



LIBRARY ADVISORY BOARD AGENDA

THE GREAT HALL

MONDAY, MAY 11, 2026

6:00 PM

Call to Order/Approve Agenda

Approval of the Minutes

1. Approval of the Minutes of the April 13, 2026 meeting

Requests to be Heard

Election of Officers (Chair, Vice Chair, and Secretary)

1. Library Donation Fund Finance Committee

Appoint new SELCO Board Member

Director's Report

Teen Advisory Board Report

SELCO Report

1. SELCO Foundation Report - Sam
2. SELCO Board Report - Lisa

Other

1. 2027 Budget

Next Meeting Date: June 8, 2026, Great Hall (second floor)

Adjournment



**Minutes of Monday, April 13, 2026, Meeting
Library Advisory Board**

Buckham Memorial Library Great Hall

PRESENT: Anneke Musselman (Vice Chair), Melissa Kuhl (Secretary), Jayne Spooner, Gordon Lui, Kate McGrogan, Delane James (Library Director), Linda Hanson (Library Technician)

CALL TO ORDER: Anneke called the meeting to order at 6:02 p.m.

APPROVAL OF THE MINUTES: A motion was made by Jayne to approve the minutes of the January 12, 2026, meeting, and a second was made by Mel. All in favor. The motion carried.

REQUESTS TO BE HEARD: None

ELECTION OF OFFICERS: Being that not all members were present, a motion was made by Jayne to table this until the next meeting, and a second was made by Gordon. All in favor. The motion carried.

APPOINT NEW SELCO BOARD MEMBER: Being that not all members were present, a motion was made by Jayne to table this until the next meeting, and a second was made by Gordon. All in favor. The motion carried

DIRECTOR'S REPORT: Library Director Delane James reported on the following:

- Delane met with Jennifer Korbel about a virtual reality program for seniors. The library is hoping to launch this as a pilot program sometime this year.
- On Thursday, March 26, the library presented “Aloha Storytime” with Rose Oyamot. This program was well attended by pre-K children and their families.
- In collaboration with Rice County Social Services, the library is hosting a social worker every first Thursday of the month from 9 a.m. to 3 p.m.
- Librarians attended the American Library Association’s PLA Conference virtually in the Great Hall April 1-3. Library technicians also attended some sessions. All video sessions are available for viewing for the next 3 months.
- Community Fun! Open Drum Circle will be held on Thursday, April 16, at 6 p.m., featuring Mike Arturi, a former member of The Lovin' Spoonful.
- The library received a quote from Schindler Elevator to upgrade the library elevator. Schindler is part of a state-approved cooperative purchasing contract. The quote has come in over budget by about \$21,000. Delane will bring the quote forward for approval by the council at their April 29 meeting.
- The exterior cleaning has started. They are about halfway through the project and have discovered more areas to repair and tuckpoint, which will cost about \$5,000 more.
- The city is working with McKinstry on CIP projects that will help all city departments save on utility costs.
- Public Works staff members fixed the public bathroom stalls and the countertop at the circulation desk.

- Additional flashing has been installed on the roof above the adjoining hallway to prevent leaking.

TEEN ADVISORY BOARD REPORT: Langston was not present. No report

SELCO REPORT:

SELCO Foundation – Sam was not in attendance. No report

SELCO Board – Lisa was not in attendance. No report

APPROVE 2026 SELS AGREEMENT: A motion was made by Gordon to approve the SELS agreement, and a second was made by Mel. All in favor. The motion carried. It will now go to City Council for approval.

OTHER:

1. **Strategic Planning** – Jessica has asked that this year’s Strategic Planning be postponed until we know more about what will be happening with the Community Center project.
2. **Approve the 2025 Minnesota Public Library Annual Report** - A motion was made by Mel to approve the 2025 Minnesota Public Library Annual Report, and a second was made by Jayne. All in favor. The motion carried.
3. **Faribault Foundation – de Lait Fund** – The Faribault Foundation notified the library that there is \$391 available this year from the Diane Elizabeth de Laet Buckham Memorial Library Fund. The library could decline the grant this year or could use it for an approved usage. The board discussed using the grant to purchase e-books for Libby. A motion was made by Jayne to utilize the \$391 to purchase e-books. The second was made by Mel. All in favor. The motion carried.
4. **Discuss AI as it relates to the library’s Collection Development Policy** – A staff request was made that the library not purchase any AI-generated materials for the collection. However, a good amount of AI material is available on Hoopla. If the Collection Development Policy were changed to prohibit the purchase of AI content, the library would need to discontinue offering Hoopla. Delane brought the question of AI-generated content to the board’s attention to think about how to proceed in the future.

NEXT MEETING DATE: May 11, 2026, Great Hall (second floor)

ADJOURNMENT: The meeting was adjourned at 6:43 p.m.

Transcribed by Linda Hanson.

Respectfully submitted,
Melissa Kuhl (Secretary)