



LIBRARY ADVISORY BOARD AGENDA

THE GREAT HALL

**MONDAY, JANUARY 12,
2026**

6:00 PM

Call to Order/Approve Agenda

Approval of the Minutes

1. Approval of the Minutes of December 8, 2025, meeting

Requests to be Heard

Director's Report

Teen Advisory Board Report

SELCO Report

1. SELCO Foundation Report
2. SELCO Board Report - Lisa

Other

1. Strategic Plan - Delane

Next Meeting Date: February 9, 2026, Great Hall (second floor)

Adjournment



**Minutes of Monday, December 8, 2025, Meeting
Library Advisory Board**

Buckham Memorial Library Great Hall

PRESENT: Sam Powell (Chair), Anneke Musselman (Vice Chair), Melissa Kuhl (Secretary), Jayne Spooner, Gordon Lui, Kate McGrogan, Delane James (Library Director), Linda Hanson (Library Technician)

CALL TO ORDER: Sam called the meeting to order at 6:02 p.m.

APPROVAL OF THE MINUTES: A motion was made by Anneke to approve the minutes of the November 10, 2025, meeting, and a second was made by Gordon. All in favor. The motion carried.

REQUESTS TO BE HEARD: None

DIRECTOR'S REPORT: Library Director Delane James reported on the following:

- The Gift-Wrapping 101 program was held on November 20th, led by Hanna, the library's processor/mender.
- The Faribault Community School enjoyed a field trip to Buckham Center on November 17th. At the Library they enjoyed a presentation about 3D printing by Bob and story time by Deni.
- Thank you to all who reapplied for their positions on the Advisory Board.
- Ivan & Mark Whillock will be donating a bench in honor of their wife and mother, Mary Whillock. The bench would also use funds donated by Mikki O'Flynn to the Friends of Buckham Memorial Library.
- The legal kiosk that is currently at Buckham West will be coming to the library following an updated MOU.
- Hometown Holidays was held on December 4th. Santa came on the fire truck, the ice carving was held on the plaza, Mike Hildebrandt and Friends played Christmas music in the storytime area, and FUN had a jam session featuring holiday music in the adult area. The library's mobile sensory station was moved to Viaduct Park, and the Friends of the Library loaned children-sized headphones to be used during the parade and fireworks at Winterfest on December 6th.
- The State Librarian and two of her colleagues visited the library today, December 8th. She and part of her leadership team are touring the libraries in regions around the state.
- Buckham Book Bingo will start January 5th.

TEEN ADVISORY BOARD REPORT: Langston was not present. No report

SELCO REPORT:

SELCO Foundation – The SMIF Memorandum of Understanding was emailed to the Board members. Gordon asked a few questions through email, and then those questions were discussed at the meeting. Sam answered them as best he could and will follow up with the Foundation Board to get more answers.

A current board member, in addition to the library director, will need access to the SMIF portal. Jayne volunteered to be the board member with access.

A motion was made by Gordon to elect Jayne as the current board member to have access to the portal, and a second was made by Anneke. All in favor. The motion carried.

The GoFund training for the portal is available in PDF format.

SELCO Board – Lisa was not in attendance. No report

2026 BUDGET: There were additional savings since the approval of the preliminary levy in September, so the total levy will be less than expected. Rice County and the City will both be adopting their budgets next week.

OTHER: None

NEXT MEETING DATE: January 12, 2026, Great Hall (second floor)

ADJOURNMENT: A motion was made by Anneke to adjourn the meeting, and a second was made by Mel. All in favor. The motion carried. Meeting adjourned at 6:26 p.m.

Transcribed by Linda Hanson.

Respectfully submitted,
Melissa Kuhl (Secretary)