



PARK & RECREATION ADVISORY BOARD AGENDA

BUCKHAM WEST

**WEDNESDAY, FEBRUARY
25, 2026**

5:00 PM

1. Call to Order/ Approve Agenda
2. Election of Officers
 - A. Chair
 - B. Vice Chair
3. Approval of the Minutes - October 22, 2025
4. Presentation
 - A. BEM Holdings - Dave Wanberg, Community & Economic Development Director
5. Director's Report
6. Requests to be Heard
7. Old Business
8. New Business
 - A. Reschedule March Meeting (March 18)
9. Other
10. Next Meeting
11. Adjournment

FARIBAULT PARKS AND RECREATION ADVISORY BOARD MEETING
MINUTES FOR OCTOBER 22, 2025

MEMBERS PRESENT: Lola Brand, Whitney Huberty, Sally Kramer, Chad Kreager and Mike Ross. MEMBERS ABSENT: Kameron Gustafson, Troy Temple and Chuck Thiele. STAFF PRESENT: Rochelle Anderholm-Parsch, Parks and Recreation Director; and Denise Hansen, Administrative Coordinator. GUESTS: None.

- 1) Meeting was called to order by Lola at 5:00 p.m.
- 2) Approval of Minutes: Motion made by Mike, seconded by Sally to approve minutes of September 24, 2025. Motion passed.
- 3) Presentation: None
- 4) Director's Report:
 - a) Winterfest: Staff are busy planning Winterfest and incorporating the Viaduct Park in the celebration.
 - b) Trail Connection: Work began this week to install the culverts under the railroad track to complete the trail from North Alexander Park to Hulett Avenue.
 - c) Viaduct Park Rentals: Staff received numerous calls regarding renting the facility at Viaduct Park after a Facebook post regarding the same.
- 5) Requests to be Heard: None.
- 6) Old Business:
 - a) Reminder – Viaduct Park Ribbon Cutting: Board was reminded of the Viaduct Park Ribbon Cutting for Phase 1 on November 13, 2025, 3:30-5:30 p.m. There will be a short program, some activities and refreshments.
- 7) New Business:
 - a) BEM Holdings Addition – Fee In Lieu: Rochelle presented information on property that the City annexed from Rice County. The property must be platted, and parkland dedication is triggered at the time of platting. Staff are recommending accepting fee in lieu of parkland dedication for this property. Board discussed and agreed to accept the fees in lieu of parkland. They expressed the desire to obtain parkland at the time Outlot A is sold or developed as that would be adjacent to the existing trail and would be a great place for a trailhead. Motion made by Sally, seconded by Chad to accept fees in lieu of parkland for the BEM Holdings Addition pending verification of the correct fees. Motion passed.
 - b) Discussion – Canceling November and December Meetings: With holidays being on or near meeting dates in November and December, Board agreed to cancel these meetings with the option of calling a special meeting if needed.
- 8) Other:
 - a) Community & Economic Development Director: Rochelle suggested asking Dave Wanberg, the Community & Economic Development Director, to come to a meeting to review different policies and procedures with the Board. Board agreed.

b) Divine Mercy Development: Board received information that the Divine Mercy development that was discussed at their February meeting is not moving forward. Board agreed that when that area is developed, they need adequate time to review and agree to the parkland location.

9) Next Meeting: The next meeting is scheduled for Wednesday, January 28, 2026, at 5 p.m.

10) Motion was made by Mike, seconded by Chad to adjourn at 5:28 p.m. Motion passed.

Respectfully submitted,

Denise Hansen, Administrative Coordinator