2026	23661050.00 - 11			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm 45300			Storm Wtr	Impr Other		5,692.00			
								5,692.00		
							CHECK TOTAL	5,692.00		
10342	Ryan Bauer		0000		INV	01/13/2026	5824			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 44010			CC Fac	Bldg Maint		90.00			
								90.00		
10342	Ryan Bauer		0000		INV	01/13/2026	5823			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 PW Fac 44010			PW Fac	Bldg Maint		433.53			
								433.53		
10342	Ryan Bauer		0000		INV	01/13/2026	5825			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Soccer 44010			SoccerComp	Bldg Maint		997.00			
								997.00		
10342	Ryan Bauer		0000		INV	01/13/2026	5826			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Pol Fac 44010			Pol Fac	Bldg Maint		444.65			
								444.65		
							CHECK TOTAL	1,965.18		
10335	BCM Construction Inc		0000	166	EFT	01/07/2026	2023-07 Pay App 2			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrImp 45300			Street Imp	Impr Other		120,943.32			
								120,943.32		
10335	BCM Construction Inc		0000	44	EFT	01/15/2026	VPark BP 2 Pay App 7			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 PrkInd 45200			Prk Dedic	BldgImprov		694,345.40			
								694,345.40		
							CHECK TOTAL	815,288.72		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025
DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10221	BG Minnesota Inc	0000		EFT	01/14/2026	PI0070331				
ACCOUNT DETAIL						LINE AMOUNT				
1	StrMaint 42120		StrMaint	Motor Fuel		181.94				
2	EqMaint 42120		EqMaint	Motor Fuel		45.49				
3	Water 42120		Water	Motor Fuel		68.23				
4	SwrColl 42120		Sewer Coll	Motor Fuel		68.23				
5	Parks 42120		P&Tmaint	Motor Fuel		90.97				
							454.86			
CHECK TOTAL							454.86			
10337	Bolton & Menk Inc	0000	167	EFT	12/19/2025	24X.134736.000				
ACCOUNT DETAIL						LINE AMOUNT				
1	Water 43090		Water	ProfSrv		5,655.00				
							5,655.00			
CHECK TOTAL							5,655.00			
10097	Canon Financial Servi	0000		INV	07/11/2025	41208442				
ACCOUNT DETAIL						LINE AMOUNT				
1	CH Fac 44160		CH Maint	Rents		224.41				
							224.41			
10097	Canon Financial Servi	0000		INV	01/11/2026	42305035				
ACCOUNT DETAIL						LINE AMOUNT				
1	Fire 44160		Fire	Rents		105.91				
							105.91			
10097	Canon Financial Servi	0000		INV	01/11/2026	42305034				
ACCOUNT DETAIL						LINE AMOUNT				
1	Police 44160		Police	Rents		306.40				
							306.40			
10097	Canon Financial Servi	0000		INV	01/11/2026	42335122				
ACCOUNT DETAIL						LINE AMOUNT				
1	CodeInsp 44160		Code/Insp	Rents		167.08				
							167.08			
CHECK TOTAL							803.80			
10353	Chadderdon Lumber	0000		INV	12/26/2025	219035				
ACCOUNT DETAIL						LINE AMOUNT				
1	CC Admin 42010		CC Admin	Supplies		308.45				
							308.45			

Report generated: 12/18/2025 11:48:17
User: Fawn Fuller (FFuller)
Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100				Cash						
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10353	Chadderdon Lumber		0000		INV	12/19/2025	218885			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010		P&Tmaint	Supplies			59.25		
								59.25		
10353	Chadderdon Lumber		0000		INV	12/13/2025	218766			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010		P&Tmaint	Supplies			34.44		
								34.44		
10353	Chadderdon Lumber		0000		INV	01/01/2026	219090			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010		P&Tmaint	Supplies			76.00		
								76.00		
10353	Chadderdon Lumber		0000		INV	01/08/2026	219194			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Adult	42010		Adult	Supplies			55.00		
								55.00		
							CHECK TOTAL	533.14		
11211	Chefs Depot Inc		0000	130	INV	11/01/2025	INV3405996			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Viaduct	42010		ViaductPrk	Supplies			3,225.02		
								3,225.02		
							CHECK TOTAL	3,225.02		
10354	Cintas Corporation		0002		EFT	01/04/2026	4252151778			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm	44060		Storm Wtr	Lndry Srvc			3.25		
	2 SwrColl	44060		Sewer Coll	Lndry Srvc			12.64		
	3 Water	44060		Water	Lndry Srvc			34.46		
								50.35		
10354	Cintas Corporation		0002		EFT	01/04/2026	4252151765			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint	44060		EqMaint	Lndry Srvc			26.77		
								26.77		
10354	Cintas Corporation		0002		EFT	01/04/2026	4252151719			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint	44060		EqMaint	Lndry Srvc			10.38		
	2 StrMaint	44060		StrMaint	Lndry Srvc			50.88		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
								61.26		
10354	Cintas Corporation		0002		EFT	01/04/2026	4252151803			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 44060			P&Tmaint	Lndry Srvc			254.82		
								254.82		
10354	Cintas Corporation		0002		EFT	01/04/2026	4252152026			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 44060			SewerReclm	Lndry Srvc			49.78		
								49.78		
10354	Cintas Corporation		0002		EFT	01/04/2026	4252152018			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 44060			SewerReclm	Lndry Srvc			61.93		
								61.93		
10354	Cintas Corporation		0002		EFT	01/11/2026	4252875875			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm 44060			Storm Wtr	Lndry Srvc			17.12		
	2 SwrColl 44060			Sewer Coll	Lndry Srvc			16.62		
	3 Water 44060			Water	Lndry Srvc			16.61		
								50.35		
10354	Cintas Corporation		0002		EFT	01/11/2026	4252875846			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint 44060			EqMaint	Lndry Srvc			26.77		
	2 PW Fac 42010			PW Fac	Supplies			71.08		
								97.85		
10354	Cintas Corporation		0002		EFT	01/11/2026	4252875738			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint 44060			EqMaint	Lndry Srvc			10.98		
	2 StrMaint 44060			StrMaint	Lndry Srvc			50.28		
								61.26		
10354	Cintas Corporation		0002		EFT	01/11/2026	4252875761			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 44060			P&Tmaint	Lndry Srvc			56.38		
								56.38		
10354	Cintas Corporation		0002		EFT	01/11/2026	4252876040			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 44060			SewerReclm	Lndry Srvc			7.00		
								7.00		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

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DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10354	Cintas Corporation	0002		EFT	01/11/2026	4252876170					
ACCOUNT DETAIL						LINE AMOUNT					
1	SwrRecl 44060		SewerReclm	Lndry Srvc		52.78					
						CHECK TOTAL	52.78				
							830.53				
10713	City of Faribault	0000		INV	01/09/2026	121025					
ACCOUNT DETAIL						LINE AMOUNT					
1	Airport 43820		Airport	Water Util		18.88					
2	Airport 43850		Airport	Sewer Util		15.81					
3	Airport 43860		Airport	StrmWtrUtl		402.19					
4	CityRent 43820		CityRent	Water Util		29.59					
5	CityRent 43850		CityRent	Sewer Util		37.24					
6	CityRent 43860		CityRent	StrmWtrUtl		10.44					
7	Soccer 43820		SoccerComp	Water Util		57.04					
8	Soccer 43850		SoccerComp	Sewer Util		10.40					
9	Soccer 43860		SoccerComp	StrmWtrUtl		54.06					
10	SwrRecl 43820		SewerReclm	Water Util		4,752.78					
11	SwrRecl 43860		SewerReclm	StrmWtrUtl		331.60					
12	Water 43850		Water	Sewer Util		34.46					
						CHECK TOTAL	5,754.49				
							5,754.49				
10713	City of Faribault	0000		INV	01/11/2026	121225 Admin					
ACCOUNT DETAIL						LINE AMOUNT					
1	Roberds 43090		Roberds Lk	ProfSrv		594.00					
						CHECK TOTAL	594.00				
							594.00				
10713	City of Faribault	0000		INV	01/11/2026	121225 Roberds					
ACCOUNT DETAIL						LINE AMOUNT					
1	Roberds 43850		Roberds Lk	Sewer Util		3,377.25					
						CHECK TOTAL	3,377.25				
							3,377.25				
10267	CivicPlus	0000		EFT	12/30/2025	357426					
ACCOUNT DETAIL						LINE AMOUNT					
1	Council 44330		Council	DuesSubscr		34.35					

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 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025
DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	34.35		
								34.35		
10988	Colonial Life & Accid		0000		INV	12/12/2025	12046			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Treasury 21711			Treasury	LTDPay			80.00		
							CHECK TOTAL	80.00		
								80.00		
11263	Community Action Shel		0000		INV	01/08/2026	RESOLUTION #2025-349			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 TIF6Hsg 44370			6-Hsng	Misc Chrgs			97,073.58		
							CHECK TOTAL	97,073.58		
								97,073.58		
10357	Community Co-op Oil A		0000		INV	12/11/2025	161155			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CH Fac 42210			CH Maint	VehEqParts			41.00		
10357	Community Co-op Oil A		0000		INV	12/21/2025	080747			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 101 15520			General	PrePd Fuel			8,600.00		
	2 101 15520			General	PrePd Fuel			12,156.96		
								20,756.96		
10357	Community Co-op Oil A		0000		INV	01/01/2026	161504			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42210			StrMaint	VehEqParts			860.56		
								860.56		
10357	Community Co-op Oil A		0000		INV	12/26/2025	8050			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 42120			CC Fac	Motor Fuel			50.00		
								50.00		
10357	Community Co-op Oil A		0000		CRM	11/30/2025	120395			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 42120			Fire	Motor Fuel			-5.54		
								-5.54		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10357	Community Co-op Oil A	0000		INV	01/10/2026	161686					
	ACCOUNT DETAIL					LINE AMOUNT					
1	Water 42210		Water	VehEqParts		2,314.42					
							2,314.42				
						CHECK TOTAL	24,017.40				
11176	Cook For You at the D	0000		INV	01/14/2026	121525 Refund					
	ACCOUNT DETAIL					LINE AMOUNT					
1	Admin 44390		Admin	Taxes Lics		571.22					
							571.22				
						CHECK TOTAL	571.22				
10723	Core & Main LP	0000		INV	01/09/2026	Y235216					
	ACCOUNT DETAIL					LINE AMOUNT					
1	Water 42010		Water	Supplies		485.73					
							485.73				
						CHECK TOTAL	485.73				
10054	Creative Co-Op	0001		EFT	01/14/2026	121525					
	ACCOUNT DETAIL					LINE AMOUNT					
1	CC Fac 42230		CC Fac	Bldg Supp		200.00					
							200.00				
						CHECK TOTAL	200.00				
10361	Culligan	0000		EFT	12/30/2025	119X01333900					
	ACCOUNT DETAIL					LINE AMOUNT					
1	CH Fac 42010		CH Maint	Supplies		158.00					
							158.00				
10361	Culligan	0000		EFT	12/30/2025	119X01337505					
	ACCOUNT DETAIL					LINE AMOUNT					
1	Police 42010		Police	Supplies		257.10					
							257.10				
						CHECK TOTAL	415.10				
10160	Dakota Supply Group	0000		EFT	12/31/2025	S105250749.002					
	ACCOUNT DETAIL					LINE AMOUNT					
1	Water 42010		Water	Supplies		1,582.89					
							1,582.89				

City of Faribault



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CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10160	Dakota Supply Group	0000		EFT	01/04/2026	S104935702.002					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42010		Water	Supplies		224.08					
						224.08					
	CHECK TOTAL						1,806.97				
10380	Dalco	0000		INV	01/02/2026	4455258					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Pol Fac 42230		Pol Fac	Bldg Supp		186.91					
						186.91					
10380	Dalco	0000		INV	01/07/2026	4456978					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Pol Fac 42230		Pol Fac	Bldg Supp		92.86					
						92.86					
10380	Dalco	0000		INV	01/10/2026	4458863					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Pol Fac 42230		Pol Fac	Bldg Supp		232.10					
						232.10					
10380	Dalco	0000		INV	01/14/2026	4459908					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Pol Fac 42230		Pol Fac	Bldg Supp		95.51					
						95.51					
	CHECK TOTAL						607.38				
10383	Donohue & Associates	0000	67	INV	01/03/2026	14465-15					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43090		SewerReclm	ProfSrv		7,925.90					
						7,925.90					
	CHECK TOTAL						7,925.90				
10275	E O Johnson Company I	0000		EFT	12/31/2025	40692927					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CC Admin 44160		CC Admin	Rents		469.48					
						469.48					
	CHECK TOTAL						469.48				

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10257	Eckberg Lammers PC		0000		EFT	01/01/2026	202601			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 101 15500			General	PrePd Item			14,311.72		
								14,311.72		
							CHECK TOTAL	14,311.72		
10395	Ehlers		0001		INV	01/15/2026	104305			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 TIFRvrCh 43070			17-Rvrchs	Mgmt Srv			3,800.00		
								3,800.00		
10395	Ehlers		0001		INV	01/15/2026	104306			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 101 22000			General	Deposits			200.00		
								200.00		
10395	Ehlers		0001		INV	01/15/2026	104307			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EDA 43090			EDA	ProfSrv			376.25		
								376.25		
							CHECK TOTAL	4,376.25		
10409	Fame Awards		0000		INV	01/06/2026	20253176			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Adult 42010			Adult	Supplies			48.02		
								48.02		
							CHECK TOTAL	48.02		
10749	Fareway Stores Inc #1		0000		INV	01/01/2026	00036604			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 42010			CC Fac	Supplies			191.93		
								191.93		
10749	Fareway Stores Inc #1		0000		INV	01/08/2026	00094629			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 HR 44382			HR	EmpProgram			39.40		
								39.40		
10749	Fareway Stores Inc #1		0000		INV	01/01/2026	00244113			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CH Fac 42010			CH Maint	Supplies			24.36		
								24.36		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

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CASH ACCOUNT: Treasury 10100				Cash						
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10749	Fareway Stores Inc #1		0000		INV	01/10/2026	00036855			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 HR	44382		HR	EmpProgram			229.77		
								229.77		
10749	Fareway Stores Inc #1		0000		INV	01/15/2026	00095724			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	44370		Police	Misc Chrgs			14.99		
								14.99		
							CHECK TOTAL	500.45		
10410	Faribault Ace Hardwar		0000		INV	12/26/2025	512929/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CH Fac	42010		CH Maint	Supplies			10.79		
								10.79		
10410	Faribault Ace Hardwar		0000		INV	12/31/2025	513036/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010		P&Tmaint	Supplies			16.19		
								16.19		
10410	Faribault Ace Hardwar		0000		INV	12/31/2025	513047/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010		P&Tmaint	Supplies			74.37		
								74.37		
10410	Faribault Ace Hardwar		0000		INV	01/01/2026	513075/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	42010		SewerReclm	Supplies			46.76		
								46.76		
10410	Faribault Ace Hardwar		0000		INV	01/01/2026	513076/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	42010		SewerReclm	Supplies			26.96		
								26.96		
10410	Faribault Ace Hardwar		0000		INV	01/01/2026	513082/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac	42010		CC Fac	Supplies			62.02		
								62.02		
10410	Faribault Ace Hardwar		0000		INV	01/01/2026	513094/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010		P&Tmaint	Supplies			17.95		
								17.95		

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 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



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CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10410	Faribault Ace Hardwar	0000		INV	01/04/2026	513224/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 EqMaint 42010		EqMaint	Supplies			13.49			
							13.49			
10410	Faribault Ace Hardwar	0000		INV	01/03/2026	513209/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrColl 42410		Sewer Coll	MinorEquip			113.36			
							113.36			
10410	Faribault Ace Hardwar	0000		INV	01/03/2026	513203/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Viaduct 42010		ViaductPrk	Supplies			63.85			
							63.85			
10410	Faribault Ace Hardwar	0000		INV	01/03/2026	513186/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42010		P&Tmaint	Supplies			7.19			
							7.19			
10410	Faribault Ace Hardwar	0000		INV	01/03/2026	513183/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Pol Fac 42230		Pol Fac	Bldg Supp			19.77			
							19.77			
10410	Faribault Ace Hardwar	0000		INV	01/02/2026	513130/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Viaduct 42010		ViaductPrk	Supplies			59.99			
							59.99			
10410	Faribault Ace Hardwar	0000		INV	01/10/2026	513456/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42010		P&Tmaint	Supplies			29.99			
							29.99			
10410	Faribault Ace Hardwar	0000		INV	01/10/2026	513493/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Viaduct 42010		ViaductPrk	Supplies			96.43			
							96.43			
10410	Faribault Ace Hardwar	0000		INV	01/11/2026	513520/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 42010		CH Maint	Supplies			34.16			
							34.16			

City of Faribault



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Detail Invoice List

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CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10410	Faribault Ace Hardwar	0000		INV	01/14/2026	513552/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42010		P&Tmaint	Supplies			37.79			
							37.79			
10410	Faribault Ace Hardwar	0000		INV	01/14/2026	513553/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 42010		Police	Supplies			16.17			
							16.17			
10410	Faribault Ace Hardwar	0000		INV	01/14/2026	513585/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42010		SewerReclm	Supplies			61.84			
							61.84			
10410	Faribault Ace Hardwar	0000		INV	01/15/2026	513618/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42010		CC Admin	Supplies			20.15			
							20.15			
10410	Faribault Ace Hardwar	0000		INV	01/15/2026	513616/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42010		P&Tmaint	Supplies			25.17			
							25.17			
						CHECK TOTAL	854.39			
10751	Faribault Area Chambe	0000		INV	01/14/2026	Sept Lodging Tax 2				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Council 44384		Council	Lodging Tx			690.93			
							690.93			
10751	Faribault Area Chambe	0000		INV	01/14/2026	Oct Lodging Tax				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Council 44384		Council	Lodging Tx			4,573.71			
							4,573.71			
						CHECK TOTAL	5,264.64			
10075	Faribault Fleet Suppl	0000		EFT	12/31/2025	074152				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42160		P&Tmaint	Chem&Prod			26.99			
							26.99			

City of Faribault



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Detail Invoice List

CHECK RUN: 122425FF 12/23/2025
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CASH ACCOUNT: Treasury 10100				Cash						
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10075	Faribault Fleet Suppl		0000		EFT	01/03/2026	074297			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrColl	42010		Sewer Coll	Supplies			4.99		
								4.99		
10075	Faribault Fleet Suppl		0000		EFT	01/01/2026	074234			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Airport	42210		Airport	VehEqParts			71.94		
								71.94		
10075	Faribault Fleet Suppl		0000		EFT	01/07/2026	074366			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	42210		StrMaint	VehEqParts			3.76		
								3.76		
10075	Faribault Fleet Suppl		0000		EFT	01/07/2026	074367			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Airport	42010		Airport	Supplies			29.98		
								29.98		
10075	Faribault Fleet Suppl		0000		EFT	01/10/2026	074485			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010		P&Tmaint	Supplies			13.17		
								13.17		
10075	Faribault Fleet Suppl		0000		EFT	01/11/2026	074503			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	42010		Water	Supplies			14.99		
								14.99		
10075	Faribault Fleet Suppl		0000		EFT	01/11/2026	074505			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	42010		Water	Supplies			20.98		
								20.98		
10075	Faribault Fleet Suppl		0000		EFT	01/14/2026	074560			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Airport	42210		Airport	VehEqParts			29.99		
								29.99		
							CHECK TOTAL	216.79		
10755	Faribault Ice Arena A		0000	176	INV	12/22/2025	Open Skate Sept-Oct			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Adult	43090		Adult	ProfSrv			8,690.00		
								8,690.00		

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User: Fawn Fuller (FFuller)
Program ID: apwarnt

City of Faribault



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CHECK RUN: 122425FF 12/23/2025

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CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10755	Faribault Ice Arena A	0000	190	INV	01/14/2026	Open Skate Nov 2025					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Adult 43090		Adult	ProfSrv		7,370.00					
							7,370.00				
	CHECK TOTAL						16,060.00				
10756	Faribault Interiors	0000		INV	11/06/2025	46816					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CH Fac 42230		CH Maint	Bldg Supp		3,750.00					
							3,750.00				
	CHECK TOTAL						3,750.00				
10757	Faribault Post Office	0000		INV	01/11/2026	121225 On Target					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Storm 43090		Storm Wtr	ProfSrv		1,450.50					
	2 SwrRecl 43090		SewerReclm	ProfSrv		1,450.50					
	3 Water 43090		Water	ProfSrv		1,450.51					
							4,351.51				
	CHECK TOTAL						4,351.51				
10413	Faribault Rental Equi	0000		INV	01/02/2026	612789					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrColl 42410		Sewer Coll	MinorEquip		539.99					
							539.99				
10413	Faribault Rental Equi	0000		INV	01/08/2026	612884					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Storm 42210		Storm Wtr	VehEqParts		19.49					
							19.49				
	CHECK TOTAL						559.48				
10417	Faribo Plumbing & Hea	0000		EFT	01/15/2026	66356					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CityRent 44010		CityRent	Bldg Maint		919.50					
							919.50				
	CHECK TOTAL						919.50				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

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CASH ACCOUNT:		Treasury	10100	Cash							
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10419	FCTV			0000		EFT	01/01/2026	20261			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	101	15500		General	PrePd Item		18,163.00	18,163.00		
								CHECK TOTAL	18,163.00		
11072	Ferguson Waterworks #			0000		INV	12/14/2025	0558933			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	SwrRecl	42410		SewerReclm	MinorEquip		213.09	213.09		
								CHECK TOTAL	213.09		
10421	Fette Electronics Inc			0000		EFT	01/07/2026	11772			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Viaduct	42230		ViaductPrk	Bldg Supp		4,649.00	4,649.00		
10421	Fette Electronics Inc			0000		EFT	01/08/2026	11775			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Viaduct	42230		ViaductPrk	Bldg Supp		384.99	384.99		
10421	Fette Electronics Inc			0000		EFT	01/11/2026	11782			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Viaduct	44010		ViaductPrk	Bldg Maint		1,448.00	1,448.00		
								CHECK TOTAL	6,481.99		
10765	Fitzgerald Excavating			0000	180	INV	01/15/2026	2025-12 Pay App 1			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	StrImp	45300		Street Imp	Impr Other		15,081.25	15,081.25		
								CHECK TOTAL	15,081.25		
10428	Flagship Recreation			0000		EFT	01/04/2026	F24210			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Parks	42010		P&Tmaint	Supplies		1,810.00	1,810.00		
								CHECK TOTAL	1,810.00		

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 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025
DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10250	Flom Disposal Inc	0000		EFT	12/25/2025	4416					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 45300 26102	Water	Impr Other			488.53					
							488.53				
10250	Flom Disposal Inc	0000		EFT	12/25/2025	4417					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 45300 26102	Water	Impr Other			380.97					
							380.97				
							CHECK TOTAL				
							869.50				
10770	Flom Septic & Drain I	0000		INV	12/13/2025	20937					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 45300	Water	Impr Other			210.00					
							210.00				
							CHECK TOTAL				
							210.00				
11264	Fortune Creek Strateg	0000		INV	01/13/2026	1010					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Admin 43090	Admin	ProfSrv			2,199.91					
							2,199.91				
							CHECK TOTAL				
							2,199.91				
11222	Frost Solutions, LLC	0000		INV	01/12/2026	3262					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrSnow 44160	Snow Ice	Rents			806.25					
	2 101 15500	General	PrePd Item			4,031.25					
							4,837.50				
							CHECK TOTAL				
							4,837.50				
11127	Genuine Parts Company	0001		EFT	01/03/2026	025395					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 42010	StrMaint	Supplies			20.50					
							20.50				
11127	Genuine Parts Company	0001		EFT	01/02/2026	025341					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 42210	P&Tmaint	VehEqParts			5.84					
							5.84				

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100				Cash						
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11127	Genuine Parts Company		0001		EFT	01/07/2026	025750			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	EqMaint 42010		EqMaint	Supplies			71.94		
								71.94		
11127	Genuine Parts Company		0001		EFT	01/10/2026	026045			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Fire 42210		Fire	VehEqParts			0.53		
								0.53		
11127	Genuine Parts Company		0001		EFT	01/11/2026	026086			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrMaint 42210		StrMaint	VehEqParts			83.46		
								83.46		
11127	Genuine Parts Company		0001		EFT	01/14/2026	026261			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CC Fac 42210		CC Fac	VehEqParts			176.53		
								176.53		
							CHECK TOTAL	358.80		
11026	Gilbertson Feed and G		0000		INV	12/05/2025	192108			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Parks 42160		P&Tmaint	Chem&Prod			4,762.30		
								4,762.30		
							CHECK TOTAL	4,762.30		
10777	Glenn's Service LLC		0000		INV	01/01/2026	44579			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 44040		Police	MachEqRpr			140.00		
								140.00		
							CHECK TOTAL	140.00		
10436	BRHB Inc		0000		EFT	01/03/2026	07520			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CC Admin 42010		CC Admin	Supplies			117.50		
								117.50		
10436	BRHB Inc		0000		EFT	01/07/2026	07525			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 42010		Library	Supplies			52.00		
								52.00		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	169.50		
10438	Gopher State One Call		0000		EFT	12/30/2025	5110395			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 43090			Water	ProfSrv			112.95		
	2 SwrColl 43090			Sewer Coll	ProfSrv			112.95		
	3 Storm 43090			Storm Wtr	ProfSrv			112.95		
									338.85	
							CHECK TOTAL	338.85		
10439	Grainger Inc		0000		EFT	01/02/2026	9730136513			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42210			SewerReclm	VehEqParts			34.98		
									34.98	
10439	Grainger Inc		0000		EFT	01/02/2026	9729493818			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Viaduct 42230			ViaductPrk	Bldg Supp			40.14		
									40.14	
10439	Grainger Inc		0000		EFT	01/02/2026	9730136521			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42210			SewerReclm	VehEqParts			42.10		
									42.10	
10439	Grainger Inc		0000		EFT	01/01/2026	9728774713			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Viaduct 42230			ViaductPrk	Bldg Supp			340.93		
									340.93	
10439	Grainger Inc		0000		EFT	01/07/2026	9735670524			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Viaduct 42010			ViaductPrk	Supplies			43.84		
									43.84	
10439	Grainger Inc		0000		EFT	01/10/2026	9739641877			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42010			SewerReclm	Supplies			23.71		
									23.71	
							CHECK TOTAL	525.70		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10447	Harry Brown's LLC		0000		EFT	12/24/2025	5043930			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrColl 42210			Sewer Coll	VehEqParts		1,136.68			
								1,136.68		
10447	Harry Brown's LLC		0000		EFT	11/25/2025	5043948			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrColl 42210			Sewer Coll	VehEqParts		-865.37			
								-865.37		
							CHECK TOTAL	271.31		
10447	Harry Brown's LLC		0001		EFT	12/24/2025	CW112425			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 44040			Police	MachEqRpr		376.20			
								376.20		
10447	Harry Brown's LLC		0001		EFT	12/25/2025	5043949			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrColl 42210			Sewer Coll	VehEqParts		-57.60			
								-57.60		
							CHECK TOTAL	318.60		
10449	Hawkins Inc		0000		EFT	01/07/2026	7275352			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42160			SewerReclm	Chem&Prod		10,537.08			
								10,537.08		
10449	Hawkins Inc		0000		EFT	01/01/2026	7278674			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 42160			Water	Chem&Prod		4,773.40			
								4,773.40		
10449	Hawkins Inc		0000		EFT	01/14/2026	7281044			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic 42160			AquaticCtr	Chem&Prod		20.00			
								20.00		
							CHECK TOTAL	15,330.48		
10452	Heiman Fire Equipment		0000	186	EFT	12/04/2025	739411			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CP PS 45400			CP PS	Mach&Equip		107,931.75			
								107,931.75		

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 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	107,931.75		
10454	Hillyard Hutchinson		0000		INV	01/02/2026	606018418			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin 42010			CC Admin	Supplies			780.00		
								780.00		
10454	Hillyard Hutchinson		0000		INV	01/14/2026	606030070			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 42230			CC Fac	Bldg Supp			843.79		
	2 Lib Fac 42230			Lib Fac	Bldg Supp			843.78		
								1,687.57		
							CHECK TOTAL	2,467.57		
11121	HP Inc		0001		INV	01/08/2026	9046210149			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 IT 42410			IT	MinorEquip			260.00		
								260.00		
11121	HP Inc		0001		INV	01/08/2026	9046212242			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 IT 42010			IT	Supplies			1,818.08		
								1,818.08		
							CHECK TOTAL	2,078.08		
10455	Hy-Vee - Accounts Rec		0000		INV	01/10/2026	121125			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 HR 44382			HR	EmpProgram			2,865.00		
								2,865.00		
							CHECK TOTAL	2,865.00		
10990	IAFF Local 665		0000		INV	12/12/2025	12047			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Treasury 21708			Treasury	UnDuesPay			810.00		
								810.00		
							CHECK TOTAL	810.00		
10229	ICON LLC		0000	124	EFT	12/30/2025	2025-05 Pay App 3			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrImp 45300			Street Imp	Impr Other			13,790.67		

CLAIMS LIST REPORT

Detail Invoice List

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	13,790.67		
								13,790.67		
10467	IFACS		0000		INV	12/31/2025	5371317			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Parks 42210		P&Tmaint	VehEqParts			43.35		
								43.35		
10467	IFACS		0000		INV	12/31/2025	5371316			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrMaint 42210		StrMaint	VehEqParts			58.49		
								58.49		
							CHECK TOTAL	101.84		
10801	Ikonitski Dmitri		0000		EFT	12/14/2025	230930213			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	PrptLiab 44450		Prpty Lib	ClmDamages			9.00		
								9.00		
							CHECK TOTAL	9.00		
10115	In Control Inc		0002		EFT	12/30/2025	S-INV03242			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Water 43095		Water	SoftwrSupp			2,379.00		
								2,379.00		
10115	In Control Inc		0002	182	EFT	01/10/2026	S-INV03249			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	101 15500		General	PrePd Item			7,137.00		
	2	Water 43095		Water	SoftwrSupp			2,379.00		
								9,516.00		
10115	In Control Inc		0002		EFT	11/30/2025	S-CR0355			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Water 43090		Water	ProfSrv			-2,379.00		
								-2,379.00		
							CHECK TOTAL	9,516.00		
11262	Infinite Creative Ent		0000		INV	01/01/2026	284668			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 42410	25909	Police	MinorEquip			4,200.00		
								4,200.00		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	4,200.00		
11253	Ingram Library Servic		0001		EFT	12/30/2025	92358916			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			113.04		
							CHECK TOTAL	113.04		
10472	Innovative Office Sol		0000		EFT	01/04/2026	IN5001139			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 IT 42010			IT	Supplies			26.24		
								26.24		
10472	Innovative Office Sol		0000		EFT	01/04/2026	IN5001136			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 IT 42010			IT	Supplies			7.69		
	2 HR 42010			HR	Supplies			44.07		
								51.76		
10472	Innovative Office Sol		0000		EFT	01/04/2026	IN5001215			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 PW Fac 42010			PW Fac	Supplies			175.53		
								175.53		
10472	Innovative Office Sol		0000		EFT	01/08/2026	IN5003960			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42010			Library	Supplies			8.00		
								8.00		
10472	Innovative Office Sol		0000		EFT	01/08/2026	IN5004347			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin 42010			CC Admin	Supplies			39.92		
								39.92		
10472	Innovative Office Sol		0000		EFT	01/07/2026	IN5002081			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin 42010			CC Admin	Supplies			52.23		
								52.23		
10472	Innovative Office Sol		0000		EFT	01/07/2026	IN5001709			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CEDAdmin42010			CED Admin	Supplies			6.19		
								6.19		

CLAIMS LIST REPORT

Detail Invoice List

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CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10472	Innovative Office Sol	0000		EFT	01/07/2026	IN5001753				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42010		Library	Supplies		5.14				
							5.14			
10472	Innovative Office Sol	0000		EFT	01/10/2026	IN5006192				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 HR 42010		HR	Supplies		33.15				
							33.15			
10472	Innovative Office Sol	0000		EFT	01/10/2026	IN5006094				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Viaduct 42010		ViaductPrk	Supplies		152.66				
							152.66			
10472	Innovative Office Sol	0000		EFT	01/10/2026	IN5006134				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42010		CC Admin	Supplies		57.28				
							57.28			
10472	Innovative Office Sol	0000		EFT	01/14/2026	IN5008872				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42010		CC Admin	Supplies		84.74				
							84.74			
10472	Innovative Office Sol	0000		EFT	01/14/2026	IN5009196				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 42010		CH Maint	Supplies		55.27				
							55.27			
10472	Innovative Office Sol	0000		EFT	01/15/2026	IN5010422				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 42010		Police	Supplies		87.41				
							87.41			
						CHECK TOTAL	835.52			
10471	Intoximeters Inc	0000	177	EFT	12/25/2025	802257				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 42410		Police	MinorEquip		5,080.00				
							5,080.00			
						CHECK TOTAL	5,080.00			

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

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CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10654	Jayanti LLC	0000		INV	11/13/2025	101425				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43220		SewerReclm	Postage		81.45				
							81.45			
						CHECK TOTAL	81.45			
10060	JJD Companies LLC	0000		EFT	01/04/2026	25-703				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrSnow 43090		Snow Ice	ProfSrv		675.00				
							675.00			
						CHECK TOTAL	675.00			
10481	Kennedy & Graven Char	0000		EFT	12/31/2025	190889				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 HRA 43040		Frblt HRA	LegalCivil		690.00				
	2 Legal 43040		Legal	LegalCivil		713.00				
							1,403.00			
10481	Kennedy & Graven Char	0000		EFT	12/31/2025	190890				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 EDA 43040		EDA	LegalCivil		112.80				
							112.80			
						CHECK TOTAL	1,515.80			
10274	Keystone Interpreting	0000		EFT	01/15/2026	1302-00034				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 43090		Library	ProfSrv		267.00				
							267.00			
						CHECK TOTAL	267.00			
10008	Kimley-Horn and Assoc	0000	87	EFT	12/30/2025	160918003-1125				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 PrkInd 45200		Prk Dedic	BldgImprov		535.00				
							535.00			
						CHECK TOTAL	535.00			
10482	Kline Distributing LL	0000		EFT	01/10/2026	37296				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Viaduct 42990		ViaductPrk	CmdResale		514.90				

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CLAIMS LIST REPORT

Detail Invoice List

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10482	Kline Distributing LL		0000		EFT	01/14/2026	37308	514.90		
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Viaduct	42990		ViaductPrk	CmdResale			228.66		
								228.66		
							CHECK TOTAL	743.56		
10120	KLM Engineering Inc		0000	183	INV	12/31/2025	11163			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	45300	26102	Water	Impr Other			46,834.10		
								46,834.10		
							CHECK TOTAL	46,834.10		
10819	Krampitz Jr Martin Ha		0000		INV	12/24/2025	6202			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	42410		StrMaint	MinorEquip			563.65		
								563.65		
10819	Krampitz Jr Martin Ha		0000		INV	01/03/2026	6211			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint	42010		EqMaint	Supplies			248.00		
								248.00		
							CHECK TOTAL	811.65		
10486	KRIS Engineering Inc		0000	155	EFT	01/07/2026	42107			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	42210		StrMaint	VehEqParts			14,047.10		
								14,047.10		
							CHECK TOTAL	14,047.10		
10498	Law Enforcement Labor		0000		INV	12/12/2025	12045			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Treasury	21708		Treasury	UnDuesPay			2,263.00		
								2,263.00		
							CHECK TOTAL	2,263.00		
11054	Leadership Growth Gro		0000		INV	01/03/2026	26811			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 101	15500		General	PrePd Item			600.00		

City of Faribault



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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
					CHECK TOTAL	600.00				
					CHECK TOTAL	600.00				
10142 Lexipol LLC	0001	179	EFT	12/31/2025	INVLEX11262477					
ACCOUNT DETAIL						LINE AMOUNT				
1 101 15500		General	PrePd Item			17,828.05				
					CHECK TOTAL	17,828.05				
					CHECK TOTAL	17,828.05				
10830 Lube-Tech Reliable Pl	0000		INV	01/02/2026	4002474					
ACCOUNT DETAIL						LINE AMOUNT				
1 StrMaint 42120		StrMaint	Motor Fuel			417.59				
2 EqMaint 42120		EqMaint	Motor Fuel			104.40				
3 Water 42120		Water	Motor Fuel			156.60				
4 SwrColl 42120		Sewer Coll	Motor Fuel			156.60				
5 Parks 42120		P&Tmaint	Motor Fuel			208.78				
					CHECK TOTAL	1,043.97				
					CHECK TOTAL	1,043.97				
11241 Luz Cleaning Service	0000		INV	01/14/2026	584129					
ACCOUNT DETAIL						LINE AMOUNT				
1 PW Fac 44010		PW Fac	Bldg Maint			1,800.00				
					CHECK TOTAL	1,800.00				
					CHECK TOTAL	1,800.00				
11260 Mackin Book Company	0000		EFT	12/18/2025	953575					
ACCOUNT DETAIL						LINE AMOUNT				
1 Library 42190		Library	Books			4,623.79				
					CHECK TOTAL	4,623.79				
					CHECK TOTAL	4,623.79				
10140 MacQueen Equipment LL	0000		EFT	01/01/2026	P58859					
ACCOUNT DETAIL						LINE AMOUNT				
1 Fire 42180		Fire	Uniforms			1,240.05				
					CHECK TOTAL	1,240.05				
					CHECK TOTAL	1,240.05				

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10539	Magtech Ammunition Co		0000		INV	01/15/2026	52397			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 43140			Police	Train&Ed			990.00		
								990.00		
							CHECK TOTAL	990.00		
10834	Malecha's Auto Body L		0000		INV	11/13/2025	4964			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 PrptLiab 44450			Prpty Lib	ClmDamages			14,598.16		
								14,598.16		
							CHECK TOTAL	14,598.16		
10505	Martin-McAllister Con		0000		EFT	12/30/2025	17192			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 43090			Police	ProfSrv			650.00		
								650.00		
							CHECK TOTAL	650.00		
10506	Matejcek Implement Co		0000		EFT	01/04/2026	IB44690			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42210			StrMaint	VehEqParts			7.50		
								7.50		
10506	Matejcek Implement Co		0000		EFT	01/14/2026	IB44769			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42210			StrMaint	VehEqParts			8.37		
								8.37		
							CHECK TOTAL	15.87		
11209	Maxfield LLC		0000	168	INV	01/09/2026	1436			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 HRA 43090			Frbt HRA	ProfSrv			2,205.00		
								2,205.00		
11209	Maxfield LLC		0000	168	INV	10/04/2025	1366			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 HRA 43090			Frbt HRA	ProfSrv			6,615.00		
								6,615.00		
							CHECK TOTAL	8,820.00		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10508	Menards	0000		INV	01/04/2026	92790				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Viaduct 42010		ViaductPrk	Supplies		593.78				
							593.78			
						CHECK TOTAL	593.78			
10509	Met-Con Construction	0000		EFT	01/09/2026	20695				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrSnow 43090		Snow Ice	ProfSrv		3,080.00				
							3,080.00			
						CHECK TOTAL	3,080.00			
10192	Midwest Landscaping C	0000	153	EFT	01/15/2026	2025-14AA Pay Req 3				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 PWAdmin 44070		PW Admin	Reimb Exp		11,907.00				
							11,907.00			
10192	Midwest Landscaping C	0000	152	EFT	01/15/2026	2025-14BB Pay Req 3				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 PWAdmin 44070		PW Admin	Reimb Exp		9,113.50				
							9,113.50			
10192	Midwest Landscaping C	0000	151	EFT	01/15/2026	2025-14 CC Pay Req 3				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 PWAdmin 44070		PW Admin	Reimb Exp		5,142.50				
							5,142.50			
10192	Midwest Landscaping C	0000	150	EFT	01/15/2026	2025-14DD Pay Req 3				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 PWAdmin 44070		PW Admin	Reimb Exp		7,568.00				
							7,568.00			
						CHECK TOTAL	33,731.00			
10543	Midwest Tape LLC	0000		EFT	01/04/2026	508127810				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis		15.99				
							15.99			
10543	Midwest Tape LLC	0000		EFT	01/04/2026	508127811				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis		14.99				
							14.99			

Report generated: 12/18/2025 11:48:17
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10543	Midwest Tape LLC	0000		EFT	01/04/2026	508127807					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42192		Library	Audio Vis		172.96					
							172.96				
10543	Midwest Tape LLC	0000		EFT	01/04/2026	508127808					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42192		Library	Audio Vis		15.99					
							15.99				
10543	Midwest Tape LLC	0000		EFT	01/11/2026	508160299					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42192		Library	Audio Vis		49.99					
							49.99				
10543	Midwest Tape LLC	0000		EFT	01/11/2026	508160321					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42192		Library	Audio Vis		5.24					
							5.24				
						CHECK TOTAL	275.16				
10851	Minnesota Ag Power In	0001	70	INV	12/14/2025	2211142025DJK					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Airport 45400		Airport	Mach&Equip		33,979.32					
							33,979.32				
						CHECK TOTAL	33,979.32				
10852	Minnesota Chiefs of P	0000		EFT	01/08/2026	22749					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 42010		Police	Supplies		77.00					
							77.00				
						CHECK TOTAL	77.00				
10530	Minnesota Department	0001		INV	12/29/2025	ABR0366900X					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 44390		SewerReclm	Taxes Lics		175.00					
							175.00				
						CHECK TOTAL	175.00				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10530	Minnesota Department		0003		INV	12/25/2025	P00020714			
ACCOUNT DETAIL							LINE AMOUNT			
1	Parks	43090		P&Tmaint	ProfSrv			98.65		
2	Parks	43090		P&Tmaint	ProfSrv			98.62		
3	StrImp	45300		Street Imp	Impr Other			32.87		
4	StrImp	45300		Street Imp	Impr Other			98.62		
5	Parks	43090		P&Tmaint	ProfSrv			5,256.74		
6	Parks	43090		P&Tmaint	ProfSrv			98.59		
								5,684.09		
CHECK TOTAL								5,684.09		
10530	Minnesota Department		0017		INV	01/16/2026	121725 VP			
ACCOUNT DETAIL							LINE AMOUNT			
1	Viaduct	44390		ViaductPrk	Taxes Lics			785.00		
								785.00		
CHECK TOTAL								785.00		
10524	Minnesota Recreation		0000		EFT	01/11/2026	11331			
ACCOUNT DETAIL							LINE AMOUNT			
1	CC Admin	43140		CC Admin	Train&Ed			297.00		
								297.00		
CHECK TOTAL								297.00		
10037	Dakota County Technic		0001		INV	11/27/2025	1328222			
ACCOUNT DETAIL							LINE AMOUNT			
1	Police	43140		Police	Train&Ed			700.00		
								700.00		
CHECK TOTAL								700.00		
10522	Minnesota State Fire		0000		INV	12/05/2025	10186			
ACCOUNT DETAIL							LINE AMOUNT			
1	101	15500		General	PrePd Item			110.00		
								110.00		
CHECK TOTAL								110.00		
10523	Minnesota Valley Test		0000		EFT	01/01/2026	1336095			
ACCOUNT DETAIL							LINE AMOUNT			
1	SwrRecl	43090		SewerReclm	ProfSrv			111.80		

Report generated: 12/18/2025 11:48:17
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10523	Minnesota Valley Test	0000		EFT	01/01/2026	1336104	111.80		
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43090		SewerReclm	ProfSrv			111.80		
10523	Minnesota Valley Test	0000		EFT	01/02/2026	1336375	111.80		
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43090		SewerReclm	ProfSrv			242.00		
10523	Minnesota Valley Test	0000		EFT	01/09/2026	1337351	242.00		
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43090		SewerReclm	ProfSrv			242.00		
10523	Minnesota Valley Test	0000		EFT	01/10/2026	1337503	242.00		
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43090		SewerReclm	ProfSrv			242.00		
						CHECK TOTAL	949.60		
10858	MN-LEAP	0000		INV	01/04/2026	00324			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 101 15500		General	PrePd Item			50.00		
10858	MN-LEAP	0000		INV	01/04/2026	00253	50.00		
	ACCOUNT DETAIL					LINE AMOUNT			
	1 101 15500		General	PrePd Item			50.00		
						CHECK TOTAL	100.00		
10992	MNPEAGENERAL	0000		INV	12/12/2025	12049			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Treasury 21708		Treasury	UnDuesPay			1,680.00		
						CHECK TOTAL	1,680.00		
10991	MNPEAPOLICES	0000		INV	12/12/2025	12048			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Treasury 21708		Treasury	UnDuesPay			76.00		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
					CHECK TOTAL	76.00				
					CHECK TOTAL	76.00				
10538 Motorola Solutions In	0000		INV	12/18/2025	8282238762					
ACCOUNT DETAIL					LINE AMOUNT					
1 Fire 42410	Fire	MinorEquip				270.72				
					CHECK TOTAL	270.72				
					CHECK TOTAL	270.72				
11216 Multi Service Technol	0000		EFT	12/26/2025	5c6ae8b5					
ACCOUNT DETAIL					LINE AMOUNT					
1 CC Fac 42010	CC Fac	Supplies				59.66				
							59.66			
11216 Multi Service Technol	0000		EFT	12/26/2025	18e76022					
ACCOUNT DETAIL					LINE AMOUNT					
1 Viaduct 42010	ViaductPrk	Supplies				78.16				
							78.16			
11216 Multi Service Technol	0000		EFT	01/02/2026	e925af02					
ACCOUNT DETAIL					LINE AMOUNT					
1 CC Admin 42010	CC Admin	Supplies				18.16				
							18.16			
11216 Multi Service Technol	0000		EFT	01/05/2026	e7726839					
ACCOUNT DETAIL					LINE AMOUNT					
1 CC Admin 42010	CC Admin	Supplies				77.39				
							77.39			
11216 Multi Service Technol	0000		EFT	01/09/2026	5c9a0f5b					
ACCOUNT DETAIL					LINE AMOUNT					
1 Library 42010	Library	Supplies				90.96				
							90.96			
11216 Multi Service Technol	0000		EFT	01/12/2026	9beaa584					
ACCOUNT DETAIL					LINE AMOUNT					
1 Fire 42010	Fire	Supplies				33.90				
							33.90			
11216 Multi Service Technol	0000		EFT	01/12/2026	9e798cf5					
ACCOUNT DETAIL					LINE AMOUNT					
1 CC Admin 42010	CC Admin	Supplies				129.13				
							129.13			

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11216	Multi Service Technol		0000		EFT	01/13/2026	661286da			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CC Admin 42010		CC Admin	Supplies			40.48		
								40.48		
							CHECK TOTAL	527.84		
10546	NCL of Wisconsin Inc		0000		EFT	01/09/2026	529085			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	SwrRecl 42010		SewerReclm	Supplies			393.08		
								393.08		
							CHECK TOTAL	393.08		
10877	Olympic Fire Protecti		0000		EFT	01/08/2026	10007236			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CH Fac 42010		CH Maint	Supplies			278.82		
								278.82		
							CHECK TOTAL	278.82		
10559	On Target A & M Inc		0000		EFT	01/10/2026	1836001			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Storm 43090		Storm Wtr	ProfSrv			285.87		
	2	SwrRecl 43090		SewerReclm	ProfSrv			285.87		
	3	Water 43090		Water	ProfSrv			285.86		
								857.60		
							CHECK TOTAL	857.60		
10580	Paape Companies Inc		0000		EFT	12/24/2025	119761			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CC Fac 44010		CC Fac	Bldg Maint			2,566.50		
								2,566.50		
10580	Paape Companies Inc		0000	188	EFT	12/25/2025	119792			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 44010		AquaticCtr	Bldg Maint			5,496.14		
								5,496.14		
10580	Paape Companies Inc		0000		EFT	01/14/2026	119980			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CC Fac 44010		CC Fac	Bldg Maint			115.00		
								115.00		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10580	Paape Companies Inc	0000		EFT	01/15/2026	120017					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CC Fac 44010		CC Fac	Bldg Maint		359.00					
						359.00					
						CHECK TOTAL	8,536.64				
10218	Pantheon Computer Sys	0000		EFT	12/31/2025	2291					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 IT 43095		IT	SoftwrSupp		10,520.00					
						10,520.00					
						CHECK TOTAL	10,520.00				
10598	Ronnie Papenfus	0000		EFT	12/19/2025	111925					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42210		SewerReclm	VehEqParts		346.66					
						346.66					
						CHECK TOTAL	346.66				
10975	Petty Cash	0000		INV	01/10/2026	121125					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 101 10300		General	Chng Fund		300.00					
						300.00					
						CHECK TOTAL	300.00				
10576	Juan Porras	0000		EFT	01/02/2026	120325					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 43090		Police	ProfSrv		150.00					
						150.00					
10576	Juan Porras	0000		EFT	01/08/2026	120925					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 43090		Police	ProfSrv		50.00					
						50.00					
						CHECK TOTAL	200.00				
10571	Powerplan OIB	0000		INV	01/08/2026	P7942801					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 42210		StrMaint	VehEqParts		372.97					
						372.97					

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	372.97		
10578	Pump & Meter Service	0000		EFT	01/04/2026	1027963			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 PW Fac 44010		PW Fac	Bldg Maint		307.00			
						CHECK TOTAL	307.00		
10891	Quadient Leasing USA	0000		INV	01/03/2026	Q2131040			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 101 15500		General	PrePd Item		717.03			
						CHECK TOTAL	717.03		
11240	Quality 1 Hr Foto, In	0000	185	INV	01/04/2026	250998			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Viaduct 42010		ViaductPrk	Supplies		6,073.00			
						CHECK TOTAL	6,073.00		
10588	Quality Aviation Inc	0000		EFT	01/01/2026	202601			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 101 15500		General	PrePd Item		2,187.50			
						CHECK TOTAL	2,187.50		
10139	Quality Forklift Sale	0000		INV	01/07/2026	P06225			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Parks 42210		P&Tmaint	VehEqParts		18.98			
						CHECK TOTAL	18.98		
10590	Quality Resource Grou	0000		EFT	01/07/2026	IN-157378			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Storm 43090		Storm Wtr	ProfSrv		1,824.40			
	2 SwrRecl 43090		SewerReclm	ProfSrv		1,824.40			
	3 Water 43090		Water	ProfSrv		1,824.41			
						CHECK TOTAL	5,473.21		

Report generated: 12/18/2025 11:48:17
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	5,473.21		
10006	Real Estate Publishin		0000	189	EFT	12/31/2025	15591			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 250 15500		EDA		PrePd Item		10,000.00			
								10,000.00		
							CHECK TOTAL	10,000.00		
999997	Christian Garcia		0000		INV	01/10/2026	121125 CG			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 44370		Police		Misc Chrgs		15.00			
								15.00		
							CHECK TOTAL	15.00		
999997	M&M Plumbing LLC		0000		INV	01/11/2026	Refund 2025-01616			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CodeInsp 32230		Code/Insp		PlbHtgPrmt		101.00			
								101.00		
							CHECK TOTAL	101.00		
999997	WELCH PLUMBING, INC.		0000		INV	12/21/2025	Refund 2025-01490 WP			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CodeInsp 32230		Code/Insp		PlbHtgPrmt		100.00			
								100.00		
							CHECK TOTAL	100.00		
10204	Rice County		0000		INV	01/08/2026	2025-107			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Council 43510		Council		LegalPubng		2,990.67			
								2,990.67		
							CHECK TOTAL	2,990.67		
10204	Rice County		0000		INV	01/11/2026	121225			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Roberds 44371		Roberds Lk		SwrChrgCol		4,862.90			
								4,862.90		
							CHECK TOTAL	4,862.90		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10901	Rice/Steele 911 Cente	0000		INV	01/02/2026	2025-JT-80					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 42010		Police	Supplies		30.00					
							30.00				
						CHECK TOTAL	30.00				
10596	Ronco Engineering Sal	0000		EFT	01/09/2026	3416167					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 42210		StrMaint	VehEqParts		259.94					
							259.94				
						CHECK TOTAL	259.94				
10597	Rosen Publishing Grou	0000		INV	12/26/2025	RSL204789I					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42190		Library	Books		596.00					
							596.00				
						CHECK TOTAL	596.00				
10066	Sanco Equipment LLC	0000		EFT	12/17/2025	PS2046927-1					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 42210		P&Tmaint	VehEqParts		468.48					
							468.48				
						CHECK TOTAL	468.48				
10296	Sanity Solutions Inc	0000	175	EFT	12/23/2025	INV216739					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 101 15500		General	PrePd Item		32,714.08					
							32,714.08				
						CHECK TOTAL	32,714.08				
10608	Schema Farms Custom W	0000		EFT	01/10/2026	25-02					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrSnow 43090		Snow Ice	ProfSrv		2,059.75					
							2,059.75				
						CHECK TOTAL	2,059.75				

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10609	Schilling Supply Comp		0000		EFT	11/07/2025	1028555-00			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac	42010		CC Fac	Supplies		-402.29			
								-402.29		
10609	Schilling Supply Comp		0000		EFT	01/02/2026	1031254-00			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Pol Fac	44010		Pol Fac	Bldg Maint		288.53			
								288.53		
10609	Schilling Supply Comp		0000		EFT	01/14/2026	1032965-00			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 PW Fac	42010		PW Fac	Supplies		144.53			
	2 Parks	42010		P&Tmaint	Supplies		144.00			
								288.53		
							CHECK TOTAL	174.77		
10193	Walter D Schirmer		0000		EFT	12/31/2025	1422			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	43090		P&Tmaint	ProfSrv		995.00			
								995.00		
10193	Walter D Schirmer		0000		EFT	12/31/2025	1423			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Wshngtn	43090		Wshngtn	ProfSrv		175.00			
								175.00		
							CHECK TOTAL	1,170.00		
10612	Selco		0000		EFT	12/31/2025	053891			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	43250		Library	Other Comm		2,198.50			
								2,198.50		
							CHECK TOTAL	2,198.50		
10614	Sherwin Williams Comp		0000		CRM	09/04/2025	9023-5			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrSign	42410		Sign Sig	MinorEquip		-45.80			
								-45.80		
10614	Sherwin Williams Comp		0000		INV	01/04/2026	31449142781225			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	42010		Water	Supplies		165.59			

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Detail Invoice List

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
								165.59		
							CHECK TOTAL	119.79		
10921	Shiffler Equipment Sa		0000		EFT	12/24/2025	10034606-00			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 42010			CC Fac	Supplies			350.40		
							CHECK TOTAL	350.40		
								350.40		
							CHECK TOTAL	350.40		
10032	Rohn Industries, Inc		0000		EFT	12/25/2025	0061388			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 43090			Police	ProfSrv			40.00		
							CHECK TOTAL	40.00		
								40.00		
							CHECK TOTAL	40.00		
10974	SJE Rhombus		0002		INV	01/01/2026	CD99598871			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 43090			SewerReclm	ProfSrv			450.00		
							CHECK TOTAL	450.00		
								450.00		
							CHECK TOTAL	450.00		
11139	Smith, Nicholas		0000		EFT	12/23/2025	112325 NS			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 43310			Police	Travel Exp			38.00		
							CHECK TOTAL	38.00		
								38.00		
							CHECK TOTAL	38.00		
10108	Star Sports & Apparel		0000		EFT	12/12/2025	FM31CCB7F6F12C			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42180			SewerReclm	Uniforms			150.00		
								150.00		
10108	Star Sports & Apparel		0000		EFT	12/18/2025	FM31CCB7F6F20C			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42180			SewerReclm	Uniforms			150.00		
								150.00		
10108	Star Sports & Apparel		0000		EFT	01/02/2026	Clover 2025 Dec03			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 42010			Fire	Supplies			104.00		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025
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CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10108	Star Sports & Apparel	0000		EFT	01/05/2026	Clover 2025 Dec11	104.00		
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Comms 42180		Communicat	Uniforms			141.00		
							141.00		
10108	Star Sports & Apparel	0000		EFT	01/05/2026	Clover 2025 Dec12			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CEDAdmin42180		CED Admin	Uniforms			114.50		
							114.50		
10108	Star Sports & Apparel	0000		EFT	01/09/2026	Clover 2025 Dec17			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Police 42180		Police	Uniforms			185.00		
							185.00		
						CHECK TOTAL	844.50		
10630	State Industrial Prod	0000		INV	12/25/2025	904010585			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 EqMaint 42010		EqMaint	Supplies			657.08		
							657.08		
						CHECK TOTAL	657.08		
10067	Stonebrooke Engineeri	0000	116	EFT	12/28/2025	R-002162.00 - 2			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 StrImp 45300		Street Imp	Impr Other			7,869.00		
							7,869.00		
						CHECK TOTAL	7,869.00		
10620	Streicher's Inc	0000		INV	12/24/2025	I1795986			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Police 42180		Police	Uniforms			51.00		
							51.00		
10620	Streicher's Inc	0000		INV	12/31/2025	I1796865			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Police 42180		Police	Uniforms			20.00		
							20.00		
10620	Streicher's Inc	0000		INV	01/04/2026	I1797802			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Police 42410 25910		Police	MinorEquip			324.00		

Report generated: 12/18/2025 11:48:17
User: Fawn Fuller (FFuller)
Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10620	Streicher's Inc		0000		CRM	11/19/2025	CM301135	324.00		
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	42410		Police	MinorEquip			-119.98		
								-119.98		
							CHECK TOTAL	275.02		
11258	The Artina Group		0000		INV	01/09/2026	108671			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fin	42010		Finance	Supplies			249.41		
								249.41		
							CHECK TOTAL	249.41		
11183	The Creative Company		0000		INV	01/01/2026	172200			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42190		Library	Books			353.59		
								353.59		
							CHECK TOTAL	353.59		
10437	The Prophet Corporati		0000		INV	01/08/2026	IN485239			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Viaduct	42010		ViaductPrk	Supplies			1,058.75		
								1,058.75		
							CHECK TOTAL	1,058.75		
11220	The Webstaurant Store		0000		EFT	01/10/2026	119652388			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Viaduct	42010		ViaductPrk	Supplies			124.98		
								124.98		
							CHECK TOTAL	124.98		
10645	Thomson Reuters - Wes		0000		INV	12/31/2025	852876077			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	43095		Police	SoftwrSupp			429.00		
								429.00		
							CHECK TOTAL	429.00		

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 122425FF 12/23/2025

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CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10646	Towmaster	0000		EFT	12/21/2025	90003346				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts			577.15			
							577.15			
10646	Towmaster	0000		EFT	01/09/2026	90003815				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 EqMaint 42210		EqMaint	VehEqParts			371.57			
							371.57			
						CHECK TOTAL	948.72			
10133	Truck Center Companie	0002		EFT	01/03/2026	XA304193890:01				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts			17.92			
							17.92			
10133	Truck Center Companie	0002		EFT	01/02/2026	XA304193777:01				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts			563.92			
							563.92			
10133	Truck Center Companie	0002		EFT	12/03/2025	XA304193835:01				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts			-123.82			
							-123.82			
10133	Truck Center Companie	0002		EFT	01/11/2026	XA304193527:01				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts			538.99			
							538.99			
						CHECK TOTAL	997.01			
10638	Darrell R Turek	0000		EFT	01/04/2026	4888				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrSnow 43090		Snow Ice	ProfSrv			2,550.00			
							2,550.00			
10638	Darrell R Turek	0000		EFT	01/14/2026	4891				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrSnow 43090		Snow Ice	ProfSrv			1,650.00			
							1,650.00			
						CHECK TOTAL	4,200.00			

City of Faribault



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Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10222	Tyler Technologies In		0000		EFT	10/31/2025	045-537963			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fin	43095		Finance	SoftwrSupp		725.00			
								725.00		
10222	Tyler Technologies In		0000		EFT	12/26/2025	045-545815			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CP Govt	44050		CP Govt	EOMaint		1,956.00			
								1,956.00		
10222	Tyler Technologies In		0000		EFT	12/30/2025	045-546393			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	43095		Water	SoftwrSupp		652.00			
	2 SwrRecl	43095		SewerReclm	SoftwrSupp		652.00			
	3 Storm	43095		Storm Wtr	SoftwrSupp		652.00			
								1,956.00		
							CHECK TOTAL	4,637.00		
999998	Clay Wayne		0000		INV	12/16/2025	806			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 601	20200		Water	AP		39.50			
								39.50		
							CHECK TOTAL	39.50		
999998	David Dickson		0000		INV	12/16/2025	814			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 601	20200		Water	AP		100.37			
								100.37		
							CHECK TOTAL	100.37		
999998	Dean Buker		0000		INV	12/16/2025	801			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 601	20200		Water	AP		119.76			
								119.76		
							CHECK TOTAL	119.76		
999998	Dean Hines		0000		INV	12/16/2025	813			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 601	20200		Water	AP		0.90			
								0.90		

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 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



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Detail Invoice List

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
					CHECK TOTAL	0.90				
999998 Dean Miller	0000		INV	12/16/2025	798					
	ACCOUNT DETAIL				LINE AMOUNT					
1 601 20200	Water	AP			91.43					
						91.43				
					CHECK TOTAL	91.43				
999998 Depot Bar & Grill	0000		INV	12/16/2025	804					
	ACCOUNT DETAIL				LINE AMOUNT					
1 601 20200	Water	AP			331.07					
						331.07				
					CHECK TOTAL	331.07				
999998 Ez Home Sale MN Inc.	0000		INV	12/16/2025	829					
	ACCOUNT DETAIL				LINE AMOUNT					
1 601 20200	Water	AP			71.74					
						71.74				
					CHECK TOTAL	71.74				
999998 Fieldstone Family Hom	0000		INV	12/16/2025	817					
	ACCOUNT DETAIL				LINE AMOUNT					
1 601 20200	Water	AP			16.14					
						16.14				
					CHECK TOTAL	16.14				
999998 Fieldstone Family Hom	0000		INV	12/16/2025	818					
	ACCOUNT DETAIL				LINE AMOUNT					
1 601 20200	Water	AP			92.57					
						92.57				
					CHECK TOTAL	92.57				
999998 Fieldstone Family Hom	0000		INV	12/16/2025	819					
	ACCOUNT DETAIL				LINE AMOUNT					
1 601 20200	Water	AP			61.81					
						61.81				
					CHECK TOTAL	61.81				

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 122425FF 12/23/2025

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CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
999998	Gerald Mueller	0000		INV	12/16/2025	793				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 601 20200		Water	AP		37.39				
							37.39			
						CHECK TOTAL	37.39			
999998	James Cap	0000		INV	12/16/2025	795				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 601 20200		Water	AP		17.21				
							17.21			
						CHECK TOTAL	17.21			
999998	Jared Sammon	0000		INV	12/16/2025	821				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 601 20200		Water	AP		16.87				
							16.87			
						CHECK TOTAL	16.87			
999998	Jaree Johnson	0000		INV	12/16/2025	826				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 601 20200		Water	AP		89.83				
							89.83			
						CHECK TOTAL	89.83			
999998	Jeremiah & Crystal J	0000		INV	12/16/2025	828				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 601 20200		Water	AP		119.83				
							119.83			
						CHECK TOTAL	119.83			
999998	Jim Ackman	0000		INV	12/16/2025	797				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 601 20200		Water	AP		11.80				
							11.80			
						CHECK TOTAL	11.80			

CLAIMS LIST REPORT

Detail Invoice List

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CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
999998	Johana & Arnoldo De L	0000		INV	12/16/2025	825					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		7.55					
							7.55				
						CHECK TOTAL	7.55				
999998	Kimberly & Robert Kas	0000		INV	12/16/2025	805					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		88.78					
							88.78				
						CHECK TOTAL	88.78				
999998	Kylee Almquist	0000		INV	12/16/2025	824					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		88.23					
							88.23				
						CHECK TOTAL	88.23				
999998	Lloyd Holling	0000		INV	12/16/2025	808					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		89.97					
							89.97				
						CHECK TOTAL	89.97				
999998	Lynn Kindseth	0000		INV	12/16/2025	802					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		15.09					
							15.09				
						CHECK TOTAL	15.09				
999998	Mark & Machaela Schri	0000		INV	12/16/2025	823					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		0.95					
							0.95				
						CHECK TOTAL	0.95				

CLAIMS LIST REPORT**Detail Invoice List**

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CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
999998	Mark & Mary Zentner	0000		INV	12/16/2025	810					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		25.72				25.72	
						CHECK TOTAL	25.72			25.72	
999998	Matthew Lane	0000		INV	12/16/2025	809					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		35.96				35.96	
						CHECK TOTAL	35.96			35.96	
999998	Melva Ochs	0000		INV	12/16/2025	794					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		10.87				10.87	
						CHECK TOTAL	10.87			10.87	
999998	Mervin & Carole Hanso	0000		INV	12/16/2025	811					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		19.17				19.17	
						CHECK TOTAL	19.17			19.17	
999998	Murray Finger	0000		INV	12/16/2025	820					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		59.13				59.13	
						CHECK TOTAL	59.13			59.13	
999998	Nathan Stoeckel	0000		INV	12/16/2025	822					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		11.54				11.54	
						CHECK TOTAL	11.54			11.54	

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

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CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
999998	Neal & Janet Gragg	0000		INV	12/16/2025	799					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		33.47					
							33.47				
						CHECK TOTAL	33.47				
999998	Nicholas Sonpon	0000		INV	12/16/2025	812					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		132.21					
							132.21				
						CHECK TOTAL	132.21				
999998	Rick Cashin Construct	0000		INV	12/16/2025	796					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		88.88					
							88.88				
						CHECK TOTAL	88.88				
999998	Ronald & Sandra Lucko	0000		INV	12/16/2025	803					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		37.20					
							37.20				
						CHECK TOTAL	37.20				
999998	Sarah Rojas	0000		INV	12/16/2025	816					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		84.34					
							84.34				
						CHECK TOTAL	84.34				
999998	Sartor Companies LLC	0000		INV	12/16/2025	807					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		41.36					
							41.36				
						CHECK TOTAL	41.36				

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
999998	Sherry & Randy Brekke	0000		INV	12/16/2025	815				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 601 20200		Water	AP		28.26				
							28.26			
						CHECK TOTAL	28.26			
999998	Steven Mays	0000		INV	12/16/2025	800				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 601 20200		Water	AP		21.38				
							21.38			
						CHECK TOTAL	21.38			
999998	Whitefish Homes LLC	0000		INV	12/16/2025	827				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 601 20200		Water	AP		19.63				
							19.63			
						CHECK TOTAL	19.63			
10653	Uline	0000		EFT	10/23/2025	198334874				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 PW Fac 42230		PW Fac	Bldg Supp		219.51				
							219.51			
10653	Uline	0000		EFT	01/02/2026	201329715				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 42010		Water	Supplies		1,130.10				
	2 SwrColl 42010		Sewer Coll	Supplies		1,130.10				
							2,260.20			
						CHECK TOTAL	2,479.71			
10652	Universal Truck Equip	0000		INV	01/03/2026	66542				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts		552.92				
							552.92			
10652	Universal Truck Equip	0000		INV	01/10/2026	66664				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts		150.75				
							150.75			
						CHECK TOTAL	703.67			

City of Faribault



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Detail Invoice List

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10656	Utility Consultants I		0000		EFT	01/04/2026	126179			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	43090		SewerReclm	ProfSrv			655.96		
								655.96		
10656	Utility Consultants I		0000		EFT	01/03/2026	126066			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	43090		SewerReclm	ProfSrv			1,453.70		
								1,453.70		
							CHECK TOTAL	2,109.66		
11261	Vehicle Response Trai		0000		INV	12/13/2025	2085			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire	43140		Fire	Train&Ed			2,724.85		
								2,724.85		
							CHECK TOTAL	2,724.85		
10662	Waste Management of W		0000		INV	12/31/2025	9406794-2282-1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	43840		P&Tmaint	RefuseDisp			436.08		
								436.08		

City of Faribault



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Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10662 Waste Management of W	0000		INV	12/31/2025	9406795-2282-8					
ACCOUNT DETAIL					LINE AMOUNT					
1 Airport 43840		Airport	RefuseDisp		135.41					
2 Aquatic 43840		AquaticCtr	RefuseDisp		552.58					
3 CC Fac 43840		CC Fac	RefuseDisp		279.47					
4 CH Fac 43840		CH Maint	RefuseDisp		132.69					
5 Fire Fac 43840		Fire Fac	RefuseDisp		123.91					
6 Lib Fac 43840		Lib Fac	RefuseDisp		279.47					
7 Parks 43840		P&Tmaint	RefuseDisp		1,282.91					
8 Pol Fac 43840		Pol Fac	RefuseDisp		129.66					
9 PW Fac 43840		PW Fac	RefuseDisp		809.97					
10 Soccer 43840		SoccerComp	RefuseDisp		100.91					
11 Storm 43840		Storm Wtr	RefuseDisp		11.99					
12 SwrColl 43840		Sewer Coll	RefuseDisp		84.30					
13 SwrRecl 43840		SewerReclm	RefuseDisp		1,715.72					
14 Water 43840		Water	RefuseDisp		84.30					
15 Wshngtn 43840		Wshngtn	RefuseDisp		56.64					
16 Viaduct 43840		ViaductPrk	RefuseDisp		381.49					
						6,161.42				
					CHECK TOTAL	6,597.50				
10666 Water Conservation Se	0000		EFT	01/01/2026	150412					
ACCOUNT DETAIL					LINE AMOUNT					
1 Water 43090		Water	ProfSrv		416.90					
						416.90				
					CHECK TOTAL	416.90				

City of Faribault



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Detail Invoice List

CHECK RUN: 122425FF 12/23/2025

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10973	Xcel Energy		0000		INV	01/08/2026	956205485			
ACCOUNT DETAIL							LINE AMOUNT			
4	CC Fac	43810		CC Fac	Elec Util			3,951.68		
6	CH Fac	43810		CH Maint	Elec Util			1,931.04		
8	EmrgMgmt	43810		EmrgMgmt	Elec Util			109.36		
9	Fire Fac	43810		Fire Fac	Elec Util			832.02		
10	Fire Fac	43830		Fire Fac	Gas Util			587.20		
13	Parks	43810		P&Tmaint	Elec Util			93.91		
14	Parks	43830		P&Tmaint	Gas Util			88.80		
21	StrLight	43810		StrLight	Elec Util			717.32		
22	StrSign	43810		Sign Sig	Elec Util			17.22		
23	SwrColl	43810		Sewer Coll	Elec Util			84.86		
25	SwrRecl	43810		SewerReclm	Elec Util			14.64		
27	Water	43810		Water	Elec Util			978.39		
29	Wshngtn	43810		Wshngtn	Elec Util			588.78		
								9,995.22		
10973	Xcel Energy		0000		INV	01/09/2026	956322456			
ACCOUNT DETAIL							LINE AMOUNT			
1	CH Fac	43830		CH Maint	Gas Util			921.16		
								921.16		
10973	Xcel Energy		0000		INV	01/09/2026	956636124			
ACCOUNT DETAIL							LINE AMOUNT			
1	StrLight	43810		StrLight	Elec Util			18.13		
								18.13		
10973	Xcel Energy		0000		INV	01/08/2026	956320144			
ACCOUNT DETAIL							LINE AMOUNT			
1	Viaduct	43810		ViaductPrk	Elec Util			1,245.24		
2	Viaduct	43830		ViaductPrk	Gas Util			625.75		
								1,870.99		
CHECK TOTAL								12,805.50		
10673	Ziegler Inc		0000		EFT	01/05/2026	IN002202797			
ACCOUNT DETAIL							LINE AMOUNT			
1	Airport	42210		Airport	VehEqParts			169.72		
								169.72		
10673	Ziegler Inc		0000		EFT	01/05/2026	IN002202664			
ACCOUNT DETAIL							LINE AMOUNT			
1	StrMaint	42210		StrMaint	VehEqParts			200.75		

Report generated: 12/18/2025 11:48:17
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 122425FF 12/23/2025
DUE DATE: 12/23/2025

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
							200.75			
CHECK TOTAL							370.47			
409	INVOICES	WARRANT TOTAL				1,714,817.99	1,714,817.99			



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: John Sherwin, Chief of Police
MEETING DATE: December 22, 2025
SUBJECT: Resolution 2025-359 Approve Joint Powers Agreement (JPA) with State of Minnesota Financial Crimes Task Force

Background:

The Minnesota Financial Crimes Task Force (MNFCTF) was established to allow Minnesota law enforcement agencies to work together to investigate and prosecute identity theft and related financial crimes. This effort follows a three-pronged approach consisting of prevention, education, and enforcement to combat financial crimes. The Faribault Police Department has been asked by the State of Minnesota to become a participating agency with the MNFCTF as part of a Joint Powers Agreement (JPA).

The department plans to assign a detective, who already specializes in financial investigations, to the MNFCTF. This assignment is concurrent to other duties performed as the detective's existing case load is predominately MNFCTF eligible case work. Joining the MNFCTF provides additional resources, equipment, and investigative expertise for local investigations that can be utilized through the task force. Expenses incurred by the city related to MNFCTF work are reimbursed through the JPA.

Recommendation:

Approve Resolution 2025-359 JPA with State of Minnesota Financial Crimes Task Force

Attachments:

1. Resolution 2025-359 Approve Joint Powers Agreement (JPA) Between Faribault PD and the Minnesota Internet Crimes Against Children Task Force
2. Financial Crimes Joint Powers Agreement Faribault PD

CITY OF FARIBAULT

RESOLUTION #2025-359

**APPROVE JOINT POWERS AGREEMENT BETWEEN FARIBAULT POLICE
DEPARTMENT AND THE MINNESOTA FINANCIAL CRIMES TASK FORCE
(MNFCTF)**

WHEREAS, the City of Faribault Police Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension, to utilize applicable state and federal laws to investigate and prosecute identity theft and related financial crimes.

NOW, THEREFORE BE IT RESOLVED, That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension, and the City of Faribault on behalf of its Police Department, are hereby approved. A Copy of the Joint Powers Agreement is attached to this Resolution and made a part of it.

BE IT ALSO RESOLVED, the Chief of Police, John Sherwin or his successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.

Date Adopted: December 22, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



State of Minnesota Joint Powers Agreement Minnesota Financial Crimes Task Force

SWIFT Contract No. 279137

This Joint Powers Agreement ("Agreement") is between the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension ("BCA"), and acting on behalf of the Faribault Police Department, 25 NW 4th Street, Faribault, Minnesota 55021 ("Governmental Unit"). The BCA and the Governmental Unit may be referred to jointly as "Parties."

Recitals

Under Minnesota Statutes § 471.59, subdivision 10, the BCA and Governmental Unit are empowered to engage in agreements that are necessary to exercise their powers. The parties wish to work together to investigate and prosecute identity theft and related financial crimes; and the Governmental Unit wishes to participate as a member of the Minnesota Financial Crimes Task Force ("MNFCTF").

Agreement

1. Term of Agreement

- 1.1 Effective Date.** This Agreement is effective on the date State obtains all required signatures pursuant to Minnesota Statutes § 16C.05, subdivision 2.
- 1.2 Expiration Date.** This Agreement expires March 30, 2027 unless terminated earlier pursuant to clause 12.

2. Purpose

The Governmental Unit and BCA enter into this Agreement which will allow the Governmental Unit to become a member of the MNFCTF. The MNFCTF has a three-pronged approach consisting of **prevention, education and enforcement** to combat financial crimes.

3. Standards

The Governmental Unit will adhere to the MNFCTF standards identified below:

- 3.1** Provide and assign only licensed peace officers for services pursuant to this Agreement.
- 3.2** Investigate major financial crimes by organized groups or individuals related to identity theft, e.g. bank fraud, wire fraud, access device fraud, commercial fraud, retail fraud and other similar economically-related forms of fraud (as defined in Minnesota Statutes § 609.52).
- 3.3** Prepare an investigative plan for each case assigned which will include: the identification of witnesses and witness statements; and obtaining and analyzing appropriate bank and business records.
- 3.4** Prepare a case synopsis that will include witness lists and relevant evidence for presentation to state and/or federal prosecutors for prosecution.
- 3.5** Comply with state and/or federal laws in obtaining arrest warrants, search warrants and civil and criminal forfeitures including compliance with proper legal procedures in securing evidence and, when applicable, recovery of computers.
- 3.6** Understand and use appropriate legal procedures in the handling of informants including documentation of identity, monitoring of activities, use and recordation of payments.
- 3.7** Use, as appropriate, a comprehensive portfolio of investigative technologies and techniques including surveillance, covert technologies and undercover assignments.
- 3.8** Interview and prepare reports on the victims of financial crimes, directing those victims to appropriate public and private resources to assist them in the recovery of their identities.
- 3.9** Investigate cases involving cross-jurisdictional and/or organized financial crime and high value theft schemes. [Note: An assignment may require travel throughout Greater Minnesota in addition to the

seven county metropolitan area as investigations expand or as assigned by the task force commander.]

4. Responsibilities of the Governmental Unit and the BCA

4.1 The Governmental Unit will:

- 4.1.1** Conduct investigations in accordance with provisions of the Minnesota Financial Crimes Task Force standards, identified in clause 3 above, and conclude such investigations in a timely manner.
- 4.1.2** Maintain accurate records pertaining to prevention, education, and enforcement activities, to be collected and forwarded quarterly to the MNFCTF Commander, or the Commander's designee, for statistical reporting purposes.
- 4.1.3** Assign one or more employees of the Governmental Unit as members to the MNFCTF. All employees of the Governmental Unit assigned as members, and while performing MNFCTF assignments, shall continue to be employed and directly supervised by the same Governmental Unit currently employing that member. All services, duties, acts or omissions performed by the MNFCTF member will be within the course and duty of the member's employment and therefore covered by the Workers Compensation and other compensation programs of the Governmental Unit including fringe benefits.
- 4.1.4** Make a reasonable good faith attempt to be represented at all scheduled MNFCTF meetings in order to share information and resources among the MN FCTF members.
- 4.1.5** Participate fully in any audits required by the Minnesota Financial Crimes Task Force.

4.2 The parties mutually agree that any investigators assigned to the MNFCTF by the Governmental Unit will be provided an undercover vehicle and basic equipment, e.g. gun, handcuffs, vest, etc., by the Governmental Unit.

4.3 Nothing in this Agreement shall otherwise limit the jurisdiction, powers, and responsibilities normally possessed by a member as an employee of the Governmental Unit.

5. Reimbursement Requests and Payments

5.1 Governmental Unit must first submit a written request for funds and receive written pre-approval for the funds from BCA.

5.2 Governmental Unit must supply original receipts or readable copies of receipts to be reimbursed on pre-approved requests. Approved reimbursement will be paid directly by the BCA to the Governmental Unit within thirty (30) calendar days of the invoice date with payment made to the Governmental Unit Authorized Representative's address listed below.

6. Authorized Representatives

The BCA's Authorized Representative is the person below or his successor:

Name: Tony Ofstead, MNFCTF Commander
Address: Department of Public Safety; Bureau of Criminal Apprehension
Financial Crimes and Fraud
1430 Maryland Street East
Saint Paul, Minnesota 55106
Telephone: 651-793-3771
E-mail Address: Tony.Ofstead@state.mn.us

The Governmental Unit's Authorized Representative is the person below or his successor:

Name: John Sherwin, Chief of Police
Address: Faribault Police Department
25 NW 4th Street
Faribault, Minnesota 55021
Telephone: 507-334-4305
E-mail Address: jsherwin@faribaultmn.gov

If the Governmental Units Authorized Representative changes at any time during this Agreement, the Governmental Unit must immediately notify the BCA in writing/email.

7. Assignment, Amendments, Waiver, and Agreement Complete

- 7.1 Assignment.** The Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement.
- 7.2 Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 7.3 Waiver.** If the State fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 7.4 Agreement Complete.** This Agreement contains all negotiations and agreements between the BCA and the Governmental Unit. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8. Liability

The BCA and the Governmental Unit agree each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. The BCA's liability shall be governed by provisions of the Minnesota Tort Claims Act, Minnesota Statutes § 3.736, and other applicable law. The Governmental Unit's liability shall be governed by provisions of the Municipal Tort Claims Act, Minnesota Statutes §§ 466.01-466.15, and other applicable law.

9. Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and/or the State Auditor and/or Legislative Auditor, as appropriate, for a minimum of six (6) years from the end of this Agreement.

10. Government Data Practices

The Governmental Unit and the BCA must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the BCA under this Agreement and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the Governmental Unit or the BCA.

If the Governmental Unit receives a request to release the data referred to in this clause, the Governmental Unit must immediately notify the BCA. The BCA will give the Governmental Unit instructions concerning the release of the data to the requesting party before the data is released.

11. Venue

The venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

12. Expiration and Termination

- 12.1** Either party may terminate this Agreement at any time, with or without cause, upon 30 days written notice to the other party. To the extent funds are available, the Governmental Unit shall receive reimbursement in accordance with the terms of this Agreement through the date of termination.
- 12.2** Upon expiration or earlier termination of this Agreement, the Governmental Unit shall provide the MNFCTF Commander, in a timely manner, all investigative equipment that was acquired with funding received under this Agreement.

13. E-Verify Certification (In accordance with Minnesota Statutes § 16C.075)

For services valued in excess of \$50,000, the Governmental Unit certifies that as of the date of services performed on behalf of the BCA, the Governmental Unit and all its subcontractors will have implemented or be in the process of implementing the federal E-Verify program for all newly hired employees in the United States who will perform work on behalf of the BCA. The Governmental Unit is responsible for collecting all subcontractor certifications and may do so utilizing the E-Verify Subcontractor Certification Form available at <http://www.mmd.admin.state.mn.us/doc/EVerifySubCertForm.doc>. All subcontractor certifications must

be kept on file with the Governmental Unit and made available to the BCA upon request.

14. Continuing Obligations

The following clauses survive the expiration or cancellation of this Agreement: 8, Liability; 9, Audits; 10, Government Data Practices; and 11, Venue.

The parties indicate their agreement and authority to execute this Agreement by signing below.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT PO Number: 3000079290

2. GOVERNMENTAL UNIT

Governmental Unit certifies that the appropriate person(s) has(have) executed this Agreement on behalf of the Governmental Unit and its jurisdictional government entity as required by applicable articles, laws, by-laws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

3. DEPARTMENT OF PUBLIC SAFETY; BUREAU OF CRIMINAL APPREHENSION

By: _____
(with delegated authority)

Title: Deputy Superintendent, Investigations

Date: _____

4. COMMISSIONER OF ADMINISTRATION

As delegated to the Office of State Procurement

By: _____

Title: _____

Date: _____

ADMIN ID: _____



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: December 22, 2025
SUBJECT: Approve Private Hangar Land Lease

Background:

The City has received an updated Private Hangar Land Lease Agreement from Steven E Wheeler Revocable Trust and Elizabeth C. Wheeler Revocable Trust on Lot #351 at the Faribault Municipal Airport. Steven and Elizabeth created a revocable trust and transferred the hangar into the trust. A new land lease is required for the rental of Lot #351. The land lease agreement has a term of 20 years with an expiration in 2045.

Recommendation:

Staff Recommends that the Council Approve the Above Referenced Private Hangar Land Lease Agreement.

Attachments:

1. Private Hangar Land Lease Agreement - 351

PRIVATE HANGAR LAND LEASE AGREEMENT

This agreement, made this 4th day of December, by and between the CITY OF FARIBAULT (the “City”) and Steven E. Wheeler Revocable Trust & Elizabeth C. Wheeler Revocable Trust (the “tenant”), is for the purpose of outlining the rights and responsibilities of the parties to this Agreement. The parties to this Agreement do agree as follows:

1. **Lease of airport property:** The tenant leases from the City a private hangar lot, as described on a map located at the Public Works office. The lot is situated upon the Faribault Municipal Airport, an airport owned by the City. The lot is leased together with land and any improvements that may have been placed on it. This lease is for lot #351 (hereinafter referred to as “lot” or “premises”).

2. **Use of the airport:** The tenant has the privilege of using the public portions of the airport in common with other users. Tenant shall have the right to conduct all operations authorized pursuant to the terms of this lease, provided, however, that this lease shall not be deemed to grant to tenant, or those claiming under tenant, the exclusive right to use any part or portion of the airport other than the premises. Use of the airport is subject to the rules and conditions as now exist or may be enacted in the future by the City, the State of Minnesota, or the United States government. The tenant is subject to customary charges for such use as may be established from time to time by the City. The City reserves the right to enter, at any time, upon the leased land as described in this agreement and any building on said land for the purpose of inspection to determine compliance with all terms of this agreement. Reasonable efforts will be made to notify tenant of such entry before entry is made.

3. **Term of this agreement:**
 - a. **Initial Term**

The term of this lease shall be (20) years (“Term”), commencing on December 4, 2025, (“Commencement Date”) and expiring, unless earlier terminated, on December 4, 2045.

 - b. **Holding Over**

If tenant remains in possession of the Premises after the expiration of the term, such holding over will only create a year-to-year tenancy, which may be terminated by either party at the end of any calendar year, upon thirty (30) days advance written notice. In the event of such holding over, tenant shall perform all of the terms and conditions of this lease.

4. Lease payments: The tenant agrees to pay to the City:

An annual sum of \$.1989 (2025) per square foot per year, as determined by the outside dimensions of the building, is due each year. Lease payments are due in advance annually by the 1st day of January, beginning on January 1, 2026.

The City reserves the right to amend rates identified at any time during the term of this agreement. The City's Airport Advisory Board shall recommend any revision of rates to the City Council. The City shall give rate revisions with due regard to the value of the property leased, the improvements used, and the expense to the City of the tenant's operations. Rate revisions are reviewed and adopted, if necessary, by the City Council annually.

5. Construction of private buildings on leased property:

Any structure built upon leased property shall be constructed in compliance with applicable building codes and any building requirements established by the Airport Advisory Board. The building and any attachments and appurtenances, other than ramps or driveways, must be located entirely upon the leased premises. Any building constructed shall be used for the sole purpose of storage of aircraft registered or leased to the tenant and related aviation purposes.

Uses of any building on leased property are subject to the same restrictions placed on City-owned hangars. Any uses of the building, other than aircraft storage, shall be described and approved by the City, in writing.

The tenant agrees that any building shall be constructed at no cost to the City. In the event the tenant has not completed construction of the building on the leased premises within twelve (12) months from the date of this agreement, the City may terminate the lease without further obligation to the tenant.

Prior to construction of any building located on leased property, the tenant shall furnish to the City, for the Airport Advisory Board's review and approval by the City Council, the plans for the building, and provide the estimated cost of completing the building. The tenant shall provide the City with a letter of credit, bond or other security with a surety satisfactory to the City conditioned upon the commencement, completion of and payment for the construction of the building; and against loss or damage by reason of mechanics lien. City staff may specify the acceptable type of surety.

During construction of the building, the tenant and/or tenant's contractor shall provide a certificate of insurance showing liability limits of at least \$1 million and name the City as an Additional Insured and shall provide insurance with respect to tenant's full indemnification and defense responsibilities contained in this lease. All required insurance policies shall insure on an occurrence and not a claims-made basis, shall be issued by insurance companies which are reasonably acceptable to the City, and shall not

be cancelable, reduced or materially changed unless thirty (30) days prior written notice shall have been given to the City. The City must approve insurance coverage before construction begins. The tenant and/or tenant's contractor shall protect the City from liability to persons or property for damages arising out of the construction or customary use of the building prior to obtaining an occupancy permit from the City. The tenant shall provide the City with a current certificate of liability insurance consistent with these requirements.

The tenant shall obtain the necessary regulatory authority and permits from the City of Faribault. All construction shall be in a good and workmanlike manner and shall be in conformity with building codes, ordinances, and other regulations applicable to the City and Faribault Municipal Airport.

Tenants shall construct aircraft storage facilities that conform to design standards described by the City Council. These design standards may include color, style, size, and other aesthetic requirements. Construction and significant improvements may not begin before receiving written authority from the City.

Tenants shall pay the entire cost of such construction, and shall pay the entire cost of utility services and other required building systems. The tenant shall pay all site improvement costs, including but not limited to, grading, gravel, bituminous, concrete, utility installations, and any other improvements required on the leased property.

- 6. Maintenance of leased property:** Tenants, at their own cost and expense, shall take good care of the leased property and any buildings or structures placed thereon. Tenants shall keep and maintain the property in good order and repair and in a clean and neat condition.

Tenant shall not permit any waste or nuisance on the leased property nor permit anything on the leased property to interfere with the rights of other tenants of the City or users of the airport. In the event the property is not properly maintained, the City may, after notifying the tenant, cause the property to be maintained. The costs of maintenance and an administrative fee will be billed to the tenant and become tenant's responsibility. Unpaid billings shall be certified to property taxes.

The cost for customary maintenance routinely performed by the City, related to areas affecting the value or use of leased properties are included in the annual lease costs charged for the property, and includes snow removal, grounds maintenance and maintenance of apron areas. Snow removal is performed by City employees on a priority basis. The City of Faribault reserves the right to perform snow removal functions in whatever manner it deems necessary. In any case, snow removal in front of buildings is the tenant's responsibility. The City is not required to perform any snow removal function on leased property, but may plow snow on or adjacent to leased properties to expedite other snow removal operations at the airport. Mowing and weed control are the

tenant's responsibility, however, the City may mow or perform weed control on or adjacent to leased properties to expedite other maintenance operations. The City shall establish the standards by which ramp areas and other paved surfaces are maintained.

7. **Hazardous Materials:** Tenant shall not store hazardous materials on the leased premises except such materials normal to and reasonably necessary for aircraft operation and such maintenance operations reasonably conducted on the premises. All hazardous materials shall be stored, handled, and disposed of properly in accordance with all local, state and federal rules and regulations, and any spill or discharge shall be immediately reported to the City. Improper storage, use, handling, or disposal of hazardous materials shall be grounds for termination of this lease agreement.

8. **Taxes, assessments, and other charges:**

In addition to other charges identified in this agreement, the tenant shall pay all taxes, assessments, licenses, fees, or other charges that may be levied or assessed upon the tenant's property or building or any activity of the tenant. Should it be determined that the interest of the tenant in this Agreement is taxable, and should any tax be levied, the tenant shall pay such tax. Upon request by the City, the tenant shall provide proof of such payment.

The tenant shall establish their own accounts for utilities and pay all rates and charges for any utility used or consumed in connection with or in the leased property during the term of this Agreement. Upon request by the City, the tenant shall provide proof of such payment.

In the event the tenant fails to pay the lease payments, taxes, assessments, fees, or other charges due, the City shall notify the tenant of the default. If the tenant fails to cure such default within ten days from the receipt of the written notice, the City shall have the right to immediately terminate this lease without further obligation to the tenant.

9. **Default**

- a. **Events of Default**

Any of the following shall constitute a default under this lease:

- (1) Tenant fails to pay money owed to City under this lease when due, and such failure continues for ten (10) days after written notice from City to tenant.
 - (2) Tenant uses the premises for any purpose not expressly authorized by this lease and such default continues for ten (10) days following written notice from City to tenant.

- (3) Tenant fails to allow an inspection in accordance with the terms and conditions of this lease and such default continues for ten (10) days following written notice from City to tenant.
- (4) Tenant assigns, subleases or transfers this Lease except as otherwise permitted, and such default continues for ten (10) days following written notice from City to tenant.
- (5) Tenant fails to carry the insurance required under this lease; any insurance required under this lease is cancelled, terminated, expires or is reduced or materially changed so as to not comply with this lease; or City receives notice of any such conditions, and such failure continues for a period of ten (10) days following written notice from City to tenant.
- (6) Tenant vacates or abandons the premises, and such default continues for ten (10) days following written notice from City to tenant.
- (7) Tenant fails to discharge, by payment or bond, any lien or encumbrance placed upon the premises or improvements in violation of this lease within thirty (30) days following written notice from City to tenant that any such lien or encumbrance is filed against the premises and/or improvements.
- (8) Tenant (a) makes a general assignment for the benefit of creditors; (b) commences any case, proceeding or other action seeking to have an order for relief entered or to adjudicate tenant bankrupt or insolvent, or seeking reorganization, arrangement, adjustment, liquidation, dissolution or composition of it or its debts or seeking appointment of a receiver, trustee, custodian or other similar official for it or for all or any substantial part of its property; or (c) involuntarily becomes the subject of any proceeding for relief which is not dismissed within sixty (60) days of its filing or entry.
- (9) Tenant fails to comply with any other term or condition of this lease and such default continues for more than thirty (30) days after written notice from City to tenant, or for a longer period of time as may be reasonably necessary to cure the default, but only if: (i) tenant is reasonably capable of curing the default, and (ii) is working diligently as determined by City to cure the default.

b. City Remedies

If a default occurs, City, at its option and in its sole discretion, may at any time thereafter do one or more of the following to the extent permitted by applicable law:

- (1) City may, without releasing tenant from its obligations under the lease, attempt to cure the default. City may enter the premises for such purpose and take such action as it deems desirable or appropriate to cure the default. This entry is not an eviction of tenant or a termination of this lease;
- (2) With legal process, but without further notice to tenant, re-enter the premises or any part thereof and take possession of it fully and absolutely, without such re-entry working a forfeiture of the money to be paid and the terms and conditions to be performed by tenant for the full term of this lease. City's re-entry of the premises is not a termination of this lease. In the event of such re-entry, City may proceed for the collection of money to be paid under this lease or for properly measured damages;
- (3) Terminate this lease upon written notice to tenant and re-enter the premises as of its former estate, and tenant covenants in the case of such termination to indemnify City against all loss of rents and expenses during the remainder of the term; and
- (4) Exercise all other rights and remedies including injunctive relief, ejectment or summary proceedings such as an eviction action and any other lawful remedies, actions or proceedings.

In the event of any default and for any type of remedy chosen by City, tenant shall reimburse City for all reasonable fees and costs incurred by City, including reasonable attorneys' fees, relating to such default and/or the enforcement of City's rights hereunder, and costs incurred attempting to cure a default. Any and all legal remedies, actions and proceedings shall be cumulative.

c. Cumulative Default

Notwithstanding the notice and cure periods set forth above, and subject to the inspection procedures or rights set forth herein, City shall only be required to provide tenant with notice and opportunity to cure two (2) cumulative defaults in any calendar year. Only for purposes of this paragraph, cumulative default means: (i) tenant's failure to pay money due under this lease; (ii) tenant's failure to comply with the use of premises section of this lease; and (iii) any violation of the terms and conditions of this lease which has the likelihood in City's reasonable discretion to cause harm to life or property. In addition, City shall only be required to provide tenant with notice and opportunity to cure two (2) defaults of failing to allow an inspection of the premises in any calendar year. Beginning with the third (3rd) cumulative default or third (3rd) failure to allow an inspection in any calendar year, City will not be required to provide notice and opportunity to cure and may immediately take such action as City deems appropriate under this lease.

d. Default of Other Agreements

A default by tenant of any other agreement between tenant and City shall constitute of default of this lease. Notice of a default in another agreement shall be deemed notice of default under this lease.

10. Termination provisions:

At the termination of this lease the tenant has the privilege of removing all buildings and properties placed upon the property. The tenant shall have a period of ninety-days (90 days) from the termination date to remove property. In the event the tenant cannot complete the removal within 90 days, the City may grant an extension of time, no longer than six months, if the tenant can demonstrate the reasons for failure to remove property within the ninety-day (90 day) period are beyond the control of the tenant. If the tenant does not remove the property within the period granted by the City, the City may retain ownership of the building and property for any municipal purpose.

If the leased premises become deserted, abandoned or vacated, the City may terminate the lease. If the tenant's interest in the property is taken by process of law, the City may terminate the lease. If the buildings or properties on the premises are destroyed, the City or tenant shall have the right to terminate this agreement upon giving written notice, with response, to the other party.

Should the tenant default in the performance of any terms, conditions or covenants of this Agreement not otherwise specified, and should the default continue for a period of more than twenty (20) days after the City serves the tenant with written notice, the City may terminate the lease. This may be done with or without terminating this Agreement and without prejudice to any other remedy for lease payments or breach of covenant. In any such event the City may terminate this Agreement by giving written notice of the termination. The rights and remedies given to the City are, and shall be deemed to be, cumulative, and the exercise of one shall not be deemed to be an election excluding the exercise by the City at any other or different time of a different or inconsistent remedy.

Should the leased property be declared condemned, either because the airport is closed to the public, or the property is needed for another municipal purpose, the City shall reimburse the tenant for all lease payments received from time the lease was signed until the property is vacated. The City shall provide the tenant with ninety-days (90 days) notice of such action. The tenant shall have a period of ninety-days (90 days) from the termination date to remove property. In the event the tenant cannot complete the removal within 90 days, the City may grant an extension of time, no longer than six months, if the tenant can demonstrate the reasons for failure to remove property are beyond the control of the tenant.

11. Liability provisions; Indemnification; Insurance:

Notwithstanding anything to the contrary in this lease, the City, its officers, agents, and employees shall not be liable or responsible in any manner to the tenant, tenant's successors or assigns, the tenant's contractor or subcontractors, material suppliers, laborers, or to any other person or persons for any claim, demand, damage, or cause of action of any kind or character arising out of or by reason of the execution of this lease or the performance of this lease, nor will the tenant make any claim against the City for or on account of any injury, loss or damage resulting from the tenant's property or use thereof.. The tenant, and the tenant's successors or assigns, agree to protect, defend and save the City, and its officers, agents, and employees, harmless from all such claims, demands, damages, and causes of action and the costs, disbursements, and expenses of defending the same, including but not limited to, attorneys fees, consulting services, and other technical, administrative or professional assistance. Nothing in this lease shall constitute a waiver or limitation of any immunity or limitation on liability to which the City is entitled under Minnesota Statutes, Chapter 466 or otherwise.

The tenant shall obtain and keep current a liability insurance policy in at least the sum of \$1,500,000 (aggregate, \$500,000 each person) coverage. The occupant shall during the term of this agreement adequately insure against any loss or damage to the hangar premise in the amount required by the City in its sole discretion. The tenant's policy shall include the City as an additional insured, shall be in a form acceptable to the City and shall provide insurance with respect to tenant's full indemnification and defense responsibilities contained in this lease. All required insurance policies shall insure on an occurrence and not a claims-made basis, shall be issued by insurance companies which are reasonably acceptable to the City, and shall not be cancelable, reduced or materially changed unless thirty (30) days prior written notice shall have been given to the City. The tenant shall provide the City with a current certificate of liability insurance consistent with these requirements.

The tenant shall meet, and provide upon request verification of, all licensure requirements of the City of Faribault, State of Minnesota and/or the United States Government to legally comply with this lease.

12. Transferring, subletting, selling: The tenant shall not assign, transfer, sublet or sell any interest in this agreement or in the improvements located on the property without first obtaining the written consent of the City. Failure to obtain written consent shall be sufficient grounds for terminating this agreement without obligation of the City to the tenant.

13. **Discrimination provision:** The tenant, in the use of the Faribault Municipal Airport, shall not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, or national origin or in any manner prohibited by Part 21 of the Regulations of the Office of the United States Secretary of Transportation, and the tenant further agrees to comply with any requirement made to enforce such regulation which may be demanded of the City by the United States Government under authority of said Part 21.
14. **Civil Rights:** Tenant agrees that it will comply with applicable laws, statutes and rules that are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from federal assistance. This provision obligates tenant or its transferee for the period during which federal assistance is extended to the airport, except where federal assistance is to provide, or is in form of personal property or real property or interest therein or structures or improvements thereon. In these cases, the provision obligates the party or any transferee for the longer of the following periods: (1) the period during which the property is used by the sponsor or any transferee for a purpose for which federal assistance is extended, or for another purpose involving the provision of similar services or benefits; or (2) the period during which the airport sponsor or any transferee retains ownership or possession of the property.
15. **Laws, rules and regulations:** The tenant shall abide by and conform with all laws, rules, and regulations, including future amendments thereto, controlling or in any manner affecting the tenant relative to the use or occupancy of the tenant.
16. **Commercial Use:** Tenant must indicate to City at time of signing that the leased property will be used to conduct commercial activities and obtain written permission from the City to conduct such activities. Any wish to alter the use of the property to include commercial activity during the term of this agreement requires prior written consent of the City. Failure to notify the City and obtain written consent as described above shall be grounds for immediate termination of this agreement. Commercial activities include repair, restoration, maintenance or rental of aircraft. No commercial activity which is not directly related to aeronautics is permitted. No outdoor storage of planes or equipment is permitted in the hangar area. Any hangar constructed or used to conduct commercial activities shall comply with any all applicable City of Faribault building code requirements for commercial buildings.
17. **General Provisions**
 - a. **Airport Access**

Tenant has the privilege of using the public portions of the airport, such as runways and other public facilities, under such terms, ordinances, rules and regulations as now exist or may be enacted by City, and subject to charges for such use as may be established by City, by ordinance or agreement with tenant.

b. Waiver

The waiver by City or tenant of any breach of any term of this lease shall not be deemed a waiver of any prior or subsequent breach of the same term or any other term of this lease.

c. Headings

The headings in this lease are for convenience in reference and are not intended to define or limit the scope of any provision of this lease.

d. Entire Agreement; Amendments

This lease represents the entire agreement between the parties and supercedes any prior agreements regarding the premises. This lease may only be amended or modified if done in writing and executed by all parties to this agreement.

e. Severability

If any part of this lease shall be held invalid, it shall not affect the validity of the remaining parts of this lease, provided that such invalidity does not materially prejudice either party under the remaining parts of this lease.

f. Choice of Law and Venue

This lease shall be governed by and construed in accordance with the laws of the State of Minnesota. Any disputes, controversies, or claims arising out of this lease shall be heard in the state or federal courts of Minnesota, and all parties to this lease waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

g. Public Data

City shall use reasonable care to treat matters pertaining to tenant in a confidential manner to the extent permitted by law. This lease, and the information related to it, are subject to the Minnesota Government Data Practices Act, which presumes that data collected by City is public data unless classified otherwise by law.

h. Commitments to Federal and State Agencies

Nothing in this lease shall be construed to prevent City from making such commitments as it desires to the Federal Government or the State of Minnesota in order to qualify for the expenditure of Federal or State funds on the airport.

i. Successors

This lease shall extend to bring the legal representatives, successors and assigns of the parties to this lease.

j. Relationship of Parties

Nothing contained in this lease shall be deemed to create a partnership, association or joint venture between City and tenant, or to create any other relationship between the parties other than that of landlord and tenant.

k. Multiple Parties

If more than one person or entity is named as the tenant, the obligations of the tenant shall be the joint and several responsibilities of all persons or entities named as tenant.

l. Consent and Approvals

Whenever in this lease the consent or approval of City is required, such phrase means the formal approval or consent of City through a meeting of the Faribault City Council. When the consent or approval of City's staff is required, such phrase means the consent or approval from the appropriate employee or agent of City.

m. Notice

Any notice required under this lease shall be in writing and delivered in person or by courier or mailed by certified mail, return receipt requested by United States Mail, postage prepaid addressed as follows:

If to the City: City of Faribault
 Department of Public Works
 1200 Belview
 Faribault, MN 55021

If to the tenant: Steven E. Wheeler Revocable Trust
 Elizabeth C. Wheeler Revocable Trust
 2445 313th Street W
 Northfield, MN 55057

Notice is deemed given (i) two business days after being deposited in the mail, whether or not the notice is accepted by the named recipient, or (ii) if delivered by any other means, the date such notice is actually received by the named recipient. Either party may change the party's address for notice by providing written notice to the other party.

This Agreement shall not take effect until it has been approved by the City Council of the City of Faribault.

CITY OF FARIBAULT:

Dated: _____ By: _____
Thomas J Spooner, Mayor

Attest: _____
Jessica L. Kinser, City Administrator

TENANT:

Dated: 12/10/2025 _____ By: 
Steven E. Wheeler Revocable Trust
1AB18399B331438...

Dated: 12/10/2025 _____ By: 
Elizabeth C. Wheeler Revocable Trust
1AB18399B331438...



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kindra Papenfus, Finance Director
MEETING DATE: December 22, 2025
SUBJECT: Resolution 2025-357 Approve the 2025 Capital Asset Policy

Background:

Because of significant changes in rules around capital asset reporting, the capital asset policy has been rewritten rather than updated.

The new policy covers the capitalization of 2 Intangible assets - Leases & Subscription Based Software Arrangements (SBITAS) in addition to more traditional capital assets. The policy also recognizes the change in implementation guidance on GASB 21, requiring cities to capitalize groups of like items when the value is substantial in the aggregate, even if individual items do not reach the capitalization threshold.

The following changes have been made to the policy

1. Increased the capitalization threshold for individual Machinery, Equipment and Vehicles from \$5,000 per item to \$10,000 per item.
2. Added the following capitalization thresholds
 - Leases - \$25,000 of total lease value
 - SBITAs - \$25,000 of total SBITA value
 - Grouped Equipment - \$25,000 + the annual purchase exceeds 60% of prior years total.

3. Updates to the suggested useful life tables to align with current practices

Increasing the capitalization threshold on individual machinery, equipment and vehicles ensures that we invest time in tracking items of significant value to the city and removes the administrative burden of tracking items that don't have a financially significant cost individually.

The Lease and SBITA limits were set at this level with the goal of capturing the highest value while balancing the time involved in recordkeeping

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requirements. Capital limits of \$25,000 on these categories captured 90% of the costs of all items that otherwise fit the description, while reducing the number of leases and SBITAs requiring this enhanced recordkeeping by over 50%.

The suggested capitalization threshold of grouped equipment recognizes that the city occasionally purchases items such as computers or library books that are financially significant when grouped together. Offsetting this is the reality that those items have a fairly short useful life, or have a fair market value approaching zero immediately after purchase. This means that when purchased at a relatively stable rate from year to year, depreciation over the life of the asset may not have a significant impact on annual cost. For this reason, we are recommending a higher capitalization threshold on grouped equipment than individual units of equipment, as well as an averaging factor that means that expensing the items when purchased would make a material difference in the city's financial results versus capitalizing the item and depreciating it over multiple years.

Finally, the suggested useful life table has been reviewed vs. current practices and some minor updates to ranges have been made.

Recommendation:

Approve Resolution 2025-257 to adopt the 2025 Capitalization Policy

Attachments:

1. Resolution 2025-357 Approve the 2025 Capital Asset Policy
2. 2025 Capital Asset Policy

CITY OF FARIBAULT

RESOLUTION #2025-357

APPROVE 2026 CAPITAL ASSET POLICY

WHEREAS, the City of Faribault is responsible for establishing and maintaining adequate internal controls and financial management practices related to the acquisition, maintenance and disposal of capital assets; and

WHEREAS, the City's Finance Department has prepared an updated Capital Asset Policy to ensure accurate financial reporting, compliance with auditing standards, and effective stewardship of public resources; and

WHEREAS, the City Council finds that the proposed Capital Asset Policy is in the best interest of the City and supports sound financial management practices.

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault adopts the Capital Asset Policy effective for 2025.

ALSO, BE IT RESOLVED, that this policy supersedes and replaces all prior Capital Asset policies adopted by the City.

Date Adopted: December 22, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Capital Assets Policy

Date Adopted: December 22, 2025

Date Effective: December 22, 2025

1. **PURPOSE**

The purpose of this policy is to establish guidelines for the identification, valuation, capitalization, depreciation, inventory, reporting and disposal of capital assets owned by the City of Faribault. This policy ensures compliance with the Minnesota Office of the State Auditor's (OSA) Guide to Local Government Capital Assets, and applicable Government Accounting Standards Board (GASB) statements. It provides uniform standards for all departments to support accurate financial reporting and responsible stewardship of public assets. It is the priority of the City of Faribault to balance accurate recordkeeping with efficient operations to ensure responsible use of public funds.

2. **CAPITAL ASSETS DEFINED**

Capital Assts are defined as tangible or intangible property used in the operation of the City which has an estimated useful life of greater than 1 year and a valuation exceeding the capitalization threshold for the assets class. To be considered a capital asset, ownership must typically vest with the City. In cases where ownership is shared or unclear, the City will report the asset when it is the primary entity responsible for maintenance of the asset. Assets that are purposed for sale or investment are NOT capital assets.

A. **Tangible Assets** are capital assets with a physical form

1. **Land** – the cost to acquire a physical location including legal, appraisal, site preparation and all other acquisition costs. Land has an indefinite useful life.
2. **Buildings** – a structure permanently attached to land, has a roof and partially or completely enclosed walls.
 - a. Purchased buildings include the purchase price, cost to alter a building to make it ready to use for the purpose it was acquired for, and any other legal, environmental, tax and buyout costs required to put the building into use.
 - b. Constructed buildings include the completed project costs, the cost of plans, blueprints, building permits, architect, engineering and design fees, temporary buildings used during construction and permanently attached fixtures and machinery that cannot be used without impairing the use of the building.
3. **Improvements other than Buildings** – Permanent, non-moveable improvements that add to the value or usefulness of land, don't fit the definition of buildings and don't have an indefinite useful life. This includes fences, retaining walls, parking lots, landscaping and site prep to ready land for its intended use.
4. **Machinery and Equipment** - Durable capital assets that are complete in and of themselves and are not permanently attached to a building or land. Include freight, sales tax, installation charges and testing before use.
 - c. Machinery can be motorized or non-motorized and has a primary purpose of

performing a specific work task. Examples are mowers, tractors, snowplows and waste pumps.

- d. Equipment can be mechanical or non-mechanical assets that serve a more general purpose. Examples include computer servers, picnic tables, stationary bikes, and furnishings.
 - e. Grouped Items are items with an individual cost below the capitalization threshold but an aggregate cost above the threshold for capitalization. Grouped items typically fall under the equipment category and can include items such as computers, library books and conference room furniture. Capitalization of these items is required when the aggregate value is significant.
5. **Vehicles** – motorized equipment whose primary purpose is transportation. Typically trucks and cars, can also include side by sides, ATVs or other wheeled apparatus. Include sales tax, delivery and trade in.
 6. **Infrastructure** – long lived capital assets that are stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Examples include roads, curb and gutter, water and sewer lines, light systems and airport runways.
 7. **Construction in Progress** – the cost incurred to construct a tangible asset before it is ready to be placed in service. Once completed, Construction in Progress is reclassified to the final asset category.

B. **Intangible Assets** are capital assets without a physical form, often called Right of Use Assets. Intangible assets are neither financial in nature nor held primarily for earning income or profit. They must be individually identifiable

1. **Lease Assets** – a contracted right to use another entity’s nonfinancial asset for a specific period, longer than 1 year.
2. **Subscription-Based Information Technology Arrangements (SBITA)** – an agreement that conveys the right to use a vendor’s software for a defined period exceeding 1 year.

3. **CAPITAL ASSET VALUATION**

Capital assets are typically valued at their historical cost, which includes the purchase price of an asset plus all the costs required to place the asset in service (ancillary costs). Some examples of ancillary costs are sales tax, installation cost, modifications, accessories, and freight.

When historical cost cannot be determined, the City will set an estimated historical cost using existing City and public records. If the asset is a construction project, the costs of material, direct labor and overhead identifiable to the project will be used.

Donated assets will be valued at their acquisition value – the cost to replace the asset with a new, equivalent asset at the time of donation.

4. **IMPROVEMENTS VS REPAIRS OR MAINTENANCE**

The City will evaluate costs associated with an asset already placed into service to determine whether the costs constitute an improvement and must be capitalized or not. In order to treat a cost as a capital cost rather than a repair or maintenance cost, the cost must

- a. Exceed the capitalization threshold for the asset class
AND

- b. Meet one of the following criteria
 - 1. Extend the useful life by 25% or more
 - 2. Increase the capacity of the asset, or
 - 3. Increase the efficiency of the asset by 10% or more.

Improvement costs that meet these criteria are capitalized. Costs that do not meet these criteria are expensed as repairs / maintenance.

5. CAPITALIZATION THRESHOLDS

The capitalization thresholds for capital assets are set by class and can be found in **Exhibit A**.

6. DEPRECIATION

Depreciation is the allocation of an assets cost over the expected useful life of an asset. The City of Faribault uses the straight-line method of depreciation. As such, depreciation is calculated by dividing the depreciable value by the expected useful life of the asset. Depreciable value is the historical cost less the salvage value, or the amount expected to be recovered through trade in or sale upon disposal of the asset.

The City follows the full month convention. Under this method of depreciation, items placed in service during a given month are depreciated for the entire month.

7. ESTIMATED USEFUL LIFE GUIDELINES

Estimated useful life, or the period an asset is expected to be able to be used for the purpose it was purchased or constructed, is based on physical wear, usage intensity, maintenance, technological obsolescence, and legal compliance. Staff will consider these factors along with the chart found in **Exhibit B** to set a reasonable estimated useful life for each asset.

8. DISPOSALS

Departments are responsible for the disposal of capital assets according to section 9 of the City's Public Purpose Expenditure and Procurement policy. They will provide the following information to the administrative assistant in the finance department to ensure that the disposal is recorded correctly and insurance coverage can be adjusted.

- A. A description of the asset sufficient to identify it on the capital asset inventory
- B. Date the change took place
- C. Type of disposal: sale, transfer, trade in or destruction

All titles for capital assets, particularly vehicles, are kept in a locked cabinet in the finance office. Titles require the signature of the finance officer before transfer.

Sale of assets to City employees who are members of the administrative staff or department heads, as well as sales to City Council members and advisors serving the City in a professional capacity is forbidden by Public Purpose Expenditure and Procurement policy 7(E).

THIS POLICY SPECIFICALLY REPEALS AND REPLACES PRIOR CITY POLICIES AND ADMINISTRATIVE MEMORANDA RELATIVE TO CAPITAL ASSETS.

Exhibit A

Capital Asset Type	Capitalization Threshold
Land	\$ 0
Building & Improvements	\$ 25,000
Other Improvements	\$ 25,000
Machinery & Equipment	\$ 10,000
Vehicles	\$ 10,000
Infrastructure	\$ 100,000
Construction in Progress	\$ 0
Leases	\$ 25,000
SBITAs	\$ 25,000
Grouped Equipment	\$25,000 + Annual purchase exceeds 60% of prior 3 years total

Exhibit B

Capital Asset Type	Useful Life Guideline
Buildings	10-40 Years
Carpeting	10 Years
Security, Fire Alarm System	10 Years
Floor Covering (other than carpet)	15 Years
Interior Construction	15 Years
HVAC Systems	20 Years
Roof	20 Years
Sprinkler System	20 Years
Electrical, Plumbing	20-30 Years
Hangars	25 Years
Rental Housing	25 Years
Foundation, Frame, Structure	40 Years
Other Improvements	10-20 Years
Athletic Field	10 Years
Landscaping	10 Years
Outdoor Equipment / Playgrounds	10 - 20 Years
Bleachers	15 Years
Parking Lots	15 Years
Fencing	20 Years
Outdoor Lighting	20 Years
Outside Sprinkler Systems	20 Years
Paths & Trails	20 Years
Piers, Docks, Ramps	20 Years
Retaining Walls	20 Years
Sirens	20 Years
Tennis & Basketball Courts	20 Years
Machinery & Equipment	5 - 20 Years
Computers, Portable Radios	5 Years
Drones	5 Years
Fitness Center Equipment	5 - 10 Years
Audio Visual Equipment	10 Years
Mowers	10 Years
Heavy Equipment	10-20 Years
Furniture	15 Years

Capital Asset Type	Useful Life Guideline
Vehicles	8-20 Years
Cars & Light Trucks	8 Years
Side by Sides & ATVs	8 Years
Heavy Trucks	10 Years
Trailers	10 Years
Fire Trucks	20 Years
Infrastructure	20-50 Years
Lift Station Pumps	10 Years
Water, Storm & Sewer Systems	20 - 40 Years
Roads - Overlays	20 Years
Roads- Asphalt, Urban	20 Years
Sidewalks	20 Years
Wells & Pump Houses	25 Years
Bridges (non-motorized traffic)	30 Years
Street Lights	30 Years
Roads - Asphalt, Rural	40 Years
Reservoirs & Towers	50 Years
Roads - Unpaved	50 Years
Sewer Mains, Lift Stations	50 Years
Water Mains	50 Years
Intangibles	Contract Term
Leases	Contract Term
SBITAS	Contract Term



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kindra Papenfus, Finance Director
MEETING DATE: December 22, 2025
SUBJECT: Resolution 2025-358 Approve Write-Off of Uncollectible Accounts Receivable Balances

Background:

The City of Faribault reviews accounts receivable monthly to ensure that all outstanding balances are properly accounted for and collected in accordance with established financial policies. Collection efforts include assessing properties for past due Utility bills and other property-related costs. For balances ineligible for assessment, a collection agency is used to recover amounts due.

Certain accounts can be determined to be uncollectible due to factors such as foreclosure, bankruptcy, closed accounts, inability to locate the debtor, or other circumstances that make collection impractical or impossible.

Writing off these uncollectible accounts allows the City to maintain accurate financial records and ensures that reported revenues reflect realistic expectations. The write-off of these accounts does not absolve the debtor of their obligation, but it does remove these balances from the City's active accounts receivable ledger for accounting purposes.

The Finance Department has reviewed all delinquent accounts and recommends that the City Council approve the write-off of accounts identified as uncollectible as of December 11, 2025. This action is consistent with sound financial management practices and applicable accounting standards.

Recommendation:

Approve write-off of uncollectible accounts receivable balances.

Attachments:

1. Resolution 2025-358 Approve Write-Off of Uncollectable Accounts Receivable Balances
 2. Writeoffs 2025
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CITY OF FARIBAULT

RESOLUTION #2025-358

APPROVE WRITE-OFF OF UNCOLLECTIBLE ACCOUNTS RECEIVABLE BALANCES

WHEREAS, the City maintains accounts receivable for various services, fees, charges and other obligations owed to the City; and

WHEREAS, City staff have made reasonable and diligent efforts to collect outstanding amounts due; and

WHEREAS, certain accounts have been determined to be uncollectible due to reasons including, but not limited to, bankruptcy, forfeiture, expiration of applicable statutes of limitation and cost ineffectiveness of continued collection activity.

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault authorizes the write-off of the uncollectible accounts receivable as presented and recommended, totaling \$1,443.45.

Date Adopted: December 22, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

**CITY OF FARIBAULT
MISCELLANEOUS WRITEOFFS
2025**

Exhibit A

<u>Customer</u>	<u>Description of Service</u>	<u>Reason for Write-off</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Amount</u>
Preuss, Larry	Mow Grass 6/3/24	Parcel Forfeited to State of MN 5/19/25	201	11/1/2024	100.00
Caron, Sara	Payroll Overpayment	Uncollectible	673	3/24/2025	1,343.45
TOTAL WRITEOFFS					<u><u>1,443.45</u></u>



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kindra Papenfus, Finance Director
MEETING DATE: December 22, 2025
SUBJECT: Approve November 2025 Financial Report

Background:

The November 2025 Financial Report is submitted for your approval. Category totals (General Fund, General Fund Revenues, General Fund Expenses etc.) show above the department details rather than below as in past reports, and revenues are reflected as negative numbers.

Items of Note

- General Fund Revenues of 59% are normal for November. The 2nd half of the 2025 property tax payment will be recorded in December.
- The Council department revenue budget is a placeholder for planned use of fund balance in the General Fund, and the actual revenue will always be 0% of budget.
- Finance expenses are higher than expected due to the need for consultants to complete the 2024 audit preparation.
- Water Fund Revenue and Expense Budgets include \$4.5M in bond proceeds and similar amounts of capital projects that were moved to 2026.
- The Stormwater fund has unplanned receipts of \$252,282.98 in Prepaid Special Assessments, resulting in higher than budgeted revenues.

Recommendation:

Approve the November 2025 Financial Reports

Attachments:

1. 11-2025 Financial Report

Monthly Budget Report - November 2025



Account Number	Account Desc	NOV 2025			2025 YTD		
		Budget	Actual	% Used	Budget	Actual	% Used
101 General Fund		0.00	1,675,881.79	100.00%	732,126.89	7,077,216.15	970.36%
Revenue Accounts		0.00	88,397.99	100.00%	(23,010,206.00)	(13,783,364.88)	59.90%
00000 GF Government		0.00	245,386.64	100.00%	(19,239,154.00)	(10,456,861.20)	54.35%
41110 Council		0.00	0.00	0.00%	165,979.00	0.00	0.00%
41320 City Administration		0.00	(3,591.95)	100.00%	(99,533.00)	(180,121.40)	180.97%
41510 Financial Administration		0.00	(308.00)	100.00%	(37,793.00)	(9,800.77)	25.93%
41910 Planning & Zoning		0.00	(1,150.00)	100.00%	(17,200.00)	(39,250.00)	228.20%
42100 Police Department		0.00	(16,131.63)	100.00%	(686,975.00)	(760,479.71)	110.70%
42210 Fire Department		0.00	(10,729.67)	100.00%	(280,857.00)	(407,276.34)	145.01%
42400 Code Enforcement/Inspection		0.00	(73,709.82)	100.00%	(754,820.00)	(741,297.06)	98.21%
43110 Public Works		0.00	(15,121.08)	100.00%	(371,923.00)	(290,897.86)	78.21%
43160 Street Lighting		0.00	0.00	0.00%	0.00	(14,800.00)	100.00%
43190 Engineering		0.00	0.00	0.00%	(735,000.00)	(19,673.80)	2.68%
45110 Community Center Admin		0.00	(33,117.54)	100.00%	(310,740.00)	(401,887.97)	129.33%
45124 Community Center Indoor Pool		0.00	0.00	0.00%	(200,000.00)	0.00	0.00%
45125 Aquatic Center		0.00	(2,379.80)	100.00%	(203,800.00)	(199,710.82)	97.99%
45127 Soccer Complex		0.00	0.00	0.00%	0.00	(2,886.50)	100.00%
45129 North Viaduct Area Park		0.00	(6.06)	100.00%	0.00	(6.06)	100.00%
45200 Parks & Trails Maintenance		0.00	(150.00)	100.00%	0.00	(17,040.00)	100.00%
45500 Library		0.00	(593.10)	100.00%	(238,390.00)	(241,375.39)	101.25%

Monthly Budget Report - November 2025



Account Number	Account Desc	NOV 2025			2025 YTD		
		Budget	Actual	% Used	Budget	Actual	% Used
Expense Accounts		0.00	1,582,905.42	100.00%	23,742,332.89	20,860,581.03	87.86%
41110 Council		0.00	11,966.23	100.00%	527,465.00	459,550.57	87.12%
41320 City Administration		0.00	29,514.61	100.00%	379,145.00	337,673.12	89.06%
41350 Communications		0.00	10,090.58	100.00%	129,611.00	126,303.37	97.45%
41410 Election		0.00	0.00	0.00%	7,060.00	6,428.88	91.06%
41510 Financial Administration		0.00	37,065.63	100.00%	602,668.00	801,178.92	132.94%
41580 Information Technology		0.00	17,374.46	100.00%	422,457.00	355,097.74	84.06%
41610 Legal Services		0.00	56,939.65	100.00%	281,000.00	258,271.27	91.91%
41800 Human Resources		0.00	26,276.14	100.00%	431,450.00	391,859.36	90.82%
41910 Planning & Zoning		0.00	29,642.16	100.00%	457,559.00	362,630.45	79.25%
41940 City Hall Maintenance		0.00	16,788.97	100.00%	181,081.00	170,494.49	94.15%
42100 Police Department		0.00	488,406.28	100.00%	7,487,914.00	6,521,478.09	87.09%
42140 Public Safety Facilities		0.00	14,829.01	100.00%	133,500.00	111,936.20	83.85%
42210 Fire Department		0.00	145,451.90	100.00%	2,263,075.22	1,858,569.39	82.13%
42240 Fire Facility		0.00	3,557.58	100.00%	45,600.00	25,766.05	56.50%
42400 Code Enforcement/Inspection		0.00	54,919.26	100.00%	764,015.00	626,960.06	82.06%
42500 Emergency Management		0.00	114.00	100.00%	6,750.00	946.76	14.03%
43110 Public Works		0.00	48,403.18	100.00%	146,735.00	219,808.18	149.80%
43121 Street Maintenance/Projects		0.00	107,382.37	100.00%	1,633,695.00	1,372,551.50	84.02%
43125 Ice & Snow Removal		0.00	0.00	0.00%	131,000.00	103,918.63	79.33%
43126 Equipment Maintenance		0.00	25,088.56	100.00%	324,656.00	304,661.22	93.84%
43140 PW Facility		0.00	7,676.79	100.00%	118,885.00	117,166.52	98.55%
43160 Street Lighting		0.00	24,544.03	100.00%	324,400.00	250,734.72	77.29%
43170 Traffic Signs & Signals		0.00	899.57	100.00%	45,630.00	34,359.44	75.30%
43190 Engineering		0.00	50,193.60	100.00%	704,279.00	624,522.74	88.68%
45110 Community Center Admin		0.00	68,925.31	100.00%	764,750.00	825,136.55	107.90%
45124 Community Center Indoor Pool		0.00	2,825.86	100.00%	0.00	9,663.01	100.00%
45125 Aquatic Center		0.00	2,040.72	100.00%	424,280.00	422,232.50	99.52%
45126 Washington Center		0.00	4,517.40	100.00%	73,291.00	39,704.49	54.17%
45127 Soccer Complex		0.00	3,491.21	100.00%	31,934.00	36,033.42	112.84%
45129 North Viaduct Area Park		0.00	28,193.95	100.00%	173,789.00	77,832.16	44.79%
45130 Adult Programs		0.00	8,921.70	100.00%	171,308.00	86,616.30	50.56%
45135 Youth Programs		0.00	2,070.76	100.00%	151,848.00	45,888.88	30.22%
45140 Community Center Facility		0.00	61,411.59	100.00%	668,341.00	640,045.08	95.77%
45200 Parks & Trails Maintenance		0.00	85,068.52	100.00%	1,368,174.25	1,155,881.96	84.48%
45500 Library		0.00	97,421.75	100.00%	1,371,514.00	1,167,317.73	85.11%
45540 Library Facility		0.00	10,892.09	100.00%	122,865.00	81,968.53	66.71%
49200 Misc Unallocated Expenditures		0.00	0.00	0.00%	60,316.00	315.53	0.52%
49300 Other Financing Uses		0.00	0.00	0.00%	798,292.42	798,292.42	100.00%
49801 Mass Transit		0.00	0.00	0.00%	12,000.00	30,784.80	256.54%

Monthly Budget Report - November 2025



Account Number	Account Desc	NOV 2025			2025 YTD		
		Budget	Actual	% Used	Budget	Actual	% Used
601 Water Fund		0.00	24,144.23	100.00%	1,244,580.00	(1,507,011.39)	-121.06%
Revenue Accounts		0.00	(340,899.35)	100.00%	(9,372,484.00)	(4,665,431.80)	49.78%
49430 Water Distribution		0.00	(340,899.35)	100.00%	(9,372,484.00)	(4,665,431.80)	49.78%
Expense Accounts		0.00	365,043.58	100.00%	10,617,064.00	3,158,420.41	29.75%
49430 Water Distribution		0.00	365,043.58	100.00%	10,617,064.00	3,158,420.41	29.75%
602 Sewer Fund		0.00	719,147.65	100.00%	4,727,695.00	(506,181.64)	-10.69%
Revenue Accounts		0.00	(453,073.14)	100.00%	(7,727,258.00)	(6,931,867.91)	89.71%
49450 Sewer Collection		0.00	0.00	0.00%	0.00	0.00	0.00%
49480 Water Reclamation Plant		0.00	(453,073.14)	100.00%	(7,727,258.00)	(6,931,867.91)	89.71%
Expense Accounts		0.00	1,171,920.79	100.00%	12,454,953.00	6,425,686.27	51.59%
49450 Sewer Collection		0.00	71,592.30	100.00%	4,656,042.00	2,007,102.64	43.11%
49480 Water Reclamation Plant		0.00	1,100,328.49	100.00%	7,798,911.00	4,418,583.63	56.66%
603 Storm Water Fund		0.00	(357,404.06)	100.00%	995,348.00	(1,437,427.71)	-144.41%
Revenue Accounts		0.00	(405,383.15)	100.00%	(1,952,693.00)	(2,322,096.65)	118.92%
49500 Storm Water Utility		0.00	(405,383.15)	100.00%	(1,952,693.00)	(2,322,096.65)	118.92%
Expense Accounts		0.00	47,979.09	100.00%	2,948,041.00	884,668.94	30.01%
49500 Storm Water Utility		0.00	47,979.09	100.00%	2,948,041.00	884,668.94	30.01%
Grand Total:		0.00	2,061,769.61	100.00%	7,699,749.89	3,654,852.36	47.47%

TREASURY SUMMARY REPORT
11 MONTHS ENDING November 30, 2025



CASH AND INVESTMENTS

101	General Fund	\$	6,237,542	Cash- CCF Operating	\$	1,735,026	4%
210	Charitable Gambling Board	\$	33,757	Cash- CCF Credit Card	\$	211,652	0%
211	City Rental Property Mgmt	\$	129,124	Cash- State of MN ACH	\$	53,592	0%
215	Forfeiture Fund	\$	12,998	Cash- Fire Escrow	\$	37,130	0%
217	Library Estate Donation	\$	3,020,524	Cash- Wells Fargo	\$	82,123	0%
225	Airport	\$	738,621	Cash - SBF Cash Deposits	\$	21,009	0%
239	Tax Abatements	\$	24,418	Cash- PMA 4M Fund	\$	10,633,989	22%
240	CED Administration	\$	(335,901)	Cash- SBF Investment	\$	1,658,963	3%
241	Rental Housing Rehabilitation	\$	197,645	Cash- RBC Investment	\$	21,322,493	43%
242	SCDP Revolving Loans	\$	414,624	Cash- Oppenheimer Investment	\$	11,166,412	23%
250	Economic Development Authority	\$	1,523,730	Cash - Moreton Investment	\$	1,245,942	3%
251	EDA Revolving Fund	\$	30,229	Cash- HRA Faribault CCF	\$	947,217	2%
252	Industrial Development Loan	\$	36,435	Total Cash	\$	49,115,546	
253	Federal MIF Loans	\$	683,324				
254	Minnesota Investment Fund	\$	20,099	YTD Interest Earned	\$	1,165,826	3.2%
255-264	TIF Districts	\$	173,635	YTD Investment Gain/Loss	\$	866,513	2.4%
290	Faribault HRA	\$	1,028,898				
292	CRV Rehabilitation Program	\$	62,122				
301	Debt Service	\$	(1,658)				
346	2015A Improvement Bond	\$	296,287				
347	2015A Refunding Bond	\$	783,286				
348	2021A Improvement Bond	\$	(1,621)				
349	2021B Refunding Bond	\$	1,901,032				
401	Street Improvement Projects	\$	505,154				
404	Park Land Dedication	\$	(23,637)				
431	Capital Replacement Fund	\$	1,618,941				
437	Public Facility Projects	\$	(173,395)				
601	Water Fund	\$	15,499,815				
602	Sewer Fund	\$	8,564,377				
603	Storm Water Fund	\$	5,414,067				
704	Worker's Compensation	\$	343,060				
705	Property Liability Reserve	\$	343,427				
873	Roberds Lake Sewer District	\$	14,587				
	Total	\$	49,115,546				

INVESTMENT SUMMARY

Investment Type

Cash	4,746,711	9.7%
Certificates of Deposit	4,691,254	9.6%
Federal Agencies	617,001	1.3%
Government Securities	3,379,130	6.9%
Money Market	14,031,003	28.6%
Municipal Bonds	21,650,447	44.1%

Maturity Year

2025	14,404,912	29.3%
2026	9,231,998	18.8%
2027	11,905,697	24.2%
2028	3,593,163	7.3%
2029	3,268,413	6.7%
2030	3,460,356	7.0%
2031	1,742,054	3.5%
2032	1,007,618	2.1%
2033	501,335	1.0%



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Delane James, Library Services Director
MEETING DATE: December 22, 2025
SUBJECT: Resolution 2025-365 Accept Donations to Buckham Memorial Library

Background:

In memory of Mary Whillock and her many years of service to the Friends of Buckham Memorial Library, Mark and Ivan Whillock would like to donate \$2,500 towards the purchase of a memorial bench to be placed in front of the Library's Plaza.

Also, the Friends of Buckham Memorial Library would like to donate \$1,000 towards the purchase of this bench.

Recommendation:

Approve Resolution 2025-365 Accept Donations to Buckham Memorial Library.

Attachments:

1. Resolution 2025-365 Accept Donations to Buckham Memorial Library

CITY OF FARIBAULT

RESOLUTION #2025-365

ACCEPT DONATIONS TO BUCKHAM MEMORIAL LIBRARY

WHEREAS, Buckham Memorial Library is responsible for providing library service and materials to the City and surrounding townships; and

WHEREAS, Mark and Ivan Whillock would like to donate \$2,500 towards the purchase of a bench in memory of Mary Whillock and her many years of service to the Friends of Buckham Memorial Library; and

WHEREAS, the Friends of Buckham Memorial Library would also like to donate \$1,000 towards the purchase of this bench; and

WHEREAS, Buckham Memorial Library will place the bench in front of the Library Plaza for the enjoyment of the entire community.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes Buckham Memorial Library to accept the donations of \$2,500 from Mark and Ivan Whillock and \$1,000 from the Friends of Buckham Memorial Library.

Date Adopted: December 22, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: December 22, 2025
SUBJECT: Approve Significant Industrial User Contract

Background:

On March 25, 2025, Significant Industrial User (SIU) contracts for the six (6) SIU's in the City were approved, each with a three-year term (2025-2029) to align with the Water Reclamation Facility (WRF) wastewater discharge permit term. This was done to make implementation of the SIU pre-treatment program more efficient.

Sage Electrochromics, Inc. (Sage), approached City staff and requested to become an SIU. In the past, Sage has been exempted from SIU status as their discharge has not posed a significant organic loading burden to the WRF. Sage meets the regulatory requirements to be an SIU given the amount of water they discharge, so staff has drafted an SIU contract for Sage that is similar to the six other SIU contracts, with the term expiring at the same time as the other six. Steve McDowell, WRF Superintendent, will administer the contract upon approval.

Recommendation:

Approve Industrial Wastewater Discharge Permit for Sage Electrochromics, Inc.

Attachments:

1. 2026 Sage Contract

CITY OF FARIBAULT
INDUSTRIAL WASTEWATER DISCHARGE CONTRACT

Pursuant to the Provisions of Minnesota Statutes, Chapter 412 and the Code of Ordinances, City of Faribault, Chapter 28, Article III permission is hereby granted to SAGE Electrochromics, Inc, Faribault, MN 55021, (the “Industrial User”), for the discharge of industrial wastewater into the City of Faribault wastewater treatment system. This contract is granted in accordance with and subject to the restrictions, requirements, and other conditions set forth in the sewer use / rate ordinance which is considered part of this contract. The discharge to the Water Reclamation Facility (WRF) shall be in accordance with the effluent limitations, monitoring requirements and other conditions set forth in this contract.

Effective Date: 1st day of January, 2026

Expiration Date: 31st day of December, 2029

Issued by: _____
Public Works Director

Industry Representative

Title

Approved: _____
Mayor

Attest: _____
City Administrator

Date: _____

I. GENERAL CONDITIONS

A. Permit Application

As required by ordinance, industrial users of the City Water Reclamation Facility shall make application to the City for an “Industrial Wastewater Discharge Contract.” Prior to September 30 during the final year of effective Contract, the Industrial User shall make application for re-issuance of Contract. There shall be no fee for issuance of Contract.

B. Contract Modification

The City reserves the right to modify any provision of the issued Contract deemed necessary to protect the public health and ensure proper operation of the City’s Water Reclamation Facility. The Industrial User may request contract modifications by notifying the City in writing of any proposed changes. The Public Works Director shall review the proposed changes and make a recommendation to Council regarding the Contract.

If either party requests a modification to the Contract, a period of 45 days following written notification shall be allowed for review and final Council approval of the modification.

C. Prohibited Discharge

No person shall discharge or cause to be discharged any of the following described waters or wastes to any public sewers of the City:

- (1) Pollutants which create a fire or explosion hazard in the City’s WRF, including, but not limited to, waste streams with a closed cup flashpoint of less than 140 degrees F or 60 degrees C using the test methods specified in 40 CFR 261.21
- (2) Pollutants which will cause corrosive structural damage to the WRF, but in no case discharges with a pH lower than 5.0, unless the works is specifically designed to accommodate such discharges.
- (3) Solid or viscous pollutants in amounts which cause obstruction to flow in the WRF resulting in interference.
- (4) Any pollutant, including oxygen demanding pollutants (BOD, etc...) released in a discharge at a flow rate and/or pollutant concentration which causes interference with the WRF.
- (5) Heat in amounts that would inhibit biological activity in the WRF resulting in interference, but in no case heat in such quantities that the temperature at the WRF treatment plant headworks to exceed 40 degrees C (104 degrees F).
- (6) Petroleum oil, nonbiodegradable cutting oil, or products of mineral oil in amounts that will cause interference or pass through.

- (7) Any trucked or hauled pollutants, except at discharge points designated by the City.
- (8) Any wastewaters that would directly or indirectly result in a violation of the city NPDES permit. (Code 1971, Sec. 28-111 (c))

D. Failure to Comply

Failure of the Industrial User to comply with any provisions of this contract may result in revocation by the City Council of Contract to discharge. The Industrial User shall not knowingly make any false statement, representation or certification in any record, report or plan required to be submitted to the City of Faribault under the provisions of this contract or ordinances. The issuance of a contract shall not release the Industrial User from any liability, duty or penalty imposed by Minnesota or Federal statutes, regulations or local ordinances.

The Contract and authorization to discharge shall be nullified in the event the Industrial User increases its production capacity or modifies its industrial process in such a way that the quantity or strength of its wastewater will exceed the effluent limitations of this Contract and shall also be nullified in the event the Industrial User fails to report significant changes in wastewater constituents or characteristics or otherwise violates this Contract or the ordinances of the City of Faribault.

E. Right of Entry

The Industrial User shall allow the City to enter upon their premises during normal business hours with reasonable notification to determine compliance with the Contract in accordance with Section 28-102 of the Code of Ordinances.

F. Property Rights

The issuance of this Contract does not convey any property rights in either real or personal property or any exclusive privileges, nor any waiver of federal, state or local laws or regulations.

G. Transfer of Ownership or Control

This contract may not be assigned or transferred by the holder without notifying and obtaining the approval of both the City of Faribault and succeeding owner (or) controller.

II. DISCHARGE LIMITATION

The effluent of the Industrial User is subject to the following effluent limitations at point of discharge of effluent to the City of Faribault sanitary sewer system.

Effluent Parameter	Maximum Daily Discharge	Maximum Monthly Discharge
Flow (gallons)	150,000	4,500,000
CBOD5 (lb)	50	750
TSS (lb)	50	750
Ammonia (lb)**	N/A	N/A
F.O.G. (mg/l) **	N/A	N/A
Phosphorus (mg/L)***	***	N/A
pH (range)	5.0 – 9.0	
Other Pollutants	Per 40 CFR 403 and 40 CFR 423	

* Limits are based on 7 day per week operation times 30 days per month.

** Limits will be established if changes occur in the WWTP NPDES permit.

*** Annual intervention limit is 10.32 mg/L. See Section V.

**** Fines will take affect 04-01-2012

The limitations stated above entitled “Maximum Daily and Maximum Monthly Discharge” are for establishing charges for treatment and violation conditions. An industrial user exceeding the maximum limitations shall be required to amend Contract and charges. Contract compliance is based on maximum day and maximum month limitations.

A. Violation and Violation Procedures

1. The discharge of waste not in compliance with the effluent limitations set forth in Section II of this Contract shall be considered a violation subject to the violation procedures and / or violation fines described herein.
 - a. If the result of the laboratory analysis for any 24-hour composite sample yields a CBOD or TSS level in excess of the maximum day effluent limitation, a violation of the conditions of the contract shall have occurred and the Industrial User shall be subject to a fine of an amount to be determined by the City, not to exceed \$500.00. The City is authorized to draw another composite sample for CBOD and TSS analysis immediately after receiving the laboratory analysis result indicating a violation or soon thereafter on a date of the City’s choice. The cost involved in drawing and analyzing this supplemental composite sample shall be charged to the Industrial User.

- b. If the results of the laboratory analysis of the second 24-hour composite sample yields a second consecutive violation of either CBOD or TSS, the City is authorized to draw another composite sample for lab analyses, and to continue drawing samples for as long as the violation of maximum day limitations continues, with all costs involved in said testing and any related fines charged to the Industrial User.
 - c. If the discharge exceeds the maximum monthly allowable limits as set forth in Section II of this contract, the Industrial User shall be subject to a fine of an amount to be determined by the City, not to exceed \$1,000.00.
 - d. pH must be continuously measured. If the results of pH are outside the range set forth in the daily limitations, the Industrial User shall be subject to a fine amount of \$100.00. An individual excursion of more than 60 minutes outside of the range established in Section II is considered exceeding the limit. The total time which pH values are outside of the required range of pH values shall not exceed 7 hours and 26 minutes in any calendar month.
2. If the Industrial User is in Significant Non-compliance (as defined in this subpart) with the terms and conditions of this Contract, it shall be subject to a fine of an amount to be determined by the City, not to exceed \$5,000.00. The City, in the event of Significant Non-compliance, may suspend this permit according to the procedures described in the Ordinances of the City and this contract. Significant Non-compliance is defined as follows:

Violations of Wastewater Discharge Limits (Significant Noncompliance): Violation will result in annual notification in a newspaper of general circulation per 40 CFR 25.

- (1) Chronic Violations: Sixty-six (66%) or more of the measurements taken for the same pollutant parameter exceed the same daily maximum limit or the same average limit in a sixth-month period. (Any magnitude above the limit).
- (2) Technical Review Criteria (TRC Violations): Thirty-three percent (33%) or more of the measurements taken for the same pollutant parameter exceed the same daily maximum limit or the same average limit by more than the TRC in a six-month period. There are two groups of TRCs:
 - Group I – for conventional pollutants; TRC = 1.4
(CBOD, TSS, & FOG)
 - Group II – for all other pollutants, except pH; TRC = 1.2
- (3) Any other violation(s) of an effluent limit (average or daily maximum) that the City believes has caused, alone or in combination with other discharges, interference (e.g. slug loads) or pass-through; or has endangered the health of the wastewater treatment personnel or the public.

- (4) Any discharge of a pollutant that has caused imminent endangerment to human health/welfare or to the environment and has resulted in the City's exercise of its emergency authority to halt or to prevent such discharge.
- (5) Violations of compliance schedule milestones as contained in this contract, the Ordinances of the City, any state, local or federal law, or any other control mechanism or enforcement order for starting construction, completing construction and attaining final compliance by 90 days or more after the schedule date.
- (6) Failure to provide reports for compliance schedules, self-monitoring data or categorical standards (baseline monitoring reports, 90-day compliance reports and periodic reports) within 45 days from the due date.
- (7) Failure to accurately report noncompliance.
- (8) Any other violations or group of violations, which may include a violation of Best Management Practices, which the City determines will adversely affect the operation and implementation of the local pretreatment program.

B. Accidental Discharges

The Industrial User shall notify the City immediately upon having a slug or accidental discharge of substances or wastewater in violation of this contract in order to enable counter measure to be taken by the City to minimize damage to the treatment system and receiving waters. Such notification shall not relieve the Industrial User of liability for an expense, loss or damage to the treatment system or treatment process, or for any fines imposed on the District on account of any State or Federal law.

It is inevitable that equipment failures or plant malfunctions may require temporary discharge of wastes in excess of permitted values. In this event, the Public Works Director shall be notified immediately and the Public Works Director will direct the Industrial User of an acceptable method for waste disposal. Failure to notify the City shall result in violation of contract and fees shall be imposed as stated in previous section.

C. Upgrading Facility

Any plans for facility modifications, additions and / or expansions that increase the plant discharge or waste stream concentration shall be reported to the Public Works Director and this contract may be modified or reissued to reflect such changes provided the change would not have an adverse impact to the Water Reclamation Facility.

III. INDUSTRIAL USER CHARGES

A. Base Charges

Charges for industrial users discharging high strength or volumes of wastewater shall be billed monthly based upon the domestic strength equivalent volume of wastewater.

Surcharge fees will be calculated using domestic strength equivalent values for CBOD, TSS, NH3 and TP.

Penalty fees will be calculated per the daily and monthly maximum allowable discharge limits contained in this contract.

Monthly bill shall be computed as follows:

$$\text{Base Charge} + (\text{Flow charge} * \text{Monthly flow in 1000 gallons}) \pm \text{Surcharge/Credit}$$

Base Charge [**\$10.40/month**]

Flow Charge [**\$3.83/1000 gallons**]

Industrial User to report meter readings to City by the third (3rd) working day of a new month. These meter readings will be used to calculate the Flow Charge.

Surcharges/Credit shall be calculated in comparison to medium strength domestic waste.

= CBOD (actual – domestic) * CBOD cost coefficient (\$/lb)

= TSS (actual – domestic) * TSS cost coefficient (\$/lb)

= NH3 (actual – domestic) * NH3 cost coefficient (\$/lb)

= TP (actual – domestic) * TP cost coefficient (\$/lb)

The cost coefficients for 2025 shall be:

CBOD = \$0.2759 / lb

TSS = \$0.3247 / lb

NH3 = \$0.0974 / lb

TP = \$0.3896 / lb

B. Adjustment of Rates

The City reserves the right to increase or decrease the cost figures used in computation of monthly charges. The figures shall be changed by amendment of the Utility Fee Schedule. The new rates shall become effective as designated by the fee schedule.

IV. TESTING & MONITORING

A. Monitoring Facilities

1. The Industrial User shall build, at its cost, and shall then be responsible for and shall maintain, all effluent monitoring devices. The Industrial User shall be responsible for providing access to and a location for monitoring facilities to allow inspection, sampling and flow measurements for its building sewer and / or internal drainage system. There shall be ample room in or near such sampling manholes or facility to allow accurate sampling and compositing of samples for analysis. The facility for sampling and measuring equipment shall be maintained at all times in a safe and proper operating condition.

The sampling and monitoring facility shall be provided in accordance with requirements of the City and all applicable local construction standards and specifications.

The Industrial User understands and agrees that City's personnel are responsible for collecting sample discharges or making arrangements for sampling with an independent testing laboratory and agrees to allow personnel of the City access to its monitoring and sampling facility to facilitate the foregoing. The cost of such compliance sampling shall be borne by the Industrial User.

2. The Industrial User specifically agrees that the City shall have the authority to enter the sampling manhole or facility at any time for purposes of inspection or installation of its own monitoring equipment. The City's personnel shall be granted reasonable access and shall be permitted to (or instruct the Industrial User) to install a flow-sampling device for the purpose of collecting 24-hour composite samples. In addition, the City shall have the authority to install its own pH monitoring and recording equipment at any time.
3. The Industrial User shall be responsible for calibrating and performing maintenance on its analytical instruments as required that ensures accuracy of measurements. In the event that monitoring equipment must be out of service for any length of time, the Industrial User shall inform the City of the conditions and of the estimated duration of non-service.
4. The Industrial User shall grant to the City personnel access to the Industrial User's monitoring and recording equipment at the City's request for the purpose of inspection or data collection.

The terms of this contract are that the Industrial User will be required to sample the wastewater once a week for CBOD and TSS, and once a week for total phosphorous and ammonia. Should the Industrial User desire to have the City sample more than once per week, the cost of such additional sampling be borne by the Industrial User. Additional sampling may be required in accordance with the violation procedures set forth in this contract or as provided in the Ordinance.

6. The Industrial User may challenge any test result that appears to be adversely influenced by sample collection or laboratory abnormality. If the Industrial User wishes to challenge the result they shall provide a written notification to the City explaining the basis of the challenge within

30-days of the analysis. Based on the information provided in the written notification, the City will have the authority to retest, if possible, keep, or remove the challenged test result from SIU discharge record. The decision to remove or keep the challenged test result is at the sole discretion of the City, whose decision will be accepted by the Industrial User without appeal. The Industrial User will be responsible for any costs associated with retesting.

B. Reporting

Upon the request of the City, the Industrial User shall submit to the City, a report detailing the nature of process, mass discharge rate, raw material and production quantities, hours of operation, number of pretreatment standards, or any other information which relates to the generation of wastewater, including wastewater constitutions and characteristics in the wastewater discharge. These reports shall also include the chemical constituents and quantity of liquid or gaseous materials stored on site, even though they may not normally be discharged. In addition to these discharge reports, the City has the authority to require information in the form of wastewater discharge permit applications, self-monitoring reports and compliance schedules. Such reports shall be used by City in calculating charges owed by the Industrial User. A sample of the form of such report to be submitted by the Industrial User is attached hereto as Appendix A.

V. SPECIFIC SPECIAL CONDITIONS

A. Pretreatment Requirements

The Industrial User is not governed by categorical Pretreatment Standards per 40 CFR 403.6 and/or 40 CFR chapter I, subchapter N, but the Industrial User must comply with all applicable portions of 40 CFR 403.

B. Phosphorus Management

The Industrial User shall maintain its annual average phosphorus concentration at a level no higher than the annual average concentration as set forth in Section II. In the event that the Industrial User exceeds this annual average basis, the Industrial User will be notified by the City. The Industrial User shall provide written notification to the City as to the plan of action to bring phosphorus within limits. The plan of action must be implemented within 30 days of notification by the City.

APPENDIX A



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Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: December 22, 2025
SUBJECT: Approve Provisional Discharge Permit for Leachate with Rice County

Background:

Rice County is required by the Minnesota Pollution Control Agency (MPCA) to have a backup plan for disposal of leachate from their landfill site. The leachate is treated on-site and normally disposed of by means of land application. Occasionally, field conditions prevent timely land application and another means of disposal is required.

Rice County currently has had an agreement to dispose of leachate at the City's Water Reclamation Facility (WRF). The agreement expired on December 31, 2023. Attached is a proposed one-year agreement for 2026 to permit Rice County to continue to dispose of leachate at the WRF.

The terms of the agreement are the same as the previous agreement except for an increase in the fee from \$25.00/1,000 gallons to \$41.61/1,000 gallons and a requirement to analyze the leachate for Per- and Polyfluoroalkyl (PFAS) Substances.

Recommendation:

Approve Provisional Discharge Permit for Leachate with Rice County for 2026

Attachments:

1. 2026 Rice County Landfill Provisional Discharge Permit



PROVISIONAL DISCHARGE PERMIT

Pursuant to the provisions of Minnesota Statutes and Section 28 of the City of Faribault Code of Ordinances, permission is hereby granted to:

Rice County Landfill
Company

3800 East 145th Street
Address

Dundas MN 55019
City

for the discharge of treated sanitary landfill leachate into the City of Faribault Water Reclamation Facility (hereinafter referred to as “Reclamation Facility “ or “Facility”) located at 214 14th Street N.E., Faribault, Minnesota, from

(designated access point within the Reclamation Facility).

This Provisional Discharge Permit is subject to the Discharge Limitations, Monitoring and Reporting Requirements, Permit Conditions and provisions contained in the following sections of this Permit.

Effective Date: January 1, 2026
Expiration Date: December 31, 2026

Signature of Applicant

Date

Issued by the City of Faribault

Travis Block, Public Works Director

Date

A. Discharge Limitations

<u>1. Parameter</u>	<u>Limit (mg/l)</u>
Arsenic	0.02
Cadmium (Cd)	2.0
Chromium – total (Cr)	8.0
Copper (Cu)	6.0
Cyanide – total (CN)	4.0
Lead (Pb)	1.0
Mercury (Hg)	0.1
Molybdenum (Mo)	5.0
Nickel (Ni)	6.0
Selenium	0.02
Zinc (Zn)	8.0
pH – maximum (units)	9.0
pH – minimum (units)	5.0
any one toxic organic parameter	3.0
Combined total toxic organics	10.0
CBOD	250
TSS	250
Ammonia-Nitrogen	35
Total Phosphorus	10

Limits for metals, toxic organics, CBOD, TSS, Ammonia-Nitrogen, Total Phosphorus, and Cyanide are the maximum for any 24 hour period composite sample. pH limits are instantaneous limitations (i.e., applicable at any time).

2. Quantity

Daily Maximum	Per available lagoon storage capacity
Monthly Maximum (calendar month)	500,000 gallons
Annual Maximum (calendar year)	1,000,000 gallons

3. Prohibited Waste Discharges:

Prohibited Waste Discharges include, but are not limited to the following: (a) flammable, explosive, and corrosive wastes, gasoline, fuel oil, lubricating oil, hydraulic oil, motor oil, or grease; (b) wastes that are likely to obstruct the flow within public sewers: grease or oil of animal or vegetable origin, solid wastes, garbage, guts, bones, ash, sand, rags, lime, metal, wood, plastic, glass, or yard wastes; (c) wastes that are likely to cause interference, pass-through or operational problems such as slug discharges, toxic chemicals, poisons, dyes, or inks; (d) wastes that are likely to cause a public nuisance: noxious,

malodorous, or foam producing substances; (e) cooling water, runoff, and other unpolluted water; (f) hazardous wastes, as defined by Minnesota Statutes; and (g) septage.

B. Monitoring and Reporting Requirements

1. Sample Collection

Results of representative wastewater sample(s) collected and analyzed within 30 days prior to date of application to discharge shall be attached to the written application for permission to discharge. Results for toxic organics must be from within the previous 90 days. Results must be provided for all parameters listed in Section A-1 ("Discharge Limitations").

The representative wastewater sample for the first discharge event of the contract year shall be analyzed for Per- and Polyfluoroalkyl Substances (PFAS). PFAS sampling will be required once within a contract year.

Sample collection and analytical methods shall meet EPA protocol (Code of Federal Regulations, Part 136). PFAS analysis shall be EPA Method 1633A.

2. Reporting Requirements

The Permittee is required to provide a written report (to include copies of all laboratory reports and summary of quantities discharged) within 30 days of conclusion of any permitted discharge event. The report shall be signed by the responsible party and delivered to the City of Faribault Director of Public Works.

C. Other Permit Conditions

1. All discharges into the City shall be in accordance with applicable provisions of the City Code of Ordinances, federal, state or local statutes, rules or regulations, or any requirement or condition contained in this Permit.
2. The Permittee shall not knowingly make any false statement, representation or certification in any record or report required to be submitted to the City of Faribault.
3. This Permit shall not release the Permittee from any liability, duty or penalty imposed by any federal, state or local statutes, ordinances, rules or regulations.
4. The Permittee shall take all reasonable precautions to minimize all accidental discharges including slugs, spills and bypasses. In the event of any accidental discharges, spills or bypasses whose quantity and nature might reasonably be judged to constitute a hazard to the City's personnel, the Facility, City property, the general public health, safety and welfare, or the environment, the

Permittee shall IMMEDIATELY notify the City of Faribault at 334-8696 (office hours) or 334-4305 (non-office hours) and report the site location, the spill location code, and other pertinent information.

5. The Permittee shall report any operational change from what was outlined in the original discharge permit application, including changes in pretreatment system design or rate of discharge. The Permittee shall also notify the City within 48 hours if the discharge is temporarily or permanently discontinued.
6. Any violation of the limits listed in Section A shall be reported to the City within 24 hours. Failure to notify the City immediately may result in revocation of this Permit.
7. The Permittee shall pay applicable permit fees, self-monitoring report fees, strength charges, add-on service charges or load charges as established by the City Council.
8. The Permittee shall allow City personnel to enter upon the Permittee's premises to inspect the system and discharge point or sample the discharge in order to verify the reports received and determine compliance with the City Code of Ordinances, federal, state or local statutes, rules or regulations, or any requirement or condition contained in this Permit.
9. This Permit shall not be assigned or transferred to a new owner, or a new location, without the written consent of the City of Faribault. The Permittee shall provide a copy of this Permit to the new owner.
10. The Permittee shall keep and maintain its waste disposal records, a period of not less than three years.
11. The Permittee shall be subject to civil liability as a result of discharges that violate applicable federal pretreatment standards or requirements, the City Code of Ordinances, any federal, state or local statutes, rules or regulations, or any requirement or condition contained in this Permit. Further, any violation may also result in the Permittee being subject to civil and/or criminal penalties in the amount of \$1,000 per day.
12. This discharge approval is not exclusive. This approval does not release the Permittee from conditions set forth by the Minnesota Pollution Control Agency, Minnesota Department of Health, Minnesota Department of Natural Resources, the community in which the Facility is located, applicable federal pretreatment standards or requirements, the City Code of Ordinances, any federal, state or local statutes, rules or regulations, or any requirement or condition contained in this Permit.
13. The City reserves the right to impose lower limitations than those listed in Sections A-1 and A-2 if the discharge contributes to a treatment plant upset, a violation of the plant's NPDES permit, or a violation of applicable sewage sludge rules.
14. Written application must be filed with the Director of Public Works and approved in writing prior to any discharge to the City Reclamation Facility.
15. The City reserves the right to further restrict discharges volumes, and/or to restrict discharge of leachate to specified time periods in order to avoid system overloads, treatment plant upsets or violations.

16. The intent of this permit is to provide a means of discharge in an emergency situation only, it is not the intent to provide a means of regular disposal.
17. Discharge will only be allowed from the 'Secondary Pond' of the landfill leachate treatment system. No leachate which has not received full treatment will be allowed to be discharged to the Reclamation Facility.
18. This permit is only for leachate hauled to the Reclamation Facility and in no way approves or authorizes any sewer extension or connection to the City of Faribault's sewer collection system or the Reclamation Facility.
19. The City of Faribault reserves the right to deny any application to discharge at its sole discretion.
20. Application to renew this permit must be filed with the City of Faribault within 90 days of the expiration date of the permit.
21. The Permittee hereby agrees to protect, defend and hold the City and its officers, elected and appointed officials, employees, administrators, commissioners, agents, and representatives harmless from and indemnified against any and all loss, costs, fines, charges, damage and expenses, including, without limitation, reasonable attorneys' fees, consultants' and expert witness fees, and travel associated therewith, due to claims or demands of any kind whatsoever (including those based on strict liability) arising out of (i) the Permittee's activities contemplated by this Permit, or (ii) by reason of the execution of this Permit or the performance of this Permit. The Permittee, and the Permittee's successors or assigns, agree to protect, defend and save the City, and its officers, agents, and employees, harmless from all such claims, demands, damages, and causes of action and the costs, disbursements, and expenses of defending the same, including but not limited to, attorneys fees, consulting engineering services, and other technical, administrative or professional assistance. This indemnity shall be continuing and shall survive the performance or cancellation of this Permit. Nothing in this Permit shall be construed as a limitation of or waiver by the City of any immunities, defenses, or other limitations on liability to which the City is entitled by law, including but not limited to the maximum monetary limits on liability established by Minnesota Statutes, Chapter 466, or otherwise.
22. In consideration for this Permit, the Permittee, for the Permittee, Permittee's attorneys, agents, employees, former employees, insurers, heirs, administrators, representatives, successors, and assigns, hereby releases and forever discharges the City, and its attorneys, agents, representatives, employees, former employees, insurers, heirs, executors and assigns of and from any and all past, present or future claims, demands, obligations, actions or causes of action, at law or in equity, whether arising by statute, common law or otherwise, and for all claims for damages, of whatever kind or nature, and for all claims for attorneys' fees, and costs and expenses, including but not limited to all claims of any kind arising out of the negotiation, City consideration, execution and performance of the activities contemplated by this Permit between the parties.
23. Any amendment to this Permit must be in writing and signed by both parties.

24. Each of the undersigned parties warrants it has the full authority to execute this Permit.
25. No officer, agent or employee of the City shall be personally liable to the Permittee, or any successor in interest, in the event of any default or breach by the City on any obligation or term of this Permit.
26. Any notice, demand, or other communication under this Permit by either party to the other shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally:

(a) as to the Permittee: Rice County
320 Third Street NW
Faribault, MN 55021
Attn: Environmental Services Director

(b) as to the City: City of Faribault
1200 Belview Trail
Faribault, MN 55021
Attn: Director of Public Works

or at such other address with respect to either such party as that party may, from time to time, designate in writing and forward to the other as provided in this section.

27. The Permittee acknowledges that nothing contained in this Permit nor any act by the City or the Permittee shall be deemed or construed by the Permittee or by any third person to create any relationship of third-party beneficiary, principal and agent, limited or general partner, or joint venture between the City and the Permittee.
28. This Permit shall be governed by and construed in accordance with the laws of the state of Minnesota. Any disputes, controversies, or claims arising out of this Permit shall be heard in the state or federal courts of Minnesota, and all parties to this Permit waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.
29. The Permittee warrants that all work performed pursuant to this Permit shall be in compliance with existing federal, state and local laws, ordinances, pertinent regulations, standards, and specifications of the City.
30. This Permit, any attached exhibits and any addenda or amendments signed by the parties shall constitute the entire Permit between the City and Permittee, and supersedes any other written or oral permits or discharge approvals between and City and Permittee concerning the Facility.
31. In the event that any one or more of the provisions of this Permit, or any application thereof, shall be found to be invalid, illegal or otherwise unenforceable, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.
32. No failure by any party to insist upon the strict performance of any covenant, duty, agreement, or condition of this Permit or to exercise any right or remedy

consequent upon a breach thereof, shall constitute a waiver of any such breach of any other covenant, agreement, term, or condition, nor does it imply that such covenant, agreement, term or condition may be waived again.

D. Fees

1. A charge of \$41.61 per 1,000 gallons will be applied to any leachate discharged to the Reclamation Facility under the provisions of this contract.
2. A \$50.00 non-refundable administrative fee will be charged to Rice County Landfill for each application to discharge submitted to the City, regardless of whether or not permission is subsequently granted.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: December 22, 2025
SUBJECT: Resolution 2025-364 Approve Task Order No. 16 with Foth for Airport Obstruction Mitigation Project

Background:

Attached is a copy of Task Order No. 16 with Foth (Engineering consultants for the Municipal Airport), for design and bidding services for \$75,000.00. The task order contains the scope of services for an obstruction mitigation project that is included in the approved 2026 Budget. The proposed project will include the identification and removal of trees which are an obstruction to the safe operation of aircraft. Funding will come from FAA Airport Improvement Program, FAA Airport Infrastructure Grant, State of Minnesota, and local funding. Tree removal limits are anticipated to be within the City of Faribault property. These services will be reimbursed under the grant funding for the project at the rate of 90/5/5% Federal, State and Local split.

A tentative schedule for the project is as follows:

Preliminary Design Submittal January 9, 2026
Check Plans Submittal February 11, 2026
Plans Available to Bidders March 6, 2026
Bid Opening April 1, 2026
Grant Application April 17, 2026

Recommendation:

Approve Task Order No.16 with Foth for Airport Obstruction Mitigation Project

Attachments:

1. Res. 2025-365 Approve Task Order No. 16 with Foth for Airport Obstruction Mitigation Project
2. Task Order 16 - FBL - Obstruction Mitigation

CITY OF FARIBAULT

RESOLUTION #2025-365

**APPROVE TASK ORDER NO. 16 WITH FOTH FOR AIRPORT OBSTRUCTION
MITIGATION PROJECT**

WHEREAS, the City operates and maintains the Faribault Municipal Airport for general aviation practices; and

WHEREAS, periodically projects are required to make improvements to keep the Airport operating in a safe manner; and

WHEREAS, a project to identify and remove trees that are creating obstructions to aircraft is proposed; and

WHEREAS, The City's Airport Consultant, Foth has prepared Task Order No. 16 to provide design and bidding services for the project.

NOW, THEREFORE BE IT RESOLVED, that Task Order No. 16 with Foth for the Airport Obstruction Mitigation Project for \$75,000.00 is hereby approved.

Date Adopted: December 22, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

TASK ORDER NO. 16
For
Foth Infrastructure & Environment, LLC

In accordance with Section 1 of the Agreement between CITY and Consultant for Aviation Planning, Engineering and Surveying Services dated February 11, 2025 ("Agreement"), CITY and Consultant agree as follows:

Specific Project Data

A. Title: **Obstruction Mitigation
Design and Bidding Services**

B. Description:

The City of Faribault desires to identify and remove trees which are an obstruction to the safe operation of aircraft with funding from FAA Airport Improvement Program, FAA Airport Infrastructure Grant, State of Minnesota, and local funding. Tree removal limits are anticipated to be within the City of Faribault property.

1. Services of Consultant

See Attachment No. 1 – Scope of Services

2. CITY's Responsibilities

CITY's responsibilities in accordance with Section 3, of the Contract between Owner and Consultant for Professional Services dated February 11, 2025.

3. Times for Rendering Services

<u>Task</u>	<u>Completion Date</u>
Preliminary Design Submittal	January 9, 2026
Check Plans Submittal	February 11, 2026
Plans Available to Bidders	March 6, 2026
Bid Opening	April 1, 2026
Grant Application	April 17, 2026

4. Payments to Engineer

METHOD OF PAYMENT, LUMP SUM:

The total compensation for services identified under Section 1 of the Task Order shall be \$75,000 based on the following distribution:

PHASE	COMPENSATION
Project Management	\$14,600
Survey and Mapping	\$8,500
Environmental Services	\$6,300
Preliminary Design	\$16,800

Final Design	\$22,000
Bidding	\$6,800
Total	\$75,000

5. List of Subconsultant's as it pertains to this Task Order:

None

The Effective Date of this Task Order is December 9, 2025.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Task Order in duplicate on the respective dates indicated below.

CITY: **City of Faribault**

ATTEST:

Thomas Spooner, Mayor

Jessica Kinser, City Administrator

Date: _____

Consultant: **Foth Infrastructure & Environment, LLC**



Adam Wilhelm, Client Director

Date: 12/8/2025

ATTACHMENT NO.1 - SCOPE OF SERVICES

Obstruction Mitigation Design and Bidding Services

The scope of services to be performed by the Consultant includes all detail work, services, materials, equipment and supplies necessary to by identifying and removing trees that are an obstruction to the safe operation of aircraft, with funding from FAA Airport Improvement Program, FAA Airport Infrastructure Grant, State of Minnesota, and local funding. Refer to Exhibit 1 for project definition exhibit. Tree removal limits are anticipated to be within City of Faribault property.

The Consultant shall complete the scope of services in accordance with generally accepted standards of practice and shall include all work necessary to complete the tasks outlined in this agreement.

TASK A – PROJECT MANAGEMENT

A1.0 PROJECT ADMINISTRATION

A1.1 Project Management and Administration

The Consultant shall be responsible for the development and tracking of the scope of services for the duration of this contract. This includes task identification, staff scheduling and coordination, project communications, monthly progress reporting and invoicing and other important elements of the project. The duration is assumed to be 6 months.

A1.2 Project Development Team Meetings

The Consultant will maintain communications with the Project Development Team (PDT). The PDT will include the Faribault Municipal Airport (commission, city staff, FBO, and/or tenants), the Consultant, and Subconsultants. The Consultant and the PDT will meet periodically to review progress and to discuss specific elements of the design. The meetings will also serve to establish schedules, verify project goals, promote a dialog between the various entities, improve the decision-making process, and expedite design development. The Consultant will prepare minutes of meetings and keep documentation of other communications. For budget purposes, it is assumed that one meeting will be held, and the meeting will be attended by an average of two staff members of the Consultant.

The following project meetings are included with the Scope of Services:

- Preliminary Design Review
- 90% Check Plans Review Meeting (Includes Construction Safety and Phasing Plan Review)

A1.3 Update DBE Program

The Consultant will update the City of Faribault DBE program to meet the current FAA AIP requirements. Updated DBE program will establish the overall program goal for the period FY-2026 through FY-2028, along with a project specific goal for this project. The City of Faribault shall provide historical information concerning awarded federal projects, past DBE goals and accomplishments, and a copy of the current DBE program.

A1.4 FAA Coordination

During the course of the scope of services the Consultant will communicate with the FAA Great Lakes Region on design details and coordination issues. The Airport will be included in all communications, and communication on program direction, funding, and schedule will originate from the Airport. Anticipated coordination items for the project include:

- Submittal of Categorical Exclusion Document
- Submittal of 90% Check Plans, Engineer's Report, and Project Specifications
- Submittal of Construction Safety and Phasing Plan (CSPP) and Phasing Plan Sheets

- Submittal of Final Plans, Engineer's Report, and Project Specifications
- Submittal of 7460-1 forms for temporary and permanent construction

A1.5 Grant Preparation

Following receipt of bids, the Consultant shall prepare required forms for the grant application for construction. Forms include SF 424, 5100-100, and Sponsor Certifications.

TASK B – SURVEY AND MAPPING

B1.1 Obstruction Survey

The Consultant shall utilize Unmanned Aerial Systems (UAS) LiDAR mapping to acquire the location and top elevations of vegetation along the side and approach end of Runway 12. Approximate area of survey is 80 acres, as defined in Exhibit 1.

The Consultant will deploy a 2-person UAS crew, consisting of a Pilot in Command (PIC) and a visual observer. The PIC will coordinate with the Airport Manager and ensure that the work is compliant with FAA requirements through the flight. A final deliverable of colorized point cloud in LAS format, with a datum of Minnesota State Plane NAD83, NAVD (Geoid 18) will be provided to the design team for use in completing an airspace analysis.

TASK C – GEOTECHNICAL SERVICES

Not Required.

TASK D – ENVIRONMENTAL SERVICES

D1.1 Categorical Exclusion Preparation

As described in the Environmental Order (FAA Order 1050.1G), it is anticipated that the project is eligible for a categorical exclusion (CATEX). In order for the Airport to request a CATEX determination from the FAA, the Consultant will review potentially affected environmental resources, review the requirements of the applicable special purpose laws, and consult with the FAA about the type of information needed. As part of this task, the Documented CATEX form from Appendix A of FAA ARP Standard Operating Procedure (SOP) 5.2, along with supporting documentation will be completed and submitted to the FAA Airports District Office.

The Consultant does not anticipate any field work required to support the environmental documentation. Field work, such as wetland delineation, threatened and endangered species observation, or physical inventories are excluded from the scope.

TASK E – DESIGN SERVICES

E1.0 PRELIMINARY DESIGN

E1.1 Airspace Analysis

The Consultant shall complete a review of the obstructions along Runway 12/30 and off Runway 12 end to identify trees which either penetrate or are within 10 feet of penetrating the relevant approach surfaces. Data collected from the UAS survey completed as part of Task B will be utilized for this exercise.

E1.2 Preliminary Plan Preparation

Preliminary plans will be developed as part of this task. The work to be performed by the Consultant under Preliminary Plan Preparation will consist of the following tasks:

Preliminary Title and General Information Sheets

This task consists of assembling the preliminary title and general information sheets. The preliminary title sheets will include the following: Index of Sheets, Legend, Location Map, Project Number, and Site Layout Plan

Preliminary Plan Layout

Prepare preliminary plan drawings at a scale of 1"=50' horizontal. These drawings will show topographic base mapping along with proposed tree removals.

Preliminary Construction (Operational) Safety and Phasing

This task consists of the developing a suitable plan for construction staging and traffic control measures to be implemented during construction, including traffic control devices, procedures, and layouts, per guidance contained in FAA Advisory Circulars and in coordination with the construction safety and phasing plan work completed under Task E 3.0.

E1.3 Preliminary Engineer's Opinion of Probable Project Costs

The Consultant will prepare an opinion of probable construction cost based on the preliminary plans and will compare the cost to the current project budget. The Consultant will, if necessary, make recommendations pertaining to modifications in the project in order to address budgetary concerns. Preliminary opinions of probable project costs will be based on representative major project elements, historical bid information, and current bidding climate.

E1.4 Quality Control – Preliminary Plans

Review the preliminary plans for technical accuracy, as well as general constructability and conformance with the project design criteria. This also includes review of design standards, incorporation of local construction requirements, and anticipated modifications to standards. The Consultant is responsible for ensuring that critical issues are discussed and resolved with the Project Development Team prior to final design efforts.

E1.5 Plan Review and Field Review – Preliminary Design

The Consultant will submit preliminary plans and budget to the Airport for review and comment. A Field Review will be held with the Project Development Team to discuss key issues and design concepts. The review will determine the completion of the plan design, identify needed adjustments, and confirm the proposed staging plans. Revisions will be noted for preparation of the final design.

E2.0 FINAL DESIGN

E2.1 Check Plan Preparation

The Consultant will respond to comments resulting from the Preliminary Plan Review. Recommended modifications will be incorporated into the check plan set. The work to be performed by the Consultant under Final Plan Preparation will consist of the following tasks:

Title and General Information Sheets

This task consists of assembling the final title and general information sheets. The final title sheets will include the following: Index of Sheets, Legend, Location Map, Project Number, and Engineers Certification Seal.

Estimate of Quantities

This task consists of a final determination of the bid items to be included in the project, along with their appropriate tabulations.

Plan Layout

Prepare final plan drawings at a scale of 1"=50' horizontal. These drawings will show topographic base mapping along with proposed tree removals.

Construction (Operational) Safety and Phasing

With this task the Consultant will incorporate all review comments from work completed under Task E 3.0 and prepare plan sheets for bidding which address acceptable construction sequencing, delineation of work areas, pavement closures, temporary traffic control, AOA access, airfield communications, FOD control, haul routes and staging area among other items.

E2.2 Project Manual

Under this task, the Consultant will prepare a project manual specific to the construction requirements for the project. The project manuals will include front-end documents, general provisions, special provisions, technical specifications, and additional contract forms as required by the FAA and Sponsor. In general, the project manuals will incorporate all required FAA standards, Federal Provisions, and Certifications for an AIP project.

Technical specifications will incorporate current FAA construction requirements in AC 5370-10H. Specifications will also include the CSPP document and other information as needed for construction.

E2.3 Engineer's Estimate of Probable Costs

The Consultant will prepare itemized estimates of the construction costs considering historic unit price data and current construction environments.

E2.4 Engineer's Design Report (EDR)

The Consultant will prepare and submit an EDR to the Sponsor and FAA in accordance with general guidelines contained in FAA Central Region AIP Guide 920. Refer to **Exhibit 2** for outline of the EDR. The EDR will contain the design criteria and all other information presented in the technical memo submitted with the 90% plans.

E2.5 Quality Control – Check Plans and Specifications

Review the plans and specifications for technical accuracy, as well as general constructability and conformance with the project design criteria. This includes review of design standards, incorporation of local construction requirements, and proposed modifications to standards. The Consultant is responsible for ensuring that critical issues are discussed and resolved with the Project Development Team prior to releasing the bid documents for bid.

E2.6 Prepare Bid Documents

The Consultant will coordinate and incorporate review comments by the Airport & FAA into final construction documents for a single bid package.

E3.0 Construction Safety

As is detailed in the FAA Standard Operating Procedure # 1.0, the following efforts will be undertaken during design of the project.

E3.1 Construction Safety and Phasing Plan (CSPP)

The Consultant will prepare a CSPP to represent the Airports overall safety management strategy that will address the operational effect of construction activity on the active airfield. The CSPP will conform with AC 150/5370-2 and take into account the requirements of FAA SOP # 1.0 and associated checklist.

E3.2 Part 77 Aeronautical Evaluation

Following completion of the CSPP, and associated project phasing plans the Consultant will prepare and submit notification to the FAA of the temporary objects, work areas, stockpiles, and other points of interest as directed by the FAA and in accordance with 14 CFR Part 77 requirements. Submittal of notification will be accomplished by use of form SF 7460-1 and the FAA's on-line OE/AAA system.

TASK F – LETTING SERVICES

The Consultant will coordinate and manage the letting process of the project. For estimating purposes, one letting has been included as part of this scope of services. The work tasks to be performed or coordinated by the Consultant include the following:

F1.1 Printing of Plans and Specifications

This task consists of printing and handling of the Plans and Specifications. For budget purposes it is estimated that 5 half-size (11"x17") plan sets and specifications will be duplicated and assembled by the Consultant. Three sets will be delivered to the City for their use and internal distribution. An electronic PDF set of plans and specifications will be included with the hard copies. This task also includes dissemination of the contract documents and maintaining a "plan holders" list during the bidding phase.

F1.2 Notice of Project

The Consultant will prepare the formal Notice of Hearing and Letting and handle publication of the Notice of Hearing and Letting in the Minneapolis Star Tribune.

F1.3 Attend Pre-Bid Meeting

The Consultant will coordinate, schedule and oversee a Pre-Bid meeting. The Consultant will produce minutes from these meetings and disseminate minutes to attendees and interested parties.

F1.4 Plan Clarification and Addenda

The Consultant will be available to answer questions from contractors prior to the lettings and will develop addenda as appropriate to interpret, clarify or amend the bidding documents. The Consultant will distribute addenda to planholders.

F1.5 Letting, Bid Tabs, and Award Recommendation

The Consultant shall be present when the bids and proposals are opened, prepare tabulations of bid, and advise on the responsiveness of the bidders. The Consultant will assist the Sponsor in reviewing the bid tabulations and making the award of contract.

PROJECT SCHEDULE

The Consultant will complete the scope of services of the Project in accordance with the schedule shown:

- | | |
|--------------------------------|-------------------|
| • Preliminary Design Submittal | January 9, 2026 |
| • Check Plans Submittal | February 11, 2026 |
| • Plans Available to Bidders | March 6, 2026 |
| • Bid Opening | April 1, 2026 |
| • Grant Application | April 17, 2026 |

ADDITIONAL SERVICES

Additional Services not included in the Agreement. If authorized under a Supplemental Task Order, the Consultant shall furnish or obtain from others the following services:

- 1) Acquisition of avigation easements.
- 2) Safety Risk Management evaluation and planning.
- 3) Updating the Airport Layout Plan.
- 4) Construction Administration, Construction Staking, and Resident Project Engineer Services.

Exhibit 1 – Project Definition Exhibit



Exhibit 2 – Engineer’s Design Report Outline

1. Project Purpose and Need, and Description of Work
2. Photographs of Existing Conditions
3. Design Standards
4. Airport Operational Safety
5. Pavement Design
 - a. Fleet Mix
 - b. Pavement Sections
6. Drainage
7. Lighting, Signage, and Pavement Markings
8. Environmental Considerations
9. Utility Lines
10. Miscellaneous Work items
11. Non-AIP Work
12. DBE Participation
13. Project Schedule
14. Engineer’s Opinion of Probable Construction Cost
15. Project Budget



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: December 22, 2025
SUBJECT: Resolution 2026-361 Approve 2026 CIP Purchase
 - Loader

Background:

The 2026 Budget and CIP have approved \$425,000.00 for the purchase of a front-end loader to replace a 2016 Caterpillar 938M loader that is used primarily by the Street Department. This piece of equipment is used for material handling, street maintenance, utility repairs and snow removal operations. The loader has reached its useful life and needs replacement.

Staff researched and participated in equipment demonstrations of units from three manufacturers. After completing the demonstrations, staff recommends the purchase of a Volvo loader and plow from Nuss Truck & Equipment Burnsville, MN, under Sourcwell Bid Contract 011723-VCE for \$435,565.00. The 2016 Caterpillar Loader will be traded in. There is no sales tax on the purchase. The Capital Replacement Fund (431) will provide the funding.

2026 Volvo L110H2	\$435,565.00
2016 Caterpillar 938M (Trade in)	-\$ 65,000.00
	\$370,565.00 Total

Recommendation:

Attachments:

1. Resolution 2025-361 Approve 2026 CIP Purchase - Loader
2. City of Faribault - L110H - 2026 Sourcwell

CITY OF FARIBAULT

RESOLUTION #2025-361

APPROVE 2026 CIP PURCHASE - LOADER

WHEREAS, the City of Faribault operates a Streets Maintenance Department; and

WHEREAS, the Department seeks authorization to replace a loader used for street maintenance functions; and

WHEREAS, the City 2026 Capital Improvement Plan and Budget includes \$425,000.00 for a replacement loader; and

WHEREAS, a quote for a Volvo loader from Nuss Truck & Equipment Burnsville, MN, under Sourcewell Bid Contract 011723-VCE for \$435,565.00 has been obtained.

NOW, THEREFORE BE IT RESOLVED, a quote for a Volvo loader from Nuss Truck & Equipment Burnsville, MN, under Sourcewell Bid Contract 011723-VCE for \$435,565.00 is hereby approved.

ALSO, BE IT RESOLVED, that a 2016 Caterpillar 938M loader will be traded in for \$65,000.00.

Date Adopted: December 22, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



**TRUCK &
EQUIPMENT**

Nuss Truck & Equipment

12540 Dupont Avenue South

Burnsville, MN 55337

952-894-9595 / 800-552-1189

Fax 952-894-1619

www.nussgrp.com

December 5, 2025

City of Faribault
1200 Belview Ave
Faribault, MN 55021
Attention: Kyle Kobe

Nuss Truck and Equipment is Pleased to Quote the Following:

		Quote Valid for 90 days				V25v3	
		Contract: 011723- VCE		Date: 11/12/2025			
Buying Agency:	City of Faribault				Dealership:	Nuss Truck & Equipment	
SW Member #:					Prepared By:	Andy Heinecke	
Contact Person:	Kyle Kobe				Phone:	651-350-8776	
Phone/Email:					Email:	aheinecke@nussgrp.com	
Sourcewell Product Code							
A. Catalog / Price Sheet Items being purchased							
Quan						Unit Pr	Total
1	Volvo L110H2					\$309,129	\$309,129
	See next page for machine specs at List Price, Contract Discount, Machine Price						
	TOTAL Purchase Price at Bottom of this Page						
Sourcewell Machine Price:							\$309,129
Additional Discount:							\$0
Subtotal A:							\$309,129

C. Freight / Installation / Ext Warranty / Trade-Ins / Other Allowances/ Miscellaneous Charges									
Freight									\$1,000
PDI									\$1,100
Subtotal C:									\$2,100
Delivery Date: 									
D. TOTAL PURCHASE PRICE (A+B+C):									\$311,229

Purchase Price of L110H2 Loader w/o Bucket - \$311,229.00

60 Mth-3,000 Hr Powertrain & Hydraulic Warranty (w/ \$500 TTM) - \$7,609.00

500 & 1,000 Hour Service Kits – Filters Only - \$525.00

Total for Volvo L110H2 Loader Above \$319,363.00

ACS Material Handling Bucket – 4.5 Yd x 120" Wide – \$16,572.00

ACS Quick Coupler, Installed on L110H2 Loader - \$17,589.00

Total for Volvo L110H2 Loader w/ Bucket & Coupler - \$353,524.00

Craig 12' Reversible Angle Plow & 10' Wing - \$76,739.00

Upcharge for 12' Wing - \$5,302.00

Total with all Options Above - \$435,565.00

Trade value for 2016 CAT 938M – SN#2466 (3,300 Hours) - \$65,000

Pricing Valid Till 1/16/26

Machine Spec on Following Pages

Thank you,

Andrew Heinecke

Vovlo Construction Equipment Sales

Nuss Truck & Equipment | Burnsville

651-350-8776 :Cell



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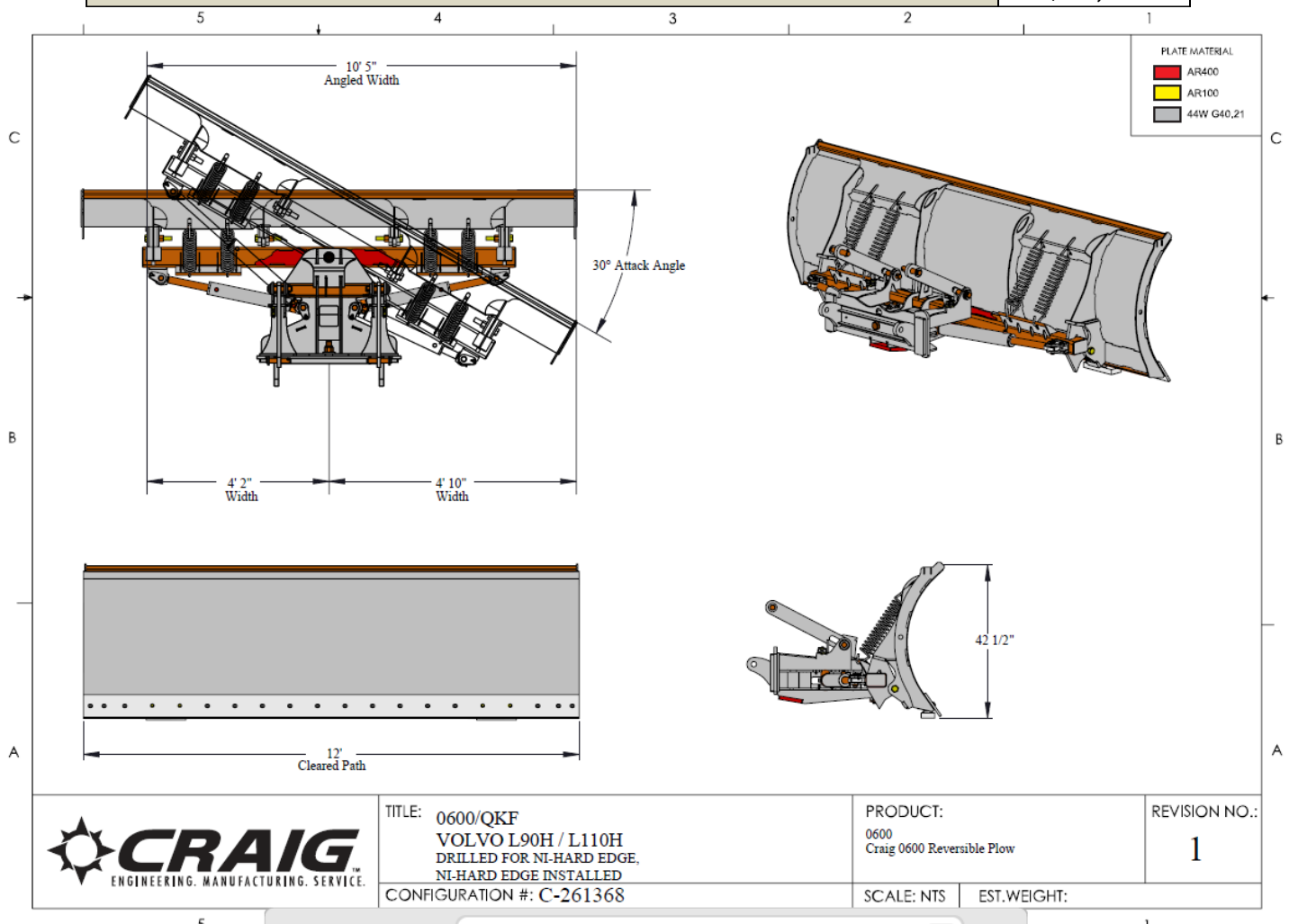
Version 25v3

Description	Part #	List Price
Volvo L110H GPE Wheel Loader	L110H2	405,498.00
C3_23.5R25 Michelin SNOPLUS	WL20125	39,495.00
4 - Rims (3pc) for 23.5-25 Tires	WL21012	9,392.00
Full coverage fenders rear for standard tires	WL22004	1,129.00
Full coverage fenders, steel front for standard tires	WL22014	1,129.00
Mudflaps for full fenders for standard tires	WL23003	919.00
Engine Tier 4F, Lock-up MDE8	WL32080	0.00
Fuel fill strainer	WL30007	0.00
Delayed Engine Shutdown	WL30024	232.00
Quick engine oil change	WL30025	0.00
Reversible cooling fan	WL37001	0.00
Optishift w/ lockup converter and RBB	WL39004	0.00
Rimpull	WL39501	0.00
Comfort ISRI, 2pt seat belt	WL41019	3,925.00
Air conditioning with ACC (automatic climate control)	WL42001	8,496.00
Radio in Copilot 2.0 BlueTooth/USB/AUX	WL43006	1,237.00
LH Copilot 2.0 Radio mounting kit including 20 amp converter, speakers & 12v outlet	WL44008	1,301.00
Handsfree in CO-pilot 2.0	WL44101	46.00
Steering knob	WL45001	193.00
Sliding window in door	WL45003	0.00
ACC Fahrenheit decal only	WL45004	0.00
Universal key	WL45005	0.00
Secondary steering, electric	WL45019	0.00
Lunch box holder	WL45023	160.00
Anchorage manual	WL45027	0.00
Engine auto shutdown	WL30011	872.00
Volvo Co-pilot 2 incl Camera	WL45065	5,583.00
Radar Detect 2.0	WL45066	3,931.00
OnBoard Weighing Hard Ware 2.0	WL45067	3,248.00
Operator Coaching Start	WL88201	0.00
Back up alarm	WL54001	0.00
Max Boom Height	WL65013	0.00
Oil sampling ports	WL71002	370.00
Footsteps front frame	WL71005	517.00
Boom Suspension System (" Ride Control" . Includes single acting lift system.)	WL80001	8,720.00
Decals, English/Spanish	WL83004	0.00
Cover plates, rear frame	WL86013	0.00
Guardrail rear fender right	WL86031	0.00
Guardrail rear fender left	WL86032	0.00
Frame, life time warranty	WL86041	0.00
Year of manufact.plate	WL87004	0.00



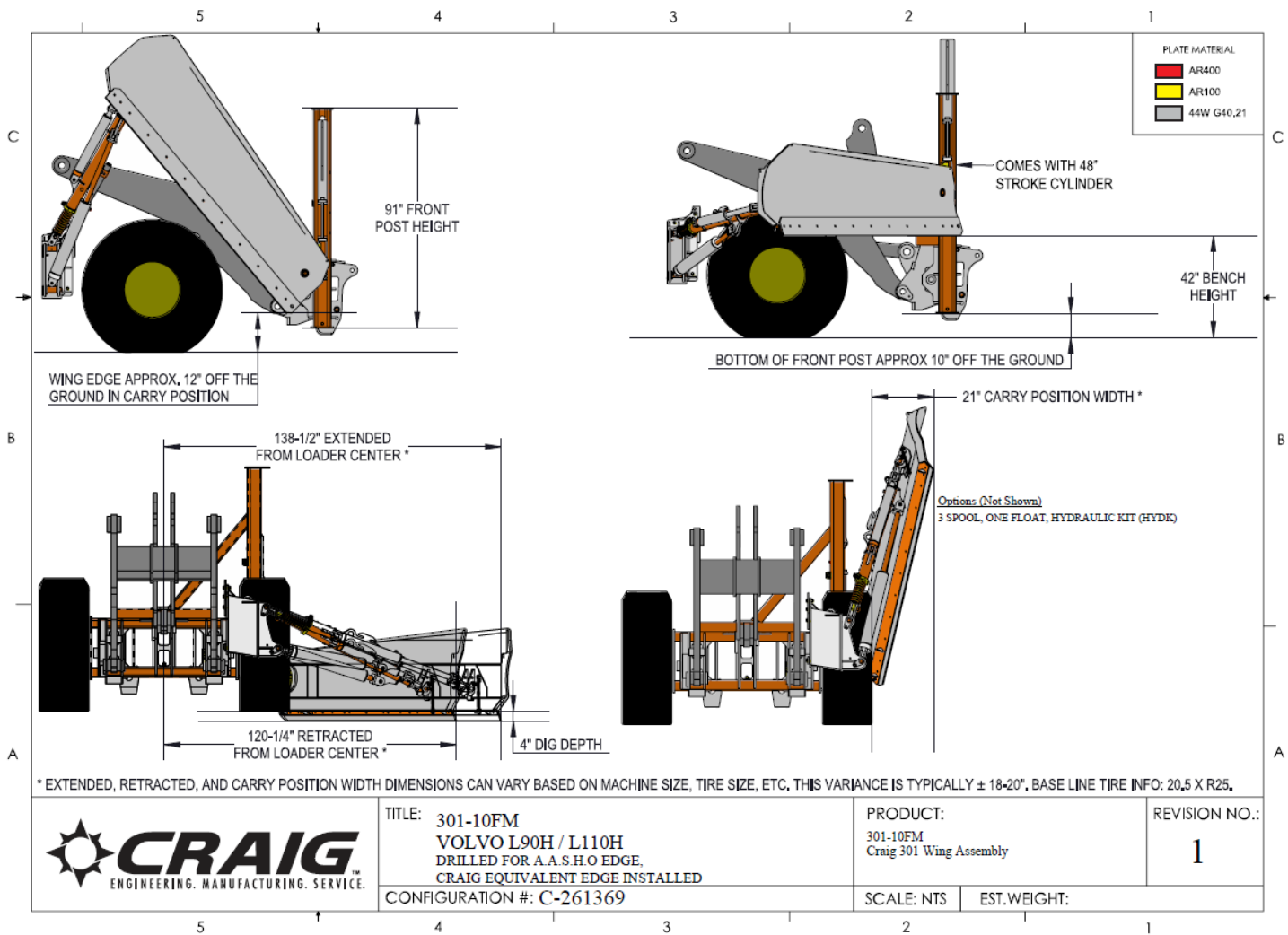
CareTrack Connectivity 4 yr Subscription	WL88010	0.00
CareTrack, GSM/Satellite	WL88018	0.00
De-activate SAT	WL88020	0.00
Engine block heater, 120 V	WL33002	1,135.00
C3_Comfort Drive Contr, CDC, el-hydr (Joystick Steering)	WL45024	12,302.00
Single lever control for 3rd hyd. function (hydraulics & detent function are included)	WL47002	10,138.00
Rearview mirrors,el.adj& heat.	WL45201	545.00
LED Power Package	WL50024	7,569.00
Warning Beacon, LED	WL51003	1,058.00
Jump start connector, ISO-Type	WL53010	928.00
Separate attachment locking, std. boom	WL64001	3,873.00
Auto lube for attachment bracket, std. or long boom	WL70001	1,574.00
Auto lube for standard boom	WL70003	13,817.00
Counterweight, logging (can't be ordered w/ solid tires or L5 tires)	WL81001	4,580.00
HD tail light guards	WL85003	1,255.00
Head light guards	WL85001	609.00
Emergency stop, shutdown	WL86035	211.00

Total List Price	\$555,987
Sourcewell % off List	44.4%
Sourcewell Machine Price	\$309,129



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Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: December 22, 2025
SUBJECT: Resolution 2026-360 Adopt 2026 Snow and Ice Control Guidelines

Background:

The City annually updates, reviews, and adopts Snow and Ice Control Guidelines. Draft guidelines for the 2026 snow season were reviewed at the December 16, 2025 Council Work Session. Once adopted, a copy of the guidelines will be posted on the Public Works page of the City website.

Recommendation:

Approve Resolution 2025-360

Attachments:

1. Resolution 2025-360 Adopt 2026 Snow and Ice Control Guidelines
2. 2026 Snow and Ice Control Guidelines

CITY OF FARIBAULT

RESOLUTION #2025-360

ADOPT 2026 SNOW AND ICE CONTROL GUIDELINES

WHEREAS, the City Council annually reviews and adopts community snow and ice control guidelines; and

WHEREAS, the 2026 guidelines were reviewed at the December 16, 2025 Council Work Session.

NOW, THEREFORE BE IT RESOLVED, that the 2026 Snow and Ice Control Guidelines, a copy of which is attached and made part of this resolution, are hereby adopted.

ALSO, BE IT RESOLVED, that the 2026 Snow and Ice Control Guidelines shall take effect upon passage of this resolution and shall remain in effect for the 2026 snow and ice season.

Date Adopted: December 22, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



SNOW AND ICE CONTROL GUIDELINES 2026

I. PERSONNEL

All Department of Public Works and Parks and Recreation personnel shall be available for snow and ice control operations. The City may also utilize seasonal personnel and contract services to assist with the snow removal operations. City crews are responsible for snow and ice control operations on approximately 143 miles of roadways within the City, along with alleys, parking lots, and trails/sidewalks.

II. EQUIPMENT

The City of Faribault currently operates and maintains the following equipment for snow and ice control operations:

- 1- truck with reversible plow and sander
- 7- trucks with reversible plow, wing plow and sander
- 2- motor graders with snow-wing
- 4- front-end loaders with plows (includes airport)
- 1- front-end loader w/180hp diesel engine snow blower
- 2- one-ton trucks
- 5- pick-ups with plows
- 3- tractors w/plow and snow blower
- 2- Tool Cat tractors w/snow blower
- 2- Skid loaders

When equipment is disabled, every attempt shall be made to get the equipment repaired and operational as soon possible. This may require the call back of one or both equipment services mechanics unless adequate back up equipment is available.

III. PROCEDURES

A. Alert and Call Out

During normal working hours, the Public Works Director or designee shall be responsible for monitoring street and weather conditions and initiation of snow and ice control procedures. After hours, on weekends, and during holidays the Police Department shall notify the Public Works Director or designee when snow and ice conditions warrant crew alert.

A call list is provided to the Police Department for general maintenance items such as sanding, street sign repair, and other minor maintenance activities.

B. Sanding and Salting

It shall be the policy of the City to consider cost, environmental impact of salt usage as well as safety of the motoring public when establishing application rates and locations for application.

Sand and/or salt shall be applied to the street surface in such quantities to provide a level of skid resistance that is consistent with standards normally experienced on city streets throughout the state of Minnesota during the snow and ice season. Certain portions of the City are salt only zones (downtown, east and southwest zones). It is recognized that a bare pavement policy is not possible at all times during winter periods in the northern regions of the country.

Pre-wetting of salt and sand/salt mixture will be utilized when temperature and conditions warrant its use. An average winter season uses approximately 500 tons of salt and 100 ton of sand.

Streets shall typically be spot treated to provide skid resistance and traction consistent with area standards. Salt only zones are treated with salt on a calibrated lane mile application method. Sanding and salting occur in accordance with the following priorities:

1. Hills, controlled intersections, bridges, and sharp curves.
2. Arterial and collector streets.
3. School zones.
4. Bus Routes.
5. Commercial and industrial roadways.
6. Residential areas - blanket sanding of general snow pack on residential streets will not be accomplished.

When practical, sanding/salting will be accomplished concurrently with plowing operations, however, not all equipment used in snow removal can sand/salt. In those cases, or when conditions warrant the priority shall be snow removal with sanding/salting occurring as appropriate equipment becomes available.

C. Snowplowing - Snowplowing shall normally begin when accumulation reaches a point where functional traffic flow is inhibited. Certain conditions shall warrant the plowing of arterial and collector “mainline” streets only in advance of the remaining areas. This shall be accomplished with the minimum of one plow truck. Plowing shall continue as long as visibility and operator safety is maintained. Work periods shall not exceed safe limits that operators can continue without rest.

Snow removal operations shall proceed as rapidly as possible in accordance with the following priorities:

1. Arterial and Collector Streets
2. School Zone Streets
3. Residential Streets and Alleys
4. City Parking Lots

5. Pedestrian Trails and Sidewalks
6. Skating Rink Facilities (3, all located at Jefferson School)

For an "average storm" (less than six (6) inches of snow), it shall be the policy of the City to have all streets plowed curb-to-curb within 24 hours after snowfall stops. A "non-average storm" (greater than six inches of snow) shall be plowed curb-to-curb within 24-36 hours based on when snowfall stops. The City is divided into 11 plowing districts. In each district the "main line" or heavily traveled streets are plowed first (Division Street, Willow Street, 2nd Avenue N.W., 7th Street N.W., 9th Avenue S.W., Prairie Avenue, etc.). Plows then disperse to the less traveled residential streets. Sanding/salting at this time is kept to a minimum so plows can open the streets as soon as possible for residential and emergency access. Storms of larger magnitude will take longer depending on severity. Extreme snowfalls may warrant the opening of two lanes initially with full width plowing later.

In the downtown area, the snow is windrowed then blown into trucks (rental trucks are typically used) and taken to the designated snow storage area(s). This activity may be completed on the first or second night of a snow event, depending on the timing and amount of the snow event. Clearing handicapped curb cuts and pedestrian crosswalks shall be the responsibility of the City. The City plows twenty-eight parking lots, including the Fire Station, City Hall, Buckham Center, Community Center, River Bend Nature Center, and various City-owned parking lots. Upon completion of the downtown area, other City buildings are plowed, such as the Water Pumping Station and various City trails/sidewalks.

It shall be the policy of the City that the opening of driveways will not be the responsibility of the City. Property owners shall be responsible for clearing walkways and sidewalks.

All plow routes are divided into relatively equal areas. After the plowing of collectors and arterials, these areas shall be plowed on an alternating basis. Plowing continues until all streets have been plowed. The time to open all lanes takes a minimum of eight to eighteen hours depending on conditions. Plowing speeds shall adjust to match snow and road conditions and shall always be lower than the legal speed limits.

Snow removal in cul-de-sacs shall be placed in appropriate areas of the curb line. These piles shall be removed by the City crews when conditions warrant.

D. Snow Hauling

The City of Faribault routinely removes snow from the following streets (primarily the downtown area):

Central Avenue	-	Division Street to 7 th Street N.W.
1 st Avenue N.E.	-	Division Street to 5 th Street N.E.
1 st Avenue N.W.	-	1 st Street N.W. to 7 th Street N.W.
2 nd Avenue N.W.	-	2 nd Street N.W. to 7 th Street N.W.
Division Street	-	3 rd Avenue W. to 1 st Avenue E.
2 nd Street N.W./N.E.	-	3 rd Avenue N.W. to 1 st Avenue N.E.

3 rd Street N.W./N.E.	-	4 th Avenue N.W. to 3 rd Avenue N.E.
Ravine Street	-	3 rd Avenue N.E. to 6 th Avenue N.E.
Shumway Ave.	-	Ravine St. to 1 st St. NE (Hwy 60)
4 th Street N.W./N.E.	-	Railroad tracks to Heritage Place
5 th Street N.W./N.E.	-	3 rd Avenue N.W. to 1 st Avenue N.E.
6 th Street N.W.	-	2 nd Avenue N.W. to Central Avenue
1 st Street N.W./N.E.	-	1 st Avenue N.W. to 1 st Avenue N.E.
1 st Street S.E.	-	100 Block (behind Buckham Center)
Park Place S.E.	-	Division Street to Willow Street
Glynview Trail	-	Willow Street to Buckingham Path
T.H. 60/Viaduct Bridge		

The Public Works Director or designee shall be responsible for contacting the Police Department to coordinate snow removal and hauling operations with law enforcement's tagging and towing duties.

Late spring and early fall snowfall may be left on roadways if melting is determined eminent or if substantial damage will be caused to the pavement structure. Clearing of intersection snowbanks will be accomplished when needed on collectors, arterials and near schools. Ongoing snow and ice control efforts require the use of City owned right-of-ways and easements for storage of plowed snow. Depending upon the volume of snow, storage within right-of-way could create sight obstruction at intersections, because it is impossible financially and practically to remove all snow from intersection corners.

Rental trucks are seasonally bid and utilized for snow hauling operations. The City is responsible for truck loading equipment and snow dumping sites. Four to eight rented trucks are used to haul snow from downtown.

Snow hauling shall begin at 1:00 a.m. or one hour following the beginning of snow removal operations starting on the first or second night following plowing operations. Hauling will continue for as many nights as is necessary.

In the downtown, snow shall be pulled off the sidewalk and away from the curb and placed in wind rows near the center of the street. From this point, the wind rows will be picked up and hauled away.

Snow pickup shall be accomplished using such personnel, equipment and methods appropriate to always maintain a reasonable and safe passage of vehicles and pedestrians. The Public Works Director, Chief of Police, or their designees, may restrict traffic and parking as emergency conditions may dictate.

E. Snowplowing Alleys

It shall be the policy of the City that all alleys will be opened in the aforementioned priority to provide functional traffic movement.

F. Vehicles Parked on Streets ("Snowbirds")

The City Code of Ordinances prohibits parking on any City street between November 1st and April 1st, between the hours of 1:00 a.m. and 8:00 a.m. when a snow emergency has been announced and before the street has been cleared curb-to-curb, whichever is later. Vehicles parked in violation of the ordinance between 1:00 a.m. and 8:00 a.m. are subject to a citation and may be towed. Tagging/towing is most often administered in the downtown area, but is applicable city wide. Snow emergencies are announced on KDHL, FCTV, Faribault Daily News, the City web page, Notify Me, Everbridge, Snow Emergency Hotline, Social Media and Hwy 60 Billboard (and other notification methods as are available). Additionally, the City has two blue lights installed in the downtown area, one at Central Avenue and Division Street, and the other at Central Avenue and 4th Street N. These blue lights flash when activated, indicating a snow emergency has been announced for that evening. The Faribault Police Department may ticket and/or tow any vehicles in violation during this time.

G. Sidewalk Snow Removal

It is the responsibility of property owners to clean and maintain public sidewalks adjacent to their property in accordance with City Code Section 25-41. The City of Faribault is responsible for those sidewalks adjacent to City-owned properties, and along roadways where the City has accepted maintenance responsibility (typically where sidewalk is located along the back of curb or has been designated a “trail” for maintenance purposes, such as along Western Avenue/17th Street N.W.).

The City of Faribault shall also assist business owners located on Central Avenue by cleaning intersection pedestrian ramps after completion of the snow plowing and/or removal operations. It is the intent of this section to provide multiple responsibilities of maintenance to provide safe and convenient access to Central Avenue businesses after periods of snowfall. In event citizens observe sidewalks, for which the City is not responsible, that are not being maintained in a timely manner, complaints should be filed with the Faribault Police Department for follow-up and remedy.

H. Trail Snow Removal

The following standards are adopted for providing winter maintenance to designated city trails. The City maintains approximately 19 miles of trails.

1. The designated trails are normally plowed when there is measurable snowfall.
2. Snow removal should commence approximately 18 hours from the end of any snowfall with an accumulated depth exceeding two inches. The designated trails should be cleared approximately 48 hours after the commencement of snow removal.
3. The designated trails should be cleared as thoroughly as possible but need not be cleared of all ice and snow nor need they be maintained to bare pavement.
4. Chemical agents and sand might be used in the snow removal process.
5. Snow removal should normally be done by park maintenance employees.
6. Snow removal may be conducted on a 24-hour a day basis, which may result in snow removal equipment being operated in residential areas during the

evening and early morning hours.

7. In the event of equipment failure, extreme snowfall, or other unanticipated events, such as park maintenance employees assisting street employees in snow removal from streets, deviation from these standards may be appropriate.

I. Fire Hydrants

Fire hydrants are critical to minimize the potential losses involved in any fire. After major snow build-up in boulevards, the Public Works Department and Fire Department will attempt to maintain clear access to critical hydrants as personnel availability allows. Residents are encouraged to assist the City by clearing hydrants near their property. If possible, they should be cleared five feet on each side to allow Fire Department access.

J. Complaints

It shall be the policy of the City that complaints concerning snow and ice removal be handled in the following manner:

1. Public Works office staff shall receive and record complaints.
2. Slippery street complaints are immediately phoned or radioed to the Street Superintendent (or designee) for possible action.
3. All other complaints shall be recorded and work orders given to the Street Superintendent and/or Foreperson for investigation and action.
4. The Public Works Department shall investigate all complaints, respond to caller, and record action on work order.

K. Property Damage

It is recognized by the City that on occasion private property is damaged during snow and ice control operations. Where this happens, it shall be the policy of the City to handle damages in the following manner:

1. Mailboxes - Where mailboxes are placed adjacent to the street it shall be the policy of the City that snow be plowed as close as practicable to the curb to allow for passage of traffic and mail delivery. It shall be the responsibility of the property owner to keep piled snow away from mailboxes so mail can be delivered.

Where damage to the mailbox occurs, the Street Superintendent (or designee) shall investigate such damage. If it is determined that the weight of the snow caused the damage, the City will not assume responsibility for repair of the mailbox. Where evidence indicates that physical contact between the plow and the mailbox occurred, the City will provide a payment of \$65.00 to the property owner for repair or replacement. Where evidence indicates that physical contact between the plow and the post occurred, the City will provide a payment of \$65.00 for a damaged post. Failure of the property owner to upgrade the mailbox to City standards shall relieve the City from any future liability for damage to the property owners' mailbox resulting

from snow removal operations.

2. Boulevard Sod - It shall be the policy of the City that sod damaged during snow removal operations, in locations where curb and gutter is in place, will be repaired the following spring by the Public Works and/or Parks Department using black dirt and grass seed.
3. Curbs - Concrete curbs will not be replaced unless the curb back is broken.
4. Driveway Ramps - Damage caused by the City to driveway ramps/fillets installed in the gutter section of curbing, unless authorized by the Public Works Director, will not be repaired by the City (typically where mountable curb is in place). Such ramps/fillets are generally prohibited due to the obstruction of drainage flow within the curb and gutter, addressed under Section 25-27 of the City Code of Ordinances.
5. Boulevard Intrusions – City Code prohibits intrusions in boulevards on public right-of-way (R.O.W.) without City approval. This includes structures and items such as landscape boulders, posts and fences, improperly positioned mailboxes, masonry structures, timbers, stakes, lawn sprinkler systems and other substantial objects or loose materials within the street R.O.W. These intrusions can damage snowplow equipment or become damaged by the weight of snow or equipment contact. Intruding items in the boulevard (R.O.W.) are not replaced or repaired by the City if damaged.
6. Garbage/Recycling Containers – Efficient snow plowing requires that garbage and recycling containers be accessible for pick-up and placed off street to allow snow removal. The container(s) may have to be placed in the driveway to meet both requirements. It is the responsibility of the resident to see that the container(s) is not in the way of the street or sidewalk snowplow and is also in a spot accessible to the garbage and recycling truck(s).

IV. ADMINISTRATION

1. Applicable Ordinances and Statutes

City Code of Ordinances

- Section 15-43 Authority to install temporary traffic restrictions.
- Section 15-44 Leaving vehicles unattended on streets after snow accumulation; removal of vehicles; costs; etc.
- Section 25-41 Occupant's, owner's duty to keep abutting sidewalk clean; penalties.
- Section 25-42 Removing snow from private property to certain streets, parking lots prohibited.

State Statutes

- MS 160.21 Snow Removal
- MS 160.215 Snow Removal; Salt and Chemicals Restricted

- MS 160.2715 Right-of-Way Use; Misdemeanors

2. Administrative Citations

Administrative Citations may be used as outlined in the fee schedule.

3. Council Review

The City Council shall annually review and adopt by resolution the City's Snow and Ice Control Guidelines.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Delane James, Library Services Director
MEETING DATE: December 22, 2025
SUBJECT: Resolution 2025-366 Approve Quote for Library Exterior Cleaning Project

Background:

In the 2025 Capital Improvement Plan, \$75,000 was budgeted to clean, restore, and seal the east, south, and west sides of the Library's exterior. The following quotes were received from 4 contractors that perform this work:

1. \$65,800.00 Restoration Services, Inc.
2. \$94,000.00 O'Leary Restoration, Inc.
3. \$99,402.00 Restoration Systems, LLC
4. \$134,000.00 Innovative Masonry Restoration, LLC

After reviewing the quotes, staff recommends awarding the quote to Restoration Services, Inc. to clean, restore, and seal the Library's exterior walls.

Recommendation:

Approve Resolution 2025-366 Approve Quote for Library Exterior Cleaning Project.

Attachments:

1. Resolution 2025-366 Approve Quote for Library Exterior Cleaning Project
2. Buckham Memorial Library Exterior Cleaning Quotes 2025
3. Buckham Memorial Library Exterior Cleaning Contract 2025

CITY OF FARIBAULT

RESOLUTION #2025-366

APPROVE QUOTE FOR LIBRARY EXTERIOR CLEANING PROJECT

WHEREAS, the City of Faribault received the following four quotes for the library exterior cleaning project:

Restoration Services, Inc.	\$65,800.00
O'Leary Restoration, Inc.	\$94,000.00
Restoration Systems, LLC	\$99,402.00
Innovative Masonry Restoration	\$134,000.00

; and

WHEREAS, it appears that Restoration Services, Inc. of Faribault, MN, is the lowest responsible quoter; and

WHEREAS, the cleaning, restoring, and sealing of east, south, and west exterior walls are necessary to preserve and protect this historic building.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council approves the quote submitted by Restoration Services, Inc. in the total amount of \$65,800.00 for cleaning, restoring, and sealing of the library's exterior walls.

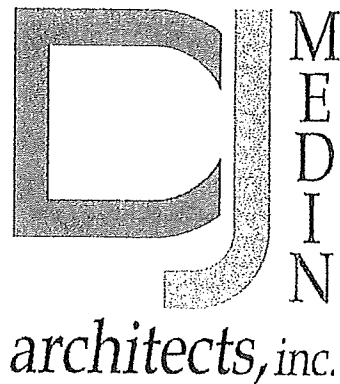
Date Adopted: December 22, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



**BUCKHAM LIBRARY 2025 STONE REVOLUTION
EAST, SOUTH AND WEST FACADE
FARIBAULT, MN**

**ADDENDUM NO. 1
Architects Project Number 25-006
Issued January 2025**

The additions, revisions, corrections and clarifications contained herein shall be made to the drawings and specifications for the project and shall be included in the scope of work and in the bids to be submitted. References made below to drawings and specifications shall be used as a general guide only. Bidders and Contractors shall determine for themselves all of the work affected by Addendum items.

Minimum Scope of Current Quoted Work for Buckham Library Exteriors

- Item 1. Cutting and Tuckpointing of 230 Lineal Feet of mortar joints per photos and visual inspection.
- Add per additional Lineal foot \$ 10.50 /Ft.
- Item 2. Limestone Repair:
- a. Remove and reset six displaced stones.
Add per additional reset stone \$ 795.00 / Each.
- b. Limestone patching of units as visually observed (Grinder Cuts)
Add per stone as discovered in close inspection
\$ 75.00 /Each.
- c. Small Limestone patches (Includes 6 saw cuts from previous work) on South façade. Based on photos and on-site observation
- d. Limestone Sealant Removal and Replacement at all coping stones.
- Item 3. a. Limestone to Limestone Sealant:
- b. Limestone to Frames Sealant: (at included doors and windows)
- Item 4. Clean & Seal Exterior Limestone Per Product Info

TOTAL BASE QUOTE FOR LIBRARY WORK

\$ 65,800.00

BUCKHAM LIBRARY 2025 STONE RENOVATION:
EAST, SOUTH AND WEST FAÇADE

Project No. 25-006

Base Quote for East, South and West Façade. Exterior Restoration and Maintenance for the Buckham Library as specified: Include: Items 1,2,3 & 4 for Buckham Library work.

Sixty Five Thousand, Eight hundred & ²⁰/₁₀₀ Dollars (\$ 65,800⁰⁰)

Percentage Markup for Overhead and Profit for Change Orders: 15 %

Anticipated Number of Calendar Days to Library Project Completion: 21
Assumes a Summer 2026 Project Start.

Voluntary

Alternates: Library

+/- \$ _____

+/- \$ _____

The Alternates will not be used in the determination of the low quote and award.

Respectfully Submitted: Firm Name: Restoration Services, LLC

By: [Signature]

Title: PRESIDENT

Date: 12/9/25

Address: P.O. Box 882

FALMOUTH, MN 55021

Email: RICKTHOMAS44@MEX.COM



**BUCKHAM LIBRARY 2025 STONE REVOLUTION
EAST, SOUTH AND WEST FACADE
FARIBAULT, MN**

**ADDENDUM NO. 1
Architects Project Number 25-006
Issued January 2025**

The additions, revisions, corrections and clarifications contained herein shall be made to the drawings and specifications for the project and shall be included in the scope of work and in the bids to be submitted. References made below to drawings and specifications shall be used as a general guide only. Bidders and Contractors shall determine for themselves all of the work affected by Addendum items.

Minimum Scope of Current Quoted Work for Buckham Library Exteriors

- Item 1.

Cutting and Tuckpointing of 230 Lineal Feet of mortar joints per photos and visual inspection.

Add per additional Lineal foot\$ 12 /Ft.
- Item 2.

Limestone Repair:

a.

Remove and reset six displaced stones.

Add per additional reset stone \$ 700 / Each.

b.

Limestone patching of units as visually observed (Grinder Cuts)

Add per stone as discovered in close inspection

\$ 50 /Each.

c.

Small Limestone patches(Includes 6 saw cuts from previous work) on South façade. Based on photos and on-site observation

d.

Limestone Sealant Removal and Replacement at all coping stones.
- Item 3.

a.

Limestone to Limestone Sealant:

b.

Limestone to Frames Sealant: (at included doors and windows)
- Item 4.

Clean & Seal Exterior Limestone Per Product Info

TOTAL BASE QUOTE FOR LIBRARY WORK

\$ 94,000.00

Base Quote for East, South and West Façade. Exterior Restoration and Maintenance for the Buckham Library as specified: Include: Items 1,2,3 & 4 for Buckham Library work.

_____ ninety four thousand _____ Dollars (\$ 94,000.00)

Percentage Markup for Overhead and Profit for Change Orders: 25 %

Anticipated Number of Calendar Days to Library Project Completion: 60
Assumes a Summer 2026 Project Start.

Voluntary

Alternates: Library +/- \$ _____

+/- \$ _____

The Alternates will not be used in the determination of the low quote and award.

Respectfully Submitted: Firm Name: O'Leary Restoration Inc.

By: Dan _____

Title: O'Leary _____

Date: 12/5/2025 _____

Address: 1121 Peterson Dr _____

Northfield, MN 55057 _____

Email: dan@olearyinc.com _____



**BUCKHAM LIBRARY 2025 STONE REVOLUTION
EAST, SOUTH AND WEST FACADE
FARIBAULT, MN**

**ADDENDUM NO. 1
Architects Project Number 25-006
Issued January 2025**

The additions, revisions, corrections and clarifications contained herein shall be made to the drawings and specifications for the project and shall be included in the scope of work and in the bids to be submitted. References made below to drawings and specifications shall be used as a general guide only. Bidders and Contractors shall determine for themselves all of the work affected by Addendum items.

Minimum Scope of Current Quoted Work for Buckham Library Exteriors

- Item 1. Cutting and Tuckpointing of 230 Lineal Feet of mortar joints per photos and visual inspection.
Add per additional Lineal foot \$ 28 /Ft.
- Item 2. Limestone Repair:
- a. Remove and reset six displaced stones.
Add per additional reset stone \$ 500 / Each.
 - b. Limestone patching of units as visually observed (Grinder Cuts)
Add per stone as discovered in close inspection
\$ 115 /Each.
 - c. Small Limestone patches(Includes 6 saw cuts from previous work) on South façade. Based on photos and on-site observation
 - d. Limestone Sealant Removal and Replacement at all coping stones.
- Item 3. a. Limestone to Limestone Sealant:
b. Limestone to Frames Sealant: (at included doors and windows)
- Item 4. Clean & Seal Exterior Limestone Per Product Info

TOTAL BASE QUOTE FOR LIBRARY WORK

\$ 99,402.00

BUCKHAM LIBRARY 2025 STONE RENOVATION:
EAST, SOUTH AND WEST FAÇADE

Project No. 25-006

Base Quote for East, South and West Façade. Exterior Restoration and Maintenance for the Buckham Library as specified: Include: Items 1,2,3 & 4 for Buckham Library work.

Ninety Nine Thousand Four Hundred Two Dollars (\$ 99,402.00)

Percentage Markup for Overhead and Profit for Change Orders: 20 %

Anticipated Number of Calendar Days to Library Project Completion: 600 Days
Assumes a Summer 2026 Project Start.

Voluntary
Alternates: Library

+/- \$ N/A

+/- \$ N/A

The Alternates will not be used in the determination of the low quote and award.

Respectfully Submitted: Firm Name: Restoration Systems, LLC

By: Blake Dronen

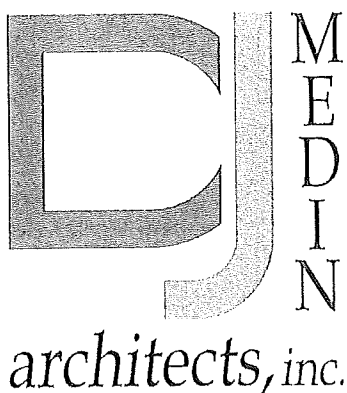
Title: President

Date: 12-8-2025

Address: 4355 Peavey Rd,

Chaska, MN 55318

Email: Bdronen@restorationsystems.net



**BUCKHAM LIBRARY 2025 STONE REVOLUTION
EAST, SOUTH AND WEST FACADE
FARIBAULT, MN**

**ADDENDUM NO. 1
Architects Project Number 25-006
Issued January 2025**

The additions, revisions, corrections and clarifications contained herein shall be made to the drawings and specifications for the project and shall be included in the scope of work and in the bids to be submitted. References made below to drawings and specifications shall be used as a general guide only. Bidders and Contractors shall determine for themselves all of the work affected by Addendum items.

Minimum Scope of Current Quoted Work for Buckham Library Exteriors

- Item 1. Cutting and Tuckpointing of 230 Lineal Feet of mortar joints per photos and visual inspection.
- Add per additional Lineal foot \$15.00 /Ft.
- Item 2. Limestone Repair:
- a. Remove and reset six displaced stones.
Add per additional reset stone \$185.00 / Each.
 - b. Limestone patching of units as visually observed (Grinder Cuts)
Add per stone as discovered in close inspection
\$185.00 /Each.
 - c. Small Limestone patches (Includes 6 saw cuts from previous work) on South façade. Based on photos and on-site observation
 - d. Limestone Sealant Removal and Replacement at all coping stones.
- Item 3. a. Limestone to Limestone Sealant:
- b. Limestone to Frames Sealant: (at included doors and windows)
- Item 4. Clean & Seal Exterior Limestone Per Product Info

TOTAL BASE QUOTE FOR LIBRARY WORK

\$134,000.00

One hundred thirty-four thousand and 00/00 Dollars (\$134,000.00)

Anticipated Number of Calendar Days to Library Project Completion: 60
Assumes a Summer 2026 Project Start.

The Alternates will not be used in the determination of the low quote and award.

By: Chad Dieken

Title: Project Manager

Date: December 8, 2025

Address: Innovative Masonry Restoration, LLC
16264 Lakeside Ave SE
Prior Lake MN 55372

Email: chad@imrestoration.com

SECTION 00 50 00

CITY OF FARIBAULT CONTRACT FOR SERVICES

This Agreement is entered into this day of 2025 between the City of Faribault, and Contractor, is to set forth the requirements for installation of specified exterior masonry renovation for Buckham Library.

1. Recitals.

- 1.1 The City is entering into this contract as the agent or owner of the property listed and the respective property owner.

The properties are	<u>Property Address</u>	<u>Property Owner</u>
	Buckham Memorial Library	City of Faribault
	11 Division Street E	208 1st Ave NW
	Faribault, MN 55021	Faribault, MN 55021

2. Contract Documents.

- 2.1 The Contract between the parties consists of this document, drone photos, Scope of Work and Specifications: and Contractors executed quote form dated 2025. In the event of an inconsistency between this document and the Quote Proposal Form, this document shall control. It is in the intent of the City that all accepted alternates and deductions are also approved with this contract.

3. Compensation.

- 3.1 City shall pay Contractor a maximum of \$65,800.00 plus performance/payment bond costs, for services identified in the Bid Proposal form dated December 9, 2025, which is attached to this document for reference.

City shall pay Contractor within thirty (30) days of receipt of billings by Contractor. Billing shall constitute certification by Contractor that the work described has been completed within the month in accordance with the Contract and in a workmanlike manner and approved by the Architect.

Final payment for the project will not be released until the City has received the following required documents:

- Proof of compliance with the State income-tax withholding requirements by submitting to the Department of Revenue from IC-134.
- Lien waivers from all suppliers, subcontractors and other parties that furnished labor or materials for this project.
- Product warranties as required in the Scope of Work and Specifications.

4. Term.

- 4.1 This Agreement shall expire on completion of work.
- 4.2 The City may terminate this Agreement without cause upon 14 days written notice.

5. Insurance and Bonds.

- 5.1 Contractor agrees to keep in force statutory workers' compensation insurance. If Contractor is self-insured and exempt from workers' compensation insurance requirements, Contractor must provide the City with a copy of the certification from the State of Minnesota indicating that the company is self-insured and exempt from such requirements. Additionally, Contractor shall maintain liability coverage for all work covered under the Agreement naming the City of Faribault as an additional insured in at least the amount of \$500,000 per claimant and \$2,000,000 for each incident.
- 5.2 Contractor agrees that this contract is not valid until they provide both a performance bond and a payment bond to the City. The bond amounts must each be in at least the amount of the quote.

6. Contracts.

- 6.1 City: Delane James, Library Director
15 Division Street W.
Faribault, MN 55021
Ph: 507-334-2064
Email : djames@ci.faribault.mn.us
- 6.2 Contractor: Rick Thomas
Restoration Services, Inc.
P.O. Box 882
Faribault, MN 55021
Email: RickThomas44@msn.com

7. Consideration

- 7.1 Contractor for and in consideration of the payment or payments herein specified and by the City to be made, hereby covenants and agrees to provide the services, products, all materials, all necessary tools and equipment, and to do and perform all the work and labor necessary to complete and fulfill the requirements as described in the Specifications and Bid Proposal Form submitted by Contractor (hereinafter referred to as the "Proposal"), which is hereby referred to and attached and made a part of this Agreement as fully and to the same extent as if set forth herein in detail.

8. Performance of Work.

- 8.1 Contractor also agrees that all the work and labor shall be done in the best and most diligent manner and that all materials and labor shall be in entire and strict conformity in every respect with the Proposal, and the requirements of federal, state and local laws, ordinances, regulations, standards, and specifications of the City and shall be subject to the inspection and approval of the Architect and proper authorities of the City for the supervision of the work, and in case any of said material or labor shall be rejected by the City as defective or unsuitable, then the materials shall be removed and replaced with other approved materials and the labor shall be done anew to the satisfaction and approval of the City at the cost and expense of Contractor. In order to minimize the disturbance of building occupants, work shall be performed between the hours of 8:00am - 4:00pm, Monday through Friday. If Contractor wishes to perform work outside of these hours, this must be approved by the City on a case-by-case basis, prior to the commencement of such work. A space will be allowed in the parking lot for the temporary parking of a lift.

Employees, contractors and subcontractors of Contractors shall not use obscene or inappropriate language, participate in inappropriate behavior or smoke in the building, common areas or grounds where the work is being performed. The City considers inappropriate behavior to include sexual harassment, asking inappropriate personal information, requesting sexual favors or any other similar behavior.

Contractors shall clean their work area, particularly any work performed in the common areas or grounds before leaving each day and at the completion of the entire job.

Contractors shall not leave any areas unsecured or unattended.

9. Non-Discrimination Clause.

- 9.1 Contractor agrees that in the hiring of common or skilled labor for the performance of any work under this Agreement, no Contractor, material supplier or vendor, shall, by reason of race, creed, color, sex or national origin, discriminate against any person or persons who are citizen of the United States and who are qualified and available to perform the work to which such employment relates; that neither he nor any subcontractor, material supplier, or vendor, shall in any manner discriminate against, or intimidate, or prevent the employment of any such person or persons from the performance of work under this Agreement on account of race, creed, color, sex or national origin; that any violation of this paragraph shall be a misdemeanor; and that this Agreement may be canceled or terminated by the City and all money due, or to become due hereunder, may be forfeited, for a second or any subsequent violation of the terms or conditions of this Agreement.

10. Indemnification.

- 10.1.1 Contractor hereby agrees to protect, defend and hold the City and its officers, elected and appointed officials, employees, consultants, administrators, commissioners, agents, and representatives harmless from and indemnified against any and all loss, costs, fines, charges, damage and expenses, including, without limitation, reasonable attorney fees, consultants and expert witness fees, and travel associated therewith, due to claims or demands of any kind whatsoever (including those based on strict liability) arising out of (i) the activities contemplated by this Agreement, (ii) including, without limitation, any claims for any lien imposed by law for services, labor or materials, or (iii) by reason of the execution of this Agreement or the performance of this Agreement. Contractor and Contractors successors or assigns, agree to protect, defend and save the City, and its officers, agents, and employees, harmless from all such claims, demands, damages, and causes of action and the costs, disbursements, and expenses of defending the same,

including but not limited to, attorney fees, consulting engineering services, and other technical, administrative or professional assistance. This indemnity shall be continuing and shall service the performance or cancellation of this Agreement. Nothing in this Agreement shall be construed as a limitation of or waiver by the City of any immunities, defenses, or other limitations on liability to which the City is entitled by law, including but no limited to the maximum monetary limits on liability established by Minnesota Statutes, Chapter 466, or otherwise.

11. Waiver of Claims.

- 11.1 In consideration of this Agreement, Contractor, for Contractor, Contractors' attorneys, agents, employee, former employees, insurers, heirs, administrators, representatives, successors, and assigns, hereby release and forever discharges the City, and its attorneys' agents, representatives, employees, former employees, insurers, heirs, executors and assigns of and from any and all past, present, or future claims, demands, obligations, actions or causes of action, at law or in equity, whether arising by statute, common law or otherwise, and for all claims for damages, of whatever kind or nature, and for all claims for attorneys' fees, and costs and expenses, including but not limited to all claims of any kind arising out of the negotiation, City consideration, execution and performance of this Agreement between the parties.

12. Amendments.

- 12.1 Any amendment to this Agreement must be in writing and signed by both parties.

13. Agreement Binding; Assignment of Agreement.

- 13.1 This Agreement shall be binding upon and inure to the benefit of the parties. No assignment or attempted assignment of this Agreement or of any rights hereunder shall be effective without the prior written consent of the City.

14. Execution Authority

- 14.1 Each of the undersigned parties warrants it has the full authority to execute this Agreement.

15. City Staff Not Personally Liable.

- 15.1 No officer, agent or employee of the City shall be personally liable to Contractor of any successor in interest, in the event of any default or breach of the City on any obligation or term of this Agreement.

16. Relationship of Parties.

- 16.1 Contractor acknowledges that nothing contained in this Agreement nor any act by the staff or Contractor shall be deemed or construed by Contractor or by any third person to create any relationship of third-party beneficiary, principal and agent, limited or general partner, or joint venture between the City and Contractor.

17. Execution in Counterparts.

- 17.1 This Agreement may be executed in any number of counterparts, each of which shall constitute one and the same instrument.

18. Governing Law and Venue.

- 18.1 This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the State or Federal courts of Minnesota, and all parties to this Agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

19. Compliance with Laws.

- 19.1 Contractors warrants that all work performed pursuant to this Agreement shall be in compliance with all Federal, State and local laws, ordinances, regulations, rules, and standards, as well as specifications of the City.

20. Entire Agreement.

- 20.1 This Agreement, any attached exhibits and any addenda or amendments signed by the parties shall constitute the entire

Agreement between the City and Contractor and supersedes any other written or oral agreement between the City and Contractor.

21. Validity of Agreement Provisions.

- 21.1 In the event that any one or more of the provisions of this Agreement, or any application thereof, shall be found to be invalid, illegal or otherwise unenforceable, the validity, legality, and enforceability of the remaining provisions in any application thereof shall not in any way be affected or impaired thereby.

22. Enforcement of Agreement Provisions.

- 22.1 No failure by any party to insist upon the strict performance of any covenant, duty agreement, or condition of this Agreement or to exercise any right or remedy consequent upon a breach, thereof, shall constitute a waiver of any such breach of any other covenant, agreement, term, or condition, nor does it imply that such covenant, agreement, term or condition may be waived again.

23. Data Practice Compliance.

- 23.1 Any and all data created, collected, received stored, used, maintained, or disseminated by Contractor pursuant to this Agreement shall be administered in accordance with, and is subject to the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, and Contractor must comply with these requirements as if it were a government entity. This paragraph does not create a duty on the part of the Contractor to provide access to public data to the public if the public data is available from the City, except as required by the terms of this Agreement.

24. Audit Clause.

- 24.1 Contractor agrees that the books, records, documents and accounting procedures and practices of the Contractor relating to this contract are subject to examination by the City for a minimum of six years.

BUCKHAM LIBRARY 2025 STONE RENOVATION:
EAST, SOUTH AND WEST FAÇADE

Project No. 25-006

CITY OF FARIBAULT

BY: _____
City Administrator

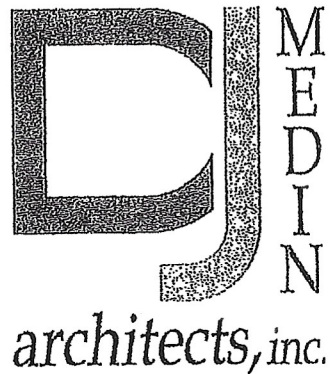
BY: _____
Mayor

CONTRACTOR
BY:  _____
Authorized Signature

END OF SECTION

BUCKHAM LIBRARY 2025 STONE RENOVATION:
EAST, SOUTH AND WEST FACADE

Project No. 25-006



**BUCKHAM LIBRARY 2025 STONE REVOLUTION
EAST, SOUTH AND WEST FACADE
FARIBAULT, MN**

**ADDENDUM NO. 1
Architects Project Number 25-006
Issued January 2025**

The additions, revisions, corrections and clarifications contained herein shall be made to the drawings and specifications for the project and shall be included in the scope of work and in the bids to be submitted. References made below to drawings and specifications shall be used as a general guide only. Bidders and Contractors shall determine for themselves all of the work affected by Addendum Items.

Minimum Scope of Current Quoted Work for Buckham Library Exteriors

- Item 1. Cutting and Tuckpointing of 230 Lineal Feet of mortar joints per photos and visual inspection.
- Add per additional Lineal foot \$ 10.50 /Ft.
- Item 2. Limestone Repair:
- a. Remove and reset six displaced stones.
Add per additional reset stone \$ 795.00 / Each.
 - b. Limestone patching of units as visually observed (Grinder Cuts)
Add per stone as discovered in close inspection
\$ 75.00 /Each.
 - c. Small Limestone patches (Includes 6 saw cuts from previous work) on South façade. Based on photos and on-site observation
 - d. Limestone Sealant Removal and Replacement at all coping stones.
- Item 3. a. Limestone to Limestone Sealant:
- b. Limestone to Frames Sealant: (at included doors and windows)
- Item 4. Clean & Seal Exterior Limestone Per Product Info

TOTAL BASE QUOTE FOR LIBRARY WORK

\$ 65,800.00

BUCKHAM LIBRARY 2025 STONE RENOVATION:
EAST, SOUTH AND WEST FAÇADE

Project No. 25-006

Base Quote for East, South and West Façade. Exterior Restoration and Maintenance for the Buckham Library as specified: Include: Items 1,2,3 & 4 for Buckham Library work.

Sixty Five Thousand, Eight hundred and no/100 Dollars (\$ 65,800.00)

Percentage Markup for Overhead and Profit for Change Orders: 15 %

Anticipated Number of Calendar Days to Library Project Completion: 21
Assumes a Summer 2026 Project Start.

Voluntary

Alternates: Library

+/- \$ _____

+/- \$ _____

The Alternates will not be used in the determination of the low quote and award.

Respectfully Submitted: Firm Name: Restoration Services, Inc.

By: [Signature]

Title: PRESIDENT

Date: 12/9/25

Address: P.O. Box 882

FARMINGDALE, MN 55021

Email: RICKTHOMAS4@MEX.COM



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: December 22, 2025
SUBJECT: Resolution 2025-362 Initiate Project and Order Feasibility Report for 2026 MSA Street Overlay Improvements - Contract 2026-02

Background:

Attached is a routine resolution initiating a project and ordering a feasibility report for the 2026 MSA Street Overlay Improvements project (Contract 2026-02), including curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, casting adjustment/replacement, pavement milling, bituminous paving, pavement markings, and related improvements.

The streets proposed to be included in this project are as follows:

Lincoln Ave. NW	(TH 60 (4th Street NW) to 7th Street NW)
30th Street NW	(TH 21/Lyndale Avenue to Western Avenue)
Western Avenue	(30th Street NW to Village Drive)

Staff anticipates following the standard improvement process. A feasibility report will be filed with Council, staff will conduct a public informational meeting, and a public hearing for consideration of the improvements will follow with the City Council.

Recommendation:

Approve Resolution 2025-362

Attachments:

1. Resolution 2025-362 Initiate Project and Order Feasibility Report for 2026 MSA Street Overlay Improvements - Contract 2026-02
2. 2026 MSA Overlay Location Map

CITY OF FARIBAULT

RESOLUTION #2025-362

INITIATE PROJECT AND ORDER FEASIBILITY REPORT FOR 2026 MSA STREET OVERLAY IMPROVEMENTS - CONTRACT 2026-02

WHEREAS, it is proposed to improve the following streets as part of the 2026 MSA Street Overlay Improvements project (Contract 2026-02), including curb and gutter replacement, concrete sidewalk construction/replacement, storm sewer repairs, casting adjustment/replacement, watermain construction, pavement milling, bituminous paving, pavement markings, and related improvements on the following streets:

Lincoln Ave. NW (TH 60 (4th Street NW) to 7th Street NW)
30th Street NW (TH 21/Lyndale Avenue to Western Avenue)
Western Avenue (30th Street NW to Village Drive)

NOW, THEREFORE BE IT RESOLVED, that the proposed improvements be referred to the City staff and they are instructed to report back to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvements are feasible and as to whether they should best be made as proposed or in connection with some other improvements, and to determine the estimated cost of the improvements.

Date Adopted: December 22, 2025

Faribault City Council

Thomas J. Spooner, Mayor

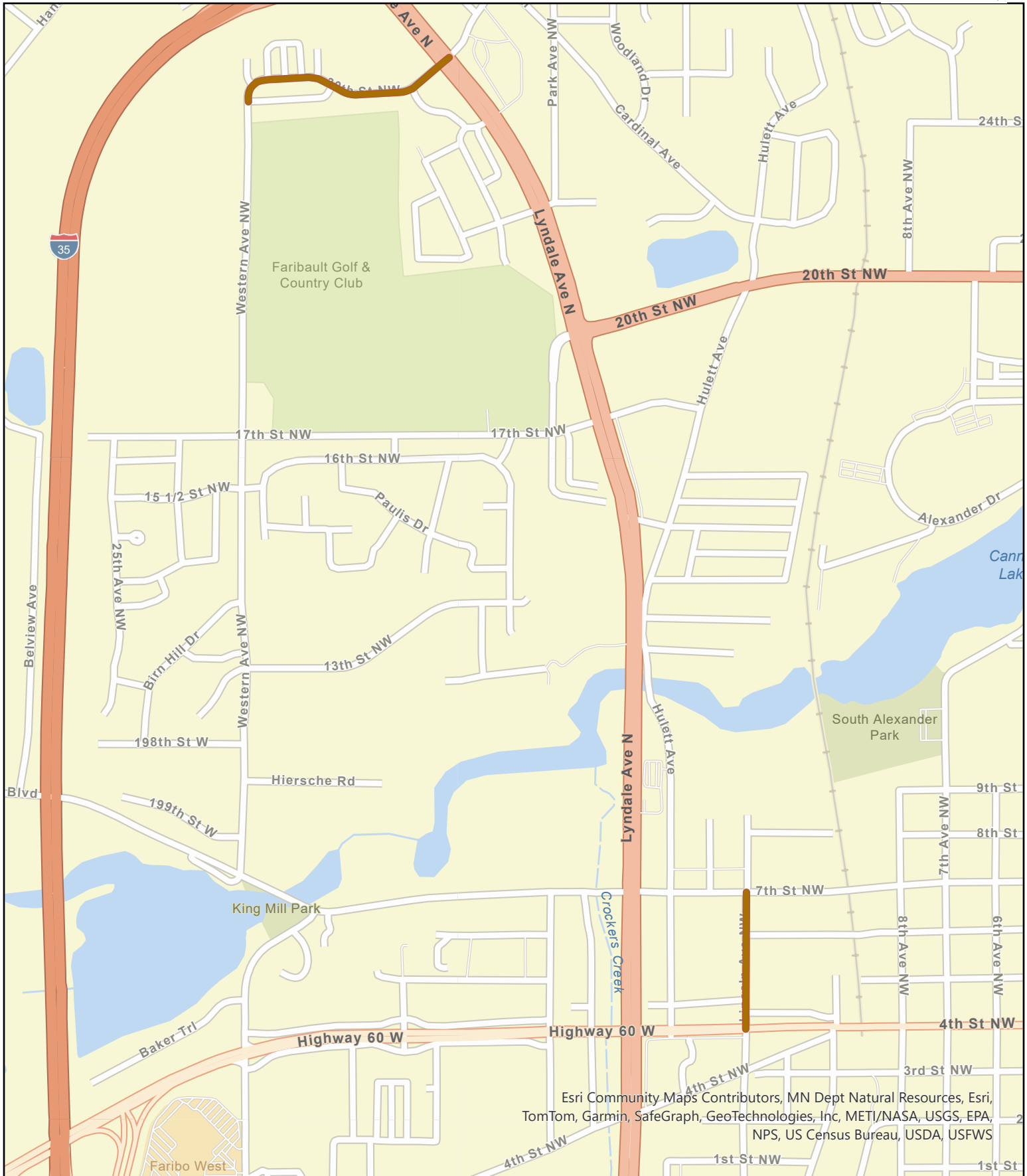
ATTEST:

Jessica L. Kinser, City Administrator

2026 MSA Overlays

Location Map

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information and data affecting the area shown; and is to be used for reference purposes only. While all geographic data may appear to be very accurate, the spatial data may contain unintentional or deliberate inaccuracies (including but not limited to geo-co-ordinate information, which may or may not be identified as such). In using the files, you assume responsibility for the correctness of all measurements, dimensions, inventories, etc. extracted from this map.



Esri Community Maps Contributors, MN Dept Natural Resources, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS



0 160 320 Feet

Legend

2026 Overlay

Overlay (3)



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: December 22, 2025
SUBJECT: Resolution 2025-363 Initiate Project and Order Feasibility Report for 2026 Street Reconstruction Improvements - Contract 2026-03

Background:

Attached is a routine resolution initiating a project and ordering a feasibility report for the 2026 Street Reconstruction Improvements - Contract 2026-03 project by including removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk reconstruction, bituminous paving, turf restoration and related improvements.

The streets proposed to be included in this project are as follows:

2nd Street NW	(1st Avenue NW to 4th Avenue NW)
1st Avenue NW	(3rd Street NW to 4th Street NW/TH 60)

Staff anticipates following the standard improvement process. A feasibility report will be filed with the Council, staff will conduct a public informational meeting, and a public hearing for consideration of the improvements will follow with the City Council.

Recommendation:

Approve Resolution 2025-363

Attachments:

1. Resolution 2025-363 Initiate Project and Order Feasibility Report for 2026 Street Reconstruction Improvements - Contract 2026-03
2. 2026 Street Reconstruction Location Map

CITY OF FARIBAULT

RESOLUTION #2025-363

INITIATE PROJECT AND ORDER FEASIBILITY REPORT FOR 2026 STREET RECONSTRUCTION IMPROVEMENTS - CONTRACT 2026-03

WHEREAS, it is proposed to improve the following streets as part of the 2026 Street Reconstruction Improvements (Contract 2026-03) project by including removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk reconstruction, bituminous paving, turf restoration and related improvements on the following streets:

2nd Street NW (1st Avenue NW to 4th Avenue NW)
1st Avenue NW (3rd Street NW to 4th Street NW/TH 60)

NOW, THEREFORE BE IT RESOLVED, that the proposed improvements be referred to the City staff and they are instructed to report back to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvements are feasible and as to whether they should best be made as proposed or in connection with some other improvements, and to determine the estimated cost of the improvements.

Date Adopted: December 22, 2025

Faribault City Council

Thomas J. Spooner, Mayor

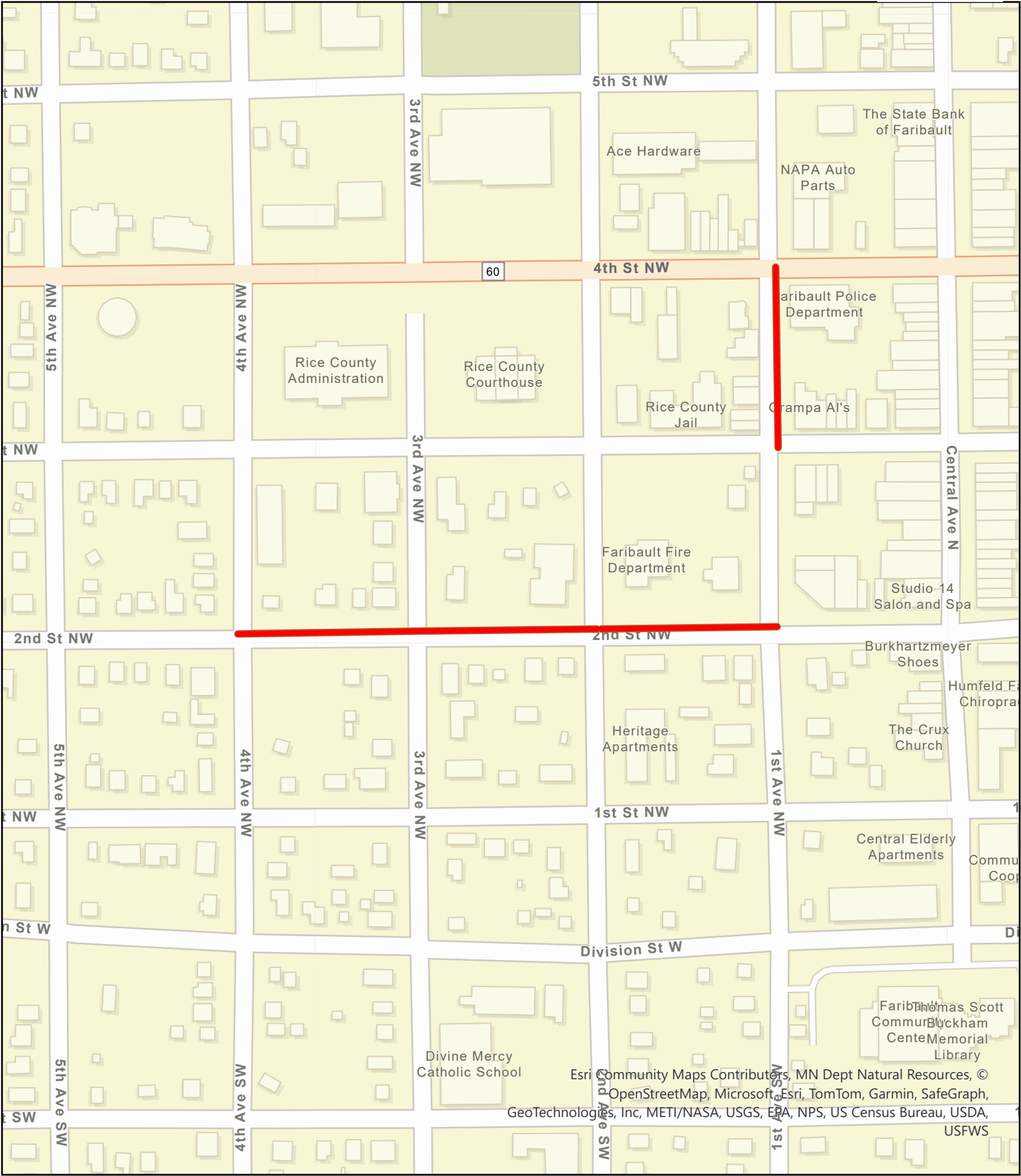
ATTEST:

Jessica L. Kinser, City Administrator

2026 Street Reconstruction

Location Map

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information and data affecting the area shown, and is to be used for reference purposes only. While all geographic data may appear to be very accurate, the spatial data may contain unintentional or deliberate inaccuracies (including but not limited to scale-to-scale information, which may or may not be identified as such). In using the files, you assume responsibility for the correctness of all measurements, dimensions, inventories, etc. extracted from this map.



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0 160 320 Feet

Legend

2026 Reconstruction

Reconstruction (2)

Esri Community Maps Contributors, MN Dept Natural Resources, ©
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GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA,
USFWS



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: December 22, 2025
SUBJECT: Ordinance 2025-17 Approve a Zoning Text Amendment to P/I Public Institutional Zoning Requirements (Second Reading)

Background:

At the previous City Council meeting on December 9, 2025, City Council approved the first reading of Ordinance 2025-17. Staff did not make any substantial changes to the Ordinance.

Recommendation:

Approve Ordinance 2025-17 (Second Reading)

Attachments:

1. Ordinance 2025-17 Approve a Zoning Text Amendment to P/I Public Institutional Zoning Requirements

**CITY OF FARIBAULT
ORDINANCE No. 2025-17**

**APPROVE A ZONING TEXT AMENDMENT TO P/I PUBLIC
INSTITUTIONAL ZONING REQUIREMENTS**

WHEREAS, the City of Faribault (the “Applicant”) requests a zoning text amendment to change requirements for properties zoned P/I, Public Institutional; and

WHEREAS, City Council adopted Ordinance 2022-3 in January of 2022 to create the P/I zoning district, which established lot area and setback requirements; and

WHEREAS, City Council adopted Ordinance 2022-13 in June 2022 to amend City ordinances regarding MS4 Permit compliance, which inadvertently removed the P/I lot area and setback requirements; and

WHEREAS, City Staff propose reinserting the standards, as depicted in Exhibit A; and

WHEREAS, the Planning Commission, on December 1, 2025, following proper notice, held a public hearing regarding the proposed zoning text amendment; and

WHEREAS, following the public hearing, the Planning Commission recommended that the City Council approve the above-referenced zoning text amendment based on the following written findings outlined in Section 2-180 of the City’s Unified Development Ordinance as follows:

1. Criteria: Whether the amendment is consistent with the applicable policies of the City’s Land Use Plan.

Finding: The Comprehensive Plan’s Core and Additional Guiding Principles support the general direction of the proposed zoning amendment:

- Remove or minimize barriers and create or strengthen opportunities for all individuals, businesses, industries, organizations, and services to succeed.

The proposed zoning amendment will alleviate an administrative issue regarding regulating new and existing P/I zoned properties.

- Balance individual property rights with community interests and goals.

The proposed zoning amendment will re-establish reasonable limits on new and redeveloped P/I properties throughout the City.

2. Criteria: Whether the amendment is in the public interest and is not solely for the benefit of a single property owner.

Finding: The proposed zoning text amendment is not intended to benefit only one property owner. It will be effective citywide and benefit property owners within and adjacent to P/I with reasonable restrictions on setbacks and district areas.

3. Criteria: Whether the existing uses of property and the zoning classification of property within the general area of the property in question are compatible with the proposed zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The proposed text amendment does not change the zoning classification of property in the city, so this criterion does not apply.

4. Criteria: Whether there are reasonable uses of the property in question permitted under the existing zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The proposed text amendment does not change the zoning classification of property in the city, so this criterion does not apply.

5. Criteria: Whether there has been a change in the character or trend of development in the general area of the property in question, which has taken place since such property was placed in its present zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The proposed text amendment does not change the zoning classification of property in the city, so this criterion does not apply.

WHEREAS, the City Council held a public meeting on December 9, 2025, to consider approval of the first reading of Ordinance 2025-XX; and

WHEREAS, the City Council also held a public meeting on December 22, 2025, to consider approval of the second reading of Ordinance 2025-XX; and

WHEREAS, based on the City Staff report, the results of the public hearing,

and the written findings and recommendation of the Planning Commission, the City Council of the City of Faribault concurs with the written findings of the Planning Commission as stated in the above recitals and hereby makes the identical findings.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:

Section 1: Findings and Incorporation of Recitals and Exhibits. The recitals in this ordinance are part of this ordinance and, where applicable, constitute the written findings of the City Council of the City of Faribault.

Section 2: Text Amendment – General and Residential Accessory Structures. The Faribault City Council hereby amends (additions and amendments shown in the underlined text; removals shown in the ~~striketrough~~ text) to the Unified Development Ordinance under Chapter 13, Article 5, Sec. 13-560, as proposed in Exhibit A.

(Remainder of this page intentionally left blank)

Section 3: Effective Date. This ordinance shall be effective immediately upon its passage and publication per the provisions of the Faribault City Charter.

Public Hearing: December 1, 2025
First Reading: December 9, 2025
Second Reading: December 22, 2025
Publication: December 30, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

EXHIBIT A

**Amended Section 13-560, under Chapter 13 of the Unified Development
Ordinance**

(insert proposed amendment document)

Sec. 13-560. Lot dimension and building bulk regulations.

Lot area and setback requirements for the special districts shall be as specified in Table 13-3. Wetland buffer and buffer setback requirements shall be as specified and by the regulations specified in Chapter 28, Section 28-232, Wetlands and Wetland Buffer Strips [Appendix].

Table 13-3. Lot dimension and setback requirements, special districts.

	O District	TUD District	<u>P/I District</u>
<u>Minimum district size</u>	<u>N/A</u>	<u>N/A</u>	<u>2.5 acres</u>
Minimum lot area	1 acre	1 acre	<u>None</u>
Minimum lot width	200 feet	100 feet	<u>None</u>
Minimum lot depth	200 feet	100 feet	<u>None</u>
Building setback requirements			
Front	50 feet	50 feet	<u>25 feet</u>
Side	25 feet	25 feet	<u>10 feet</u>
Rear	25 feet	25 feet	<u>10 feet</u>

(Ord. No. 99-20, § 1, 11-23-99; Ord. No. 2010-04, § 7, 5-25-10; Ord. No. 2022-13, § 5, 6-28-22)



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: December 22, 2025
SUBJECT: Approve Ordinance 2025-17 Summary Publication

Background:

Ordinance 2025-17 will take effect on the date of its publication in the official newspaper of the City of Faribault. Instead of publishing the entire ordinance, the Faribault City Charter allows the City Council, with a five-sevenths vote, to approve a summary publication of the ordinance that informs the public of the ordinance's title, intent, and effect. The summary must also state the complete text of the ordinance is on file at the city administrator's office. Refer to the attached summary publication of Ordinance 2025-17.

Recommendation:

Approve the summary publication of Ordinance 2025-17.

Attachments:

1. Ordinance 2025-17 Summary Publication

Summary Publication

CITY OF FARIBAULT ORDINANCE No. 2025-17

APPROVE A ZONING TEXT AMENDMENT TO P/I PUBLIC INSTITUTIONAL ZONING REQUIREMENTS

On December 22, 2025, the Faribault City Council adopted Ordinance 2025-17 amending Chapter 13 of the UDO to include lot and district requirements for P/I zoned properties. A complete copy of the ordinance is available for public review during regular business hours at City Hall, 208 1st Avenue NW, Faribault, Minnesota.

First Reading: December 9, 2025
Second Reading: December 22, 2025
Publication: December 30, 2024