



ENVIRONMENTAL COMMISSION AGENDA

PUBLIC MEETING ROOM

MONDAY, JANUARY 26,
2026

6:00 PM

1. Call to Order
2. Approval of the January 26, 2026 Agenda
3. Approval of the October 27, 2026 Minutes
4. Routine Business
 - A. Election of Officers
 - B. Set Meeting Dates and Times for 2026
 - C. 2026 Annual Plan of Work
 - D. Interim Ordinance
5. Items for Discussion
 - A. Outreach Opportunities Update
 - B. ReLeaf Grant Update
6. Commissioner Reports and Updates
7. Adjournment



ENVIRONMENTAL COMMISSION MINUTES

3RD FLOOR CONFERENCE
ROOM

MONDAY, OCTOBER 27, 2025

6:00 PM

Call to Order

The Environmental Commission meeting was called to order by Chair Teresa DeMars at 6:02 PM. Commissioners in attendance include Teresa DeMars, Ann Poe, Kevin Theis, and Yvette Marthaler. Commissioners absent include Richard Huston, and Lee Nordmeyer. Also in attendance include David Wanberg – Economic and Development Director, and Adam King – Environmental and Water Resource Coordinator. Each commissioner and staff introduced themselves.

Approval of the Monday, October 27, 2025, Agenda

Motion by Marthaler, seconded by Poe to amend the agenda to include the addition of the Monday, December 22, 2025 meeting discussion and carried unanimously.

Motion by Theis, seconded by Poe to approve the agenda as amended and carried unanimously.

Approval of the Monday, September 22, 2025, Environmental Commission Meeting Minutes

King presented the Monday, September 22, 2025 Environmental Commission Meeting Minutes. The Commissioners discussed the minutes.

Motion by Poe, seconded by Theis to approve the Monday, September 22, 2025 Environmental Commission Meeting minutes as presented and carried unanimously.

Items for Discussion / Action

Tree Grant Updates

King provided an update to the commissioners on the Minnesota Department of Natural Resources ReLeaf Grant, including that the City Council approved authorization to apply for the grant and accept the grant if received. King informed the commissioners that River Bend Nature Center has approached him to partner on the education and outreach portion of the grant. The commissioners discussed the grant opportunity.

Moratorium Discussion

King presented information on what other entities have done for their moratoriums, including an example resolution from Kootenai County, Idaho. King also presented Minnesota State Statute 462.355 that provides entities in Minnesota the ability to adopt an interim ordinance that may regulate, restrict, or prohibit any use, development or subdivision within the jurisdiction or a portion thereof for a period not to exceed one year from the date it is effective. Wanberg provided an update of the current pending litigation against the city, and informed the commission that the city's attorneys have informed them that it would be best to avoid a moratorium until the litigation is settled. The commissioners discussed the moratorium and wanting to accept public comments.

Motion by Theis, seconded by DeMars to table the discussion until the January 2026 meeting. The commissioners discussed the motion. Aye – Theis; Nay – DeMars, Poe, Marthaler. The motion failed.

Outreach Opportunities

King provided an update on the Faribault Fall Festival, reporting that he was joined by Commissioner Nordmeyer and Excel Energy staff in the booth, and they were able to give away many lightbulbs. Nine sign-ups for energy squad visits were received. The next outreach opportunity will be the Faribault Winter Fest Christmas Market to be held on Saturday, December 06, 2025 at the Faribault American Legion. Commissioners Theis and DeMars indicated they could attend and staff a booth on Saturday, December 06, 2025. King stated that he would sign the Environmental Commission up for a booth if there is one available, and partner with Excel Energy, hand out lightbulbs, get sign-ups for Energy Squad visits, and hand out information recruiting for the Environmental Commission.

Discussion of the Monday, December 22, 2025 Meeting

Three commissioners have reported that they will not be available for the Monday, December 22, 2025 meeting. With three commissioners absent, there would not be a quorum. The Commissioners discussed the meeting and decided to cancel the meeting due to a lack of quorum.

Commissioner Reports and Updates

The commissioners provided reports and updates to projects they are working on. Ann Poe reported planting a new tree with Partners for Pollinators, Teresa DeMars reported that the Cannon River Watershed Joint Powers Board is partnering with the University of Minnesota Extension on “Healthy Soils: Why Organic Matter Matters” a virtual learning series, Kevin Theis did not provide a report, and Yvette Marthaler did not provide a report.

Adjournment

Motion by Poe, seconded by Marthaler, to adjourn the Environmental Commission meeting and carried unanimously.

The meeting was adjourned at 7:19 PM.

| | | |
|-----------|------------|---|
| Approved: | Date: | Recorder: |
| | 11/24/2025 | Adam King, Environmental and Water Resources Coordinator |



Environmental Commission Memorandum

TO: Environmental Commission
THROUGH: David Wanberg, Community & Economic Development Director
FROM: Adam King, Environmental and Water Resources Coordinator
MEETING DATE: January 26, 2026
SUBJECT: Set Meeting Dates and Times for 2026

Background:

The City of Faribault's Environmental Commission has met monthly on the 4th Monday of the month at 6:00 PM at the Faribault City Hall.

With new commissioners starting in 2026, and schedules continually changing, the Environmental Commission should set meeting dates, times, and locations for 2026.

Recommendation:

Set meeting dates, times, and locations for 2026.

Attachments:



Environmental Commission Memorandum

TO: Environmental Commission
THROUGH: David Wanberg, Community & Economic Development Director
FROM: Adam King, Environmental and Water Resources Coordinator
MEETING DATE: January 26, 2026
SUBJECT: 2026 Annual Plan of Work

Background:

The Environmental Commissioner Handbook, Sec. 9-5 states that the Environmental Commission shall create, for council review, an annual work plan outlining planned projects and tasks for the year. This includes (a) environmental review of projects that involve an Environmental Assessment Worksheet (EAW), or Environmental Impact Statement (EIS), (b) creation and participation of plans, and (c) other duties as assigned by the City Council, including advising the City Council on other environmental matters such as environmental ordinances and promoting public awareness and understanding of environmental matters affecting the city.

Past annual workplans have included:

- Maintain past projects (prairie plantings along Crockers Creek from 7th St. N.W. to MN 60 – enlisting community volunteer group to assist with maintenance)
- Control invasive plants within the city (Glossy Buckthorn, Wild Parsnip, Thistle)
- Promote and implement environmental restorations and pollinator habitat
 1. Implement a native buffer on City property along the Cannon River Reservoir above the Woolen Mill Dam
- Promote and replace ash trees within the city.
- Implement the Energy Action Plan, including promotion of the energy assessment kits available at the library and River Bend Nature Center.
- Energy Action Plan implementation
- Develop Adopt-a-drain program.
- Active Transportation
- Develop Recommendations regarding Parking Minimums
- Energy Efficiency Tool Library

HONESTY ▪ RESPECT ▪ DEDICATED ▪ VISIONARY ▪ ACCOUNTABILITY

- Ordinances (Natural landscapes, noxious weeds, tall grasses, tree preservation, energy and air pollution, anti-idling, parking minimums, maximums, electric vehicle (EV) and bike parking bonuses, complete streets, zero-waste, wetlands, sustainable building)
- Awareness campaigns (composting, bee lawns, pollinator planting, trees, raingardens, PACE and solar, signs, tabling, articles)
- City-supported Actions (climate action/mitigation plan, annual tree sale, cost-share for residents [rain gardens, curb cuts, rain barrels, tree sale, tree planting, composting], ecological restorations of riverbanks and bluffs, funding sustainable activities, bee lawn at airport)
- Partner Supported Actions (bus stop construction with shop classes, bike bus including bike-to-school groups, solar installations)
- Grants (restoration, pollinator, awareness campaign, planning, climate mitigation, composting)

Discussion:

Topic List

Reviewing what was included in past annual workplans, suggestions for the 2026 Annual Workplan includes:

- Environmental review of projects and ordinances, including any Environmental Assessment Worksheets (EAW), Environmental Impact Statements (EIS), and environmental ordinances that come to the city.
- Plan implementation, including the Energy Action Plan, Comprehensive Watershed Management Plan, Stormwater Pollution Prevention Plan, Surface Water Management Plan, Well Head Protection Plan, and Journey to 2040 Comprehensive Plans.
 1. Energy Action Plan
 - The Environmental Commission played an important role in developing the City's updated Energy Action Plan. Making more efficient use of resources, including energy, is considered a critical component of increasing sustainability and reducing the impacts of energy generation. Opportunities for Environmental Commission Engagement in the implementation of this plan include awareness-raising and outreach, researching policy and developing recommendations, and collaborating with other boards and commissions to consider incorporating energy efficiency. This work is ongoing, and Commissioners should select areas of focus from energy efficiency, renewable energy, transportation, and beneficial electrification.
 2. Cannon River Comprehensive Watershed Management Plan

- Seek out stormwater retrofit projects and maintenance activities to improve water quality and volume reduction to downstream water bodies.

3. Climate Adaptation Plan

- Priorities include heat stress, extreme weather, air quality, flooding and stormwater, trees, greenspace, and agriculture, mental health, vector-borne disease, and surface water quality.
- Environmental Restoration and Pollinator Promotion

This has been a focus of the Environmental Commission, and individual members have been involved with other organizations to promote pollinator-friendly plantings. In addition to raising awareness among residents, the Commission should consider other policies and programs that can increase the implementation of pollinator-friendly practices throughout the city.

Other opportunities include presenting information and promoting funding programs like Lawns 2 Legumes at community events.

- Continue to work towards advancing in the Green Steps, and Gold Leaf Programs
- Develop Adopt-a-drain program

This project would require research of other programs and best practices, focusing on identifying effective promotion and implementation. Setting up a system for individuals to sign up would be fairly straightforward using the City's GIS Online platform. Questions for the commission to answer include:

1. What information to collect from participants?
2. How often to promote participation and what activities to promote? i.e. spring cleaning? Fall cleaning? Etc.
3. Can any incentives be developed to increase participation?
4. How to identify inactive adoptions?
5. Is a story map an appropriate element of this program?
See <https://storymaps.arcgis.com/stories/de363ad80c234e46bce2b04b86aa9044> for an example.

Recommendation:

Attachments:

1. Environmental Commission 2025 Workplan



City of Faribault Environmental Commission 2025 Workplan

1. Maintain past projects:
 - a. Prairie planting along Crockers Creek from 7th St. N.W. to MN 60.
 - i. Enlist community volunteers/groups to assist with maintenance.
2. Control invasive plants within the city.
 - a. Glossy Buckthorn
 - b. Wild Parsnip
 - c. Thistle
3. Promote and implement pollinator habitat.
4. Promote and replace ash trees within the city.
5. Implement the Energy Action Plan, including promotion of the energy assessment kits available at the library and River Bend Nature Center.

The city will work to incorporate education/outreach, demonstration projects, community service into each of the priorities.

1. Maintain past projects.

A group has planted prairie along Crockers Creek between 7th St. N.W. and Minnesota State Highway 60. Since then, volunteer weeds including glossy buckthorn, wild parsnip and thistles have established. Continued efforts to control the glossy buckthorn and other invasives have been made by the Rotary Club and volunteers in front of the Chamber of Commerce office. Even the Faribault Fire Department assisted with controlled prairie burns. In the last few years, the maintenance has decreased and invasives have increased.

The city will work to enlist community volunteers/groups to assist with maintenance of the site, working to bring back native prairie and pollinator habitat.

2. Control invasive plants within the city.

Work with the city to maintain city owned properties that have been taken over by invasive plants including glossy buckthorn, wild parsnip, and thistles.

The city will work with partners and seek funding to remove invasive species and continue to maintain those areas to try to prevent the areas from being overtaken by invasive plants, including watching for the Cooperative Weed Management Grant.

3. Promote and implement pollinator habitat.

Work with partners to promote and implement native prairie and pollinator habitat.

The city will work with partners and seek funding to promote and implement pollinator habitat projects in the city, including the Board of Water and Soil Resources (BWSR) Lawns to Legumes grant (open through November 30, 2025), the Habitat Enhancement Landscape Program (HELP) grant, Pollinators Pathways grant and other state and federal grants.

4. Promote and replace ash trees within the city.

The Emerald Ash Borer (EAB) has devastated the ash trees in the City of Faribault. Removing and replacing large trees can be expensive and complicated when close to utilities.

The city will work with partners and seek funding to remove and replace dead and dying ash trees in the City of Faribault. The Minnesota Department of Natural Resources (MN DNR) will open their ReLeaf grant in late 2025 to assist cities in helping residents remove and replace dead and dying trees. There is also a Protect Community Forests by Managing Ash for EAB grant through the MN DNR to remove

and replace dead and dying trees on public property that we will continue to monitor for availability.

5. Implement the Energy Action Plan

The Environmental Commission has partnered with Xcel Energy, Partners in Energy, and has applied for a Clean Energy Resource Teams (CERTs) grant that has assisted with the purchase of two home energy assessment kits. One is stationed at the Library, with the other at River Bend Nature Center.

The city will continue to work promoting the home energy assessment kits at the library and River Bend Nature Center, and continue to implement all other aspects of the Energy Action Plan.

6. POSTPONED – until a decision with the Woolen Mills Dam is made.

Implement a native buffer on city property along the Cannon River Reservoir above the Woolen Mill Dam

The city will work with partners and seed funding to install and maintain a native buffer on city owned property along the Cannon River Reservoir above the Wollen Mill Dam, including the HELP grant, Pollinators pathways grants and other state and federal grants.



Environmental Commission Memorandum

TO: Environmental Commission
THROUGH: David Wanberg, Community & Economic Development Director
FROM: Adam King, Environmental and Water Resources Coordinator
MEETING DATE: January 26, 2026
SUBJECT: Interim Ordinance

Background:

King has drafted an Interim Ordinance recommendation resolution for review. The draft resolution covers the Environmental Commission's concerns of drinking water source, water usage, electricity use, noise, air pollution / greenhouse gas emissions.

Recommendation:

Review the draft Interim Ordinance recommendation resolution. Bring forward any changes or additions to incorporate into the resolution.

Attachments:

1. ENV Resolution ENV2026-01 Interim Ordinance on Data Centers - DRAFT

CITY OF FARIBAULT ENVIRONMENTAL COMISSION

RESOLUTION #ENV2026-01

RECOMMENDATION TO ADOPT AN INTERIM ORDINANCE TO PROHIBIT THE DEVELOPMENT OF DATA CENTERS

WHEREAS, there has recently been interest from at least one developer for the placement, construction and operation of a data center within the City of Faribault, with additional data centers assumed to follow; and

WHEREAS, the City of Faribault uses the Prairie Du Chien and Jordan Aquifers as its drinking water source for its industries and approximately 25,000 residents; and

WHEREAS, the City of Faribault is limited to 10,584,000 Gallons Per Day (GPD) by its Minnesota Department of Natural Resources Water Appropriations Permit, with its Water Treatment Plant designed to operate at 7.7 Million GPD and able to operate at 10 Million GPD for short periods of time; and

WHEREAS, data center operations can:

- Draw between 250,000 and five million gallons of water per day; and
- Generate approximately the same amount of non-domestic wastewater as it draws; and
- Draw up to and over 14,000,000 kilowatt hours (kWh) of electricity per year; and
- Employ up to 1,600 people during construction and up to 200 people during operations; and

WHEREAS, buildings housing data centers are often 1,000,000 square feet in size, with some much larger; and

WHEREAS, exterior noise at data centers generated by their equipment, cooling systems, fans, and diesel generators can result in some people experiencing headaches, additional stress, and sleep disturbances leading to potential anxiety, cognitive impairments, cardiovascular risks, and in extreme cases, tinnitus and hearing loss; and

WHEREAS, emissions caused by electricity generated primarily from fossil fuel and diesel generators can release significant amounts of carbon dioxide and other greenhouse gasses into the atmosphere; and

WHEREAS, energy demand for data centers can range from 14,000,000 kWh / year to over 70,000,000 kWh /year putting strain on the energy grid and increasing energy costs; and

WHEREAS, concerns have been raised in communities with data centers regarding air, stormwater, noise pollution, and the expected lifespan of only 15-20 years; and

WHEREAS, the City of Faribault Environmental Commission hereby finds that the typical demands and cumulative potential effects of multiple data centers with respect to water resources, air quality, noise, and electricity constitute a threat to the health, safety, and welfare of the its residents such that the City Council should consider an interim ordinance prohibiting the permitting, building and associated development applications of new data centers; and

NOW, THEREFORE BE IT RESOLVED BY THE ENVIRONMENTAL COMMISSION OF THE CITY OF FARIBAULT, that the Environmental Commission recommends the City of Faribault City Council adopts an interim ordinance prohibiting the development of new datacenters for one year to allow time for staff to research, develop, and incorporate design standards for datacenters regarding noise, greenhouse gas emissions, water, and energy efficiency; and

BE IT FURTHER RESOLVED BY THE ENVIRONMENTAL COMMISSION OF THE CITY OF FARIBAULT, that this recommendation shall be effective immediately upon its passage and without publication according to the Faribault City Charter.

Date Adopted:

Faribault Environmental Commission

Teresa DeMars, Chair

ATTEST:

Adam King, Environmental and Water Resources Coordinator



Environmental Commission Memorandum

TO: Environmental Commission
THROUGH: David Wanberg, Community & Economic Development Director
FROM: Adam King, Environmental and Water Resources Coordinator
MEETING DATE: January 26, 2026
SUBJECT: Outreach Opportunities Update

Background:

Commissioner DeMars and Commissioner Thies attended the Faribault Winter Fest. Eight people signed up for an Xcel Home Energy Assessment / Energy Squad visit, and many lightbulbs were given away.

2026 events in Faribault that could be outreach opportunities.

- Faribault Heritage Days (June 11 – 13th 2026)
- Rice County Fair (July 22 – 26th 2026)
- Faribault Fall Festival (October 3rd 2026?)
- Faribault Winter Festival (December 6th 2026?)

Recommendation:

Attachments:



Environmental Commission Memorandum

TO: Environmental Commission
THROUGH: David Wanberg, Community & Economic Development Director
FROM: Adam King, Environmental and Water Resources Coordinator
MEETING DATE: January 26, 2026
SUBJECT: ReLeaf Grant Update

Background:

Adam King, Environmental and Water Resources Coordinator, has completed and submitted the Minnesota Department of Natural Resources ReLeaf Community Forestry Grant application package. The grant includes partnering with River Bend Nature Center on community education and outreach, and a gravel bed nursery. It's estimated that 100 trees and stumps from low-income residential lots will be removed, and 200 new trees will be planted in their place. The total budget for the grant is \$484,000.

The grant application, budget, and 3-year establishment plan are attached.

The MN DNR will sort and rank the applications, and will notice grant awards by February 06, 2025, with grant contracts executed by May 29, 2025.

Recommendation:

Attachments:

1. 2025-releaf-application - City of Faribault
2. 2025-budget-sheet - City of Faribault
3. attachment-B-3year-tree-establishment-plan - City of Faribault 2025

ReLeaf Community Forestry Grants

2025 Application



Please refer to the Request for Applications (RFA) when completing this application.

Submit this form, along with required attachments, to ucf.dnr@state.mn.us by October 28, 2025.

| | |
|---|--|
| Name of Organization | |
| Project Coordinator | |
| Project Coordinator Title | |
| Address (as found in SWIFT) | |
| City, State, Zip | |
| County | |
| Project Coordinator Email | |
| Project Coordinator Phone Number | |
| Grant Amount Requested | |
| Authorized Signer(s) Name(s) & Email(s) <i>Individual(s) from your organization with signing authority for contracts in the event of grant award.</i> | |

If tree removal is incorporated into this project, please list estimated percentages of how wood waste is managed: (no score, taken into account throughout proposal)

- ___ Not Applicable/No Trees Removed
- ___ Durable Wood Products (ex. Timber, lumber, building materials, furniture, decorative wood products)
- ___ Soil Amendments (ex. Biochar, compost, mulch)
- ___ BioEnergy (ex. Combined heat & power, thermal energy, pelletizing, biogas, advanced biofuels)
- ___ Disposal (ex. Open burning, land disposal, landfilling)

Total % of wood waste being utilized ___/100

PROJECT PRIORITY

What percent of your project is dedicated to the Priority Areas? (3 points)

Please provide a percentage between 0-100% that reflects the proportion of eligible activities directed at Priority Areas.

_____ %

Please describe how you arrived at this percentage. (3 points)

In your response, explain which eligible activities occur in Priority Areas, how you calculated their share of the project, and describe any assumptions or data used (e.g., maps, population estimates, tree inventories, staff hours, financial allocations, etc.).

PROJECT APPLICATION

Project Overview and Need (30 points; 2600-character limit) Provide a summary of the project, why this funding is needed, what project work will not happen without these grant funds and expected outcomes. Include a description of project locations (citywide project, boulevards, specific parks, etc.). A high-scoring application will demonstrate a readiness to take on a project of the proposed scope and size, showcase significant need, and will prioritize the preservation and maintenance/increase of canopy cover.

Project Timeline (20 points; 3200-character limit) Describe the approximate project schedule showing intermediate steps and milestones for activities described in this application or required by the RFA. A high-scoring timeline will provide specific dates for all components of the project, be realistic, easy to comprehend, and will follow EAB best management practices.

Project Budget Explanation (10 points; 2600-character limit) Provide additional remarks to clarify the budget request. Provide an explanation of how you are funding portions of your project that are not eligible with grant dollars. A successful budget will provide specific dollar amounts for anticipated use, be financially realistic, and cost effective. Budget attachment will be correctly calculated. Projects that plant more trees than they remove will score higher.

Community Engagement and Impact (15 points; 2600-character limit) A high-ranking proposal will show planning and collaboration that clearly serves and includes residents within the Priority Area, and populations that define the Priority Area (low-income residents, persons with disabilities, less than high school education, limited English speaking, and low life expectancy). A high-scoring proposal will describe actionable items for these communities, how these communities will be engaged through the project, and how their input will be incorporated throughout the project.

Communication (10 points; 2600-character limit) Describe the methods you will use to conduct outreach to residents about this grant project. A high-scoring communication strategy will use multiple formats that have the potential to reach the public and will incorporate EAB-related messaging.

Key Personnel (15 points; 2600-character limit) List all certifications and degrees for staff or contractors involved in the project. Describe the duties internal staff will conduct, and any work that will be contracted out, or the partnerships you will leverage to complete tasks. Include key personnel and their experience with similar tasks. If you expect to contract work out, describe requirements you will have for contractors. A high-scoring application will have key personnel corresponding to each component of the project and will showcase that they have the expertise to conduct the work proposed.

PAST GRANT PERFORMANCE

This section will be weighted and scored separately from the project portion of your application. If your organization has been awarded a grant from the DNR Urban and Community Forestry (UCF) program, or you are unsure if your organization has been awarded an a grant, please reach out to ucf.dnr@state.mn.us to obtain your past Grant Closeout form, so that you may address it here in this section. There is no penalty for first-time applicants. If you have not had a grant with DNR UCF program and or the DNR UCF program does not have a Grant Closeout form on file, you may leave this section blank.

Past Grant Performance (5 points; 2600-character limit) If you have received funding from the DNR Urban and Community Forestry program in the past, please describe your past performance. Include the outcomes achieved, any challenges you experienced, and how you addressed them. If applicable, explain any missed deliverables, budget issues, or delays, and describe what you have learned or changed in response. If applicable, describe how you plan to continue demonstrating strong grant management practices. This response will be evaluated as part of your overall past performance score and will be conducted in relation to your last grant closeout, as conducted by your grant administrator.

2025 Community Tree Planting Grants
Attachment A. Budget Form



Directions: Complete this form in detail. Common eligible expenses are listed below; add rows as necessary. Be specific about expenses, making sure requested funds are eligible for reimbursement. A successful budget will be detailed, financially realistic, and cost effective. No match is required. This form has formulas; double check that totals are accurate. Direct questions about the budget form to the DNR Urban and Community Forestry Team at ucf.dnr@state.mn.us.

| Organization Name: | | City of Faribault | | |
|---|--|---------------------------------------|----------------------------------|----------------------------|
| Project Coordinator: | | Adam King | | |
| <u>Expense</u> | <u>Description</u> | <u>Hourly Rate/ Cost per Item</u> | <u>Number Hours or Items</u> | <u>Funds Requested</u> |
| 1. Contractor costs (ex. labor, services, supplies, and equipment) | Licensed and insured contractor to remove dead and dying trees and stumps | \$2,000.00 | 100 | 200,000.00 |
| 2. Trees | Trees purchased following grant requirements (no noxious weeds / invasive terrestrial plants, no containerized trees larger than #20, Balled and Burlapped larger than 2.5" caliper, or bareroot larger than 2" caliper). Price includes installed tree by a MNDOT Certified Landscape Specialist with mulch and 2-year guarantee. | \$850.00 | 200 | 170,000.00 |
| 3. Planting supplies (ex. water bags, grow tubes, bark protection, compost, etc.) | Tree Planting Supplies - Tree Tubes | \$5.00 | 200 | 1,000.00 |
| | Tree Planting Supplies - Watering Bags | \$20.00 | 200 | 4,000.00 |
| 4. Site preparation | Included in the cost of the tree | | | |
| 5. Equipment purchases less than \$5,000 (no one tool can have a unit cost of \$5,000 or more even if that cost is split across grant and match funds) | | | | |
| 6. Staff or Consultant time | Staff Time - contracting / coordinating between landowners and contractors / bidding process / grant reporting | \$70.00 | 100 | 7,000.00 |
| | Contract with River Bend Nature Center for multilingual education and outreach activities including tree-care education, home visits and community workshops | \$55.00 | 1455 | 80,000.00 |
| 7. Other: please describe | Education / Outreach - Mailings (printed materials, postage, digital campaigns) | \$2.33 | 3000 | 7,000.00 |
| | Gravel Bed / Community Nursery | | | 15,000.00 |
| Totals | | | | \$ 484,000.00 |

3. Mulching Trees

Will you mulch your trees and if so, how will you maintain mulch?

4. Staking and Tying Trees

Explain if staking is necessary due to mowing, vandalism, or wind conditions, and describe plans for inspection and removal.

5. Checking Tree Health

The grantee will check trees every 6 – 12 months to identify and address problems. Describe inspection process and follow-up.

6. Tree Protection

Young trees in busy urban areas may be easily damaged by human activity, animals, and equipment. Describe how planted trees will be protected.

7. Pruning

Newly planted trees should need little pruning, if they were properly cared for in the nursery. In the first year after planting, remove only dead or broken branches. In later years, weakly attached limbs can be removed, and corrective pruning can be done if needed. Describe your pruning maintenance cycle.

8. Tree Warranty

Tree planting should include a warranty from the nursery for replacement (due to poor condition or mortality). The grantee should be prepared to fully replace all trees that are in poor condition or die prior to inspection at the end of the project grant agreement, unless loss was due to natural disaster. Describe your tree warranty or how trees will be replaced.



Environmental Commission Memorandum

TO: Environmental Commission
THROUGH:
FROM:
MEETING DATE: January 26, 2026
SUBJECT: Commissioner Reports and Updates

Background:

Recommendation:

Attachments:

1. Faribault Social Media Policy - 2025
2. 2026 Environmental Commission Handbook



City of Faribault, Minnesota Social Media Policy

Purpose

Social networking in government serves two primary functions: to communicate and deliver messages directly to citizens and to encourage citizen involvement, interaction, and feedback. Information which is distributed via social networking must be accurate, consistent, and timely and meet the information needs of the City's intended audience. Social media is used for social networking, and this policy seeks to ensure proper administration of the City of Faribault's social media sites by its representatives.

The City has limited control of social media accounts with third parties (i.e., Facebook, Instagram, X (formerly Twitter), etc.). At the same time, there is a general expectation by the public that the City maintains a social media presence by which to share information about current City projects and City business. For municipal purposes, the City's social media accounts will be used for incidental, non-vital communication and general information only. It is not the purpose of the City's social media accounts to be a medium for transactions of City business. The one exception is in the case of a natural or man-made disaster, if it is determined by the City that the best means of communicating with the public is through the social media account(s).

The City of Faribault wishes to establish a positive and informative social media presence. City representatives have the responsibility to use the City's social media resources in an efficient, effective, ethical, and lawful manner pursuant to all existing City policies. This policy seeks to ensure proper use of the City of Faribault's social media sites by its representatives to minimize risk associated with social networking activities. City representatives include its employees and other agents of the City, including independent contractors and elected officials.

Policy

The City of Faribault will determine, at its discretion, how its web-based social media resources will be designed, implemented, and managed as part of its overall communication and information sharing strategy.

City of Faribault social media accounts are considered a City asset and administrator access to these accounts will be securely administered in accordance with the City's Computer Use Policy.

All social media websites created and utilized during the course and scope of an employee's performance of his/her job duties will be identified as belonging to the City of Faribault, including a link to the City's official website.



Scope

This policy applies to any existing or proposed social media websites sponsored, established, registered, or authorized by the City of Faribault. A formal list of the City's social media accounts is maintained by the City Administrator's Office.

The City does not create, collect, disseminate, or regulate use of any other social media accounts, including the personal accounts of its elected officials and staff. Questions regarding the scope of this policy should be directed to the Communications Manager.

Definition

Social media are internet and mobile-based applications, websites, and functions, other than email, for sharing and discussing information, where users can post photos, video, comments, and links to other information to create content on any imaginable topic. This may be referred to as "user-generated content" or "consumer-generated media."

Social media includes, but is not limited to:

- Social networking sites and apps such as Facebook, LinkedIn, Twitter, and Nextdoor
- Blogs
- Social news sites such as Reddit and BuzzFeed
- Video and photo sharing sites and apps such as YouTube, Instagram, SnapChat, and Flickr
- Wikis, or shared encyclopedias, such as Wikipedia
- An ever-emerging list of new web-based platforms generally regarded as social media or having many of the same functions as those listed above

As used in this policy, "employees and agents" means all City representatives, including its employees and other agents of the City, such as independent contractors, or elected officials.

"Social media manager" means any City employee or agent with administrator access who, when posting or responding to a post, appears to be the City social media account owner.

Rules of Use

City social media managers are responsible for managing City social media accounts or websites.

Facilities or departments wishing to have a new social media presence must initially submit a request to the Communications Manager in order to ensure social media accounts are kept to a sustainable number and policies are followed. All approved sites will be clearly marked as the City of Faribault site and will be linked with the official City website (www.ci.faribault.mn.us). No one may establish social media accounts or websites on behalf of the City unless authorized in accordance with this policy.

The City's social media page must conspicuously display or link to Appendix A of this policy which informs the public of the purpose of the social media presence and the terms one agrees to in accessing, using, or posting to the City's social media page.



Administration of all City social media websites will comply with applicable laws, regulations, and policies as well as proper business etiquette.

City social media accounts covered by this policy will not be used by social media managers for private or personal purposes or for the purpose of expressing private or personal views on personal, political, or policy issues or to express personal views or concerns pertaining to City employment relations matters.

The City respects employees and agents' rights to post and maintain personal websites, blogs and social media pages and to use and enjoy social media on their own personal devices during non-work hours. The City requires employees and agents to act in a prudent manner with regard to website and internet postings that reference the City of Faribault, its personnel, its operation or its property.

Employees and agents and others affiliated with the City may not use a City brand, logo or other City identifiers on their personal sites, nor post information that purports to be the position of the City without prior authorization, other than listing the City of Faribault as an employer under employment on their page. Failure to adhere to this could result in the Courts finding your page being deemed as a government page.

No City social media account may be used by the City or any social media manager to disclose private or confidential information. No social media website should be used to disclose sensitive information; if there is any question as to whether information is private, confidential, or sensitive, contact the Communications Manager.

Outside of situations of disaster, no City social media account will be used for transactions of city business. In the event a user initiates a request, application, or question through social media that affects city business or requires another city policy or process to be followed, follow up with that user by phone, email, or other channels. If comments are allowed, in the event of a question of general interest, a response may be given in comments, the initial post may be edited, or a subsequent post may be created to include the information.

City staff and Councilmembers are prohibited from deleting and/or hiding posts and related comments without prior approval to avoid violating Minnesota Public Records Law and to refrain from infringing on First Amendment rights. Comments posted by members of the public may be removed if they are in violation of Appendix A of this policy. Please consult with the Communications Manager and/or City Administrator before removing content.

City staff and Councilmembers are prohibited from blocking individuals and/or individual pages.

A member of the public whose comment is removed may appeal the removal of the comment and seek reconsideration of its removal by contacting the City in writing and explaining how the comment does not fall into one of the categories for removal. A written response should be provided as soon as reasonably possible.



A member of the public who disputes the legality of any portion of this policy may dispute the particular portion in writing. The City should acknowledge the claim promptly and, upon consultation of the city attorney, respond to the claim concerning legality of the policy portion as soon as reasonably possible under the circumstances.

Elected Officials and Officials Appointed to City Boards, Committees and Commissions

Official city social media sites shall not be used for campaigning purposes. Comments or links to any content that endorses or opposes political candidates or ballot propositions, including links to an elected official's campaign site, shall not be posted.

Elected officials and members serving on a City board, commission, or committee should be mindful of the risks of electronic communication in relation to the Minnesota Data Practices Act and Open Meeting Law; two-way communication between elected officials or between members of the City boards, commissions, committees should be avoided. Adding to a post or comment on a non-public, private social media website that would create a quorum of the group you represent is prohibited. If the comment or posting requires official review it should be handled before the group at a public meeting.

Account Transition

When an elected official leaves office, and if a social media account has been created for that seat, the account will transfer to the new office-holder. The accounts will be updated to reflect the new elected official.

Data Ownership and Retention

All communications or messages within social media accounts covered by this policy composed, sent, or received on City or personal equipment are the property of the City and will be subject to the Minnesota Government Data Practices Act. This law classifies certain information as available to the public upon request. As no transactions of City business shall be conducted through social media accounts (outside of disasters), in accordance with the City's records retention schedule, the City shall retain all social media messages only until read.

All City social media accounts (including those administered by City staff and elected officials) shall be archived via archiving software to allow for easy management of content. This web-based software is administered by the Communications Manager.

Policy Violations

Violations of this Policy will subject the employee to disciplinary action up to and including discharge from employment.



APPENDIX A

The purpose of the City of Faribault's social media presence is to provide members of the community with information in more places and more ways than were traditionally available. All content of this site is public and is subject to disclosure pursuant to the Minnesota Government Data Practices Act. Please be aware that anything you post may survive deletion, whether by you or others. Do not post sensitive or personally identifiable information, such as social security numbers.

Following or "friending" persons or organizations is not an endorsement by the City and is only intended as a means of broadening communication. The City is not responsible for content found at links to third parties, nor the views or opinions expressed by third-party comments.

Please be advised that comments falling into the following category or categories may be removed:

- Obscene or pornographic content
- Direct threats to persons or property
- Material asserted to violate the intellectual property of another person
- Private, personal information about a person published without his/her consent
- Information that endangers the public by compromising a public safety security system
- Statutorily private, confidential, or nonpublic data
- Commercial promotions or spam
- Hyperlinks to material that falls into at least one of the foregoing categories

Should your comment be removed by the City and you believe it does not fall into one of the above categories, contact the Communications Manager (accessibility@ci.faribault.mn.us) in writing to explain how the comment does not fall into one of these categories.

Should you wish to challenge the legality of any portion of this notice or the City's social media policy, you may contact Communications Manager (accessibility@ci.faribault.mn.us) in writing and explain the basis for the challenge in detail.

If you have any other questions about the City of Faribault's social media presence, contact Communications Manager at accessibility@ci.faribault.mn.us.

By accessing, using, or posting to this City of Faribault's social media page, you acknowledge you have been advised of the foregoing.



Representative Acknowledgement

I have received and read the above policy and have had an opportunity to ask any questions. I understand that my failure to follow this policy may result in disciplinary action, including revocation of system privileges or termination.

_____ (Print Name)

_____ (Signature)

_____ (Position Title)

_____ (Date)

State of Minnesota County of Rice





ENVIRONMENTAL COMMISSION

Commissioner Handbook

David Wanberg
Community & Economic Development Director
507-333-0350
dwanberg@ci.faribault.mn.us



208 1st Avenue NW
Faribault, MN 55021

TABLE OF CONTENTS

| | |
|--|----|
| GENERAL INFORMATION | 3 |
| Application of Community Vision and Community Values | 3 |
| Purpose, Organization, and Duties of the Environmental Commission..... | 5 |
| Specific Responsibilities of Commissioners and Staff..... | 7 |
| Meeting Structure and Meeting Protocols | 8 |
| Other Items of Importance | 10 |
| 2026 Commission Members and Meeting Schedule | 11 |
| ORGANIZATIONAL DOCUMENTS | 13 |
| Establishing Ordinance | 13 |

Welcome to the Environmental Commission!

Thank you for your service to the community. This handbook provides you with an overview of the Environmental Commission and your role and responsibilities as a commissioner serving on the Environmental Commission.

GENERAL INFORMATION

Application of Community Vision and Community Values

The adopted vision of the community provides an overarching guide to all actions of the Environmental Commission and all other boards and commissions in the city. The adopted vision of the community is as follows:

Faribault is one of America's best small communities. A place where all people find opportunities to succeed, grow, and prosper. We celebrate our unique strengths in education, business, industry, medical, nature, recreation, leisure, and the arts – and we are proud of our historic downtown and iconic institutions. As a community we embrace the future and plan for positive change through our commitment to innovation and excellence, making Faribault an outstanding place to live, work, grow, invest, and visit.

The Environmental Commission should also consider its actions in light of the stated values of the community, which are as follows:

Sense of Community

We value a strong sense of community and belonging. We believe in being a friendly, respectful, safe, inclusive, and welcoming community that celebrates strong connections among all people.

Faribault will be a community that residents from a wide range of backgrounds, ages and cultures call home. We will strive to provide a friendly, respectful, and inclusive environment that creates a strong sense of unity and togetherness. People will come to Faribault and stay in Faribault.

Sense of Place

We value and respect our historic character, iconic institutions, rich traditions, and natural amenities that give Faribault its unique sense of place. Faribault will be a community known for its unique and iconic surroundings. In 25 years, we will have continued to cultivate our rich history through preservation of our distinctive buildings, our downtown, our institutions, and cultural traditions.

We will also enhance our unique natural amenities to attract and retain our distinctiveness.

Opportunity

We value the opportunities that all people have for growth and enrichment in our community, including opportunities for high-quality education, decent jobs, good housing, quality healthcare, and access to nature, leisure, and the arts.

In 25 years, Faribault will have a diversified economy that provides residents with expanded opportunities to work and to meet their personal, educational, recreational, and cultural needs. A mix of industrial, commercial, and retail redevelopment will provide the tax base needed to support high quality services and amenities.

Innovation

We value and encourage creativity, flexibility, and openness to new ideas and positive change in all sectors of our community, including business, industry, education, and government.

Faribault will be known for its creativity, thought, and leadership in business, education, and government. We will foster a culture where new ideas can flourish, and will regularly demonstrate our innovative spirit through advances in our educational sector, unique new businesses, and our cutting-edge government service.

Excellence

We value excellence and strive for it in everything we do. We believe if it is worth doing, it is worth doing to the best of our ability.

Faribault will be a community known for its commitment to excellence. We will demonstrate in all sectors of our community the attention to detail and quality necessary to achieve great outcomes and a highly livable and thriving community.

To review the complete Community 2040 document, visit the following:

<http://www.ci.faribault.mn.us/DocumentCenter/View/1553/Community-Vision2040?bidId=>

Purpose, Organization, and Duties of the Environmental Commission

On February 25, 2020, the City Council approved Ordinance 2020-3, which established the Environmental Commission as well as the purpose, organization, and duties of the Environmental Commission. Chapter 9 of the Faribault City Code of Ordinances reads as follows:

Environmental Commission

Sec. 9-1. – Established. There is hereby established an environmental commission of the city.

Sec. 9-2. – Purpose. The purpose of the environmental commission is to advise the city council on environmental issues and opportunities affecting the city while respecting the city's economic and social environments.

Sec. 9-3 – Organization.

- (a) Appointment and residency.* The environmental commission shall consist of seven (7) voting members, all of whom the city council shall appoint by resolution. At least five (5) members shall be residents of the City of Faribault. Up to two (2) members may be residents of a bordering township.
- (b) Terms of office.* All members of the environmental commission shall have terms of three (3) years expiring on January 31, except, of those members appointed in 2020, two (2) shall have an initial appointment of one (1) year, two (2) shall have an initial appointment of two (2) years, and three (3) shall have an initial appointment of three (3) years.
- (c) Oath of office.* Every appointed member of the environmental commission shall, before entering upon the discharge of his or her duties, take an oath that he or she will faithfully discharge the duties of the office.
- (d) Chair and vice chair.* The environmental commission shall elect a chair and vice chair among its appointed members for a term of one (1) year.
- (e) Removal.* The city council may remove any member of the environmental commission by a majority vote of the city council.
- (f) Vacancies.* Any vacancy on the environmental commission during a term of office shall be filled by the city council for the unexpired portion of the term.
- (g) Compensation.* The members of the environmental commission shall serve without compensation.

Sec. 9-4 – Meetings.

- (a) Schedule. The environmental commission shall meet at such intervals as its business may reasonably require.*
- (b) Quorum. Four (4) members of the environmental commission shall constitute a quorum.*
- (c) Record of proceedings. The environmental commission shall keep an accurate record of its proceedings, which shall be a public record.*

Sec. 9-5 – Advisory duties.

The environmental commission shall create, for city council review, an annual work plan outlining planned projects and tasks for the year. General duties of the environmental commission include the following:

- (a) Environmental review. Review and provide recommendations on projects that involve an environmental assessment worksheet or an environmental impact statement.*
- (b) Creation of plans. In consultation with the city council, participate in the development of city plans that have a significant environmental component, such as a natural resource protection plan, an energy plan, or a climate action plan. Make recommendations to the city council on the adoption and updating of said plans.*
- (c) Other duties as directed by the city council. Advise the city council on other environmental matters as directed by the city council. Such other duties may include making recommendations on environmental ordinances and promoting public awareness and understanding of environmental matters affecting the city.*

In establishing the Environmental Commission, the City Council emphasized the following:

- 1. Advisory.** The Environmental Commission should be strictly and advisory commission with no inherent power to adopt ordinances or establish new programs or policies on its own. The City Council shall be the final authority on environmental issues affecting the City.
- 2. Balance the Relationship between Environmental, Economic, and Social Considerations.** The City Council emphasized that the Environmental Commission should consider the economic and social impacts related to environmental policies and practices.

Specific Responsibilities of Commissioners and Staff

The specific responsibilities of the Commissioners and City Staff are as follows:

All Commissioners

1. Attend most, if not all, scheduled meetings of the Environmental Commission. If you are unable to attend a meeting, please send an email message to the City Staff Liaison (David Wanberg, City Planner, dwanberg@ci.faribault.mn.us).
2. No later than the Friday before a scheduled meeting, Commissioners will receive notification that the Environmental Commission packet is complete along with instructions on how to download the packet. In general, all Board, Commission, and Council meeting packets can be downloaded from the City's agenda center at: <http://www.ci.faribault.mn.us/agendacenter> . Commissioners should download and review the packet in advance of the meeting. Please note that the City does not intend to print and deliver packets to Commissioners. If you have a laptop computer or tablet, you may find it helpful to bring it to the meeting.
3. Participate in meeting discussions in a respectful manner.
4. Please note that it is not the role of Commissioners to direct City Staff or assign tasks to City Staff.

Chair

1. Preside over the meetings. (Call the meeting to order, introduce items for discussion, entertain motions, call votes, etc.).
2. Ensure meeting protocols are followed. Maintain meeting decorum and order.
3. Encourage the participation of all Commissioners.
4. Coordinate with City Staff as needed on issues such as upcoming agendas, attendance of commissioners, and other issues affecting the Commission.

Vice Chair

1. Fulfill the responsibilities of the chair if the chair is unable to do so.

City Staff Liaison

1. Prepare the Environmental Commission packets.
2. Provide technical assistance as necessary.
3. Present information to the Commission.
4. Listen and respond to Commissioner ideas and concerns.
5. Coordinate Environmental Commission activities with City Administration and the City Council.

Administrative Assistant

1. Assemble the Environmental Commission packet and notify Commissioners that the packet is ready for download.
2. Record meeting minutes.
3. Properly file and maintain all pertinent records of the Environmental Commission.

Meeting Structure and Meeting Protocols

Types of Meetings

1. Regular meetings will generally be held at 6:00 pm on the fourth Monday of each month. In the event that City Hall is closed due to a holiday or other conflict, the Environmental Commission may choose another date for the regular meeting. Typically, meetings will be held in the First Floor Public Meeting Room of City Hall.
2. The Environmental Commission may choose to hold a special meeting, which can be held at any time if proper notice is given.
3. The Environmental Commission may choose to conduct a joint meeting with the City Council or another commission, if proper notice is given.

Under certain circumstances (including a health pandemic) the Environmental Commission may hold a meeting through electronic means.

Quorum Required for Commission Action

The Environmental Commission cannot take any action unless a quorum (four of the seven Commissioners) are present at the meeting. Therefore, it is critical that Commissioners let City Staff know if they are unable to attend a meeting. If the Environmental Commission is not going to have a quorum, the City will postpone the meeting.

Typical Meeting Agenda

Although meeting agendas may vary, the typical agenda will include the following:

1. Call meeting order / roll call
2. Approve agenda (you can make minor adjustments to the agenda, but you cannot add an item for Commission action that has not been noticed)
3. Approve minutes of previous meeting
4. Items for discussion / action
5. Routine business (announcements, updates, or other items of interest)
6. Adjourn

Again, agendas may vary. For example, the Commission may choose to have presentations from the public or invited speakers, etc.

Robert's Rules of Order

The City generally conducts its meetings in accordance with Robert's Rules of Order. The key aspects of Robert's Rules of Order are as follows:

1. Only one subject (or motion) should be before the Commission at one time.
2. Only one person is allowed to speak at one time. The Chair is responsible for recognizing who "has the floor".
3. Each item is presented for debate. Every Commissioner has the right to be heard, but the majority vote will prevail.
4. Motions should be clear and concise. A motion is not the time for a Commissioner to give a long speech.

The typical steps for making and acting on a motion are as follows:

1. A Commissioner addresses the Chair and the Chair recognizes the Commissioner.
2. The Commissioner clearly and concisely states a motion. A typical motion will be something like, "I move that the Environmental Commission recommend approval of....." In some cases, City Staff may ask the Environmental Commission to take action on a draft resolution or ordinance. In that case, a Commissioner may state, "I move that the Environmental Commission recommend that the City Council approve Resolution.....".
3. The Chair may repeat the name of the Commissioner making the motion and the motion itself. The Chair may then ask if there is a second.
4. Typically, another Commissioner will second the motion. If there is no second, the first motion "dies".
5. If there is a second to the motion, the Chair will repeat who made the first motion, restate the motion, and state who seconded the motion. The Chair will then ask if there is any further discussion. Please note that there should be no discussion in between the first and second motion. Discussion occurs after the second motion.
6. After discussion is complete, the Chair may once again repeat the motion and ask for a vote. Generally, Commissioners are asked to state "Aye" or "Nay" or something similar.
7. A voice vote is generally taken in person. A roll call vote is required for electronic meetings.

Please note that there are many nuances to the above procedures. For example, a Commissioner could make a subsidiary motion to "table" or "postpone" debate.

Other Items of Importance

Open Meeting Law

1. Meetings must be open and transparent to the public. Meeting agendas are posted for public review. Meetings must be held in a public meeting place. (The Environmental Commission will generally meet in the First Floor Public Meeting Room at City Hall, except when the meeting is notice to be held in another location or to be held electronically.)
2. Discussion between a quorum of Commissioners outside the publicly noticed meeting is prohibited. This means that when a meeting is adjourned that there should not be a quorum of Commissioners discussing Commission business in the hallway, parking lot, or anywhere else.
3. Serial communication can violate the Open Meeting Law. In other words, one Commissioner cannot make separate phone calls to a quorum of Commissioners regarding Commission business.
4. If a Commissioner has information that he or she would like to share with the Commission, the Commissioner should relay that information to the City Staff Liaison for proper distribution to the Commission. Commissioners should avoid group email discussions with each other.

Communication with the Public

1. Public engagement is encouraged, but a Commissioner should not represent his or her personal views as the view of the Commission.
2. The City Staff Liaison will be responsible for coordinating any public announcements, press releases, and the like.

Conflict of Interest

1. Commissioners must disclose any conflict of interest (financial or other) and abstain from voting on any item related to a conflict of interest.
2. If a Commissioner does not have a legal conflict of interest, but others may perceive that the Commissioner could have a conflict of interest, then it is best for that Commissioner to make that perceived conflict known and, ideally, abstain from voting.

Gifts

1. Commissioners must follow state and city policy related to gifts. If you have any questions related to gifts, contact the City Staff Liaison.

2026 Commission Members and Meeting Schedule

Regular meetings of the Environmental Commission are generally held at 6:00 pm on the fourth Monday of each month. If City Hall is closed due to a holiday or other conflict, the Environmental Commission may choose another date for the regular meeting. Typically, meetings will be held in the First Floor Public Meeting Room of City Hall.

| Commissioner | Contact Info | Term |
|------------------------------|--|------------|
| VACANT | | |
| Teresa DeMars (Chair) | 1316 Robinwood Lane Faribault, MN 55021 (507) 210-2433 Teresa.demars@riceswcd.org | 1/31/2025 |
| Lee Nordmeyer | 532 1 st St NW Faribault, MN 55021 (507) 259-5508 leenordmeyer@gmail.com | 1/31/2027 |
| VACANT | | |
| VACANT | | 1/31/2027 |
| Kevin Thies | 1038 Westwood Drive Faribault, MN 55021 (612) 386-1225 Kevin.k.thies@gmail.com | 01/31/2025 |
| Yvette Marthaler | 22935 Elgin Trail Faribault, MN 55021 (507) 412-3592 Ymarthaler656@yahoo.com | 1/31/2026 |
| Youth on Board | | |
| Youth on Board | | |

COMMUNITY DEVELOPMENT DEPARTMENT

City Hall - 208 1st Avenue, NW, Faribault, MN 55021

David Wanberg, Community and Economic Development Director
(507) 333-0350; (507) 384-1686 – Cell; dwanberg@faribaultmn.gov

Adam King, Environmental and Water Resources Coordinator
(507) 209-3552; (507) 838-9480 - Cell; aking@faribaultmn.gov

Kari Casper, Administrative Assistant II
(507) 334-0100; kcasper@faribaultmn.gov
Website: <http://www.faribault.org>

ENVIRONMENTAL COMMISSION – Ordinance 2020-3. The Commission advises the City Council on environmental issues and opportunities affecting the City while respecting the City’s economic and social environments.

| ENVIRONMENTAL COMMISSION | <u>Appointed</u> | <u>Term</u> | <u>Expiration</u> |
|--------------------------|------------------|-------------|-------------------|
| 1. Lee Nordmeyer | 2/13/2024 | 3 yrs. | 1/31/2027 |
| 2. Kevin Theis | 6/24/2025 | 3 yrs. | 1/31/2027 |
| 3. VACANT | | 3 yrs. | 1/31/2025 |
| 4. Theresa Demars | 1/24/2023 | 3 yrs. | 1/31/2028 |
| 5. VACANT | | 3 yrs. | 1/31/2026 |
| 6. Yvette Marthaler | 10/14/2026 | 3 yrs. | 1/31/2026 |
| 7. VACANT | | 3 yrs. | 1/31/2026 |

*Appointed to partial term to fill a vacancy due to resignation

Potential 2026 Meeting Schedule

- January 26, 2026
- February 23, 2026
- March 23, 2026
- April 27, 2026
- May 26, 2026
- June 22, 2026
- July 27, 2026
- August 24, 2026
- September 28, 2026
- October 26, 2026
- November 23, 2026
- December 28, 2026

ORGANIZATIONAL DOCUMENTS

Establishing Ordinance

CITY OF FARIBAULT ORDINANCE No. 2020-3

ESTABLISHMENT OF AN ENVIRONMENTAL COMMISSION

THE CITY OF FARIBAULT ORDAINS: The City Code of Ordinances shall be amended as follows:

Section 1. Chapter 9 of the Faribault City Code of Ordinances is hereby amended by the addition of the underlined language and by the deletion of the ~~stricken~~ language as follows:

Chapter 9 – ENVIRONMENTAL PROTECTION

ARTICLE I. – ~~IN GENERAL~~ ENVIRONMENTAL COMMISSION

~~**Secs. 9-1 – 9-15. Reserved.**~~

Sec. 9-1. – Established. There is hereby established an environmental commission of the city.

Sec. 9-2. – Purpose. The purpose of the environmental commission is to advise the city council on environmental issues and opportunities affecting the city while respecting the city's economic and social environments.

Sec. 9-3 – Organization.

- (a) Appointment and residency. The environmental commission shall consist of seven (7) voting members, all of whom the city council shall appoint by resolution. At least five (5) members shall be residents of the City of Faribault. Up to two (2) members may be residents of a bordering township.
- (b) Terms of office. All members of the environmental commission shall have terms of three (3) years expiring on January 31, except, of those members appointed in 2020, two (2) shall have an initial appointment of one (1) year, two (2) shall have an initial appointment of two (2) years, and three (3) shall have an initial appointment of three (3) years.

- (c) Oath of office. Every appointed member of the environmental commission shall, before entering upon the discharge of his or her duties, take an oath that he or she will faithfully discharge the duties of the office.
- (d) Chair and vice chair. The environmental commission shall elect a chair and vice chair among its appointed members for a term of one (1) year.
- (e) Removal. The city council may remove any member of the environmental commission by a majority vote of the city council.
- (f) Vacancies. Any vacancy on the environmental commission during a term of office shall be filled by the city council for the unexpired portion of the term.
- (g) Compensation. The members of the environmental commission shall serve without compensation.

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Sec. 9-5 – Advisory duties.

The environmental commission shall create, for city council review, an annual work plan outlining planned projects and tasks for the year. General duties of the environmental commission include the following:

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- (b) Creation of plans. In consultation with the city council, participate in the development of city plans that have a significant environmental component, such as a natural resource protection

plan, an energy plan, or a climate action plan. Make recommendations to the city council on the adoption and updating of said plans.

- (c) Other duties as directed by the city council. Advise the city council on other environmental matters as directed by the city council. Such other duties may include making recommendations on environmental ordinances and promoting public awareness and understanding of environmental matters affecting the city.

Sec. 9-6 - 9-15 - Reserved.

Section 2. This ordinance amendment shall take effect and be in force after its passage and publication in accordance with Section 3.05 of the City Charter.

First Reading: February 11, 2020

Second Reading: February 25, 2020

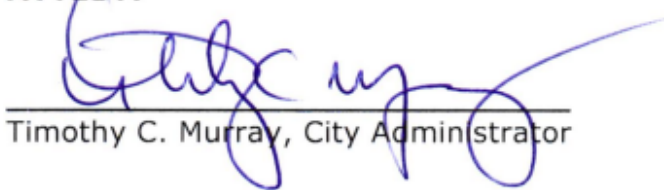
Publication Date: March 3, 2020

Faribault City Council



Kevin F. Voracek, Mayor

ATTEST:



Timothy C. Murray, City Administrator