



PLANNING COMMISSION MINUTES

COUNCIL CHAMBERS

MONDAY, JULY 6, 2026

6:00 PM

Meeting Items

1. Call to Order

A regular meeting of the Planning Commission was called to order at 6:00 p.m. by Chair Barton Jackson. Commissioners present were Chuck Ackman, Samantha Green, Ed Miglio, Emily Shaw, Tina Wilson and Chair Barton Jackson. Staff present included City Administrator; Jessica Kinser, City Planning Manager Harry Davis, and Leslie McGillivray-Rivas, Planner I.

2. Approve Agenda

A motion was made by Commissioner Green to approve the agenda, seconded by Commissioner Miglio to approve the agenda as presented. The motion carried on a 6/0 vote.

3. Approval of the Minutes

A motion was made by Wilson to postpone approval of the meeting minutes being incomplete and needing corrections.

Staff commented that a discussion could occur about the level of detail in the meeting minutes going forward.

The motion failed for a lack of second to the motion.

A motion was made by Commissioner Ackman to approve the minutes with minor spelling correction of names, seconded by Commissioner Green.

A discussion ensued regarding level of detail to be provided within the meeting minutes. Commissioner Wilson stated her understanding of state statutes was that if a commissioner denies a motion, it must be stated why.

Commissioner Ackman gave his perspective on minutes describing the content as having evolved over time. It has been his observation that in the past, meeting minutes were multiple pages containing a great level of detail. He noted that today's meeting minutes contain only the motions and official actions. Commissioner Wilson stated her understanding of state statute requires supporting documentation for reasons motions are opposed be in the record. Further, she stated that she directed staff to include the specific criteria of the resolutions for which she was in opposition. She wished for that to be included in the meeting minutes. Commission members discussed the matter further.

The motion for approval of the meeting minutes carried on a 5/1 vote. Commissioner Wilson dissented.

4. Public Hearings

A. Resolution 2026-XXX Approve the Variance for Randy's Foods, LLC

A motion was made by Commissioner Green, seconded by Commissioner Ackman to approve Resolution 2026-XXX Approve the Variance for Randys Foods, LLC as presented. The motion carried in a 6/0 vote.

B. Calvary Hill Commons Vacation, Preliminary and Final Plat, Variance

A motion to continue the public hearing to July 20, 2026, meeting was made by Commissioner Miglio, seconded by Commissioner Green. The motion carried 6/0.

5. Requests to be Heard

None.

6. Items for Discussion

None.

8. Updates & Reports

Faribault Townhomes was presented to City Council and received approval. The timeline for the project to start is linked to the execution of the development agreement.

9. Adjournment

A motion was made by Commissioner Green, seconded by Commissioner Miglio to adjourn the meeting at 6:20pm. The motion carried on a 6/0 vote.

By: 