



CITY COUNCIL AGENDA

COUNCIL CHAMBERS

TUESDAY, JANUARY 27,
2026

6:00 PM

1. Call to Order/Roll Call/Pledge of Allegiance

2. Approve Agenda

3. Presentations/Introductions

A. Recognition of Values In Action Honorees

- Honesty – Utilities Division of the Public Works Department including Travis Craig, Tom Judd, Trenton Fritz, Kelly Struck, Bryan Glynn, Nick Nagel, Spencer McDermott, Mike Glende
- Respect – Keith Walker, Parks Superintendent - Parks and Recreation Department
- Dedicated – Mike O'Rourke, Heavy Equipment Operator - Street Division of the Public Works Department
- Visionary – Dana Howard, Wastewater Operator - Water Reclamation Division of the Public Works Department
- Accountability – Fawn Fuller, Accounting Technician - Finance Department

4. Approve minutes of the January 13 City Council Meeting and the January 13 Special City Council Meeting - Closed Session

- A. Approve minutes of the January 13 City Council Meeting and the January 13 Special City Council Meeting - Closed Session

5. Requests to be Heard

6. Consent Agenda

- A. Claims List
- B. Approve December 2025 Preliminary Financial Report
- C. Resolution 2026-018 Approve Donation from the State Bank of Faribault to the Police Department
- D. Resolution 2026-020 Approve 2026 CIP Purchase Replacement – Street Department Pickup Truck
- E. Resolution 2026-022 Approve 2026 Massage Licenses
- F. Resolution 2026-023 Approve Second Amendment to Met Con Business Park Second Addition Developer's Platting Agreement
- G. Resolution 2026-024 Approve 2026 Clean River Partnership Contract for MS4 Educational Services
- H. Resolution 2026-025 Receive/File Feasibility Report and Establish Public Hearing for 2026 Street Reconstruction Improvements - Contract 2026-03
- I. Resolution 2026-026 Approve Hiring Light Equipment Operator

HONESTY ▪ RESPECT ▪ DEDICATED ▪ VISIONARY ▪ ACCOUNTABILITY

- J. Resolution 2026-027 Approve CIP Purchase of Police Door Access and Camera Systems
- K. Resolution 2026-028 Approve LG230 Application to Conduct Off-Site Gambling for Faribault Rotary Youth Services, Inc.
- L. Resolution 2026-029 Approve 2026 CIP Purchase Sewer Inspection Camera
- M. Resolution 2026-031 Amend 2026 Budget for the Minnesota Housing Pass Through Grant
- N. Resolution 2026-033 Approve 2026 Salvage Dealer Licenses
- O. Resolution 2026-032 Approve 2026 Vehicle for Hire License
- P. Resolution 2026-035 Impose Suspension for Club and Sunday Liquor Licensee for Compliance Check Failure
- Q. Resolution 2026-036 Approve MNPEA Police Support Services Labor Agreement

7. Public Hearings – None

8. Items for Discussion

- A. Ordinance 2026-01 Approve a Zoning Map Amendment for 2119 Hwy 60 W (Second Reading)
 - 1. Ordinance 2026-01 Summary Publication
- B. Resolution 2026-019 Approve Amendment to the Visual Performing Arts Agreement and Loan Agreement with the Paradise Center for the Arts
- C. Resolution 2026-021 Approve Cannabis Microbusiness
- D. Resolution 2026-030 Authorize the Execution of the Contract with the HCM Architects for Viaduct Park Phase 2, Ice Sheet Pavilion and Storage Garage
- E. Resolution 2026-034 Approve Professional Engineering Proposal with Stantec Consulting Services Inc. for Lead Service Line Replacements

9. Bids - None

10. Boards and Commissions Reports, Announcements and Project Updates

11. Adjournment

(The Council may meet as a group for dinner)

NOTE:

CC Closed Captioning of Council meetings available on FCTV.

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.

Para pedir este documento en otro idioma, envíe un correo electrónico y adjunte el documento a accessibility@faribault.org.

Si aad u codsato dukumeentigan oo ku qoran luqad kale, fadlan e-mail u soo dir oo ku soo lifaaq dukumiintiga accessibility@faribault.org.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: January 27, 2026
SUBJECT: Recognition of Values In Action Honorees

- Honesty – Utilities Division of the Public Works Department including Travis Craig, Tom Judd, Trenton Fritz, Kelly Struck, Bryan Glynn, Nick Nagel, Spencer McDermott, Mike Glende
- Respect – Keith Walker, Parks Superintendent - Parks and Recreation Department
- Dedicated – Mike O'Rourke, Heavy Equipment Operator - Street Division of the Public Works Department
- Visionary – Dana Howard, Wastewater Operator - Water Reclamation Division of the Public Works Department
- Accountability – Fawn Fuller, Accounting Technician - Finance Department

Background:

Recommendation:

Attachments:



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, JANUARY 13,
2026

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The City Council meeting was called to order by Mayor Tom Spooner at 6:00 pm. Councilors in attendance included Mandy Barnes, Royal Ross, John Rowan and Peter van Sluis. Councilor Adama Doumbouya were absent. Also in attendance were City Administrator Jessica Kinser, Community and Economic Development Director Dave Wanberg, Police Chief John Sherwin, Fire and Code Services Director Dusty Dienst, Public Works Director Travis Block, City Planner I Leslie McGillivray-Rivas, City Engineer Mark DuChene, Human Resources Director Kevin Bushard and Parks and Recreation Director Rochelle Anderholm-Parsch.

Approve Agenda

Motion by Rowan, seconded by van Sluis to approve the agenda as presented and carried unanimously.

Presentations/Introductions

Values in Action Awards (Q1 2026)

City Administrator Jessica Kinser that with the establishment of new values for the City organization, a program to recognize City employees, elected officials and board and commission members that demonstrate the City's values in the work they do was created. The following individuals or departments were selected:

- Honesty – Utilities Division of the Public Works Department
- Respect – Keith Walker, Parks Superintendent (Parks and Recreation)
- Dedicated – Mike O'Rourke, Heavy Equipment Operator (Street Division of Public Works)
- Visionary – Dana Howard, Wastewater Operator (Water Reclamation Treatment Facility of Public Works)
- Accountability – Fawn Fuller, Accounting Technician (Finance)

Kinser stated that she hoped to have each of these honorees at a future Council meeting to share their nomination and how their work with the City of Faribault has put our values in action

Approve minutes of the December 22, 2025 City Council Meeting and the January 6, 2026 Special City Council Meeting

Motion by Ross, seconded by Barnes to approve the Minutes of the December 22, 2025

City Council Meeting and the January 6, 2026 Special City Council Meeting and carried unanimously.

Requests to be Heard – None

Consent Agenda

- A. Claims List
- B. Approve Hangar Rental Agreement Renewals
- C. Resolution 2026-001 Approve Designation of Official Newspaper
- D. Resolution 2026-002 Appoint Deputy City Administrator
- E. Resolution 2026-003 Approve City Administrator Purchasing and Contracting Authority
- F. Resolution 2026-004 Approve Designation of the City of Faribault Website as the 2026 Official Publication for Bids
- G. Resolution 2026-009 Approve Purchase of Skate Rental Equipment for Viaduct Park
- H. Resolution 2026-010 Abolish the Labor Committee
- I. Resolution 2026-011 Approve 2026 CIP Purchase - Influent Pump at Water Reclamation Facility
- J. Resolution 2026-012 Approve City Hall East Entrance Repairs
- K. Resolution 2026-013 Approve Designation of Authorized Signers, Official Depositories and Broker/Dealers for the City of Faribault
- L. Resolution 2026-014 Receive/File Feasibility Report and Establish Public Hearing for 2026 MSA Street Overlay Improvements - Contract 2026-02
- M. Resolution 2026-015 Approve Appointments of Board and Commission Members
- N. Resolution 2026-016 Authorize Fire Department to Apply for Hannah Lips Foundation Grant
- O. Resolution 2026-017 Authorize Fire Department to Accept Donations
- P. Approve Quote for Viaduct Park Phase 1 Plumbing Revisions

Motion by Theile, seconded by van Sluis to approve Consent Agenda items A-P and carried unanimously.

Public Hearings – None

Items for Discussion

Jailhouse Junction LLC/2119 Hwy 60 W - Comprehensive Plan Amendment; Zoning Map Amendment: Resolution 2026-008 Approve a Comprehensive Plan Amendment to Guide Certain Property at 2119 Hwy 60 W for Commercial and Ordinance 2026-01 Approve a Zoning Map Amendment for 2119 Hwy 60 W (First Reading)

City Planner I Leslie McGillivray-Rivas explained that Paul Tucci on behalf of Jailhouse Junction with permission from Rice County requests comprehensive plan and zoning map amendments for 2119 Hwy 60. The proposed future land use change is Institutional to Commercial. The rezoning is from P/I, Public Institutional to C-3, Community Commercial

District.

The proposed comprehensive plan and zoning map amendment is consistent with the planning and zoning aspects of the City's Comprehensive Plan and Unified Development Ordinance. Commercial at this location would be in line with adjoining properties and fit within the immediate neighborhood for use and character. With a redevelopment plan, this property will be compatible with nearby commercial properties.

On January 6, 2026, the Planning Commission held a public hearing regarding the requests. No members of the public spoke at the meeting. The Planning Commission voted unanimously in favor of the requests and forwarded them to City Council for approval.

Motion by Ross, seconded by Barnes to approve Resolution 2026-008 Approve a Comprehensive Plan Amendment to Guide Certain Property at 2119 Hwy 60 W for Commercial and carried unanimously.

Motion by van Sluis, seconded by Ross to approve Ordinance 2026-01 Approve a Zoning Map Amendment for 2119 Hwy 60 W (First Reading)

Roll Call Vote:

Aye: Councilors Barnes, Ross, Rowan, van Sluis, Thiele and Mayor Spooner.

Nay:

Motion carried 6:0

Bids – None

Boards and Commissions Reports, Announcements and Project Updates

City Administrator Jessica Kinser reminded the Council of the Council Chat tomorrow evening at 6:00 pm at Viaduct Park.

Adjournment

Motion by Barnes, seconded by Thiele to adjourn the City Council meeting and carried unanimously.

The meeting was adjourned at 6:09 pm.

Respectfully,

Heather Slechta, City Clerk



SPECIAL CITY COUNCIL MINUTES

PUBLIC MEETING ROOM

TUESDAY, JANUARY 13, 2026

The special meeting of the City Council was called to order by Mayor Thomas Spooner 6:13 pm. Councilors in attendance included Mandy Barnes, Royal Ross, Peter van Sluis, Chuck Thiele. Council Adama Doumbouya was absent. Also in attendance were City Administrator Jessica Kinser and Human Resources Director Kevin Bushard.

Motion by Barnes, seconded by van Sluis to close the Special City Council meeting and carried unanimously.

The meeting was closed at 6:15 pm.

The City Council held a Special Council Meeting-Closed Session, pursuant to Minnesota Statutes, Section 13D.03, subdivision I(b) on Tuesday, January 13, 2026, in the Public Meeting Room at City Hall, 208 1st Avenue NW, Faribault, Minnesota to consider strategies for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiations proposals, conducted pursuant to Minnesota Statutes Sections 179A.01 -179A.025.

Motion by Ross, seconded by Barnes to open the Special City Council meeting and carried unanimously.

The meeting was opened at 6:31 pm.

Adjournment

Motion by van Sluis, seconded Rowan to adjourn the meeting and carried unanimously.

Meeting adjourned at 6:31 pm.

Respectfully Submitted,

Jessica L. Kinser
City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kindra Papenfus, Finance Director
MEETING DATE: January 27, 2026
SUBJECT: Claims List

Background:

The current list of open claims totaling \$1,068,640.68 for 290 invoices is attached, including details of the department, funding source and amount for each vendor and invoice.

Recommendation:

Approve payment of January 27th Claims

Attachments:

1. 012826FF

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10678	Abdo LLP		0000		EFT	01/30/2026	517229			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Water 43090		Water	ProfSrv			2,598.75		
	2	SwrRecl 43090		SewerReclm	ProfSrv			2,598.75		
								5,197.50		
10678	Abdo LLP		0000		EFT	01/30/2026	517228			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Water 43090		Water	ProfSrv			5,501.25		
	2	SwrRecl 43090		SewerReclm	ProfSrv			5,501.25		
								11,002.50		
							CHECK TOTAL	16,200.00		
11271	Adam Marvin		0000		EFT	03/11/2026	020926 AM			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 43310		Police	Travel Exp			19.00		
								19.00		
							CHECK TOTAL	19.00		
10057	Airtex Manufacturing		0000		INV	02/05/2026	DS148002			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	SwrRecl 42210		SewerReclm	VehEqParts			133.30		
								133.30		
							CHECK TOTAL	133.30		
11104	Allyson W Brunette		0000		EFT	01/09/2026	1150			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	HRA 43090		Frbt HRA	ProfSrv			5,000.00		
								5,000.00		
							CHECK TOTAL	5,000.00		
10681	Amazon Capital Servic		0000		EFT	02/04/2026	1CXG-MVY1-1VQ9			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CC Admin 42010		CC Admin	Supplies			167.01		
								167.01		
10681	Amazon Capital Servic		0000		EFT	02/05/2026	11Y9-X1GX-FVNK			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Viaduct 42010		ViaductPrk	Supplies			3,072.88		
								3,072.88		

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 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic		0000		EFT	02/06/2026	17D6-G7C9-9JYP			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42410			Library	MinorEquip			57.98		
								57.98		
10681	Amazon Capital Servic		0000		EFT	02/06/2026	17T7-GPDF-C64X			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			22.12		
								22.12		
10681	Amazon Capital Servic		0000		EFT	02/06/2026	1YHJ-CWNP-9K1K			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42010			Library	Supplies			17.81		
								17.81		
10681	Amazon Capital Servic		0000		EFT	02/06/2026	1JRT-YNG4-DW1F			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin 42500			CC Admin	OutrchEnga			139.90		
								139.90		
10681	Amazon Capital Servic		0000		EFT	02/07/2026	1NTC-14R7-7D4X			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42210			SewerReclm	VehEqParts			19.99		
								19.99		
10681	Amazon Capital Servic		0000		EFT	02/07/2026	1PM4-DJ3D-9CPM			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin 42010			CC Admin	Supplies			75.99		
								75.99		
10681	Amazon Capital Servic		0000		EFT	02/07/2026	1NY4-4KDG-C6VG			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42010			Library	Supplies			15.99		
								15.99		
10681	Amazon Capital Servic		0000		EFT	01/11/2026	1LXX-WQKG-L4LH			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Viaduct 42010			ViaductPrk	Supplies			-3,054.00		
								-3,054.00		
10681	Amazon Capital Servic		0000		EFT	02/11/2026	1WGX-HVQ3-DXD9			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth 42500			Youth	OutrchEnga			599.45		
								599.45		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic		0000		EFT	02/12/2026	1F7D-JN11-XHPV			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire Fac	42230		Fire Fac	Bldg Supp			330.38		
										330.38
10681	Amazon Capital Servic		0000		EFT	02/12/2026	13CJ-4VWF-7HWF			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42190		Library	Books			46.62		
										46.62
10681	Amazon Capital Servic		0000		EFT	02/12/2026	11JQ-H4L3-67KV			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42190		Library	Books			62.03		
										62.03
10681	Amazon Capital Servic		0000		EFT	02/12/2026	1GWI-PN6D-9XJ4			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42190		Library	Books			20.80		
										20.80
10681	Amazon Capital Servic		0000		EFT	02/12/2026	19VJ-VDPG-99QT			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42010		Library	Supplies			39.98		
										39.98
10681	Amazon Capital Servic		0000		EFT	02/12/2026	1PLW-TGY3-DTDG			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42010		Library	Supplies			147.96		
										147.96
10681	Amazon Capital Servic		0000		EFT	02/12/2026	1G1Q-XKNQ-FXW7			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42190		Library	Books			10.00		
										10.00
10681	Amazon Capital Servic		0000		EFT	02/13/2026	176L-PWQQ-V9F3			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	42010		SewerReclm	Supplies			130.00		
										130.00
10681	Amazon Capital Servic		0000		EFT	02/14/2026	1K63-VRFC-M479			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42010		Library	Supplies			21.59		
										21.59

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Serv		0000		EFT	02/14/2026	1LN7-RQJR-NPTK			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 PW Fac	42010		PW Fac	Supplies			75.56		
	2 SwrRecl	42210		SewerReclm	VehEqParts			64.99		
								140.55		
							CHECK TOTAL	2,085.03		
10311	American Red Cross		0000		EFT	02/13/2026	23076161			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Adult	43140		Adult	Train&Ed			288.00		
								288.00		
							CHECK TOTAL	288.00		
10324	Ancom Communications,		0000		EFT	02/13/2026	131332			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire	42410		Fire	MinorEquip			117.00		
								117.00		
							CHECK TOTAL	117.00		
10245	APG Media of Southern		0001		EFT	02/09/2026	1080753			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Council	43510		Council	LegalPubng			48.13		
								48.13		
							CHECK TOTAL	48.13		
10278	Arrow Electric LLC		0000		EFT	02/02/2026	3507			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	43090		SewerReclm	ProfSrv			4,193.06		
								4,193.06		
10278	Arrow Electric LLC		0000		EFT	02/03/2026	3509			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	45200		SewerReclm	BldgImprov			29,254.85		
								29,254.85		
10278	Arrow Electric LLC		0000	45	EFT	01/23/2026	3495			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	45400		SewerReclm	Mach&Equip			30,800.00		
								30,800.00		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10278	Arrow Electric LLC	0000		EFT	02/08/2026	3513				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrSign 43090		Sign Sig	ProfSrv		80.00				
						80.00				
						CHECK TOTAL	64,327.91			
10316	Auto Value Parts Stor	0000		EFT	02/05/2026	48224964				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts		12.98				
						12.98				
10316	Auto Value Parts Stor	0000		EFT	02/05/2026	48224958				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42210		P&Tmaint	VehEqParts		170.15				
						170.15				
10316	Auto Value Parts Stor	0000		EFT	02/12/2026	48225112				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts		2.99				
						2.99				
10316	Auto Value Parts Stor	0000		EFT	02/11/2026	48225093				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts		30.88				
						30.88				
10316	Auto Value Parts Stor	0000		EFT	02/07/2026	48225023				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts		115.56				
						115.56				
10316	Auto Value Parts Stor	0000		EFT	02/11/2026	48225095				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42010		StrMaint	Supplies		15.75				
						15.75				
10316	Auto Value Parts Stor	0000		EFT	01/06/2026	48224970				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42210		P&Tmaint	VehEqParts		-44.99				
						-44.99				
						CHECK TOTAL	303.32			

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10348	Barnum Companies Inc	0000		EFT	01/30/2026	46825					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Pol Fac 44010		Pol Fac	Bldg Maint		861.16					
							861.16				
						CHECK TOTAL	861.16				
11135	Barr Engineering Co	0000	51	EFT	02/07/2026	23661050.00 - 12					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Storm 45300		Storm Wtr	Impr Other		6,678.50					
							6,678.50				
						CHECK TOTAL	6,678.50				
10335	BCM Construction Inc	0000		EFT	02/05/2026	15704					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 44030		Water	P/I R&M		1,625.00					
							1,625.00				
						CHECK TOTAL	1,625.00				
11236	Becker Arena Products	0000	197	INV	01/29/2026	618302					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Viaduct 45400		ViaductPrk	Mach&Equip		31,853.43					
							31,853.43				
						CHECK TOTAL	31,853.43				
10221	BG Minnesota Inc	0000		EFT	02/04/2026	PI0070561					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 42120		StrMaint	Motor Fuel		175.42					
	2 EqMaint 42120		EqMaint	Motor Fuel		43.86					
	3 Water 42120		Water	Motor Fuel		65.78					
	4 SwrColl 42120		Sewer Coll	Motor Fuel		65.78					
	5 Parks 42120		P&Tmaint	Motor Fuel		86.72					
							437.56				
10221	BG Minnesota Inc	0000		EFT	02/04/2026	PI0070560					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 42120		P&Tmaint	Motor Fuel		184.40					
							184.40				
						CHECK TOTAL	621.96				

Report generated: 01/22/2026 14:48:28
 User: Fawn Fuller (FFuller)
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City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100				Cash							
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10339	Border States Industr			0000		EFT	02/13/2026	931785940			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Fire Fac	42230		Fire Fac	Bldg Supp			99.79		
									99.79		
								CHECK TOTAL	99.79		
10097	Canon Financial Servi			0000		INV	02/11/2026	42466645			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Fire	44160		Fire	Rents			105.91		
									105.91		
10097	Canon Financial Servi			0000		INV	02/11/2026	42496608			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	CH Fac	44160		CH Maint	Rents			167.08		
									167.08		
								CHECK TOTAL	272.99		
10377	Cave Creek LLC			0000		EFT	01/30/2026	020126 TIF9			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	TIFFarRd	44930		9-FaribRd	PAYGo Pmnt			51,179.18		
									51,179.18		
								CHECK TOTAL	51,179.18		
10260	Cengage Group			0001		INV	01/22/2026	999101809052			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Library	42190		Library	Books			40.98		
									40.98		
								CHECK TOTAL	40.98		
10353	Chadderdon Lumber			0000		INV	02/06/2026	219516			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Fire	43140		Fire	Train&Ed			148.85		
									148.85		
10353	Chadderdon Lumber			0000		INV	02/04/2026	219478			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	CodeInsp	44070		Code/Insp	Reimb Exp			165.19		
									165.19		
								CHECK TOTAL	314.04		

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Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10354	Cintas Corporation	0002		EFT	02/01/2026	4255113545					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 44060		P&Tmaint	Lndry Srvc		56.38					
							56.38				
10354	Cintas Corporation	0002		EFT	02/08/2026	4255864015					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 PW Fac 42010		PW Fac	Supplies		71.08					
	2 EqMaint 44060		EqMaint	Lndry Srvc		26.77					
							97.85				
10354	Cintas Corporation	0002		EFT	02/08/2026	4255863996					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 44060		P&Tmaint	Lndry Srvc		55.38					
	2 Parks 44060		P&Tmaint	Lndry Srvc		1.00					
							56.38				
10354	Cintas Corporation	0002		EFT	02/08/2026	4255864024					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 EqMaint 44060		EqMaint	Lndry Srvc		9.38					
	2 StrMaint 44060		StrMaint	Lndry Srvc		48.24					
							57.62				
10354	Cintas Corporation	0002		EFT	02/08/2026	4255864048					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Storm 44060		Storm Wtr	Lndry Srvc		3.25					
	2 SwrColl 44060		Sewer Coll	Lndry Srvc		12.64					
	3 Water 44060		Water	Lndry Srvc		34.46					
							50.35				
10354	Cintas Corporation	0002		EFT	02/08/2026	4255864209					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 44060		SewerReclm	Lndry Srvc		49.78					
							49.78				
10354	Cintas Corporation	0002		EFT	02/08/2026	4255864149					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 44060		SewerReclm	Lndry Srvc		7.00					
							7.00				
10354	Cintas Corporation	0002		EFT	02/15/2026	4256622273					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 EqMaint 44060		EqMaint	Lndry Srvc		9.38					
	2 StrMaint 44060		StrMaint	Lndry Srvc		49.24					
							58.62				

City of Faribault



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Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10354	Cintas Corporation	0002		EFT	02/15/2026	4256622130					
ACCOUNT DETAIL						LINE AMOUNT					
1	EqMaint 44060		EqMaint	Lndry Srvc		26.77					
							26.77				
10354	Cintas Corporation	0002		EFT	02/15/2026	4256622190					
ACCOUNT DETAIL						LINE AMOUNT					
1	Storm 44060		Storm Wtr	Lndry Srvc		3.25					
2	SwrColl 44060		Sewer Coll	Lndry Srvc		12.64					
3	Water 44060		Water	Lndry Srvc		34.46					
							50.35				
CHECK TOTAL							511.10				
10713	City of Faribault	0000		INV	02/08/2026	011026					
ACCOUNT DETAIL						LINE AMOUNT					
1	Airport 43820		Airport	Water Util		18.41					
2	Airport 43850		Airport	Sewer Util		15.06					
3	Airport 43860		Airport	StrmWtrUtl		402.19					
4	CityRent 43820		CityRent	Water Util		30.66					
5	CityRent 43850		CityRent	Sewer Util		39.11					
6	CityRent 43860		CityRent	StrmWtrUtl		10.44					
7	Soccer 43820		SoccerComp	Water Util		57.04					
8	Soccer 43850		SoccerComp	Sewer Util		10.40					
9	Soccer 43860		SoccerComp	StrmWtrUtl		54.06					
10	SwrRecl 43820		SewerReclm	Water Util		2,861.89					
11	SwrRecl 43860		SewerReclm	StrmWtrUtl		331.60					
12	Water 43850		Water	Sewer Util		34.46					
							3,865.32				
CHECK TOTAL							3,865.32				
10713	City of Faribault	0000		INV	02/11/2026	011226 Admin					
ACCOUNT DETAIL						LINE AMOUNT					
1	Roberds 43090		Roberds Lk	ProfSrv		594.00					
							594.00				
CHECK TOTAL							594.00				
10713	City of Faribault	0000		INV	02/11/2026	011226 Roberds					
ACCOUNT DETAIL						LINE AMOUNT					
1	Roberds 43850		Roberds Lk	Sewer Util		2,584.48					

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 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

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DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
								2,584.48		
							CHECK TOTAL	2,584.48		
10370	Cannon River Partners		0001	96	EFT	02/08/2026	FBS005			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm 43090			Storm Wtr	ProfSrv			6,447.50		
								6,447.50		
							CHECK TOTAL	6,447.50		
10357	Community Co-op Oil A		0000		INV	02/01/2026	161976			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 42210			P&Tmaint	VehEqParts			669.12		
								669.12		
10357	Community Co-op Oil A		0000		INV	01/17/2026	161814			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 42210			P&Tmaint	VehEqParts			67.00		
								67.00		
10357	Community Co-op Oil A		0000		INV	01/02/2026	161522			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 42210			P&Tmaint	VehEqParts			803.36		
								803.36		
10357	Community Co-op Oil A		0000		CRM	12/31/2025	120908			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 42120			Fire	Motor Fuel			-2.24		
								-2.24		
10357	Community Co-op Oil A		0000		INV	02/06/2026	9672			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrColl 42120			Sewer Coll	Motor Fuel			30.00		
								30.00		
							CHECK TOTAL	1,567.24		
10723	Core & Main LP		0000		INV	02/12/2026	INV0025328			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 42160			Water	Chem&Prod			374.51		
								374.51		
							CHECK TOTAL	374.51		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10726	CRDVOTF		0000		INV	01/31/2026	2026 Membership			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	44330		Police	DuesSubscr		4,500.00			
								4,500.00		
							CHECK TOTAL	4,500.00		
10361	Culligan of Faribault		0001		EFT	01/31/2026	119X01346803			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	44160		Library	Rents		40.50			
								40.50		
10361	Culligan of Faribault		0001		EFT	01/31/2026	119X01347900			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac	44160		CC Fac	Rents		45.50			
								45.50		
10361	Culligan of Faribault		0001		EFT	01/30/2026	119X01350607			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac	42230		CC Fac	Bldg Supp		370.50			
								370.50		
							CHECK TOTAL	456.50		
10128	Daikin Applied Americ		0000		EFT	02/01/2026	020126TaxAbat			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CEDAbate	44940		CED Abate	Tax Abate		61,120.50			
								61,120.50		
10128	Daikin Applied Americ		0000		EFT	02/01/2026	020126County			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CEDAbate	44940		CED Abate	Tax Abate		65,473.43			
								65,473.43		
							CHECK TOTAL	126,593.93		
10160	Dakota Supply Group		0000		EFT	02/04/2026	S105310179.002			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	42010		Water	Supplies		198.32			
								198.32		
							CHECK TOTAL	198.32		

CLAIMS LIST REPORT**Detail Invoice List**

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DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10380	Dalco		0000		INV	02/07/2026	4468152			
ACCOUNT DETAIL							LINE AMOUNT			
1	Pol Fac	42230		Pol Fac	Bldg Supp			232.81		
2	Pol Fac	42160		Pol Fac	Chem&Prod			225.19		
							CHECK TOTAL	458.00		
								458.00		
10733	Deputy Registrar		0000		INV	02/01/2026	111725			
ACCOUNT DETAIL							LINE AMOUNT			
1	Airport	44390		Airport	Taxes Lics			42.50		
2	CC Admin	44390		CC Admin	Taxes Lics			63.75		
3	CEDAdmin	44390		CED Admin	Taxes Lics			42.50		
4	CodeInsp	44390		Code/Insp	Taxes Lics			21.25		
5	Engineer	44390		Engineer	Taxes Lics			42.50		
6	Fire	44390		Fire	Taxes Lics			21.25		
7	Parks	44390		P&Tmaint	Taxes Lics			340.00		
8	Planning	44390		P & Z	Taxes Lics			21.25		
9	Police	44390		Police	Taxes Lics			80.00		
10	Storm	44390		Storm Wtr	Taxes Lics			89.00		
11	StrMaint	44390		StrMaint	Taxes Lics			488.75		
12	SwrColl	44390		Sewer Coll	Taxes Lics			148.75		
13	SwrRecl	44390		SewerReclm	Taxes Lics			42.50		
14	Water	44390		Water	Taxes Lics			106.25		
15	PWAdmin	44390		PW Admin	Taxes Lics			21.25		
							CHECK TOTAL	1,571.50		
								1,571.50		
10736	Dog Waste Depot		0000		INV	02/12/2026	798150			
ACCOUNT DETAIL							LINE AMOUNT			
1	Parks	42010		P&Tmaint	Supplies			689.94		
							CHECK TOTAL	689.94		
								689.94		
10257	Eckberg Lammers PC		0000		EFT	02/07/2026	4353			
ACCOUNT DETAIL							LINE AMOUNT			
1	Police	43140		Police	Train&Ed			998.00		
								998.00		

City of Faribault



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Detail Invoice List

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DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10257	Eckberg Lammers PC	0000		EFT	01/22/2026	20261					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Legal 43045		Legal	LegalProsc		14,311.72				14,311.72	
						CHECK TOTAL	15,309.72				
10407	Electric Pump Inc	0000		EFT	02/08/2026	036192					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrColl 43250		Sewer Coll	Other Comm		2,880.00				2,880.00	
						CHECK TOTAL	2,880.00				
10744	Evergreen Knoll Limit	0000		INV	01/30/2026	020126 TIF15					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 TIFLofts 44930		15-Lofts	PAYGo Pmnt		12,431.67				12,431.67	
						CHECK TOTAL	12,431.67				
10409	Fame Awards	0000		INV	01/31/2025	20241707					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Council 42010		Council	Supplies		77.15				77.15	
						CHECK TOTAL	77.15				
10749	Fareway Stores Inc #1	0000		INV	02/05/2026	00230390					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CH Fac 42010		CH Maint	Supplies		79.87				79.87	
10749	Fareway Stores Inc #1	0000		INV	02/05/2026	00230429					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CH Fac 42010		CH Maint	Supplies		19.97				19.97	
10749	Fareway Stores Inc #1	0000		INV	01/17/2026	00085784					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fire 43140		Fire	Train&Ed		9.96				9.96	

City of Faribault



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Detail Invoice List

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10749	Fareway Stores Inc #1		0000		INV	02/13/2026	00087295			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 42230			CC Fac	Bldg Supp			21.97		
								21.97		
							CHECK TOTAL	131.77		
10410	Faribault Ace Hardwar		0000		INV	02/04/2026	514173/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 42160			CC Fac	Chem&Prod			17.96		
	2 CC Fac 42230			CC Fac	Bldg Supp			22.49		
								40.45		
10410	Faribault Ace Hardwar		0000		INV	02/05/2026	514223/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Pol Fac 42160			Pol Fac	Chem&Prod			12.58		
								12.58		
10410	Faribault Ace Hardwar		0000		INV	02/05/2026	514228/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 42410			P&Tmaint	MinorEquip			33.29		
								33.29		
10410	Faribault Ace Hardwar		0000		INV	02/05/2026	514231/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42010			SewerReclm	Supplies			74.10		
								74.10		
10410	Faribault Ace Hardwar		0000		INV	02/06/2026	514262/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 42010			P&Tmaint	Supplies			5.56		
								5.56		
10410	Faribault Ace Hardwar		0000		INV	02/06/2026	514275/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 42210			P&Tmaint	VehEqParts			16.18		
								16.18		
10410	Faribault Ace Hardwar		0000		INV	02/06/2026	514279/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42160			SewerReclm	Chem&Prod			35.97		
	2 SwrRecl 42230			SewerReclm	Bldg Supp			10.40		
								46.37		

City of Faribault



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Detail Invoice List

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DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10410	Faribault Ace Hardwar	0000		INV	02/07/2026	514319/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42230		SewerReclm Bldg Supp			40.97				
							40.97			
10410	Faribault Ace Hardwar	0000		INV	02/08/2026	514368/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42230		SewerReclm Bldg Supp			44.59				
							44.59			
10410	Faribault Ace Hardwar	0000		INV	02/11/2026	514432/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 42010		Water Supplies			10.78				
							10.78			
10410	Faribault Ace Hardwar	0000		INV	02/11/2026	514460/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrSign 42010		Sign Sig Supplies			8.99				
							8.99			
10410	Faribault Ace Hardwar	0000		INV	02/13/2026	514520/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42010		SewerReclm Supplies			22.69				
							22.69			
10410	Faribault Ace Hardwar	0000		CRM	01/07/2026	D73166/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42010		SewerReclm Supplies			-37.79				
							-37.79			
10410	Faribault Ace Hardwar	0000		INV	02/15/2026	514603/1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 42010		CH Maint Supplies			10.77				
							10.77			
							329.53			
	CHECK TOTAL									
10750	Faribault Apartments	0000		INV	01/30/2026	020126 TIF18				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 TIFWllw 44930		18-Willow PAYGo Pmnt			14,245.63				
							14,245.63			
							14,245.63			
	CHECK TOTAL									

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100				Cash							
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10751	Faribault Area Chambe			0000		INV	01/30/2026	July Lodging Tax GS			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Council	44384			Council	Lodging Tx		3,966.54			
									3,966.54		
10751	Faribault Area Chambe			0000		INV	01/30/2026	Aug LodgingTax BI/GS			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Council	44384			Council	Lodging Tx		6,022.70			
									6,022.70		
10751	Faribault Area Chambe			0000		INV	01/30/2026	SeptLodgingTax BI/GS			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Council	44384			Council	Lodging Tx		6,660.33			
									6,660.33		
10751	Faribault Area Chambe			0000		INV	01/30/2026	Oct LodgingTax BI/GS			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Council	44384			Council	Lodging Tx		6,505.43			
									6,505.43		
10751	Faribault Area Chambe			0000		INV	01/30/2026	Nov Lodging Tax			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Council	44384			Council	Lodging Tx		7,434.23			
									7,434.23		
								CHECK TOTAL	30,589.23		
10411	Faribault Area Senior			0000		INV	01/22/2026	20261			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Council	44383			Council	DonCvcOrg		29,295.00			
									29,295.00		
								CHECK TOTAL	29,295.00		
10753	Faribault Division LL			0000		INV	01/30/2026	020126 TIF13			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 TIFHamil	44930			13-Hamilton	PAYGo Pmnt		28,675.49			
									28,675.49		
								CHECK TOTAL	28,675.49		
10075	Faribault Fleet Suppl			0000		EFT	02/07/2026	075148			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Parks	42420			P&Tmaint	SafetyS&E		191.98			
									191.98		

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 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

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CASH ACCOUNT: Treasury 10100				Cash							
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10075	Faribault Fleet Suppl			0000		EFT	02/07/2026	075163			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	StrMaint	42010		StrMaint	Supplies			27.93		
									27.93		
10075	Faribault Fleet Suppl			0000		EFT	02/11/2026	075244			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	StrMaint	42010		StrMaint	Supplies			30.04		
									30.04		
10075	Faribault Fleet Suppl			0000		EFT	02/12/2026	075272			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Water	42010		Water	Supplies			11.37		
									11.37		
10075	Faribault Fleet Suppl			0000		EFT	02/13/2026	075298			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	StrSign	42010		Sign Sig	Supplies			24.77		
									24.77		
10075	Faribault Fleet Suppl			0000		EFT	02/15/2026	075372			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	SwrColl	42010		Sewer Coll	Supplies			30.60		
									30.60		
10075	Faribault Fleet Suppl			0000		EFT	02/15/2026	075378			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	SwrColl	42010		Sewer Coll	Supplies			23.73		
									23.73		
								CHECK TOTAL	340.42		
10757	Faribault Post Office			0000		INV	02/11/2026	011226 On Target			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Storm	43060		Storm Wtr	CntrctLabr			1,442.34		
	2	SwrRecl	43060		SewerReclm	CntrctLabr			1,442.34		
	3	Water	43060		Water	CntrctLabr			1,442.35		
									4,327.03		
								CHECK TOTAL	4,327.03		
10413	Faribault Rental Equi			0000		CRM	12/17/2025	964			
	ACCOUNT DETAIL							LINE AMOUNT			
	1	Storm	42210		Storm Wtr	VehEqParts			-19.49		
									-19.49		

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 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



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CHECK RUN: 012826FF 01/28/2026

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10413	Faribault Rental Equi		0000		INV	02/11/2026	613461			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CC Admin 42500		CC Admin	OutrchEnga			270.00		
								270.00		
10413	Faribault Rental Equi		0000		INV	02/15/2026	613973			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrMaint 42410		StrMaint	MinorEquip			41.99		
								41.99		
							CHECK TOTAL	292.50		
10417	Faribo Plumbing & Hea		0000		EFT	02/11/2026	66450			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	SwrRecl 43060		SewerReclm	CntrctLabr			500.00		
								500.00		
							CHECK TOTAL	500.00		
11072	Ferguson US Holdings		0000		INV	02/05/2026	2299721			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Viaduct 42230		ViaductPrk	Bldg Supp			29.37		
								29.37		
							CHECK TOTAL	29.37		
10421	Fette Electronics Inc		0000		EFT	02/06/2026	11835			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Viaduct 42010		ViaductPrk	Supplies			66.99		
								66.99		
10421	Fette Electronics Inc		0000		EFT	02/13/2026	11820			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Water 44010		Water	Bldg Maint			384.00		
								384.00		
							CHECK TOTAL	450.99		
10441	Geiger		0000		EFT	02/13/2026	6118482			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Storm 42180		Storm Wtr	Uniforms			132.08		
								132.08		
							CHECK TOTAL	132.08		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11127	Genuine Parts Company		0001		EFT	02/06/2026	027774			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42210		P&Tmaint	VehEqParts			75.30		
								75.30		
11127	Genuine Parts Company		0001		EFT	02/07/2026	027878			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	42410		SewerReclm	MinorEquip			94.95		
								94.95		
11127	Genuine Parts Company		0001		EFT	02/11/2026	028135			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42210		P&Tmaint	VehEqParts			7.92		
								7.92		
11127	Genuine Parts Company		0001		EFT	02/13/2026	028284			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrColl	42120		Sewer Coll	Motor Fuel			34.68		
								34.68		
11127	Genuine Parts Company		0001		EFT	02/13/2026	028302			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	42210		StrMaint	VehEqParts			2.97		
								2.97		
11127	Genuine Parts Company		0001		EFT	01/13/2026	028200			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42210		P&Tmaint	VehEqParts			-7.92		
								-7.92		
11127	Genuine Parts Company		0001		EFT	02/14/2026	028419			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	42010		Water	Supplies			12.99		
								12.99		
							CHECK TOTAL	220.89		
10433	GFOA		0000		INV	02/08/2026	3128021			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fin	43140		Finance	Train&Ed			600.00		
								600.00		
10433	GFOA		0000		INV	02/08/2026	3128038			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fin	43140		Finance	Train&Ed			600.00		
								600.00		

Report generated: 01/22/2026 14:48:28
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
					CHECK TOTAL	1,200.00				
10777 Glenn's Service LLC	0000		INV	02/06/2026	45568					
ACCOUNT DETAIL					LINE AMOUNT					
1 Police 43060	Police		CntrctLabr			73.00				
					CHECK TOTAL	73.00				
10436 BRHB Inc	0000		EFT	02/09/2026	07539					
ACCOUNT DETAIL					LINE AMOUNT					
1 CC Admin 43140	CC Admin		Train&Ed			144.42				
					CHECK TOTAL	144.42				
10123 Governmentjobs.com In	0000		EFT	02/06/2026	INV-152083					
ACCOUNT DETAIL					LINE AMOUNT					
1 HR 43095	HR		SoftwrSupp			1,980.00				
					CHECK TOTAL	1,980.00				
10439 Grainger Inc	0000		EFT	02/05/2026	9761032854					
ACCOUNT DETAIL					LINE AMOUNT					
1 SwrRecl 42230	SewerReclm		Bldg Supp			172.26				
10439 Grainger Inc	0000		EFT	02/08/2026	9765591228					
ACCOUNT DETAIL					LINE AMOUNT					
1 SwrRecl 42410	SewerReclm		MinorEquip			105.46				
					CHECK TOTAL	277.72				
10001 Guardian Fleet Safety	0000		EFT	01/21/2026	304029					
ACCOUNT DETAIL					LINE AMOUNT					
1 Police 42210	Police		VehEqParts			52.11				
10001 Guardian Fleet Safety	0000		EFT	01/31/2026	303936					
ACCOUNT DETAIL					LINE AMOUNT					
1 Police 45600	Police		Cap Lease			9,094.45				
						9,094.45				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10001	Guardian Fleet Safety	0000		EFT	01/31/2026	303937			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Police 45600		Police	Cap Lease		8,866.81			
						8,866.81			
						CHECK TOTAL	18,013.37		
10786	Hagen Christensen & M	0000	39	EFT	02/04/2026	2342.02-17			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 PrkInd 45200		Prk Dedic	BldgImprov		579.99			
						579.99			
						CHECK TOTAL	579.99		
10449	Hawkins Inc	0000		EFT	02/04/2026	7298865			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Water 42160		Water	Chem&Prod		2,292.00			
						2,292.00			
10449	Hawkins Inc	0000		EFT	02/05/2026	7300352			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Water 42160		Water	Chem&Prod		5,810.48			
						5,810.48			
10449	Hawkins Inc	0000		EFT	02/06/2026	7303877			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Water 42160		Water	Chem&Prod		1,742.00			
						1,742.00			
10449	Hawkins Inc	0000		EFT	02/14/2026	7307394			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Aquatic 42160		AquaticCtr	Chem&Prod		20.00			
						20.00			
10449	Hawkins Inc	0000		EFT	02/11/2026	7309530			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 42160		SewerReclm	Chem&Prod		9,902.83			
						9,902.83			
10449	Hawkins Inc	0000		EFT	02/14/2026	7310016			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Water 42160		Water	Chem&Prod		3,244.24			
						3,244.24			
						CHECK TOTAL	23,011.55		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10788	HD Supply Inc	0005		INV	01/29/2026	9244386600				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrSign 42410		Sign Sig	MinorEquip		251.75				
							251.75			
						CHECK TOTAL	251.75			
11121	HP Inc	0001		INV	01/31/2026	9046283579 cor				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 HR 42410		HR	MinorEquip		1,111.69				
							1,111.69			
11121	HP Inc	0001		INV	01/31/2026	9046283795 cor				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 HR 42410		HR	MinorEquip		56.65				
							56.65			
11121	HP Inc	0001		INV	02/08/2026	9046321865				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fin 42410		Finance	MinorEquip		1,174.00				
							1,174.00			
11121	HP Inc	0001		INV	02/08/2026	9046321898				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CEDAdmin42410		CED Admin	MinorEquip		130.00				
							130.00			
11121	HP Inc	0001		INV	02/08/2026	9046324730				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 PWAdmin 42410		PW Admin	MinorEquip		410.00				
							410.00			
11121	HP Inc	0001		INV	02/09/2026	9046329865				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42410		SewerReclm	MinorEquip		130.00				
							130.00			
11121	HP Inc	0001		INV	02/08/2026	9046324712				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42410		SewerReclm	MinorEquip		3,231.08				
							3,231.08			
11121	HP Inc	0001		INV	02/11/2026	9046335693				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42410		SewerReclm	MinorEquip		2,348.00				
							2,348.00			

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
11121	HP Inc	0001		INV	02/08/2026	9046324725				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CEDAdmin42410		CED Admin	MinorEquip			410.00			
										410.00
11121	HP Inc	0001		INV	02/14/2026	9046350900				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Planning 42410		P & Z	MinorEquip			1,262.34			
										1,262.34
						CHECK TOTAL	10,263.76			
10467	IFACS	0000		INV	02/06/2026	5373138				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts			125.17			
										125.17
						CHECK TOTAL	125.17			
10115	In Control Inc	0002		EFT	02/13/2026	S-INV03323				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 43090		Water	ProfSvc			173.70			
										173.70
						CHECK TOTAL	173.70			
11253	Ingram Library Servic	0001		EFT	02/07/2026	93528468				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42190		Library	Books			96.97			
										96.97
11253	Ingram Library Servic	0001		EFT	02/08/2026	93561390				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42190		Library	Books			17.95			
										17.95
11253	Ingram Library Servic	0001		EFT	02/11/2026	93628048				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42190		Library	Books			37.19			
										37.19
						CHECK TOTAL	152.11			

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10472	Innovative Office Sol	0000		EFT	02/06/2026	IN5024007				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42010		Library	Supplies			26.64			
							26.64			
10472	Innovative Office Sol	0000		EFT	02/06/2026	IN5024108				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Viaduct 42010		ViaductPrk	Supplies			9.43			
							9.43			
10472	Innovative Office Sol	0000		EFT	02/06/2026	IN5024405				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42010		CC Admin	Supplies			17.82			
							17.82			
10472	Innovative Office Sol	0000		EFT	02/07/2026	IN5025381				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42010		CC Admin	Supplies			5.80			
							5.80			
10472	Innovative Office Sol	0000		EFT	02/07/2026	IN5025273				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42010		Library	Supplies			161.59			
							161.59			
10472	Innovative Office Sol	0000		EFT	02/08/2026	IN5026992				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fin 42010		Finance	Supplies			42.67			
							42.67			
10472	Innovative Office Sol	0000		EFT	02/08/2026	IN5026563				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CEDAdmin42010		CED Admin	Supplies			8.82			
							8.82			
10472	Innovative Office Sol	0000		EFT	02/12/2026	IN5029466				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fire 42010		Fire	Supplies			14.18			
							14.18			
10472	Innovative Office Sol	0000		EFT	02/12/2026	IN5029050				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fin 42010		Finance	Supplies			8.24			
							8.24			
						CHECK TOTAL	295.19			

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10473	Insty-Prints	0000		EFT	01/17/2026	168168					
ACCOUNT DETAIL						LINE AMOUNT					
1	Viaduct 42430		ViaductPrk	Signs		168.00					
							168.00				
						CHECK TOTAL	168.00				
11100	International Associa	0000		INV	02/05/2026	M26-31429					
ACCOUNT DETAIL						LINE AMOUNT					
1	Police 44330		Police	DuesSubscr		65.00					
							65.00				
						CHECK TOTAL	65.00				
10654	Jayanti LLC	0000		INV	02/06/2026	1ZK10R470306710816					
ACCOUNT DETAIL						LINE AMOUNT					
1	Water 43220		Water	Postage		14.34					
							14.34				
						CHECK TOTAL	14.34				
10481	Kennedy & Graven Char	0000		EFT	02/11/2026	191389					
ACCOUNT DETAIL						LINE AMOUNT					
1	Airport 43040		Airport	LegalCivil		389.65					
2	CodeInsp 43040		Code/Insp	LegalCivil		193.00					
3	EDA 43040		EDA	LegalCivil		249.90					
5	Legal 43040		Legal	LegalCivil		20,919.70					
							21,752.25				
10481	Kennedy & Graven Char	0000		EFT	02/11/2026	191390					
ACCOUNT DETAIL						LINE AMOUNT					
1	HRA 43040		Frbt HRA	LegalCivil		1,123.00					
2	Legal 43040		Legal	LegalCivil		207.00					
							1,330.00				
10481	Kennedy & Graven Char	0000		EFT	02/11/2026	191392					
ACCOUNT DETAIL						LINE AMOUNT					
1	Legal 43040		Legal	LegalCivil		197.40					
							197.40				
						CHECK TOTAL	23,279.65				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
11067	League of Minnesota C	0000		EFT	02/01/2026	440359					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Storm 44330		Storm Wtr	DuesSubscr		1,510.00					
							1,510.00				
						CHECK TOTAL	1,510.00				
10827	Library Ideas LLC	0000		INV	02/12/2026	122761					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42192		Library	Audio Vis		445.77					
							445.77				
						CHECK TOTAL	445.77				
10508	Menards	0000		INV	02/05/2026	94086					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42410		SewerReclm	MinorEquip		504.33					
							504.33				
10508	Menards	0000		INV	02/05/2026	94089					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42160		SewerReclm	Chem&Prod		38.28					
							38.28				
10508	Menards	0000		INV	02/06/2026	94105					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42230		SewerReclm	Bldg Supp		19.92					
							19.92				
10508	Menards	0000		INV	02/12/2026	94373					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42010		Water	Supplies		30.57					
							30.57				
10508	Menards	0000		CRM	01/07/2026	94104					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42410		SewerReclm	MinorEquip		-23.98					
							-23.98				
						CHECK TOTAL	569.12				
10509	Met-Con Construction	0000		EFT	01/29/2026	38772					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 44010		Water	Bldg Maint		1,035.00					
							1,035.00				

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 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury		10100		Cash					
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10509	Met-Con Construction	0000		EFT	02/07/2026	20743			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 StrSnow 43090		Snow Ice	ProfSrv		2,172.50			
							2,172.50		
						CHECK TOTAL	3,207.50		
10513	Mid States Organized	0000		INV	02/05/2026	2601179-IN			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Police 44330		Police	DuesSubscr		200.00			
							200.00		
						CHECK TOTAL	200.00		
10543	Midwest Tape LLC	0000		EFT	01/25/2026	508225394			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Library 42192		Library	Audio Vis		36.99			
							36.99		
10543	Midwest Tape LLC	0000		EFT	01/25/2026	508225393			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Library 42192		Library	Audio Vis		15.74			
							15.74		
10543	Midwest Tape LLC	0000		EFT	01/29/2026	508243306			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Library 42192		Library	Audio Vis		42.99			
							42.99		
10543	Midwest Tape LLC	0000		EFT	01/29/2026	508243305			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Library 42192		Library	Audio Vis		23.24			
							23.24		
10543	Midwest Tape LLC	0000		EFT	01/29/2026	508243307			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Library 42192		Library	Audio Vis		11.24			
							11.24		
10543	Midwest Tape LLC	0000		EFT	01/29/2026	508243308			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Library 42192		Library	Audio Vis		106.98			
							106.98		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10543	Midwest Tape LLC	0000		EFT	02/06/2026	508273549					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42192		Library	Audio Vis		79.47					
							79.47				
10543	Midwest Tape LLC	0000		EFT	02/06/2026	508273547					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42192		Library	Audio Vis		39.99					
							39.99				
							CHECK TOTAL				
							356.64				
10530	Minnesota Department	0019		INV	02/11/2026	DK Boiler					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43140		SewerReclm	Train&Ed		50.00					
							50.00				
							CHECK TOTAL				
							50.00				
10854	Minnesota NAHRO	0000		INV	11/28/2025	10882					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 HRA 44330		Frbtl HRA	DuesSubscr		324.00					
							324.00				
							CHECK TOTAL				
							324.00				
10523	Minnesota Valley Test	0000		EFT	02/05/2026	1340414					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43060		SewerReclm	CntrctLabr		328.80					
							328.80				
10523	Minnesota Valley Test	0000		EFT	02/05/2026	1340418					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43090		SewerReclm	ProfSrv		111.80					
							111.80				
10523	Minnesota Valley Test	0000		EFT	02/05/2026	1340428					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43090		SewerReclm	ProfSrv		111.80					
							111.80				
10523	Minnesota Valley Test	0000		EFT	02/06/2026	1340619					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43060		SewerReclm	CntrctLabr		328.80					
							328.80				

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 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10523	Minnesota Valley Test	0000		EFT	02/13/2026	1341400				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43060		SewerReclm	CntrctLabr			545.80			
							545.80			
10523	Minnesota Valley Test	0000		EFT	02/14/2026	1341549				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43060		SewerReclm	CntrctLabr			242.00			
							242.00			
10523	Minnesota Valley Test	0000		EFT	02/15/2026	1341723				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43060		SewerReclm	CntrctLabr			242.00			
							242.00			
						CHECK TOTAL	1,911.00			
11216	Multi Service Technol	0000		EFT	02/04/2026	cd1ad7b9				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Viaduct 42010		ViaductPrk	Supplies			15.16			
							15.16			
11216	Multi Service Technol	0000		EFT	02/04/2026	01629b13				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Youth 42500		Youth	OutrchEnga			60.98			
							60.98			
11216	Multi Service Technol	0000		EFT	02/09/2026	e7dd2cb4				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Fac 42010		CC Fac	Supplies			37.58			
							37.58			
11216	Multi Service Technol	0000		EFT	02/12/2026	19b6f7a9				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Youth 42010		Youth	Supplies			32.00			
							32.00			
11216	Multi Service Technol	0000		EFT	02/12/2026	10bb54f1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Youth 42010		Youth	Supplies			32.00			
							32.00			
11216	Multi Service Technol	0000		EFT	02/13/2026	e69fe726				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Viaduct 42010		ViaductPrk	Supplies			24.78			
							24.78			

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Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
11216	Multi Service Technol	0000		EFT	02/14/2026	6f9cb8c3				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42500		CC Admin	OutrchEnga		105.30				105.30
11216	Multi Service Technol	0000		EFT	02/14/2026	725a9847				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 42010		CH Maint	Supplies		180.48				180.48
11216	Multi Service Technol	0000		EFT	02/15/2026	b6d702c0				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 42010		CH Maint	Supplies		29.86				29.86
11216	Multi Service Technol	0000		EFT	02/15/2026	dbf968de				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 42010		CH Maint	Supplies		34.88				34.88
11216	Multi Service Technol	0000		EFT	02/17/2026	1027959b				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 42010		CH Maint	Supplies		78.21				78.21
						CHECK TOTAL	631.23			
10863	MWOA	0000		INV	02/20/2026	Meeting 021126				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43140		SewerReclm	Train&Ed		125.00				
	2 PWAdmin 43140		PW Admin	Train&Ed		25.00				
	3 Water 43140		Water	Train&Ed		75.00				
						225.00				
						CHECK TOTAL	225.00			
11268	Navitas Credit Corp	0001		INV	01/31/2026	41522685 Jan 2026				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 IT 43095		IT	SoftwrSupp		973.05				
						973.05				
						CHECK TOTAL	973.05			

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11022	NCH Corporation		0002		INV	12/27/2025	9412044			
ACCOUNT DETAIL							LINE AMOUNT			
1	CC Fac	44010	CC Fac	Bldg Maint			1,282.80			
2	Lib Fac	44010	Lib Fac	Bldg Maint			1,282.80			
								2,565.60		
							CHECK TOTAL	2,565.60		
10989	NCPERS Group Life Ins		0000		INV	01/23/2026	13167			
ACCOUNT DETAIL							LINE AMOUNT			
1	Treasury	21710	Treasury	Life Pay			144.00			
								144.00		
							CHECK TOTAL	144.00		
10136	North Central Interna		0001		EFT	02/12/2026	X222052270:01			
ACCOUNT DETAIL							LINE AMOUNT			
1	StrMaint	42210	StrMaint	VehEqParts			213.11			
								213.11		
							CHECK TOTAL	213.11		
10548	Northern Safety Techn		0000		EFT	02/12/2026	60393			
ACCOUNT DETAIL							LINE AMOUNT			
1	SwrRecl	42210	SewerReclm	VehEqParts			660.83			
								660.83		
							CHECK TOTAL	660.83		
10244	Northland Securities		0000		INV	02/07/2026	INV-2139			
ACCOUNT DETAIL							LINE AMOUNT			
1	15Almp	43090	2015Almp	ProfSrv			225.00			
2	15ARefun	43090	2015ARefun	ProfSrv			225.00			
3	21Almp	43090	2021Almp	ProfSrv			225.00			
5	21BRefun	43090	2021BRefun	ProfSrv			225.00			
6	Water	43090	Water	ProfSrv			225.00			
								1,125.00		
							CHECK TOTAL	1,125.00		

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Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10559	On Target A & M Inc	0000		EFT	02/11/2026	1839301				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Storm 43060		Storm Wtr	CntrctLabr		592.69				
	2 SwrRecl 43060		SewerReclm	CntrctLabr		592.69				
	3 Water 43060		Water	CntrctLabr		592.70				
							1,778.08			
						CHECK TOTAL	1,778.08			
10580	Paape Companies Inc	0000		EFT	02/07/2026	120307				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Fac 44010		CC Fac	Bldg Maint		1,635.13				
							1,635.13			
						CHECK TOTAL	1,635.13			
10568	Plunkett's Pest Contr	0000		EFT	02/07/2026	10332832				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Fac 44010		CC Fac	Bldg Maint		45.55				
							45.55			
10568	Plunkett's Pest Contr	0000		EFT	02/07/2026	10332933				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Wshngtn 44010		Wshngtn	Bldg Maint		68.23				
							68.23			
						CHECK TOTAL	113.78			
10571	Powerplan OIB	0000		INV	02/12/2026	P8082201				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts		98.18				
							98.18			
						CHECK TOTAL	98.18			
10073	QTPod	0000		EFT	02/09/2026	0425-SP2026				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Airport 43095		Airport	SoftwrSupp		1,195.00				
							1,195.00			
						CHECK TOTAL	1,195.00			

City of Faribault



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Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
11240	Quality 1 Hr Foto, In	0000		INV	01/31/2026	23004					
	ACCOUNT DETAIL					LINE AMOUNT					
1	Viaduct 42430		ViaductPrk	Signs		571.00					
							571.00				
	CHECK TOTAL						571.00				
10587	Quality Appliance Inc	0000		EFT	11/09/2025	09295003					
	ACCOUNT DETAIL					LINE AMOUNT					
1	Viaduct 42010		ViaductPrk	Supplies		1,799.00					
							1,799.00				
	CHECK TOTAL						1,799.00				
10588	Quality Aviation Inc	0000		EFT	01/22/2026	20261					
	ACCOUNT DETAIL					LINE AMOUNT					
1	Airport 43070		Airport	Mgmt Srvc		1,487.50					
							1,487.50				
10588	Quality Aviation Inc	0000		EFT	01/22/2026	20262					
	ACCOUNT DETAIL					LINE AMOUNT					
1	Airport 43070		Airport	Mgmt Srvc		2,187.50					
							2,187.50				
	CHECK TOTAL						3,675.00				
999997	Daniel & Andrea Moyer	0000		INV	02/20/2026	012126 DAM					
	ACCOUNT DETAIL					LINE AMOUNT					
1	StrMaint 44450		StrMaint	ClmDamages		65.00					
							65.00				
	CHECK TOTAL						65.00				
10594	Big Top Tent Rental,	0000		EFT	01/30/2026	86264					
	ACCOUNT DETAIL					LINE AMOUNT					
1	Parks 44160		P&Tmaint	Rents		65.00					
							65.00				
	CHECK TOTAL						65.00				
10204	Rice County	0000		INV	02/11/2026	011226					
	ACCOUNT DETAIL					LINE AMOUNT					
1	Roberds 44371		Roberds Lk	SwrChrgCol		6,500.96					
							6,500.96				

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 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

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DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	6,500.96		
10998	Rice County Highway D		0000		INV	02/04/2026	1458			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 42120			P&Tmaint	Motor Fuel			316.08		
							CHECK TOTAL	316.08		
10905	Riverchase Faribault		0000		INV	01/30/2026	020126 TIF17			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 TIFRvrCh 44930			17-Rvrchs	PAYGo Pmnt			57,366.30		
							CHECK TOTAL	57,366.30		
10596	Ronco Engineering Sal		0000		EFT	02/11/2026	3418568			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrColl 42210			Sewer Coll	VehEqParts			2,698.88		
							CHECK TOTAL	2,698.88		
10193	Walter D Schirmer		0000		EFT	01/30/2026	1438			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Wshngtn 44010			Wshngtn	Bldg Maint			525.00		
10193	Walter D Schirmer		0000		EFT	01/30/2026	1437			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 44010			P&Tmaint	Bldg Maint			3,355.00		
							CHECK TOTAL	3,355.00		
								3,880.00		
10219	SCP Distributors LLC		0000		EFT	02/08/2026	539658			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 42010			CC Fac	Supplies			1,200.35		
							CHECK TOTAL	1,200.35		
								1,200.35		
								1,200.35		

City of Faribault



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Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

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CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10612	Selco	0000		EFT	02/07/2026	054008				
ACCOUNT DETAIL						LINE AMOUNT				
1	Library 43096		Library	OnLineRes		9,521.21				
							9,521.21			
						CHECK TOTAL	9,521.21			
10032	Rohn Industries, Inc	0000		EFT	01/22/2026	0063099				
ACCOUNT DETAIL						LINE AMOUNT				
1	Police 43060		Police	CntrctLabr		40.00				
							40.00			
						CHECK TOTAL	40.00			
10923	Shuda Michael	0000		EFT	03/11/2026	020926 MS				
ACCOUNT DETAIL						LINE AMOUNT				
1	Police 43310		Police	Travel Exp		19.00				
							19.00			
						CHECK TOTAL	19.00			
10108	Star Sports & Apparel	0000		EFT	02/18/2026	Clover 2026 Jan21				
ACCOUNT DETAIL						LINE AMOUNT				
1	Fin 42010		Finance	Supplies		12.00				
							12.00			
10108	Star Sports & Apparel	0000		EFT	02/18/2026	Clover 2026 Jan22				
ACCOUNT DETAIL						LINE AMOUNT				
1	CEDAdmin42010		CED Admin	Supplies		10.00				
							10.00			
						CHECK TOTAL	22.00			
10056	Steele Waseca Coop El	0000		EFT	02/15/2026	011626				
ACCOUNT DETAIL						LINE AMOUNT				
1	Airport 43810		Airport	Elec Util		2,344.18				
2	StrLight 43810		StrLight	Elec Util		317.73				
3	SwrColl 43810		Sewer Coll	Elec Util		10.73				
4	SwrRecl 43810		SewerReclm	Elec Util		99.50				
5	Water 43810		Water	Elec Util		362.32				
							3,134.46			
						CHECK TOTAL	3,134.46			

City of Faribault



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Detail Invoice List

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DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10101	Stein Air Inc	0000		EFT	02/01/2026	020126TaxAbat					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CEDAbate 44940		CED Abate	Tax Abate		2,976.00					
							2,976.00				
						CHECK TOTAL	2,976.00				
10067	Stonebrooke Engineeri	0000	116	EFT	01/30/2026	R-002162.00 - 3					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrImp 45300		Street Imp	Impr Other		3,986.50					
							3,986.50				
						CHECK TOTAL	3,986.50				
10215	Straight River Apartm	0000		EFT	01/30/2026	020126 TIF14					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 TIFStrRv 44930		14-StrRvr	PAYGo Pmnt		101,425.05					
							101,425.05				
						CHECK TOTAL	101,425.05				
10635	Temple Electric Motor	0000		EFT	02/05/2026	S3341					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42210		SewerReclm	VehEqParts		494.00					
							494.00				
						CHECK TOTAL	494.00				
11273	The Rose Law Firm, PL	0000		INV	02/21/2026	012226					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Treasury 21725		Treasury	Garnishmen		1,082.18					
							1,082.18				
						CHECK TOTAL	1,082.18				
10463	Three Rivers Communit	0000		EFT	02/14/2026	002936					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Transit 44370		Transit	Misc Chrgs		12,000.00					
							12,000.00				
						CHECK TOTAL	12,000.00				

City of Faribault



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Detail Invoice List

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DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10463	Three Rivers Communit	0001		EFT	01/22/2026	20261				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 HRA 44600		Frblt HRA	LoansGrant		15,000.00				
							15,000.00			
						CHECK TOTAL	15,000.00			
10949	TK Elevator Corp	0000		INV	01/31/2026	3009207945				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Pol Fac 44010		Pol Fac	Bldg Maint		1,693.40				
							1,693.40			
						CHECK TOTAL	1,693.40			
11188	Traut Companies	0000	145	INV	01/22/2026	385772				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 45300		Water	Impr Other		98,030.00				
							98,030.00			
						CHECK TOTAL	98,030.00			
10953	Tru Vue Inc	0000		INV	02/01/2026	020126TaxAbat				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CEDAbate 44940		CED Abate	Tax Abate		20,999.05				
							20,999.05			
10953	Tru Vue Inc	0000		INV	02/01/2026	020126County				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CEDAdmin44940		CED Admin	Tax Abate		12,109.17				
							12,109.17			
						CHECK TOTAL	33,108.22			
10640	Twin City Garage Door	0000		EFT	02/14/2026	445200793				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 PW Fac 44010		PW Fac	Bldg Maint		6,306.90				
							6,306.90			
						CHECK TOTAL	6,306.90			
10222	Tyler Technologies In	0000		EFT	01/30/2026	045-549454				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CP Govt 44050		CP Govt	EOMaint		6,520.00				
							6,520.00			

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 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

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DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
					CHECK TOTAL	6,520.00				
999998 Daniel and Leanne Joh	0000		INV	01/22/2026	852					
					ACCOUNT DETAIL	LINE AMOUNT				
1 601 20200	Water	AP				52.95				
							52.95			
					CHECK TOTAL		52.95			
999998 Elaine West	0000		INV	01/22/2026	847					
					ACCOUNT DETAIL	LINE AMOUNT				
1 601 20200	Water	AP				40.17				
							40.17			
					CHECK TOTAL		40.17			
999998 GROUNDS OF KOINONIA L	0000		INV	01/15/2026	845					
					ACCOUNT DETAIL	LINE AMOUNT				
1 601 20200	Water	AP				11.73				
							11.73			
					CHECK TOTAL		11.73			
999998 James Grundman	0000		INV	01/15/2026	843					
					ACCOUNT DETAIL	LINE AMOUNT				
1 601 20200	Water	AP				392.58				
							392.58			
					CHECK TOTAL		392.58			
999998 Janice Paschke	0000		INV	01/22/2026	849					
					ACCOUNT DETAIL	LINE AMOUNT				
1 601 20200	Water	AP				54.35				
							54.35			
					CHECK TOTAL		54.35			
999998 Jordan Mark Johnson	0000		INV	01/22/2026	851					
					ACCOUNT DETAIL	LINE AMOUNT				
1 601 20200	Water	AP				25.38				
							25.38			
					CHECK TOTAL		25.38			

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
999998	Pat & Carla Hunt		0000		INV	01/22/2026	846			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	601	20200	Water	AP			80.42		
									80.42	
							CHECK TOTAL	80.42		
999998	Paul & Janice Nelsen		0000		INV	01/15/2026	844			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	601	20200	Water	AP			21.67		
									21.67	
							CHECK TOTAL	21.67		
999998	Rice County Facilitie		0000		INV	01/22/2026	848			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	601	20200	Water	AP			497.33		
									497.33	
							CHECK TOTAL	497.33		
999998	Riley Graber		0000		INV	01/22/2026	853			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	601	20200	Water	AP			29.38		
									29.38	
							CHECK TOTAL	29.38		
999998	SoMN Holding LLC		0000		INV	01/22/2026	850			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	601	20200	Water	AP			30.19		
									30.19	
							CHECK TOTAL	30.19		
10652	Universal Truck Equip		0000		INV	02/08/2026	66993			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	SwrRecl	42210	SewerReclm	VehEqParts			591.67		
									591.67	
10652	Universal Truck Equip		0000		INV	02/18/2026	67100			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrMaint	42210	StrMaint	VehEqParts			274.25		
									274.25	

CLAIMS LIST REPORT

Detail Invoice List

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	865.92		
10662	Waste Management of W		0000		INV	02/01/2026	9424846-2282-7			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 43840			P&Tmaint	RefuseDisp			425.18		
								425.18		
10662	Waste Management of W		0000		INV	02/01/2026	9424847-2282-5			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Airport 43840			Airport	RefuseDisp			135.41		
	2 Aquatic 43840			AquaticCtr	RefuseDisp			552.58		
	3 CC Fac 43840			CC Fac	RefuseDisp			165.85		
	4 CH Fac 43840			CH Maint	RefuseDisp			132.69		
	5 Fire Fac 43840			Fire Fac	RefuseDisp			123.91		
	6 Lib Fac 43840			Lib Fac	RefuseDisp			165.85		
	7 Parks 43840			P&Tmaint	RefuseDisp			1,282.91		
	8 Pol Fac 43840			Pol Fac	RefuseDisp			129.66		
	9 PW Fac 43840			PW Fac	RefuseDisp			809.97		
	10 Soccer 43840			SoccerComp	RefuseDisp			100.91		
	11 Storm 43840			Storm Wtr	RefuseDisp			11.99		
	12 SwrColl 43840			Sewer Coll	RefuseDisp			84.30		
	13 SwrRecl 43840			SewerReclm	RefuseDisp			1,452.47		
	14 Water 43840			Water	RefuseDisp			84.30		
	15 Wshngtn 43840			Wshngtn	RefuseDisp			56.64		
	16 Viaduct 43840			ViaductPrk	RefuseDisp			197.89		
							CHECK TOTAL	5,487.33		
								5,912.51		
10249	WSB & Associates Inc		0000	78	EFT	02/15/2026	R-030810-000 - 6			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm 45300			Storm Wtr	Impr Other			705.25		
								705.25		
							CHECK TOTAL	705.25		
10279	Cox Subscriptions		0000		EFT	02/03/2026	3157594			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42191			Library	PerMagNews			6,358.37		
								6,358.37		
							CHECK TOTAL	6,358.37		

CLAIMS LIST REPORT

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10973	Xcel Energy		0000		INV	02/11/2026	960698745			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrLight 43810		StrLight	Elec Util			21.42		
								21.42		
10973	Xcel Energy		0000		INV	02/13/2026	961112134			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Airport 43830		Airport	Gas Util			1,970.65		
	2	Aquatic 43810		AquaticCtr	Elec Util			359.30		
	3	Aquatic 43830		AquaticCtr	Gas Util			149.62		
	4	CC Fac 43810		CC Fac	Elec Util			5,214.77		
	5	CC Fac 43830		CC Fac	Gas Util			3,630.88		
	6	CH Fac 43810		CH Maint	Elec Util			1,762.66		
	7	CH Fac 43830		CH Maint	Gas Util			1,351.84		
	8	EmrgMgmt 43810		EmrgMgmt	Elec Util			114.68		
	9	Fire Fac 43810		Fire Fac	Elec Util			581.55		
	10	Fire Fac 43830		Fire Fac	Gas Util			52.09		
	11	Lib Fac 43810		Lib Fac	Elec Util			1,382.25		
	12	Lib Fac 43830		Lib Fac	Gas Util			4,985.55		
	13	Parks 43810		P&Tmaint	Elec Util			2,085.32		
	14	Parks 43830		P&Tmaint	Gas Util			416.37		
	15	Pol Fac 43810		Pol Fac	Elec Util			3,700.58		
	16	Pol Fac 43830		Pol Fac	Gas Util			4,093.49		
	17	PW Fac 43830		PW Fac	Gas Util			4,153.68		
	18	Soccer 43810		SoccerComp	Elec Util			241.68		
	19	Storm 43810		Storm Wtr	Elec Util			48.18		
	20	Storm 43830		Storm Wtr	Gas Util			61.46		
	21	StrLight 43810		StrLight	Elec Util			1,832.64		
	22	StrSign 43810		Sign Sig	Elec Util			632.88		
	23	SwrColl 43810		Sewer Coll	Elec Util			807.36		
	24	SwrColl 43830		Sewer Coll	Gas Util			481.48		
	25	SwrRecl 43810		SewerReclm	Elec Util			19,319.68		
	26	SwrRecl 43830		SewerReclm	Gas Util			10,252.59		
	27	Water 43810		Water	Elec Util			26,750.04		
	28	Water 43830		Water	Gas Util			1,702.19		
	29	Wshngtn 43810		Wshngtn	Elec Util			404.78		
	30	Wshngtn 43830		Wshngtn	Gas Util			2,425.72		
	31	PW Fac 43810		PW Fac	Elec Util			3,256.16		
								104,222.12		

 Report generated: 01/22/2026 14:48:28
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

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City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 012826FF 01/28/2026

DUE DATE: 01/28/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10973	Xcel Energy		0000		INV	02/08/2026	960613058			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Viaduct 43810		ViaductPrk	Elec Util			1,330.27		
	2	Viaduct 43830		ViaductPrk	Gas Util			916.18		
								2,246.45		
10973	Xcel Energy		0000		INV	02/19/2026	961671001			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrLight 43810		StrLight	Elec Util			43.73		
								43.73		
							CHECK TOTAL	106,533.72		
10673	Ziegler Inc		0000		EFT	02/13/2026	IN002252411			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrMaint 42210		StrMaint	VehEqParts			792.00		
								792.00		
							CHECK TOTAL	792.00		
290	INVOICES						WARRANT TOTAL	1,068,640.68	1,068,640.68	



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kindra Papenfus, Finance Director
MEETING DATE: January 27, 2026
SUBJECT: Approve December 2025 Preliminary Financial Report

Background:

The December 2025 PRELIMINARY Financial Report is submitted for your approval. Category totals (General Fund, General Fund Revenues, General Fund Expenses etc.) show the department details above rather than below as in past reports, and revenues are reflected as negative numbers.

Items of Note

- General Fund Revenue of \$80,000 in property tax receipts, \$30,000 in lodging taxes and \$788,000 in engineering fees have not yet been recorded.
- Public Works Admin expenses include the cost of the City Wide Tree Removal project, whose costs will be recovered through special assessments.
- Water Fund Revenue and Expense Budgets include \$4.5M in bond proceeds and similar amounts of capital projects that were moved to 2026.
- The Stormwater fund has unplanned receipts of \$252,282.98 in prepaid Special Assessments, resulting in higher than budgeted revenues.
- Depreciation has yet to be recorded for the Enterprise funds, so 2025 expenses will increase significantly for Water, Sewer and Stormwater.
- Expenses are being accrued back to 2025 through the final check run in February.

Recommendation:

Approve Preliminary December 2025 Financial Reports

Attachments:

HONESTY • RESPECT • DEDICATED • VISIONARY • ACCOUNTABILITY

1. 12-2025 Financial Report - Preliminary

Monthly Budget Report - December 2026 - Preliminary



Account Number	Account Desc	DEC 2025			2025 YTD		
		Budget	Actual	% Used	Budget	Actual	% Used
101 General Fund		(713,801.00)	(6,680,272.79)	935.87%	18,325.89	732,651.35	3,997.88%
Revenue Accounts		0.00	(9,257,918.56)	1,296.99%	(23,724,007.00)	(22,793,563.66)	96.08%
00000 GF Government		4,480.00	(8,881,591.75)	-198,249.82%	(19,234,674.00)	(19,088,692.47)	99.24%
41110 Council		(369,969.00)	0.00	0.00%	(203,990.00)	0.00	0.00%
41320 City Administration		(116,003.00)	(8,715.41)	7.51%	(215,536.00)	(189,286.81)	87.82%
41510 Financial Administration		26,565.00	(814.00)	-3.06%	(11,228.00)	(11,208.77)	99.83%
41800 Human Resources		0.00	0.00	0.00%	0.00	0.00	0.00%
41910 Planning & Zoning		(22,000.00)	(1,575.00)	7.16%	(39,200.00)	(40,825.00)	104.15%
42100 Police Department		(186,135.00)	(89,446.11)	48.05%	(873,110.00)	(853,422.52)	97.75%
42210 Fire Department		(111,663.00)	(7,662.00)	6.86%	(392,520.00)	(414,938.34)	105.71%
42400 Code Enforcement/Inspection		22,350.00	(57,245.21)	-256.13%	(732,470.00)	(798,542.27)	109.02%
43110 Public Works		(59,128.00)	(156,049.76)	263.92%	(431,051.00)	(444,447.62)	103.11%
43160 Street Lighting		(14,800.00)	0.00	0.00%	(14,800.00)	(14,800.00)	100.00%
43190 Engineering		0.00	0.00	0.00%	(735,000.00)	(19,673.80)	2.68%
45110 Community Center Admin		(71,738.00)	(45,930.21)	64.02%	(382,478.00)	(447,818.18)	117.08%
45124 Community Center Indoor Pool		200,000.00	0.00	0.00%	0.00	0.00	0.00%
45125 Aquatic Center		6,267.00	(2,003.84)	-31.98%	(197,533.00)	(201,714.66)	102.12%
45127 Soccer Complex		(2,887.00)	0.00	0.00%	(2,887.00)	(2,886.50)	99.97%
45129 North Viaduct Area Park		0.00	(2,521.26)	100.00%	0.00	(2,527.32)	100.00%
45200 Parks & Trails Maintenance		(16,890.00)	0.00	0.00%	(16,890.00)	(17,040.00)	100.89%
45500 Library		(2,250.00)	(4,364.01)	193.96%	(240,640.00)	(245,739.40)	102.12%
Expense Accounts		0.00	2,577,645.77	100.00%	23,742,332.89	23,492,881.16	98.95%
00000 GF Government		0.00	0.00	0.00%	0.00	0.00	0.00%
41110 Council		0.00	37,061.68	100.00%	527,465.00	496,612.25	94.15%
41320 City Administration		0.00	40,424.75	100.00%	379,145.00	378,097.87	99.72%
41350 Communications		0.00	14,770.48	100.00%	129,611.00	141,073.85	108.84%
41410 Election		0.00	0.00	0.00%	7,060.00	6,428.88	91.06%
41510 Financial Administration		60,000.00	31,784.92	52.98%	662,668.00	834,131.04	125.87%
41580 Information Technology		0.00	37,203.95	100.00%	422,457.00	392,599.69	92.93%
41610 Legal Services		0.00	27,596.55	100.00%	281,000.00	285,867.82	101.73%
41800 Human Resources		0.00	42,209.52	100.00%	431,450.00	435,023.92	100.83%
41910 Planning & Zoning		0.00	44,579.29	100.00%	457,559.00	407,209.74	89.00%
41940 City Hall Maintenance		0.00	20,027.39	100.00%	181,081.00	191,431.86	105.72%
42100 Police Department		0.00	859,442.54	100.00%	7,487,914.00	7,396,069.23	98.77%
42140 Public Safety Facilities		0.00	18,237.97	100.00%	133,500.00	130,174.17	97.51%
42210 Fire Department		0.00	351,130.91	100.00%	2,263,075.22	2,210,788.10	97.69%
42240 Fire Facility		0.00	2,805.84	100.00%	45,600.00	28,571.89	62.66%

Monthly Budget Report - December 2026 - Preliminary



Account Number	Account Desc	DEC 2025			2025 YTD		
		Budget	Actual	% Used	Budget	Actual	% Used
42400 Code Enforcement/Inspection		0.00	76,598.58	100.00%	764,015.00	704,763.64	92.24%
42500 Emergency Management		0.00	2,108.86	100.00%	6,750.00	3,055.62	45.27%
43110 Public Works		0.00	50,917.13	100.00%	146,735.00	270,725.31	184.50%
43121 Street Maintenance/Projects		0.00	144,918.82	100.00%	1,633,695.00	1,517,856.36	92.91%
43125 Ice & Snow Removal		0.00	18,762.55	100.00%	131,000.00	122,681.18	93.65%
43126 Equipment Maintenance		0.00	34,583.10	100.00%	324,656.00	339,244.32	104.49%
43140 PW Facility		0.00	19,121.38	100.00%	118,885.00	136,287.90	114.64%
43160 Street Lighting		0.00	51,088.87	100.00%	324,400.00	301,823.59	93.04%
43170 Traffic Signs & Signals		0.00	9,568.34	100.00%	45,630.00	43,927.78	96.27%
43190 Engineering		0.00	73,670.23	100.00%	704,279.00	698,192.97	99.14%
45110 Community Center Admin		0.00	104,531.07	100.00%	764,750.00	932,363.84	121.92%
45124 Community Center Indoor Pool		0.00	(760.00)	100.00%	0.00	8,903.01	100.00%
45125 Aquatic Center		0.00	9,193.74	100.00%	424,280.00	431,426.24	101.68%
45126 Washington Center		0.00	9,669.03	100.00%	73,291.00	49,373.52	67.37%
45127 Soccer Complex		0.00	3,314.46	100.00%	31,934.00	39,347.88	123.22%
45129 North Viaduct Area Park		0.00	53,878.63	100.00%	173,789.00	162,456.15	93.48%
45130 Adult Programs		0.00	29,689.25	100.00%	171,308.00	116,305.55	67.89%
45135 Youth Programs		0.00	3,291.21	100.00%	151,848.00	49,180.09	32.39%
45140 Community Center Facility		0.00	73,913.78	100.00%	668,341.00	713,958.86	106.83%
45200 Parks & Trails Maintenance		0.00	130,472.65	100.00%	1,368,174.25	1,286,354.61	94.02%
45500 Library		0.00	135,523.65	100.00%	1,371,514.00	1,302,896.50	95.00%
45540 Library Facility		0.00	16,314.65	100.00%	122,865.00	98,283.18	79.99%
49200 Misc Unallocated Expenditures		(60,000.00)	0.00	0.00%	316.00	315.53	100.00%
49300 Other Financing Uses		0.00	0.00	0.00%	798,292.42	798,292.42	100.00%
49801 Mass Transit		0.00	0.00	0.00%	12,000.00	30,784.80	256.54%

Monthly Budget Report - December 2026 - Preliminary



Account Number	Account Desc	DEC 2025			2025 YTD		
		Budget	Actual	% Used	Budget	Actual	% Used
601 Water Fund		0.00	(177,360.21)	100.00%	1,244,580.00	(1,946,654.90)	-156.41%
Revenue Accounts		0.00	(479,226.62)	100.00%	(9,372,484.00)	(5,155,576.78)	55.01%
49430 Water Distribution		0.00	(479,226.62)	100.00%	(9,372,484.00)	(5,155,576.78)	55.01%
Expense Accounts		0.00	301,866.41	100.00%	10,617,064.00	3,208,627.39	30.22%
49430 Water Distribution		0.00	301,866.41	100.00%	10,617,064.00	3,208,627.39	30.22%
602 Sewer Fund		0.00	(161,338.37)	100.00%	4,727,695.00	(570,997.31)	-12.08%
Revenue Accounts		0.00	(600,413.45)	100.00%	(7,727,258.00)	(7,379,467.13)	95.50%
49450 Sewer Collection		0.00	0.00	0.00%	0.00	0.00	0.00%
49480 Water Reclamation Plant		0.00	(600,413.45)	100.00%	(7,727,258.00)	(7,379,467.13)	95.50%
Expense Accounts		0.00	439,075.08	100.00%	12,454,953.00	6,807,565.85	54.66%
49450 Sewer Collection		0.00	106,400.62	100.00%	4,656,042.00	2,045,003.59	43.92%
49480 Water Reclamation Plant		0.00	332,674.46	100.00%	7,798,911.00	4,762,562.26	61.07%
603 Storm Water Fund		0.00	(85,384.06)	100.00%	995,348.00	(1,522,911.44)	-153.00%
Revenue Accounts		0.00	(191,190.80)	100.00%	(1,952,693.00)	(2,513,387.12)	128.71%
49500 Storm Water Utility		0.00	(191,190.80)	100.00%	(1,952,693.00)	(2,513,387.12)	128.71%
Expense Accounts		0.00	105,806.74	100.00%	2,948,041.00	990,475.68	33.60%
49500 Storm Water Utility		0.00	105,806.74	100.00%	2,948,041.00	990,475.68	33.60%
Grand Total:		(713,801.00)	(7,104,355.43)	995.29%	6,985,948.89	(3,307,912.30)	-47.35%

TREASURY SUMMARY REPORT
12 MONTHS ENDING 12/31/2025



CASH AND INVESTMENTS

101	General Fund	\$	12,786,372	Cash- CCF Operating	\$	3,824,680	7%
210	Charitable Gambling Board	\$	37,089	Cash- CCF Credit Card	\$	32,301	0%
211	City Rental Property Mgmt	\$	129,149	Cash- State of MN ACH	\$	7,859	0%
215	Forfeiture Fund	\$	12,997	Cash- Fire Escrow	\$	62,160	0%
217	Library Estate Donation	\$	3,020,216	Cash- Wells Fargo	\$	28,746	0%
225	Airport	\$	711,024	Cash - SBF Cash Deposits	\$	24,972	0%
239	Tax Abatements	\$	97,482	Cash- PMA 4M Fund	\$	12,586,285	22%
240	CED Administration	\$	52,233	Cash- SBF Investment	\$	1,653,778	3%
241	Rental Housing Rehabilitation	\$	197,645	Cash- RBC Investment	\$	21,322,493	38%
242	SCDP Revolving Loans	\$	414,582	Cash- Oppenheimer Investment	\$	12,166,412	22%
250	Economic Development Authority	\$	1,691,777	Cash - Moreton Investment	\$	3,245,575	6%
251	EDA Revolving Fund	\$	31,344	Cash- HRA Faribault CCF	\$	1,206,507	2%
252	Industrial Development Loan	\$	37,127	Total Cash	\$	56,161,767	
253	Federal MIF Loans	\$	683,254				
254	Minnesota Investment Fund	\$	20,097	YTD Interest Earned	\$	1,345,294	3.2%
255-264	TIF Districts	\$	361,779	YTD Investment Gain/Loss	\$	866,513	2.1%
290	Faribault HRA	\$	1,206,507				
292	CRV Rehabilitation Program	\$	62,115				
301	Debt Service	\$	(2,881)				
346	2015A Improvement Bond	\$	211,503				
347	2015A Refunding Bond	\$	699,325				
348	2021A Improvement Bond	\$	(1,621)				
349	2021B Refunding Bond	\$	1,442,085				
401	Street Improvement Projects	\$	1,029,681				
404	Park Land Dedication	\$	(687,481)				
431	Capital Replacement Fund	\$	1,464,358				
437	Public Facility Projects	\$	(171,291)				
601	Water Fund	\$	15,519,336				
602	Sewer Fund	\$	8,863,177				
603	Storm Water Fund	\$	5,539,876				
704	Worker's Compensation	\$	343,025				
705	Property Liability Reserve	\$	344,491				
873	Roberds Lake Sewer District	\$	15,395				
	Total	\$	56,161,767				

INVESTMENT SUMMARY

Investment Type

Cash	7,517,965	13.4%
Certificates of Deposit	4,445,718	7.9%
Federal Agencies	854,174	1.5%
Government Securities	3,376,365	6.0%
Money Market	14,161,551	25.2%
Municipal Bonds	25,805,993	45.9%

Maturity Year

2025	20,908,556	37.2%
2026	9,485,022	16.9%
2027	11,872,795	21.1%
2028	3,342,654	6.0%
2029	3,266,457	5.8%
2030	3,827,669	6.8%
2031	1,717,979	3.1%
2032	1,245,235	2.2%
2033	495,400	0.9%



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: John Sherwin, Chief
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-018 Approve Donation from the State Bank of Faribault to the Police Department

Background:

Recently, the State Bank of Faribault donated \$500.00 to the Faribault Police Department.

Recommendation:

Accept the donation from the State Bank of Faribault.

Attachments:

1. Resolution 2026-018 Accept Donation from the State Bank of Faribault to the Police Department

CITY OF FARIBAULT

RESOLUTION #2026-018

**ACCEPT DONATION FROM THE STATE BANK OF FARIBAULT TO THE
POLICE DEPARTMENT**

WHEREAS, the Faribault Police Department is responsible for life safety and property conservation in our community; and

WHEREAS, Members of the State Bank of Faribault recognize the Police Department's commitment to serving our community and would like to make a donation to our department.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes the Faribault Police Department to accept the donation of \$500.00.

Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-020 Approve 2026 CIP Purchase Replacement – Street Department Pickup Truck

Background:

The 2026 Capital Improvement Plan (CIP) and budget have approved \$56,000.00 for the purchase of a truck used by the Street Department. The truck is scheduled to replace a 2008 F-250 with 78,678 miles. The 2008 F-250 will be transferred to City Hall staff, and the current 2013 Dodge Ram used by City Hall Maintenance will be listed on Govdeals for sale when the vehicle transfer has occurred.

Staff solicited quotes for a truck and a summary is as follows:

North Country GM, Hibbing, MN (State Bid)	\$49,615.20
Harry Browns, Faribault, MN	\$49,345.00

Funding will be provided by the Capital Replacement Fund (431).

Recommendation:

Approve Resolution 2026-020

Attachments:

1. Resolution 2026-020 Approve 2026 CIP Purchase Replacement – Street Department Pickup Truck
2. COF2500

CITY OF FARIBAULT

RESOLUTION #2026-020

**APPROVE 2026 CIP PURCHASE REPLACEMENT – STREET DEPARTMENT
PICKUP TRUCK**

WHEREAS, the City of Faribault operates a Streets Maintenance Department; and

WHEREAS, the Department seeks authorization to replace a pickup used for street maintenance functions; and

WHEREAS, the City 2026 Capital Improvement Plan and Budget includes \$56,000.00 for a replacement pickup; and

WHEREAS, a quote for a Chevrolet 2500 Crew Cab 4x4 from Harry Browns LLC Faribault, MN, for \$49,345.00 has been obtained.

NOW, THEREFORE BE IT RESOLVED, a quote Chevrolet 2500 Crew Cab 4x4 from Harry Browns LLC Faribault, MN, for \$49,345.00 is hereby approved.

ALSO, BE IT RESOLVED, that a 2008 Ford F250 will be transferred to City Hall staff.

Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Bid Proposal

For

City of Faribault, Mn.

January 15th, 2026

New 2026 Chev 2500 Crew Cab 4x4

Harry Brown's Family Automotive submits this bid for a new 2026 Chev 2500 crew cab 4x4.

Please contact Greg Brown to finalize the order or with questions.

Estimated arrival: 4 months from bid award.

Please see attached sheets for specifications.

Bid Price: \$49,345 + applicable sales tax, document fee, and licensing fees(if any).

This is based off a factory MSRP of \$56,875

Greg Brown

Harry Browns LLC

1747 Grant St

Faribault, Mn 55021

507-333-1216/ gregb@harrybrowns.com



OPTIONAL EQUIPMENT
Pg 1 of 2

Vehicle: [Fleet] 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Work Truck (✓
Complete)

6 1/2' box

Window Sticker

SUMMARY

[Fleet] 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Work Truck

MSRP:\$51,900.00

Interior:Jet Black, Cloth seat trim

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 6.6L V8

Transmission, 10-Speed automatic

OPTIONS

CODE	MODEL	MSRP
CK20743	[Fleet] 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Work Truck	\$51,900.00
OPTIONS		
1WT	Work Truck Preferred Equipment Group	\$0.00
9L7	Upfitter switch kit, (5)	\$150.00
AKO	Glass, deep-tinted	Inc.
AZ3	Seats, front 40/20/40 split-bench	\$0.00
C49	Defogger, rear-window electric	Inc.
DBG	Mirrors, outside power-adjustable vertical trailinging	Inc.
GAZ	Summit White	\$0.00
GT4	Rear axle, 3.73 ratio	\$0.00
H1T	Jet Black, Cloth seat trim	\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system	\$0.00
JGD	GVWR, 10,450 lbs. (4740 kg)	\$0.00
L8T	Engine, 6.6L V8	\$0.00
MKM	Transmission, 10-Speed automatic	\$0.00
NE1	Emissions, Colorado, Connecticut, Delaware, Maine, Maryland, Massachusetts, Minnesota, Nevada, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements	\$0.00
PCV	WT Convenience Package	\$785.00

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Data Version: 26544. Data Updated: Sep 22, 2025 6:45:00 PM PDT.



OPTIONAL EQUIPMENT
Pg 2 of 2

Vehicle: [Fleet] 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Work Truck (✓
Complete)

PYQ	Wheels, 17" (43.2 cm) machined aluminum		\$350.00
QT5	Tailgate, gate function manual with EZ Lift	Inc.	
QXT	Tires, LT265/70R17E all-terrain, blackwall		\$200.00
V46	Bumper, front chrome		\$200.00
VJH	Bumper, rear chrome		\$0.00
VQ2	Fleet Processing Option		\$0.00
VTP	LPO, Assist steps, commercial		\$695.00
ZXT	Tire, spare LT265/70R17E all-terrain, blackwall	Inc.	

SUBTOTAL	\$54,280.00
Adjustments Total	\$0.00
Destination Charge	\$2,595.00
TOTAL PRICE	\$56,875.00

FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

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Data Version: 26544. Data Updated: Sep 22, 2025 6:45:00 PM PDT.



STANDARD EQUIPMENT
Pg 1 of 5

Vehicle: [Fleet] 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Work Truck (✓)
Complete)

Standard Equipment

Package

- ✕ Trailing Package includes trailer hitch, 7-pin connector and (CTT) Hitch Guidance (Deleted when (ZW9) pickup bed delete is ordered.)

Mechanical

Durabed, pickup bed

Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)

Transmission, 10-Speed automatic (STD) (Standard with (L8T) 6.6L V8 gas engine.)

Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)

GVWR, 10,450 lbs. (4740 kg) (STD) (Included and only available with CK20743 model and (L8T) 6.6L V8 gas engine with 17" wheels or CC20753 model and (L8T) 6.6L V8 gas engine with 18" or 20" wheels.)

Push Button Start

Air filter, heavy-duty

Air filtration monitoring

Transfer case, two-speed electronic shift with push button controls (Requires 4WD models.)

- ✕ Auto-locking rear differential

Four wheel drive

Cooling, external engine oil cooler

Cooling, auxiliary external transmission oil cooler

Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)

Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)

- ✕ Trailer brake controller, integrated

Frame, fully-boxed, hydroformed front section and a fully-boxed stamped rear section

Recovery hooks, front, frame-mounted, Black

Suspension Package

Steering, Recirculating Ball with smart flow power steering system

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Brake lining wear indicator

Capless Fuel Fill (Requires (L8T) 6.6L V8 gas engine. Not available with (ZW9) pickup bed delete.)

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STD. Equip
2 of 5

Vehicle: [Fleet] 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Work Truck (✓)
Complete)

Mechanical

Exhaust, single, side

Exterior

Wheels, 17" (43.2 cm) painted steel, Silver (STD) (Not currently available to order.)

Tires, LT245/75R17E all-season, blackwall (STD)

Tire, spare LT245/75R17E all-season, blackwall (STD) (Included and only available with (QHQ) LT245/75R17E all-season, blackwall tires with (E63) Durabed, pickup bed. Available to order when (ZW9) pickup bed delete and (QHQ) LT245/75R17E all-season, blackwall tires are ordered.)

Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Deleted with (ZW9) pickup bed delete.)

Bumpers, front, Black

Bumpers, rear, Black

CornerStep, rear bumper

BedStep, Black integrated on forward portion of bed on driver and passenger side (Deleted when (ZW9) pickup bed delete is ordered.)

Moldings, beltline, Black

Cargo tie downs (12), fixed rated at 500 lbs per corner (Deleted with (ZW9) pickup bed delete.)

Headlamps, halogen reflector with halogen Daytime Running Lamps

IntelliBeam, automatic high beam on/off

Taillamps with incandescent tail, stop and reverse lights

Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel

Mirrors, outside high-visibility vertical trailing lower convex mirrors, manual-folding/extending (extends 3.31" [84.25mm]), molded in Black (Not included on Regular Cab models.)

Mirror caps, Black

Glass, solar absorbing, tinted

Tailgate, standard (Deleted with (ZW9) pickup bed delete.)

Tailgate and bed rail protection cap, top

Tailgate, locking, utilizes same key as ignition and door (Upgraded to (QT5) EZ Lift power lock and release tailgate when (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package is ordered. Not available with (ZW9) pickup bed delete.)

Tailgate, gate function manual, no EZ Lift (Deleted with (ZW9) pickup bed delete.)

Door handles, Black grained

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Std. Equip
3 of 5

Vehicle: [Fleet] 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Work Truck (✓)
Complete)

Entertainment

Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)

Audio system feature, 6-speaker system (Requires Crew Cab or Double Cab model.)

Wireless phone projection for Apple CarPlay and Android Auto

Bluetooth for phone connectivity to vehicle infotainment system

Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

Interior

Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)

Vinyl seat trim

Seat adjuster, driver 4-way manual

Seat adjuster, passenger 4-way manual

Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Requires Crew Cab or Double Cab model.)

Floor covering, rubberized-vinyl (Not available with LPO floor liners.)

Steering wheel, urethane

Steering column, Tilt-Wheel, manual with wheel locking security feature

Instrument cluster 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Driver Information Center, 3.5" diagonal monochromatic display

Exterior Temperature Display located in radio display

Compass located in instrument cluster

Rear Seat Reminder (Requires Crew Cab or Double Cab model.)

✖ Window, power front, drivers express up/down

✖ Window, power front, passenger express down

✖ Windows, power rear, express down (Not available with Regular Cab models.)

✖ Door locks, power

Remote Keyless Entry with 2 transmitters

Cruise control, electronic with set and resume speed, steering wheel-mounted

USB Ports, 2, Charge/Data ports located on instrument panel

Power outlet, front auxiliary, 12-volt

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Std. Equip.
4 of 5

Vehicle: [Fleet] 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Work Truck (✓)
Complete)

Interior

Air conditioning, single-zone

Air vents, rear, heating/cooling (Not available on Regular Cab models.)

Mirror, inside rearview, manual tilt

Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Mechanical

Automatic Emergency Braking

Front Pedestrian Braking

StabiliTrak stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

Safety-Exterior

Daytime Running Lamps with automatic exterior lamp control

Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar Services capable (See onstar.com for details and limitations. Services vary by model. Service plan required.)

HD Rear Vision Camera (Deleted when (ZW9) pickup bed delete is ordered.)

Hitch Guidance dynamic single line to aid in trailer alignment for hitching (Deleted with (ZW9) pickup bed delete.)

Lane Departure Warning

Following Distance Indicator

Forward Collision Alert

Seat Belt Adjustable Guide Loops, front row only (Included and only available on Crew Cab and Double Cab models.)

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu

Rear Seat Belt Indicator (Requires Crew Cab or Double Cab model.)

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STD EQUIP.
50F5

Vehicle: [Fleet] 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Work Truck (✓
Complete)

Safety-Interior

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitoring System

OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (Requires (UE1) OnStar. OnStar Basics includes remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See onstar.com for details and limitations.)

Processing-Other

Trailer Information Label provides max trailer ratings for tongue weight, conventional, gooseneck and 5th wheel trailering (Not available with (ZW9) pickup bed delete.)

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Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-022 Approve 2026 Massage Licenses

Background:

Staff has received applications from the following individuals for Massage Licenses in 2026:

Amy Lynn Regenscheid
Brooke Kelly
Carrie Fahlin
Janell Mary Lindblom
Joy Viengxone Luong
Julie Ann Bayardo
Keri Jo Simon
Nicole Nechanicky
Sarah Ann Burt
Shannan Lynn Walker
Sharon Ann Madison
Stacey Ann Jennings
Susan Joann Jameson
Valerie Hullett
Michelle Bottke
Rebecca Flores
Michael Johnson
Julie Dickhudt
Stephanie Conroy

All applicants submitted the proper fees and paperwork and background checks are in process at the Faribault Police Department. The applications will also be reviewed and approved by the City Planner.

Recommendation:

Approve Resolution 2026-022

Attachments:

1. Resolution 2026-022 Approve 2026 Massage Therapist Licenses

CITY OF FARIBAULT

RESOLUTION #2026-022

APPROVE 2026 MASSAGE THERAPIST LICENSES

WHEREAS, the following have presented application to the City of Faribault for renewal of their Massage Therapist Licenses:

Amy Lynn Regenscheid
Brooke Kelly
Carrie Fahlin
Janell Mary Lindblom
Joy Viengxone Luong
Julie Ann Bayardo
Keri Jo Simon
Nicole Nechanicky
Sarah Ann Burt
Shannan Lynn Walker

Sharon Ann Madison
Stacey Ann Jennings
Susan Joann Jameson
Valerie Hullett
Michelle Bottke
Rebecca Flores
Michael Johnson
Julie Dickhudt
Stephanie Conroy

WHEREAS, all of the above named have paid the proper fee and provided the required documentation; and

WHEREAS, the Police Department has completed the required background investigations and has approved the licenses; and

WHEREAS, the above named have current Massage Therapist licenses with the City of Faribault.

NOW, THEREFORE, BE IT RESOLVED, that the above-named applicants be granted Massage Therapist licenses with the City of Faribault for the term of February 1, 2026 to January 31, 2027.

Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-023 Approve Second Amendment to Met Con Business Park Second Addition Developer's Platting Agreement

Background:

As part of the Development Agreement (the "Agreement") between City of Faribault and McDonough Farms, LLC (the "Developer") entered into on the 13th day of July 2021, and recorded on the 31st day of August 2021, as Document No. A743205 in the Office of the Recorder of Rice County, Minnesota, Article 3.02.B.7. of the Agreement under Developer Cost Share Responsibilities for Plan B Public Improvements stated:

7. Street Lights. The Developer shall be responsible for the cost of installing street lighting as required by the City Council in Resolution No. 2003-198, adopted November 10, 2003. The street lights shall conform to City Code in all respects. Street lighting systems located within the public right-of-way shall be owned, installed, operated and maintained by the electric utility company (Steele-Waseca Co-Op Electric). The City and the electric utility company shall enter into a contractual agreement to the rate and maintenance of the street lighting system, or the comparable pre-pay lighting program currently in use with the electric company.

It shall be the responsibility of the Developer to:

Pay the electric utility company for the purchase of all components of the street lighting system.

Pay the electric utility company any cost incurred in the installation of the street lighting units not covered in the electric utility company rate for this service.

The style of the lighting system along with the purchase and installation costs will be established by the City Council. An alternate lighting system

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style will require City approval. The Developer shall pay any additional costs.

All of the street lighting costs shall be guaranteed as part of the Public Improvements security as outlined in this Agreement.

The City shall make the final determination as to the number and location of street lights to be installed as part of the subdivision.

The Developer has solicited quotes from Steele Waseca Co-Op Electric (SWCE) for the installation of the City-approved streetlight layout for Met-Con Way and SWCE has stated that, per their policies, SWCE can only install and invoice local governments for streetlight installations. Due to this, the Developer and City have agreed to amend the development agreement as attached such that the City can have the streetlights installed, and the Developer will reimburse the City for the actual costs.

Recommendation:

Approve Resolution 2026-023

Attachments:

1. Resolution 2026-023 Approve Development Agreement Amendment No 2 for Met Con Business Park Second Addition
2. Second_Amendment_to_Development_Agreement_MCBP_2nd_Add

CITY OF FARIBAULT

RESOLUTION #2026-023

APPROVE SECOND AMENDMENT TO MET CON BUSINESS PARK SECOND ADDITION DEVELOPER'S PLATTING AGREEMENT

WHEREAS, the CITY OF FARIBAULT, a Minnesota municipal corporation (the "City"), and McDonough Farms, LLC, a limited liability company formed under the laws of Minnesota (the "Developer") entered into a Developer's Platting Agreement (the "Agreement") related to the real property which is legally described as Outlot A, MET CON BUSINESS PARK SECOND ADDITION, according to the plat hereof, on file and of record in the office of the County Recorder, Rice County, Minnesota, and which bears the date of the 13th day of July, 2021, and recorded on the 31st day of August, 2021, as Document No. A743205 in the Office of the Recorder of Rice County, Minnesota; and,

WHEREAS, the City and Developer wish to amend the Agreement per the attached SECOND AMENDMENT TO MET CON BUSINESS PARK SECOND ADDITION DEVELOPER'S PLATTING AGREEMENT BY AND BETWEEN CITY OF FARIBAULT AND MCDONOUGH FARMS, LLC

NOW, THEREFORE BE IT RESOLVED, that Faribault City Council hereby approves the SECOND AMENDMENT TO MET CON BUSINESS PARK SECOND ADDITION DEVELOPER'S PLATTING AGREEMENT BY AND BETWEEN CITY OF FARIBAULT AND MCDONOUGH FARMS, LLC attached to this Resolution and authorizes City Staff and the City's Consultants to make limited revisions to the Agreement if needed to finalize the Agreement and its exhibits.

ALSO, BE IT RESOLVED, that the Faribault City Council hereby authorizes the Mayor and City Administrator to execute and record said Agreement.

Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

**SECOND AMENDMENT TO
MET CON BUSINESS PARK SECOND ADDITION
DEVELOPER'S PLATTING AGREEMENT
BY AND BETWEEN CITY OF FARIBAULT AND
MCDONOUGH FARMS, LLC**

THIS SECOND AMENDMENT TO DEVELOPER'S PLATTING AGREEMENT is made and entered into this __ day of ___, 2026, by and between the CITY OF FARIBAULT, a Minnesota municipal corporation (the "City"), and McDonough Farms, LLC, a limited liability company formed under the laws of Minnesota (the "Developer").

WHEREAS, City and Developer have entered into a Developer's Platting Agreement (the "Agreement") related to the real property which is legally described in Exhibit A, attached hereto, and which bears the date of the 13th day of July, 2021, and recorded on the 31st day of August, 2021, as Document No. A743205 in the Office of the Recorder of Rice County, Minnesota;

WHEREAS, Article 3.02.B.7. of the Agreement under Developer Cost Share Responsibilities for Plan B Public Improvements stated:

7. Street Lights. The Developer shall be responsible for the cost of installing street lighting as required by the City Council in Resolution No. 2003-198, adopted November 10, 2003. The street lights shall conform to City Code in all respects. Street lighting systems located within the public right-of-way shall be owned, installed, operated and maintained by the electric utility company (Steele-Waseca Co-Op Electric). The City and the electric utility company shall enter into a contractual agreement to the rate and maintenance of the street lighting system, or the comparable pre-pay lighting program currently in use with the electric company.

It shall be the responsibility of the Developer to:

Pay the electric utility company for the purchase of all components of the street lighting system.

Pay the electric utility company any cost incurred in the installation of the street lighting units not covered in the electric utility company rate for this service.

The style of the lighting system along with the purchase and installation costs will be established by the City Council. An alternate lighting system style will require City approval. The Developer shall pay any additional costs.

All of the street lighting costs shall be guaranteed as part of the Public Improvements security as outlined in this Agreement.

The City shall make the final determination as to the number and location of street lights to be installed as part of the subdivision.

WHEREAS, the Developer has solicited quotes from Steele Waseca Co-Op Electric (SWCE) for the installation of the City approved street light layout for Met-Con Way and SWCE has stated that per their policies SWCE can only install and invoice local governments for street light installations.

NOW, THEREFORE, in consideration of the mutual covenants and other good and valuable consideration hereinafter set forth, the parties hereby amend the Agreement as hereinafter provided:

1. Article 3.02.B.7. of the Agreement shall be amended as follows:

7. Street Lights. The Developer shall be responsible for the cost of installing street lighting as required by the City Council in Resolution No. 2003-198, adopted November 10, 2003. The street lights shall conform to City Code in all respects. Street lighting systems located within the public right-of-way shall be owned, installed, operated and maintained by the electric utility company (Steele-Waseca Co-Op Electric). The City and the electric utility company shall enter into a contractual agreement to the rate and maintenance of the street lighting system, or the comparable pre-pay lighting program currently in use with the electric company.

It shall be the responsibility of the Developer to:

~~Pay~~ Reimburse the City within 30 days of invoice from the City for the costs the City incurs to the electric utility company for the purchase of all components of the street lighting system.

~~Pay~~ Reimburse the City within 30 days of invoice from the City for the costs the City incurs to the electric utility company for any cost incurred in the installation of the street lighting units not covered in the electric utility company rate for this service.

The style of the lighting system along with the purchase and installation costs will be established by the City Council. An alternate lighting system style will require City approval. The Developer shall reimburse the City within 30 days of invoice to pay any additional costs.

All of the street lighting costs shall be guaranteed as part of the Public Improvements security as outlined in this Agreement.

The City shall make the final determination as to the number and location of street lights to be installed as part of the subdivision.

2. This Second Amendment and any amendments thereto shall be recorded with the Rice County recorder along with the Developer's Platting Agreement.

3. Except as provided in this Second Amendment to Developer's Platting Agreement, the Developer's Platting Agreement remains unchanged and in full force and effect.

The remainder of this page is left intentionally blank.

Exhibit A
Legal Description

Outlot A, MET CON BUSINESS PARK SECOND ADDITION, according to the plat hereof, on file and of record in the office of the County Recorder, Rice County, Minnesota

Abstract Property

IN WITNESS OF THE ABOVE, the parties have caused this Agreement to be executed on the date and year written above.

City of Faribault

By: _____
Thomas J. Spooner, Mayor

By: _____
Jessica L. Kinser, City Administrator

STATE OF MINNESOTA)
) SS.
COUNTY OF RICE)

The foregoing instrument was acknowledged before me this _____ day of _____, 2026, by Thomas J. Spooner and Jessica L. Kinser, the Mayor and City Administrator, respectively, of the City of Faribault, a Minnesota municipal corporation, on behalf of the corporation.

Notary Public

DEVELOPER

McDonough Farms, LLC, a Minnesota limited liability company

By: _____
Troy Zabinski
Its: Chief Manager

STATE OF MINNESOTA)
) SS.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by Troy Zabinski, Chief Manager of McDonough Farms, LLC, a Minnesota limited liability company.

Notary Public

DRAFTED BY:
City of Faribault
208 NW 1st Avenue
Faribault, MN 55021



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-024 Approve 2026 Clean River Partnership Contract for MS4 Educational Services

Background:

Attached is a consultant services contract with Clean River Partners (CRP) for education services related to the City's Municipal Separate Storm Sewer System (MS4) permit. The City has had a contract with CRP for many years related to MS4 educational services and the contract also includes a pass through payment to River Bend Nature Center for work they do in coordination with CRP and with the City's MS4 permit. Included is the 2026 Scope of Services which includes a significant reduction in scope and costs to reflect the transition of some of the previous work the CRP did for the City to the Environmental and Water Resources Coordinator Position.

The attached contract is for a term of 3 years with the option to extend the contract up to an additional 2 years. Each year the scope of services for that year are negotiated.

Recommendation:

Approve Resolution 2026-24

Attachments:

1. CRP 2026-2028 Contract Agreement

CONSULTANT SERVICE CONTRACT

This Contract is made this 1st day of February, 2026, by and between the CITY OF FARIBAULT, MINNESOTA, a Minnesota municipal corporation 208 1st Avenue NW, Faribault, MN 55021, ("CITY"), and Clean River Partners, a Minnesota nonprofit corporation, 205 Water Street South, Suite 1, Northfield, MN 55057, ("CONSULTANT" or "CRP"), (collectively the "PARTIES").

WHEREAS, the CRP is organized for the purpose of engaging people in protecting and improving the water quality and natural systems of the Cannon River watershed; and

WHEREAS, the CRP has an already established Education Program that works to increase citizen understanding of issues that affect clean water, including stormwater runoff, in the Cannon River Watershed; and

WHEREAS, the CITY holds a National Pollutant Discharge Elimination System (NPDES) permit to discharge stormwater to the Cannon River issued under authority of the statewide General Municipal Separate Storm Sewer System (MS4) permit issued to the Minnesota Pollution Control Agency (MPCA) by the United States Environmental Protection Agency; and

WHEREAS, under the provisions of that NPDES stormwater permit, the CITY has developed an MPCA-approved Storm Water Pollution Prevention Plan (SWPPP), which includes implementing and reporting activities identified and enumerated as Best Management Practices (BMPs) in that SWPPP, including substantial continuous and ongoing Public Education and Outreach activities intended to inform the residents, businesses and industry in Faribault of measures to be taken to reduce the volume of stormwater and stormwater-related pollutant loading to the Cannon River, designated under Minnesota Statute as an Outstanding Value Resource Water; and

WHEREAS, CITY requires professional services in conjunction with Stormwater Pollution Prevention Plan (SWPPP) Education Component (the "Project" or "Program"); and

WHEREAS, CONSULTANT agrees to furnish the various professional services required by CITY.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the Parties agree as follows:

SECTION I-CONSULTANT'S SERVICES AND RESPONSIBILITIES

A. Scope of Services.

1. CONSULTANT agrees to perform various Project services as detailed in Exhibit 1, Scope of Services, attached hereto and incorporated herein by reference.

2. Except as otherwise specifically provided herein, the CRP will provide services related to the Program including, but not limited to, hiring and managing all staff related to the Program, and organizing, scheduling, managing and supervising all Program events. The Program shall include but not be limited to coordinating volunteer activities such as riverside cleanup throughout the City, conducting the Clean River Rangers youth education program in partnership with River Bend Nature Center, and assisting with the development and distribution of a resident survey to gauge overall stormwater education effectiveness, all of which are described in more detail in the attached Exhibit 1 to this Contract.
3. The Executive Director of the CRP, or other representative of the CRP, shall occasionally attend as requested and deemed appropriate Environmental Commission (EC) and City Council meetings, along with the City's staff liaison. At least semi-annually, the Executive Director of the CRP may report to the EC on the Program activities.
4. The CRP shall hire, compensate, and manage all personnel as may be needed for purposes of the Program and this Contract and all such personnel shall be CRP employees and not City employees. Similarly, all volunteers who participate in the Program in any way shall be considered to be under the supervision and control of the CRP and not under the supervision or control of the City.
5. The CRP shall be responsible for operation and supervision of all components of the Program, and shall report periodically and upon request to the Director of Engineering (City Engineer) and the City Administrator with regard to the status of the Program. The CRP shall work cooperatively to implement the goals of the Program as recommended by the Environmental Commission and approved by the City Council and the CRP Executive Board.
6. Except as otherwise provided in this Contract or as otherwise expressly agreed between the parties in writing from time to time, the CRP shall fund and pay all expenses of the Program. The CRP shall be entitled to receive and use all fees, donations, state and federal financial aid and other funds received for purposes of the Program.
7. Recognition of the City's contributions to the Program shall be cited by the CRP minimally in the following areas: Program brochures and in all advertising thanking sponsors of the Program.

B. **Changes to Scope of Services/Additional Services.** Upon mutual agreement of the parties hereto pursuant to Section VI, Paragraph H of this Contract, a change to the scope of services detailed in Exhibit 1, attached hereto, may be authorized. In the event that such a change to the scope of services detailed in Exhibit 1, attached hereto, requires additional services by CONSULTANT, CONSULTANT shall be entitled to additional compensation consistent with Section III of this Contract. CONSULTANT shall give notice to CITY of any additional services prior to furnishing such additional services. CITY may request an estimate of additional cost from CONSULTANT, and upon receipt

of the request, CONSULTANT shall furnish such cost estimate, prior to CITY's authorization of the changed scope of services.

- C. **Changed Conditions.** If CONSULTANT determines that any services it has been directed or requested to perform by CITY are beyond the scope of services detailed in Exhibit 1, attached hereto, or that, due to changed conditions or changes in the method or manner of administration of the Project, CONSULTANT's effort required to perform its services under this Contract exceeds the estimate which formed the basis for CONSULTANT's compensation, CONSULTANT shall promptly notify CITY of that fact. Upon mutual agreement of the parties hereto pursuant to Section VI, Paragraph H of this Contract, additional compensation for such services, and/or an extension of time for completion thereof, may be authorized. In the absence of such a mutual agreement, amounts of compensation and time for completion shall be equitably adjusted, provided that CONSULTANT first provides notice to CITY as required by this Paragraph and CITY has not terminated this Contract pursuant to Section IV, Paragraph B.
- D. **Standard of Care.** Professional services provided by CONSULTANT or its subcontractors and/or sub-consultants under this Contract will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of CONSULTANT's profession.
- E. **Insurance.**
1. CONSULTANT agrees to maintain, at CONSULTANT's expense, statutory worker's compensation coverage.
 2. CONSULTANT agrees to maintain, at CONSULTANT's expense, general liability insurance coverage insuring CONSULTANT against claims for bodily injury, death or property damage arising out of CONSULTANT's general business activities (including automobile use). The liability insurance policy shall provide coverage for each occurrence in the minimum amount of \$1,000,000.00
 3. During the time in which CONSULTANT is performing any services under this Contract, CONSULTANT agrees to maintain, at CONSULTANT's expense, Professional Liability Insurance coverage insuring CONSULTANT against damages for legal liability arising from an error, omission or negligent act in the performance of professional services required by this Contract. The professional liability insurance policy shall provide coverage for each occurrence in the amount of \$1,000,000.00 and annual aggregate of \$1,000,000.00 on a claims-made basis.
 4. True, accurate and current certificates of insurance, showing evidence of the required insurance coverages, are hereby provided to CITY by CONSULTANT and are attached hereto as Exhibit 2.

SECTION II - CITY'S RESPONSIBILITIES

- A. CITY shall promptly compensate CONSULTANT as services are performed to the satisfaction of the City Engineer , in accordance with Section III of this Contract.
- B. CITY shall provide access to any and all previously acquired information relevant to the scope of services detailed in Exhibit 1, attached hereto, in its custody to CONSULTANT for its use, at CONSULTANT's request.
- C. CITY will, to the fullest extent possible, grant access to and make all provisions for entry upon both public and private property as necessary for CONSULTANT's performance of the services detailed in Exhibit 1, attached hereto.
- D. The CITY's Environmental and Water Resources Coordinator, shall serve as the liaison person to act as CITY's representative with respect to services to be rendered under this Contract. Said representative shall have the authority to transmit instructions, receive instructions, receive information, interpret and define CITY'S policies with respect to the Project and CONSULTANT's services.

Such person shall be the primary contact person between CITY and CONSULTANT with respect to the services from CONSULTANT under this Contract. CITY reserves the right to substitute the authorized contact person at any time and shall notify CONSULTANT thereof.

SECTION III - CONSIDERATION

- A. **Fees.** CITY will compensate CONSULTANT as detailed in Exhibit 3, Compensation, which is attached hereto and incorporated herein by reference, for CONSULTANT's performance of services under this Contract.
- B. If CITY fails to make any payment due CONSULTANT for services performed to the satisfaction of the City Engineer and expenses within thirty days after the date of CONSULTANT's invoice, CONSULTANT may, after giving seven days written notice to CITY, and without waiving any claim or right against CITY and without incurring liability whatsoever to CITY, suspend services and withhold project deliverables due under this Contract until CONSULTANT has been paid in full all amounts due for services, expenses and charges.

SECTION IV -TERM AND TERMINATION

- A. **Term.** This Contract shall be for three years commencing February 1, 2026. By mutual agreement between the City and the CRP, this Contract may be extended for an additional two years beyond its original term.
- B. **Termination.** Notwithstanding the foregoing, this Contract may be terminated by either party for any reason or for convenience by either party upon thirty (30) days written

notice. In the event of termination, CITY shall be obligated to CONSULTANT for payment of amounts due and owing including payment for services performed or furnished to the date and time of termination, computed in accordance with Section III of this Contract.

- C. **Default.** If CONSULTANT fails to perform any of the provisions of this Contract or so fails to administer the services detailed in Exhibit 1, attached hereto, in such a manner as to endanger the performance of the Contract, this shall constitute default. Unless CONSULTANT's default is excused by CITY, CITY may, upon written notice, immediately cancel this Contract or exercise any other rights or remedies available to CITY under this Contract or law.
- D. **Suspension of Work.** If any work performed by CONSULTANT is abandoned or suspended in whole or in part by CITY, CONSULTANT shall be paid for any services performed to the satisfaction of the City Engineer prior to CONSULTANT's receipt of written notice from CITY of such abandonment or suspension, but in no event shall the total of CITY's payments to CONSULTANT under this Contract be required to exceed a percentage of the total contract price (calculated by either the Contract price or the maximum price set forth in Exhibit 3, attached hereto) equivalent to the percentage of the scope of services completed by CONSULTANT to the satisfaction of the City Engineer as determined by CITY.

SECTION V - INDEMNIFICATION

- A. CONSULTANT shall indemnify, protect, save, hold harmless and insure CITY, and its respective officers, directors, employees, volunteers and members and agents, from and against any and all claims and demands for, or litigation with respect to, all damages which may arise out of or be caused by CONSULTANT or its agents, employees, volunteers, contractors, subcontractors, or sub-consultants with respect to CONSULTANT's performance of its obligations under this Contract. CONSULTANT shall defend CITY against the foregoing, or litigation in connection with the foregoing, at CONSULTANT's expense, with counsel reasonably acceptable to CITY. CITY, at its expense, shall have the right to participate in the defense of any Claims or litigation and shall have the right to approve any settlement, which approval shall not be unreasonably withheld. The indemnification provision of this Section shall not apply to damages or other losses proximately caused by or resulting from the negligence or willful misconduct of CITY. All indemnification obligations shall survive termination, expiration or cancellation of this Contract.
- B. CITY shall indemnify protect, save, hold harmless and insure CONSULTANT, and its respective officers, directors, employees and members and agents, from and against any and all claims and demands for, or litigation with respect to, all damages which may arise out of or be caused by CITY or its agents, employees, contractors, subcontractors or sub-consultants with respect to CITY's performance of its obligations under this Contract. CITY shall defend CONSULTANT against the foregoing, or litigation in connection with the foregoing, at CITY's expense, with counsel reasonably acceptable to

CONSULTANT. CONSULTANT, at its expense, shall have the right to participate in the defense of any Claims or litigation and shall have the right to approve any settlement, which approval shall not be unreasonably withheld. The indemnification provision of this Section shall not apply to damages or other losses proximately caused by or resulting from the negligence or willful misconduct of CONSULTANT. All indemnification obligations shall survive termination, expiration or cancellation of this Contract.

- C. Nothing contained in this Contract shall create a contractual relationship with or a cause of action in favor of a third party against CITY or CONSULTANT. CONSULTANT's services under this Contract are being performed solely for CITY's benefit, and no other entity shall have any claim against CONSULTANT because of this Contract or the performance or nonperformance of services provided hereunder.

SECTION VI - GENERAL TERMS

- A. **Voluntary and Knowing Action.** The PARTIES, by executing this Contract, state that they have carefully read this Contract and understand fully the contents thereof; that in executing this Contract they voluntarily accept all terms described in this Contract without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound thereby.
- B. **Authorized Signatories.** The PARTIES each represent and warrant to the other that (1) the persons signing this Contract are authorized signatories for the entities represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Contract against it; each party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.
- C. **Notices.** The PARTIES' representatives for notification for all purposes are:

CITY:

Mark DuChene P.E.

Director of Engineering

City of Faribault

1200 Belvie Trail, Faribault, MN 55021

Phone: 507-333-0360

Email: mduchene@faribaultmn.gov

CONSULTANT:

Jennifer Tonko

Executive Director

Clean River Partners

205 Water Street South, Suite 1, Northfield, MN 55057

Phone: (507) 786-3913

Email: jennifer@cleanriverpartners.org

- D. **Dispute Resolution.** CITY and CONSULTANT agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice of dispute prior to

proceeding to formal dispute resolution or exercising their rights under law. Any claims or disputes unresolved after good faith negotiations shall first be submitted to mediation utilizing the Minnesota District Court Rule 114 Roster. CONSULTANT and CITY agree to require an equivalent dispute resolution process governing all contractors, subcontractors, subconsultants, suppliers, consultants, and fabricators concerned with the Project.

- E. **Independent Contractor Status.** CONSULTANT, at all times and for all purposes hereunder, shall be an independent contractor and is not an employee of CITY for any purpose. No statement contained in this Contract shall be construed so as to find CONSULTANT to be an employee of CITY, and CONSULTANT shall not be entitled to any of the rights, privileges, or benefits of employees of CITY, including but not limited to, workers' compensation, health/death benefits, and indemnification for third-party personal injury/property damage claims.

CONSULTANT acknowledges that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due CONSULTANT, and that it is CONSULTANT's sole obligation to comply with the applicable provisions of all Federal and State tax laws.

CONSULTANT shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein.

CONSULTANT is responsible for hiring sufficient workers to perform the services/duties required by this Contract, withholding their taxes and paying all other employment tax obligations on their behalf.

- F. **Acceptance of Deliverables.** Each deliverable shall be subject to a verification of acceptability by CITY to ensure such deliverable satisfies stated requirements. The acceptability of any deliverable will be based on CITY's satisfaction or non-satisfaction with the deliverable based on requirements of this Contract. If any deliverable is not acceptable, CITY will notify CONSULTANT specifying reasons in reasonable detail, and CONSULTANT will, at no additional cost, conform the deliverable to stated requirements of this Contract.
- G. **Subcontracting.** CONSULTANT shall not enter into any subcontract for performance of any services contemplated under this Contract without the prior written approval of CITY. CONSULTANT shall be responsible for the performance of all subcontractors and/or sub-consultants.
- H. **Assignment.** This Contract may not be assigned by either Party without the written consent of the other Party.
- I. **Modifications/Amendment.** Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been

reduced to writing, and signed by authorized representative of the CITY and CONSULTANT.

- J. **Records-Availability and Retention.** Pursuant to Minn. Stat. § 16C.05, subd. 5, CONSULTANT agrees that CITY, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of CONSULTANT and involve transactions relating to this Contract.

CONSULTANT agrees to maintain these records for a period of six years from the date of termination of this Contract.

- K. **Force Majeure.** The PARTIES shall each be excused from performance under this Contract while and to the extent that either of them are unable to perform, for any cause beyond its reasonable control. Such causes shall include, but not be restricted to fire, storm, flood, earthquake, explosion, war, total or partial failure of transportation or delivery facilities, raw materials or supplies, interruption of utilities or power, and any act of government or military authority. In the event either party is rendered unable wholly or in part by force majeure to carry out its obligations under this Contract then the party affected by force majeure shall give written notice with explanation to the other party immediately.
- L. **Compliance with Laws.** CONSULTANT shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which CONSULTANT is responsible.
- M. **Non-Discrimination.** The provisions of any applicable law or ordinance relating to civil rights and discrimination shall be considered part of this Contract as if fully set forth herein.
- N. **Interest by City Officials.** No elected official, officer, or employee of CITY shall during his or her tenure or employment and for one year thereafter, have any interest, direct or indirect, in this Contract or the proceeds thereof.
- O. **Work Product.** All materials such as reports, exhibits, models, graphics, computer files, maps, charts, and supporting documentation produced under work authorized by this Contract ("Materials") shall become the property of CITY upon completion of the work. CITY may use the information for the Project for which they were prepared. Such use by CITY shall not relieve any liability on the part of CONSULTANT. Notwithstanding any of the foregoing to the contrary; (a) CONSULTANT may reuse standard details of its Materials in the normal course of its business; and (b) CITY understands that the Materials have been prepared for a specific project, and are not intended to be reused for other purposes. If CITY reuses the Materials for any other purpose, CITY waives any claims against CONSULTANT arising from such reuse and agrees to defend and indemnify

CONSULTANT from any claims arising from such reuse.

- P. **Governing Law.** This Contract shall be deemed to have been made and accepted in Rice County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of the Contract without regard to its choice of law or conflict of laws principles.
- Q. **Data Practices.** The PARTIES acknowledge that this Contract is subject to the requirements of Minnesota's Government Data Practices Act, Minnesota Statutes, Section 13.01 *et seq.*
- R. **No Waiver.** Any Party's failure in any one or more instances to insist upon strict performance of any of the terms and conditions of this Contract or to exercise any right herein conferred shall not be construed as a waiver or relinquishment of that right or of that Party's right to assert or rely upon the terms and conditions of this Contract. Any express waiver of a term of this Contract shall not be binding and effective unless made in writing and properly executed by the waiving Party.
- S. **Data Disclosure.** Under Minn. Stat. § 270C.65, Subd. 3 and other applicable law, CONSULTANT consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to CITY, to federal and state agencies and state personnel involved in the payment of CITY obligations. These identification numbers may be used in the enforcement of federal and state laws which could result in action requiring CONSULTANT to file state tax returns, pay delinquent state tax liabilities, if any, or pay other CITY liabilities.
- T. **Patented Devices, Materials and Processes.** If this Contract requires, or the CONSULTANT desires, the use of any design, device, material or process covered by letters, patent or copyright, trademark or trade name, the CONSULTANT shall provide for such use by suitable legal agreement with the patentee or owner and a copy of said agreement shall be filed with CITY. If no such agreement is made or filed as noted, CONSULTANT shall indemnify and hold harmless CITY from any and all claims for infringement by reason of the use of any such patented designed, device, material or process, or any trademark or trade name or copyright in connection with the services agreed to be performed under the Contract, and shall indemnify and defend CITY for any costs, liability, expenses and attorney's fees that result from any such infringement.
- U. **Severability.** The invalidity or unenforceability of any provision of this Contract shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from this Contract to the extent of its invalidity or unenforceability, and this Contract shall be construed and enforced as if the Contract did not contain that particular provision to the extent of its invalidity or unenforceability.
- V. **Entire Contract.** These terms and conditions constitute the entire Contract between the PARTIES regarding the subject matter hereof. All discussions and negotiations are

deemed merged in this Contract.

- W. **Headings and Captions.** Headings and captions contained in this Contract are for convenience only and are not intended to alter any of the provisions of this Contract and shall not be used for the interpretation of the validity of the Contract or any provision hereof.
- X. **Survivability.** All covenants, indemnities, guarantees, releases, representations and warranties by any Party or PARTIES, and any undischarged obligations of CITY and CONSULTANT arising prior to the expiration of this Contract (whether by completion or earlier termination), shall survive such expiration.
- Y. **Execution.** This Contract may be executed simultaneously in two or more counterparts that, when taken together, shall be deemed an original and constitute one and the same document. The signature of any Party to the counterpart shall be deemed a signature to the Contract, and may be appended to, any other counterpart. Facsimile and email transmissions of executed signature pages shall be deemed as originals and sufficient to bind the executing Party.
- Z. **Mechanic's Liens.** The CONSULTANT hereby covenants and agrees that CONSULTANT will not permit or allow any mechanic's or materialman's liens to be placed on the City's interest in the Property that is the subject of the Project during the term hereof. Notwithstanding the previous sentence, however, in the event any such lien shall be so placed on the City's interest, the CONSULTANT shall take all steps necessary to see that it is removed within thirty (30) days of its being filed; provided, however, that the CONSULTANT may contest any such lien provided the CONSULTANT first posts a surety bond, in favor of and insuring the City, in an amount equal to 125% of the amount of any such lien.

Remainder of page intentionally left blank.

SECTION VII -SIGNATURES

IN WITNESS WHEREOF, the PARTIES have hereunto executed this document the day and year first above written.

CONSULTANT: Clean River Partners

By:

Title: Executive Director

Print Name: Jennifer Tonko

Date:

CITY OF FARIBAULT

By:

Faribault City Mayor

Date:

By:

Faribault City Administrator

Date:

EXHIBIT 1

SCOPE OF SERVICES

Subject to the terms of this Contract, CONSULTANT shall perform the following services:

City of Faribault Stormwater Pollution Prevention Education & Outreach						
Scope of Services						
January 2026 - December 2026						
Subject to the terms of the CONTRACT, the CONSULTANT shall perform the following services:						
Task	Description	Deliverables	Goals	Timeline Details	Target Completion Date	Cost
A. Stormwater Pollution Prevention Activities						
1	In cooperation with the River Bend Nature Center, develop, coordinate, implement, and evaluate the effectiveness of the Clean River Rangers program (stormwater pollution prevention) for all 4th and 5th grade students during the 2026-2027 school year, in private and public schools in the Faribault community. (\$5,000 to RBNQ)	Program summary including: copy of lesson plan(s) and handbook(s); curriculum/class implementation schedule including date, school, grade level, teacher name, and number of students; summary of program evaluation and effectiveness; participant responses to surveys administered; digital copies of any photos taken; documentation of Clean River Ranger badges distributed.	While the goal is to reach every 4th and 5th grade classroom, the success metric is to reach at least 60% of 4th and 5th grade classrooms in 2026.	Contact teachers in late August to let them know about this program. Aim for teacher prep time, before the school year begins.	December 2026	\$9,325
2	Sponsorship of CRP's Watershed-Wide Cleanup for the Faribault site(s). City of Faribault will be a "Level Three" supporter of the event. CRP will invest staff time to recruit additional Faribault community members and groups to take part in this event in 2026. Cleanup site leaders will receive stormwater pollution prevention information and be asked to share it with participants. City logo to appear on event materials.	Event summary including: date and location for Faribault event, digital copies of photos taken at Faribault location, total event participation and number of participants for the Faribault site, summary of event activity including # of shoreline miles cleaned for the total event and at the Faribault location, summary of event evaluation and effectiveness.	Increase attendance at the Faribault site(s).	Promote event on social media, in local newspaper, etc. during August and September. Share messaging kit with City of Faribault 3 weeks before event for inclusion on City social media. Follow up with an optional summary article in the local newspaper, including number of volunteers, number of shoreline miles cleaned, etc.	October 2026	\$1,000
3	Assist with development of and distribution method(s) for a citizen survey that attempts to gauge the effectiveness of the City's overall Stormwater Pollution Prevention Education and Outreach Program.	Copy of assessment survey, results, and summary of recommended method(s) of distribution.	N/A	Survey to be developed in conjunction with the Rice County Fair activity (A1). Survey will also be distributed virtually to increase participation.	October 2026	\$830
B. Project Meetings and Reporting						
1	Prepare summary of contract activities completed including all deliverables as described within the 2026 scope of services. This also includes reporting on contract activities in the City's MS4 Front software program.	Hard copy summary report of annual contract progress and task deliverables as described. Data/documentation entry into the City's MS4 Front program for all 2026 contract activities.	N/A	Reporting will be completed in December 2026.	January 2027	\$450
2	Project Meetings. CRP will schedule two project meetings with the City to discuss contract progress, updates, and schedule. Each meeting will last 2 hours or less. At city staff discretion, one of those meetings could be with the City of Faribault Environmental Quality Commission.	N/A	N/A	First meeting to take place in May or June. Final meeting to take place in November or December.	December 2026	\$770
TOTAL:						\$12,375

EXHIBIT 2

CERTIFICATES OF REQUIRED INSURANCE COVERAGES

[Certificates of Insurance attached hereto]

EXHIBIT 3

COMPENSATION

Subject to the limitations set forth in this Exhibit, CITY will compensate CONSULTANT for all services under this Contract as follows:

For the calendar year January 1, 2026 through December 31, 2026, the City shall pay to the CRP the sum not to exceed \$12,375.00.

For the calendar year 2027, the City shall NEGOTIATE services with CRP based on previous year assessment; and

For the calendar year 2028, the City shall NEGOTIATE services with CRP based on previous year assessment.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-025 Receive/File Feasibility Report and Establish Public Hearing for 2026 Street Reconstruction Improvements - Contract 2026-03

Background:

Attached is the feasibility report detailing the proposed improvements for the 2026 Street Reconstruction Improvements — Contract 2026-03 project including removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk reconstruction, bituminous paving, turf restoration and related improvements.

The streets proposed to be included in this project are as follows:

2nd Street NW (1st Avenue NW to 4th Avenue NW)
 1st Avenue NW (3rd Street NW to 4th Street NW/TH 60)

The preliminary total estimated cost of the improvements, including 5% contingency and 15% engineering, is \$2,176,700.00. Proposed funding for the project is as follows:

Street Improvement Fund (401)	\$ 1,318,800.00	60.6%
Water Utility Fund (601)	\$ 307,600.00	14.1%
Sanitary Sewer Utility Fund (602)	\$ 225,400.00	10.4%
<u>Storm Water Utility Fund (603)</u>	<u>\$ 324,900.00</u>	<u>14.9%</u>
Total	\$ 2,176,700.00	100.0%

This estimated amount exceeds the approved budget amount. During completion of the feasibility report, staff reviewed recent bids from surrounding projects and noticed that bid prices increased more than anticipated at the time of budget approval. Staff is hopeful that actual

project bids will return more favorably, as has been the trend in recent years, but wanted to account for possible price increases at this early stage. Staff will also continue to evaluate value engineering alternatives as it moves through the final design phase to try and bring the total project costs down. It is recommended to move the project forward and to complete a budget amendment if a low bid is accepted.

The attached resolution also establishes a Public Hearing before the City Council for this project on February 24, 2026. Prior to the hearing, a virtual informational meeting will be conducted with the abutting property owners to review the proposed improvements. It is tentatively planned to receive bids on this project in April 2026, with construction to begin in May/June 2026, and be substantially completed by the end of September 2026.

Recommendation:

Approve Resolution 2026-025

Attachments:

1. Resolution 2026-025 Receive-File Feasibility Report and Establish Public Hearing
2. (2026-03) Feasibility Report

CITY OF FARIBAULT

RESOLUTION #2026-025

RECEIVE/FILE FEASIBILITY REPORT AND ESTABLISH PUBLIC HEARING FOR 2026 STREET RECONSTRUCTION IMPROVEMENTS - CONTRACT 2026-03

WHEREAS, a report has been prepared by the City Engineering Department with reference to the 2026 Street Reconstruction Improvements (Contract 2026-03) project by including removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk reconstruction, bituminous paving, turf restoration and related improvements on the following streets:

2nd Street NW (1st Avenue NW to 4th Avenue NW)
1st Avenue NW (3rd Street NW to 4th Street NW/TH 60)

NOW, THEREFORE BE IT RESOLVED, that the Council will consider the 2026 Street Reconstruction Improvements (Contract 2026-03) project by including removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk reconstruction, bituminous paving, turf restoration and related improvements on the following streets:

2nd Street NW (1st Avenue NW to 4th Avenue NW)
1st Avenue NW (3rd Street NW to 4th Street NW/TH 60)

in accordance with the feasibility report.

ALSO, BE IT RESOLVED, a public hearing shall be held on such proposed improvements on the 24th day of February 2026, in the Council Chambers of the City Hall at 6:00 p.m. and the Administrator shall give mailed and published notice of such hearing of improvements as required by law.

Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

2026 STREET RECONSTRUCTION IMPROVEMENTS

FEASIBILITY REPORT Contract 2026-03

Project Location

2nd Street NW
1st Avenue NW

(1st Avenue NW to 4th Avenue NW)
(3rd Street NW to 4th Street NW/TH 60)

Project Location Map



Project Initiation

The improvements are included in the approved 2026-2030 Capital Improvements Plan (CIP) as well as the approved 2026 Annual Budget. The project was formally initiated upon the passage of Resolution 2025-363 by the City Council on December 22, 2025, which also ordered the preparation of this report.

These improvements are non-petitioned and proposed to be funded without the use of special assessments, a simple majority vote of the City Council is required to proceed. In general, street and utility improvements are programmed annually and included in the Capital Improvement Plan and Budget based on the age of the streets coupled with an inspection of the existing pavements and City owned utilities.

Project Scope

2nd Street NW (4th Avenue NW to 1st Avenue NW)

Street & Sidewalk Improvements: The right of way (ROW) width for 2nd Street NW is 80 feet and the current roadway is a 40-foot-wide urban roadway section with curb and gutter and sidewalk on both sides from 4th Avenue NW to 2nd Avenue NW. From 2nd Avenue NW to 1st Avenue NW the current roadway is a 46-foot-wide urban roadway section with curb and gutter and sidewalk on both sides. The roadway was platted as part of the ORIGINAL TOWN OF FARIBAULT, and originally constructed in the early 1960's. The existing roadway was last overlaid in 1999.

Proposed street improvements include the full reconstruction of the roadway section with 8" aggregate base, B618 concrete curb and gutter, and 3.5" of bituminous pavement. The proposed width for the reconstructed street is 40-feet (face of curb to face of curb).

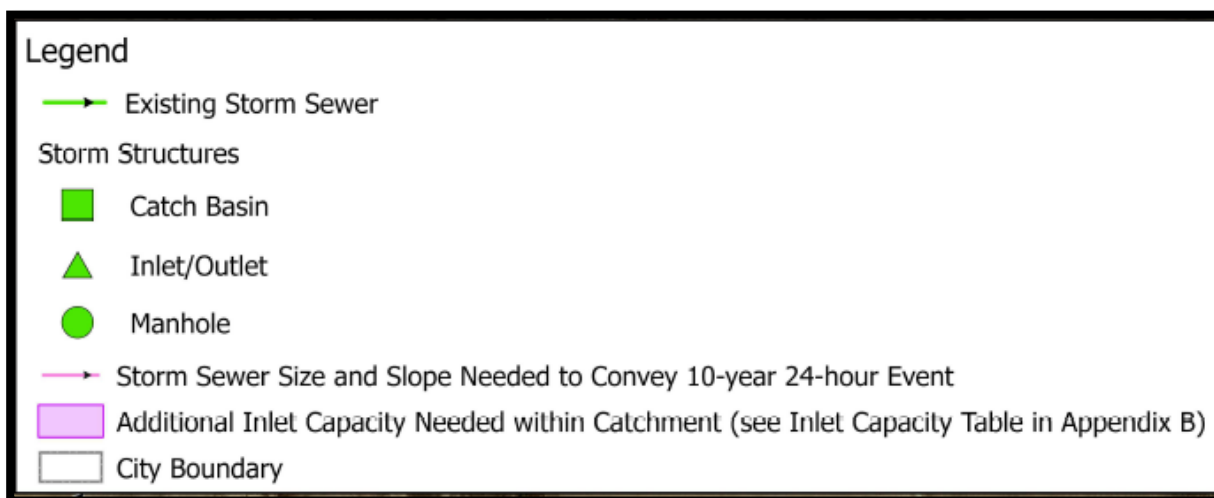
There are currently sidewalks on both sides of 2nd Street NW. It is proposed to replace the sidewalks on both sides of 2nd Street NW with 6-foot-wide sidewalks in generally the same location as the existing walks.

Sanitary Sewer: The sanitary sewer was installed in the 1940's, consisting of 8" vitrified clay pipe (VCP). The existing sewer line is in a significantly deteriorated state and needs replacement. It is proposed to replace the piping with new 8" PVC, with new precast concrete manholes. Individual service lines will be replaced out from the main to the boulevard, typically with 4" or 6" PVC piping depending on the property use.

Watermain: The watermain is 4" cast iron pipe, installed in 1897 from 4th Avenue NW to 2nd Avenue NW and is a 12" pipe from 2nd Avenue NW to 1st Avenue NW installed in 1968. There are no recent recorded watermain breaks on these segments of watermain. It is proposed to replace the main with a new 12" and 8" PVC watermain. There are several lead service lines in the proposed project. Individual service lines generally will be replaced with 1" copper or matching size to existing from the main to the property line and a new curb stop installed. Replacement of lead service lines from the curb stop to the home will be replaced as part of the 2026 City Lead Service Line Replacement program as those costs are eligible for reimbursement thorough a grant. New valves and hydrants will also be included with

the project. Temporary water services will be set up during the construction to maintain service to the area properties.

Storm Sewer: There is an existing storm sewer system in 2nd Street NW and is located within the Straight River sub watershed according to the City's 2022 Surface Water Management Plan (SWMP). According to the SWMP there are no modeled drainage issues in this area.



Snapshot of 2022 Surface Water Management Plan 10 Year Event Storm Sewer Capacity Map

It is proposed to replace this system with new RCP pipe and new precast concrete drainage structures meeting the current standards for storm sewer systems and as recommended in the City's current Surface Water Management Plan.

Project Scope

1st Avenue NW (3rd Street NW to 4th Street NW)

Street & Sidewalk Improvements: The right of way (ROW) width for 1st Avenue NW is 80 feet and the current roadway is a 40-foot-wide urban roadway section with curb and gutter and sidewalk on both sides from 3rd Street NW to 4th Street NW. F The roadway was platted as part of the ORIGINAL TOWN OF FARIBAULT.

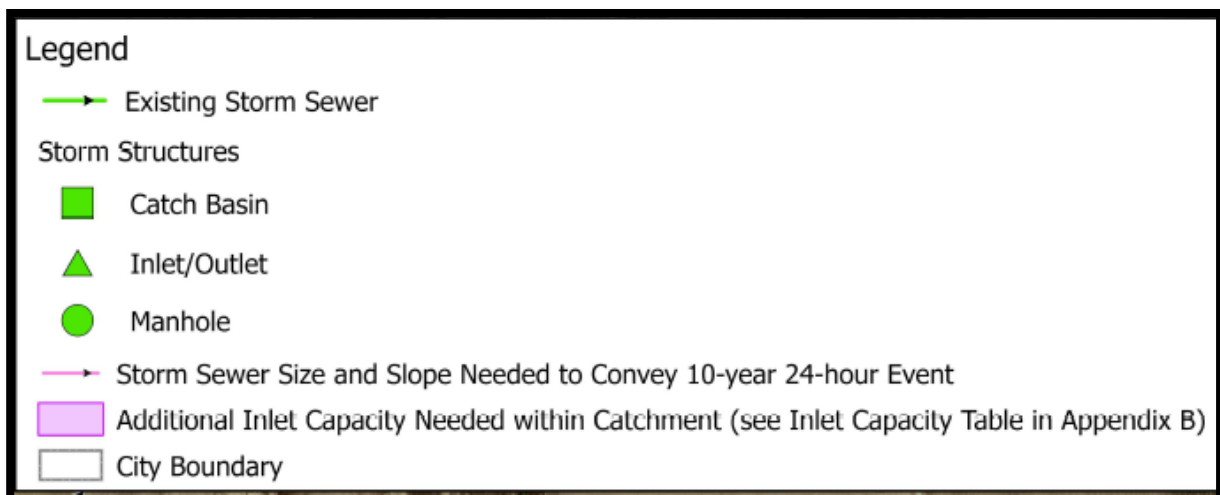
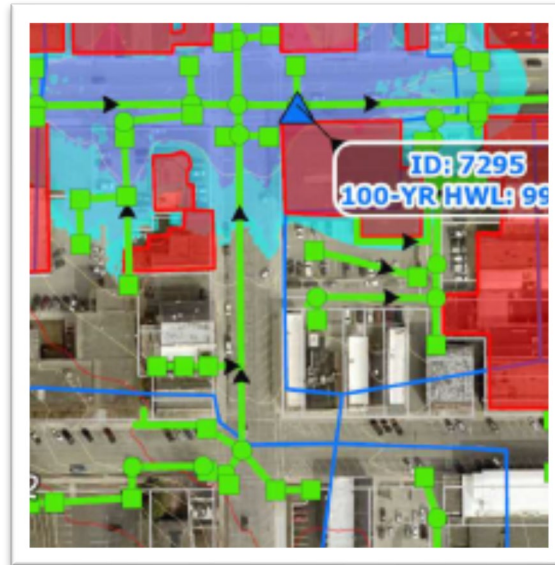
Proposed street improvements include the full reconstruction of the roadway section with 8” aggregate base, B618 concrete curb and gutter, and 3.5” of bituminous pavement. The proposed width for the reconstructed street is 60-feet (face of curb to face of curb). Parking will be added on both sides of the road (either angled or 90 degree parking) to increase the number of available parking stalls for both the public and police station.

There are currently sidewalks on both sides 1st Avenue NW. It is proposed to replace the sidewalks on both sides in generally the same location as the existing walks. Intersection improvements to the intersection of 1st Avenue NW and 3rd Street NW are also planned to improve pedestrian access and ADA access as well as traffic calming measures including curb bump outs at the corners.

Sanitary Sewer: The sanitary sewer was installed in the 1930’s, consisting of 8” vitrified clay pipe (VCP). The existing sewer line is in a significantly deteriorated state and needs replacement. It is proposed to replace the piping with new 8” PVC, with new precast concrete manholes. Individual service lines will be replaced out from the main to the boulevard, typically with 4” or 6” PVC piping depending on the property use.

Watermain: The watermain is 6” cast iron pipe, installed in 1911 and a 20” pipe installed in 1996. There are no recent recorded watermain breaks on these segments of watermain. It is proposed to replace the 6” main with a new 8” PVC watermain. Individual service lines generally will be replaced with 1” copper or matching size to existing from the main to the property line and a new curb stop installed. New valves and hydrants will also be included with the project. Temporary water services will be set up during the construction to maintain service to the area properties.

Storm Sewer: There is an existing storm sewer system in 1st Avenue NW and is located within the Straight River sub watershed according to the City’s 2022 Surface Water Management Plan (SWMP). According to the SWMP there are some inundation risks during a 100-year storm event. Mitigation for these risks is outside of the scope of the proposed project.



Snapshot of 2022 Surface Water Management Plan 10 Year Event Storm Sewer Capacity Map

It is proposed to replace this system with new RCP pipe and new precast concrete drainage structures meeting the current standards for storm sewer systems and as recommended in the City's current Surface Water Management Plan.

Project Financing

The preliminary estimated cost of the improvements is \$2,176,700.00, which includes a 5% contingency and 15% for engineering fees (a copy of the preliminary construction estimate is attached). Funding for the work will come from the City's Municipal Street Improvement Fund (401), which is funded through franchise fees. Additional funding sources available to the City and proposed to be used include the Water, Sanitary Sewer and Storm Water Utility Funds (601, 602, and 603, respectively). The engineer's estimate exceeds the budgeted amounts from the approved 2026 Budget and 2026-2030 Capital Improvement Plan. During the completion of the feasibility study, Staff reviewed recently bid

projects from around the surrounding areas and there has been a noticeable increase in bid prices, in excess of what was accounted for during the budget process. Staff is hopeful that actual project bids will return more favorably as has been the trend in recent years but wanted to account for possible price increases in this early stage. Staff will also continue to evaluate value engineering alternatives as it moves through the final design phase to try and bring the total project costs down.

Estimated financing for this project is as follows:

Street Improvement Fund (401)	\$1,318,800.00	60.6%
Water Utility Fund (601)	\$ 307,600.00	14.1%
Sewer Utility Fund (603)	\$ 225,400.00	10.4%
Storm Sewer Utility Fund (603)	<u>\$ 324,900.00</u>	<u>14.9%</u>
Total	\$2,176,700.00	100.0%

Project Feasibility

The improvements proposed as part of this project do not appear to present any insurmountable design or construction issues. The project will be funded from a combination of the City's street improvement fund, and the utility enterprise funds, and the project is deemed to be financially feasible. Based upon the information presented in this report, the City Council is hereby advised in a preliminary way that the proposed improvements are necessary, cost-effective and feasible, and should be made as recommended in this report.

Project Schedule

The preliminary project schedule is as follows:

Initiate Project Order Feasibility Report	December 22, 2025
Receive/File Feasibility Report	January 27, 2026
Informational Meeting	Virtual
Order Improvements Order Preparation of Plans and Specifications	February 24, 2026
Approve Plans and Specifications Establish Bid Date	March 10, 2026
Bid Opening Date	April 1, 2026
Receive Bids Award Contract	April 14, 2026
Begin Construction	May/June 2026
Final Completion	September 30, 2026

Dated: January 23, 2026

Prepared By: Mark W. DuChene, City Engineer

I hereby certify that this report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

Mark W. DuChene

Digitally signed by Mark W. DuChene
DN: C=US,
E=mduchene@fairbairtmm.gov, O=City of
Fairbairn, OU=Director of Engineering,
CN=Mark W. DuChene
Reason: I am approving this document
Date: 2026.01.23 11:12:30-06'00'

Mark W. DuChene, P.E.

Reg. No. 46594

1/23/2026

Date

2026 STREET RECONSTRCUCTION IMPROVEMENTS - CONTRACT 2026-03

FEASIBILITY REPORT ENGINEER'S ESTIMATE

PART 1: 2ND ST NW (1ST AVE NW TO 4TH AVE NW) SCHEDULE A: ROADWAY IMPROVEMENTS

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
1	2021.501	MOBILIZATION	LS	1	\$65,000.00	\$65,000.00
2	2101.524	CLEARING	TREE	7	\$800.00	\$5,600.00
3	2101.524	GRUBBING	TREE	7	\$300.00	\$2,100.00
4	2104.502	REMOVE CONCRETE STEPS	EACH	27	\$250.00	\$6,750.00
5	2104.503	REMOVE CURB & GUTTER	L F	2,566	\$3.00	\$7,698.00
6	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	73	\$5.00	\$365.00
7	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	6,196	\$2.00	\$12,392.00
8	2104.518	REMOVE CONCRETE DRIVEWAY/SIDEWALK	S F	19,311	\$1.50	\$28,966.50
9	2105.504	GEOTEXTILE FABRIC TYPE 5	SY	500	\$1.50	\$750.00
10	2106.507	EXCAVATION - SUBGRADE	C Y	500	\$11.00	\$5,500.00
11	2106.607	EXCAVATION - COMMON (P) (P)	CY	2,540	\$15.00	\$38,100.00
12	2106.607	SELECT GRANULAR EMBANKMENT (CV)	C Y	500	\$25.00	\$12,500.00
13	2211.507	AGGREGATE BASE (CV) CLASS 5 (P) (P)	CY	1,410	\$35.00	\$49,350.00
14	2301.503	INTEGRANT CURB DESIGN B6	L F	185	\$25.00	\$4,625.00
15	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	10	\$90.00	\$900.00
16	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (2,B)	TON	728	\$80.00	\$58,240.00
17	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,C)	TON	1,453	\$90.00	\$130,770.00
18	2411.607	CONCRETE STEPS	C Y	13	\$2,000.00	\$26,000.00
19	2521.518	4" CONCRETE WALK	S F	13,145	\$8.00	\$105,160.00
20	2521.518	6" CONCRETE WALK	S F	3,975	\$10.00	\$39,750.00
21	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	60	\$22.00	\$1,320.00
22	2531.503	CONCRETE CURB & GUTTER DESIGN B624	L F	2,476	\$30.00	\$74,280.00
23	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	SY	58	\$110.00	\$6,380.00
24	2531.603	8" CONCRETE VALLEY GUTTER	LIN FT	145	\$65.00	\$9,425.00
25	2531.603	CONCRETE CURB DESIGN V	L F	82	\$65.00	\$5,330.00
26	2531.618	6" CONCRETE DRIVEWAY PAVEMENT	SQ FT	3,845	\$9.50	\$36,527.50
27	2531.618	TRUNCATED DOMES	S F	248	\$65.00	\$16,120.00
28	2563.601	TRAFFIC CONTROL	LS	1	\$4,500.00	\$4,500.00
29	2571.524	CONIFEROUS TREE 6' HT B&B	TREE	8	\$750.00	\$6,000.00
30	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	8	\$800.00	\$6,400.00
31	2573.501	STABILIZED CONSTRUCTION EXIT	LS	1	\$2,000.00	\$2,000.00
32	2573.502	STORM DRAIN INLET PROTECTION	EACH	21	\$150.00	\$3,150.00
33	2574.507	COMMON TOPSOIL BORROW	C Y	29	\$10.00	\$290.00
34	2575.504	SODDING TYPE LAWN	SY	2,569	\$7.00	\$17,983.00
35	2575.602	SITE RESTORATION	EACH	3	\$500.00	\$1,500.00
						\$791,722.00

PART 1: 2ND ST NW (1ST AVE NW TO 4TH AVE NW) SCHEDULE B: WATERMAIN IMPROVEMENTS

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
36	2104.502	REMOVE GATE VALVE & BOX	EACH	8	\$200.00	\$1,600.00
37	2104.502	REMOVE HYDRANT	EACH	2	\$350.00	\$700.00
38	2104.503	REMOVE WATER MAIN	L F	1,363	\$3.00	\$4,089.00
39	2451.607	TRENCH STABILIZATION MATERIAL (CV)	C Y	50	\$30.00	\$1,500.00
40	2503.608	DUCTILE IRON FITTINGS	LB	1,243	\$13.00	\$16,159.00
41	2504.601	TEMPORARY WATER SERVICE	LS	1	\$10,000.00	\$10,000.00
42	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	6	\$1,000.00	\$6,000.00
43	2504.602	INSTALL HYDRANT & VALVE	EACH	2	\$7,500.00	\$15,000.00
44	2504.602	1" CORPORATION STOP	EACH	15	\$350.00	\$5,250.00
45	2504.602	6" GATE VALVE & BOX	EACH	1	\$2,250.00	\$2,250.00
46	2504.602	8" GATE VALVE & BOX	EACH	7	\$3,000.00	\$21,000.00
47	2504.602	12" GATE VALVE & BOX	EACH	1	\$5,000.00	\$5,000.00
48	2504.602	1" CURB STOP & BOX	EACH	15	\$500.00	\$7,500.00
49	2504.603	1" TYPE K COPPER PIPE	L F	700	\$45.00	\$31,500.00
50	2504.603	6" PVC WATERMAIN	L F	55	\$50.00	\$2,750.00
51	2504.603	8" PVC WATERMAIN	L F	969	\$55.00	\$53,295.00
52	2504.603	12" PVC WATERMAIN	L F	0	\$75.00	\$0.00
53	2506.602	CASTING ASSEMBLY SPECIAL	EACH	2	\$350.00	\$700.00
						\$184,293.00

2026 STREET RECONSTRCUCTION IMPROVEMENTS - CONTRACT 2026-03

FEASIBILITY REPORT ENGINEER'S ESTIMATE

PART 1: 2ND ST NW (1ST AVE NW TO 4TH AVE NW) SCHEDULE C: SANITARY SEWER IMPROVEMENTS

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
54	2104.502	REMOVE MANHOLE	EACH	4	\$300.00	\$1,200.00
55	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	982	\$2.00	\$1,964.00
56	2104.603	ABANDON PIPE SEWER	L F	265	\$7.00	\$1,855.00
57	2105.51	EXCAVATION SPECIAL (EXPLORATORY)	HOURL	12	\$500.00	\$6,000.00
58	2451.607	TRENCH STABILIZATION MATERIAL (CV)	C Y	50	\$30.00	\$1,500.00
59	2503.503	8" PVC PIPE SEWER	L F	1,325	\$47.00	\$62,275.00
60	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	3	\$550.00	\$1,650.00
61	2503.602	CONNECT TO EXISTING MANHOLES (SAN)	EACH	1	\$1,100.00	\$1,100.00
62	2503.602	8"X4" PVC WYE	EACH	19	\$300.00	\$5,700.00
63	2503.602	8"X6" PVC WYE	EACH	5	\$350.00	\$1,750.00
64	2503.603	CLEAN & VIDEO TAPE PIPE SEWER	L F	1,325	\$3.00	\$3,975.00
65	2503.603	4" PVC SANITARY SERVICE PIPE	L F	855	\$30.00	\$25,650.00
66	2503.603	6" PVC SANITARY SERVICE PIPE	L F	225	\$35.00	\$7,875.00
67	2506.602	CONSTRUCT SANITARY SEWER MANHOLE	EACH	5	\$4,500.00	\$22,500.00
						\$144,994.00

PART 1: 2ND ST NW (1ST AVE NW TO 4TH AVE NW) SCHEDULE D: STORM SEWER IMPOVEMENTS

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
68	2104.502	REMOVE MANHOLE (STORM)	EACH	9	\$300.00	\$2,700.00
69	2104.502	REMOVE CATCH BASIN	EACH	13	\$350.00	\$4,550.00
70	2104.503	REMOVE SEWER PIPE (STORM)	L F	1,265	\$6.00	\$7,590.00
71	2503.503	4" PVC PIPE SEWER	L F	20	\$30.00	\$600.00
72	2503.503	8" PVC PIPE SEWER	L F	20	\$35.00	\$700.00
73	2503.503	12" PVC PIPE SEWER	L F	20	\$60.00	\$1,200.00
74	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	446	\$60.00	\$26,760.00
75	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	910	\$65.00	\$59,150.00
76	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	9	\$750.00	\$6,750.00
77	2506.502	CONST DRAINAGE STRUCTURE DES 48-4020	EACH	6	\$3,500.00	\$21,000.00
78	2506.502	CONST DRAINAGE STRUCTURE DES 60-4020	EACH	2	\$5,000.00	\$10,000.00
79	2506.502	CONST DRAINAGE STRUCTURE DES 96-4020	EACH	1	\$10,000.00	\$10,000.00
80	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	15	\$2,750.00	\$41,250.00
						\$192,250.00

PART 2: 1ST AVE NW (3RD ST NW TO 4TH ST NW) SCHEDULE A: ROADWAY IMPROVEMENTS

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
81	2021.501	MOBILIZATION	LS	1	\$25,000.00	\$25,000.00
82	2104.502	REMOVE CONCRETE STEPS	EACH	1	\$300.00	\$300.00
83	2104.503	REMOVE CURB AND GUTTER	LIN FT	896	\$3.00	\$2,688.00
84	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	2,930	\$2.00	\$5,860.00
85	2104.518	REMOVE CONCRETE DRIVEWAY/SIDEWALK	S F	9,985	\$1.50	\$14,977.50
86	2105.504	GEOTEXTILE FABRIC TYPE 5	S Y	500	\$1.00	\$500.00
87	2106.507	EXCAVATION - SUBGRADE	C Y	500	\$12.00	\$6,000.00
88	2106.607	EXCAVATION - COMMON (P) (P)	CY	1,000	\$15.00	\$15,000.00
89	2106.607	SELECT GRANULAR EMBANKMENT (CV)	C Y	500	\$20.00	\$10,000.00
90	2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	CY	650	\$35.00	\$22,750.00
91	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	245	\$90.00	\$22,050.00
92	2360.509	TYPE SP 12.5 WEARING COURSE MIX (3,B)	TON	325	\$80.00	\$26,000.00
93	2521.518	4" CONCRETE WALK	S F	7,902	\$8.50	\$67,167.00
94	2521.518	6" CONCRETE WALK	S F	2,291	\$11.00	\$25,201.00
95	2531.503	CONCRETE CURB & GUTTER DESIGN B612	L F	10	\$20.00	\$200.00
96	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	60	\$22.00	\$1,320.00
97	2531.503	CONCRETE CURB & GUTTER DESIGN B624	L F	965	\$30.00	\$28,950.00
98	2531.618	6" CONCRETE DRIVEWAY PAVEMENT	SQ FT	260	\$9.50	\$2,470.00
99	2531.618	TRUNCATED DOMES	S F	96	\$65.00	\$6,240.00
100	2563.601	TRAFFIC CONTROL	LS	1	\$2,000.00	\$2,000.00
101	2571.524	CONIFEROUS TREE 6' HT B&B	TREE	2	\$800.00	\$1,600.00
102	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	2	\$800.00	\$1,600.00
103	2573.501	STABILIZED CONSTRUCTION EXIT	LS	1	\$1,500.00	\$1,500.00
104	2573.502	STORM DRAIN INLET PROTECTION	EACH	14	\$175.00	\$2,450.00
105	2574.507	COMMON TOPSOIL BORROW	C Y	15	\$15.00	\$225.00
106	2575.504	SODDING TYPE LAWN	S Y	171	\$8.50	\$1,453.50
107	2582.503	4" SOLID LINE MULTI COMP	L F	1,324	\$5.00	\$6,620.00
						\$300,122.00

2026 STREET RECONSTRCUCTION IMPROVEMENTS - CONTRACT 2026-03
FEASIBILITY REPORT ENGINEER'S ESTIMATE

PART 2: 1ST AVE NW (3RD ST NW TO 4TH ST NW) SCHEDULE B: WATERMAIN IMPROVEMENTS

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
108	2104.502	REMOVE GATE VALVE & BOX	EACH	5	\$200.00	\$1,000.00
109	2104.502	REMOVE HYDRANT	EACH	1	\$400.00	\$400.00
110	2104.503	REMOVE WATER MAIN	L F	519	\$3.00	\$1,557.00
111	2451.607	TRENCH STABILIZATION MATERIAL (CV)	C Y	50	\$30.00	\$1,500.00
112	2503.608	DUCTILE IRON FITTINGS	LB	418	\$15.00	\$6,270.00
113	2504.601	TEMPORARY WATER SERVICE	LS	1	\$5,000.00	\$5,000.00
114	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	4	\$1,000.00	\$4,000.00
115	2504.602	INSTALL HYDRANT & VALVE	EACH	1	\$7,500.00	\$7,500.00
116	2504.602	1" CORPORATION STOP	EACH	2	\$350.00	\$700.00
117	2504.602	6" GATE VALVE & BOX	EACH	4	\$2,500.00	\$10,000.00
118	2504.602	1" CURB STOP & BOX	EACH	2	\$500.00	\$1,000.00
119	2504.603	1" TYPE K COPPER PIPE	L F	85	\$40.00	\$3,400.00
120	2504.603	6" PVC WATERMAIN	L F	538	\$50.00	\$26,900.00
121	2506.602	CASTING ASSEMBLY SPECIAL	EACH	2	\$350.00	\$700.00
						\$69,927.00

2026 STREET RECONSTRCUCTION IMPROVEMENTS - CONTRACT 2026-03
FEASIBILITY REPORT ENGINEER'S ESTIMATE

PART 2: 1ST AVE NW (3RD ST NW TO 4TH ST NW) SCHEDULE C: SANITARY SEWER IMPROVEMENTS

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
122	2104.502	REMOVE MANHOLE	EACH	1	\$350.00	\$350.00
123	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	521	\$3.00	\$1,563.00
124	2451.607	TRENCH STABILIZATION MATERIAL (CV)	C Y	50	\$30.00	\$1,500.00
125	2503.503	8" PVC PIPE SEWER	L F	532	\$47.00	\$25,004.00
126	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	4	\$600.00	\$2,400.00
127	2503.602	8"X4" PVC WYE	EACH	2	\$300.00	\$600.00
128	2503.603	CLEAN & VIDEO TAPE PIPE SEWER	L F	532	\$3.00	\$1,596.00
129	2503.603	4" PVC SANITARY SERVICE PIPE	L F	90	\$35.00	\$3,150.00
130	2506.602	CONSTRUCT SANITARY SEWER MANHOLE	EACH	1	\$5,000.00	\$5,000.00
						\$41,163.00

PART 2: 1ST AVE NW (3RD ST NW TO 4TH ST NW) SCHEDULE D: STORM SEWER IMPROVEMENTS

Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total
131	2104.502	REMOVE MANHOLE (STORM)	EACH	2	\$300.00	\$600.00
132	2104.502	REMOVE CATCH BASIN	EACH	5	\$300.00	\$1,500.00
133	2104.503	REMOVE SEWER PIPE (STORM)	L F	550	\$6.00	\$3,300.00
134	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	260	\$57.00	\$14,820.00
135	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	370	\$61.00	\$22,570.00
136	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	4	\$750.00	\$3,000.00
137	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	1	\$1,000.00	\$1,000.00
138	2506.502	CONST DRAINAGE STRUCTURE DES 48-4020	EACH	2	\$4,000.00	\$8,000.00
139	2506.502	CONST DRAINAGE STRUCTURE DES 60-4020	EACH	1	\$5,000.00	\$5,000.00
140	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	6	\$2,750.00	\$16,500.00
						\$76,290.00

2026 STREET RECONSTRCUCTION IMPROVEMENTS - CONTRACT 2026-03
FEASIBILITY REPORT ENGINEER'S ESTIMATE

2nd Street NW	401	601	602	603	Total
Construction	\$791,722.00	\$184,293.00	\$144,994.00	\$192,250.00	\$1,313,259.00
Contingency	\$39,586.10	\$9,214.65	\$7,249.70	\$9,612.50	\$65,662.95
Engineering	\$124,696.22	\$29,026.15	\$22,836.56	\$30,279.38	\$206,838.29
Subtotal	\$ 956,405.32	\$ 223,134.80	\$ 175,682.26	\$ 232,744.88	\$1,587,967.24
1st Avenue NW					
Construction	\$300,122.00	\$69,927.00	\$41,163.00	\$76,290.00	\$487,502.00
Contingency	\$15,006.10	\$3,496.35	\$2,058.15	\$3,814.50	\$24,375.10
Engineering	\$47,269.22	\$11,013.50	\$6,483.17	\$12,015.68	\$76,781.57
Totals	\$362,397.32	\$84,436.85	\$49,704.32	\$92,120.18	\$588,658.67
Subtotal					
Totals	\$1,318,802.63	\$307,571.65	\$225,386.58	\$324,865.05	\$2,176,625.91
Rounded	\$ 1,318,800.00	\$ 307,600.00	\$ 225,400.00	\$ 324,900.00	\$ 2,176,700.00
	60.6%	14.1%	10.4%	14.9%	100.0%



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-026 Approve Hiring Light Equipment Operator

Background:

Due to termination, there is a need to hire a Light Equipment Operator for the Public Works Department. The position was posted from December 4, 2025, to December 19, 2025.

Twenty-one applications were received, reviewed and scored. From that review, six applicants were selected for an interview. The interview panel consisted of Robert Reichert, Heavy Equipment Operator, Darrell Haag, Public Works Foreperson, Kyle Kobe, Public Works Superintendent, Travis Block, Public Works Director and Kevin Bushard, Human Resources Director. The panel has selected Donald Doehling as the recommendation for hire.

Resolution 2026-026 recommends the hiring of Donald Doehling. Donald would be hired at grade G step 3 of the MNPEA CBA 2025.

Recommendation:

Approve resolution 2026-026, approving the hiring of Donald Doehling as Light Equipment Operator.

Attachments:

1. Resolution 2026-026 Approve Hiring Light Equipment Operator

CITY OF FARIBAULT

RESOLUTION #2026-026

APPROVE HIRING LIGHT EQUIPMENT OPERATOR

WHEREAS, the City of Faribault (the "City") presently has a vacant Light Equipment Operator position that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the Light Equipment Operator position with the City; and

WHEREAS, the City Council desires to fill the vacant Light Equipment Operator position.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Faribault, Minnesota, that Donald Doehling shall be extended an offer of employment to fill the vacant Light Equipment Operator position.

Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-027 Approve CIP Purchase of Police Door Access and Camera Systems

Background:

As part of the City's ongoing efforts to improve building infrastructure and access control, a project was developed for the installation of updated door access panels and cameras that was included in the 2023 through 2027 Capital Improvement Plan. These upgrades are necessary to ensure secure entry, security, enhance our infrastructure going forward, and fix our aging access-control equipment that is failing, especially at the Police Department.

Quotes for the total CIP items for door access panels and cameras were received from vendors at the start of this project and Grove Security was selected. Grove Security has given the City quotes for the purchase and installation of the door access panels and cameras at the Police Department. The total amount of both the door access panels and cameras is \$200,456.68, which is within the approved CIP budget.

Staff recommends the approval of the quotes from Grove Security for the door access panels and cameras for installation at the Police Department.

Recommendation:

Approve resolution 2026-027.

Attachments:

1. Grove Security Police Door Access and Camera Systems

PD Security Project - City of Faribault
Quote #001731 v1
Prepared For:
City of Faribault

 City of Faribault –
 208 1st Ave NW
 Faribault, MN 55021

P: (507) 209-3543

E: admin@ci.faribault.mn.us

Prepared by:
Grove Security

 Alex Burch
 445 Minnesota St.
 Suite 1500
 Saint Paul, MN 55101

P: 612.250.3597

E: alex@grove-security.com

Date Issued:
01.21.2026
Expires:
01.23.2026
Products - Surveillance & Viewing Stations

Description	Price	Qty	Ext. Price
Verkada Corner Mount	\$153.23	4	\$612.92
Verkada Four-Camera Multisensor Pendant Cap Mount	\$107.03	4	\$428.12
Verkada Arm Mount	\$76.23	4	\$304.92
Verkada Recessed Ceiling Mount	\$114.73	8	\$917.84
Verkada CH53-E Outdoor Four-Camera Multisensor Camera, 4x5MP, Zoom Lens, 1TB of Storage, Maximum 30 Days of Retention	\$2,617.23	4	\$10,468.92
Verkada 5-Year Four-Camera Multisensor License, Capacity Increase	\$2,309.23	4	\$9,236.92
Verkada CD63 Indoor Dome Camera, 4K, Zoom Lens, 512GB of Storage, Maximum 30 Days of Retention	\$1,308.23	2	\$2,616.46
Verkada CF83-E Outdoor Fisheye Camera, 12MP, Fixed Lens, 512GB of Storage, Maximum 30 Days of Retention	\$1,385.23	1	\$1,385.23
Verkada CD53 Indoor Dome Camera, 5MP, Zoom Lens, 256GB of Storage, Maximum 30 Days of Retention	\$1,000.23	1	\$1,000.23
Verkada CD53-E Outdoor Dome Camera, 5MP, Zoom Lens, 256GB of Storage, Maximum 30 Days of Retention	\$1,154.23	2	\$2,308.46
Verkada CD43 Indoor Dome Camera, 5MP, Fixed Lens, 256GB of Storage, Maximum 30 Days of Retention	\$923.23	9	\$8,309.07
Verkada 5-Year Camera License, Capacity Increase	\$769.23	15	\$11,538.45
Verkada CY53-E Outdoor Two-Camera Multisensor, 2x5MP, Zoom Lens, 512GB of Storage, Maximum 30 Days of Retention	\$1,693.23	1	\$1,693.23
Verkada 5-Year Two-Camera Multisensor License, Capacity Increase	\$1,385.23	1	\$1,385.23
Verkada VX52 Viewing Station	\$384.23	4	\$1,536.92
Verkada 5-Year Viewing Station License, Capacity Increase	\$1,539.23	4	\$6,156.92
One-Time Discount (Signature required by 01/29)	(\$1,500.00)	1	(\$1,500.00)

Products - Surveillance & Viewing Stations

Description	Price	Qty	Ext. Price
All of the following is also included, provided by Verkada: 10-Year Hardware Warranty (2-business day replacement) - Device: CP52 and CD22(E) has 5-Year Hardware Warranty 24/7 Verkada support (including phone support) - Unlimited users for software access - Automatic Software & Firmware Updates. Your system will be up to date at all times - Cloud Archive with unlimited storage			
Subtotal:			\$58,399.84

Services - Surveillance & Viewing Stations

Description	Price	Qty	Ext. Price
Professional Installation Services & Materials	\$32,120.97	1	\$32,120.97
Subtotal:			\$32,120.97

Products - Access Control

Description	Price	Qty	Ext. Price
Verkada Intercom Angle Mount	\$307.23	1	\$307.23
Verkada TD53 Video Intercom Reader	\$1,385.23	1	\$1,385.23
Verkada 5-Year Intercom License, Capacity Increase	\$1,346.73	1	\$1,346.73
Verkada AC62 16 Door Controller	\$4,080.23	2	\$8,160.46
Verkada 18AH Backup Battery for AC62	\$538.23	2	\$1,076.46
Verkada AC42 4 Door Controller	\$1,385.23	2	\$2,770.46
Verkada AD34 Multi-format Card Reader	\$268.73	4	\$1,074.92
Verkada AD64 Multi-format, Single Gang Card Reader with Keypad	\$461.23	3	\$1,383.69
Verkada 5-Year Door License, Renewal	\$769.23	34	\$26,153.82
One-Time Discount (Signature required by 01/29)	(\$1,500.00)	1	(\$1,500.00)
Subtotal:			\$42,159.00

Services - Access Control

Description	Price	Qty	Ext. Price
Professional Installation Services & Materials	\$65,921.37	1	\$65,921.37
Subtotal:			\$65,921.37

Statement of Work

Professional Installation Services to include

1. Staging of equipment to provide a smooth transition of the existing camera and access control system to the updated Verkada Command platform and equipment across the City of Faribault, Police Department facility.
 - a. Installation of 20 new cameras
 - b. Installation of camera mounts
 - c. Installation of 4 PoE++ Injectors
 - i. Confirm camera operation and adjust the field of view to desired state
 - d. Installation of 4 televisions using existing mounting hardware
 - e. Installation of Viewing Station hardware and provisioning
 - f. Installation of 1 video intercom
 - g. Installation of 4 new and 30 existing access controlled doors
 - h. Cut in and install 4 new electrified door strike(s)
 - i. Run cable to all doors
 - ii. Confirm door/lock/reader/REX/DPI operation at each door location and assimilate door activity events to nearest camera (where applicable)
 - i. Installation of 3 new multi-format keypad readers and 4 new multi-format standard readers
 - i. Inclusive of 2 access control backup batteries
2. All costs including time and materials are included in total balance above
3. Test all cables
4. Pre-programming of Verkada Command
5. Verkada training for City of Faribault, Police Department team, ongoing support by Grove Security

Legal Terms

Note 1: All labor is warrantied for 90 days from date of installation. If adjustments during this period exceed 10-labor hours, an hourly rate will be administered.

Note 2: 100% of hardware and software and 50% of Installation costs are due at signature, remaining balance due at project completion. If the total project is less than \$10,000, 100% of the quote is due at signature.

Note 3: Rescheduling and redeployment of Grove Security's technicians due to unacceptable site preparation may cause scheduling delays and additional travel expenses will be billed.

Note 4: This Agreement shall be construed and enforced under the laws of the State of Minnesota without regard to its conflicts of laws principles and any action maintained by the Parties hereto shall be commenced solely within the state or federal courts located in Washington County, Minnesota.

Note 5: Grove Security reserves the right to charge Customer interest on any overdue payments at one-and-one-half percent (1.5%) per month (18% per year), or the maximum amount allowed by applicable law. If Customer fails to make payment within sixty (60) days from the date of invoice, Grove Security will be entitled to withdraw any allowances, discounts, and other concessions.

Quote Summary		Amount
Products - Surveillance & Viewing Stations		\$58,399.84
Services - Surveillance & Viewing Stations		\$32,120.97
Products - Access Control		\$42,159.00
Services - Access Control		\$65,921.37
Subtotal:		\$198,601.18
Shipping:		\$1,855.50
Total:		\$200,456.68

Acceptance	
Grove Security	City of Faribault
Alex Burch Signature / Name	City of Faribault _ Signature / Name Initials
01/21/2026 Date	Date



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-028 Approve LG230 Application to Conduct Off-Site Gambling for Faribault Rotary Youth Services, Inc.

Background:

Faribault Rotary Youth Services submitted a LG230 Application to conduct Off-Site Gambling at the Inn at Shattuck-St. Mary's on July 1, 2026. If approved by the Council, City staff will submit the application to the Minnesota Gambling Control Board for review and final approval.

Recommendation:

Approve Resolution 2026-028.

Attachments:

1. Resolution 2026-028 Approve LG230 Application to Conduct Off-Site Gambling for Faribault Rotary Youth Services Inc.
2. Rotary Raffle - 2026 Approval

CITY OF FARIBAULT

RESOLUTION #2026-028

**APPROVE LG230 APPLICATION TO CONDUCT OFF-SITE GAMBLING FOR
FARIBAULT ROTARY YOUTH SERVICES, INC.**

WHEREAS, Faribault Rotary Youth Services, Inc. submitted an application for a Minnesota Lawful Gambling License for off-site gambling to be conducted at The Inn at Shattuck-St. Mary's, 1000 Shumway Ave, Faribault, MN on July 1, 2026.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council hereby approves the application for Faribault Rotary Youth Services, Inc. to conduct off-site gambling at The Inn at Shattuck-St. Mary's, 1000 Shumway Ave, Faribault, MN on July 1, 2026.

Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

LG230 Application to Conduct Off-Site Gambling**No Fee****ORGANIZATION INFORMATION**

Organization Name: Faribault Rotary Youth Services License Number: [REDACTED]

Address: 407 NW 1st Ave City: Faribault, MN Zip: 55021

Chief Executive Officer (CEO) Name: Chad Koepke Daytime Phone: 507.332.4602

Gambling Manager Name: Brenda DeMars Daytime Phone: 507.409.1344

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 07 / 01 / 26 to 07 / 01 / 26

Check the type of games that will be conducted:

☒ Raffle ☐ Pull-Tabs ☐ Bingo ☐ Tipboards ☐ Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: The Inn & Shattuck - St. Mary's

Street address and City (or township): 1000 Shumway Ave, Faribault, MN Zip: 55044 County: Rice

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

☐ **Yes** If yes, a lease is not required.

☒ **No** If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

CONTINUE TO PAGE 2

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____ Date Approved by City Council: _____ Resolution Number: _____ (If none, attach meeting minutes.) Signature of City Personnel: _____ Title: _____ Date Signed: _____	County Name: _____ Date Approved by County Board: _____ Resolution Number: _____ (If none, attach meeting minutes.) Signature of County Personnel: _____ Title: _____ Date Signed: _____ TOWNSHIP NAME: _____
Local unit of government must sign.	Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.



Signature of CEO (must be CEO's signature; designee may not sign)

JAN 21, 2026

Date

Mail or fax to: Minnesota Gambling Control Board Suite 300 South 1711 West County Road B Roseville, MN 55113 Fax: 651-639-4032	No attachments required. Questions? Contact a Licensing Specialist at 651-539-1900.
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This publication will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-029 Approve 2026 CIP Purchase Sewer Inspection Camera

Background:

The 2026 Capital Improvement Plan (CIP) and budget have approved \$230,000.00 for the purchase of a sewer inspection camera used by the Utilities Department to inspect sanitary and storm sewer mains to identify problem areas and obtain information used for maintenance and repairs. The camera is scheduled to replace a 2019 Rover X camera which has been having increased downtime and is technologically outdated. The 2019 will be traded in.

Staff has obtained a quote from Rausch USA, Chambersberg, PA for a USMP135HD crawler camera and accessories for \$185,335.95 under Sourcewell Contract 120721-RAU.

Funding will be provided by the Stormwater Fund (603).

Recommendation:

Approve Resolution 2026-029

Attachments:

1. Resolution 2026-029 Approve 2026 CIP Purchase Sewer Inspection Camera
2. 12-15-25 Sourcewell Mobile Pro quote with trade-Faribault

CITY OF FARIBAULT

RESOLUTION #2026-029

APPROVE 2026 CIP PURCHASE – SEWER INSPECTION CAMERA

WHEREAS, the City of Faribault operates a Utilities Department; and

WHEREAS, the Department seeks authorization to replace a inspection camera used to inspect sanitary sewer and stormwater mains ; and

WHEREAS, the City 2026 Capital Improvement Plan and Budget includes \$230,000.00 for a replacement inspection camera; and

WHEREAS, a quote for a Rausch USMP135HD from Rausch USA Chambersberg, PA, for \$185,335.95.00 under Sourcewell Contract 120721-RAU has been obtained.

NOW, THEREFORE BE IT RESOLVED, a quote for a Rausch USMP135HD from Rausch USA Chambersberg, PA, for \$185,335.95.00 under Sourcewell Contract 120721-RAU is hereby approved.

ALSO, BE IT RESOLVED, that a 2019 Rover X camera will be traded in with a value of \$25,000.00.

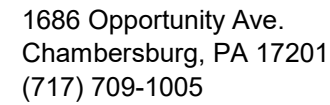
Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Sourcewell Contract 120721-RAU

Job #

25-12350

Jet Line Sales and Service - Dealer

7505 County Rd 103 SW
Kensington, MN 56343

Rausch Mobile 135

MP135- City of Faribault, MN

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System Accy, Power Supply Rausch Tab					
005	US9574	1		3,017.00	2,866.15 USD
	Kit, Wheels, Aggressive				
	111180	4.00	EA		
	Wheel, AggressiveTraction 8" 95X17				
	111181	4.00	EA		
	Wheel, AggressiveTraction 6" 85X17				
006	US9580	1	EA	1,300.00	1,235.00 USD
	Kit, Wheel Pneumatic Set,				
	- Set of 4 210 x 65 Inflatable Wheels				
	HG9437	4.00	EA		
	Wheel, Inflatable 210 X 65				
007	US9573	1		2,518.00	2,392.10 USD
	Kit, Wheel Set, Stone				
	- Set of 4 6" wheels				
	- Set of 4 10" wheels				
	110705	4.00	EA		
	Wheel, Stone 6" L135 3-1/2" X 1/2"				
	(93mmX 17mm)				
	HG9427	4.00	EA		
	Wheel, Stone 10" Stackable 5" X				
	1-1/4"(125mm X 32mm)				
008	110980	1	EA	8,648.00	8,215.60 USD
	Electric Lift, L135 VTS w/				
	RearviewCamera NTSC				
009	111306	1	EA	1,054.00	1,001.30 USD
	Sensor, Locating 512 Hz/33Khz Lfor C135				
	Sonde mounts to rear connection				
010	US8049RC	1		6,877.00	6,533.15 USD
	Computer, Desktop CPU; Group				
	Including Monitor, Keyboard, PCIE Board				
	US9460	1.00	EA		
	Computer, Nobilis Custom Build				
	IN1209	1.00	EA		
	Capture Device, HDMI->USB Magewell XI100				
	IN1215	1.00	EA		
	Card, Ethernet Dual PCIe				
	IN1230	1.00	EA		
	PF-19 Ventilated Rackmount Enclosure				
	With handles				
	IN1234	1.00	EA		
	USB Hub 4 Port				
	IN1235	1.00	EA		
	Switch, Network 8-Prot GS108E				
	IN1236	1.00	EA		
	Utilitech 8 ft Surge Protector (6Outlet)				
	US9454	2.00	EA		
	Rail, Set Sliding 20" Set for 2U orAbove				

	Rackmount Chassis					
	IN1251	1.00	EA			
	Logitech Wireless Keyboard MK270					
011	IN1085 Cabinet, Computer TR/SP/TRST	1	EA	650.00	617.50	USD
014	111647 Installation Kit, Rausch -ELKA 600 and Ext. PC	1	EA	9,899.00	9,404.05	USD
015	NOTE Commissioning of Equipment	1	EA	500.00	475.00	USD
016	Dealer Prep/Installation & Training	1	EA	30,806.84	29,846.40	USD
016	Envirosight Rover-X trade allowance	1	EA	-25,000.00	-25,000.00	USD

TOTAL SOURCEWELL MEMBER PRICE : 185,335.95 USD



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-031 Amend 2026 Budget for the Minnesota Housing Pass Through Grant

Background:

In 2024, the City, in partnership with Community Action Center, was awarded a forgivable loan from Minnesota Housing for the construction of Ridgeview Heights. The amount was \$487,000. CAC just requested the first draws on the forgivable loan, meaning there will be 2026 revenue and expenditures. This did not get included in the 2026 budget, so the attached resolution adds in the revenue and the expense.

Recommendation:

Approve Resolution 2026-031

Attachments:

1. Resolution 2026-031 Budget Amendment for MN Housing Grant

CITY OF FARIBAULT

RESOLUTION #2026-031

AMEND THE 2026 ADOPTED BUDGET FOR THE MINNESOTA HOUSING PASS THROUGH GRANT

WHEREAS, the City Council of the City of Faribault did formally adopt a 2026 Budget and establish fund appropriations for 2026 on December 9, 2025, on Resolution 2025-332 in accordance with City Charter and State Statutes; and

WHEREAS, throughout the fiscal year it is necessary to make certain amendments to the budget; and

WHEREAS, the Faribault City Council desires to revise the adopted 2026 budget to more accurately depict expected expenditures for the current year.

NOW, THEREFORE BE IT RESOLVED that City staff is hereby directed to revise the 2026 Budget as follows:

Organization	Object	Amount	Purpose
GF Govt	33422	\$487,000	Set revenue budget for Ridgeview Heights pass through grant
Admin	43090	\$487,000	Set expenditure budget for Ridgeview Heights payment to CAC

Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica L. Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-033 Approve 2026 Salvage Dealer Licenses

Background:

Kelly's Faribault Auto Parts and Harley's Auto Salvage have submitted applications for the renewal of their Salvage Dealers licenses. They have provided proper fees; provided proof of Minnesota Workers Compensation Insurance; proof of \$1,000 Surety Bond and provided the necessary Tax Information Form. The Police Department is in the process of conducting the required background investigations and the City Attorney will review the required bonds.

Recommendation:

Approve Resolution 2026-033.

Attachments:

1. Resolution 2026-033 Approve 2026 Salvage Dealers License

CITY OF FARIBAULT

RESOLUTION #2026-033
APPROVE 2026 SALVAGE DEALER LICENSES

WHEREAS, the City of Faribault Administration Office have received applications for the renewal of their Salvage Dealers licenses for:

David King dba Kelly's Faribault Auto Parts
Gary Pettipiece dba Harley's Auto Salvage

WHEREAS, the above named have provided proper fees; provided proof of Minnesota Workers Compensation Insurance; proof of \$1,000 Surety Bond and provided the necessary Tax Information Form, and;

WHEREAS, the Police Department is in the process of conducting the required background investigations; and

WHEREAS, pending the review and approval of the submitted bonds by the City Attorney; and

WHEREAS, the above named have current licenses with the City of Faribault.

NOW, THEREFORE, BE IT RESOLVED, that David King dba Kelly's Auto Salvage and Gary Pettipiece dba Harley's Auto & Recycling, each be granted Salvage Dealer Licenses with the City of Faribault for the term of February 1, 2026 to January 31, 2027.

Date Adopted: January 27, 2027

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-032 Approve 2026 Vehicle for Hire License

Background:

Staff has received an application for the renewal of a Vehicle for Hire license for Access On Time Companies, Inc. dba First Choice Shuttle, 1333 South Trail Drive. The applicant has paid all required fees and submitted all required paperwork. The Police Department will complete the required background check and the City Attorney will review the Certificate of Insurance provided.

Recommendation:

Approve Resolution 2026-032

Attachments:

1. Resolution 2026-032 Approve 2026 Vehicle for Hire License

CITY OF FARIBAULT

RESOLUTION #2026-032

APPROVE 2026 VEHICLES FOR HIRE LICENSE

WHEREAS, the City of Faribault has received an application for the renewal of vehicle for hire license for Access On Time Companies, Inc. dba First Choice Shuttle, 1333 South Trail Drive; and

WHEREAS, the City of Faribault has received the proper fees and the required Certificates of Insurance; has been provided proof of Certification of Compliance with the Minnesota Workers Compensation Insurance law; and been provided the necessary Tax Information Form; and

WHEREAS, the Police Department is in the process of conducting the required background investigations; and

WHEREAS, the City Attorney will be reviewing the required Certificates of Insurance provided; and

WHEREAS, Access On Time Companies, Inc., 1333 South Trail Drive, P.O. Box 06 has a current taxicab license with the City of Faribault.

NOW, THEREFORE BE IT RESOLVED, that the taxicab company listed above be granted renewal of their vehicle for hire license with the City of Faribault for the term of February 1, 2026 to January 31, 2027.

Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica L. Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-035 Impose Suspension for Club and Sunday Liquor Licensee for Compliance Check Failure

Background:

The Faribault Police Department executed compliance checks at licensed liquor establishments on December 22, 2025. Alcohol was sold to a person under the age of 21 at the following location:

FOE Aerie 1460, 2027 Grant Street

Section 4-23 of the Faribault City Code and Minnesota Statutes, Section 340A.503 expressly prohibit selling alcoholic beverages to any person under 21 years of age and pursuant to the penalties outlined in Section 4-24 of the Faribault City Code, and further authorized in Minnesota Statutes, Section 340A.415, a suspension or a monetary fine of the above-referenced liquor licenses is warranted.

On January 13, 2026, staff mailed a written notice to the licensee informing them of the City's intent to suspend or fine each licensed establishment. The notice also informed the licensee of its right to request a hearing in writing within 10 days. No written requests for a hearing were received.

Staff contacted the licensee, and they requested that a one-day suspension be imposed for their violation. Since the violation occurred on Monday, December 22, 2025 (fourth Monday of December), staff are recommending that the one-day suspension take place on the same day of the violation, Monday, February 23, 2026 (fourth Monday in February).

Recommendation:

Approve Resolution 2026-035

Attachments:

1. Resolution 2026-035 Impose a Suspension of a Club and Sunday Liquor to a Licensee for Compliance Check Failure

CITY OF FARIBAULT

RESOLUTION #2026-035

IMPOSE A SUSPENSION TO A CLUB AND SUNDAY LIQUOR LICENSEE FOR COMPLIANCE CHECK FAILURE

WHEREAS, the City of Faribault (the "City") recently received notice from the Faribault Police Department that on December 22, 2025, alcohol was sold to a person under the age of 21 at the following licensed establishment during a compliance check, FOE Eagles 1460 - Club/Sunday; and

WHEREAS, the City, as the local liquor licensing authority, is responsible for ensuring that licensees within its jurisdiction comply with state and local laws related to alcohol sales; and

WHEREAS, Sec. 4-23 of the Faribault City Code and Minnesota Statutes, Section 340A.503 expressly prohibit selling alcoholic beverages to any person under 21 years of age; and

WHEREAS, pursuant to the penalties outlined in Sec. 4-24 of the Faribault City Code, and as further authorized in Minnesota Statutes, Section 340A.415, a one-day suspension on February 23, 2026, for FOE Eagles 1460 - Club/Sunday; and

WHEREAS, on January 13, 2026, City staff mailed written notice to each licensee informing them of the City's intent to either suspend each license for one day or fine the establishment \$500.00 for a first-time; and

WHEREAS, said mailed notice also informed the licensee of its right to request a hearing in writing within 10 days; and

WHEREAS, the licensee has not made a written request for a hearing.

NOW, THEREFORE BE IT RESOLVED, that the above recitals are adopted as the City Council's express findings of fact and each recital is incorporated into this Resolution as if fully set forth herein.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the licensee named above shall serve a one-day suspension for their first violation pursuant to Sec. 4-24 of the Faribault City Code.

NOW, THEREFORE BE IT FINALLY RESOLVED, that City staff shall mail a copy of this Resolution to the licensee affected and inform them of the

suspension. City staff, including the Faribault Police Department, shall take reasonable steps to enforce this Resolution as it deems necessary.

Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-036 Approve MNPEA Police Support Services Labor Agreement

Background:

City staff began labor negotiations with MNPEA Police Support Services Labor Union on August 20, 2025. Through negotiations, we have reached an agreement on wages and articles within that contract. Staff is recommending the approval of the MNPEA CBA 2026 labor agreement as it is written.

Recommendation:

Approve resolution 2026-036 approving MNPEA Police Support Services CBA 2026.

Attachments:

1. Resolution 2026-036 Approve MNPEA Police Support Services 2026 Labor Agreement
2. MNPEA Police Support Services 2026 CBA

CITY OF FARIBAULT

RESOLUTION #2026-2036

APPROVE MNPEA POLICE SUPPORT SERVICES 2026 LABOR AGREEMENT

WHEREAS, the City Council wishes to negotiate with MNPEA Police Support Services Labor Union a Collective Bargaining Agreement (CBA) that determines the annual compensation and policy directives for all members for the City of Faribault; and

WHEREAS, the CBA will be adjusted on a contracted period of time in consideration of the changes in negotiated language, cost of living adjustment, market conditions, and position classification; and

WHEREAS, the City Council desires to adopt the MNPEA Police Support Services 2026 Labor Agreement.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Faribault, Minnesota:

- 0.1 The following CBA is hereby adopted for the MNPEA Police Support Services and its members.

SECTION 1 - EFFECTIVE DATE

- 1.1 Duration

This Resolution shall remain in effect until December 31, 2026.

Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

LABOR AGREEMENT

Between

City of Faribault

And

Minnesota Public Employees Association (MNPEA)



**REPRESENTING
POLICE
SUPPORT SERVICES**

Effective January 1, 2026 through December 31, 2026

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ARTICLE 1. PURPOSE OF AGREEMENT

This Agreement is entered into as of January 1, 2026 between the City of Faribault, hereinafter called the Employer, and the Minnesota Public Employees Association (MNPEA), hereinafter called the Union. It is the purpose of this Agreement to:

- 1.1 Establish procedures for the resolution of disputes concerning this Agreement's interpretation and/or application; and
- 1.2 Place in written form the parties' agreement upon terms and conditions of employment for the duration of this Agreement.

ARTICLE 2. RECOGNITION

- 2.1 The Employer recognizes the Union as the exclusive representative, under Minnesota Statutes, Chapter 179A.03 Subd. 14, for all nonessential police support services employees of the Faribault Police Department whose employment service exceeds the lesser of 14 hours per week or 35% of the normal work week and more than 67 working days in any calendar year (except students whose positions are temporary or seasonal and are employed for not more than 100 working days in any calendar year), excluding the Police Chief and Captain(s) as supervisory employees and further excluding confidential and essential employees.
- 2.2 In the event the Employer and the Union are unable to agree as to the inclusion or exclusion of a new or modified job class, the issue shall be submitted to the Bureau of Mediation Services for determination.
- 2.3 Neither the Union nor the Employer shall discriminate against any employee because of Union membership or non-membership, nor because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age.

ARTICLE 3. DEFINITIONS

- 3.1 Union: MNPEA (Police Support Services Unit).
- 3.2 Union Member: A member of the MNPEA (Police Support Services Unit).
- 3.3 Employee: A member of the exclusively recognized bargaining unit.
- 3.4 Department: The City of Faribault Police Department.
- 3.5 Employer or City: The City of Faribault.
- 3.6 Union Officer: Officer elected or appointed by MNPEA (Police Support Services Unit).
- 3.7 Scheduled Shift: A consecutive work period including two rest breaks and a lunch break.

- 3.8 Rest Breaks: Periods during the scheduled shift during which the employee remains on continual duty and is responsible for assigned duties.
- 3.9 Lunch Break: A period during the scheduled shift during which the employee remains on continual duty and is responsible for assigned duties.
- 3.10 Regular part-time: A regular part-time employee is defined as one that works less than 30 hours in a standard work week for an indefinite period. Such employee shall receive prorated fringe benefits and the full wage stated in the section on wages.
- 3.11 Department Director: The head of the department in which the Employee is employed.

ARTICLE 4. EMPLOYER SECURITY

The Union agrees that during the life of this Agreement the Union will not cause, encourage, participate in or support any strike, slow-down, or other interruption of or interference with the normal functions of the Employer.

ARTICLE 5. EMPLOYER AUTHORITY

- 5.1 The Employer retains the full and unrestricted right to operate and manage all manpower, facilities, and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct, and determine the number of personnel; and to perform any inherent managerial function not specifically limited by this Agreement.
- 5.2 Any term and condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the Employer to modify, establish, or eliminate.

ARTICLE 6. UNION SECURITY

- 6.1 The Employer shall deduct from the wages of Employees who authorizes such a deduction, in writing, an amount necessary to cover monthly union dues, or a "fair share" deduction, as provided in Minnesota State Statute 179A if the employee elects not to become a member of the Union. Such monies shall be remitted to the Union not less than once a month and shall not be changed more than once per year.
- 6.2 The Union may designate employees from the bargaining unit to act as a steward and an alternate and shall inform the Employer in writing of such choice and changes in the position of steward and/or alternate.
- 6.3 The Employer shall make space available on the employee bulletin board for posting Union notice(s) and announcement(s).
- 6.4 The Union agrees to indemnify and hold the Employer harmless against any and all claims,

suits, orders, judgments brought or issued against the Employer as a result of any action taken or not taken by the Employer under the provisions of this Article.

- 6.5 Should any other exempt or non-exempt employee group(s) working for the City, excluding anyone being reclassified, going through probation, reorganization, or a promotion, receive an increase in bases wages, this Union would also receive that same percentage increase.

For this time only, Article 6.5 will not be enforced for contract year 2025. This waiver of enforcement is for only this contract period, is non-precedent setting, and cannot be used against the Union in future negotiations. The Union reserves and maintains all rights to pursue unfair labor practices against the City stemming from such actions.

ARTICLE 7. EMPLOYEE GRIEVANCE PROCEDURE

A grievance shall mean a dispute or disagreement as to the interpretation or application of any term or terms of this Agreement. A grievance may only be filed that claims that the City has not complied with the intent of this Agreement. All grievances must be filed in writing to the appropriate Department Director within fourteen calendar days from the date of the alleged infraction of the Agreement by the Employer.

7.1 Definitions

For the purpose of this article, the following definitions shall apply:

- a) A "grievance" shall mean an allegation by an employee or Union resulting in a dispute or disagreement between the employee/Union and the Employer as to the interpretation or application of terms and conditions contained in this Agreement.
- b) The term "days" means calendar days including Saturdays, Sundays and any days designated by this Agreement or by Minnesota Statutes as holidays.
- c) In "computing any period of time" prescribed or allowed by procedures herein, the date of the alleged infraction, or event giving cause for the grievance shall not be included.
- d) The day in which the "act or event giving cause" for the grievance to be filed shall be considered the day or days in which the grievance occurred or the day in which the employee filing the grievance should have been aware of the act or event.
- e) The "filing or service" of any notice or document herein shall be timely if it is personally served or if it bears a certified postmark of the United States Postal Service within the time period allowed.
- f) The Employer will recognize "union representatives" designated by the Union as the

grievance representatives of the bargaining unit having the duties and responsibilities established by this Article. The Union shall notify the Employer in writing of the names of such union representatives and of their successors when so designated, as provided by Section 6.2 of this Agreement.

- g) "Reduced to writing" means a written statement outlining the nature of the grievance, the provision(s) of the contract in dispute, and the relief requested.
- h) "Answer" means a written response outlining the party's position on the grievance.

7.2 Processing/Procedure

The Employee shall attempt to settle the dispute with their immediate supervisor immediately and upon failing to receive satisfaction shall proceed with the following grievance procedure. All grievances must be filed in writing to the appropriate Department Director within fourteen (14) calendar days from the date of the alleged infraction of the contract by the City.

Processing of a Grievance. It is recognized and accepted by the Union and the Employer that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the employees and shall therefore be accomplished during normal working hours only when consistent with such employee duties and responsibilities. The aggrieved employee and the Union Officer shall be allowed a reasonable amount of time without loss in pay when a grievance is investigated and presented to the Employer during normal working hours, provided that the employee and the Union Officer have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work of the Employer.

Step 1

The Employee or the Union shall file a written grievance with the appropriate Department Director. The filing of the grievance shall take place within fourteen (14) calendar days from the date of the alleged infraction. The Department Director will render a decision in writing to the Union within fourteen (14) calendar days of the receipt of the grievance. All grievances must be reduced to writing stating sections of the contract that management personnel are alleged to have violated and the action or relief sought.

Step 2

If the Union does not wish to accept the Department Director's Answer, the Union or Employee may appeal the grievance to the City Administrator within fourteen (14) calendar days of the Department Director's response. The City Administrator shall provide a written answer to the Union within fourteen (14) calendar days of receipt of the grievance by the City Administrator or their designee.

Step 3

If the City Administrator's Answer is not satisfactory, the Union may file a copy of the grievance and an explanation of the action sought with the designated representative (Mayor or City Administrator) of the City Council within fourteen (14) calendar days of the Union's receipt of the City Administrator's Answer. The City Council shall answer the grievance appeal within twenty-one (21) days of receipt of the grievance from the Union. If the City Council's answer is not satisfactory, the Union may institute the arbitration procedure within this contract; however, the Union must notify the City of its intent to go to arbitration within fourteen (14) calendar days of the Union's receipt of the City Council's Answer.

7.3 Waiver

Subd. 1 If the Union fails to respond within time limits established in the procedure, the grievance shall be deemed settled and the City's last answer shall prevail. If the City fails to answer in accordance with the schedule in the grievance procedure, the grievance shall be deemed settled and the relief sought shall have been deemed agreed to by the City.

Subd. 2 The grievance may be withdrawn by the aggrieved person at any level in writing without prejudice.

Subd. 3 The time limits may be extended by mutual written agreement.

7.4 Arbitration Procedure

a) Purpose

Any dispute which has remained unresolved through the grievance procedure of this contract may be submitted to arbitration.

b) Selection

Should the Union and Employer representatives be unable to agree on an Arbitrator within fourteen (14) calendar days of the issue being submitted to arbitration, the grieving party shall request the Bureau of Mediation Services to submit a list of arbitrators. The employer and Union shall alternately strike names until one name remains and that person will be the arbitrator. A toss of the coin will be used to determine which party will strike the first name.

c) Arbitrator's Decision

The Arbitrator shall make its findings known simultaneously to the City and to the Union within sixty (60) calendar days from final arbitration hearing. The decision of the Arbitrator shall be final and binding on both parties.

d) Arbitrator's Cost

The

cost of the arbitrator shall be borne equally between the City and the Union. The cost of a court reporter shall be borne by the party requesting the court report, provided if both parties desire a verbatim record of the proceedings the cost shall be borne equally. All other expenses incurred by either party shall be borne by the respective party.

e) Arbitrator's Authority

The Arbitrator shall have no right to amend, modify, nullify, ignore or add provisions to this agreement. The Arbitrator's authority shall be limited to the extent that it may only consider and decide the particular issue or issues presented to it by the City and/or Union. Disputes or differences regarding the negotiable issues are expressly not subject to arbitration.

f) Arbitration Information

Upon appointment of the Arbitrator, both parties shall, within ten (10) days, of the arbitration hearing, submit to the other party the following:

- A. The issues involved.
- B. Statement of the known facts.
- C. Position of the party for resolution of dispute.
- D. The name and credentials of the person who will be presenting the party's position at the arbitration hearing.

The Union and Employer agree not to withhold from the other relevant information they intend to use in the arbitration hearing. Both parties also recognize that all relevant information needs to be presented to assure a fair decision and therefore, is not intended to restrict the use of information that was not known or overlooked at the time of the submission of information. Both parties agree they will notify the other of new information which becomes available when reasonably possible.

A party may not change the person selected to present their position at the arbitration hearing if the hearing is scheduled to occur within ten (10) days, unless both parties mutually agree to the change. If, after ten days, one party notifies the other of a change in the person presenting their position, the other party may have an additional two days in which to make a change of the person presenting their position.

- g) Choice of Remedy. If the grievance involves the suspension, demotion or discharge of an Employee who has completed the required probationary period, and the aggrieved Employee has the right to pursue a veteran's preference claim under Minnesota Statutes, Chapter 197, the grievance may be appealed either to Step 4 of this Article or to the veteran's preference forum. If appealed to the veteran's preference forum, the grievance is not subject to the arbitration procedure as provided in this Article and the Employee shall have waived the Employee's right to

arbitrate pursuant to this Article.

ARTICLE 8. SAVINGS CLAUSE

This Agreement is subject to the laws of the United States, the State of Minnesota and the City of Faribault. In the event any provision of this Agreement shall be contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provisions shall be voided. All other provisions of this Agreement shall continue in full force and effect. The voided provision may be renegotiated at the written request of either party.

ARTICLE 9. SENIORITY

- 9.1 An Employee in the Union who transfers from another department of the Employer shall accumulate total seniority from the other department only for the purposes of calculating vacation and sick leave.
- 9.2 Seniority shall be determined by an employee's length of continuous employment with the Employer, by classification recognized by this Agreement. Seniority rosters shall be maintained by the Employer, on the basis of time in grade and time within specific classifications.
- 9.3 All employees, upon commencing full-time service with the City, shall serve a probationary period of one year. The wages of all probationary employees will be in accordance with provisions provided in the section on wages. Employees shall have no seniority until they have completed their probationary period. Upon completion of the probationary period, the Employee shall be credited with seniority dating from the date of employment with the Employer. The terms of this contract shall not apply to any probationary employee with the exception of the provisions provided in the section on wages and provisions of this section. Probationary employees shall receive no fringe benefits except health insurance, vacation, sick leave, and holidays until completion of their probationary period. Upon completion of the probationary period, employees shall receive all fringe benefits retroactive to the date of hiring. During the probationary period, a newly hired or rehired employee may be discharged at the sole discretion of the Employer.
- 9.4 A reduction of work force will be accomplished on the basis of divisional seniority. The Employee in a position to be reduced from force retains departmental seniority in each of the bargaining unit classes in which they had worked. They may choose demotion instead of layoff if a lower level vacancy exists, or they may choose the position of another employee with less divisional seniority in the same or a formerly held class. An Employee refusing either of these options shall automatically terminate employment with the Department. An Employee on layoff shall have an opportunity to return to work within two (2) years of the time of their layoff before any new employee is hired except that, any employee on layoff who is notified by registered mail to return to work and fails to do so within twelve (12) work days shall be considered to have voluntarily terminated employment with the Employer.

ARTICLE 10. DISCIPLINE

- 10.1 The Employer will discipline employees for just cause only. Discipline will be in one or more of the following forms:
- a) Oral reprimand
 - b) Written reprimand
 - c) Suspension
 - d) Demotion
 - e) Discharge.
- 10.2 Suspensions, demotions, and discharges will be in written form.
- 10.3 Notice of an Employee's suspension, demotion or discharge shall become part of the Employee's personnel file after being provided to and acknowledged by signature of the Employee. Both the Employee and the Union will receive a copy of such notices. If an Employee refuses to sign the acknowledgement, that will be documented and placed with the notice in the Employee's personnel file. Whether notice is signed or not by the Employee, they may include a written response to the notice in their personnel file.
- 10.4 Employees' may examine their own individual personnel files at reasonable times under the direct supervision of the Employer.
- 10.5 Employees will not be questioned concerning an investigation of disciplinary action unless the employee had been given an opportunity to have a Union representative present at such questioning.
- 10.6 The Employer shall generally impose progressive discipline but reserves the right to take any disciplinary action it deems appropriate under the circumstances.
- 10.7 Grievances relating to the discharge or suspension of an employee may be initiated by the Union at Step 3 of the grievance procedure.
- 10.8 When any disciplinary action more severe than an oral reprimand is taken, the Employer shall verbally notify the employee of the disciplinary action, prior to the completion of the employees next regularly scheduled work day. The verbal notice shall be followed with written notice within five (5) days.

ARTICLE 11. WORK WEEK

- 11.1 The standard work schedule will consist of an eight (8) hour day equivalent to 2080 hours per year. For purpose of calculating vacation, holiday, and sick leave accrual, an 8-hour work day will be used. One floating holiday will also be calculated at eight (8) hours per day.

For special occasions, Employees may request altering their standard work schedule from time to time. Such requests must be approved by the Chief of Police.

ARTICLE 12. OVERTIME

- 12.1 An Employee is eligible to receive overtime pay after completion of regularly scheduled work week. Employees will be compensated at one and one-half (1½) times the Employee's regular base pay rate for hours worked in excess of the employee's regularly scheduled work week. Changes of shifts do not qualify an employee for overtime under this Article. Training required by the City does not qualify an employee for overtime under this Article.
- 12.2 Overtime will be distributed as equally as practicable.
- 12.3 Overtime refused by employees will, for record purposes under Article 12.2, be considered as unpaid overtime worked.
- 12.4 For the purpose of computing overtime compensation, overtime hours worked shall not be pyramided, compounded, or paid twice for the same hours worked.
- 12.5 Overtime will be calculated to the nearest fifteen (15) minutes.

ARTICLE 13. COURT TIME

An Employee who is required to appear in Court during their scheduled off-duty time shall receive a minimum of two (2) hours pay at one and one-half (1½) times the Employee's base pay rate. An extension or early report to a regularly scheduled work week for Court appearance does not qualify the Employee for the two (2) hour minimum.

ARTICLE 14. CALL BACK TIME

An Employee who is called to duty during their scheduled off-duty time shall receive a minimum of two (2) hours pay at one and one-half (1½) times the Employee's base pay rate. An extension of early report to a regularly scheduled shift for duty does not qualify the Employee for the two (2) hour minimum. If the call-back work assignment and the Employee's regular work week overlap, the Employee shall be paid the call-back rate of time and one-half (1½) until their regular shift time begins, and the regular shift shall continue until the employee's normal quitting time. Training required by the City does not qualify an employee for call-back time under this Article.

ARTICLE 15. WORKING OUT OF CLASSIFICATION

Any employee who is required to accept the responsibility and duties of a position and rank, above which they normally hold at least one full shift day or more, shall be paid at the rate of the position or rank while so acting.

ARTICLE 16. LEAVES OF ABSENCE

- 16.1 Military Leave: All existing federal and state statutes, applicable to the rights of any employee who is on a leave of absence from the City of Faribault for military service, shall be applicable under this Agreement.

16.2 Jury Duty: All employees will receive a leave of absence when called for jury duty and be paid their regular rate of pay by the City. The employee shall in turn submit any remuneration received from jury duty, minus mileage reimbursements to the City. Jury duty calls shall be reported to the Department Director on the first working day following receipt of the jury summons.

16.3 Parenting Leave. Employees who work twenty (20) hours or more per week and have been employed more than one year are entitled to take an unpaid leave of absence in connection with the birth or adoption of a child. The leave may not exceed six weeks, and must begin within (6) weeks after the birth or adoption of the child. Employees are not required to use vacation leave during this six week Parenting Leave period but may use vacation leave at their option for any period of this leave.

The employee is entitled to return to work in the same position and at the same rate of pay the employee was receiving prior to commencement of the leave. Group insurance coverage will remain in effect during the six (6) week Parenting Leave. With any unpaid leave it is the employee's responsibility to maintain their cost of insurance premiums.

If the employee has any FMLA eligibility remaining at the time this Parenting Leave commences, this leave will also count as FMLA leave. The two leaves will run concurrently until eligibility for either leave expires. Employees shall be required to use accrued sick and vacation leave during the use of any FMLA leave following the expiration of the Employee's Parenting Leave.

16.4 Emergency Leave. Emergency leave may be granted to an employee in the event of serious illness or other emergency in the family of said employee. Employees in need of such leave shall make application therefore to the City Administrator. Such time as is granted shall be chargeable against the employee's paid leave accounts. The rate of charge against the paid leave accounts shall be that of the actual time absent from work. The granting of such emergency leave shall not be unreasonable or arbitrarily withheld. The Employer may request verification of the emergency.

16.5 Funeral Leave. Employees are allowed to use up three (3) days for the death of an immediate family member, with pay, as funeral leave upon the death of an immediate family member. One (1) day of paid funeral leave is provided to an Employee in the event of the death of any another family member.

Immediate family members include an Employee's spouse, parents, children, siblings, grandparents, grandchildren, similarly-related step relationships, in-laws, and domestic partners. Other family members include aunts, uncles, nieces, nephews, and similarly related in-laws. Funeral leave will not be deducted from the Employee's vacation or sick leave balances. Employees may request additional time off for a longer leave or to attend the funeral of a more distant relative or friend. Prior approval of the applicable Department Director and City Administrator is required, and if allowed, such leave actually used by the Employee will be charged against the Employee's sick leave account.

16.6 Personal Leave of Absence. An employee may request a personal leave of absence without pay. All requests for personal leave of absence shall be made in writing to the

City Administrator. The City Administrator may grant personal leaves of absence up to two (2) weeks in duration. Leaves of absence for more than two (2) weeks shall be presented to the City Council. While on personal leave of absence without pay, the employee shall retain their seniority; however, they shall forfeit all fringe benefits while on the leave. If the leave exceeds two (2) weeks, the employee may maintain the City's health insurance at their own expense.

- 16.7 Minnesota Paid Leave. The City shall pay 100% of the premium required for participation in the Minnesota Paid Leave program established by the Minnesota Paid Leave Law in Minn. Stat. §268B.

ARTICLE 17. JOB POSTING AND EXAMINATION FOR PROMOTION

Any position covered by this Agreement shall be posted for five (5) work days prior to filling of a vacancy in a prominent place, for information of the members of the unit.

In addition, the City shall fill a position with the most qualified employee from the Union. However, the City reserves the right to hire outside the Union if such an applicant is more qualified. Under any circumstances, if qualifications are equal the City shall give preference to the more senior Employee. An Employee (unsuccessful applicant) may request that a written explanation become part of their permanent personnel record.

ARTICLE 18. MILEAGE AND MEAL ALLOWANCE

Any reimbursement for mileage or meal allowance to be paid as a result of this Agreement shall be reimbursed in accordance with the current Federal IRS mileage and per diem rates.

ARTICLE 19. SAFETY

All employees shall comply with safety and health regulations established by law.

ARTICLE 20. PHYSICAL FITNESS

The City may require a physical examination prior to beginning employment and annually thereafter. The City shall pay for those physical examinations it requires.

ARTICLE 21. SICK LEAVE

- 21.1 Employees shall earn sick leave at the rate of 120 hours per year. Sick leave shall be compensated for at the regular rate of pay. Working days only will be counted when using sick leave.

- 21.2 Sick leave may only be used for the employee's own personal injury, illness or care for immediate family member. Employees may use sick leave in increments of 15 minutes. Employees shall be allowed to use sick leave as needed except that in order to qualify for sick leave, an employee must report that they are sick no later than one hour before the time for which they are scheduled to report for work. This one hour restriction shall not apply to employees who become sick while at work.

- 21.3 Employees on sick leave for their own personal injury, illness or care for immediate family member for more than three consecutive days may be required to submit a physician's statement of illness. Employees may be required to submit a physician's statement of illness after one day, if that day is immediately before or after a holiday or a regularly scheduled day off or if the employer suspects abuse.
- 21.4 Any employee who has exhausted their sick leave and requires additional sick leave time for their own personal injury, illness or care for immediate family member may substitute any part of unused vacation time for the same. When an employee is eligible for Worker's Compensation payments, they may supplement these payments with a prorated portion of any accumulated sick leave so that the combination of the two benefits will equal their net pay. Net pay is defined for these purposes as regular pay received from a standard work week less mandatory deductions which include federal and state taxes, social security, Medicare, PERA and wage garnishments. If they should exhaust their accumulated sick leave, they will receive Worker's Compensation payments only.
- 21.5 An employee may use personal sick leave benefits for absences due to an illness of or injury to the employee's child, as defined in Minnesota Statute 181.940, subd. 4, adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent, for reasonable periods of time as the employee's attendance may be necessary, on the same terms upon which the employee is able to use sick leave benefits for the employee's own illness or injury.
- 21.6 An employee may use sick leave for safety leave for such reasonable periods of time as may be necessary for the purpose of providing assistance to the employee or assistance to the relatives described in Section 21.5, because of sexual assault, domestic abuse, or stalking.
- 21.7 The use of sick leave for safety leave or for absences due to the illness of or injury to the employee's adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent is limited to up to 160 hours in any 12-month period. This Section 21.6 does not apply to absences due to the illness or injury of a child, as defined in Minnesota Statute 181.940, subd. 4.
- 21.8 Employees shall be allowed a year-end accumulation maximum of 500 unused sick leave hours, except those employees having more than 480 hours accumulation on January 1, 1984, shall retain such accumulations for sick leave usage and termination consideration. Employees shall be compensated at a rate of one hour of pay for each three hours of unused sick leave in excess of 500 hours, except those employees having more than 480 hours of sick leave accumulation on January 1, 1984, shall retain such accumulations for sick leave usage and termination consideration.
- 21.9 The City will provide, without cost to the employee, long term disability insurance which will provide 66.6% of normal compensation commencing on the 91st day of disability. Changes in the policy shall be discussed with the Union prior to implementation. Such discussions are for the purpose of providing notice and an opportunity for comment by the Union and shall not be deemed a renegotiation of benefits.

An employee once disabled and collecting long term disability benefits on the 91st day shall not accrue vacation, holiday time or sick leave and accrual of said benefits shall not begin until such time the disability stops and the employee returns to full-time duty.

ARTICLE 22. VACATIONS

- 22.1 Employees who have been employed uninterruptedly with no breaks in employment except for brief layoffs which are directed by the City shall be eligible for a paid vacation at their regular rate of pay pursuant to the following schedule. At date of hire each employee will receive 40 hours of vacation and accrue at the rate of 1.54 hours per pay period. Vacation will be earned at the rate of 3.08 hours per pay period for years 2 through 5 years of employment; at the rate of 4.62 hours per pay period for the second 5 years of employment; and at the rate of 6.16 hours per pay period thereafter.
- 22.2 Earned vacation may be taken so as not to jeopardize sufficient municipal operations at any time by written request from the employee to the respective Department Director at least one week prior to the date in which the vacation is requested unless otherwise approved. Such request shall indicate the number of days sought to be used. Employees shall choose vacation periods in accordance with their seniority in their shift and in the Department. Management shall establish reasonable regulations so as to maintain sufficient operating personnel throughout the year.
- 22.3 Employees earning vacation at the rate of 3.08 hours per pay period may not accumulate more than 140 hours. Employees earning vacation at the rate of 4.62 hours per pay period may not accumulate more than 200 hours. Employees earning vacation at the rate of 6.16 hours per pay period may not accumulate more than 260 hours.

One floating holiday (8 hours) will be given in full to each employee at the time of hire, which can be used during their probationary period or anytime thereafter.

Employees will earn additional vacation day(s) per the total years of service with the City of Faribault. Accrual day(s) will commence on the employee's anniversary date of hire per the chart below:

Years of service	Extra day(s) of vacation
10-14 years	1 day
15-19 years	3 days
20+ years	5 days

- 22.4 Employees will not be allowed to accumulate vacation in excess of the maximum amounts previously specified unless they were specifically asked to forego a portion of their vacation in writing by the City Administrator. If it is necessary for the City Administrator to request that an employee forego a portion of their vacation time, the employee will be entitled to use that portion previously accumulated during the following six month period.

ARTICLE 23. INSURANCE

- 23.1 Employee health insurance premiums for this contract going forward will be based on the

following percentages. Any changes to plans would only be due to Federal requirements and regulations.

Plan:

<u>\$3500 Deductible</u>	<u>Single</u>	<u>Single+1</u>	<u>Family</u>
Employer Percentage	92%	87%	82%
Employee Percentage	8%	13%	18%
<u>\$2000 Deductible</u>	<u>Single</u>	<u>Single+1</u>	<u>Family</u>
Employer Percentage	82%	77%	72%
Employee Percentage	18%	23%	28%

The City will match an Employee's contribution to their HSA up to \$65.10/month. Employer contributions into the HSA. plan will be made on a pro-rata basis per pay period.

The schedule of benefits for the medical insurance plan shall be determined by the City from plans submitted in response to bids requested by the City. The plans submitted in response to bids requested by the City shall be discussed with the Union prior to implementation. Such discussions are for the purpose of providing notice and an opportunity for comment by the Union.

Modifications in hospital-surgical insurance coverage shall be discussed with the Union prior to implementation. Such discussions are for the purpose of providing notice and an opportunity for comment by the Union and shall not be deemed a renegotiation of benefits. The City will provide at no cost to the employee a \$100,000.00 term life insurance policy.

If the non-union group receives a higher employer contribution, the employees will receive the higher contribution as part of this union contract.

The employee's portion of the premium cost shall be paid through payroll deduction. In no case shall the City's contribution exceed the actual cost of the coverage selected by the employee.

- 23.2 Any employee provided with dependent health care coverage shall file such information as may be required by the City to determine the availability of health care insurance to employed dependents.

No employee shall file, or permit to be filed, an insurance claim against the City's health care provider until any health care benefits of employed dependents' health care plan have been utilized.

- 23.3 The City will allow retired employees to continue on as members in the medical insurance program, but the retired employee shall reimburse the City for the entire cost of the medical insurance policy.

ARTICLE 24. HOLIDAYS

Employees shall have the holidays hereinafter enumerated:

- | | |
|----------------------------|---------------------------------|
| 1) New Year's Day; | 7) Labor Day; |
| 2) Martin Luther King Day; | 8) Veteran's Day; |
| 3) President's Day; | 9) Thanksgiving Day; |
| 4) Memorial Day; | 10) Day after Thanksgiving Day; |
| 5) Juneteenth; | 11) Christmas Day |
| 6) Independence Day; | |

Employees shall be granted the holidays off without loss of pay.

In addition to the holidays cited above all employees shall receive two (2) floating holidays to be utilized in accordance with the rules governing vacation. Any employee required to work on a holiday shall receive compensation in accordance with overtime provision of this contract and, in addition, the number of hours worked shall be credited to the employee's holiday bank. Such credited hours shall be compensated for at their regular rate of pay on the last pay period preceding December 25th of each year.

ARTICLE 25. TERMINATION CONSIDERATION

- 25.1 When an employee leaves the employment of the City in good standing, with at least three (3) years of service, they shall receive in salary equivalent one-half (1/2) of their accumulated sick leave up to a maximum of thirty (30) days. Upon retirement or death, they will be paid one-half (1/2) of their unused sick leave.
- 25.2 When an employee leaves the employment of the City in good standing, with at least three (3) years of service, they shall receive all vacation earned up to the date of termination regardless of anniversary date.
- 25.3 An employee may begin to draw sick leave separation pay up to 18 months prior to the employee's last date of employment. Separation pay shall be computed at the rate of pay in effect when the employee receives the pay and the employee shall give notice of the separation on August 1st of the year in which the first payment is to be received.

ARTICLE 26. WAGE RATES

26.1 COLA and Wages

Cost of Living Adjustments (COLA) are as follows:

2026	4%
------	----

Job Title grades for MNPEA Police Support Services employees are as follows:

Administrative Assistant II "F"

Property & Evidence Technician "F"

Records Specialist "E"

Community Services Officer "E"

All new employees shall be placed within steps 1 through 3 based on experience and education. They will receive a step increase based on the scale below and meeting the requirements of their position.

Employees will advance one step effective January 1, 2026 or based on their anniversary date of employment if hired after January 1, 2018 (if meeting the requirements of their position) and receive the COLA increase reflected in the wage structure shown below for 2026.

Step	1	2	3	4	5	6	7	8	9	10	11	12	13
Grade	Start	6 mos.	6 mos.	6 mos.	6 mos.	12 mos.	12 mos.	12 mos.	12 mos.	12 mos.	12 mos.	12 mos.	12 mos.
F	\$26.97	\$27.74	\$28.51	\$29.29	\$30.06	\$30.85	\$31.66	\$32.49	\$33.34	\$34.23	\$35.12	\$36.05	\$36.99
E	\$25.50	\$26.23	\$26.96	\$27.68	\$28.41	\$29.16	\$29.92	\$30.71	\$31.52	\$32.34	\$33.20	\$34.07	\$34.96

Grade F: Administrative Assistant II and Property and Evidence Technician
Grade E: Records Specialist and Community Services Officer

ARTICLE 27. UNIFORMS

The City shall provide a clothing allowance to all clerical staff within this union of \$400 annually. The cleaning and routine repair of the uniform issued to Community Service Officers shall be the responsibility of the employee with the City paying a \$45 per month maintenance allowance the first pay period of the month. The Community Service Officers will be responsible for purchase and replacement of approved footwear and shall receive up to an annual cash allowance of one hundred sixty dollars (\$160) from the Employer for this purchase. The \$160 allowance shall be paid the last pay period preceding December 25th of each year and is taxable as wages unless a receipt of purchase is presented.

ARTICLE 28. TRAINING

The City shall reimburse the employee for training related expenses (wages, travel expense, meals, tuition, books, and lodging) required by the City. For purposes of wage determination, required training by the City shall be construed as within the standard work week defined by Article 12 (standard hourly rate will be utilized for hours in excess of regularly scheduled shift). Call back time (Article 14) shall not be applicable for training required by the City.

ARTICLE 29. CONTINUING EDUCATION

The City shall reimburse tuition and book expenses to the employee upon satisfactory

completion of a recognized course of job related instruction. Such job related instruction must be reviewed and approved by the City Administrator or their designee prior to the initiation of cost in order to be eligible for reimbursement. Such eligible reimbursement is entered into individually by the employee and City and a reimbursement to the City is required should the employee terminate their employment early, as per to the schedule given at time of acceptance to the individual. Job related instruction does not include mandatory training necessary to maintain minimum licensing requirements.

ARTICLE 30. DURATION

The duration of this contract is to be one-year effective January 1, 2026, through December 31, 2026.

IN WITNESS WHEREOF, the parties have executed this Agreement on the ____ day of _____, 2026.

For the City of Faribault:

Thomas Spooner, Mayor

Jessica L. Kinser, City Administrator

For MNPEA:

Business Agent

Union Steward

Union Steward

completion of a recognized course of job related instruction. Such job related instruction must be reviewed and approved by the City Administrator or their designee prior to the initiation of cost in order to be eligible for reimbursement. Such eligible reimbursement is entered into individually by the employee and City and a reimbursement to the City is required should the employee terminate their employment early, as per to the schedule given at time of acceptance to the individual. Job related instruction does not include mandatory training necessary to maintain minimum licensing requirements.

ARTICLE 3. DURATION

The duration of this contract is to be one-year effective January 1, 2026, through December 31, 2026.

IN WITNESS WHEREOF, the parties have executed this Agreement on the ____ day of _____, 2026.

For the City of Fairport:

Thomas Sporn, Mayor

Jessie L. Kline, City Administrator

For MWBEA:

Blair A. Jones

Union Steward

Union Steward



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: January 27, 2026
SUBJECT: Ordinance 2026-01 Approve a Zoning Map Amendment for 2119 Hwy 60 W (Second Reading)

Background:

At the previous City Council meeting on January 13, 2026, City Council approved the first reading of Ordinance 2026-01. Staff did not make any substantial changes to the Ordinance.

Recommendation:

Approve the second reading of Ordinance 2026-01.

Attachments:

1. Ordinance 2026-01 Approve a Zoning Map Amendment for 2119 Hwy 60 W

**CITY OF FARIBAULT
ORDINANCE No. 2026-01**

APPROVE A ZONING MAP AMENDMENT FOR 2119 HWY 60 W

WHEREAS, Paul Tucci with Jailhouse Junction LLC (Applicant) on behalf of Rice County (Owner) request approval of a Zoning Map Amendment to change the zoning district of property at 2119 Hwy 60 W from P/I, Public Institutional to C-3, Community Commercial District; and

WHEREAS, the Property described in the above recitals and in Exhibit A are hereinafter referred to as the subject property; and

WHEREAS, City Staff prepared a report to the Planning Commission; and

WHEREAS, the Planning Commission, on January 5, 2026, following proper notice, held a public hearing to review the request, listened to public comments, and make a recommendation to the City Council regarding the Applicant's request; and

WHEREAS, following the public hearing, the Planning Commission recommends City Council approve the requested zoning map amendment based on the following written findings of the Planning Commission as required by Section 2-180 of the City's Unified Development Ordinance:

1. Criteria: Whether the amendment is consistent with the applicable policies of the City's Land Use Plan.

Finding: The proposed zoning map amendment for the subject property is consistent with the Comprehensive Plan as Resolution 2026-008 changed the designated land use from Institutional to Commercial. C-3 is a commercial district and the Comprehensive Plan encourages commercial uses along a major corridor like Hwy 60.

2. Criteria: Whether the amendment is in the public interest and is not solely for the benefit of a single property owner.

Finding: It is in the public interest to redevelop or reuse the former jail annex property into a commercial property like ones nearby and along Hwy 60. New investment in the subject property is a positive benefit to other properties in the corridor.

3. Criteria: Whether the existing uses of property and the zoning classification of property within the general area of the property in question are compatible with the proposed zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: Changing the subject property's zoning from P/I to C-3 is compatible with the general area, nearby zoning districts, and uses. Nearby properties along Hwy 60 are zoned C-3, so the uses on those properties and the uses allowed in the proposed map amendment are compatible. Additionally, the change will reflect the historical zoning of the property before the City adopted the P/I district.

4. Criteria: Whether there are reasonable uses of the property in question permitted under the existing zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The existing P/I district is primarily meant for institutional and governmental uses, which is not conducive to the intended future use of commercial. Rice County is selling the property, so any public or institutional use of the property will lessen or cease. Commercial uses allowed in C-3 make sense with the nearby context.

5. Criteria: Whether there has been a change in the character or trend of development in the general area of the property in question, which has taken place since such property was placed in its present zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: As mentioned above, Rice County is selling the subject property, so its use as institution or government facility will cease. The new owners seek to develop commercial buildings and uses that will fit in with the area.

WHEREAS, the City Council held a public meeting on January 13, 2026 and approved the first reading of Ordinance 2026-01; and

WHEREAS, the City Council also held a public meeting on January 27, 2026 and approved the second reading of Ordinance 2026-01; and

WHEREAS, based on the City Staff's report, the results of the public hearing, and the written findings of the Planning Commission, the City Council of the City of Faribault concurs with the written findings of the Planning Commission and makes the identical findings.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:

Section 1: Findings and Incorporation of Recitals and Exhibits. Where applicable, the recitals and exhibits incorporated in this ordinance constitute the written findings of the City Council.

Section 2: Rezoning Approval. The City Council hereby rezones the subject property graphically depicted and legally described in Exhibit A to C-3, Community Commercial District. The effective date of the rezoning shall be as outlined in Section 6 of this resolution.

Section 3: Official Zoning Map. The City does not need to republish the City's official zoning map to show the rezoning. However, the City Planning Manager shall show the rezoning on the official zoning map on file with the City.

Section 4: Authorization to Take Additional Steps. The City Council authorizes and directs the Mayor, City Staff, and City Consultants to take any additional steps and actions necessary and convenient to accomplish the intent of this ordinance.

Section 5: Continued Use of the Subject Property. The City informs the applicant and all future owners of the subject property that a new business or owner of said property shall require a Zoning Certificate to review any new use. A new use may require improvements to the property related to life and safety, ADA, or other development standards. The business and/or property owner shall work with staff on determining any necessary improvements.

Section 6: Effective Date. This ordinance is effective immediately upon its passage and publication per the City Charter.

First Reading: January 13, 2026

Second Reading: January 27, 2026

Publication Date: February 3, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

EXHIBIT A:
Legal Description and Graphic Depiction of Subject Property

A tract of land in the Southwest Quarter of the Northwest Quarter, Section 36, Township 110 North, Range 21 West, 5th Principal Meridian, Rice County, Minnesota, more specifically described as follows:

The Easterly 400 feet of Lot 60 lying south of southerly right-of-way line of Minnesota State Highway 60, containing 5.5 acres more or less, subject to a 16.5-foot coaxial cable easement along the east line of the above described tract.

Abstract Property

Property to be Rezoned to C-3, Community Commercial District:

- PID # 18.36.2.50.006 – 2119 Hwy 60 W



Subject Property shown in Cyan



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: January 27, 2026
SUBJECT: Ordinance 2026-01 Summary Publication

Background:

Ordinance 2026-01 will take effect on the date of its publication in the official newspaper of the City of Faribault. Instead of publishing the entire ordinance, the Faribault City Charter allows the City Council, with a five-sevenths vote, to approve a summary publication of the ordinance that informs the public of the ordinance's title, intent, and effect. The summary must also state the complete text of the ordinance is on file at the city administrator's office. Refer to the attached summary publication of Ordinance 2026-01.

Recommendation:

Approve the summary publication of Ordinance 2026-01.

Attachments:

1. Ordinance 2026-01 Summary Publication

Summary Publication

CITY OF FARIBAULT ORDINANCE No. 2026-01

APPROVE A ZONING MAP AMENDMENT FOR 2119 HWY 60 W

On January 27, 2026, the Faribault City Council adopted Ordinance 2026-01 amending the zoning map to change the zoning district of property at 2119 Hwy 60 W, from P/I, Public Institutional to C-3, Community Commercial. A complete copy of the ordinance is available for public review during regular business hours at City Hall, 208 1st Avenue NW, Faribault, Minnesota.

First Reading:	January 13, 2026
Second Reading:	January 27, 2026
Publication Date:	February 3, 2026



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-019 Approve Amendment to the Visual Performing Arts Agreement and Loan Agreement with the Paradise Center for the Arts

Background:

The City approved a Performing and Visual Arts Agreement with the Paradise Center for the Arts (PCA) in 2021, for fifteen years. A major reason for this agreement was the request from the PCA to go from annual funding to a one-time \$250,000 payment to help payoff the mortgage of the building. The advance funding came with a loan agreement which is forgivable after 10 years.

At the January 6th work session, Julie Fakler, Executive Director of PCA, requested a modification to both the arts and loan agreements to allow the PCA to use the building to secure debt. The City Council discussed and determined that this would be acceptable for capital improvements only. The attached amendments for both agreements are included with this item, accomplishing the Council's direction for using the building to secure debt for capital improvements.

Recommendation:

Approve Resolution 2026-019

Attachments:

1. Resolution 2026-019 Approve Amendments to PCA Agreements
2. DOCSOPEN-#1070426-v1-Faribault_PCA_Amendment
3. DOCSOPEN-#1070469-v2-PCA_Loan_Agreement_Amendment
4. 2021 Performing and Visual Arts Programming Agreement

CITY OF FARIBAULT

RESOLUTION #2026-019

APPROVE AMENDMENT TO THE VISUAL PERFORMING ARTS AGREEMENT AND LOAN AGREEMENT WITH THE PARADISE CENTER FOR THE ARTS

WHEREAS, the City Council approved a fifteen-year Visual and Performing Arts Agreement ("Arts Agreement") with the Paradise Center for the Arts in January 2021, expiring December 31, 2026; and

WHEREAS, as part of advanced funding a Loan Agreement was put in place at the same time for a period of ten years; and

WHEREAS, the Paradise Center for the Arts has requested an amendment to the Arts Agreement and Loan Agreement to remove language prohibiting any debt secured by the building for a ten-year period;

NOW, THEREFORE BE IT RESOLVED, that the Arts Agreement and Loan Agreement are hereby amended to allow for the building to be used to secure debt for capital improvements.

Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

FIRST AMENDMENT TO PERFORMING AND VISUAL ARTS PROGRAMMING AGREEMENT

THIS FIRST AMENDMENT TO PERFORMING AND VISUAL ARTS PROGRAMMING AGREEMENT (this “Amendment”) is entered into effective January ____, 2026 (the “Amendment Effective Date”) by and between the City of Faribault, a Minnesota municipal corporation (the “City”) and Paradise Center for the Arts, a Minnesota non-profit corporation (the “PCA”).

RECITALS

WHEREAS, City and PCA entered into that certain Performing and Visual Arts Programming Agreement dated January 26, 2021 (the “Original Agreement”); and

WHEREAS, City and PCA have agreed to amend and modify the terms and conditions of the Original Agreement as hereinafter set forth; and

NOW THEREFORE, in consideration of the mutual covenants and benefits contained herein, City and PCA hereby agree to amend the Original Agreement as follows:

AMENDMENT

Section 1. Article IV, Items A.4 through A.6 are hereby amended to read as follows:

4. The PCA will provide to the City security in the form of a forgivable note and first position mortgage in the amount of \$250,000.00 on the real property located at 321 Central Avenue for a period of ten (10) years, commencing on the date the City releases the funds to the PCA. The note and mortgage shall be provided to the City prior to the release of the funds, and shall be of a form acceptable to the city attorney.

5. The PCA will not incur any debt secured by the property for a period of ten (10) years, commencing on the date the City releases the funds to the PCA, without obtaining prior approval from the City, except that the PCA may incur debt secured by the property for the purpose of making capital improvements to the property.

6. The PCA will not request funding for years 2022 through 2031 from the City’s annual funding program for Civic and Non-Profit Organizations, under which the PCA has received funds each year since 199 (originally as the Faribault Arts Center).

7. The PCA will include the City in any recognition materials celebrating and publicizing the elimination of the mortgage debt on the property.

Section 2. Wherever there is a conflict between the provisions contained in the Original Agreement, the provisions in this Amendment shall control. Except as expressly amended, supplemented or modified by this Amendment, the Original Agreement shall continue in full force and effect.

Section 3. This Amendment may be executed in any number of identical counterparts, any or all of which may contain the signatures of less than all of the parties, and all of which shall be construed together as a single instrument. For purposes of this Amendment, signatures by facsimile or .pdf shall be binding to the same extent as original signatures.

[Signature Page follows]

IN WITNESS WHEREOF, the City and the PCA have executed this Amendment as of the day and year written above.

CITY OF FARIBAULT

By: _____
Thomas J. Spooner

Its: Mayor

By: _____
Jessica Kinser

Its: City Administrator

PARADISE CENTER FOR THE ARTS

By: _____
Todd Ginter

Its: President

By: _____
Julie Fakler

Its: Executive Director

FIRST AMENDMENT TO LOAN AGREEMENT

THIS FIRST AMENDMENT TO LOAN AGREEMENT (this “Amendment”) is entered into effective January ____, 2026 (the “Amendment Effective Date”) by and between the City of Faribault, a Minnesota municipal corporation (the “Lender”) and Paradise Center for the Arts, a Minnesota non-profit corporation (the “Borrower”).

RECITALS

WHEREAS, Lender and Borrower entered into that certain Loan Agreement dated _____ (the “Original Agreement”); and

WHEREAS, Lender and Borrower have agreed to amend and modify the terms and conditions of the Original Agreement as hereinafter set forth; and

NOW THEREFORE, in consideration of the mutual covenants and benefits contained herein, Lender and Borrower hereby agree to amend the Original Agreement as follows:

AMENDMENT

Section 1. Section 7.(b) is hereby amended to read as follows:

(b) Borrower’s Fundraising and Property Debt Extinguishment. Borrower acknowledges and understands that Lender has only agreed to issue the Loan due to Borrower’s representation that Borrower has raised sufficient funds to retire all debt associated with or affecting the Property and that no debt shall be incurred or encumber the Property for a period of ten (10) years from the date of this Agreement, except that the Borrower may incur debt secured by the Property for the purpose of making capital improvements to the Property. Accordingly, on or before the execution of this Agreement, the Mortgage and the Note, Borrower shall provide Lender with sufficient records related to the Property, including, but not necessarily limited to, title work, releases of mortgages, itemized invoices and receipts, that unequivocally establish and confirm that no debt exists as to the Property. Lender, in its sole discretion, shall have the right to request from Borrower additional records to prove adherence to this Section 7.(b) if it is not satisfied with the documentation provided by Borrower. Borrower shall comply with all such requests.

Section 2. Wherever there is a conflict between the provisions contained in the Original Agreement, the provisions in this Amendment shall control. Except as expressly amended, supplemented or modified by this Amendment, the Original Agreement shall continue in full force and effect.

Section 3. This Amendment may be executed in any number of identical counterparts, any or all of which may contain the signatures of less than all of the parties, and all of which shall be construed together as a single instrument. For purposes of this Amendment, signatures by facsimile or .pdf shall be binding to the same extent as original signatures.

[Signature Page follows]

IN WITNESS WHEREOF, Lender and Borrower have executed this Amendment as of the day and year written above.

CITY OF FARIBAULT

By: _____
Thomas J. Spooner
Its: Mayor

By: _____
Jessica Kinser
Its: City Administrator

PARADISE CENTER FOR THE ARTS

By: _____
Name: Todd Ginter
Its: President

By: _____
Name: Julie Fakler
Its: Executive Director

PERFORMING AND VISUAL ARTS PROGRAMMING AGREEMENT

THIS AGREEMENT is made, effective as of this 20th day of January, 2021 by and between the City of Faribault, located at 208 1st Avenue NW, Faribault, Minnesota 55021-5105, a Minnesota municipal corporation ("City") and Paradise Center for the Arts, a Minnesota non-profit corporation located at 321 Central Avenue, P.O. Box 383, Faribault, MN 55021 (the "PCA").

WITNESSETH:

WHEREAS, an agreement (Performing and Visual Arts Programming Agreement, hereinafter referred to as the "2005 Agreement") was executed between the City and the PCA, effective on the 10th day of August, 2005 under which the PCA agreed to provide performing and visual arts programming, including the restoration, operation and maintenance of the Paradise Center for the Arts facility for the City's residents, the surrounding community and the general public; and

WHEREAS, the City and the PCA wish to replace the 2005 Agreement, which is scheduled to terminate on December 31, 2026, with a new agreement, and to continue to have the PCA provide the services outlined in said agreement; and

WHEREAS, the City administers and supports numerous parks and recreation programs for its residents, the surrounding community and the general public; and

WHEREAS, the parks and recreation programs that the City has administered and supported in the past have included art enrichment programs; and

WHEREAS, the PCA is a nonprofit organization that provides art enrichment programming in the building of the former Paradise Theater located at 321 Central Avenue in the city of Faribault; and

WHEREAS, pursuant to Minnesota Statute Section 471.15, a city may operate a program of public recreation and maintain buildings or other recreational facilities; and

WHEREAS, pursuant to Minnesota Statute Section 471.16, a city may operate a recreational program cooperatively with a nonprofit organization in any manner which the two entities may mutually agree; and

WHEREAS, the City desires to continue to engage the services of the PCA to assist the City in its parks and recreation programming with respect to programming for performing and visual arts, including the operation and maintenance of the Paradise Center for the Arts facility; and

WHEREAS, the PCA is willing to enter into this Agreement with the City to continue to provide performing and visual arts programming, including the operation and maintenance

of the Paradise Center for the Arts facility for the City's residents, the surrounding community, and the general public; and

WHEREAS, the City agrees to provide compensation to the PCA for the operation and maintenance of the Paradise Center for the Arts facility and the programming for the performing and visual arts to be provided to the City's residents.

NOW, THEREFORE, the parties hereto do mutually agree as set forth below:

ARTICLE I: DEFINITIONS OF TERMS USED IN AGREEMENT

- A. **City.** The City of Faribault, a municipal corporation under the laws of Minnesota.
- B. **Paradise Center for the Arts.** The entire Paradise Center for the Arts facility, located in the building of the former Paradise Theater, 321 Central Avenue in the City of Faribault.
- C. **PCA.** Paradise Center for the Arts, a non-profit corporation under the laws of Minnesota.
- D. **Performing and Visual Arts Programming.** Performing and visual arts classes and programs for youth, adults, seniors and the general public as outlined in Exhibit II and the complete restoration, operation and maintenance of the Paradise Center for the Arts facility, including building and property improvements.

ARTICLE II: TERM OF AGREEMENT

- A. **Term of Agreement.** This Agreement shall commence upon execution by the parties and terminate on December 31, 2036. This Agreement may be extended by mutual written agreement of the parties.

ARTICLE III: GENERAL DESCRIPTION OF SERVICES

- A. **General Description of Services.** The services to be performed by the PCA during the term of this Agreement for the City consist of the complete operation and maintenance of the Paradise Center for the Arts facility, including building maintenance improvements and the administration of Performing and Visual Arts Programming in full accordance with:
(1) this Agreement; (2) Exhibit I of this Agreement; and (3) any written instructions from the City. In the operation of the Performing and Visual Arts Programming pursuant to this Agreement, the PCA shall familiarize itself with and comply with all applicable State and Federal statutes and regulations, local ordinances and instructions and policies of the City.

ARTICLE IV: CONSIDERATION

- A. **Consideration.** As compensation for replacing the 2005 Agreement with this new agreement to extend the term, and continuing the programs and services outlined herein, the City agrees to pay the PCA \$250,000.00, subject to the following conditions:
1. Payment from the City to the PCA will be made at such time that the PCA has secured the other funds necessary to eliminate all current debt on the property (said funds to be in the possession of and fully available to the PCA with no restrictions—pledges or in-kind contributions shall not qualify).
 2. The PCA shall use these funds solely for the purpose of eliminating all current debt (mortgage, line of credit, etc.) on the property, thereby supporting the allocation of the financial resources available to the PCA now and in the future for programming and operations.
 3. The PCA shall provide documentation to the City verifying the satisfaction of the existing mortgage(s) on the property, as well as the elimination of any and all other debt against the property, within 10 business days following payment by the City.
 4. The PCA will provide to the City security in the form of a forgivable note and first position mortgage in the amount of \$250,000.00 on the real property located at 321 Central Avenue for a period of ten (10) years, commencing on the date the City releases the funds to the PCA. The note and mortgage shall be provided to the City prior to the release of the funds, and shall be of a form acceptable to the City Attorney.
 4. The PCA will not incur any debt secured by the property for a period of ten (10) years, commencing on the date the City releases the funds to the PCA, without obtaining prior approval from the City.
 5. The PCA will not request funding for years 2022 through 2031 from the City's annual funding program for Civic and Non-Profit Organizations, under which the PCA has received funds each year since 1999 (originally as the Faribault Arts Center).
 6. The PCA will include the City in any recognition materials celebrating and publicizing the elimination of the mortgage debt on the property.
- B. **Fundraising Deadline.** Should the PCA not raise the necessary funds as required under Article IV, Item A.1. by December 31, 2021, the City will not be required to make any payment to the PCA under this agreement, and the other conditions outlined in Article IV, Items A.2. through A.7. will be waived.
- C. **Other.** The City may also assist the PCA in marketing and promotion of the Performance and Visual Arts Programming and the Paradise Center for the Arts facility by publishing information in the Buckham Center Bulletin or by other means as the City deems appropriate and beneficial.

ARTICLE V: DUTIES OF THE PCA

- A. **Duties of the PCA.** In addition to providing the Performing and Visual Arts Programming for the City, during the term of this Agreement, the PCA shall provide the following to the City:
1. The PCA shall submit an annual operating budget to the City by December 31st of each year for the upcoming fiscal year;
 2. The PCA shall submit a year-end statement to the City by July 1st of each year;
 3. The PCA shall provide the personnel necessary to provide the services outlined in this Agreement, including all costs associated with such personnel. In addition to the direct payroll costs, this shall include all costs associated with recruiting, hiring, training and supervising such personnel;
 4. The PCA shall provide supplies and equipment necessary for Performing and Visual Arts Programming, such as art supplies, theatrical props, scenery, etc.;
 5. The PCA shall maintain and operate the Paradise Center for the Arts facility during the entire term of this Agreement. The Paradise Center for the Arts shall remain open to the public during the entire term of this Agreement; and the PCA will provide art enrichment programming in the following areas: Visual arts displays, visual arts classes and seminars, live theater, live music, movies of artistic and or social value, and children's theater programming.
 6. The PCA will provide a minimum of twenty four (24) hours each year for community programming time without cost to the City at the PCA building.

ARTICLE VI: INDEMNIFICATION, WAIVER & INSURANCE

- A. **Indemnification.** The PCA shall defend, indemnify and hold harmless the City and its elected officials, officers, employees, agents, and representatives, from and against any and all claims, costs, losses, expenses, demands, actions or causes of action, including reasonable attorneys' fees and other costs and expenses of litigation, which arise or purport to arise out of this Agreement for services or goods provided by the PCA hereunder.
- B. **Waiver.** Nothing in this Agreement shall be deemed to be a waiver by the City, its elected officials, officers, employees, agents or representatives of any limitations on or immunities from liability set forth in Minnesota Statutes, Chapter 466 or to which the City, or its elected officials, officers, employees, agents and representatives are otherwise entitled.
- C. **Insurance.** The PCA shall maintain in full force and effect, at its own cost and expense during the term of this Agreement the following insurance coverage:

1. The PCA shall obtain general liability insurance covering its activities, staff and volunteers, including an appropriate rider for defamation claims. The City shall be named as an additional insured, and the policy shall provide that it will not be cancelled without written notification of the City. PCA shall maintain liability insurance at a minimum of \$300,000 per event and \$1,000,000 aggregate and a certificate of insurance will be supplied to the City. PCA shall indemnify the City of any and all liability claims made against the PCA resulting from the operation of any PCA program or activity sponsored by the PCA.
2. The City shall be provided with a certificate of insurance for all of the policies maintained pursuant to this Agreement that shall show the described coverage including the City as an additional insured, and the certificate providing sixty (60) days notice to the City in the event of cancellation or non-renewal.
3. All required insurance shall be with a company acceptable to the City.

ARTICLE VII. MISCELLANEOUS PROVISIONS.

- A. Addresses and Notices. Any notice permitted or required to be given under this Agreement must be in writing and shall be deemed to have been given if sent by certified mail, postage prepaid, addressed as follows:

To the City: City Administrator
 City of Faribault
 208 1st Avenue NW
 Faribault, MN 55021

To the PCA: Executive Director
 Paradise Center for the Arts
 321 Central Avenue, P.O. Box 383
 Faribault, MN 55021

Such notice or other communication may be mailed by United States registered or certified mail, return receipt requested, postage prepaid, and may be deposited in a United States Post Office or a depository for the receipt of mail regularly maintained by the post office. Such notices, demands, consents, and reports may also be delivered by hand or by any other receipted method or means permitted by law. For purposes of this Agreement, notice shall be deemed to have been "given" or "delivered" upon personal delivery thereof or forty-eight (48) hours after having been deposited in the United States mails as provided herein.

If either party has a change of address, that party must give written notice to the other party of such change as provided herein. Any party failing to provide notice

of a change of address shall be deemed to have received any notice sent as provided above.

- B. **Amendment.** This Agreement may be modified, renegotiated or otherwise amended at any time only upon the mutual written consent of the PCA and the City.
- C. **Assignment.** This Agreement shall be binding upon the parties hereto and their respective administrators, executors, successors and assigns. No assignment or attempted assignment of this Agreement of any rights hereunder shall be effective, unless upon the written consent of the PCA and the City.
- D. **Authority.** Each of the undersigned parties warrants that: 1) it has the full authority to execute this Agreement; 2) it is in good standing; 3) execution is not preempted by its bylaws; and 4) authorized officers have signed this Agreement.
- E. **Choice of Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the state or federal courts of Minnesota, and all parties to this Agreement waive any objection to the jurisdiction of these courts, whether based upon convenience or otherwise.
- F. **Construction.** In the event that any one or more of the provisions of this Agreement, or any application thereof, shall be found to be invalid, illegal or otherwise unenforceable, the validity, legality, and enforceability of the remaining provisions in any application therefor shall not in any way be affected or impaired thereby.
- G. **Entire Agreement.** This Agreement, any attached exhibits or addenda or amendments signed by the parties shall constitute the entire Agreement between the City and the PCA, and supersedes any other written (including, but not limited to, the 2005 Agreement, or oral agreements between the City and the PCA. This Agreement can only be modified by a writing signed by City and the PCA.
- H. **Execution in Counterparts.** This Agreement may be executed in counterparts by the parties hereto.
- I. **Waiver.** No failure by any party to insist upon the strict performance of any covenant, duty, agreement, or condition of this agreement or to exercise any right or remedy consequent upon a breach thereof, shall constitute a waiver of any such breach of any other covenant, agreement, term, or condition, nor does it imply that such covenant, agreement, term or condition may be waived again.
- J. **Work Products.** All records, information, materials and other work products, except those noted below, prepared and developed in connection with the provision of services hereunder shall become the exclusive and confidential property of the City. No such products shall be made available to any other individual or organization by the PCA without the prior written approval of the City. All PCA personnel records

associated with personnel assigned under the terms and conditions of this Agreement shall be and remain the exclusive property of the PCA provided, however, that the PCA shall grant the City Administrator and/or City Attorney permission to review such files upon given at least five days' notice of their intent to review such files.

- K. **Independent Contractor Status.** All services provided by the PCA, its officers, agents, volunteers and employees pursuant to this Agreement shall be provided by such persons as an employee of the PCA or as an independent contractor and not as an employee of the City for any purpose, including, but not limited to:
1. Income tax withholding;
 2. Workers' compensation;
 3. Unemployment compensation;
 4. FICA taxes; and
 5. Eligibility for employee benefits.
- L. **Data Practices and Audits Compliance.** Data provided to the PCA under this Agreement shall be administered in accordance with Minnesota Statutes, Chapter 13, and all data on individuals shall be maintained in accordance with statutory guidelines. The PCA agrees to comply with the City's requests relating to requests for information pursuant to the Data Practices Act, Minnesota Statutes Chapter 13. The operational records and documents of the PCA and of its agents relating to work performed pursuant to this Agreement shall be subject to audit and examination by the City and the State Auditor
- M. **Relationship of the PCA to City.** Nothing in this Agreement shall be construed as creating a partnership, joint venture, or any other relationship between the parties to this Agreement. The City Council shall appoint a member of the Council to serve on the Board of Directors of PCA.
- N. **Indemnification Survives Termination.** All representations and warranties of the parties contained herein shall survive the termination of this Agreement.
- O. **Continuance of Center/Governmental Program.** This Agreement shall be subject to termination in the event that the PCA discontinues operation of the Paradise Center for the Arts.
- P. **Recitals.** The recitals set forth in the preamble to this Agreement are incorporated into and made a part of this Agreement.

ARTICLE VIII: TERMINATION

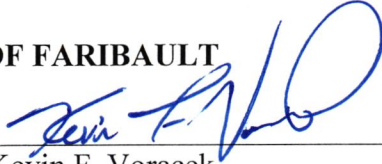
- A. **Termination for Cause.** If the PCA fails to perform any of the terms, conditions, or requirements of this Agreement, the City may give the PCA fourteen (14) days written notice of such failure. After receipt of the written notice, the PCA will have

up to fourteen (14) days to correct the problem, except that the City may in any case take immediate steps it determines are necessary to correct the problem in order to protect the health, safety and welfare of the City and the public prior to the end of the fourteen (14) day period without affecting the City's right to terminate the PCA; and, provided further that the PCA shall pay to the City an amount equal to all City costs and expenses incurred in taking such action, such payment to be made within fourteen (14) days of the City's written request to the PCA for such reimbursement. If the PCA fails to correct the problem within the fourteen (14) day period, the City may terminate the Agreement by giving the PCA thirty (30) days written notice of such termination. The PCA shall be liable to the City for all costs and expenses incurred by the City to take action against the PCA, and the costs and expenses of the City incurred in providing replacement Performing and Visual Arts Programming for the remainder of the term of this Agreement.

IN WITNESS WHEREOF, the City and the PCA have executed this Agreement the day and year first above written.

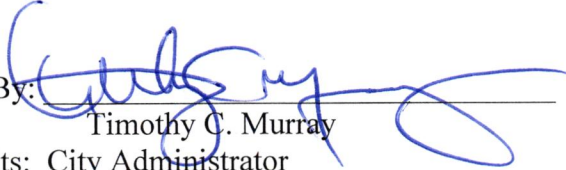
CITY OF FARIBAULT

Date: 1/24/2021

By: 
Kevin F. Voracek

Its: Mayor

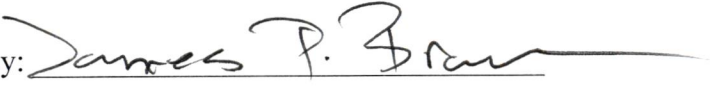
Date: 1/26/2021

By: 
Timothy C. Murray

Its: City Administrator

PARADISE CENTER FOR THE ARTS

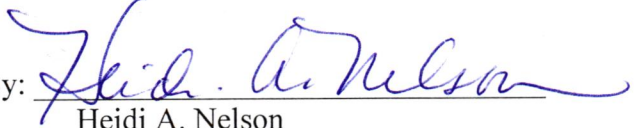
Date: 2-5-21

By: 

Name: James P. Braucher

Its: President

Date: 2-2-21

By: 
Heidi A. Nelson

Its: Executive Director

EXHIBIT I
DUTIES AND RESPONSIBILITIES OF THE PCA

1. General management assistance for the coordination of the Paradise Center for the Arts parks and recreation programs within the city.
2. Maintain and operate the Paradise Center for the Arts facility during the term of this Agreement so that it is suitable for occupancy and the Performing and Visual Arts Programming.
3. Develop appropriate forms, brochures, and administrative procedures, the preparation of routine correspondence, and all relevant record-keeping functions associated with such matters.
4. Provide for financial administration including bookkeeping and accounting functions, and the preparation of timely financial reports.
5. Use reasonable efforts to develop, market, and promote the Paradise Center for the Arts facility and Visual and Performing Arts programming in the city.
6. Maximize quality service goals for the Paradise Center for the Arts by executing marketing strategies, providing quality service to customers, and employing leadership and managerial skills effectively.
7. Operate and maintain the Paradise Center for the Arts facility at scheduled times and provide all Performance and Visual Arts Programming in accordance with all federal, state, and local laws, regulations, ordinances, and City policies. The PCA shall obtain all permits, licenses, and certifications necessary to ensure compliance with all federal, state and local laws, regulations and ordinances provided.
8. The Paradise Center for the Arts facility shall remain open to the public during the entire term of this Agreement.
9. Provide supplies and equipment necessary to the Performing and Visual Arts Programming.
10. Recruit, hire, and train personnel, assign and schedule their work, and monitor their performance.
11. Provide the personnel necessary to market, manage, and operate the Paradise Center for the Arts facility and Performing and Visual Arts Programming. The PCA shall maintain an adequate level of staffing at all times in order to serve the public. The PCA agrees to comply with all applicable federal, state and local laws, resolutions, ordinances, rules, regulations and executive orders pertaining to unlawful discrimination on account of race, color, creed, religion,

national origin, sex, marital status, age, or status with regard to public assistance and other prohibited classification.

12. Maintain workers' compensation insurance in compliance with all applicable statutes, and premises, automobile and general liability insurance in amounts and in forms satisfactory to the City as required by Article VI of this Agreement. The PCA agrees to provide the City with a copy of its Certificate of Insurance. The PCA agrees to provide liability insurance for all programs offered. The PCA agrees to provide property insurance for the Paradise Center for the Arts facility and any PCA owned equipment that is used while providing services under this Agreement.
13. Provide supervision to oversee the day-to-day operations, including, but not limited to, overseeing the marketing, scheduling, reservations for programs, equipment, etc., and day-to-day operating procedures for the Paradise Center for the Arts and Performing and Visual Arts Programming.
14. Take reservations for the Paradise Center for the Arts facility and the Performing and Visual Arts programs. Schedule events for the Paradise Center for the Arts facility, and maintain a master engagement calendar showing all reservations and events.
15. Develop fees, charges, and/or deposits for programs, equipment and facilities.
16. Collect fees, charges, and/or deposits for programs, equipment and facilities.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/2/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Heartman Insurance 330 Central Avenue Faribault, MN 55021	CONTACT NAME: PHONE (A/C, No, Ext): (507) 334-5577 FAX (A/C, No): (507) 334-2789 E-MAIL ADDRESS: info@heartman.com
INSURED Faribault Art Center Inc dba Paradise Center for the Arts 321 Central Ave N Faribault, MN 55021	INSURER(S) AFFORDING COVERAGE INSURER A : Cincinnati Insurance Company INSURER B : SFM INSURER C : INSURER D : INSURER E : INSURER F : NAIC # 10677 11347

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER General Aggregate			EPP 0016841	3/31/2019	3/31/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$			EBA 0016841	3/31/2021	3/31/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	37485.211	3/31/2020	3/31/2021	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Faribault
208 1st Ave NW
Faribault, MN 55021

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-021 Approve Cannabis Microbusiness for Stoner's Choice

Background:

Ashraf Saramah on behalf of Stoner's Choice has submitted an application for Cannabis Microbusiness at 317 Central Ave North. Stoner's Choice has already been issued a license number by the Minnesota Office of Cannabis Management allowing for a microbusiness.

A cannabis microbusiness license, consistent with the specific license endorsement or endorsements, entitles the license holder to perform any or all of the following within the limits established by Minnesota State Statute 342.28 Cannabis Microbusiness Licensing and Operations:

- (1) grow cannabis plants from seed or immature plant to mature plant and harvest cannabis flower from a mature plant;
- (2) make cannabis concentrate;
- (3) make hemp concentrate, including hemp concentrate with a delta-9 tetrahydrocannabinol concentration of more than 0.3 percent as measured by weight;
- (4) manufacture artificially derived cannabinoids;
- (5) manufacture adult-use cannabis products, lower-potency hemp edibles, and hemp-derived consumer products for public consumption;
- (6) purchase immature cannabis plants and seedlings and cannabis flower from another cannabis microbusiness, a cannabis mezzobusiness, a cannabis manufacturer, or a cannabis wholesaler;
- (7) purchase hemp plant parts and propagules from an industrial hemp grower licensed under chapter 18K;

HONESTY • RESPECT • DEDICATED • VISIONARY • ACCOUNTABILITY

(8) purchase hemp concentrate from an industrial hemp processor licensed under chapter 18K;

(9) purchase cannabis concentrate, hemp concentrate, and artificially derived cannabinoids from another cannabis microbusiness, a cannabis mezzobusiness, a cannabis manufacturer, or a cannabis wholesaler for use in manufacturing adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products;

(10) package and label adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, and hemp-derived consumer products for sale to customers;

(11) sell immature cannabis plants and seedlings, adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, hemp-derived consumer products, and other products authorized by law to other cannabis businesses and to customers;

(12) operate an establishment that permits on-site consumption of edible cannabis products and lower-potency hemp edibles; and

(13) perform other actions approved by the office.

Stoner's Choice has met all city planning regulations and is in the process of completing the building code requirements. Once all requirements are met, Staff will work with the Office of Cannabis Management to issue the City Microbusiness Registration.

Recommendation:

Approve Resolution 2026-021.

Attachments:

1. Resolution 2026-021 Approve Cannabis Microbusiness for Stoners Choice

CITY OF FARIBAULT

RESOLUTION #2026-021

APPROVE CANNABIS MICROBUSINESS FOR STONER'S CHOICE

WHEREAS, Ashraf Saramah on behalf of Stoner's Choice, has submitted an application for a Cannabis Microbusiness to be located at 317 Central Avenue North, in the City of Faribault, consistent with Faribault City Code Chapter 14, Article XI and Minnesota Statutes, Chapter 342.28; and

WHEREAS, Ashraf Saramah on behalf of Stoner's Choice has completed a City of Faribault application packet to request the registration; and

WHEREAS, Stoner's Choice has complied with all zoning requirements set forth by the City of Faribault City Code of Ordinances.

WHEREAS, Stoner's Choice is in the process of completing all building code requirements.

WHEREAS, the State of Minnesota Office of Cannabis Management has provided Ashraf Saramah on behalf of Stoner's Choice a Minnesota Cannabis Business License Number.

NOW, THEREFORE BE IT RESOLVED, Stoner's Choice, shall be issued a Cannabis Microbusiness Registration within the City of Faribault pending approval of the Office of Cannabis Management.

Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Rochelle Anderholm-Parsch, Parks and Recreation Director
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-030 Authorize the Execution of the Contract with the HCM Architects for Viaduct Park Phase 2, Ice Sheet Pavilion and Storage Garage

Background:

Viaduct Park Phase 2 includes construction of a covered outdoor refrigerated ice sheet, a resurfacer garage, and related infrastructure to support expanded winter recreation and year-round park operations and programming. The project includes a steel framed pavilion covering an approximately 70' x 145' outdoor ice rink and a separate resurfacer garage and storage building.

At the December 12, 2025, meeting, the Council approved a contract with Modern Mechanical Ice Systems to pursue the design and construction of a refrigerated ice sheet through a cooperative procurement process. Since that action, staff has worked with Modern Mechanical Ice Systems on the ice system and mechanical design.

To advance Phase 2, the City requires architectural and engineering services for the pavilion foundation system, resurfacer garage, and coordination with the ice system design. HCM Architects submitted a proposal to provide architectural, structural, and MEP services for the Viaduct Park Ice Sheet Pavilion and Resurfacer Garage. The scope includes schematic design, design development, and construction drawings. HCM will also assist with bidding and construction for the pavilion and storage building, as well as electrical coordination and MEP implementation. Modern Mechanical Ice Systems will be responsible for the ice sheet and refrigeration systems.

The total proposed fee for HCM's professional services is \$118,060, with reimbursable expenses billed at cost.

Recommendation:

Approve Resolution 2026-030

Attachments:

1. Resolution 2026-030 Authorize the Execution of the Contract with the HCM Architects for Viaduct Park Phase 2, Ice Sheet Pavilion and Storage Garage
2. HCM_Viaduct P2_AGREEMENT FOR SERVICES

CITY OF FARIBAULT

RESOLUTION #2026-030

AUTHORIZE THE EXECUTION OF THE CONTRACT WITH HCM ARCHITECTS FOR VIADUCT PARK PHASE 2, ICE SHEET PAVILION AND STORAGE GARAGE

WHEREAS, Viaduct Park Phase 2 includes construction of a covered outdoor refrigerated ice sheet, a resurfacer garage, and related infrastructure to support expanded winter recreation and year-round park operations; and

WHEREAS, at its December 12, 2025, meeting, the City Council approved proceeding with the design and construction of a refrigerated ice sheet at Viaduct Park, and staff has since advanced project planning and coordination efforts; and and

WHEREAS, the City requires professional architectural, structural, and MEP services to design the ice sheet pavilion foundation system, resurfacer garage, and related building components, and to coordinate with the ice system design; and

WHEREAS, HCM Architects has submitted a proposal to provide professional services including schematic design, design development, construction documents, bidding assistance, and construction administration for the Viaduct Park Ice Sheet Pavilion and Resurfacer Garage; and

WHEREAS, the City Council previously adopted Resolution 2025-208 declaring the official intent of the City to reimburse certain project expenditures from the proceeds of bonds issued by the City, thereby enabling the City to incur necessary design costs related to Viaduct Park Phase 2; and

WHEREAS, the City finds it to be in the public interest to authorize execution of a professional services contract with HCM Architects to advance Phase 2 improvements at Viaduct Park;

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Faribault hereby approves the Professional Services Contract with HCM

Architects in the amount of \$118,060; and

ALSO, BE IT RESOLVED, that the Mayor and City Administrator are hereby authorized and directed to execute the professional services contract and any related documents necessary to implement the agreement.

Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

**AGREEMENT FOR SERVICES
PERFORMED BY INDEPENDENT CONTRACTOR**

THIS AGREEMENT is made on the 27th day of January 2026, between the **CITY OF FARIBAULT** (“City”), a Minnesota municipal corporation, whose business address is 15 W. Division St., Faribault, MN 55021, and **HCM ARCHITECTS** (“Contractor”), an **ARCHITECT FIRM**, whose business address is 4201 CEDAR AVE. SOUTH, MSP, MN 55407.

THE CITY AND CONTRACTOR AGREE AS FOLLOWS:

1. **Independent Contractor.** The City hereby retains the Contractor as an independent contractor upon the terms and conditions set forth in this Agreement. The Contractor is an independent contractor and not an employee of the City. The Contractor is free to contract with other entities as provided herein. The Contractor shall be responsible for selecting the means and methods of performing the work. The Contractor shall furnish any and all supplies, tools, equipment, materials and incidentals necessary for the Contractor’s performance under this Agreement at his/her/its own expense. The City and the Contractor agree that the Contractor shall not at any time or in any manner represent that the Contractor or any of the Contractor’s agents or employees are in any manner agents or employees of the City. The Contractor shall be exclusively responsible under this Agreement for the Contractor’s own FICA payments, workers’ compensation insurance, unemployment compensation insurance, withholding amounts, or self-employment taxes if any such payments, amounts, or taxes are required to be paid by law or regulation.
2. **Contractor’s Services.** The Contractor agrees to provide SCOPE PROVIDED IN EXHIBIT A services for the City as described in the proposal/bid which is attached to and made a part of this Agreement as Exhibit A. The Contractor shall, in the execution of services, conform to all applicable federal, state, and local laws, codes, ordinances, and regulations.
3. **Compensation for Services.** The City agrees to pay the Contractor for the services in the amount of \$118,060. The Contractor shall submit to the City, on a monthly basis, itemized bills for the services performed under this Agreement. Bills submitted shall be paid in the same manner as other claims made to the City.
6. **Termination.** Either party, without cause, may terminate this Agreement by seven days’ written notice delivered to the other party at the address written above. After termination, the City shall have no further obligation to the Contractor except to compensate the Contractor for services performed prior to the date of the notice of termination.
7. **Subcontractors.** The Contractor shall not enter into subcontracts for services provided under this Agreement, except as noted in Exhibit A, without the express written consent of the City.
8. **Assignment.** Neither party shall assign this Agreement, or any interest arising herein, without the written consent of the other party.

9. **Indemnification.** The Contractor agrees to defend, indemnify and hold the City, its officials, employees, agents and contractors harmless from any liability, claims, damages, costs, judgments, or expenses, including reasonable attorney's fees, resulting directly or indirectly from an act or omission (including without limitation professional errors or omissions) of the Contractor, its agents, employees, or subcontractors in the performance of the services provided by this Agreement and against all losses by reason of the failure of the Contractor fully to perform, in any respect, all obligations under this Agreement.
10. **Workers' Compensation Insurance.** The Contractor shall have workers' compensation insurance coverage that meets the requirements of Minnesota law. The Contractor shall execute the form attached hereto prior to commencing work under this Agreement.
11. **Records Access.** The Contractor shall provide the City access to any books, documents, papers, and records which are directly pertinent to the Agreement, for the purpose of making audit, examination, excerpts, and transcriptions, for three years after final payments and all other pending matters related to this Agreement are closed.
12. **General Liability Insurance.** The Contractor shall maintain adequate insurance with limits acceptable to the City to protect him/her/itself and the City from claims and liability for injury or damages to persons or property for all work performed by the Contractor and its respective employees or agents under this Agreement. The Contractor shall name the City as an additional insured under its policy. Prior to performing any services under this Agreement, the Contractor shall provide evidence to the City that acceptable insurance coverage is in effect.
13. **Data Privacy.** The Contractor shall comply with Minnesota Statutes Chapter 13, the Minnesota Government Data Practices Act. The Contractor shall not disclose non-public information except as authorized by the Act.
14. **Governing Law.** The laws of the State of Minnesota shall control this Agreement.
15. **Entire Agreement; Amendments.** This Agreement constitutes the entire Agreement between the parties, and no other agreement prior to or contemporaneous with this Agreement shall be effective, except as expressly set forth or incorporated herein. Any purported amendment to this Agreement is not effective unless it is in writing and executed by both parties.
16. **No Waiver by the City.** By entering into this Agreement, the City does not waive its entitlement to any immunities under statute or common law.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date and year written above.

CONTRACTOR

By: Matthew D. Lysne

Its: President

CITY

By: _____

Its: Mayor

By: _____

Its: City Administrator

**PROOF OF WORKERS' COMPENSATION
INSURANCE COVERAGE**

Minnesota Statutes Section 176.182 requires every governmental subdivision entering into a contract for doing any public work to obtain acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minnesota Statutes Section 176.181, subdivision 2. This information will be furnished, upon request, to the Department of Labor and Industry to check for compliance with Minnesota Statutes Section 176.181, subdivision 2.

This information is required by law, and a contract for the doing of any public work may not be entered into if it is not provided or is falsely reported. Furthermore, if this information is not provided or is falsely reported, it may result in a penalty assessed against your business by the Commissioner of the Department of Labor and Industry.

Provide the information specified above in the spaces provided, or certify the precise reason your business is excluded from compliance with the insurance coverage requirement for workers' compensation.

INSURANCE COMPANY NAME: _____
(**NOT** the insurance agent)

POLICY NO. OR SELF-INSURANCE PERMIT NO.: _____

DATES OF COVERAGE: _____

- **OR** -

I am not required to have workers' compensation liability coverage because:

- ☐ I have no employees covered by the law.
- ☐ Other (*specify*): _____

I HAVE READ AND UNDERSTAND MY RIGHTS AND OBLIGATIONS WITH REGARD TO PUBLIC CONTRACTS AND WORKERS' COMPENSATION COVERAGE, AND I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT.

(Signature)

EXHIBIT A

Copy of the Contractor's Bid/Proposal

HCM ARCHITECTS

January 21, 2026

Rochelle Anderholm - Parsch
Parks and Recreation Director
City of Faribault

Re: **Viaduct Park Ice Sheet Structure and Resurfacer Garage**
Proposal for Professional Services

Dear Rochelle,

We appreciate the opportunity to provide this updated proposal for architectural, structural, and MEP services for the City of Faribault's Viaduct Park Ice Sheet Structure and Resurfacer Garage. This proposal reflects the refined project team structure for Viaduct Park – Phase 2, with Modern Mechanical Ice Systems (MMIS) providing comprehensive ice sheet and mechanical design services.

Project Overview

The City of Faribault intends to construct a covered outdoor ice sheet for public skating at Viaduct Park, with a steel-framed pavilion covering an approximately 85' x 100' rink—about half the size of a regulation hockey rink. A preengineered steel structural canopy will be acquired by the City through a separate bidding process. HCM will assist with review of the RFP documents for this acquisition. This is being done in advance to manage schedule and as such no renderings, City Council presentations, etc. are included. The project will also include a resurfacer garage and storage building, designed to support year-round maintenance operations.

Based on the geotechnical investigation, soft clayey soils are expected in the rink area. Over-excavation and soil remediation will be required to support concrete spread footings. At this time, deep foundations are not anticipated but may be evaluated further during schematic design to utilize helical anchors or rammed aggregate piers.

Scope of Work

Task 1: DESIGN (SD, DD, AND CD'S)

- Provide full architectural, structural, and MEP design for the resurfacer storage building and steel pavilion foundation system. Pavilion will be pre-engineered style structure. The preengineered building supplier will provide shop drawings and structural reactions as part of their deliverable.
- Coordinate structural and electrical interface requirements with MMIS for rink system integration.
- Lead architectural design of the storage building, pavilion roof structure, and the new Viaduct Park monument sign.
- Coordinate MEP design consistent with City-furnished utility routing.
- Deliver signed Construction Documents and Specifications as the Phase 1 design package.

Task 2: BIDDING & CONSTRUCTION

- Prepare bid and construction documents for the pavilion foundation system, storage building, electrical systems, and monument sign.
- Coordinate procurement and contractor bidding for vertical construction.
- Provide construction administration services, including submittal and RFI review, site observation, and pay application review.
- Manage permit compliance throughout construction.
- Participate in coordination meetings and provide site observation.
- Review final operation manuals, and closeout documentation from the Contractor(s).

Scope Assumptions

- Cost estimating and value engineering will be led by the City or Construction Manager.
- Design to be produced in the current Revit version shared among consultants.
- Foundations will assume over-excavation and soil remediation for spread footings (no deep foundations) or Geopier style rammed aggregate piers are anticipated to be reviewed and confirmed at SD level for decision making.
- The City will retain a qualified independent testing agency for MSBC-required inspections.
- Services provided under AIA B143 Agreement or similar terms.

Additional Services (as requested)

- Major redesigns or scope changes post-document completion.
- Signage, branding, and graphics beyond the monument sign design.
- Geotechnical or site surveying services.
- Redesign due to significant project scope shifts.
- Extended administration for delayed construction exceeding 12 months.

Exclusions / City of Faribault Responsibilities / Scope

- Site plan and civil design, finished floor elevation, paving, walks, etc.
- Coordinate geotechnical investigation and any necessary updates.
- Develop landscape plan.
- Plan and coordinate utilities (water, storm, gas, electric service) to within 5' of Building.
- Manage stormwater design and regulatory approvals.
- Secure stormwater and erosion control permits.
- Participate in project coordination meetings and reviews.
- Provide site layout, grading design, and utility stub locations in live .dwg format.
- Manage design closeout deliverables for civil scope.
- Perform site grading and subgrade preparation based on MMIS and geotechnical specifications.
- Design and locate utilities (water, storm, gas, electric conduit and stub-outs). Building utilities stubbed to within 5' of resurfacers garage.
- Complete stormwater and erosion control permitting.
- Conduct final landscaping and site restoration.
- Manage construction closeout, as-builts, and final inspections for above Civil, Utilities and Landscape scopes.

Modern Mechanical Ice Systems (MMIS) – Responsibilities

- Design and document the **ice sheet, piping, chiller, insulation, and control systems**.
- Provide ice system structural and electrical load information for coordination with HCM.
- Design and layout dasher boards, including removable sections.
- Prepare specifications and submittal documentation for mechanical permitting.
- Develop system commissioning plan and participate in design coordination meetings.
- Furnish and install all ice rink mechanical, piping, and refrigeration systems.
- Construct and test rink slab, insulation layers, and dasher board assemblies.
- Support mechanical and specialty inspections as required.
- Commission and start up the complete ice system.
- Provide training, operation manuals, and warranty documentation.
-

We sincerely appreciate the opportunity to continue supporting the City of Faribault in developing this signature community asset. Please don't hesitate to reach out with questions or to discuss next steps for project authorization.

Kind regards,

Matthew D. Lysne, AIA

HCM Architects

Signature: Matthew D. Lysne

Matthew D. Lysne (Jan 22, 2026 13:24:32 CST)

Email: lysne@hcmarchitects.com

	HCM (Sign)	HCM (Garage)	HCM (Ice Cover)	MBJ (Structural)	EP (MEP)
SD	\$710.00	\$1,270.00	\$2,360.00	\$1,600.00	
DD	\$1,150.00	\$2,500.00	\$2,980.00	\$11,200.00	\$7,000.00
CD	\$3,130.00	\$12,500.00	\$8,200.00	\$15,400.00	\$18,000.00
CA	\$710.00	\$5,100.00	\$9,000.00	\$8,800.00	\$5,000.00
Reimbursables		\$550.00	\$550.00	\$150.00	\$200.00
	\$5,700.00	\$21,920.00	\$23,090.00	\$37,150.00	\$30,200.00
Total					\$118,060.00

Note: Reimbursable expenses such as required mileage, prints, copies, etc. are billed at 1.0 times the costs.

HCM Billable Rates for Reference:

Architecture	\$150.00 - 205.00 / hr.
Structural Engineering	\$120.00 - 265.00 / hr.
MEP Engineering	\$125.00 - 250.00 / hr.

Thank you for the consideration of this request. Please give us a call if there is any questions or further comments regarding this proposal

ACCEPTANCE:

If this proposal meets with your approval, please indicate your authorization to proceed by signing the ACCEPTED BY and returning a copy to us. Should this proposal not be accepted within 60 days from the date of proposal or should the scope of the project or services vary from the stated assumptions, Hagen, Christensen & McIlwain Architects reserves the right to review and update this proposal as necessary.

ACCEPTED BY:

DATE:



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: January 27, 2026
SUBJECT: Resolution 2026-034 Approve Professional Engineering Proposal with Stantec Consulting Services Inc. for Lead Service Line Replacements

Background:

Council reviewed a proposed Lead Service Line Replacement (LSLR) plan at the January 20th Council Work Session. Council provided staff direction to proceed with a plan to replace approximately 90 lead water services on future street overlay and reconstruction routes. Funding will be provided by a grant of \$1,375,000.00 from the Public Facilities Authority (PFA). The Council directed staff to proceed with the assistance of an engineering consultant to assist with the project.

Attached is a proposal from Stantec Consulting Services Inc., Rochester, MN for \$236,591.76 to provide public engagement, design and administration and construction services. The proposal is based on an hourly estimate of the number of hours needed to complete the project. This means that if the number of hours does not meet the estimate, the cost of the proposal would decrease. City staff will provide project support where possible, helping to reduce the cost of the services. The number of hours included in the proposal is from experience the consultant has from performing these services in other communities. Plans and Specifications are due to the Minnesota Department of Health (MDH) for review by March 31st. Funding for the proposal is eligible for reimbursement under the PFA grant.

Staff will bring a discussion item to a future work session to talk about how to cover these costs, which are grant eligible, and present options for covering the engineering costs in a different way in order to provide more funds for replacements to occur.

Recommendation:

Approve Resolution 2026-034

Attachments:

1. Resolution 2026-034
2. Faribault LSL Replacement Project Proposal_Complete

CITY OF FARIBAULT

RESOLUTION #2026-034

APPROVE PROFESSIONAL ENGINEERING SERVICES PROPOSAL WITH STANTEC CONSULTING SERVICES INC. FOR LEAD SERVICE LINE REPLACEMENTS

WHEREAS, the City of Faribault has lead water services throughout the City; and

WHEREAS, the City wishes to begin replacing the lead service lines to comply with Federal and State regulations; and

WHEREAS, the City has obtained grant funding from the Minnesota Public Facilities Authority (PFA) for the lead service line replacements; and

WHEREAS, the City seeks assistance from a consulting engineering firm to assist with the project.

NOW, THEREFORE BE IT RESOLVED, a proposal for public engagement, design, administration and construction services for Faribault lead service line replacements from Stantec Consulting Services Inc., Rochester, MN for \$236,591.76 is hereby approved.

ALSO, BE IT RESOLVED, that the Mayor and City Administrator are hereby authorized and directed to enter into contract with Stantec Consulting Services Inc., Rochester, MN in the name of the City of Faribault for the Lead Service Line Replacement Project.

Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

This Agreement is made and entered into effective January 27, 2026 (the "Agreement Date") by and between:

"Client"

Name: City of Faribault
Address: 1200 Belview Trail, Faribault, MN 55021
Phone: 507-333-0360
Representative: Mark Duchene, Director of Engineering Email: mduchene@ci.faribault.mn.us

"Stantec"

Name: Stantec Consulting Services Inc.
Address: 3800 Highway 52 N, Suite 130
Phone: 507-529-6036
Representative: Joseph Palen Email: joseph.palen@stantec.com

Faribault LSL Replacement Improvements (the "Project"):
City of Faribault

DESCRIPTION OF WORK: Stantec shall render the services described in Attachment "A" (hereinafter called the "Services") in accordance with this Agreement. Stantec may, at its discretion and at any stage, engage subconsultants to perform all or any part of the Services. The Client and Stantec by written amendment to this Agreement may from time to time make changes to the Services. All changed work shall be carried out under this Agreement. The time for completion of the Services shall be adjusted accordingly.

COMPENSATION: Charges for the Services rendered will be made in accordance with the Contract Price indicated in Attachment "A", or, if no Contract Price is indicated, in accordance with Stantec's Schedule of Fees and Disbursements in effect from time to time as the Services are rendered.

Invoices shall be paid by the Client in the currency of the jurisdiction in which the Services are provided without deduction or setoff within 28 days of receipt. Failure to make any payment when due is a material breach of this Agreement and will entitle Stantec, at its option, to suspend or terminate this Agreement and the provision of the Services. Interest will accrue on accounts overdue at the lesser of 1.5 percent per month (18 percent per annum) or the maximum legal rate of interest. The Client will make electronic payment of the invoices, the details of which can be obtained or verified by contacting ar@stantec.com.

Unless expressly defined in the scope of work attached to this Agreement, the Services do not include any services related to lawsuits, arbitrations, mediations, government enforcement actions, or freedom of information requests ("FOI"). The Client agrees to compensate Stantec on a time and materials basis at rates two times (2x) those identified in Stantec's current rate table if Stantec is required to respond to a FOI, subpoena, serve as a witness, or prepare for or attend a deposition, examination for discovery, trial, arbitration, or mediation arising out of the Project or related to a legal proceeding to which Stantec is not a named defendant.

REPRESENTATIVES: Each party shall designate in the space provided above a representative who is authorized to act on behalf of that party and receive notices under this Agreement. Such representatives have complete authority to act on behalf of their principals in respect to all matters arising under this Agreement.

NOTICES: All notices, consents, and approvals required to be given hereunder shall be in writing and shall be given to the representatives of each party. All notices required by this Agreement to be given by either party shall be deemed to be properly given and received within two (2) business days if made in writing to the other party by certified mail or email, addressed to the regular business address of such party as identified above.

CLIENT'S RESPONSIBILITIES: The Client shall provide to Stantec in writing, the Client's total requirements in connection with the Project, including the Project budget and time constraints. The Client shall make available to Stantec all relevant information or data pertinent to the Project which is required by Stantec to perform the Services. Stantec shall be entitled to rely upon the accuracy and completeness of all information and data furnished by the Client, including information and data originating with other consultants employed by the Client whether such consultants are engaged at the request of Stantec or otherwise. Where such information or data originates either with the Client or its consultants then Stantec shall not be responsible to the Client for the consequences of any error or omission contained therein.

When required by Stantec, the Client shall engage specialist consultants directly to perform items of work necessary to enable Stantec to carry out the Services. Whether arranged by the Client or Stantec, these services shall be deemed to be provided under direct contracts to the Client unless expressly provided otherwise.

The Client shall give prompt consideration to all documentation related to the Project prepared by Stantec and whenever prompt action is necessary shall inform Stantec of Client's decisions in such reasonable time so as not to delay the schedule for providing the Services.

When applicable, the Client shall arrange and make provision for Stantec's entry to the Project site as well as other public and private property as necessary for Stantec to perform the Services. The Client shall obtain any required approvals, licenses and permits from governmental or other authorities having jurisdiction over the Project so as not to delay Stantec in the performance of the Services.

STANTEC'S RESPONSIBILITIES: Stantec shall furnish the necessary qualified personnel to provide the Services. Stantec represents that it has access to the experience and capability necessary to and agrees to perform the Services with the reasonable skill and diligence required by customarily accepted professional practices and procedures normally provided in the performance of the Services at the time when and the location in which the Services were performed. This undertaking does not imply or guarantee a perfect Project and in the event of failure or partial failure of the product or the Services, Stantec will be liable only for its failure to exercise diligence, reasonable care, and professional skill. This standard of care is the sole and exclusive standard of care that will be applied to measure Stantec's performance. There are no other representations or warranties expressed or implied made by Stantec. In particular, but not by way of limitation, no implied warranty of merchantability or fitness for a particular purpose shall apply to the Services provided by Stantec nor shall Stantec warrant or guarantee economic, market or financial conditions, proforma projections, schedules for public agency approvals, or other factors beyond Stantec's reasonable control. Stantec does not warrant the Services to any third party and the Client shall indemnify and hold harmless Stantec from any demands, claims, suits, or actions of third parties arising out of Stantec's performance of the Services.

In performing the Services under this Agreement, Stantec shall operate as and have the status of an independent contractor and shall not act as or be an employee of the Client.

TERMINATION: Stantec may terminate this Agreement without cause upon thirty (30) days' notice in writing. If either party breaches this Agreement, the non-defaulting party may terminate this Agreement after giving seven (7) days' notice to remedy the breach. On termination of this Agreement, the Client shall forthwith pay Stantec for the Services performed to the date of termination. Non-payment by the Client of Stantec's invoices within 30 days of Stantec rendering same is agreed to constitute a material breach of this Agreement and, upon written notice as prescribed above, the duties, obligations, and responsibilities of Stantec are terminated.

SUSPENSION OF SERVICES: If the project is suspended for more than thirty (30) calendar days in the aggregate, Stantec shall be compensated for services performed and charges incurred prior to receipt of notice to suspend and, upon resumption, an equitable adjustment in fees to accommodate the resulting demobilization and remobilization costs. In addition, there shall be an equitable adjustment in the project schedule based on the delay caused by the suspension. If the Project is suspended for more than ninety (90) days, Stantec may, at its option, terminate this agreement upon giving notice in writing to the Client.

ENVIRONMENTAL: Except as specifically described in this Agreement, Stantec's field investigation, laboratory testing and engineering recommendations will not address or evaluate pollution of soil or pollution of groundwater.

Where the Services include storm water pollution prevention (SWPP), sedimentation or erosion control plans, specifications, procedures or related construction observation or administrative field functions, Client acknowledges that such Services proposed or performed by Stantec are not guaranteed to provide complete SWPP, sedimentation or erosion control, capture all run off or siltation, that any physical works are to be constructed and maintained by the Client's contractor or others and that Stantec has no control over the ultimate effectiveness of any such works or procedures. Except to the extent that there were errors or omissions in the Services provided by Stantec, Client agrees to indemnify and hold Stantec harmless from and against all claims, costs, liabilities, or damages whatsoever arising from any storm water pollution, erosion, sedimentation, or discharge of silt or other deleterious substances into any waterway, wetland or woodland and any resulting charges, fines, legal action, cleanup, or related costs.

In the prosecution of work, Stantec will take reasonable precautions to avoid damage to subterranean structures or utilities. However, it is the responsibility of the Client to provide Stantec with assistance in locating underground structures and utilities in the vicinity of any construction, exploration, or investigation. Stantec shall also rely upon third party sources in order to determine the existence and location of any underground structures and utilities of any kind. The Client acknowledges and agrees that Stantec may rely on such third-party advice, so long as such third party is, in Stantec's opinion, a reasonable source for such information, without any requirement that Stantec shall make an independent evaluation or investigation of such underground structures and utilities. In the event that the information supplied by third parties is incorrect, the Client acknowledges that Stantec shall not be responsible for any damages done to any such underground structures or utilities. If neither party can confirm the location of such structures and utilities, the Client agrees to accept all liabilities, costs, expenses and damages, whether direct, indirect, economic, punitive, incidental, special, exemplary or consequential, associated with the repair, replacement or restoration of any damages to such structures and utilities caused by Stantec or its subcontractor(s) or subconsultant(s) in the performance of the Services and the Client agrees to defend, indemnify and hold Stantec harmless from any such damages.

BUILDING CODES, BYLAWS AND OTHER PUBLIC REGULATIONS: Stantec shall, to the best of its ability, interpret building codes, by-laws, and other public regulations as they apply to the Project and as they are published at the time Services commence. Furthermore, Stantec shall observe and comply with all applicable laws, ordinances, codes, and regulations of government agencies, including federal, state, provincial, municipal, and local governing bodies having jurisdiction over the conduct of the Services ("LAWS"). However, it is expressly acknowledged and agreed by the Client that as the Project progresses such building codes, by-laws, other public regulations, and LAWS may change or the interpretation of any public authority may differ from the interpretation of Stantec, through no fault of Stantec, and any extra costs necessary to conform to such changes or interpretations during or after execution of the Services will be paid by the Client.

Stantec shall continue to provide equal employment opportunity to all qualified persons and to recruit, hire, train, promote and compensate persons in all jobs without regard to race, color, religion, sex, age, disability or national origin or any other basis prohibited by applicable laws.

COST AND SCHEDULE OF CONSTRUCTION WORK: In providing opinions of probable cost and project schedule, it is recognized that neither the Client nor Stantec has control over the costs of labor, equipment, or materials, or over the Contractor's methods of determining prices or time. The opinions of probable cost or project duration are based on Stantec's reasonable professional judgment and experience and do not constitute a warranty, express or implied, that the Contractors' bids, project schedules, or the negotiated price of the Work or schedule will not vary from the Client's budget or schedule or from any opinion of probable cost or project schedule prepared by Stantec. Exact costs and times will be determined only when bids have been received for the Project and when the construction work has been performed and payments finalized.

ADMINISTRATION OF CONSTRUCTION CONTRACTS: When applicable, Stantec shall provide field services during the construction of the Project only to the extent that such Services are included and defined in this Agreement. The performance of the construction contract is not Stantec's responsibility nor are Stantec's field services rendered for the construction contractor's benefit.

It is understood and agreed by the Client and Stantec that only work which has been seen during an examination by Stantec can be said to have been appraised and comments on the balance of any construction work are assumptions only.

When field services are provided by Stantec, the authority for general administration of the Project shall reside with Stantec only to the extent defined in this Agreement. In such case, Stantec shall coordinate the activities of other consultants employed by the Client, only to the extent that Stantec is empowered to do so by such other consultants' contracts with the Client.

Stantec shall not be responsible for any contractor's failure to carry out the work in accordance with the contract documents nor for the acts or omissions of any contractor, subcontractor, any of their agents or employees, or any other persons performing any of the work in connection with the Project. When field services are provided, no acceptance by Stantec of the work or services of a construction contractor or other consultants, whether express or implied, shall relieve such construction contractor or other consultants from their responsibilities to the Client for the proper performance of such work or services and further, Stantec shall not be responsible to the Client or to the construction contractor or to the other consultants for the means, methods, techniques, sequences, procedures and use of equipment of any nature whatsoever, whether reviewed by Stantec or not, which are employed by the construction contractor or the other consultants in executing, designing, or administering any phases of the Project, or for placing into operation any plant or equipment or for safety precautions and programs incidental thereto.

When field services are provided, Stantec will not be designated as the party responsible for the compliance by others on the construction work site with the purposes or requirements of applicable environmental, occupational health and safety, or similar legislation. The Client shall designate a responsible party, other than Stantec, for the coordination and performance of environmental, occupational health and safety activities on the construction work site as required by applicable legislation and associated regulations.

JOBSITE SAFETY: Neither the professional activities of Stantec, nor the presence of Stantec or its employees and subconsultants at a construction site, shall relieve the Client and any other entity of their obligations, duties and responsibilities with respect to job site safety. Subject only to applicable legislation, Stantec and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions.

INDEMNITY: The Client releases Stantec from any liability and agrees to defend, indemnify, and hold Stantec harmless from any and all claims, damages, losses, and/or expenses, direct and indirect, or consequential damages, including but not limited to attorney's fees and charges and court and arbitration costs, arising out of, or claimed to arise out of, the performance of the Services, excepting liability arising from the negligence or willful misconduct of Stantec.

LIMITATION OF LIABILITY: It is agreed that, to the fullest extent possible under the applicable law, the total amount of all claims (including any and all costs associated with such claims such as attorney and expert fees and interest) the Client may have against Stantec under this Agreement or arising from the performance or non-performance of the Services under any theory of law, including but not limited to claims for negligence, negligent misrepresentation and breach of contract, shall be strictly limited to the lesser of the fees paid to Stantec for the Services or \$500,000. No claim may be brought against Stantec in contract or tort more than two (2) years after the cause of action arose. As the Client's sole and exclusive remedy under this Agreement any claim, demand or suit shall be directed and/or asserted only against Stantec and not against any of Stantec's employees, officers, or directors.

Stantec's liability with respect to any claims arising out of this Agreement shall be absolutely limited to direct damages arising out of the Services and Stantec shall bear no liability whatsoever for any consequential loss, injury or damage incurred by the Client, including but not limited to claims for loss of use, loss of profits and loss of markets.

In no event shall Stantec's obligation to pay damages of any kind exceed its proportionate share of liability for causing such damages.

DOCUMENTS: All documents prepared by Stantec or on behalf of Stantec in connection with the Project are instruments of service for the execution of the Project. Stantec retains the property and copyright in these documents, whether the Project is executed or not. Payment to Stantec of the compensation prescribed in this Agreement shall be a condition precedent to the Client's right to use documentation prepared by Stantec. These documents may not be used for any other purpose without the prior written agreement of Stantec. The Client shall have a permanent non-exclusive, royalty-free license to use any concept, product or process which is patentable or capable of trademark, produced by or resulting from the Services rendered by Stantec in connection with the Project, for the life of the Project. The Client shall not use, infringe upon, or appropriate such concepts, products or processes without the express written agreement of Stantec. In the event Stantec's documents are subsequently reused or modified in any material respect without the prior consent of Stantec, the Client agrees to indemnify Stantec from any claims advanced on account of said reuse or modification.

Any document produced by Stantec in relation to the Services is intended for the sole use of Client. The documents may not be relied upon by any other party without the express written consent of Stantec, which may be withheld at Stantec's discretion. Any such consent will provide no greater rights to the third party than those held by the Client under the contract and will only be authorized pursuant to the conditions of Stantec's standard form reliance letter.

Stantec cannot guarantee the authenticity, integrity or completeness of data files supplied in electronic format ("Electronic Files"). Client shall release, indemnify, and hold Stantec, its officers, employees, consultants, and agents harmless from any claims or damages arising from the use of Electronic Files. Electronic files will not contain stamps or seals, remain the property of Stantec, are not to be used for any purpose other than that for which they were transmitted, and are not to be retransmitted to a third party without Stantec's written consent.

PROJECT PROMOTION: Where the Client has control or influence over construction signage, press releases and/or other promotional information identifying the project ("Project Promotion"), the Client agrees to include Stantec in such Project Promotion.

FORCE MAJEURE: Any default in the performance of this Agreement caused by any of the following events and without fault or negligence on the part of the defaulting party shall not constitute a breach of contract: labor strikes, riots, war, acts of governmental authorities, unusually severe weather conditions or other natural catastrophe, disease, epidemic or pandemic, or any other cause beyond the reasonable control or contemplation of either party. Nothing herein relieves the Client of its obligation to pay Stantec for services rendered.

GOVERNING LAW: This Agreement shall be governed, construed, and enforced in accordance with the laws of the jurisdiction in which the majority of the Services are performed.

DISPUTE RESOLUTION: If requested in writing by either the Client or Stantec, the Client and Stantec shall attempt to resolve any dispute between them arising out of or in connection with this Agreement by entering into structured non-binding negotiations with the assistance of a mediator on a without prejudice basis. The mediator shall be appointed by agreement of the parties. The Parties agree that any actions under this Agreement will be brought in the appropriate court in the jurisdiction of Governing Law, or elsewhere by mutual agreement. Nothing herein however prevents Stantec from any exercising statutory lien rights or remedies in accordance with legislation where the project site is located.

ATTORNEYS FEES: In the event of a dispute hereunder, the prevailing party is entitled to recover from the other party all costs incurred by the prevailing party in enforcing this Agreement and prosecuting the dispute, including reasonable attorney's and expert's fees, whether incurred through formal legal proceedings or otherwise.

ASSIGNMENT AND SUCCESSORS: The Client shall not, without the prior written consent of Stantec, assign the benefit or in any way transfer the obligations of this Agreement or any part hereof. This Agreement shall inure to the benefit of and be binding upon the parties hereto, and except as otherwise provided herein, upon their executors, administrators, successors, and assigns.

PROTECTION OF PRIVACY LAWS: The parties acknowledge that information relating to an identified or identifiable person ("Personal Information") may be exchanged in the course of this Project pursuant to this Agreement.

The party disclosing Personal Information (the "Disclosing Party") warrants that it has all necessary authorizations and approvals required to process and disclose the Personal Information and to enable the party receiving the Personal Information (the "Receiving Party") to process it in performing the Services. The Disclosing Party will provide the Receiving Party with written notice containing the details of what Personal Information will be provided.

The Receiving Party will comply with any reasonable instruction from the Disclosing Party in respect of such Personal Information and implement appropriate technical and organization measures to protect the Personal Information against unauthorized or unlawful processing and accidental loss, theft, use, disclosure, destruction and/or damage.

The Receiving Party shall be permitted, upon prior written consent of the Disclosing Party, to transfer Personal Information outside the jurisdiction if required for performance of the Services provided that such transfers are in accordance with relevant and applicable requirements under applicable legislation. The Receiving Party shall provide the Disclosing Party with full cooperation and assistance in meeting its obligations under applicable privacy legislation, including in relation to the security of processing, the notification of Personal Information breaches, the notification of requests from individuals and Personal Information protection impact assessments.

On termination of this Agreement, the Receiving Party shall cease processing Personal Information and shall delete and destruct or return to the Disclosing Party (as the Disclosing Party may require) all Personal Information held or processed by the Receiving Party on the Disclosing Party's behalf. It is understood however, that the Receiving Party may need to keep a copy of all Personal Information for legal purposes and therefore it will continue to take reasonable steps to protect the Personal Information as outlined herein and will proceed with the destruction of the Personal Information within a reasonable period of time if there is no longer any legal justification to keep the Personal Information.

Nothing herein relieves either party from their responsibilities for compliance with applicable privacy legislation.

ENTIRE AGREEMENT: This Agreement constitutes the sole and entire agreement between the Client and Stantec relating to the Project and supersedes all prior agreements between them, whether written or oral respecting the subject matter hereof and no other terms, conditions, or warranties, whether express or implied, shall form a part hereof. This Agreement may be amended only by written instrument signed by both the Client and Stantec. All attachments referred to in this Agreement are incorporated herein by this reference; however, in the event of any conflict between attachments and the terms and conditions of this Agreement, the terms and conditions of this Agreement shall take precedence.

SEVERABILITY: If any term, condition, or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this Agreement shall be binding on the Client and Stantec.

CONTRA PROFERENTEM: The parties agree that in the event this Agreement is subject to interpretation or construction by a third party, such third party shall not construe this Agreement or any part of it against either party as the drafter of this Agreement.

BUSINESS PRACTICES: Each Party shall comply with all applicable laws, contractual requirements and mandatory or best practice guidance regarding improper or illegal payments, gifts or gratuities, and will not pay, promise to pay or authorize the payment of any money or anything of value, directly or indirectly, to any person (whether a government official or private individual) or entity for the purpose or illegally or improperly inducing a decision or obtaining or retaining business in connection with this Agreement or the Services.

THE PARTIES EXPRESSLY ACKNOWLEDGE THAT THIS AGREEMENT CONTAINS LIMITATION OF LIABILITY PROVISIONS RESTRICTING RIGHTS FOR THE RECOVERY OF DAMAGES.

The Parties, intending to be legally bound, have made, accepted, and executed this Agreement as of the Agreement Date noted above.

City of Faribault
Stantec Consulting Services Inc.

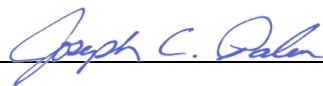
Print Name and Title

Signature _____

Print Name and Title

Signature _____

Joseph Palen, Principal
Print Name and Title

Signature _____


Print Name and Title

Signature _____

Attached to and forming part of the Agreement BETWEEN:

City of Faribault
(Hereinafter called the "Client")
- and -
Stantec Consulting Services Inc.
(Hereinafter called "Stantec")

EFFECTIVE: January 27, 2026

This Attachment details the Services, Contract Time, Contract Price, Additional Conditions and Additional Attachments forming part of the above-described Agreement.

SERVICES: Stantec shall perform the following Services:

Design and construction administration services as described in **Exhibits A and Exhibit B**.
(Hereinafter called the "Services")

CONTRACT TIME: Commencement Date: January 27, 2026
Estimated Completion Date: December 31, 2028

CONTRACT PRICE: Subject to the terms below, Client will compensate Stantec as follows:

The City of Faribault shall pay Stantec on an hourly basis not to exceed **\$227,779.26** and reimbursable expenses estimated at **\$8,812.50** as described in **Exhibit A** and **Exhibit B**.

Project specific charges, such as subconsultants; travel, accommodations, and meals; project-specific printing of deliverables; consumables; usage charges for specialized field equipment and company-owned, leased, or rented project vehicles; external testing lab charges and other external services charges; specialized computer software costs; and other significant project-specific expenses will be invoiced in addition to labor fees and to the FRD.

Where not stated as being included in the fees, project specific subconsultant, contractor, lab and other similar third-party charges will be charged as invoiced to Stantec with a 0 percent (0%) markup.

Unless otherwise noted, the fees in this agreement do not include any value added, sales, or other taxes that may be applied by Government on fees for services. Such taxes will be added to all invoices as required.

Where the Services or services conditions change, Stantec shall submit to the Client in a timely manner, documentation of the revisions to Attachment "A" adjusting the Contract Services Time and Price as required.

Unless otherwise specified, charges for Services are based on Stantec's hourly billing rate table ("Rate Table"), attached hereto. The Rate Table is subject to escalation from time to time. At a minimum, effective each January 1 during the term of this Agreement, Stantec's charges for Services shall escalate by the most current Consumer Price Index for All Urban Consumers (CPI-U) year over year percentage increase, not seasonally adjusted, for the preceding July, as published by the U.S. Bureau of Labor Statistics plus 1.0% (for all other projects).

ADDITIONAL CONDITIONS: The following additional conditions shall be read in conjunction with and constitute part of this Agreement:

No additional conditions.

**ADDITIONAL
ATTACHMENTS:**

The following additional attachments shall be read in conjunction with and constitute part of this Agreement:

Exhibit A: Faribault LSL Replacement Improvements Proposal for Public Engagement, Design, Administration and Construction Services

Exhibit B: Faribault LSL Replacement Improvements Work Plan Tasks, Staff Assignments and Estimated Hours / Costs

**INSURANCE
REQUIREMENTS:**

Before any services are provided under this agreement, Stantec shall procure, and maintain insurance coverage during the term of this agreement.



Stantec Consulting Services Inc.
3800 Highway 52 North, Suite 130
Rochester MN 55901
Tel: (507) 282-2100

January 21, 2026

Mark DuChene – Director of Engineering
City of Faribault
1200 Belview Trail
Faribault, MN 55021

Reference: **Faribault LSL Replacement Improvements
Proposal for Public Engagement, Design, Administration & Construction Services**

The City of Faribault has worked diligently on a Lead Service Line Inventory as mandated by the Minnesota Department of Health (MDH) in identifying all lead and galvanized steel water services lines within its service area. In April 2024, the City applied for Lead Service Line Replacement (LSLR) grant funding through the MDH via the Drinking Water Revolving Fund (DWRF) Project Priority List (PPL) administered by the Public Facilities Authority (PFA). Following placement on the PPL, Faribault's requested project placement on the Intended Use Plan (IUP) for fiscal year 2026. Recently, the Minnesota DWRF IUP was approved and Faribault's proposed lead service line replacement project was included in the grant fundable range with up to \$1,375,000 in grant funding to replace the 80 water services identified as being partially or fully constructed of lead or galvanized pipe. The DWRF grant does not require a local funding match and no costs are anticipated for either the City of Faribault or the 80 property owners proposed to receive a new water service.

Stantec staff has met with project administrators with both the MDH and PFA to discuss project funding requirements and submittal deadlines as it pertains to the Drinking Water Revolving Fund (DWRF) program for LSLR. The City of Faribault requested Stantec provide this letter proposal for public engagement, preparation of construction plans, project management and administration, and construction services for the proposed Faribault LSL Replacement Improvement Project.

Engineering Services

We have discussed this project with City staff and consulted with various members of our municipal design services team to develop a detailed work plan for this improvement project. Enclosed is our Project Work Plan which includes a proposed project scope, work tasks and estimated hours, associated project assumptions and estimated reimbursable expenses for your review and consideration. The project work plan breaks the project work tasks down into three elements.



Reference: Faribault LSL Replacement Improvements

These elements include:

1. Project Management, Administration and Public Engagement
2. Engineering Design, Bidding Documents and Project Specifications
3. Construction Services

Compensation and Schedule

The enclosed Project Work Plan includes our estimated work hours and associated fees for each work task, including project reimbursable expenses. We propose to complete the work detailed in our scope of services on an hourly rate basis, with a total cost estimated to be \$227,779.26 plus reimbursable expenses estimated at \$8,812.50 for a total estimated fee of \$236,591.76. All of Stantec's work will be completed in accordance with the terms and conditions attached to this letter proposal. Upon acceptance of this proposal and notification to proceed from the City of Faribault, we will initiate work on the proposed tasks as described in the Work Plan. Work will be completed as needed to meet project funding deadlines as specified by PFA and MDH. Should you have any questions or concerns, please feel free to contact me at (507) 529-6036.

Regards,

STANTEC CONSULTING SERVICES INC.

Joseph C. Palen, PE

Principal

Phone: (507) 529-6036

Joseph.palen@stantec.com

By signing this proposal, the City of Faribault authorizes Stantec Consulting Services Inc. to proceed with the services herein described and the Client acknowledges that it has read and agrees to be bound by the attached Professional Services Terms and Conditions.

This proposal is accepted and agreed on the ____ day of _____, 20__.

Per: City of Faribault

Jessica Kinser

Faribault City Administrator

Signature



City of Faribault
Faribault LSL Replacement Improvements
Work Plan Tasks, Staff Assignments and Estimated Hours / Costs

Task	Staff Role							
	Project Manager - Joe Palen	Project Engineer - Brett Grabau	Design Engineer	Senior Technician	Civil Technician	Engineer-In- Training	Administrative Support	Total Hours / Costs
Task 1 - Project Management, Administration and Public Engagement								
General description of work task: Coordination with impacted property owners, City Staff, Minnesota Department of Health (MDH) and Public Facilities Authority (PFA) to manage and administer the project. Draft and facilitate execution of a City / Owner agreement for Lead Service Line Replacement (LSLR) work within private property. Provide City with LSLR project information to be posted on City Website and letters to be mailed to property owners impacted by the project. Project correspondence with MDH and PFA to assure program requirements are met and grant agreements are prepared and executed. Management and coordination with City Staff, property owners and Contractor throughout project.								
Assumptions:								
~ LSLR = Lead Service Line Replacement.								
~ 80 lead or galvanized services will be replaced. (13 between the watermain and curb stop, 67 between curb stop and water meter in home.) Of these services 5 parcels require service replacement between the watermain and meter in home.								
~ City Staff will provide LSLR property owner name, property address, mailing address and phone number to facilitate contacting the property owner.								
~ With permission from property owners, Stantec staff will access each home proposed for water service line replacement and confirm water service material type is lead or galvanized pipe requiring replacement.								
~ We assume that a few of the unknown services will require replacement and will be added to the project and a few of the proposed services listed for replacement will be found to be compliant and not require replacement.								
~ Stantec Staff will document up to five (5) attempts to contact the property owner via phone, letter or in person visit to secure executed LSLR Agreement. After five attempts, the property owner will be deemed unresponsive and City Staff will be notified and may attempt to contact resident and secure execute LSLR Agreement. Unresponsive property owners at the time of project certification will not be included in the project.								
~ Stantec Staff will work with the Minnesota Department of Health, Public Facilities Authority and City Staff to meet all agency design, bidding, construction and funding requirements.								
~ Construction plans and specifications must be completed and submitted for MDH certification by ~March 31, 2026.								
Tasks 1.1 - Develop transmittal letter explaining City's LSLR project and discussing the importance of replacing lead and Galvanized water services, anticipated impacts to property owner, project schedule, the need to execute City / Property owner LSLR agreement that will be attached to letter and providing links for additional information about LSLR. Stantec will complete mailing.	2	4					4	10
Tasks 1.2 - Work with City to develop LSLR project content to be placed on City project Website. Plan to pattern content based upon similar City Websites including Waseca, Rochester and Minneapolis Public Utilities.	2	4						6
Tasks 1.3 - Track resident responses to initial letter and LSLR Agreement mailing. Develop spreadsheet including resident contact information, agreement status, resident concerns, etc. Mail out second letter and LSLR agreement for to property owners who fail to respond to initial mailing.		12					4	16
Task 1.4 - Site visits and / or phone calls to property owners who fail to respond to initial mailings and / or execute LSLR Agreements. Document attempts to contact property owners. All property owners will be contacted a maximum of five times. City to provide phone numbers for property owners where possible.	2	4		12	40	40		98
Tasks 1.5 - General project management and invoicing during design, construction and project close-out phases of the LSL Replacement Improvements.	12	4					8	24
Task 1 - Total Estimated Hours	18	28		12	40	40	16	154
Task 1 - Total Estimated Costs								\$26,834.16

Task 2 - Design, Bidding Documents and Project Specifications

General description of work task: Mapping / photographs of existing conditions and preparation of construction documents detailing LSL Replacement Improvements. Complete construction plans, bidding documents and technical specifications in accordance with the regulatory agency requirements and submit for MDH review and approval for bidding.

Assumptions:

~ City Staff will locate water and sewer services for all LSLR sites and all connecting sanitary sewer, storm sewer and watermain utilities potentially impacted by construction. Stantec will GPS survey location of curb stops only. All other utility mapping will be based upon GIS database provided by City. No Gopher State One Call will be conducted.



City of Faribault
Faribault LSL Replacement Improvements
Work Plan Tasks, Staff Assignments and Estimated Hours / Costs

Task	Staff Role							
	Project Manager - Joe Palen	Project Engineer - Brett Grabau	Design Engineer	Senior Technician	Civil Technician	Engineer-In- Training	Administrative Support	Total Hours / Costs
~ Stantec will review the LSLR Agreement with property owner while on site for field inspections, address property owner questions, facilitate execution of the agreements, and provide executed agreements to the City of Faribault.								
~ Plan set will contain title sheet (1), Legend sheet (1), Quantity Tabulation for each lump sum LSLR site (2), Construction Notes (1), Standard Details / typical sections (2), Site Location Maps (4) and LSLR Construction Plan (80) with plan view of water service replacement including aerial photo, GIS utility mapping, water / sewer service, photos of inside and outside home, site address, property owner name and contact information, and site specific notes regarding construction. The estimated number of plan sheets totals 91.								
~ Faribault Staff will supplement Stantec Staff in project data collection as available / necessary. City Staff assistance will reduce project costs and Stantec labor required to complete the project.								
~ Stantec Staff endeavor to complete work and submit all project plans, specifications and submittal checklist to the MDH and PFA by the deadlines set by the agencies.								
Tasks 2.1 - Project data collection (field work). Stantec Staff will visit and photograph each LSLR site and enter all homes / businesses scheduled for LSLR as necessary to verify water service material type and to collect the following information: Location of curb stop, note private utilities impacting service replacement, note landscaping & hardscaping possibly impacted by construction, location where service enters into home, approximate depth of service at home, condition and materials in finished / unfinished basement, obstructions to service replacement, estimate of length of service from water meter to structure foundation.	2	4		12	90	90		198
Tasks 2.2 - LSLR design, mapping and construction plan preparation for each site. Utilize aerial photos, City GIS utility mapping, and parcel / right-of-way mapping in combination with Stantec site photos, measurements and field notes to develop construction plans and tabulations to facilitate bidding and construction of the LSLR improvements.	8	16	150	175				349
Tasks 2.3 - Project Manual preparation. Develop Project Manual including ad for bid, construction contracts, bidding requirements, Form of Proposal, PFA Contract packet and supporting funding requirements / documents, technical construction specifications, etc. Project will use City of Faribault's front end contract documents provided and formatted by City Staff.	6	32		4			4	46
Tasks 2.4 - City Stantec QA/QC review and revisions followed by MDH submittal for review and project certification.	2	4	4					10
Task 2.5 - Assist City throughout the bidding process: Facilitate advertisement of bids for project construction in the Local Paper and via Faribault's use of One-Office for electronic bid submittal and opening. Prepare addenda as needed for corrections, clarifications, or additions during the bidding process. Assist the City in securing electronic bid submittals, analyze bids and prepare a bid tabulation, and prepare a letter to the City summarizing the bids and recommending bid award.	2	6					4	12
Task 2 - Total Estimated Hours	20	62	154	191	90	90	8	615
Task 2 - Total Estimated Costs								\$108,084.30
Task 3 - Construction Services								
General description of work task: Perform Construction Services as necessary to assure that all project work completed by the contractor conforms with project plans and specifications.								
Assumptions:								
~ Construction of the improvements will take place over a 2.5 year period with improvements completed in 2026 & 2027 and project close-out and punch list items being completed in the spring 2028 or earlier if possible.								
~ Stantec Staff will provide part time observation services during the work by the contractor. City Staff may supplement Stantec Staff as needed.								
~ Stantec will enter every home post construction to verify that all work was completed in accordance with project plans and specifications as well as produce a punch list as deemed necessary to complete the work.								
~ No construction staking, materials testing or soil compaction tests will be provided. No record plan work is required.								
~ All necessary post construction documentation will be collected and transferred to the City and the regulatory agencies in accordance with the project funding requirements.								
~ Contractor will coordinate and pay for all plumbing inspections required by the City.								



City of Faribault
Faribault LSL Replacement Improvements
Work Plan Tasks, Staff Assignments and Estimated Hours / Costs

Task	Staff Role							
	Project Manager - Joe Palen	Project Engineer - Brett Grabau	Design Engineer	Senior Technician	Civil Technician	Engineer-In- Training	Administrative Support	Total Hours / Costs
Tasks 3.1 - Public Engagement during construction. Prepare and distribute project update letter to property owners explaining schedule for LSLR construction, anticipated construction impacts and provide contractor / inspection contact information for resident questions. Provide similar information for City to post on City project website. Note that we assume construction will be completed in up to four phases and property owner notification letters will be mailed in with each phase. Stantec will complete all mailings.	4	16					4	24
3.2 - Prepare for and attend preconstruction meeting in ~2026 and 2027. Prepare and distribute meeting minutes.		4		8	8			20
Tasks 3.3 - Stantec team will provide periodic construction observation for the critical aspects of the project as budget allows. Inspection of water service installations, surface repairs from the subgrade to the final surface (roadway, pedestrian and turf improvements), turf and landscape restoration on private property and water service construction / restoration within home basements. Stantec will also provide overall construction administration services including project management and coordination responsibilities, quantity tracking, change orders / supplemental agreements, shop drawing review, and assist city staff with communication with the public and with impacted property owners throughout the duration of the project.	4	40		8	240	240		532
Tasks 3.4 - Package all final submittals and reports required by funding and regulatory agencies needed for project acceptance and close-out.		4			4			8
Task 3 - Total Estimated Hours	8	64		16	252	240	4	584
Task 3 - Total Estimated Costs								\$56,046.24
Stantec Staff Composite Hourly Rates for 2026 and 2027	\$235	\$201	\$173	\$187	\$148	\$155	\$164	
Total Estimated Task 1, 2 and 3 Hours	46	154	154	219	382	370	28	1353
Total Estimated Task 1, 2 and 3 Hourly Labor Costs	\$ 10,791.60	\$ 30,944.76	\$ 26,703.60	\$ 40,878.54	\$ 56,497.80	\$ 57,364.80	\$ 4,598.16	\$ 227,779.26
Reimbursable Expenses								
Mileage (11,875 x \$0.70/mile)								\$ 8,312.50
Postage and Printing								\$ 500.00
Total Estimated Cost (Labor + Reimbursable Expenses)								\$ 236,591.76