

CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, MARCH 22, 2022

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The regular meeting of the City Council was called to order by Mayor Kevin Voracek at 6:00pm. Councilors Sara Caron, Royal Ross, Peter van Sluis, Tom Spooner, Janna Viscomi and Jon Wood were in attendance. Also in attendance were Deputy City Administrator Kevin Bushard, Assistant to the City Administrator Heather Slechta, Community and Economic Development Director Deanna Kuennen, Interim Police Chief Neal Pederson, Fire Chief Dustin Dienst, City Engineer Mark DuChene, Public Works Director Travis Block and City Attorney Scott Riggs.

Presentations/Introductions

Deputy City Administrator Kevin Bushard swore in new Police Chief John Sherwin. Mr. Sherwin comes to the City from Rochester where he worked for over 20 years. Mr. Sherwin's badge was pinned on by his wife Heather. Mr. Sherwin stated that he was honored and humbled as well as thankful for the opportunity to be the next Chief of Police for the City of Faribault.

Approve minutes of March 8, 2022 City Council Meeting

Motion by Ross, seconded by Wood to approve the March 8, 2022 City Council Meeting Minutes and carried unanimously.

Consent Agenda

- A. List of Claims for Release
- B. Approve 1-4 Day Temporary Liquor License and Indemnification Agreement for BPOE Lodge 1166
- C. Approve Fourth of July Fireworks Contract with RESpyro
- D. Resolution 2022-062 Accept Donations Made to the Faribault Police Department
- E. Resolution 2022-064 Authorize Submittal of Municipal Airport Airfield Lighting Improvements Project Grant Application
- F. Approve 2022 CIP Purchase – Replacement of Utilities Department Service Truck
- G. Resolution 2022-069 Approve Hiring of Paid On-Call Firefighters
- H. Approve the International Union of Operating Engineers Local 70 2022-2024 Collective Bargaining Agreement and Memorandum of Understanding
- I. Resolution 2022-070 Approve Hiring of Police Officer
- J. Resolution 2022-071 Approve Hiring of Mechanic

Motion by van Sluis, seconded by Viscomi to approve Consent Agenda items A-J and carried unanimously.

Requests to be Heard-None

Public Hearings

Resolution 2022-065 Order Improvements and Order Preparation of Plans and Specifications for 2022 Faribault Road Reconstruction and Lyndale Avenue Trail Improvements - Contract 2022-03

City Engineer Mark DuChene explained that Resolution 2022-065 orders the improvements for the proposed 2022 Faribault Road and Lyndale Avenue Trail Improvements - Contract 2022-03 project, including pavement replacement, concrete curb and gutter construction, watermain replacement, bituminous trail construction, and related improvements.

The streets proposed to be included in this project are Faribault Road (Town Square Lane to Jensen Drive) and Lyndale Avenue Trail (Town Square Lane to Highland Place).

The preliminary total estimated cost of the improvements, including 10% contingency and 15% engineering, is \$1,217,600.00. Proposed funding for the project is as follows:

Street Improvement Fund (401)	\$ 641,600.00	52.7%
Municipal State Aid Funds (MSAS)	\$ 185,500.00	15.2%
DNR Trails Grant	\$ 100,000.00	8.2%
Storm Water Utility Fund (603)	\$ 290,500.00	23.9%
Total	\$ 1,217,600.00	100.0%

The purpose of the hearing was to take public comment as part of the consideration by the Council in ordering the improvements. If the project was ordered, plans and specifications will be finalized and brought back to the Council for approval, along with the request for authorization to advertise for public bids.

DuChene stated that due to the COVID 19 pandemic, a traditional open house was not held, but rather, a virtual neighborhood meeting was held and people were encouraged to contact the City Engineer directly with any questions after viewing the virtual open house. No comments were received.

As detailed in the feasibility report, there will be no special assessments proposed as part of this project as revenues for the street improvement fund are designated to come from the franchise fee increases. As such, a simple majority vote of the City Council would be required to advance the improvements. Construction is scheduled to begin in May/June, with substantial completion by the end of September 2022.

Councilor Wood stated that the letter that was sent to the property owners was really good, and asked if it was a template, DuChene explained that it was the letter that they would be sending out for projects, however, it would be personalized as needed. Councilor Viscomi questioned if the trail would tie into anything, DuChene explained the various connections. She also asked if there was anything that directed people that use the trail, DuChene stated that he would look into the signage with Parks and Recreation Director Paul Peanasky. Viscomi asked for this to be discussed at a future Council Work Session.

Motion by van Sluis, seconded by Viscomi to open the public hearing and carried unanimously. The public hearing was opened at 6:18 pm.

There were no comments from the public.

Motion by Caron, seconded by Ross to close the public hearing and carried unanimously. The public hearing was closed at 6:19 pm.

Motion by Ross, seconded by Caron to approve Resolution 2022-065 Order Improvements and Order Preparation of Plans and Specifications for 2022 Faribault Road Reconstruction and Lyndale Avenue Trail Improvements - Contract 2022-03 and carried unanimously.

Resolution 2022-066 Order Improvements and Order Preparation of Plans and Specifications for 2022 MSA Street Reconstruction Improvements - Contract 2022-04

City Engineer Mark DuChene explained that Resolution 2022-066 orders the improvements for the proposed 2022 MSA Street Reconstruction Improvements - Contract 2022-04 project to include removals, watermain replacement, sanitary sewer replacement, lot services, storm sewer construction, grading, aggregate base, sidewalk replacement, bituminous paving, turf restoration and related improvements.

The streets proposed to be included in this project are 10th Street SW (Prairie Avenue to 9th Avenue SW) and Prairie Avenue (Springwood Lane to Trailwood Lane)

The preliminary total estimated cost of the improvements, including 10% contingency and 15% engineering, is \$1,224,400.00. Proposed funding for the project is as follows:

Municipal State Aid Funds (MSAS)	\$ 939,700.00	76.7%
Water Utility Fund (601)	\$ 128,850.00	10.5%
Sewer Utility Fund (602)	\$ 105,850.00	8.6%
Storm Water Utility Fund (603)	\$ 50,000.00	4.1%
Total	\$ 1,224,400.00	100.0%

The purpose of the hearing was to take public comment as part of the consideration by the Council in ordering the improvements. If the project was ordered, plans and specifications will be finalized and brought back to the Council for approval, along with the request for authorization to advertise for public bids.

DuChene again stated that due to the COVID 19 pandemic, a traditional open house was not held, but rather, a virtual neighborhood meeting was held and people were encouraged to contact the City Engineer directly with any questions after viewing the virtual open house. Comments from one property owner along 10th Street SW were received and generally pertained to the proposed street width, the reopening of access to Jefferson School at Home Place and access during construction.

As detailed in the feasibility report, there are no special assessments proposed as part of this project as revenues for the street improvement fund are designated to come from the franchise fee increases. As such, a simple majority vote of the City Council is required to advance the improvements. Construction is scheduled to begin in May/June, with substantial completion by the end of September 2022.

Councilor Spooner asked what control the City had over the timing of the project as there is T-Ball in that area four nights a week, June through July 4, DuChene stated that they try to be flexible with the contractors. Spooner suggested working with the Parks and Recreation Department to possibly move the programs to a different area.

Motion by Spooner, seconded by Viscomi to open the public meeting and carried unanimously. The public hearing opened at 6:25pm.

There were no comments from the public.

Motion by van Sluis, seconded by Caron to close the public hearing and carried unanimously. The public hearing was closed at 6:26pm.

Motion by Spooner, seconded by Wood to approve Resolution 2022-066 Order Improvements and Order Preparation of Plans and Specifications for 2022 MSA Street Reconstruction Improvements - Contract 2022-04 and carried unanimously.

Items for Discussion

Resolution 2022-068 Establishing Precinct Boundaries and Polling Places

Assistant to the City Administrator Heather Slechta explained that on February 16, 2022, the State released its approved redistricting plan. Once this plan was released, cities had until March 29, 2022 to reestablish/establish precinct lines and polling locations. At its December 7, 2021 Work Session, staff brought forward their recommended precinct changes. As stated at the Work Session, precinct boundaries are not tied to population size. However, staff worked to keep the size of each precinct somewhat similar. Another consideration considered was polling locations. Polling places must be fully accessible, large enough to accommodate election activities, free from other non-election activities, as well as smoke and liquor free. The current polling locations meet all requirements, and staff felt that the set-up of the polling locations allowed for easy voter access, with limited wait times. The consensus of the Council was to move forward with the recommended precinct lines and polling locations.

Motion by Spooner, seconded by Viscomi to approve Resolution 2022-068 Establishing Precinct Boundaries and Polling Places and carried unanimously.

Bids**Resolution 2022-067 Accept Bids for 2022 Miscellaneous Concrete Work (City Wide) - Contract 2022-01**

City Engineer Mark DuChene explained that staff received bids for Contract 2022-01, 2022 Miscellaneous Concrete Work - City Wide on Wednesday, March 16, 2022. The bid came from Legends Concrete for a total of \$78,574.50

Financing for the project comes from the Street Improvement Projects Fund. The amount of work actually completed under this contract varies widely from year to year. The Street Improvement Projects Fund is then reimbursed from various other City funds based on the specific work performed.

Minor work in the public right-of-way is also performed at the request of private parties via petition and waiver agreements for assessment of the work back to the private party.

Councilor Wood asked how quantities are bid out, DuChene explained that they use the previous year's amount.

Motion by Ross, seconded by van Sluis to approve Resolution 2022-067 Accept Bids for 2022 Miscellaneous Concrete Work (City Wide) - Contract 2022-01 and carried unanimously.

Boards and Commissions Reports, Announcements and Project Updates

The Monthly Financial Report was provided to the Council as part of the meeting packet materials. Councilor Spooner attend the North Alexander Park meeting last week, there was nothing new to report, the park is a busy place in the summer.

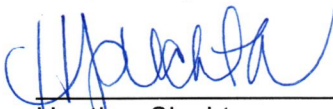
Councilor van Sluis reported that on May 7, 2022 from 12:00pm-1:00pm the dedication to the Veteran's Memorial will be taking place at the Court House.

Adjournment

Motion by van Sluis, seconded by Spooner to adjourn the Council meeting and carried unanimously.

Meeting adjourned at 6:34pm.

Respectfully Submitted,



Heather Slechta
Assistant to the City Administrator