



CITY COUNCIL AGENDA

COUNCIL CHAMBERS

TUESDAY, JULY 28, 2026

6:00 PM

- 1. Call to Order/Roll Call/Pledge of Allegiance**
- 2. Approve Agenda**
- 3. Presentations/Introductions – None**
- 4. Approve minutes of the July 14, 2026, City Council Meeting and the July 14, 2026 Special City Council Meeting - Closed Session - Property**
 - A. Minutes of the July 14, 2026, City Council Meeting and the July 14, 2026, Special City Council Meeting — Closed Session - Property
- 5. Requests to be Heard**
- 6. Consent Agenda**
 - A. Receive Board and Commission Meeting Minutes
 - B. June 2026 Financial Report
 - C. Claims List
 - D. Approve LG240B Application to Conduct Excluded Bingo for 4th Degree Knights of Columbus General Shields Assembly 0525
 - E. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License for Divine Mercy Catholic Church
 - F. Resolution 2026-209 Approve IT Services Contract
 - G. Resolution 2026-215 Approve Agreement to Participate in the SELCO Integrated Library System
 - H. Resolution 2026-216 Accept Donation to the Police Department
 - I. Resolution 2026-217 Approve Water Meter Node Replacement Proposal
 - J. Resolution 2026-218 Approve Budget Amendment for ReLeaf Grant
 - K. Resolution 2026-219 Approve Professional Services Proposal for Country Club Estates Stormwater Management Project - Contract 2026-16
 - L. Resolution 2026-221 Approve Agreement for Public Artwork Installation and Maintenance between City and Straight River Arts
 - M. Resolution 2026-222 Approve Transfer of 2025 MSA Maintenance Funds from Street Improvement Fund to General Fund
 - N. Resolution 2026-223 Amend the 2026 Adopted budget for MSA Maintenance
 - O. Resolution 2026-224 Authorize the Fire Department to Apply for the Reimbursement of Body Armor through the MN Department of Public Safety

HONESTY ▪ RESPECT ▪ DEDICATED ▪ VISIONARY ▪ ACCOUNTABILITY

- P. Resolution 2026-225 Approve Professional Services Agreement for Electrical Inspection Services with 5 Star Inspections
- Q. Resolution 2026-226 Approve Quote for Well No. 7 Repairs

7. Public Hearing - None

8. Items for Discussion

- A. Resolution 2026-210 Amend the Internal Loan for the Design, Construction, and Equipping of the First Phase of Viaduct Park
- B. Cavalry Hill Commons/3105 Hwy 60 W and 3305 Hwy 60 W — Vacation; Preliminary and Final Plat; Variance
 - 1. Ordinance 2026-10 Vacate a Portion of Cavalry Drive at 3105 Hwy 60 W
 - 2. Resolution 2026-211 Approve the Preliminary and Final Plats for Cavalry Hill Commons
 - 3. Resolution 2026-212 Approve a Variance for Cavalry Hill Commons
- C. Resolution 2026-213 Approve a Conditional Use Permits for a Residential Care Facility at 3015 Cardinal Ave
- D. Resolution 2026-214 Approve a Variance for 1116 4th Ave NW and 500 12th St NW
- E. Resolution 2026-220 Order Improvements, Approve Plans and Establish Bid Date for 2026 City Wide Tree Removal Program - Contract 2026-17

9. Bids - None

10. Boards and Commissions Reports, Announcements and Project Updates

11. Adjournment

(The Council may meet as a group for dinner)

NOTE:

 **Closed Captioning of Council meetings available on FCTV.**

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.

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CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, JULY 14, 2026

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The City Council meeting was called to order by Mayor Tom Spooner at 6:00 pm. Councilors in attendance included Mandy Barnes, Royal Ross, John Rowan, Peter van Sluis and Chuck Theile. Councilor Adama Doumbouya was absent. Also in attendance were City Administrator Jessica Kinser, City Clerk Heather Slechta, Community and Economic Development Director Dave Wanberg, Deputy Police Chief Matt Long, Fire and Code Services Director Dustin Dienst Parks and Recreation Director Rochelle Anderholm-Parsch, Director of Engineering Mark DuChene, Public Works Director Travis Block, City Planning Manager Harry Davis and City Planner I Leslie McGillvray-Rivas.

Approve Agenda

Motion by Rowan, seconded by van Sluis to approve the agenda as presented and carried unanimously.

Presentations/Introductions – None

Approve minutes of June 23, 2026, City Council Meeting, June 23, 2026, Special City Council Meeting - Closed Session - Litigation, June 23, 2026, Special City Council Meeting - Closed Session - Property and July 7, 2026 Special City Council Meeting - Closed Session - Labor Negotiations

Motion by Ross, seconded by Barnes to approve minutes of June 23, 2026, City Council Meeting, June 23, 2026, Special City Council Meeting - Closed Session - Litigation, June 23, 2026, Special City Council Meeting Closed Session - Property and July 7, 2026 Special City Council Meeting - Closed Session Labor Negotiations

Requests to be Heard

Karen Zeller, 1901 Crystal Lane, requested a 2-year moratorium on data centers, asked the Council to think of the townships when making decisions as they will be bare the brunt of the data centers. She stated the cons outweigh the pros.

Consent Agenda

- A. Receive Monthly Board and Commission Meeting Minutes
- B. Claims List
- C. Approve Letter of Support for Jefferson Lines Application to the Minnesota Department of Transportation for Regional Service in Faribault
- D. Approve Petition and Waiver for 104 3rd Ave SW

- E. Resolution 2026-178 Accept Donations to Parks and Recreation Department
- F. Resolution 2026-183 Accept Donations to the Police Department
- G. Resolution 2026-194 Approve Letter of Agreement for AWOS Maintenance at Airport
- H. Resolution 2026-195 Approve Submission of Claim for Unclaimed Property
- I. Resolution 2026-197 Approve Budget Amendment for Capital Improvement Project
- J. Resolution 2026-200 Amend the Police Department Budget Utilizing Department of Justice Grant Funds
- K. Resolution 2026-201 Accept A No-Rise Certificate Determination by the MN DNR for 1615 Division St W
- L. Resolution 2026-202 Approve Professional Services Proposal for Reservoir Repair
- M. Resolution 2026-203 Approve Street Closure for Peace Lutheran Preschool Event
- N. Resolution 2026-205 Approve Agreement for Services to be Performed by an Independent Contractor for Property Maintenance Purposes
- O. Resolution 2026-208 Approve Leasehold Mortgage Agreement for Lots #1200 and #1201 at Airport

Councilor Rowan requested the removal of Consent Agenda item J. Resolution 2026-200 Amend the Police Department Budget Utilizing Department of Justice Grant Funds.

Motion by Rowan seconded by Ross to approve Consent Agenda items A-I and K-O and carried unanimously.

J. Resolution 2026-200 Amend the Police Department Budget Utilizing Department of Justice Grant Funds

Councilor Rowan requested this item be voted on separately.

Motion by Theile, seconded by van Sluis to approve Consent Agenda item J. Resolution 2026-200 Amend the Police Department Budget Utilizing Department of Justice Grant Funds and carried 5:1 with Rowan voting Nay.

Public Hearings – None

Items for Discussion

Ordinance 2026-9 Amending Regulations Related to Cannabis and Hemp Businesses in the City of Faribault (Second Reading) and Approve Summary Publication for Ordinance 2026-9

City Clerk Heather Slechta stated that at the June 23, City Council Meeting, the Council approved the first reading of Ordinance 2026-9. Since that time there have been no changes to the ordinance.

Motion by Ross, seconded by van Sluis to approve Ordinance 2026-9 Amending Regulations Related to Cannabis and Hemp Businesses in the City of Faribault (Second

Reading)

Roll Call Vote:

Aye: Councilor Barnes, Ross, Rowan, van Sluis, Thiele and Mayor Spooner

Nay:

Motion carried 6:0

Motion by van Sluis, seconded by Rowan to Approve Summary Publication for Ordinance 2026-9 and carried unanimously.

Resolution 2026-196 Approve Plans and Specifications and Establish a Bid Date for Two Rivers Siphon Improvements - Contract 2025-08

Director of Engineering Mark DuChene explained that resolution 2026-196 approves the construction plans and specifications for the proposed Two Rivers Siphon Improvements — Contract 2025-08 project including replacement of the siphon boxes as well as the siphon pipes under the Cannon River from Two Rivers Park to the Water Reclamation Facility. The existing pipes and siphon boxes are showing significant signs of distress and need replacement.

The total estimated cost of the improvements, including engineering fees and contingencies, is \$1,808,950.00. The proposed funding for the project is from the Sanitary Sewer Enterprise fund.

The resolution also establishes a bid date of August 5, 2026, for the project. The construction start date is dependent on the contractor and the lead times for the siphon box structures is estimated to be as long as 9 months, but all work is scheduled to be completed by July 30, 2027.

Motion by Thiele, seconded by Barnes to approve Resolution 2026-196 Approve Plans and Specifications and Establish a Bid Date for Two Rivers Siphon Improvements - Contract 2025-08 and carried unanimously.

Randy's Foods/1910 5th St NW - Variance; Developer's Agreement; Resolution 2026-198 Approve a Variance at 1910 5th St NW and Resolution 2026-199 Approve Randy's Foods Developer's Agreement

City Planning Manager Harry Davis explained that Brad Moore on behalf of Randy's Foods, LLC requested approval of a variance to reduce the east side yard setback by 4 feet to construct a building addition to the existing building at 1910 5th Street NW. The subject property is zoned L-I Light Industrial and approximately 1.06 acres. Since 1990, Randy's Foods has adapted and reused a former meat processing facility, transforming it into a robust business for manufacturing pizza. In 2021, a variance was granted to allow the placement of a 20 x 30 cooler on the east side of the building. The cooler placement was permitted to encroach 6' into the 15' side yard setback as the applicant demonstrated a practical difficulty in the need for refrigeration adjacent to the production area.

The variance request seeking the ability to expand the building footprint 4 feet into the

required 15-foot side yard meets the definition of practical difficulty not created by the applicant due to the constraints of the existing building placement, the limitations of the platted lot, and the singular street access point. The City could broadly interpret that the location of the existing building on the site and the layout of the building's internal uses create practical difficulties preventing the Applicant from constructing a building addition consistent with the City's ordinances. In addition, the City could find that any reasonable use or reuse of the property (short of complete redevelopment) would require a variance (similar to the one requested) to ensure reasonable use of the property.

On July 6, 2026, the Planning Commission held a public hearing for this request. No members of the public commented on the proposal. The Planning Commission discussed the project and voted unanimously to recommend City Council approve the request.

The developer's agreement will facilitate allowing some of the required parking for the project to be located off-site. The agreement also stipulates that in the event the off-site parking agreement fails, terminates, or the property requires parking that the City can enforce the owner to construct spaces on-site.

Councilor Ross asked about drainage on this property, Davis explained that engineering will be reviewing the plans for that.

Motion by Barnes, seconded by Ross to approve Resolution 2026-198 Approve a Variance at 1910 5th St NW and carried unanimously.

Motion by Ross, seconded by van Sluis to approve Resolution 2026-199 Approve Randy's Foods Developer's Agreement and carried unanimously.

Resolution 2026-206 Postponing the Decision on the Need for an Environmental Impact Statement for the Archer Datacenters Faribault Campus Project and Directing the Project Proposer to Provide Additional Information Pursuant to Minnesota Rules 4410.1700, Subpart 2a

City Administrator Jessica Kinser explained to the Council that since this was discussed heavily at the work session last week. With the Court of Appeals ruling, there are three options. One, which we did not think was advisable, was that the city has the option to appeal to the Minnesota Supreme Court. The second one was to require a discretionary EIS, but that is not the path that the council directed at the work session. What was directed was to allow Archer data centers, at their request, to have until March 31, 2027, to update the EAW with the information that the Court of Appeals deemed was missing and any other information that would have changed from the time that EAW was initially prepared in early 2025. This resolution will resolve the litigation and be filed with the Court of Appeals.

Councilor Rowan supported this decision, however, wants and EIS to be completed. Councilor Thiele asked if an EIS could still be done in March 2027, both Mayor Spooner and Kinser stated that the Council at that time could decide to require an EIS.

Motion by Ross, seconded by Barnes to approve Resolution 2026-206 Postponing the Decision on the Need for an Environmental Impact Statement for the Archer Datacenters Faribault Campus Project and Directing the Project Proposer to Provide Additional Information Pursuant to Minnesota Rules 4410.1700, Subpart 2a and carried unanimously.

Resolution 2026-207 Authorizing the Development of Performance Standards for Data Centers

City Administrator Jessica Kinser explained that with the recent incorporation of data centers as an allowed use in the I-2 Heavy Industrial zoning district, performance standards, or more specific requirements related to an allowed use, were discussed as being a needed element to the City's Unified Development Ordinance. The Planning Commission has had preliminary discussions on this topic, but it was placed on hold pending the City Council's discussions of the Court of Appeals ruling.

The developer, Archer Datacenters, specifically requested the City continue to take action in regard to performance standards in a memo that was included as part of the July 7th work session packet. In further discussion at the work session, Council Member Barnes requested that the Environmental Commission be involved in the performance standard review before it comes to City Council through the Planning Commission.

Resolution 2026-207 affirms the City Council's desire to see the performance standards come forward and to have the Environmental Commission included in what would typically be a Planning Commission process.

Councilor Rowan asked if only a 1-year moratorium is allowed, Kinser stated that is correct. Councilor Ross asked if we could be setting the City up to where a data center could just build without the Council knowing or approving it, Kinser explained that yes and no was a possibility, if the land needed to be platted, that would then come before the Council. Ross stated that this is something that could continue to be updated and he does not want to make it simple. He asked if this could be required as a CUP, Davis stated that we could put in the standards that a CUP could be required within so many feet of residential or similar. Councilor Barnes stated that this is an evolving thing, a unique business, and felt that the Environmental Commission working with the Planning Commission would be a good fit.

Motion by Ross, seconded by van Sluis to approve Resolution 2026-207 Authorizing the Development of Performance Standards for Data Centers and carried unanimously.

Bids

Resolution 2026-204 Accept Bids for Lead Service Line Replacements City Contract 2026-10

Public Works Director Travis Block stated that on Wednesday, June 17, 2026, bids were received for the Lead Service Line (LSL) Replacements Project City contract 2026-10. The project includes the removal and replacement of approximately 63 LSL's.

Wencl Construction Inc.	Owatonna, MN	\$ 479,675.00
H & M Underground Solutions, LLC	Austin, MN	\$ 536,525.00
BCM Construction	Faribault, MN	\$ 665,665.00
A-1 Excavating Inc.	Bloomer, WI	\$1,117,900.00
Urban Companies	St. Paul, MN	\$1,252,342.00

The Engineer's Estimate was \$ 979,500.00. Block recommended to award the bid to Wencl Construction, Inc., Owatonna, MN

The project cost is \$479,675.00 with engineering fees of \$227,779.00 and a 10% contingency \$47,967.00 for a total cost of \$755,421.00;

The funding will come through the Water Fund 601 and \$1,375,000.00 in grant funding has been allocated for the project by the Public Facilities Authority (PFA). Due to the favorable bids and per Council direction at the July 7th Work Session, additional LSL replacements are being prepared for bid. Once the bid results are received, two agreements with the PFA will be executed. The first is a master agreement. The master agreement allows for this project as well as any additional lead service line replacement projects to be funded. The second is a project order. The project order will contain the specific costs for each project. Construction on the project is scheduled to begin in the summer of 2026 and be substantially completed by the end of December 2028.

Motion by Ross, seconded by Rowan to approve Resolution 2026-204 Accept Bids for Lead Service Line Replacements City Contract 2026-10 and carried unanimously.

Boards and Commissions Reports, Announcements and Project Updates

City Administrator Jessica Kinser stated that there will be a Special City Council work session after the regular meeting on July 28.

Adjournment

Motion by Ross, seconded by van Sluis to adjourn the City Council meeting and carried unanimously.

The meeting was adjourned at 6:31 pm.

Respectfully Submitted,

Heather Slechta
City Clerk



SPECIAL CITY COUNCIL MINUTES

PUBLIC MEETING ROOM

TUESDAY, JULY 14, 2026

The Special meeting of the City Council was called to order by Mayor Thomas Spooner at 6:37 pm. Councilors in attendance included Mandy Barnes, Royal Ross, John Rowan, Peter van Sluis and Chuck Thiele. Councilor van Sluis was absent. Also in attendance was City Administrator Jessica Kinser and Parks and Recreation Director Rochelle Anderholm-Parsch.

Mayor Spooner read the following statement:

I am requesting a motion to go into closed session pursuant to Minnesota Statutes, Section 13D.05, Subdivision 3(c) and Section 13.44, Subdivision 3, to conduct a closed City Council meeting concerning the property identified as Parcel ID No.: 18.31.4.26.015 (hereinafter referred to as the "Property" and to consider strategies and to develop or consider offers or counteroffers for the purchase and/or sale of the Property and to review confidential appraisal information for the Property.

The need for confidentiality outweighs the purposes of the open meeting law because of the city Council's intent to candidly discuss the City's options and potential strategies related to the above-referenced Property.

Motion by Ross, seconded by van Sluis to close the Special City Council meeting and carried unanimously.

The meeting was closed at 6:38 pm.

Motion by Rowan, seconded by Thiele to open the Special City Council meeting and carried unanimously.

The meeting was opened at 6:46 pm.

Adjournment

Motion Barnes, seconded by van Sluis to adjourn the meeting and carried unanimously.

Meeting adjourned at 6:46 pm.

Respectfully Submitted,

Jessica L. Kinser
City Administrator



**Minutes of Monday, July 13, 2026, Meeting
Library Advisory Board**

Buckham Memorial Library Great Hall

PRESENT: Anneke Musselman (Vice Chair), Melissa Kuhl (Secretary), Jane Spooner, Gordon Lui, Kate McGrogan, Langston Richter, Lisa Reuvers (SELCO Board), Delane James (Library Director), Linda Hanson (Library Technician)

CALL TO ORDER: Sam called the meeting to order at 6:01 p.m.

APPROVAL OF THE MINUTES: A motion was made by Gordon to approve the minutes of the June 8, 2026, meeting, and a second was made by Mel. All in favor. The motion carried.

REQUESTS TO BE HEARD: None

DIRECTOR'S REPORT: Library Director Delane James reported on the following:

- The Seed Women Traveling Exhibit is being featured in the hallway between the library and the community center. The exhibit is sponsored by SELS (Southeastern Library System) and was produced by Minnesota Digital Library and the Andersen Horticultural Library.
- An art preservationist from the Minnesota Art Conservation Center examined the Greek murals in the Great Hall. The approximate cost for cleaning and restoring will be \$18,000, which will be requested through the 2027 maintenance budget.
- Delane added \$20,000 from the Library Donation Fund for 2027 for a possible collaboration with the Northfield Public Library to share their bookmobile. On Wednesday, July 15th, NPL staff will bring the bookmobile to our library's monthly staff meeting for a tour and to share information about the bookmobile. Finance Director Kindra Papenfus and City Administrator Jessica Kinser have also been invited to this meeting.
- Erin Lui talked about the \$30,000 Blandin Grant the Friends of the Library received to support the Stories at Home project. The project goal is to collect stories from residents to create zines. The Friends are currently holding writing sessions at Buckham West twice a month.
- FCTV created a promo video about the Friends of the Library supporting the Summer Library Program. The video features the first summer library performer, Tuey the Juggler, who performed at Central Park on Friday, June 26th.
- After the June 18th dog-themed story time, a staff member brought Labrador puppies outside in front of the library plaza for kids and families to enjoy.
- 919 SRP logs have been handed out, including 53 in Spanish. So far, 60 youth have finished the challenge and collected their 4 incentive books.
- The Faribault Public School's Summer STEAM students will visit the library at the end of July to collect their summer library challenge incentive books.

TEEN ADVISORY BOARD REPORT: Langston reported that 4 members attended. TAB talked about the success of the Summer Library Reading Program. They also discussed programs that are coming up at Central Park and gave suggestions for upcoming movies to show at the library.

SELCO REPORT:

SELCO Foundation – Sam was not in attendance.

SELCO Board –

- Lisa gave a presentation on her computer about the work the SELCO Advocacy Committee had been working on that included pie charts showing how libraries receive their funding and how the funds are being used.

Delane reported that on June 23rd Cheryl Hill from SELCO visited our library for a listening session about the challenges of the ILS system and any changes and additions we would like going forward. Delane, Allyn, Deni, and Bob participated in the session.

► Appoint new SELCO Board Member Sam Temple & Erin Lui, Friends of the Library Liaison
A motion was made by Jayne to appoint Sam Temple as Buckham's SELCO Board Member and Erin Lui as the Friends Liaison. A second was made by Langston. All in favor. Motion carried.

► Approve the Fiscal Year 2027 Agreement to Participate in the SELCO Integrated Library System (These will now be on an annual basis.) A motion was made by Gordon to approve the agreement; a second was made by Mel. All in favor. Motion carried.

OTHER:

1. **2027 budget** – Delane submitted the Rice County Funding Request on June 23rd. She requested a 4% increase, which is the same as last year's request. Delane will be presenting the library's request to the Rice Commissioners on August 18th at 8:30 a.m. She also has submitted the city budget with no major increases and had her first budget meeting today.
2. **Strategic Planning Update** – The initial Library Strategies consultant is no longer able to lead our library's strategic planning process. Another consultant from Library Strategies, Nick Dimassis, Director of the Beloit Public Library, is excited to lead our project. The process will take approximately 5 months and will take place virtually.

NEXT MEETING DATE: August 10, 2026, Great Hall (second floor)

ADJOURNMENT: Meeting adjourned at 6:33 p.m.

Transcribed by Linda Hanson.

Respectfully submitted,
Melissa Kuhl (Secretary)



AIRPORT ADVISORY BOARD MEETING MINUTES

July 15, 2026

7:30 a.m.

Airport Meeting Room

1. CALL TO ORDER

The meeting was called to order by T. Waarvik at 7:28 a.m.

Members present: S. Bruch, C. Hooper, T. Waarvik, P. Johnson, B. Smith, B. Redman, M. Brown

Airport Staff present: S. Dahl

Staff present: T. Block

2. APPROVAL OF MINUTES

Minutes of May 20, 2026, were submitted for approval. A motion was made by M. Brown, seconded by P. Johnson for approval. Motion carried.

3. AIRPORT MANAGER UPDATE

S. Dahl stated the AWOS project has continued to progress with electrical and component work taking place. A fall installation is likely.

4. OTHER

- A. T. Block mentioned the pavement project has been scheduled to be completed the week of July 13th.
- B. T. Block stated the runway mill and overlay project for 2027 will need to be moved to 2028 due to planning and funding availability at the recommendation of the engineering consultant. Advisory Board recommends continuing to pursue the project for 2027 and requested the presence of the engineer to discuss at a future meeting. T. Block will coordinate.
- C. T. Block stated he has had discussions with the engineer to examine the feasibility of converting additional unheated t-hangars to heated units.
- D. T. Block stated he continues to work on developing the hangar inspections for lease compliance and fire inspections.
- E. S. Bruch, B. Redman and M. Brown inquired about fuel quantities. The focus of the discussion was to ensure there is always enough fuel on site and that fuel levels are adequate to preserve fuel quality. S. Dahl stated there has been some weather-related impacts on the instrumentation. It was suggested that the City and Quality Aviation develop a standard for fuel levels. T. Block will look at fuel sale records to assist.

5. NEXT AIRPORT BOARD MEETING: August 19, 2026

6. ADJOURN: T. Waarvik adjourned the meeting at 8:15 a.m.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kindra Papenfus, Finance Director
MEETING DATE: July 28, 2026
SUBJECT: June 2026 Financial Report

Background:

This report presents the City's financial position through June 30, 2026. General Fund revenues and expenditures are tracking consistently with prior-year patterns for this point in the fiscal year, with no material variances requiring Council attention. The Water, Sewer, and Storm Water funds are also progressing in line with normal seasonal collection and spending patterns.

Total cash and investments across all funds stand at \$54.3 million, with year-to-date interest earnings of \$350,521. The investment portfolio remains well-diversified and laddered through 2034, consistent with the City's investment policy.

Recommendation:

Accept the June 2026 Financial Report

Attachments:

1. 06-2026 Financial Report

Monthly Budget and Forecast Report



Account Number	Account Desc	2026 YTD			2025 YTD		
		Budget	Actual	% Used	Budget	Actual	% Used
101 General Fund		42,109.29	4,873,640.41	11,573.87%	(22,256.75)	4,129,621.69	-18,554.26%
Revenue Accounts		(24,941,187.00)	(6,600,488.65)	26.46%	(22,920,656.00)	(7,197,801.85)	31.40%
00000 Balance Sheet		(20,538,103.00)	(5,162,059.30)	25.13%	(19,149,604.00)	(5,696,921.06)	29.75%
41110 Council		(106,500.00)	(48.75)	0.05%	165,979.00	0.00	0.00%
41320 City Administration		(231,210.00)	(46,892.91)	20.28%	(99,533.00)	(53,688.02)	53.94%
41510 Financial Administration		(17,878.00)	(6,627.49)	37.07%	(37,793.00)	(5,014.00)	13.27%
41800 Human Resources		0.00	(55.00)	100.00%	0.00	0.00	0.00%
41910 Planning & Zoning		(17,700.00)	(17,200.00)	97.18%	(17,200.00)	(20,625.00)	119.91%
42100 Police Department		(808,954.00)	(184,226.37)	22.77%	(686,975.00)	(232,506.57)	33.85%
42210 Fire Department		(426,996.00)	(17,788.70)	4.17%	(280,857.00)	(33,171.42)	11.81%
42400 Code Enforcement/Inspection		(758,750.00)	(493,235.43)	65.01%	(754,820.00)	(433,662.99)	57.45%
43110 Public Works		(446,353.00)	(220,698.26)	49.44%	(371,923.00)	(263,387.28)	70.82%
43160 Street Lighting		0.00	0.00	0.00%	0.00	0.00	0.00%
43190 Engineering		(709,725.00)	(200.00)	0.03%	(735,000.00)	(663.29)	0.09%
45110 Community Center Admin		(340,500.00)	(207,572.73)	60.96%	(310,740.00)	(239,672.16)	77.13%
45124 Community Center Indoor Pool		0.00	0.00	0.00%	(200,000.00)	0.00	0.00%
45125 Aquatic Center		(191,200.00)	(96,603.44)	50.52%	(203,800.00)	(82,355.33)	40.41%
45127 Soccer Complex		(27,300.00)	(84.78)	0.31%	0.00	(2,886.50)	100.00%
45129 North Viaduct Area Park		(54,500.00)	(17,234.70)	31.62%	0.00	0.00	0.00%
45150 Community Center Ops & Admin		0.00	0.00	0.00%	0.00	0.00	0.00%
45155 Adult Rec, Fitness & Enrich		0.00	0.00	0.00%	0.00	0.00	0.00%
45160 Youth Recreation Programs		0.00	0.00	0.00%	0.00	0.00	0.00%
45170 Viaduct Park		0.00	0.00	0.00%	0.00	0.00	0.00%
45175 Community & Special Events		0.00	0.00	0.00%	0.00	0.00	0.00%
45185 Washington		0.00	0.00	0.00%	0.00	0.00	0.00%
45190 Aquatics Outdoor & Indoor		0.00	0.00	0.00%	0.00	0.00	0.00%
45195 Soccer Complex		0.00	0.00	0.00%	0.00	0.00	0.00%
45200 Parks & Trails Maintenance		(18,000.00)	(9,907.88)	55.04%	0.00	(14,110.88)	100.00%
45210 Park & Trails Maintenance		0.00	0.00	0.00%	0.00	0.00	0.00%
45500 Library		(247,518.00)	(120,052.91)	48.50%	(238,390.00)	(119,137.35)	49.98%

Monthly Budget and Forecast Report



Account Number	Account Desc	2026 YTD			2025 YTD		
		Budget	Actual	% Used	Budget	Actual	% Used
Expense Accounts		24,983,296.29	11,474,129.06	45.93%	22,898,399.25	11,327,423.54	49.47%
00000 Balance Sheet		0.00	0.00	0.00%	0.00	0.00	0.00%
41110 Council		414,358.00	220,336.08	53.18%	517,465.00	256,203.52	49.51%
41320 City Administration		673,213.00	285,469.56	42.40%	379,145.00	180,005.45	47.48%
41350 Communications		0.00	0.00	0.00%	129,611.00	72,902.30	56.25%
41410 Election		50,461.00	5,109.75	10.13%	7,060.00	16,027.37	227.01%
41510 Financial Administration		666,742.29	371,645.15	55.74%	602,668.00	388,918.93	64.53%
41580 Information Technology		634,100.00	252,557.40	39.83%	422,457.00	206,853.01	48.96%
41610 Legal Services		306,741.00	140,106.85	45.68%	281,000.00	108,592.42	38.64%
41800 Human Resources		469,920.00	210,964.98	44.89%	431,450.00	226,167.98	52.42%
41910 Planning & Zoning		448,253.00	205,146.45	45.77%	457,559.00	191,365.88	41.82%
41940 City Hall Maintenance		186,578.00	116,116.05	62.23%	181,081.00	83,154.09	45.92%
42100 Police Department		7,672,369.00	3,678,026.10	47.94%	7,474,889.00	3,586,929.27	47.99%
42140 Public Safety Facilities		129,000.00	60,252.65	46.71%	133,500.00	56,230.17	42.12%
42210 Fire Department		2,390,567.00	1,093,549.11	45.74%	2,261,325.00	985,656.51	43.59%
42240 Fire Facility		42,700.00	24,986.37	58.52%	45,600.00	12,056.78	26.44%
42400 Code Enforcement/Inspection		776,625.00	298,047.68	38.38%	764,015.00	334,885.65	43.83%
42500 Emergency Management		7,200.00	5,297.32	73.57%	6,750.00	562.40	8.33%
43110 Public Works		166,642.00	86,198.69	51.73%	146,735.00	69,187.75	47.15%
43121 Street Maintenance/Projects		1,695,150.00	736,515.59	43.45%	1,633,695.00	666,226.24	40.78%
43125 Ice & Snow Removal		144,200.00	87,762.92	60.86%	131,000.00	102,306.63	78.10%
43126 Equipment Maintenance		338,431.00	172,124.40	50.86%	324,656.00	161,216.32	49.66%
43140 PW Facility		160,831.00	95,504.43	59.38%	118,885.00	51,879.67	43.64%
43160 Street Lighting		340,052.00	140,330.73	41.27%	324,400.00	122,147.94	37.65%
43170 Traffic Signs & Signals		47,912.00	15,959.01	33.31%	45,630.00	13,024.70	28.54%
43190 Engineering		889,615.00	362,555.50	40.75%	704,279.00	328,350.74	46.62%
45110 Community Center Admin		883,747.00	511,046.18	57.83%	764,750.00	450,392.06	58.89%
45124 Community Center Indoor Pool		0.00	0.00	0.00%	0.00	4,243.96	100.00%
45125 Aquatic Center		409,011.00	100,122.36	24.48%	424,280.00	154,650.34	36.45%
45126 Washington Center		73,524.00	25,740.25	35.01%	73,291.00	23,755.06	32.41%
45127 Soccer Complex		40,960.00	14,698.59	35.89%	31,934.00	19,297.58	60.43%
45129 North Viaduct Area Park		253,033.00	116,004.60	45.85%	172,788.00	1,114.40	0.64%
45130 Adult Programs		213,047.00	66,805.29	31.36%	171,308.00	55,617.11	32.47%
45135 Youth Programs		160,150.00	36,313.18	22.67%	151,848.00	26,370.54	17.37%
45140 Community Center Facility		774,899.00	283,051.57	36.53%	668,341.00	325,157.79	48.65%
45150 Community Center Ops & Admin		0.00	0.00	0.00%	0.00	0.00	0.00%
45155 Adult Rec, Fitness & Enrich		0.00	(411.92)	100.00%	0.00	0.00	0.00%
45160 Youth Recreation Programs		0.00	5,613.17	100.00%	0.00	0.00	0.00%
45170 Viaduct Park		0.00	671.25	100.00%	0.00	0.00	0.00%
45175 Community & Special Events		0.00	0.00	0.00%	0.00	0.00	0.00%
45180 Community Center Facility		0.00	0.00	0.00%	0.00	0.00	0.00%
45185 Washington		0.00	0.00	0.00%	0.00	0.00	0.00%
45190 Aquatics Outdoor & Indoor		0.00	0.00	0.00%	0.00	0.00	0.00%
45195 Soccer Complex		0.00	0.00	0.00%	0.00	0.00	0.00%
45200 Parks & Trails Maintenance		1,468,488.00	583,204.53	39.71%	1,368,174.25	576,551.19	42.14%
45210 Park & Trails Maintenance		0.00	0.00	0.00%	0.00	0.00	0.00%
45500 Library		1,400,227.00	670,811.58	47.91%	1,371,514.00	620,854.85	45.27%
45540 Library Facility		104,650.00	59,229.66	56.60%	103,000.00	38,274.52	37.16%
49200 Misc Unallocated Expenditures		537,900.00	324,666.00	60.36%	60,316.00	0.00	0.00%
49300 Other Financing Uses		0.00	0.00	0.00%	0.00	798,292.42	100.00%
49801 Mass Transit		12,000.00	12,000.00	100.00%	12,000.00	12,000.00	100.00%
Grand Total:		42,109.29	4,873,640.41	11,573.87%	0.00	4,129,621.69	-18,554.26%

Monthly Budget and Forecast Report



Account Number	Account Desc	2026 YTD			2025 YTD		
		Budget	Actual	% Used	Budget	Actual	% Used
601 Water Fund		5,567,808.34	910,536.22	16.35%	1,148,650.00	(1,721,989.41)	-149.91%
Revenue Accounts		(5,191,481.00)	(1,965,180.29)	37.85%	(9,372,484.00)	(2,505,110.43)	26.73%
00000 Balance Sheet		0.00	0.00	0.00%	0.00	0.00	0.00%
49430 Water Distribution		(5,191,481.00)	(1,965,180.29)	37.85%	(9,372,484.00)	(2,505,110.43)	26.73%
Expense Accounts		10,759,289.34	2,875,716.51	26.73%	10,521,134.00	783,121.02	7.44%
49430 Water Distribution		10,759,289.34	2,875,716.51	26.73%	10,521,134.00	783,121.02	7.44%
602 Sewer Fund		6,148,449.53	(354,819.06)	-5.77%	3,638,695.00	(2,377,557.07)	-65.34%
Revenue Accounts		(7,642,623.00)	(2,990,651.03)	39.13%	(7,727,258.00)	(4,028,026.21)	52.13%
00000 Balance Sheet		0.00	0.00	0.00%	0.00	0.00	0.00%
49450 Sewer Collection		0.00	0.00	0.00%	0.00	0.00	0.00%
49480 Water Reclamation Plant		(7,642,623.00)	(2,990,651.03)	39.13%	(7,727,258.00)	(4,028,026.21)	52.13%
Expense Accounts		13,791,072.53	2,635,831.97	19.11%	11,365,953.00	1,650,469.14	14.52%
49450 Sewer Collection		5,773,353.84	663,494.64	11.49%	4,656,042.00	(147,432.75)	-3.17%
49480 Water Reclamation Plant		8,017,718.69	1,972,337.33	24.60%	6,709,911.00	1,797,901.89	26.79%
603 Storm Water Fund		1,993,291.02	(449,223.66)	-22.54%	995,348.00	(552,709.56)	-55.53%
Revenue Accounts		(2,297,390.00)	(917,307.33)	39.93%	(1,952,693.00)	(1,168,560.83)	59.84%
00000 Balance Sheet		0.00	0.00	0.00%	0.00	0.00	0.00%
49500 Storm Water Utility		(2,297,390.00)	(917,307.33)	39.93%	(1,952,693.00)	(1,168,560.83)	59.84%
Expense Accounts		4,290,681.02	468,083.67	10.91%	2,948,041.00	615,851.27	20.89%
49500 Storm Water Utility		4,290,681.02	468,083.67	10.91%	2,948,041.00	615,851.27	20.89%
Grand Total:		13,709,548.89	106,493.50	0.78%	0.00	(4,652,256.04)	-80.45%

TREASURY SUMMARY REPORT
6 MONTHS ENDING 06/30/2026



CASH AND INVESTMENTS					
101	General Fund	\$	8,774,321	Cash- CCF Operating	\$ 2,259,951 4%
210	Charitable Gambling Board	\$	50,108	Cash- CCF Credit Card	\$ 34,684 0%
211	City Rental Property Mgmt	\$	133,466	Cash- Fire Escrow	\$ 267,381 0%
215	Forfeiture Fund	\$	13,163	Cash - SBF Cash Deposits	\$ 58,165 0%
217	Library Estate Donation	\$	3,058,647	Cash- PMA 4M Fund	\$ 10,856,594 20%
225	Airport	\$	680,431	Cash- SBF Investment	\$ 1,215,770 2%
239	Tax Abatements	\$	69,832	Cash- RBC Investment	\$ 18,305,185 34%
240	CED Administration	\$	197,273	Cash- Oppenheimer Investment	\$ 12,723,554 23%
241	Rental Housing Rehabilitation	\$	197,645	Cash - Moreton Investment	\$ 5,658,148 10%
242	SCDP Revolving Loans	\$	484,615	Cash- HRA Faribault CCF	\$ 2,931,604 5%
250	Economic Development Authority	\$	926,721	Total Cash	\$ 54,311,037
251	EDA Revolving Fund	\$	630,784		
252	Industrial Development Loan	\$	289,640	YTD Interest Earned	\$ 350,521 0.9%
253	Federal MIF Loans	\$	691,988	YTD Investment Gain/Loss	\$ 19,473 0.0%
254	Minnesota Investment Fund	\$	20,354		
255-265	TIF Districts	\$	380,347		
290	Faribault HRA	\$	1,418,291		
292	CRV Rehabilitation Program	\$	62,965		
293	HRA Special Projects	\$	1,450,348		
301	Debt Service	\$	(29,262)		
346	2015A Improvement Bond	\$	237,346		
347	2015A Refunding Bond	\$	782,533		
348	2021A Improvement Bond	\$	(3,391)		
349	2021B Refunding Bond	\$	1,878,113		
350	2026A Tax Abatement Bond	\$	74,200		
351	2026B Revenue Bond	\$	72,200		
401	Street Improvement Projects	\$	2,307,483		
404	Park Land Dedication	\$	823,080		
431	Capital Replacement Fund	\$	1,083,489		
437	Public Facility Projects	\$	55,425		
601	Water Fund	\$	14,272,003		
602	Sewer Fund	\$	6,673,671		
603	Storm Water Fund	\$	5,903,343		
704	Worker's Compensation	\$	347,409		
705	Property Liability Reserve	\$	288,059		
873	Roberds Lake Sewer District	\$	14,399		
	Total	\$	54,311,037		

INVESTMENT SUMMARY			
Investment Type			
Cash	\$	6,937,143	12.8%
Certificates of Deposit	\$	4,860,642	8.9%
Federal Agencies	\$	1,339,251	2.5%
Government Securities	\$	3,226,908	5.9%
Money Market	\$	9,275,262	17.1%
Municipal Bonds	\$	28,671,831	52.8%
Maturity Year			
2026	\$	25,055,318	46.1%
2027	\$	11,438,199	21.1%
2028	\$	3,562,655	6.6%
2029	\$	3,617,822	6.7%
2030	\$	4,734,992	8.7%
2031	\$	2,826,649	5.2%
2032	\$	1,576,486	2.9%
2033	\$	1,001,577	1.8%
2034	\$	497,340	0.9%



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kindra Papenfus, Finance Director
MEETING DATE: July 28, 2026
SUBJECT: Claims List

Background:

The current list of open claims totaling \$3,146,818.41 is attached. We are exploring previously used features of our software, so this total is made up of \$1,216,391.91 in check and EFT Payments, and \$1,930,126.50 of other electronic payments. Still included is a list of the department, funding source and amount for each vendor and invoice.

Recommendation:

Approve payment of the July 28th Claims

Attachments:

1. Claims List 7-28-2026

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10680	Alltrees LLC		0001	73	EFT	05/30/2026	2884			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CP PW 45400		CP PW	Mach&Equip			35,419.64		
								35,419.64		
10680	Alltrees LLC		0001	73	EFT	07/23/2026	2884-INSTALL			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CP PW 45400		CP PW	Mach&Equip			10,632.90		
								10,632.90		
							CHECK TOTAL	46,052.54		
11104	Allyson W Brunette		0000		EFT	08/07/2026	1181			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Admin 43090		Admin	ProfSrv			900.00		
								900.00		
							CHECK TOTAL	900.00		
10681	Amazon Capital Servic		0000		EFT	08/01/2026	1DQM-C16G-HJWJ			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 42190		Library	Books			139.25		
								139.25		
10681	Amazon Capital Servic		0000		EFT	08/01/2026	16LP-XQNV-J4HL			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 42500		Library	OutrchEnga			144.28		
								144.28		
10681	Amazon Capital Servic		0000		EFT	08/05/2026	1LGY-4L7J-RCKH			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 42192		Library	Audio Vis			5.00		
								5.00		
10681	Amazon Capital Servic		0000		EFT	08/07/2026	1PV6-1MQ1-GVV7			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	SwrRecl 42210		SewerReclm	VehEqParts			33.24		
								33.24		
10681	Amazon Capital Servic		0000		EFT	07/10/2026	1YT7-7XJC-V3WD			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 42500		Library	OutrchEnga			132.52		
								132.52		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury		10100		Cash					
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic	0000		EFT	08/09/2026	16JV-RL4D-4DVH			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 PW Fac 42230		PW Fac	Bldg Supp		41.94	41.94		
10681	Amazon Capital Servic	0000		EFT	08/12/2026	19C9-JN3F-LFYQ			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CEDAdmin42010		CED Admin	Supplies		32.86	32.86		
10681	Amazon Capital Servic	0000		EFT	08/12/2026	196H-V4JP-KPQM			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Library 42190		Library	Books		29.50	29.50		
10681	Amazon Capital Servic	0000		EFT	08/12/2026	13CL-T4L6-LTJ6			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Library 42500		Library	OutrchEnga		18.58	18.58		
10681	Amazon Capital Servic	0000		EFT	08/12/2026	1L1Y-GCRD-NJ1X			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Police 42010		Police	Supplies		45.14	45.14		
10681	Amazon Capital Servic	0000		EFT	08/12/2026	1DLN-T44W-4FHW			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Viaduct 42500		ViaductPrk	OutrchEnga		572.22	572.22		
10681	Amazon Capital Servic	0000		EFT	08/13/2026	1F3Q-RXG7-HDN4			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Library 42010		Library	Supplies		43.54	43.54		
10681	Amazon Capital Servic	0000		EFT	08/13/2026	1NWH-XXMF-G49M			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Library 42500		Library	OutrchEnga		8.54	8.54		
10681	Amazon Capital Servic	0000		EFT	08/13/2026	1YNM-J7LW-DCRQ			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Viaduct 42500		ViaductPrk	OutrchEnga		31.35	31.35		

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic		0000		EFT	08/13/2026	1NWH-XXMF-NGQQ			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 PW Fac	42230		PW Fac	Bldg Supp			35.59		
								35.59		
10681	Amazon Capital Servic		0000		EFT	08/13/2026	1NWH-XXMF-NHDL			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42500		Library	OutrchEnga			38.79		
								38.79		
10681	Amazon Capital Servic		0000		EFT	08/13/2026	1CT4-WPP6-JWRR			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42190		Library	Books			224.95		
								224.95		
10681	Amazon Capital Servic		0000		EFT	08/14/2026	1L74-9DNK-WNPR			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	42210		SewerReclm	VehEqParts			33.24		
								33.24		
10681	Amazon Capital Servic		0000		EFT	08/14/2026	1RRL-CG7T-PDWQ			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac	42230		CC Fac	Bldg Supp			131.17		
								131.17		
10681	Amazon Capital Servic		0000		EFT	08/16/2026	1R1J-RY6T-3QWP			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac	42410		CC Fac	MinorEquip			107.45		
								107.45		
10681	Amazon Capital Servic		0000		EFT	08/16/2026	1NN4-KLDR-CQJY			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Engineer	42010		Engineer	Supplies			411.54		
								411.54		
10681	Amazon Capital Servic		0000		EFT	08/19/2026	16MC-C6TX-MWCP			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac	42410		CC Fac	MinorEquip			252.69		
								252.69		
10681	Amazon Capital Servic		0000		EFT	08/20/2026	1Y4R-G4NN-NXWG			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 PW Fac	42230		PW Fac	Bldg Supp			28.96		
								28.96		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Serv		0000		EFT	08/20/2026	14LK-LCG4-JXL6			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fin	42010		Finance	Supplies			21.35		
								21.35		
							CHECK TOTAL	2,563.69		
11371	Andrew Valentyn		0000		INV	07/29/2026	062926			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	44010		P&Tmaint	Bldg Maint			3,850.00		
								3,850.00		
							CHECK TOTAL	3,850.00		
11297	Angel Perez		0000		EFT	09/10/2026	081126 AP			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	43310		Police	Travel Exp			56.00		
								56.00		
							CHECK TOTAL	56.00		
10245	APG Media of Southern		0001		EFT	08/01/2026	1105687			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EDA	43510		EDA	LegalPubng			288.75		
								288.75		
10245	APG Media of Southern		0001		EFT	08/01/2026	1105688			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Council	43510		Council	LegalPubng			41.25		
								41.25		
10245	APG Media of Southern		0001		EFT	08/10/2026	1106622			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Council	43510		Council	LegalPubng			41.25		
								41.25		
							CHECK TOTAL	371.25		
10278	Arrow Electric LLC		0000		EFT	08/15/2026	3669			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Lib Fac	44010		Lib Fac	Bldg Maint			258.03		
								258.03		
							CHECK TOTAL	258.03		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10315	Aspen Mills		0000		INV	08/07/2026	378488			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 42180		Police	Uniforms			34.95		
								34.95		
10315	Aspen Mills		0000		INV	08/07/2026	378489			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 42180		Police	Uniforms			78.95		
								78.95		
10315	Aspen Mills		0000		INV	08/07/2026	378487			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 42180		Police	Uniforms			14.00		
								14.00		
10315	Aspen Mills		0000		INV	08/15/2026	378843			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 42180		Police	Uniforms			82.26		
								82.26		
							CHECK TOTAL	210.16		
10316	Auto Value Parts Stor		0000		EFT	08/06/2026	48230164			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrMaint 42210		StrMaint	VehEqParts			26.70		
								26.70		
10316	Auto Value Parts Stor		0000		EFT	08/07/2026	48230202			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrMaint 42210		StrMaint	VehEqParts			62.25		
								62.25		
10316	Auto Value Parts Stor		0000		EFT	08/09/2026	48230257			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Parks 42210		P&Tmaint	VehEqParts			158.99		
								158.99		
10316	Auto Value Parts Stor		0000		EFT	08/09/2026	48230272			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Storm 42010		Storm Wtr	Supplies			1.15		
	2	StrMaint 42010		StrMaint	Supplies			77.67		
	3	SwrColl 42010		Sewer Coll	Supplies			8.08		
	4	Water 42010		Water	Supplies			8.09		
								94.99		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10316	Auto Value Parts Stor	0000		EFT	08/13/2026	48230343			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Police 42210		Police	VehEqParts		78.99			
							78.99		
10316	Auto Value Parts Stor	0000		EFT	08/13/2026	48230348			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 42160		SewerReclm	Chem&Prod		23.98			
	2 SwrRecl 42210		SewerReclm	VehEqParts		4.41			
							28.39		
10316	Auto Value Parts Stor	0000		EFT	08/20/2026	48230506			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 StrMaint 42210		StrMaint	VehEqParts		22.58			
							22.58		
10316	Auto Value Parts Stor	0000		EFT	08/20/2026	48230519			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 StrMaint 42210		StrMaint	VehEqParts		3.56			
							3.56		
						CHECK TOTAL	476.45		
11325	B&B Pumping & Portabl	0000		INV	07/30/2026	30196			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 44160		SewerReclm	Rents		120.00			
							120.00		
						CHECK TOTAL	120.00		
10348	Barnum Companies Inc	0000		EFT	08/09/2026	48732			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Pol Fac 44010		Pol Fac	Bldg Maint		1,039.39			
							1,039.39		
						CHECK TOTAL	1,039.39		
10333	Barta Machine LLC	0000		INV	08/16/2026	26124			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 44040		SewerReclm	MachEqRpr		2,132.00			
							2,132.00		
						CHECK TOTAL	2,132.00		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10097	Canon U.S.A., Inc.		0000		EFT	08/11/2026	43535614			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	44160		Police	Rents			306.40		
								306.40		
10097	Canon U.S.A., Inc.		0000		EFT	08/11/2026	43535615			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire	44160		Fire	Rents			105.91		
								105.91		
10097	Canon U.S.A., Inc.		0000		EFT	08/11/2026	43502099			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CodeInsp	44160		Code/Insp	Rents			167.08		
								167.08		
10097	Canon U.S.A., Inc.		0000		EFT	08/11/2026	43502105			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CH Fac	44160		CH Maint	Rents			204.24		
	2 Planning	44160		P & Z	Rents			102.12		
	3 CEDAdmin	44160		CED Admin	Rents			102.12		
								408.48		
10097	Canon U.S.A., Inc.		0000		EFT	08/11/2026	43502102			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm	44160		Storm Wtr	Rents			1.46		
	2 StrMaint	44160		StrMaint	Rents			98.90		
	3 SwrColl	44160		Sewer Coll	Rents			10.29		
	4 Water	44160		Water	Rents			10.30		
								120.95		
							CHECK TOTAL	1,108.82		
10352	Cedar Lake Electric I		0000		INV	08/06/2026	78415			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Pol Fac	44010		Pol Fac	Bldg Maint			479.89		
								479.89		
							CHECK TOTAL	479.89		
10260	Cengage Learning Inc		0000		INV	07/27/2026	999102873601			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42190		Library	Books			41.00		
								41.00		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10260	Cengage Learning Inc	0000		INV	07/29/2026	999102882047					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42190		Library	Books		33.00				33.00	
						CHECK TOTAL	74.00				
10353	Chadderdon Lumber	0000		INV	08/07/2026	222707					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 42010		P&Tmaint	Supplies		88.00				88.00	
						CHECK TOTAL	88.00				
10354	Cintas Corporation	0002		EFT	08/01/2026	4274621551					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 44060		P&Tmaint	Lndry Srvc		39.60				39.60	
10354	Cintas Corporation	0002		EFT	08/01/2026	4274621884					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 44060		SewerReclm	Lndry Srvc		61.93				61.93	
10354	Cintas Corporation	0002		EFT	08/01/2026	4274621907					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 44060		SewerReclm	Lndry Srvc		46.55				46.55	
10354	Cintas Corporation	0002		EFT	08/08/2026	4275289920					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CC Fac 44060		CC Fac	Lndry Srvc		13.50				13.50	
10354	Cintas Corporation	0002		EFT	08/09/2026	4275410720					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 EqMaint 44060		EqMaint	Lndry Srvc		26.77				26.77	
10354	Cintas Corporation	0002		EFT	08/09/2026	4275410701					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Storm 44060		Storm Wtr	Lndry Srvc		3.25				45.77	
	2 SwrColl 44060		Sewer Coll	Lndry Srvc		12.64					
	3 Water 44060		Water	Lndry Srvc		29.88					

Report generated: 07/23/2026 14:32:13
 User: Kindra Papenfus (KPapenfus)
 Program ID: apwarrrt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100				Cash							
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10354	Cintas Corporation			0002		EFT	08/09/2026	4275410713			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Parks	44060			P&Tmaint	Lndry Srvc			39.60		
									39.60		
10354	Cintas Corporation			0002		EFT	08/09/2026	4275410717			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 EqMaint	44060			EqMaint	Lndry Srvc			9.38		
	2 StrMaint	44060			StrMaint	Lndry Srvc			32.20		
									41.58		
10354	Cintas Corporation			0002		EFT	08/09/2026	4275411038			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 SwrRecl	44060			SewerReclm	Lndry Srvc			7.00		
									7.00		
10354	Cintas Corporation			0002		EFT	08/09/2026	4275411112			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 SwrRecl	44060			SewerReclm	Lndry Srvc			45.55		
									45.55		
10354	Cintas Corporation			0002		EFT	08/16/2026	4276120891			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Parks	44060			P&Tmaint	Lndry Srvc			39.60		
									39.60		
10354	Cintas Corporation			0002		EFT	08/16/2026	4276120915			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 EqMaint	44060			EqMaint	Lndry Srvc			9.38		
	2 StrMaint	44060			StrMaint	Lndry Srvc			31.20		
									40.58		
10354	Cintas Corporation			0002		EFT	08/16/2026	4276120938			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Storm	44060			Storm Wtr	Lndry Srvc			3.25		
	2 SwrColl	44060			Sewer Coll	Lndry Srvc			12.64		
	3 Water	44060			Water	Lndry Srvc			29.88		
									45.77		
10354	Cintas Corporation			0002		EFT	08/16/2026	4276120972			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 EqMaint	44060			EqMaint	Lndry Srvc			26.77		
									26.77		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10354	Cintas Corporation	0002		EFT	08/16/2026	4276121474				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 44060		SewerReclm	Lndry Srvc		45.55				
							45.55			
10354	Cintas Corporation	0002		EFT	08/16/2026	4276121324				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 44060		SewerReclm	Lndry Srvc		61.93				
							61.93			
						CHECK TOTAL	628.05			
10355	City & Lakes Disposal	0000		INV	07/30/2026	66X00006				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 43840		P&Tmaint	RefuseDisp		819.00				
							819.00			
						CHECK TOTAL	819.00			
10713	City of Faribault	0000		INV	08/05/2026	071026				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Airport 43820		Airport	Water Util		19.81				
	2 Airport 43850		Airport	Sewer Util		17.69				
	3 Airport 43860		Airport	StrmWtrUtl		410.57				
	4 CityRent 43820		CityRent	Water Util		32.44				
	5 CityRent 43850		CityRent	Sewer Util		43.58				
	6 CityRent 43860		CityRent	StrmWtrUtl		11.09				
	7 Soccer 43820		SoccerComp	Water Util		2,307.96				
	8 Soccer 43850		SoccerComp	Sewer Util		44.14				
	9 Soccer 43860		SoccerComp	StrmWtrUtl		55.57				
	10 SwrRecl 43820		SewerReclm	Water Util		5,249.70				
	11 SwrRecl 43860		SewerReclm	StrmWtrUtl		338.59				
	12 Water 43850		Water	Sewer Util		147.32				
							8,678.46			
						CHECK TOTAL	8,678.46			
10713	City of Faribault	0000		INV	08/13/2026	071426 Admin				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Roberds 43090		Roberds Lk	ProfSrvc		611.00				
							611.00			
						CHECK TOTAL	611.00			

Report generated: 07/23/2026 14:32:13
 User: Kindra Papenfus (KPapenfus)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10713	City of Faribault		0000		INV	08/13/2026	071426			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Roberds 43850			Roberds Lk	Sewer Util		4,212.11			
								4,212.11		
							CHECK TOTAL	4,212.11		
10267	CivicPlus		0000		EFT	07/30/2026	378817			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Council 43090			Council	ProfSrv		63.71			
								63.71		
10267	CivicPlus		0000		EFT	10/28/2026	379406			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Council 43095			Council	SoftwrSupp		11,385.46			
								11,385.46		
							CHECK TOTAL	11,449.17		
10370	Cannon River Partners		0001		EFT	08/12/2026	FBS002 2026			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm 43090			Storm Wtr	ProfSrv		1,013.75			
								1,013.75		
							CHECK TOTAL	1,013.75		
10357	Community Co-op Oil A		0000		INV	07/25/2026	164595			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrColl 42210			Sewer Coll	VehEqParts		30.00			
								30.00		
10357	Community Co-op Oil A		0000		INV	08/07/2026	8868			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42120			StrMaint	Motor Fuel		118.21			
								118.21		
10357	Community Co-op Oil A		0000		CRM	06/30/2026	127208			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 101 15520			General	PrePd Fuel		-10.06			
								-10.06		
10357	Community Co-op Oil A		0000		INV	07/10/2026	164282			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 42120			Fire	Motor Fuel		30.00			

Report generated: 07/23/2026 14:32:13
 User: Kindra Papenfus (KPapenfus)
 Program ID: apwarrrt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10357	Community Co-op Oil A	0000		INV	08/07/2026	164779	30.00		
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Parks 42210		P&Tmaint	VehEqParts		1,279.88			
							1,279.88		
10357	Community Co-op Oil A	0000		INV	08/11/2026	3135			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Fire 42120		Fire	Motor Fuel		33.00			
							33.00		
10357	Community Co-op Oil A	0000		INV	07/12/2026	164323			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Parks 44020		P&Tmaint	VehicleR&M		38.00			
							38.00		
						CHECK TOTAL	1,519.03		
10724	Cottingham & Butler I	0000		EFT	08/14/2026	463852			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 HR 43090		HR	ProfSrv		325.00			
							325.00		
						CHECK TOTAL	325.00		
11335	Create Construction,	0000	56	INV	08/13/2026	2026-01 Pay App 2			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 StrImp 45300 26504		Street Imp	Impr Other		15,173.17			
							15,173.17		
						CHECK TOTAL	15,173.17		
11306	Creative Planning Hol	0001		INV	08/13/2026	1290227			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 HRASpec 43010		HRASpecPro	AuditSrv		3,300.00			
							3,300.00		
						CHECK TOTAL	3,300.00		
10361	Culligan of Faribault	0001		EFT	07/30/2026	119X01432405			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Police 42010		Police	Supplies		207.40			
							207.40		
						CHECK TOTAL	207.40		

Report generated: 07/23/2026 14:32:13
 User: Kindra Papenfus (KPapenfus)
 Program ID: apwarrrt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10128	Daikin Applied Americ		0000		EFT	08/15/2026	071626County			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CEDAbate 44940		CED Abate	Tax Abate			2,941.57		
								2,941.57		
							CHECK TOTAL	2,941.57		
10160	Dakota Supply Group		0000		EFT	08/06/2026	S105827149.001			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Water 42010		Water	Supplies			1,275.50		
								1,275.50		
10160	Dakota Supply Group		0000		EFT	08/16/2026	S105859785.001			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	SwrColl 42010		Sewer Coll	Supplies			243.45		
								243.45		
10160	Dakota Supply Group		0000		EFT	08/16/2026	S105859785.002			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	SwrColl 42010		Sewer Coll	Supplies			770.30		
								770.30		
							CHECK TOTAL	2,289.25		
10380	Dalco		0001		INV	07/19/2026	42126499			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Pol Fac 42160		Pol Fac	Chem&Prod			77.09		
	2	Pol Fac 42230		Pol Fac	Bldg Supp			208.08		
								285.17		
							CHECK TOTAL	285.17		
10381	Demco Inc		0000		EFT	08/14/2026	7828986			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Library 42010		Library	Supplies			755.17		
								755.17		
							CHECK TOTAL	755.17		
10384	Dufours Cleaners		0000		INV	07/05/2026	121458			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 43090		Police	ProfSrv			12.78		
								12.78		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
					CHECK TOTAL	12.78				
10275 E O Johnson Company I	0000		EFT	08/02/2026	42429398					
ACCOUNT DETAIL					LINE AMOUNT					
1 Library 44160		Library	Rents			207.79				
					CHECK TOTAL	207.79				
10257 Eckberg Lammers PC	0000		EFT	08/01/2026	20267					
ACCOUNT DETAIL					LINE AMOUNT					
1 Legal 43045		Legal	LegalProsc			14,311.72				
					CHECK TOTAL	14,311.72				
10395 Ehlers	0001		EFT	08/07/2026	106972					
ACCOUNT DETAIL					LINE AMOUNT					
1 CEDAdmin43090		CED Admin	ProfSrv			6,350.00				
2 TIFTwin 43090		TIF19TWIN	ProfSrv			155.00				
						6,505.00				
10395 Ehlers	0001		EFT	08/07/2026	107061					
ACCOUNT DETAIL					LINE AMOUNT					
1 101 22000		General	Deposits			400.00				
						400.00				
10395 Ehlers	0001		EFT	08/07/2026	106971					
ACCOUNT DETAIL					LINE AMOUNT					
1 CEDAdmin43090		CED Admin	ProfSrv			1,543.75				
						1,543.75				
10395 Ehlers	0001		EFT	08/07/2026	106970					
ACCOUNT DETAIL					LINE AMOUNT					
1 101 22000		General	Deposits			1,800.00				
						1,800.00				
10395 Ehlers	0001		EFT	08/07/2026	107185					
ACCOUNT DETAIL					LINE AMOUNT					
1 101 22000		General	Deposits			7,000.00				
					CHECK TOTAL	17,248.75				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10396	Emergency Apparatus M	0000		INV	08/07/2026	140382					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fire 42210		Fire	VehEqParts		409.27					
							409.27				
10396	Emergency Apparatus M	0000		INV	08/07/2026	140383					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fire 42210		Fire	VehEqParts		404.82					
							404.82				
						CHECK TOTAL	814.09				
10095	Marjorie A Evans-de-C	0000		EFT	08/11/2026	071226 Lead					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 43060		Water	CntrctLabr		534.60					
							534.60				
						CHECK TOTAL	534.60				
11331	Express Services, Inc	0000		INV	08/14/2026	34162647					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CEDAdmin43090		CED Admin	ProfSrv		560.00					
	2 Planning 43090		P & Z	ProfSrv		560.00					
							1,120.00				
						CHECK TOTAL	1,120.00				
10409	Fame Awards	0000		INV	08/07/2026	20260657					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Adult 42010		Adult	Supplies		48.02					
							48.02				
						CHECK TOTAL	48.02				
10749	Fareway Stores Inc #1	0000		INV	08/06/2026	00095369					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CH Fac 42230		CH Maint	Bldg Supp		14.94					
							14.94				
10749	Fareway Stores Inc #1	0000		INV	08/19/2026	00042022					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 HR 44382		HR	EmpProgram		64.99					
							64.99				

Report generated: 07/23/2026 14:32:13
 User: Kindra Papenfus (KPapenfus)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100				Cash						
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10749	Fareway Stores Inc #1		0000		INV	08/19/2026	00125828			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 HR 44382		HR	EmpProgram			6.00			
								6.00		
10749	Fareway Stores Inc #1		0000		INV	08/19/2026	00267745			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 42230		CC Fac	Bldg Supp			4.99			
								4.99		
							CHECK TOTAL	90.92		
10410	Faribault Ace Hardwar		0000		INV	08/01/2026	520221/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 42010		P&Tmaint	Supplies			26.96			
								26.96		
10410	Faribault Ace Hardwar		0000		INV	08/05/2026	520262/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42160		SewerReclm	Chem&Prod			29.97			
	2 SwrRecl 42010		SewerReclm	Supplies			19.48			
								49.45		
10410	Faribault Ace Hardwar		0000		INV	08/05/2026	520281/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 42010		P&Tmaint	Supplies			10.78			
								10.78		
10410	Faribault Ace Hardwar		0000		INV	08/06/2026	520295/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42120		SewerReclm	Motor Fuel			28.76			
								28.76		
10410	Faribault Ace Hardwar		0000		INV	08/07/2026	520349/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 42010		P&Tmaint	Supplies			12.93			
								12.93		
10410	Faribault Ace Hardwar		0000		INV	08/12/2026	520491/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic 42010		AquaticCtr	Supplies			18.01			
								18.01		
10410	Faribault Ace Hardwar		0000		INV	08/12/2026	520496/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 42210		Fire	VehEqParts			6.29			

Report generated: 07/23/2026 14:32:13
 User: Kindra Papenfus (KPapenfus)
 Program ID: apwarrrt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							6.29		
10410	Faribault Ace Hardwar	0000		INV	08/12/2026	520522/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Fire 42160		Fire	Chem&Prod			17.99		
							17.99		
10410	Faribault Ace Hardwar	0000		INV	08/12/2026	520528/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Parks 42010		P&Tmaint	Supplies			17.09		
							17.09		
10410	Faribault Ace Hardwar	0000		INV	08/14/2026	520586/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Fire 42410		Fire	MinorEquip			15.29		
							15.29		
10410	Faribault Ace Hardwar	0000		INV	08/14/2026	520592/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 42160		SewerReclm	Chem&Prod			19.98		
	2 SwrRecl 42230		SewerReclm	Bldg Supp			14.20		
							34.18		
10410	Faribault Ace Hardwar	0000		INV	08/15/2026	520646/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CH Fac 42230		CH Maint	Bldg Supp			18.99		
							18.99		
10410	Faribault Ace Hardwar	0000		INV	08/15/2026	520647/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Wshngtn 42230		Wshngtn	Bldg Supp			28.78		
							28.78		
10410	Faribault Ace Hardwar	0000		INV	08/15/2026	520650/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Fac 42230		CC Fac	Bldg Supp			101.61		
							101.61		
10410	Faribault Ace Hardwar	0000		INV	08/19/2026	520740/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Parks 42410		P&Tmaint	MinorEquip			38.68		
							38.68		
10410	Faribault Ace Hardwar	0000		INV	08/19/2026	520748/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Water 42010		Water	Supplies			42.48		
							42.48		

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CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10410	Faribault Ace Hardwar		0000		INV	08/19/2026	520770/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	42230		SewerReclm	Bldg Supp			110.96		
								110.96		
10410	Faribault Ace Hardwar		0000		INV	08/19/2026	520771/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010		P&Tmaint	Supplies			8.22		
								8.22		
10410	Faribault Ace Hardwar		0000		INV	08/20/2026	520798/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010		P&Tmaint	Supplies			25.99		
								25.99		
10410	Faribault Ace Hardwar		0000		INV	08/21/2026	520829/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CH Fac	42230		CH Maint	Bldg Supp			38.78		
								38.78		
							CHECK TOTAL	652.22		
10751	Faribault Area Chambe		0000		INV	08/09/2026	071026			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Admin	44384		Admin	Lodging Tx			11,076.41		
								11,076.41		
							CHECK TOTAL	11,076.41		
10075	Faribault Fleet Suppl		0000		EFT	07/16/2026	079376			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010		P&Tmaint	Supplies			58.75		
								58.75		
10075	Faribault Fleet Suppl		0000		EFT	08/07/2026	079948			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	42210		StrMaint	VehEqParts			27.97		
								27.97		
10075	Faribault Fleet Suppl		0000		EFT	08/07/2026	079955			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrSign	42240		Sign Sig	StMaintMat			16.43		
								16.43		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100				Cash							
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10075	Faribault Fleet Suppl			0000		EFT	08/08/2026	079988			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Parks	42010			P&Tmaint	Supplies			6.49		
									6.49		
10075	Faribault Fleet Suppl			0000		EFT	08/08/2026	079992			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Parks	42010			P&Tmaint	Supplies			19.98		
									19.98		
10075	Faribault Fleet Suppl			0000		EFT	08/12/2026	080111			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Parks	42010			P&Tmaint	Supplies			8.99		
									8.99		
10075	Faribault Fleet Suppl			0000		EFT	08/13/2026	080145			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 SwrRecl	42420			SewerReclm	SafetyS&E			29.70		
	2 SwrRecl	42230			SewerReclm	Bldg Supp			97.99		
	3 SwrRecl	42160			SewerReclm	Chem&Prod			41.95		
									169.64		
10075	Faribault Fleet Suppl			0000		EFT	08/14/2026	080184			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Airport	42160			Airport	Chem&Prod			75.98		
									75.98		
10075	Faribault Fleet Suppl			0000		EFT	08/14/2026	080214			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 StrMaint	42010			StrMaint	Supplies			9.98		
									9.98		
10075	Faribault Fleet Suppl			0000		EFT	08/15/2026	080230			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 SwrRecl	42420			SewerReclm	SafetyS&E			9.90		
									9.90		
10075	Faribault Fleet Suppl			0000		EFT	08/15/2026	080268			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 PW Fac	42230			PW Fac	Bldg Supp			35.99		
									35.99		
10075	Faribault Fleet Suppl			0000		EFT	08/16/2026	080278			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Airport	42010			Airport	Supplies			2.78		
									2.78		

Report generated: 07/23/2026 14:32:13
 User: Kindra Papenfus (KPapenfus)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10075	Faribault Fleet Suppl	0000		EFT	08/16/2026	080279					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Airport 42010		Airport	Supplies		11.38					
							11.38				
10075	Faribault Fleet Suppl	0000		EFT	08/20/2026	K80402					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 EqMaint 42010		EqMaint	Supplies		3.59					
							3.59				
						CHECK TOTAL	457.85				
11370	Faribault HRA	0000		INV	08/07/2026	070826 Refund					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CEDAdmin34108		CED Admin	AdminFee		25,000.00					
							25,000.00				
						CHECK TOTAL	25,000.00				
10757	Faribault Post Office	0000		INV	08/05/2026	071326 On Target					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Storm 43220		Storm Wtr	Postage		1,504.81					
	2 SwrRecl 43220		SewerReclm	Postage		1,504.82					
	3 Water 43220		Water	Postage		1,504.82					
							4,514.45				
						CHECK TOTAL	4,514.45				
10416	Faribo Air Conditioni	0000		EFT	07/12/2026	24274					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 44010		Water	Bldg Maint		3,564.00					
							3,564.00				
						CHECK TOTAL	3,564.00				
10295	Teske Inc	0000		INV	08/08/2026	2833					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Aquatic 44010		AquaticCtr	Bldg Maint		550.00					
							550.00				
						CHECK TOTAL	550.00				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10418	Fastenal Company	0000		EFT	08/13/2026	MNDUN143456					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42420		SewerReclm	SafetyS&E		253.40					
							253.40				
						CHECK TOTAL	253.40				
10163	Kevin Filan	0000		EFT	08/16/2026	16512					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Soccer 43060		SoccerComp	CntrctLabr		354.00					
							354.00				
						CHECK TOTAL	354.00				
10428	Flagship Recreation	0000		EFT	08/08/2026	F24672					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 42010		P&Tmaint	Supplies		1,997.00					
							1,997.00				
						CHECK TOTAL	1,997.00				
11146	Flora, Gerald Mark	0000		INV	08/13/2026	081326 Band in Park					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Adult 42500		Adult	OutrchEnga		1,350.00					
							1,350.00				
						CHECK TOTAL	1,350.00				
11290	Follett Content Solut	0001		EFT	08/07/2026	725411F					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42190		Library	Books		17.81					
							17.81				
						CHECK TOTAL	17.81				
10429	Forney LP	0000		EFT	08/16/2026	8987388					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Engineer 42010		Engineer	Supplies		192.59					
							192.59				
						CHECK TOTAL	192.59				

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
11043	Foth & Van Dyke LLC	0000	47	INV	08/09/2026	105151					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Airport 45300	26001	Airport	Impr Other		5,452.11					
							5,452.11				
						CHECK TOTAL	5,452.11				
11127	Genuine Parts Company	0001		EFT	08/05/2026	043095					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 EqMaint 42010		EqMaint	Supplies		93.99					
							93.99				
11127	Genuine Parts Company	0001		EFT	08/06/2026	043213					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fire 42120		Fire	Motor Fuel		4.80					
	2 Fire 42160		Fire	Chem&Prod		11.18					
							15.98				
11127	Genuine Parts Company	0001		EFT	08/13/2026	043794					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42210		SewerReclm	VehEqParts		7.38					
							7.38				
11127	Genuine Parts Company	0001		EFT	08/13/2026	043795					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42410		SewerReclm	MinorEquip		93.03					
							93.03				
11127	Genuine Parts Company	0001		EFT	08/13/2026	043838					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fire 42010		Fire	Supplies		6.44					
							6.44				
						CHECK TOTAL	216.82				
10777	Glenn's Service LLC	0000		INV	08/05/2026	72100					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 43090		P&Tmaint	ProfSrv		90.00					
							90.00				
						CHECK TOTAL	90.00				
10436	BRHB Inc	0000		EFT	08/07/2026	07961					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Aquatic 42990		AquaticCtr	CmdResale		45.00					

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
								45.00		
10436	BRHB Inc		0000		EFT	08/08/2026	07962			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			135.00		
								135.00		
10436	BRHB Inc		0000		EFT	08/12/2026	07967			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			195.00		
								195.00		
10436	BRHB Inc		0000		EFT	07/20/2026	07939			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			135.00		
								135.00		
10436	BRHB Inc		0000		EFT	07/21/2026	07940			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			30.00		
								30.00		
10436	BRHB Inc		0000		EFT	07/18/2026	07932			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			150.00		
								150.00		
10436	BRHB Inc		0000		EFT	07/26/2026	07947			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			240.00		
								240.00		
10436	BRHB Inc		0000		EFT	07/22/2026	07941			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			150.00		
								150.00		
10436	BRHB Inc		0000		EFT	07/16/2026	07934			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			75.00		
								75.00		
10436	BRHB Inc		0000		EFT	07/27/2026	07948			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			330.00		
								330.00		

CLAIMS LIST REPORT

Detail Invoice List

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DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100				Cash						
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10436	BRHB Inc		0000		EFT	07/23/2026	07943			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			75.00		
								75.00		
10436	BRHB Inc		0000		EFT	07/18/2026	07937			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			75.00		
								75.00		
10436	BRHB Inc		0000		EFT	07/07/2026	07923			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			105.00		
								105.00		
10436	BRHB Inc		0000		EFT	07/24/2026	07944			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			165.00		
								165.00		
10436	BRHB Inc		0000		EFT	07/19/2026	07938			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			45.00		
								45.00		
10436	BRHB Inc		0000		EFT	07/08/2026	07924			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			75.00		
								75.00		
10436	BRHB Inc		0000		EFT	07/25/2026	07946			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			45.00		
								45.00		
							CHECK TOTAL	2,070.00		
10439	Grainger Inc		0000		EFT	08/06/2026	9977653337			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Viaduct 42230		ViaductPrk	Bldg Supp			1,043.84		
								1,043.84		
10439	Grainger Inc		0000		EFT	08/07/2026	9977944009			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Water 42410		Water	MinorEquip			354.90		
								354.90		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

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CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10439	Grainger Inc	0000		EFT	08/15/2026	9007767883					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42230		SewerReclm Bldg Supp			936.54					
							936.54				
						CHECK TOTAL	2,335.28				
10242	Great Northern Enviro	0002		EFT	08/12/2026	6769					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42210		SewerReclm VehEqParts			3,185.77					
							3,185.77				
10242	Great Northern Enviro	0002		EFT	01/01/2026	5315					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42210		SewerReclm VehEqParts			-284.35					
							-284.35				
						CHECK TOTAL	2,901.42				
10786	Hagen Christensen & M	0000	15	EFT	08/05/2026	2620-5					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 PrkInd 45300 26403		Prk Dedicat Impr Other			3,462.50					
							3,462.50				
						CHECK TOTAL	3,462.50				
10449	Hawkins Inc	0000		EFT	08/09/2026	7489235					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42160		SewerReclm Chem&Prod			9,940.23					
							9,940.23				
10449	Hawkins Inc	0000		EFT	08/07/2026	7490963					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42160		Water Chem&Prod			3,577.80					
							3,577.80				
10449	Hawkins Inc	0000		EFT	08/15/2026	7498505					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42160		Water Chem&Prod			6,859.90					
							6,859.90				
10449	Hawkins Inc	0000		EFT	08/15/2026	7498508					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Aquatic 42160		AquaticCtr Chem&Prod			1,410.62					
							1,410.62				

Report generated: 07/23/2026 14:32:13
 User: Kindra Papenfus (KPapenfus)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10449	Hawkins Inc	0000		EFT	08/19/2026	7501298				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42160		SewerReclm	Chem&Prod		9,956.85				
							9,956.85			
						CHECK TOTAL	31,745.40			
10096	Northfield Healthy Co	0000		EFT	08/07/2026	07082026-5				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 43310		Police	Travel Exp		180.00				
							180.00			
						CHECK TOTAL	180.00			
10452	Heiman Fire Equipment	0000		EFT	08/15/2026	0958364-IN				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fire 42210		Fire	VehEqParts		676.91				
							676.91			
						CHECK TOTAL	676.91			
10460	Helen M Nagel Inc	0000		INV	08/09/2026	071026				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42010		P&Tmaint	Supplies		156.00				
							156.00			
10460	Helen M Nagel Inc	0000		INV	08/16/2026	071726				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 42240		Water	StMaintMat		150.00				
							150.00			
						CHECK TOTAL	306.00			
10018	Henry G Meigs LLC	0000	64	INV	08/08/2026	5513415838				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42240		StrMaint	StMaintMat		16,371.69				
							16,371.69			
10018	Henry G Meigs LLC	0000		INV	08/19/2026	5513417330				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 43090		StrMaint	ProfSrv		405.00				
							405.00			
						CHECK TOTAL	16,776.69			

Report generated: 07/23/2026 14:32:13
 User: Kindra Papenfus (KPapenfus)
 Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10454	Hillyard - Inc	0001		INV	05/09/2026	90101982				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Fac 44040		CC Fac	MachEqRpr		270.44				270.44
10454	Hillyard - Inc	0001		INV	08/01/2026	90203256				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Aquatic 42230		AquaticCtr	Bldg Supp		436.15				436.15
10454	Hillyard - Inc	0001		INV	08/15/2026	90213044				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42410		CC Admin	MinorEquip		785.58				785.58
						CHECK TOTAL	1,492.17			
10455	Hy-Vee - Accounts Rec	0000		INV	07/30/2026	554075 480038554075				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 YouthRec 42500 25901		Youth	OutrchEnga		64.43				64.43
10455	Hy-Vee - Accounts Rec	0000		INV	07/29/2026	222637 480038222637				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Youth 42500 25901		Youth	OutrchEnga		282.91				282.91
10455	Hy-Vee - Accounts Rec	0000		INV	08/14/2026	144224480044144224				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42010		StrMaint	Supplies		19.96				19.96
						CHECK TOTAL	367.30			
10188	Imperial Supplies Hol	0000		EFT	08/19/2026	I001HO5165				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts		160.07				160.07
						CHECK TOTAL	160.07			160.07
10115	In Control Inc	0002	181	EFT	08/21/2026	S-INV03947				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 42410		Water	MinorEquip		8,197.00				8,197.00

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	8,197.00		
11253	Ingram Library Servic		0001		EFT	07/30/2026	97581859			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			74.49		
								74.49		
11253	Ingram Library Servic		0001		EFT	07/28/2026	97535686			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			20.39		
								20.39		
11253	Ingram Library Servic		0001		EFT	08/01/2026	97641057			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			133.72		
								133.72		
11253	Ingram Library Servic		0001		EFT	08/12/2026	97839445			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			55.55		
								55.55		
11253	Ingram Library Servic		0001		EFT	08/11/2026	97823149			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			213.17		
								213.17		
							CHECK TOTAL	497.32		
10472	Innovative Office Sol		0000		EFT	08/07/2026	IN5153381			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 42010			Police	Supplies			111.75		
								111.75		
10472	Innovative Office Sol		0000		EFT	08/08/2026	IN5153799			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 42010			Police	Supplies			27.49		
								27.49		
10472	Innovative Office Sol		0000		EFT	08/08/2026	IN5154122			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin 42010			CC Admin	Supplies			8.52		
								8.52		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10472	Innovative Office Sol	0000		EFT	08/13/2026	IN5156810					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42010		Library	Supplies		16.77					
							16.77				
10472	Innovative Office Sol	0000		EFT	08/14/2026	CIN134249					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CH Fac 44010		CH Maint	Bldg Maint		13,603.39					
							13,603.39				
10472	Innovative Office Sol	0000		EFT	08/20/2026	IN5161435					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 PW Fac 42230		PW Fac	Bldg Supp		98.96					
							98.96				
						CHECK TOTAL	13,866.88				
11327	Inspectron Inc	0000		INV	08/08/2026	1897					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CodeInsp 43090		Code/Insp	ProfSrv		13,375.00					
							13,375.00				
						CHECK TOTAL	13,375.00				
10654	Jayanti LLC	0000		INV	08/13/2026	1ZK10R474208320812					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43220		SewerReclm	Postage		43.29					
							43.29				
						CHECK TOTAL	43.29				
11153	Jones, Haugh & Smith	0000		INV	07/26/2026	47998					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrImp 45300 26503		Street Imp	Impr Other		350.00					
							350.00				
						CHECK TOTAL	350.00				
11373	Kaiyah B Swick	0000		INV	08/12/2026	1012					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Youth 43090		Youth	ProfSrv		750.00					
							750.00				
						CHECK TOTAL	750.00				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10481	Kennedy & Graven Char		0000		EFT	08/07/2026	070826			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 26BENT	43040		26B SwrCol	LegalCivil			7,000.00		
									7,000.00	
10481	Kennedy & Graven Char		0000		EFT	08/07/2026	070826 2026A			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 26AImp	43040		2026ATAX	LegalCivil			6,500.00		
									6,500.00	
							CHECK TOTAL		13,500.00	
10274	Keystone Interpreting		0000		EFT	08/14/2026	1302-00040			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	43060		Library	CntrctLabr			278.70		
									278.70	
							CHECK TOTAL		278.70	
10301	Kielmeyer Constructio		0000		EFT	08/13/2026	4478			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	42240		Water	StMaintMat			1,210.54		
	2 Water	42240		Water	StMaintMat			2,500.66		
	3 StrMaint	42240		StrMaint	StMaintMat			3,210.00		
									6,921.20	
							CHECK TOTAL		6,921.20	
10482	Kline Distributing LL		0000		EFT	08/08/2026	38489			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic	42990		AquaticCtr	CmdResale			2,142.84		
									2,142.84	
							CHECK TOTAL		2,142.84	
10055	Daniel Knish		0000		EFT	07/30/2026	2596			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	44020		SewerReclm	VehicleR&M			220.00		
									220.00	
							CHECK TOTAL		220.00	

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury		10100		Cash						
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10488	LaCanne's Marine Inc	0000		INV	07/10/2026	213211				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl	42210	SewerReclm	VehEqParts			115.99			
							115.99			
						CHECK TOTAL	115.99			
10287	Lath Stakes & Hubs LL	0000		EFT	08/05/2026	2024236				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Engineer	42010	Engineer	Supplies			491.40			
							491.40			
						CHECK TOTAL	491.40			
10099	Loffler Companies Inc	0000		INV	08/12/2026	5402858				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac	42230	CH Maint	Bldg Supp			79.14			
	2 CEDAdmin	42010	CED Admin	Supplies			104.39			
	3 Planning	42010	P & Z	Supplies			104.38			
							287.91			
						CHECK TOTAL	287.91			
10829	Long Matt	0000		EFT	09/25/2026	082626 ML				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police	43140	Police	Train&Ed			19.00			
							19.00			
						CHECK TOTAL	19.00			
10831	Lunar Tunes Music	0000		INV	08/06/2026	080626 Band in Park				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Adult	42500	Adult	OutrchEnga			900.00			
							900.00			
						CHECK TOTAL	900.00			
11260	Mackin Book Company	0000		EFT	08/01/2026	986521				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library	42190	Library	Books			127.65			
							127.65			

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
11260	Mackin Book Company	0000		EFT	08/08/2026	987237				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42190		Library	Books		181.66				
							181.66			
11260	Mackin Book Company	0000		EFT	08/13/2026	987723				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42190		Library	Books		11.78				
							11.78			
						CHECK TOTAL	321.09			
10503	Madison National Life	0000		EFT	08/01/2026	1784999				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fire 41330		Fire	Life Ins		71.52				
	2 Treasury 21710		Treasury	Life Pay		3,498.17				
							3,569.69			
10503	Madison National Life	0000		EFT	08/01/2026	August 2026				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Treasury 21711		Treasury	LTDPay		2,146.30				
	2 Treasury 21724		Treasury	MN PFML		9,997.75				
							12,144.05			
10503	Madison National Life	0000		EFT	08/01/2026	1784998				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Treasury 21711		Treasury	LTDPay		209.70				
							209.70			
						CHECK TOTAL	15,923.44			
10211	Martin Marietta Mater	0000		EFT	08/13/2026	49855198				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42240		StrMaint	StMaintMat		535.39				
							535.39			
10211	Martin Marietta Mater	0000		EFT	08/20/2026	49927844				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Storm 42240		Storm Wtr	StMaintMat		1,105.22				
							1,105.22			
						CHECK TOTAL	1,640.61			

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury		10100		Cash						
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10359	Mathy Construction Co		0000		EFT	08/16/2026	4800011529			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm	42240		Storm Wtr	StMaintMat		1,030.47			
								1,030.47		
10359	Mathy Construction Co		0000	51	EFT	08/14/2026	2026-02 Pay App 2			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrImp	45300	26501	Street Imp	Impr Other		277,886.96			
								277,886.96		
10359	Mathy Construction Co		0000		EFT	08/19/2026	4800011535			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	42240		StrMaint	StMaintMat		147.00			
								147.00		
							CHECK TOTAL	279,064.43		
10509	Met-Con Construction		0000	55	EFT	08/01/2026	21075			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	43060		StrMaint	CntrctLabr		3,911.68			
								3,911.68		
10509	Met-Con Construction		0000	55	EFT	08/08/2026	21092			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	43060		StrMaint	CntrctLabr		1,219.20			
								1,219.20		
							CHECK TOTAL	5,130.88		
11374	Midwest Lift Works LL		0000		INV	08/14/2026	4195			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint	44040		EqMaint	MachEqRpr		1,156.68			
								1,156.68		
							CHECK TOTAL	1,156.68		
10543	Midwest Tape LLC		0000		EFT	07/25/2026	509052934			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42192		Library	Audio Vis		97.85			
								97.85		
10543	Midwest Tape LLC		0000		EFT	07/25/2026	509052936			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42192		Library	Audio Vis		194.70			
								194.70		

Report generated: 07/23/2026 14:32:13
 User: Kindra Papenfus (KPapenfus)
 Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10543	Midwest Tape LLC	0000		EFT	08/01/2026	509088538				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis		124.46				
							124.46			
10543	Midwest Tape LLC	0000		EFT	08/01/2026	509088539				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis		24.74				
							24.74			
10543	Midwest Tape LLC	0000		EFT	08/01/2026	509088536				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis		78.80				
							78.80			
10543	Midwest Tape LLC	0000		EFT	08/07/2026	509113638				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis		84.98				
							84.98			
10543	Midwest Tape LLC	0000		EFT	08/07/2026	509113639				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis		13.59				
							13.59			
						CHECK TOTAL	619.12			
11049	Midwest Testing LLC	0000		INV	07/29/2026	6547				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43060		SewerReclm	CntrctLabr		1,150.00				
							1,150.00			
						CHECK TOTAL	1,150.00			
10851	Minnesota Ag Power In	0000		INV	08/19/2026	10973889				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Airport 42210		Airport	VehEqParts		119.17				
							119.17			
						CHECK TOTAL	119.17			
10530	Office of MNIT Servic	0012		INV	08/15/2026	W26060490				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 43090		Police	ProfSrv		373.80				
							373.80			

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	373.80		
10530	Minnesota Conservatio	0024		INV	08/08/2026	00113821 2026			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Library 42191		Library	PerMagNews			50.00		
						CHECK TOTAL	50.00		
10523	Minnesota Valley Test	0000		EFT	07/26/2026	1364466			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43060		SewerReclm	CntrctLabr			203.60		
							203.60		
10523	Minnesota Valley Test	0000		EFT	08/01/2026	1365318			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43060		SewerReclm	CntrctLabr			247.00		
							247.00		
10523	Minnesota Valley Test	0000		EFT	08/05/2026	1365444			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43060		SewerReclm	CntrctLabr			247.00		
							247.00		
10523	Minnesota Valley Test	0000		EFT	08/06/2026	1365595			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43060		SewerReclm	CntrctLabr			594.20		
							594.20		
10523	Minnesota Valley Test	0000		EFT	08/06/2026	1365692			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43060		SewerReclm	CntrctLabr			116.80		
							116.80		
10523	Minnesota Valley Test	0000		EFT	08/07/2026	1366107			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43060		SewerReclm	CntrctLabr			594.20		
							594.20		
10523	Minnesota Valley Test	0000		EFT	08/08/2026	1366293			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43060		SewerReclm	CntrctLabr			203.60		
							203.60		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10523	Minnesota Valley Test	0000		EFT	08/14/2026	1367056				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43060		SewerReclm	CntrctLabr		637.60				
							637.60			
10523	Minnesota Valley Test	0000		EFT	08/14/2026	1367071				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43060		SewerReclm	CntrctLabr		247.00				
							247.00			
10523	Minnesota Valley Test	0000		EFT	08/14/2026	1367193				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43060		SewerReclm	CntrctLabr		594.00				
							594.00			
10523	Minnesota Valley Test	0000		EFT	08/15/2026	1367290				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43060		SewerReclm	CntrctLabr		217.00				
							217.00			
10523	Minnesota Valley Test	0000		EFT	08/21/2026	1368161				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43060		SewerReclm	CntrctLabr		594.20				
							594.20			
						CHECK TOTAL	4,496.20			
10819	Martin Havin Krampitz	0000		INV	07/12/2026	6498				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42410		P&Tmaint	MinorEquip		66.80				
							66.80			
						CHECK TOTAL	66.80			
11362	MoboTrex LLC	0000		EFT	08/05/2026	292744				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrSign 44040		Sign Sig	MachEqRpr		234.00				
							234.00			
11362	MoboTrex LLC	0000		EFT	08/06/2026	292786				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrSign 44040		Sign Sig	MachEqRpr		670.00				
							670.00			
						CHECK TOTAL	904.00			

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10525	MTI Distributing Inc	0000		EFT	08/06/2026	1528607-00				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42010		P&Tmaint	Supplies		1,353.57				
	2 Soccer 42010		SoccerComp	Supplies		1,000.00				
							2,353.57			
						CHECK TOTAL	2,353.57			
11216	Multi Service Technol	0000		EFT	08/06/2026	69ed21ed				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Youth 42010		Youth	Supplies		90.10				
							90.10			
11216	Multi Service Technol	0000		EFT	08/08/2026	33b7ba16				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fire 42120		Fire	Motor Fuel		11.97				
	2 Fire Fac 42230		Fire Fac	Bldg Supp		17.91				
							29.88			
11216	Multi Service Technol	0000		EFT	08/12/2026	805bc154				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Viaduct 42500		ViaductPrk	OutrchEnga		137.66				
							137.66			
11216	Multi Service Technol	0000		EFT	08/13/2026	6a9a40df				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42010		CC Admin	Supplies		20.91				
	2 Viaduct 42990		ViaductPrk	CmdResale		15.34				
							36.25			
11216	Multi Service Technol	0000		EFT	08/14/2026	777e3d2d				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 42230		CH Maint	Bldg Supp		34.88				
							34.88			
11216	Multi Service Technol	0000		EFT	08/14/2026	9983fe81				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 42230		CH Maint	Bldg Supp		34.88				
							34.88			
						CHECK TOTAL	363.65			
11268	Navitas Credit Corp	0001		INV	08/01/2026	41522685 July 2026				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 IT 43095		IT	SoftwrSupp		973.05				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
					CHECK TOTAL	973.05				
						973.05				
10989	NCPERS Group Life Ins	0000	INV	07/24/2026	19315					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 Treasury 21710	Treasury	Life Pay			144.00				
					CHECK TOTAL	144.00				
						144.00				
10548	Northern Safety Techn	0000	EFT	08/05/2026	61132					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 SwrRecl 42210	SewerReclm	VehEqParts			602.34				
					CHECK TOTAL	602.34				
						602.34				
10559	On Target A & M Inc	0000	EFT	08/12/2026	1863101					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 Storm 43060	Storm Wtr	CntrctLabr			565.37				
	2 SwrRecl 43060	SewerReclm	CntrctLabr			565.37				
	3 Water 43060	Water	CntrctLabr			565.37				
					CHECK TOTAL	1,696.11				
						1,696.11				
10562	Ovivo USA LLC	0000	INV	08/12/2026	8492860					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 SwrRecl 42210	SewerReclm	VehEqParts			9,170.00				
					CHECK TOTAL	9,170.00				
						9,170.00				
10580	Paape Companies Inc	0000	EFT	08/06/2026	122521					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 Aquatic 44010	AquaticCtr	Bldg Maint			6,364.02				
10580	Paape Companies Inc	0000	EFT	08/13/2026	122625					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 EqMaint 44040	EqMaint	MachEqRpr			640.09				
						640.09				

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10580	Paape Companies Inc	0000		EFT	08/13/2026	122624					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Wshngtn 44010		Wshngtn	Bldg Maint		291.68					
						291.68					
	CHECK TOTAL					7,295.79					
11322	Pember Companies Inc	0000	52	EFT	08/19/2026	2026-07 Pay Req 2					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 PrkInd 45300 26403		Prk Dedic	Impr Other		246,135.50					
						246,135.50					
	CHECK TOTAL					246,135.50					
10564	Pepsi Cola of Mankato	0002		EFT	06/26/2026	9486956					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Viaduct 42990		ViaductPrk	CmdResale		181.80					
						181.80					
10564	Pepsi Cola of Mankato	0002		EFT	08/14/2026	9493919					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Viaduct 42990		ViaductPrk	CmdResale		157.50					
						157.50					
10564	Pepsi Cola of Mankato	0002		EFT	08/15/2026	9494153					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Aquatic 42990		AquaticCtr	CmdResale		1,211.35					
						1,211.35					
	CHECK TOTAL					1,550.65					
10975	Petty Cash	0000		INV	08/19/2026	Compliance Checks					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 101 10300		General	Chng Fund		200.00					
						200.00					
	CHECK TOTAL					200.00					
10568	Plunkett's Pest Contr	0000		EFT	08/19/2026	10670584					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Wshngtn 44010		Wshngtn	Bldg Maint		70.96					
						70.96					

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10568	Plunkett's Pest Contr	0000		EFT	08/13/2026	10660923				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Fac 44010		CC Fac	Bldg Maint		45.55				
							45.55			
						CHECK TOTAL	116.51			
10570	Kubela Binding Inc.	0000		EFT	08/13/2026	INV-002408				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42010		CC Admin	Supplies		200.35				
							200.35			
						CHECK TOTAL	200.35			
11301	Pyramide USA Inc	0000	30	EFT	08/08/2026	14572				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CP CR 45400		CP CR	Mach&Equip		12,000.00				
							12,000.00			
						CHECK TOTAL	12,000.00			
10587	Quality Appliance Inc	0000		EFT	08/15/2026	07166002				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 PW Fac 42230		PW Fac	Bldg Supp		259.00				
							259.00			
						CHECK TOTAL	259.00			
10588	Quality Aviation Inc	0000		EFT	08/01/2026	202613				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Airport 43070		Airport	Mgmt Srvc		1,487.50				
							1,487.50			
10588	Quality Aviation Inc	0000		EFT	08/01/2026	202614				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Airport 43070		Airport	Mgmt Srvc		2,187.50				
							2,187.50			
						CHECK TOTAL	3,675.00			
10139	Quality Forklift Sale	0000		INV	08/20/2026	P07454				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42210		P&Tmaint	VehEqParts		65.98				
							65.98			

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
					CHECK TOTAL	65.98				
10590	Quality Resource Grou	0000	EFT	07/24/2026	IN-191969					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 Storm	42010	Storm Wtr	Supplies	1,477.66					
	2 Water	42010	Water	Supplies	1,477.67					
	3 Storm	42010	Storm Wtr	Supplies	1,477.67					
						4,433.00				
					CHECK TOTAL	4,433.00				
10591	RC Bliss Inc	0000	EFT	07/30/2026	5031718					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 SwrColl	42210	Sewer Coll	VehEqParts	14.90					
						14.90				
					CHECK TOTAL	14.90				
999997	Barbara Erickson	0000	INV	08/08/2026	205325 reissue					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 601	20200	Water	AP	13.23					
						13.23				
					CHECK TOTAL	13.23				
999997	BRIAN DENEY & M A GAL	0000	INV	03/16/2026	2025-101					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 StrImp	44370	Street Imp	Misc Chrgs	88.37					
						88.37				
					CHECK TOTAL	88.37				
999997	Dadnnya Castillo	0000	INV	08/19/2026	202541 reissue					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 601	20200	Water	AP	60.25					
						60.25				
					CHECK TOTAL	60.25				
999997	KK & G Properties	0000	INV	08/20/2026	Midwest Storage KK&G					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 101	22000	General	Deposits	29,090.90					
						29,090.90				

Report generated: 07/23/2026 14:32:13
 User: Kindra Papenfus (KPapenfus)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
					CHECK TOTAL	29,090.90				
999997 Robert Thomas	0000		INV	08/21/2026	2076 Baker Trail RT					
	ACCOUNT DETAIL				LINE AMOUNT					
1 101 22000	General	Deposits			116,490.00				116,490.00	
					CHECK TOTAL	116,490.00				
10204 Rice County	0000		INV	08/13/2026	071426					
	ACCOUNT DETAIL				LINE AMOUNT					
1 Roberds 44371	Roberds Lk	SwrChrgCol			5,935.65				5,935.65	
					CHECK TOTAL	5,935.65				
10204 Rice County Solid Was	0005		INV	08/13/2026	34923					
	ACCOUNT DETAIL				LINE AMOUNT					
1 StrMaint 43840	StrMaint	RefuseDisp			49.28				49.28	
					CHECK TOTAL	49.28				
10904 River Bend Nature Cen	0000	77	EFT	08/08/2026	ReLeaf June2026					
	ACCOUNT DETAIL				LINE AMOUNT					
1 ComImp 43060 26601	ComimpProj	CntrctLabr			20,048.40				20,048.40	
					CHECK TOTAL	20,048.40				
10596 Ronco Engineering Sal	0000		EFT	08/07/2026	3437364					
	ACCOUNT DETAIL				LINE AMOUNT					
1 StrMaint 42210	StrMaint	VehEqParts			492.00				492.00	
					CHECK TOTAL	492.00				
10077 SJE	0001		INV	07/31/2026	CD99623983					
	ACCOUNT DETAIL				LINE AMOUNT					
1 SwrRecl 42210	SewerReclm	VehEqParts			3,589.00				3,589.00	

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10077	SJE	0001		INV	07/02/2026	CD99620036				
ACCOUNT DETAIL						LINE AMOUNT				
1	SwrRecl	43060	SewerReclm	CntrctLabr		2,587.50				
						CHECK TOTAL	2,587.50			
							6,176.50			
10607	Safety-Kleen Systems	0000		INV	08/18/2026	R003713889				
ACCOUNT DETAIL						LINE AMOUNT				
1	EqMaint	42010	EqMaint	Supplies		103.15				
						CHECK TOTAL	103.15			
							103.15			
10609	Schilling Supply Comp	0000		EFT	07/22/2026	1057001-00				
ACCOUNT DETAIL						LINE AMOUNT				
1	Parks	42010	P&Tmaint	Supplies		172.35				
						CHECK TOTAL	172.35			
							172.35			
10032	Rohn Industries, Inc	0000		EFT	08/06/2026	0075431				
ACCOUNT DETAIL						LINE AMOUNT				
1	Police	43060	Police	CntrctLabr		71.66				
						CHECK TOTAL	71.66			
							71.66			
10024	Stantec Consulting Se	0000	32	EFT	08/16/2026	2588702				
ACCOUNT DETAIL						LINE AMOUNT				
1	Water	45300	26101	Water	Impr Other	2,976.00				
							2,976.00			
10024	Stantec Consulting Se	0000	115	EFT	08/16/2026	2588695				
ACCOUNT DETAIL						LINE AMOUNT				
1	SwrColl	45300	26207	Sewer Coll	Impr Other	7,867.00				
						CHECK TOTAL	7,867.00			
							10,843.00			
10108	Star Sports & Apparel	0000		EFT	08/09/2026	1180				
ACCOUNT DETAIL						LINE AMOUNT				
1	HR	44382	HR	EmpProgram		20.00				
							20.00			

Report generated: 07/23/2026 14:32:13
 User: Kindra Papenfus (KPapenfus)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10108	Star Sports & Apparel	0000		EFT	08/09/2026	1183				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fin 42010		Finance	Supplies		12.50				
							12.50			
10108	Star Sports & Apparel	0000		EFT	08/13/2026	1248				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 42180		Police	Uniforms		66.25				
							66.25			
10108	Star Sports & Apparel	0000		EFT	08/14/2026	1254				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42180		CC Admin	Uniforms		18.00				
							18.00			
						CHECK TOTAL	116.75			
10056	Steele Waseca Coop El	0000		EFT	08/01/2026	071026				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Airport 43810		Airport	Elec Util		1,317.12				
	2 StrLight 43810		StrLight	Elec Util		139.68				
	3 SwrColl 43810		Sewer Coll	Elec Util		396.91				
	4 SwrRecl 43810		SewerReclm	Elec Util		62.28				
	5 Water 43810		Water	Elec Util		287.47				
							2,203.46			
10056	Steele Waseca Coop El	0000		EFT	08/09/2026	071026 Water Tower R				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrLight 43810		StrLight	Elec Util		38.78				
							38.78			
						CHECK TOTAL	2,242.24			
10101	Stein Air Inc	0000		EFT	08/15/2026	071626County				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CEDAbate 44940		CED Abate	Tax Abate		2,125.50				
							2,125.50			
						CHECK TOTAL	2,125.50			
10625	Swanston Equipment Co	0000		EFT	07/31/2026	P25427				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts		499.10				
							499.10			

Report generated: 07/23/2026 14:32:13
 User: Kindra Papenfus (KPapenfus)
 Program ID: apwarrrt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
					CHECK TOTAL	499.10				
10950 T-Mobile	0000		EFT	07/20/2026	971611668July26					
					LINE AMOUNT					
1 Library 43096		Library	OnLineRes			29.75				
						29.75				
					CHECK TOTAL	29.75				
10437 The Prophet Corporati	0000		INV	08/07/2026	IN520411					
					LINE AMOUNT					
1 Youth 42500		Youth	OutrchEnga			319.00				
						319.00				
					CHECK TOTAL	319.00				
10064 Thompson Concrete & M	0000		EFT	08/05/2026	567					
					LINE AMOUNT					
1 Parks 44030		P&Tmaint	P/I R&M			7,461.75				
						7,461.75				
					CHECK TOTAL	7,461.75				
10645 Thomson Reuters - Wes	0000		INV	07/31/2026	853779627					
					LINE AMOUNT					
1 Police 43095		Police	SoftwrSupp			450.45				
						450.45				
					CHECK TOTAL	450.45				
10040 Tifco Industries Inc	0000		EFT	07/25/2026	72211351					
					LINE AMOUNT					
1 EqMaint 42010		EqMaint	Supplies			434.85				
						434.85				
					CHECK TOTAL	434.85				
10648 Timm's Trucking Inc	0000		EFT	07/30/2026	77967					
					LINE AMOUNT					
1 StrMaint 42240		StrMaint	StMaintMat			98.48				
						98.48				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10648	Timm's Trucking Inc	0000		EFT	08/15/2026	78211					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 42010		P&Tmaint	Supplies		299.08					
							299.08				
						CHECK TOTAL	397.56				
10949	TK Elevator Corp	0000		INV	07/31/2026	3009615271					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Pol Fac 44010		Pol Fac	Bldg Maint		1,693.40					
							1,693.40				
						CHECK TOTAL	1,693.40				
10611	Tom's Lock & Key LLC	0000		INV	07/23/2026	0015851					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 43060		P&Tmaint	CntrctLabr		75.00					
							75.00				
10611	Tom's Lock & Key LLC	0000		INV	07/10/2026	0015836					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 43060		Police	CntrctLabr		133.20					
							133.20				
10611	Tom's Lock & Key LLC	0000		INV	07/29/2026	0015856					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 43060		Police	CntrctLabr		10.00					
							10.00				
						CHECK TOTAL	218.20				
10953	Tru Vue Inc	0000		INV	08/15/2026	071626County					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CEDAbate 44940		CED Abate	Tax Abate		16,420.77					
							16,420.77				
						CHECK TOTAL	16,420.77				
999998	Christopher Kosel	0000		INV	07/22/2026	979					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		45.21					
							45.21				
						CHECK TOTAL	45.21				

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
999998	Connie Borst	0000		INV	07/22/2026	977					
ACCOUNT DETAIL						LINE AMOUNT					
1	601 20200		Water	AP		101.77				101.77	
						CHECK TOTAL	101.77			101.77	
999998	Dirk Skogerboe	0000		INV	07/22/2026	982					
ACCOUNT DETAIL						LINE AMOUNT					
1	601 20200		Water	AP		240.51				240.51	
						CHECK TOTAL	240.51			240.51	
999998	Gretchen Underdahl	0000		INV	07/22/2026	978					
ACCOUNT DETAIL						LINE AMOUNT					
1	601 20200		Water	AP		44.93				44.93	
						CHECK TOTAL	44.93			44.93	
999998	Linda & Ronald Lunak	0000		INV	07/22/2026	981					
ACCOUNT DETAIL						LINE AMOUNT					
1	601 20200		Water	AP		1.55				1.55	
						CHECK TOTAL	1.55			1.55	
999998	Unity House Inc.	0000		INV	07/22/2026	976					
ACCOUNT DETAIL						LINE AMOUNT					
1	601 20200		Water	AP		17.96				17.96	
						CHECK TOTAL	17.96			17.96	
999998	Western Partners	0000		INV	07/22/2026	980					
ACCOUNT DETAIL						LINE AMOUNT					
1	601 20200		Water	AP		29.32				29.32	
						CHECK TOTAL	29.32			29.32	

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10270	Ultimate Safety Conce	0000		EFT	08/09/2026	223638					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fire 42420		Fire	SafetyS&E		370.00					
							370.00				
						CHECK TOTAL	370.00				
10656	Utility Consultants I	0000		EFT	07/31/2026	128450					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43060		SewerReclm	CntrctLabr		2,044.05					
							2,044.05				
						CHECK TOTAL	2,044.05				
10326	Valley Apple Ford Inc	0000		INV	07/09/2026	758638					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CodeInsp 42210		Code/Insp	VehEqParts		37.38					
							37.38				
						CHECK TOTAL	37.38				
10658	Vessco Inc	0000		EFT	08/20/2026	101679					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 44010		Water	Bldg Maint		694.03					
							694.03				
						CHECK TOTAL	694.03				
10963	Walburn Jamie	0000		EFT	08/27/2026	072826 JW					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 HR 43310		HR	Travel Exp		56.85					
							56.85				
10963	Walburn Jamie	0000		EFT	09/04/2026	071526 JW					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 HR 43310		HR	Travel Exp		182.70					
							182.70				
						CHECK TOTAL	239.55				
10662	Waste Management of W	0000		EFT	07/31/2026	9541651-2282-9					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 43840		P&Tmaint	RefuseDisp		436.08					
							436.08				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
						CHECK TOTAL	436.08			
10666	Water Conservation Se	0000		EFT	08/19/2026	151034				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 43090		Water	ProfSrv		7,200.00				
							7,200.00			
						CHECK TOTAL	7,200.00			
10668	Wells Township	0000		EFT	08/01/2026	20261				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Council 44383		Council	DonCvcOrg		490.96				
							490.96			
						CHECK TOTAL	490.96			
10969	Willers Karl	0000		EFT	08/19/2026	080526 KW				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 43310		Police	Travel Exp		38.00				
							38.00			
						CHECK TOTAL	38.00			
10249	WSB & Associates Inc	0000		EFT	08/18/2026	R-032949-000 - 4				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 43090		Water	ProfSrv		120.50				
	2 SwrColl 43090		Sewer Coll	ProfSrv		120.50				
	3 Storm 43090		Storm Wtr	ProfSrv		120.50				
							361.50			
10249	WSB & Associates Inc	0000	78	EFT	08/21/2026	R-030810-000 - 12				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Storm 45300 26304		Storm Wtr	Impr Other		1,538.50				
							1,538.50			
						CHECK TOTAL	1,900.00			
10973	Xcel Energy	0000		INV	08/12/2026	985310336				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrSign 43810		Sign Sig	Elec Util		22.76				
							22.76			

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10973	Xcel Energy		0000		INV	08/06/2026	985898091			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Viaduct 43810		ViaductPrk	Elec Util			858.88		
	2	Viaduct 43830		ViaductPrk	Gas Util			73.98		
								932.86		
10973	Xcel Energy		0000		INV	08/12/2026	985978029			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrLight 43810		StrLight	Elec Util			21.26		
								21.26		
10973	Xcel Energy		0000		INV	08/15/2026	986604537			
	ACCOUNT DETAIL						LINE AMOUNT			
	2	Aquatic 43810		AquaticCtr	Elec Util			4,573.88		
	3	Aquatic 43830		AquaticCtr	Gas Util			3,852.21		
	8	EmrgMgmt43810		EmrgMgmt	Elec Util			89.78		
	13	Parks 43810		P&Tmaint	Elec Util			-209.51		
	14	Parks 43830		P&Tmaint	Gas Util			23.24		
	15	Pol Fac 43810		Pol Fac	Elec Util			373.82		
	16	Pol Fac 43830		Pol Fac	Gas Util			82.67		
	21	StrLight 43810		StrLight	Elec Util			-85.92		
	22	StrSign 43810		Sign Sig	Elec Util			-387.33		
	23	SwrColl 43810		Sewer Coll	Elec Util			85.49		
	27	Water 43810		Water	Elec Util			-889.66		
								7,508.67		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026

DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10973	Xcel Energy		0000		INV	08/19/2026	987015056			

ACCOUNT DETAIL

LINE AMOUNT

1	Airport	43830	Airport	Gas Util	175.63
4	CC Fac	43810	CC Fac	Elec Util	8,460.97
5	CC Fac	43830	CC Fac	Gas Util	528.80
6	CH Fac	43810	CH Maint	Elec Util	2,578.60
7	CH Fac	43830	CH Maint	Gas Util	81.57
8	EmrgMgmt	43810	EmrgMgmt	Elec Util	24.93
9	Fire Fac	43810	Fire Fac	Elec Util	-92.61
10	Fire Fac	43830	Fire Fac	Gas Util	58.10
11	Lib Fac	43810	Lib Fac	Elec Util	1,086.72
12	Lib Fac	43830	Lib Fac	Gas Util	56.27
13	Parks	43810	P&Tmaint	Elec Util	789.54
14	Parks	43830	P&Tmaint	Gas Util	23.24
15	Pol Fac	43810	Pol Fac	Elec Util	6,509.27
16	Pol Fac	43830	Pol Fac	Gas Util	639.98
18	Soccer	43810	SoccerComp	Elec Util	317.77
21	StrLight	43810	StrLight	Elec Util	-24.07
22	StrSign	43810	Sign Sig	Elec Util	-308.03
23	SwrColl	43810	Sewer Coll	Elec Util	216.08
24	SwrColl	43830	Sewer Coll	Gas Util	23.24
25	SwrRecl	43810	SewerReclm	Elec Util	-2,527.97
26	SwrRecl	43830	SewerReclm	Gas Util	1,269.58
27	Water	43810	Water	Elec Util	16,222.13
28	Water	43830	Water	Gas Util	99.91
29	Wshngtn	43810	Wshngtn	Elec Util	97.62
30	Wshngtn	43830	Wshngtn	Gas Util	94.57

36,401.84

10973 Xcel Energy 0000 INV 08/20/2026 987224302

ACCOUNT DETAIL

LINE AMOUNT

1	PW Fac	43810	PW Fac	Elec Util	3,753.61
2	PW Fac	43830	PW Fac	Gas Util	349.95
3	Water	43810	Water	Elec Util	390.65
4	Water	43830	Water	Gas Util	36.42
5	SwrColl	43810	Sewer Coll	Elec Util	390.65
6	SwrColl	43830	Sewer Coll	Gas Util	36.42
7	Storm	43810	Storm Wtr	Elec Util	55.54
8	Storm	43830	Storm Wtr	Gas Util	5.18

5,018.42

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 072926FF 07/29/2026
DUE DATE: 07/29/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
						CHECK TOTAL	49,905.81			
365	INVOICES	WARRANT TOTAL				1,216,691.91	1,216,691.91			

Electronic Payments

Vendor #	Vendor	Invoice	Document	Voucher	PO	Description	Type	Invoice Net	Due Date
10537	Minnesota Public Facilities Authority	20546 071026	19135			MPFA-08-0072-R-FY10,DWRF-L-071-FY19, DWRF-L-016-FY	DD	\$1,930,126.50	08/09/2026



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: July 28, 2026
SUBJECT: Approve LG240B Application to Conduct Excluded Bingo for 4th Degree Knights of Columbus General Shields Assembly 0525

Background:

The 4th Degree Knights of Columbus General Shields Assembly 0525 has submitted a LG240B Application to Conduct Excluded Bingo for an event on November 15, 2026 at the American Legion Hall Post 43, 112 5th Street NE. If approved by the Council, staff will forward their application to the Minnesota Gambling Control Board for further review and approval.

Recommendation:

Approve LG240B Application.

Attachments:

1. LG240B Application to Conduct Excluded Bingo - 4th Degree Knights

LG240B Application to Conduct Excluded Bingo**No Fee**5/24
Page 1 of 2**ORGANIZATION INFORMATION**

Organization Name: 4th Degree Knights of Columbus General Shields Assembly 0525 Previous Gambling Permit Number: [REDACTED]

Minnesota Tax ID Number, if any: 1823961 Federal Employer ID Number (FEIN), if any: [REDACTED]

Mailing Address: Box 778

City: Faribault State: Mn Zip: 55021 County: Rice

Name of Chief Executive Officer (CEO): Patrick Zeigler

CEO Daytime Phone: 507-581-7275 CEO Email: [REDACTED]
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): [REDACTED]

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☒ Fraternal ☐ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **Current calendar year Certificate of Good Standing**
Don't have a copy? This certificate must be obtained each year from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☐ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.
- ☒ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITYHas your organization held a bingo event in the current calendar year? ☐ Yes ☒ No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

☒ one of four or fewer bingo events held this year. Dates: November 15, 2925**-OR-**☐ conducted on up to 12 consecutive days in connection with a:☐ county fair Dates: _____☐ civic celebration Dates: _____☐ Minnesota State Fair Dates: _____Person in charge of bingo event: Dennis W. Germann Daytime Phone: 651-600-9804Name of premises where bingo will be conducted: American Legion Hall Post 43Premises street address: 112 5th St. NECity: Faribault If township, township name: _____ County: Rice



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: July 28, 2026
SUBJECT: Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License for Divine Mercy Catholic Church

Background:

The Divine Mercy Catholic Church has submitted an Application and Permit for a 1 Day to 4 Day Temporary Liquor License for an event on August 29, 2026, located at 139 Mercy Drive on the church grounds. If approved by the Council, staff will forward their application to the Department of Public Safety, Alcohol and Gambling Enforcement for further review and approval.

Recommendation:

Approve 1-4 Day Permit.

Attachments:

1. 1-4 Day Temporary Liquor License - Divine Mercy



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date of organization	
Divine Mercy Catholic Church		2002	
Organization Address (No PO Boxes)		City	State
139 Mercy Drive		Fairbault	MN
		Zip Code	55021
Name of person making application		Business phone	Home phone
Phillip Parnis		507 334 7706	507 838 6514
Date(s) of event	Type of organization ☐ Microdistillery ☐ Small Brewer		
August 29, 2026	☐ Club ☐ Charitable ☒ Religious ☐ Other non-profit		
Organization officer's name	City	State	Zip Code
Fr. Cory Redding	Fairbault	MN	55021
Organization officer's name	City	State	Zip Code
Jeff Schultz	Fairbault	MN	55021
Organization officer's name	City	State	Zip Code
Chris Brown	Fairbault	MN	55021

Location where permit will be used. If an outdoor area, describe.

Church grounds - parking lot

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

none

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival ☐ Yes ☐ No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-209 Approve IT Services Contract

Background:

Due to the termination of the contracted IT service provider, the City is in need of a new service provider. Staff have interviewed and met with several providers in search of a quote.

Staff met with On-Site Computers Inc. and received a quote of \$9,486 per month for unlimited services for a co-managed plan. Also, staff met with Loeffler and received a quote of \$5,543 per month for a co-managed plan, but extra cost is not included for any tickets handled by them. This extra cost for a co-managed plan with Loeffler at an estimated cost of \$15,000 per month. Loeffler also presented a fully-managed plan costing \$10,500 for the first year, going up to \$19,445 for the second year, also not including per ticket costs. Lastly, other service providers were interviewed but did not return a quote as they could not meet the needs of the City of Faribault.

Staff is recommending the approval of the IT services contract with On-Site Computers Inc. in the amount of \$9,486 per month.

Recommendation:

Approve resolution 2026-209, approving the IT Services Contract with Onsite Computers Inc.

Attachments:

1. Resolution 2026-209 Approve IT Services Contract
2. CityofFaribaultSecure1
3. CityofFaribaultSecure2
4. On-Site Computers Inc Quote

CITY OF FARIBAULT

RESOLUTION #2026-209
APPROVE IT CONTRACT SERVICES

WHEREAS, the City of Faribault has the need for contracted IT services to support the IT Staff; and

WHEREAS, a quote has been submitted by On-Site Computers inc. in the total amount of \$9,486 per month for their services; and

WHEREAS, the City of Faribault finds the need of IT support to be necessary to maintain all IT services and equipment throughout.

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault approves the IT Contract Services through On-Site Computers Inc. in the total amount of \$9,486 per month.

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



LOFFLER

Prepared for:

Faribault, City of

Ben Mueller
bmueller@faribaultmn.gov
Quote # 019175
Version 1

**TECHNOLOGY TO
POWER SUCCESS**

Information Technology Assessment

Introduction

Loffler Companies, Inc. was engaged by Faribault, City of for the purpose of performing an IT Environment Assessment. As part of its strategic technology solutions, Loffler Companies offers IT Environment Assessments to help organizations gain a greater understanding of the current state of their Information Technology environment and to assess how the existing environment meets the needs of the organization. These assessments are especially relevant to provide valuable insights that will ultimately increase employee productivity and reduce business risk present in the environment.

This document includes the following high-level sections:

- Assessment Introduction & Results
- Executive Summary
- Critical Workloads
- Priority Projects
- Data Circuits
- Managed IT Introduction
- Managed IT Pricing and Exhibits
- Required Onboarding Project Statements of Work with Pricing
- Labor Rate and Travel Policy Information

Objectives

The objective of this assessment was to review targeted areas within Faribault, City of Information Technology environment to deliver the current "as-is" state to leadership and provide recommendations for future improvements. This information will give insight to leadership to aid project prioritization and other business decisions.

This assessment covers server, storage, data protection, workstation / end user computing, collaboration, networking, and other areas from a technical and lifecycle standpoint. Previous assessment data and deliverables will be reviewed to carry forward outstanding roadmap items and risks. The following assessment is to provide a point-in-time baseline for the technology in use by the customer. For the purposes of this assessment, Loffler reviewed the City and Police networks. Loffler also reviewed the customer's Microsoft 365 environment.

This specific document reports on findings and recommendations related to IT Infrastructure and Managed Services.

Executive Summary

Overview

Faribault, City of infrastructure is in a good state with connectivity between all building.

Company Goals

During Loffler's IT Assessment, the customer stated the following Company Goals as they relate to Technology:

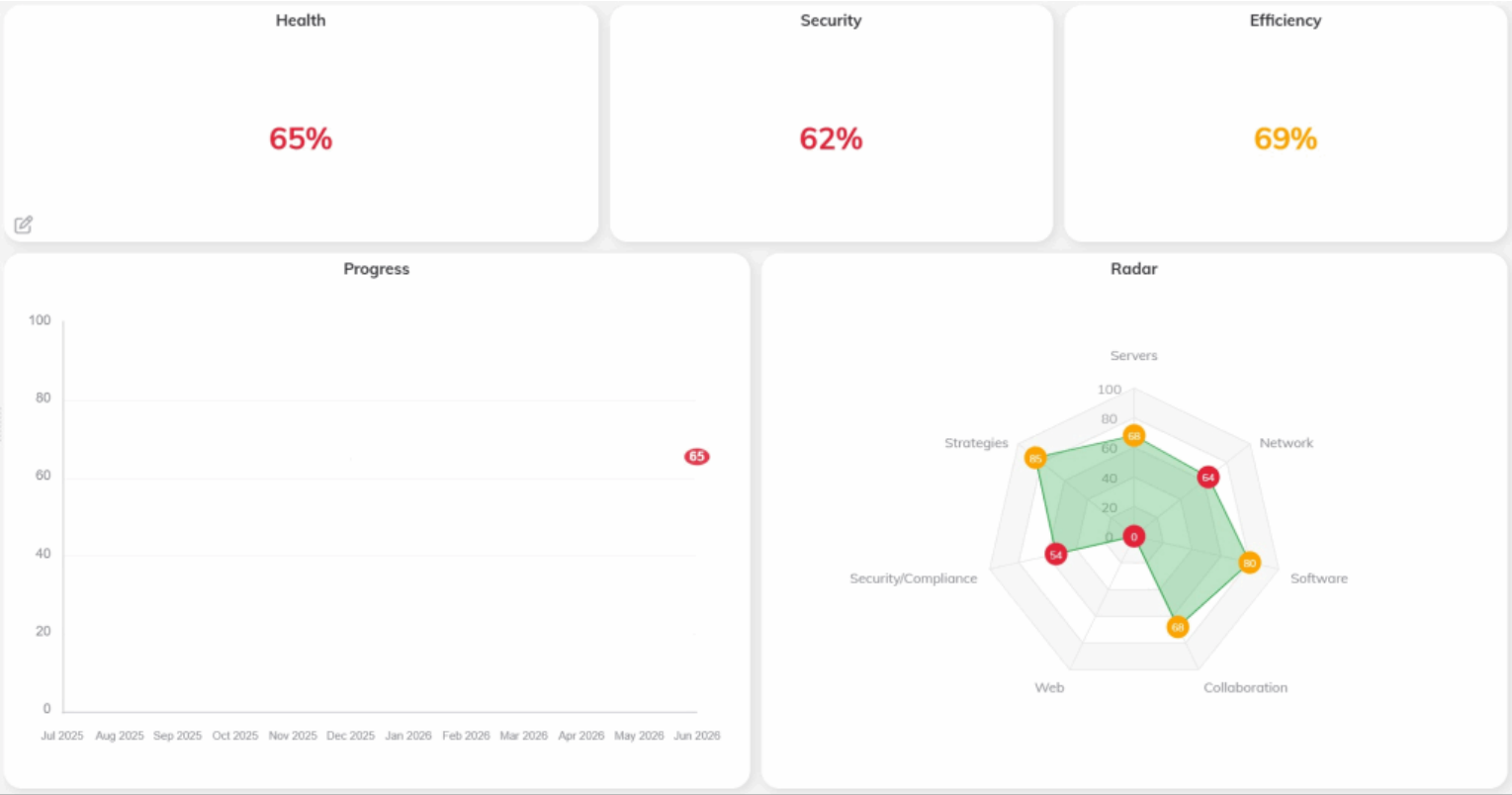
1. Develop a more strategic roadmap to accomplish technology goals in a thought-out structured manner.
2. Better utilizing the existing toolsets and understand features that may be available that are currently not in use.
3. Integrate into a Managed Service Provider who can consistently respond and execute on the Client's IT roadmap and planned projects
4. Integrate into a Managed Service Provider's formal processes to facilitate efficient, productive, transparent, and secure support of company technology and growth.
5. Assist Client's leadership with implementing technology lifecycle plans and standard technology sets for different employee types.

Sites Reviewed

Site	Overview
City Hall (6/22/2026) Faribault Minnesota	Reviewed all infrastructure including firewall, switches and wireless, server and cloud services. • Number of Employees: 150 • Number of Workstations: 165 • Number of Servers: 12 VM's on two 3-node Nutanix Clusters (1 at City Hall, and 1 at Police) • Firewall: FortiGate 201F • Switches: Fortinet 1024E's and 448E's • Wireless: Ubiquiti

Infrastructure Score

Current Infrastructure Score



If Loffler is selected as your IT Solutions partner, the scoring above will be updated automatically, and trends displayed as progress is tracked during our quarterly review process.

Critical Workloads

Critical Applications

During Loffler's IT Assessment, the customer stated the following Critical Workloads / Applications are in use in their environment:

- 1. Microsoft 365
- 2. Tyler Tech

Assessment Findings - Priority Projects

Loffler's Managed IT assessment was performed. After review, Faribault, City of has proven to be a good fit for Loffler Managed IT and we recommend further engagement and service onboarding.

Based off the assessment, here are our recommendations:

Priority Summary	
To be completed within 6 months of on-boarding	
P1	Onboard with a Managed Services Provider. Partnering with the correct Managed Services Provider (MSP) is crucial to the success of the relationship. An MSP should not only provide high quality support, but should also be a trusted advisor on budgeting, planning and road mapping.
P2	Implement multi-factor authentication (MFA) with Conditional Access. Currently only Basic MFA is setup for M365. While Basic MFA does provide improved security versus no MFA, it can lead to MFA fatigue and pose security risks. Conditional Access policies reduce MFA fatigue by varying the frequency of prompts based on the risk associated.
P3	Setup Backups for M365. Microsoft does not provide backups for M365, and only redundancy and disaster recovery. It is recommended that Client setup M365 backups with a 3rd party (ie Backupify, Metallic).
P4	Setup Entra-ID Connect. Entra-ID Connect will sync users and passwords from on-premise Active Directory to Microsoft 365 and allows for enabling single sign on. This improves security as users don't need to remember multiple usernames and passwords.
P5	Setup disaster recovery (DR) and begin developing a Business Continuity Plan. Client is currently running backups, but no DR is in place. This could lead to permanent data loss in the event of a catastrophic failure. It is recommended that Client develop a DR plan and test it regularly. A business continuity plan is also recommended to ensure Client can continue to operate during an event that may prevent normal business operations.

Priority Summary

Recommended Future Projects

F1	Cleanup Server Room. The server room while not bad, could be better organized and labels added. Well organized server rooms and network closets reduce cost and downtime, especially when replacing equipment.
F2	Implement Microsoft Intune. Microsoft Intune, which is included in the M365 licensing can be used for inventory and policy management. Along with implementing Intune, Loffler also recommends setting up base policies such as BitLocker, screen time-outs and OneDrive Known Folder Redirections (which backup the Desktop, My Documents, My Pictures etc. to OneDrive)
F3	Implement Autopilot. Autopilot, which is part of Intune is used to facilitate and automate new PC deployments. Deployment costs and employee downtime can be drastically reduced by using Autopilot.
F4	Explore Backup Internet Providers. Currently only a single internet connection is coming into the City of Faribault. It is recommended that a backup provider be implemented and SD-WAN configured on the firewalls. This would allow for seamless failover to the other provider in the event of an Internet outage.
F5	Spare Workstation. Having a spare workstation allows employees to resume work quickly in the event of a PC failure, lost, forgot or stolen PC's.
F6	Replace Ubiquiti wired and wireless networks. The current Ubiquiti network is not an enterprise grade setup. Loffler recommends replacing the switches and wireless with an enterprise grade solution at the next network refresh. Loffler would recommend Fortinet Access Points as those will integrate into the existing Fortinet environment.

Keys to Success



COMMUNICATION

- Recurring service reviews
- Named primary contact
- Clear expectations



SERVICE ALIGNMENT

- Employee productivity
- Proactive maintenance
- Response & resolution



TRANSPARENCY

- Shared service portal
- Shared documentation
- Shared reporting



TECHNOLOGY

- Consistent product stack
- High availability configurations
- Vendor support

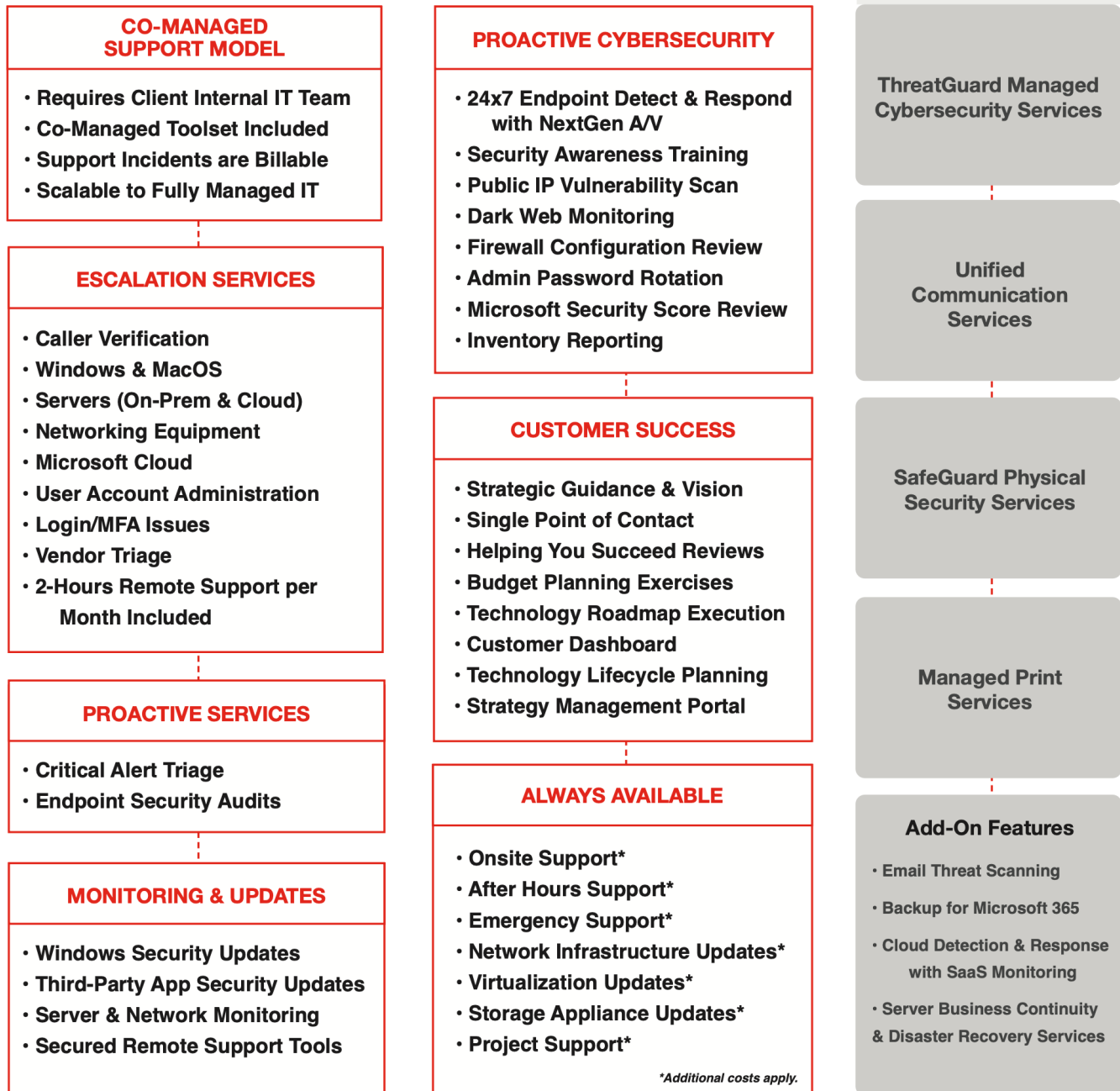
World Class Customer Service

The Loffler IT Managed Services team sends a follow-up customer feedback survey for each end-user created ticket. The survey results assist in calculating our Net Promoter Score (NPS). NPS is a tool used to gauge customer loyalty on a scale of -100 to +100. A score of +50 is considered excellent. A score of +70 is considered World Class, in the company of Apple and Nordstrom.

The Loffler ITSG Managed Service team's NPS is 91!

Secure 1

Co-Managed IT Services



Statement of Work

This Statement of Work (hereinafter called the "SOW") is issued pursuant to Loffler's IT Solutions Group Master Services Agreement (the "Agreement"). This SOW is subject to the terms and conditions contained in the Agreement between the parties and is made a part thereof.

This SOW, effective as of **07/08/2026** (hereinafter called the "Date"), is entered into by and between *Loffler Companies* and *Faribault, City of* (hereinafter called the "Client"), and is subject to the terms and conditions specified below. The Exhibit(s) to this SOW, if any, shall be deemed to be a part hereof. In the event of any inconsistencies between the terms of the body of this SOW and the terms of the Exhibit(s) hereto, the terms of the body of this SOW shall prevail.

LofflerVision - IT Managed Services

Recurring services included within this SOW will be invoiced monthly, reflective of the actual service commencement date (which may differ from the date requested below). After the initial one (1) Year commitment is fulfilled, this SOW will automatically renew on an annual basis unless one party notifies the other party of its desire to terminate this SOW by providing written notice of termination no less than ninety (90) days prior to the end of the then-current term.

Requested Service Start Date: 09/01/2026

Typical new customer IT Managed Services onboarding projects span 4-6 weeks following Loffler's receipt of administrative credentials.

Recurring Service fees will be determined by the services and unit prices listed below. Each invoice will be based on the number of units necessary to provide the service. Units may be devices, users, or consumption based, depending on the service. Loffler reserves the right to calculate and update unit count for each billing cycle. When unit counts are changed mid-cycle, pro-rated fees will be included where applicable. The initial invoice may differ from the estimated fee listed below based on details collected during on-boarding. The invoiced unit count will not be decreased by more than 10% from the unit count on the initial invoice. On each anniversary of the actual service commencement date, a cost increase of 7.1% will be applied to these line items.

Description	Recurring	Qty	Ext. Recurring
Secure 1 Base (100 devices). Additional devices cost \$27/device/month	\$2,750.00	1	\$2,750.00
Secure 1 (Additional Devices)	\$27.00	84	\$2,268.00

Monthly Subtotal: **\$5,018.00**

LofflerVision - IT Managed Services Included Tools

The following section is used to establish, communicate, and confirm the initial counts for devices, services, and licenses related to delivery of the Managed IT program. These items are already included in the proposal and there is no additional cost associated with them. Please note that this is not a comprehensive list.

Please verify that the counts presented below are correct to the best of your knowledge before accepting this proposal.

Description
Device Count = Office Locations + Servers + Workstations + Cloud
Device Counts
1 Office location(s)
12 Windows virtual machine(s) on premise
6 Nutanix host server(s) on premise
165 Windows Desktops & Laptops
0 Mac Desktops & Laptops

184 Total Devices
Inventory Reporting
IT Strategy & Budget Roadmap
Public IP Vulnerability Scan
Server & Network Monitoring
24x7 Endpoint Detect & Respond with NextGen AV
Secured Remote Support Tools
Dark Web Monitoring

Monthly Subtotal: **\$0.00**

LofflerVision - Addons

Description	Recurring	Qty	Ext. Recurring
SaaS Protection for Office 365 - one year retention	\$3.50	150	\$525.00

Monthly Subtotal: **\$525.00**

Exhibits

By accepting this SOW, you agree to accept all service definitions, as well as vendor terms and conditions defined in the Exhibit URLs below. Deliverables defined within the Exhibits apply to this SOW when there is an associated line-item that has been invoiced with quantities greater than zero (0) for the month in question. Loffler services performed outside the scope of this SOW are considered outside the scope of this agreement and subject to additional costs.

<https://www.loffler.com/agreements/itsg/managed-services>

IT Managed Services Onboarding

Labor shall commence on a date that is mutually agreed to by Loffler and Client and will continue until complete as specified in the SOW.

Invoices for Time and Materials (T&M) services will be submitted weekly. Each invoice will reflect charges for the time period being billed with cumulative figures and (if applicable) for previous periods.

The onboarding fee will be invoiced in full upon commencement of the onboarding project.

Description	Price	Qty	Ext. Price
New Client Onboarding (Fixed Fee)	\$5,018.00	1	\$5,018.00
Subtotal:			\$5,018.00

Secure 1

Prepared by:

Loffler Companies Inc

Bill Towey
952-925-6800
Fax 952-925-6820
bill.towey@loffler.com

Prepared for:

Faribault, City of

208 1st Ave NW
Faribault, MN 55021-5105
Ben Mueller
(507) 209-3543
bmueller@faribaultmn.gov

Quote Information:

Quote #: 019175

Version: 1
Delivery Date: 07/08/2026
Expiration Date: 07/29/2026

Quote Summary

Description	Amount
IT Managed Services Onboarding	\$5,018.00
Total: \$5,018.00	

Monthly Recurring Summary

Description	Amount
LofflerVision - IT Managed Services	\$5,018.00
LofflerVision - IT Managed Services Included Tools	\$0.00
LofflerVision - Addons	\$525.00
Monthly Total: \$5,543.00	

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL PREP, INSTALL, DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. - ALL RETURNS MUST BE APPROVED BY LOFFLER COMPANIES - MINIMUM 25% RESTOCKING FEE WITH ORIGINAL PACKAGING MAY APPLY. PARTIAL BILLING MAY APPLY FOR PRODUCTS AND SERVICES. - FOR ALL RACKS, SANS AND OTHER SPECIAL SHIPMENTS, THE FREIGHT COSTS WILL BE BILLED TO THE END USER AS QUOTED OR AT ACTUAL COST INCURRED - THIS DOCUMENT IS CONFIDENTIAL AND SHOULD NOT BE DISCLOSED TO ANY THIRD PARTY WITHOUT WRITTEN PERMISSION OF LOFFLER COMPANIES, INC. ALL CREDIT CARD PAYMENTS ARE CHARGED A 3% PROCESSING FEE.

Sales Tax to be calculated on invoice

Any term not otherwise defined herein shall have the meaning specified in the Agreement. In the event of any conflict or inconsistency between the terms of this SOW and the terms of the Agreement, the terms of this SOW shall govern and prevail. By accepting this Statement of Work and/or Quote, you expressly agree to be bound by all applicable terms and conditions governing the product(s) and/or service(s) provided. Furthermore, you acknowledge and agree to the terms and conditions set forth in the Loffler Companies, Inc. Master Service Agreement, accessible at the following link:

<https://www.loffler.com/itsgmaster-services-agreement-2023>

Loffler Companies Inc

Faribault, City of

Signature:

Nick Johnson

Name:

Nick Johnson

Title:

Program Manager - IT Solutions

Date:

07/08/2026

Signature:

Name:

Title:

Date:

Standard Labor Rates

Resource Level	Regular Rate	After Hours Rate	Emergency/Holiday Rate
	Monday through Friday during business hours	Monday through Friday outside of business hours and on weekends (planned and scheduled activities, including projects, upgrades and maintenance)	All days of the week and all hours of the day. A customer may request emergency service any time. (emergencies and Loffler observed national holidays)
Engineer	\$195.00	\$292.50	\$390.00
Senior Engineer	\$235.00	\$352.50	\$470.00
Network Architect	\$275.00	\$412.50	\$550.00
Business IT Consultant	\$250.00	\$375.00	\$500.00
Senior Consultant	\$295.00	\$442.50	\$590.00
Voice Engineer	\$175.00	\$265.50	\$350.00
Project Manager	\$155.00	\$232.50	\$310.00
Trainer	\$145.00	\$217.50	\$290.00
Project Coordinator	\$110.00	\$165.00	\$220.00

Labor rates listed above do not include applicable taxes. The start and end times for regular and after-hours rates will be adjusted relative to the local time zone if the work is performed onsite by our resources while physically within that time zone. A two-hour minimum applies to After Hours and Emergency/Holiday Rates.

Labor rates listed above are provided for reference and reflect Loffler's standard rates at the time of SOW creation. They are not guaranteed as part of this SOW and are subject to change at any time.

Regular Hours

Regular support hours are Monday through Friday from 7:00 am to 6:00 pm

Regular project hours are Monday through Friday from 8:00 am to 5:00 pm

Loffler Observed National Holidays:

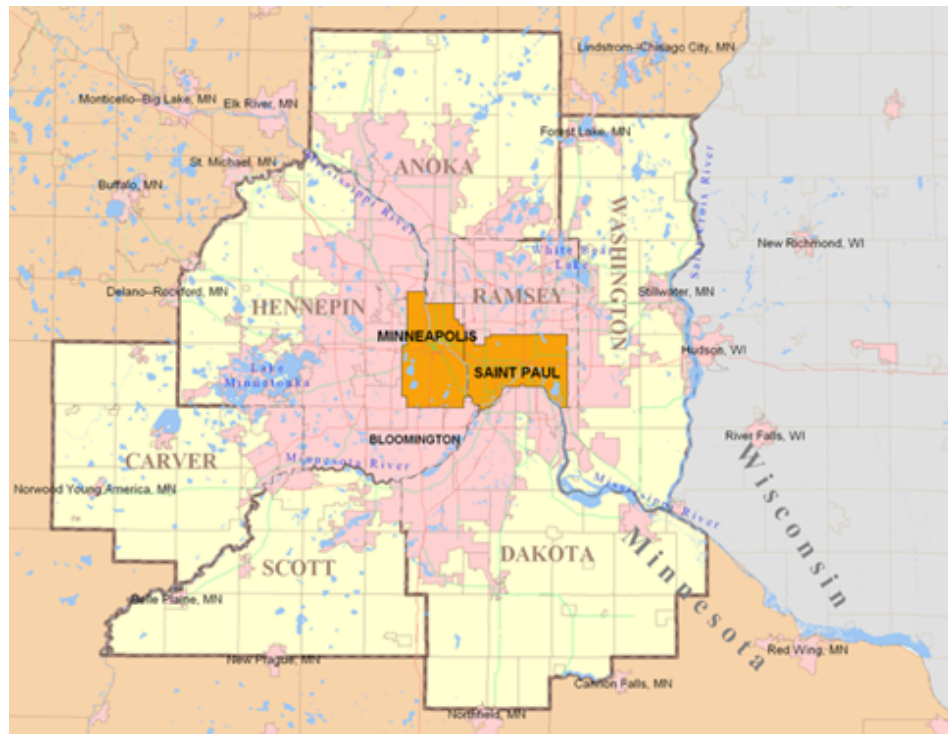
- New Year's Day (January 1)
- Memorial Day (Last Monday in May)
- Independence Day (July 4)
- Labor Day (First Monday in September)
- Thanksgiving Day (Fourth Thursday in November)
- Thanksgiving Day Floater (The Friday after Thanksgiving)
- Christmas Day (December 25)

A holiday that falls on a Saturday will be observed on the preceding Friday. A holiday that falls on a Sunday will be observed the following Monday.

Travel Charges

Note: Travel charges apply unless referencing SOW overrides these default policies

Metro Area



Metro Area (Hennepin, Anoka, Ramsey, Washington, Dakota, Scott, Carver)

Metro Area Travel to Client:	30-Minutes Billable Time
Metro Area Travel from Client:	Non-Billable

Anything outside the Twin Cities 7 County Metro Area

Outside Metro Area Travel to Client:	Actual Time Billable
Outside Metro Area Travel from Client:	Actual Time Billable



City of Faribault - Helping You Succeed Review

6/23/2026

Prepared By: Bob Schlick

LOFFLER

Assessment

Strategic Technology Team 6 73%

Item	Grade	Status	Risk	Solution	Notes
Primary IT Contact & Title	✓	Ben Mueller			
Secondary IT Contact & Title	✓	Leanna Anderson			
Customer Success Manager	?				
Service Lead	?				
Account Executive	?				
vCXO	?	Review Needed			

Strategies 9 85%

Item	Grade	Status	Risk	Solution	Notes
IT Strategy Reviews	⚠	None	Company evolution inefficient without strategy		
Key Decision Makers	✓	Ben Mueller is key presenter Council Need to present 1 year out			
Fiscal Year	✓	Calendar			
Budgeting Window & Cycle	✓	May-June	Financial; Inability to plan for IT emergencies		

Item	Grade	Status	Risk	Solution	Notes
Annual Budget Exercise	✓	Annual Exercise Scheduled	Company evolution inefficient without planning		
Computer Replacement Schedule	✓	Every 5 years	Aging hardware leads to performance degradation, increased failures, and inability to support secure and efficient operations.		
IT Changes Approval Process	✓	Defined	Potential security risk		
Billing Contact/Mailbox	?	Review Needed			
End User Application Permissions	✓	Permissions Needed for Workstation & 365 Application Downloads	Local admin rights increase exposure to malware, ransomware, and unauthorized software that compromise security and stability.		

Strategic Vendors 9 68%

Item	Grade	Status	Risk	Solution	Notes
Managed IT Partner	⚠	None - was Pantheon	Lack of a capable MSP leads to reactive support, unmanaged infrastructure, and misaligned IT strategy.		
Imaging Partner	✓	Loffler	Outdated or unmanaged print infrastructure leads to inefficiency, untracked costs, and potential security gaps (e.g., unclaimed documents, unsecured scan-to-email).		
Managed Cyber	✓	Sophos MDR	Limited visibility and delayed detection increase the impact of cyber incidents.		

Item	Grade	Status	Risk	Solution	Notes
Unified Communications Partner	✓	MetroNet	Inefficient communications platforms lead to user frustration, downtime, and loss of collaboration.		
Physical Security Partner	✓	Managed in-house, Grove Security deploys	Inadequate physical security increases exposure to theft, data breaches, and safety risks.		
CSP 365 & Renewal Date(s)	?	Review Needed	Lapsed or mismanaged licenses can result in data loss, access issues, or unexpected costs.		
Internet Service Provider (ISP)	✓	MetroNet	Insufficient or unreliable internet access leads to performance issues, downtime, and user productivity loss.		
Cyber Insurance & Renewal	✓	In-Place	Without adequate and current cyber insurance, the organization may face significant financial exposure after a security incident, impacting recovery and continuity.		
Audio Visual Vendor	⚠	Bluum (T&M, lots of support calls from users)			

Primary Business Applications 10 80%

Item	Grade	Status	Risk	Solution	Notes
Internal File Sharing Software	✓	None	Uncontrolled file sharing creates risks for data leakage, compliance violations, and inefficient collaboration.		

Item	Grade	Status	Risk	Solution	Notes
Mobile Device Management (MDM)		Low Priority	Without MDM, there is no enforceable control over mobile data access or device security.		
Productivity Software		Microsoft Products - Increase Efficient Utilization	Outdated or inconsistent tools reduce productivity, hinder collaboration, and may introduce compatibility or support issues.		
Document Management		Laserfiche and TylerTech	Poor document management leads to data sprawl, loss of information, and difficulty meeting compliance and audit needs.		
Accounting Software		Tyler Tech			
Payroll Software		Tyler Tech			
IT Documentation Software		SharePoint	Business Critical		
Ticketing System		Atera	Business Critical		
Remote Monitoring & Management (RMM)		Atera	Business Critical		
Password Management Software		Bit Warden			

Upcoming Initiatives 2 100%

Item	Grade	Status	Risk	Solution	Notes
Upcoming Workstation Replacements		Done for 2026			
New Initiatives		New MSP SharePoint and OneDrive Roadmapping			

Servers 13 81%

Item	Grade	Status	Risk	Solution	Notes
Server Host	✓	Nutanix Branded	Aging or unsupported hardware can lead to critical failures, unplanned downtime, and data loss.		
Hypervisor	✓	AHV			
Cloud Server Hosting	✓	None	Poorly configured or unmanaged cloud resources may lead to overspending, security exposure, or service interruptions.		
SAN Storage	✓	No SAN	SAN failures can impact all dependent systems simultaneously, resulting in total service outages.		
NAS	✓	Dell PowerEdge Server (used for backups)			
Domain Controller	✓	Server 2019 - EOL 1/29	A failed or misconfigured domain controller can lock users out of systems and disrupt core operations.		
File Server	✓	Server 2019 - EOL 1/27	Insecure or aging file servers increase the risk of data breaches and slow file access, affecting productivity and compliance.		
Application Server	✓	Server 2019 - EOL 1/27	Failure or performance issues can halt access to key applications used across the organization.		
Maintenance Window	?	Needs Review			

Item	Grade	Status	Risk	Solution	Notes
Patching	?	Review Needed	The regular updating of operating systems, applications, and firmware to fix vulnerabilities, improve performance, and ensure stability.		
Domain (Workstation Join Status)	✓	All PC's Domain Joined	Unjoined machines are difficult to secure, lack consistent policy enforcement, and are harder to offboard.		
Active Directory	✓	Traditional AD	Mismanagement of Active Directory creates major vulnerabilities, exposes sensitive systems, and causes identity and access issues.		
Permission Strategy	✓	Established permission strategy	Excessive or poorly tracked permissions are a major security risk and lead to accidental or malicious data exposure.		

Network 20 69%

Item	Grade	Status	Risk	Solution	Notes
Network Room/Rack	⚠	Cleanup Needed	A disorganized or poorly maintained network room complicates troubleshooting and increases downtime risk.		
Network Room/Rack - Physical Security	✓	Locked Room	Unsecured physical access enables direct compromise of infrastructure and bypasses most digital protections.		

Item	Grade	Status	Risk	Solution	Notes
Cabling	⚠	Cleanup Needed	Poor cabling leads to intermittent outages, difficult troubleshooting, and limits scalability.		
Labeling	⚠	Some incorrect/missing labels	Lack of labeling increases support time and risk of configuration errors.		
Firewall	✓	FortiGate 201F	An outdated or misconfigured firewall leaves the environment vulnerable to external threats.		
High Availability Firewall	✓	In-Place	Firewall failure without HA leads to full network outage or exposure to threats.		
VPN	💡	FortiClient EMS - SSLVPN, would like to move to IPSEC and non-EMS	Weak VPN configurations can expose the internal network to external threats.		
Core Switches	✓	Fortinet 1024E	Failure or misconfiguration of a core switch can result in total internal network disruption.		
Edge Switches	✓	Fortinet 448E-FPOE	Aging or unmanaged switches lead to performance bottlenecks and harder troubleshooting.		
Wireless Access Points	✓	Ubiquity	Poor Wi-Fi impacts user productivity and can be a security risk if not segmented or encrypted properly.		
Primary Internet	✓	MetroNet	Internet outages can bring operations to a halt if there is no failover or sufficient bandwidth.		

Item	Grade	Status	Risk	Solution	Notes
Secondary Internet	⚠	None	Without redundancy, primary ISP outages result in total loss of connectivity and productivity.		
SDWAN	⚠	None	Lack of SD-WAN in complex or multi-site environments leads to poor network performance, unoptimized traffic, and reduced uptime during outages.		
Main Wireless Network	✓	Main and Guest networks separated	Poor security or design of the internal Wi-Fi network exposes sensitive systems and limits productivity.		
Guest Wireless Network	✓	In Place	A poorly configured guest network can serve as an entry point for attackers or lead to resource hogging.		
Network Design	✓	VLANs	Poor network design causes performance issues, troubleshooting delays, and increased security risks.		
IP Scheme	✓	Modern	Disorganized or overlapping IP addressing causes conflicts and troubleshooting complexity.		
Battery Backups	✓	UPS	Sudden power loss leads to data corruption, hardware damage, and downtime.		
Power Generator	✓	In-Place	Power outage can take network down		

Item	Grade	Status	Risk	Solution	Notes
Environmental Monitoring	⚠️	None	Environmental factors like overheating or water damage can result in sudden hardware failure or data loss.		

End User Devices 6 60%

Item	Grade	Status	Risk	Solution	Notes
Computers	✅	Modern	Outdated or unmanaged devices increase vulnerability, reduce productivity, and impact support consistency.		
Workstation OS Compliance	⚠️	A few remaining - cannot find	Security Risk; Performance Issues		
Spare Workstation	⚠️	None		Bring spares into inventory	
Tablets	✅	iPads	Lacking controls or consistency in deployment introduces security gaps and support challenges.		
Spare Tablet	✅	Yes			
Cell Phones	✅	Mix of iPhone and Android - Through Verizon	Unmanaged mobile devices can expose corporate data through theft, loss, or misuse.		

Collaboration 6 68%

Item	Grade	Status	Risk	Solution	Notes
Email System	✓	Office 365 / Microsoft 365	Email is a primary vector for cyberattacks and business continuity threats.		
Chat Software	✓	Teams	Lack of control or standardization can lead to data sprawl, lost knowledge, or compliance violations.		
AI Utilization	?	Not advertised			
Phone System	✓	MetroNet Hosted PBX	Phone systems should be modern VoIP or cloud-based, support remote users, include redundancy options, and be scalable. Legacy PBX systems should be phased out.		
Video Conferencing Software	✓	Teams	Lack of standardization leads to poor user experience and potential data leakage.		
End User Training	⚠	Tried in-house, but not successful on user adoption	End users are the top target for threats. Untrained staff drastically increase incident risk.		

Security/Compliance 20 54%

Item	Grade	Status	Risk	Solution	Notes
Compliance Requirements	✓	BCA	Failing to meet required standards can result in legal penalties, fines, or loss of business.		

Item	Grade	Status	Risk	Solution	Notes
Server Backup	✓	Veeam	Lack of reliable backups poses a critical threat to data integrity and operational continuity.		
365 Backup	✗	None	Microsoft does not guarantee full data recovery. Without third-party backups, permanent data loss can occur.		
Backup Retention Requirements	✓	VM specific	Short or inconsistent retention may violate compliance or block historical recovery.		
Disaster Recovery	✗	Local backups (City goes to PD, PD stays local) Could do Nutanix to Nutanix	Without a defined plan, extended downtime can halt operations and cause severe financial or legal consequences.		
Business Continuity Plan	⚠	None	A missing or outdated plan increases recovery time, reduces decision-making effectiveness, and elevates exposure during crises.		
Backup and Disaster Recovery Testing	⚠	As people request restores (usually at least quarterly)	Unverified backups can lead to failed recoveries, leaving data inaccessible when it's needed most.	Establish regular testing schedule for backups	
Incident Response Plan	✓	Established	Delayed or ineffective incident response increases the scope and cost of breaches.		
Incident Response Testing	?		An untested plan can fail under pressure, slowing response and increasing breach impact.		
Managed Detection & Response (MDR) / SOC	✓	Sophos MDR	Without proactive threat detection and real-time response, attacks can go undetected for months.		

Item	Grade	Status	Risk	Solution	Notes
MFA for Microsoft 365 with Conditional Access & Geofencing in Place	⚠️	No Conditional Access	Without Conditional Access, MFA alone can still be bypassed through phishing or token theft.		
M365 Administrator MFA	✅	Active accounts without MFA	Admin accounts are the top target for attackers; compromising one provides full control over the environment.		
MFA for VPN with Conditional Access & Geofencing	⚠️	Basic MFA Only	VPN access can provide deep internal access—without layered controls, this becomes a direct path for threat actors.		
Email Protection	✅	Outlook			
Microsoft Licensing Compliance	✅	Compliant	Non-compliance can lead to legal issues, unnecessary spend, or loss of features needed for secure operations.		
Single Sign On (SSO)	✅	None	Security and scalability risk	Implement Microsoft SSO	
Endpoint Protection	✅	Sophos			
Computer Encryption	⚠️	None, but maybe at PD	Lost or stolen devices without encryption pose serious data breach risks and compliance violations.	Implement Bitlocker	
Security Training	✅	KnowBe4	Human error is the top cause of breaches. Lack of training increases the success rate of phishing and social engineering attacks.		

Item	Grade	Status	Risk	Solution	Notes
Dark Web Analysis	⚠️	None	Exposed credentials increase the likelihood of account takeover but can be mitigated with strong MFA and credential hygiene.		

Policies & Procedures ⁹ 56%

Item	Grade	Status	Risk	Solution	Notes
User Creation & First Login	✅	Updated in Past 12 Months			
User Termination Policy	⚠️	None			
Workstation Imaging	⚠️	None	Inconsistent setups lead to security gaps, inefficiencies, and longer deployment times.	Implement AutoPilot	
Workstation Deployment Documentation	✅	Updated in Past 12 Months			
Work From Home Policy & Method	✅	Hybrid	Insecure remote access increases data leakage and breach risks.		
Password Policy	✅	Established policy - Up to Standards	Weak or reused passwords are a top cause of breaches.		
Computer Autolock Policy	⚠️	None	Unlocked devices increase the risk of data exposure and insider threats.	Implement autolock policy	
Acceptable Use Policy	✅	Established policy - Meets Standards	Lack of clear expectations leads to misuse of company assets.		
Cell Phone Policy (BYOD)	⚠️	No established policy	Unsecured devices accessing corporate data pose serious security threats.	Establish cell phone policy	

Assessments Legend

Review Needed		A green question is the default grade for non-essential items. Excluded from Health Score calculations but important to discover.
Discovery 1.0		A red question mark means this item needs further discovery as it is important for any business and/or Loffler would like to have a conversation around it. This decreases your Health Score calculations.
Discovery 2.0		A blue solid question is phase 2 of the discovery with Loffler. This decreases your Health Score calculations.
Healthy		A green check means this item is up to standards, an agreement is current, or a service is in place. This increases your Health Score calculations.
Interested		A yellow light bulb means the customer is interested in learning more about this item. This is excluded from your Health Score calculations.
Warning		An yellow warning means this item is not aligned with standards and is a minor risk we should pay attention to. This decreases your Health Score calculations.
Danger		A red bomb means this item is an identified risk and a liability for the client. This item needs an action plan either urgently or in the near future. This decreases your Health Score calculations.
In Progress - Remediation		An orange cog means this item is in progress and it is currently a risk until the upgrade is finished. This decreases your Health Score calculations.



LOFFLER

Prepared for:

Faribault, City of

Ben Mueller
bmueller@faribaultmn.gov
Quote # 019192
Version 1

**TECHNOLOGY TO
POWER SUCCESS**

Keys to Success



COMMUNICATION

- Recurring service reviews
- Named primary contact
- Clear expectations



SERVICE ALIGNMENT

- Employee productivity
- Proactive maintenance
- Response & resolution



TRANSPARENCY

- Shared service portal
- Shared documentation
- Shared reporting



TECHNOLOGY

- Consistent product stack
- High availability configurations
- Vendor support

World Class Customer Service

The Loffler IT Managed Services team sends a follow-up customer feedback survey for each end-user created ticket. The survey results assist in calculating our Net Promoter Score (NPS). NPS is a tool used to gauge customer loyalty on a scale of -100 to +100. A score of +50 is considered excellent. A score of +70 is considered World Class, in the company of Apple and Nordstrom.

The Loffler ITSG Managed Service team's NPS is 91!

Secure 2

Fully Managed IT Services

FIRST CALL SUPPORT FOR ALL USERS

- Unlimited Remote Support
- Caller Verification
- Windows & MacOS
- Servers (On-Prem & Cloud)
- Networking Equipment
- Microsoft Cloud
- User Account Administration
- Login/MFA Issues
- Vendor Triage

PROACTIVE CYBERSECURITY

- 24x7 Endpoint Detect & Respond with NextGen A/V
- Cloud Detection & Response
- Email Threat Scanning
- Security Awareness Training
- Public IP Vulnerability Scan
- Dark Web Monitoring
- Firewall Configuration Review
- Admin Password Rotation
- Microsoft Security Score Review
- Inventory Reporting

PROACTIVE SERVICES

- Critical Alert Triage
- Network Infrastructure Updates
- Virtualization Updates
- Storage Appliance Updates
- Backup for Microsoft 365
- Operation Clean Sweep
- End-User Training

CUSTOMER SUCCESS

- Strategic Guidance & Vision
- Single Point of Contact
- Helping You Succeed Reviews
- Budget Planning Exercises
- Technology Roadmap Execution
- Customer Dashboard
- Technology Lifecycle Planning
- Strategy Management Portal

MONITORING & UPDATES

- Windows Security Updates
- Third-Party App Security Updates
- Server & Network Monitoring
- Secured Remote Support Tools
- SaaS Monitoring

ALWAYS AVAILABLE

- Onsite Support*
- After Hours Support*
- Emergency Support*
- Project Support*

*Additional costs apply.

RECOMMENDED ADD-ONS

ThreatGuard Managed
Cybersecurity Services

Unified
Communication
Services

SafeGuard Physical
Security Services

Managed Print
Services

Server Business
Continuity / Disaster
Recovery Services

Statement of Work

This Statement of Work (hereinafter called the "SOW") is issued pursuant to Loffler's IT Solutions Group Master Services Agreement (the "Agreement"). This SOW is subject to the terms and conditions contained in the Agreement between the parties and is made a part thereof.

This SOW, effective as of **07/08/2026** (hereinafter called the "Date"), is entered into by and between *Loffler Companies* and *Faribault, City of* (hereinafter called the "Client"), and is subject to the terms and conditions specified below. The Exhibit(s) to this SOW, if any, shall be deemed to be a part hereof. In the event of any inconsistencies between the terms of the body of this SOW and the terms of the Exhibit(s) hereto, the terms of the body of this SOW shall prevail.

LofflerVision - IT Managed Services

Recurring services included within this SOW will be invoiced monthly, reflective of the actual service commencement date (which may differ from the date requested below). After the initial one (1) Year commitment is fulfilled, this SOW will automatically renew on an annual basis unless one party notifies the other party of its desire to terminate this SOW by providing written notice of termination no less than ninety (90) days prior to the end of the then-current term.

Requested Service Start Date: 09/01/2026

Typical new customer IT Managed Services onboarding projects span 4-6 weeks following Loffler's receipt of administrative credentials.

Recurring Service fees will be determined by the services and unit prices listed below. Each invoice will be based on the number of units necessary to provide the service. Units may be devices, users, or consumption based, depending on the service. Loffler reserves the right to calculate and update unit count for each billing cycle. When unit counts are changed mid-cycle, pro-rated fees will be included where applicable. The initial invoice may differ from the estimated fee listed below based on details collected during on-boarding. The invoiced unit count will not be decreased by more than 10% from the unit count on the initial invoice. On each anniversary of the actual service commencement date, a cost increase of 7.1% will be applied to these line items.

Description	Recurring	Qty	Ext. Recurring
Secure 2 Base (25 devices). Additional devices cost \$105/device/month	\$2,750.00	1	\$2,750.00
Secure 2 (Additional Devices)	\$105.00	159	\$16,695.00

Monthly Subtotal: **\$19,445.00**

LofflerVision - IT Managed Services Included Tools

The following section is used to establish, communicate, and confirm the initial counts for devices, services, and licenses related to delivery of the Managed IT program. These items are already included in the proposal and there is no additional cost associated with them. Please note that this is not a comprehensive list.

Please verify that the counts presented below are correct to the best of your knowledge before accepting this proposal.

Description
Device Count = Office Locations + Servers + Workstations + Cloud
<u>Device Counts</u>
1 Office location(s)
12 Windows virtual machine(s) on premise
6 Nutanix host server(s) on premise
165 Windows Desktops & Laptops
0 Mac Desktops & Laptops

184 Total Devices
Inventory Reporting
IT Strategy & Budget Roadmap
Public IP Vulnerability Scan
End-User Training
Server & Network Monitoring
24x7 Endpoint Detect & Respond with NextGen AV
Secured Remote Support Tools
Dark Web Monitoring
Backup for Office 365
Email Threat Scanning
SaaS Monitoring + Cloud Detection & Response

Monthly Subtotal: **\$0.00**

LofflerVision - Discounts

Product Details	Price
New Customer Discount	(\$8,945.00)
Note: The New Customer Discount expires 90 days after onboarding is completed. Pricing after the discount period will be based on the actual number of devices in the environment. A formal review of the environment and operational history will be completed at the end of the 90-day period.	
Monthly Subtotal: (\$8,945.00)	

Exhibits

By accepting this SOW, you agree to accept all service definitions, as well as vendor terms and conditions defined in the Exhibit URLs below. Deliverables defined within the Exhibits apply to this SOW when there is an associated line-item that has been invoiced with quantities greater than zero (0) for the month in question. Loffler services performed outside the scope of this SOW are considered outside the scope of this agreement and subject to additional costs.

<https://www.loffler.com/agreements/itsg/managed-services>

IT Managed Services Onboarding

Labor shall commence on a date that is mutually agreed to by Loffler and Client and will continue until complete as specified in the SOW.

Invoices for Time and Materials (T&M) services will be submitted weekly. Each invoice will reflect charges for the time period being billed with cumulative figures and (if applicable) for previous periods.

The onboarding fee will be invoiced in full upon commencement of the onboarding project.

Description	Price	Qty	Ext. Price
New Client Onboarding (Fixed Fee)	\$10,500.00	1	\$10,500.00
Subtotal:			\$10,500.00

Secure 2

Prepared by:

Loffler Companies Inc

Bill Towey
952-925-6800
Fax 952-925-6820
bill.towey@loffler.com

Prepared for:

Faribault, City of

208 1st Ave NW
Faribault, MN 55021-5105
Ben Mueller
(507) 209-3543
bmueller@faribaultmn.gov

Quote Information:

Quote #: 019192

Version: 1
Delivery Date: 07/08/2026
Expiration Date: 07/29/2026

Quote Summary

Description	Amount
IT Managed Services Onboarding	\$10,500.00
Total:	
	\$10,500.00

Monthly Recurring Summary

Description	Amount
LofflerVision - IT Managed Services	\$19,445.00
LofflerVision - IT Managed Services Included Tools	\$0.00
LofflerVision - Discounts	(\$8,945.00)
Monthly Total:	
	\$10,500.00

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL PREP, INSTALL, DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. - ALL RETURNS MUST BE APPROVED BY LOFFLER COMPANIES - MINIMUM 25% RESTOCKING FEE WITH ORIGINAL PACKAGING MAY APPLY. PARTIAL BILLING MAY APPLY FOR PRODUCTS AND SERVICES. - FOR ALL RACKS, SANS AND OTHER SPECIAL SHIPMENTS, THE FREIGHT COSTS WILL BE BILLED TO THE END USER AS QUOTED OR AT ACTUAL COST INCURRED - THIS DOCUMENT IS CONFIDENTIAL AND SHOULD NOT BE DISCLOSED TO ANY THIRD PARTY WITHOUT WRITTEN PERMISSION OF LOFFLER COMPANIES, INC. ALL CREDIT CARD PAYMENTS ARE CHARGED A 3% PROCESSING FEE.

Sales Tax to be calculated on invoice

Any term not otherwise defined herein shall have the meaning specified in the Agreement. In the event of any conflict or inconsistency between the terms of this SOW and the terms of the Agreement, the terms of this SOW shall govern and prevail. By accepting this Statement of Work and/or Quote, you expressly agree to be bound by all applicable terms and conditions governing the product(s) and/or service(s) provided. Furthermore, you acknowledge and agree to the terms and conditions set forth in the Loffler Companies, Inc. Master Service Agreement, accessible at the following link:

<https://www.loffler.com/itsgmaster-services-agreement-2023>

Loffler Companies Inc

Faribault, City of

Signature:

Nick Johnson

Name:

Nick Johnson

Title:

Program Manager - IT Solutions

Date:

07/08/2026

Signature:

Name:

Title:

Date:

Standard Labor Rates

Resource Level	Regular Rate	After Hours Rate	Emergency/Holiday Rate
	Monday through Friday during business hours	Monday through Friday outside of business hours and on weekends (planned and scheduled activities, including projects, upgrades and maintenance)	All days of the week and all hours of the day. A customer may request emergency service any time. (emergencies and Loffler observed national holidays)
Engineer	\$195.00	\$292.50	\$390.00
Senior Engineer	\$235.00	\$352.50	\$470.00
Network Architect	\$275.00	\$412.50	\$550.00
Business IT Consultant	\$250.00	\$375.00	\$500.00
Senior Consultant	\$295.00	\$442.50	\$590.00
Voice Engineer	\$175.00	\$265.50	\$350.00
Project Manager	\$155.00	\$232.50	\$310.00
Trainer	\$145.00	\$217.50	\$290.00
Project Coordinator	\$110.00	\$165.00	\$220.00

Labor rates listed above do not include applicable taxes. The start and end times for regular and after-hours rates will be adjusted relative to the local time zone if the work is performed onsite by our resources while physically within that time zone. A two-hour minimum applies to After Hours and Emergency/Holiday Rates.

Labor rates listed above are provided for reference and reflect Loffler's standard rates at the time of SOW creation. They are not guaranteed as part of this SOW and are subject to change at any time.

Regular Hours

Regular support hours are Monday through Friday from 7:00 am to 6:00 pm

Regular project hours are Monday through Friday from 8:00 am to 5:00 pm

Loffler Observed National Holidays:

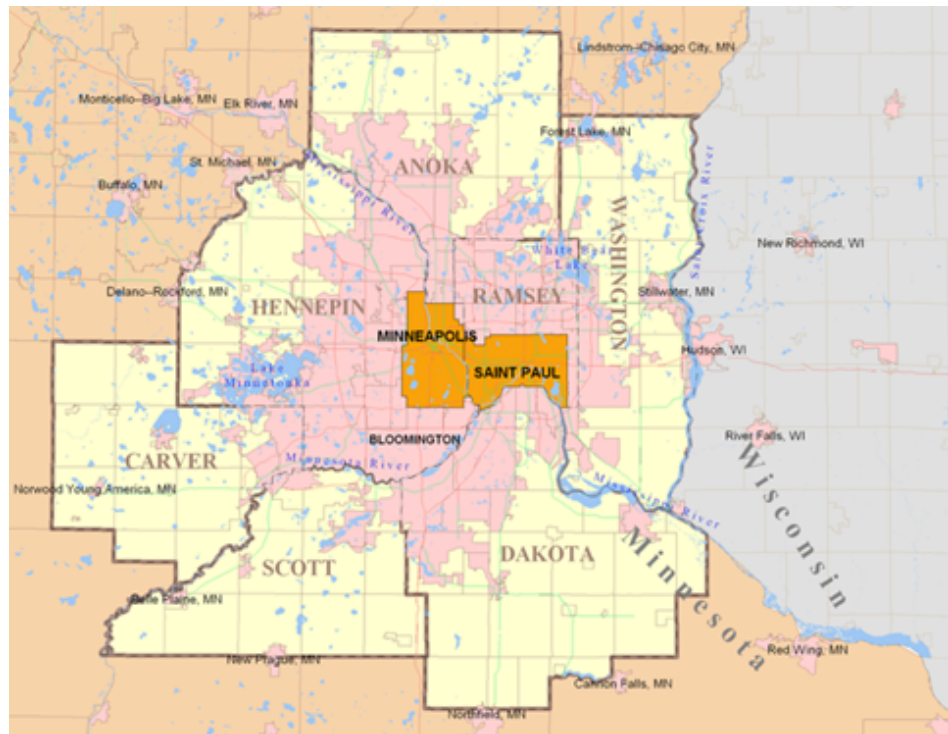
- New Year's Day (January 1)
- Memorial Day (Last Monday in May)
- Independence Day (July 4)
- Labor Day (First Monday in September)
- Thanksgiving Day (Fourth Thursday in November)
- Thanksgiving Day Floater (The Friday after Thanksgiving)
- Christmas Day (December 25)

A holiday that falls on a Saturday will be observed on the preceding Friday. A holiday that falls on a Sunday will be observed the following Monday.

Travel Charges

Note: Travel charges apply unless referencing SOW overrides these default policies

Metro Area



Metro Area (Hennepin, Anoka, Ramsey, Washington, Dakota, Scott, Carver)

Metro Area Travel to Client:	30-Minutes Billable Time
Metro Area Travel from Client:	Non-Billable

Anything outside the Twin Cities 7 County Metro Area

Outside Metro Area Travel to Client:	Actual Time Billable
Outside Metro Area Travel from Client:	Actual Time Billable

We have prepared a quote for you



Co-Managed Proposal

Quote # 004080 Version 1

Prepared for:

City of Faribault



P: (800) 669-8513 E: mbowe@onsitecomputersinc.com W:

Thursday, July 16, 2026

City of Faribault
Kevin Bushard
Faribault, MN
kbushard@faribaultmn.gov

Dear Kevin,

Thank you for considering On-Site Computers, Inc as your future technology partner. At On-Site, we work hard to go above and beyond the call of duty. The establishment of our Client Bill of Rights, along with our continual and substantial investment in people, processes, and technology, demonstrates our commitment to our clients.

That being said, we are always asked what makes us a local industry leader?

1. **Customer Service** – We feel that our people, processes, systems, and solutions we have in place, and more importantly the relationships and the way we deal with our clients and their technology, is different and better than any other local IT Firm.
2. **The Right Technical Solutions** – We feel we can recommend and provide the best solutions based on the client's specific needs. We believe it is our job to protect your valuable business information and implement many layers to protect your business. We have the top qualified experienced staff and strive to provide quick response to any service issues that you have.

Thanks again, and please let us know if we can help or answer any questions you may have.

Mike Bowe
President
On-Site Computers, Inc.

P: (800) 669-8513 E: mbowe@onsitecomputersinc.com W:

Managed Services - Monthly

Qty	Description	Recurring	Ext. Recurring
250	Co-Managed Workstation Support • Remote and onsite support of covered workstations during business hours as overflow, escalation, and backup to the City's internal IT team (onsite dispatch when issues cannot be resolved remotely) • New PC setup, imaging, and deployment assistance on request • RMM agent deployment and management, including remote access for support sessions, monitoring, Windows Update management, and third-party patching • vCIO Services: strategic IT planning, budget and roadmap guidance, and quarterly business reviews • Technology Alignment: monthly review of the workstation environment against industry best practices, with documented findings and recommendations **DEVICE COUNT BASED ON COMMUNICATION WITH CLIENT. ACTUAL DEVICE COUNT MAY GO UP OR DOWN BASED ON ACTUAL DEPLOYMENTS DURING ONBOARDING**	\$34.00	\$8,500.00

Monthly Subtotal: **\$8,500.00**

Managed Services - Monthly

Qty	Description	Recurring	Ext. Recurring
20	Co-Managed Server Support • Remote and onsite support of covered Windows Server guest operating systems during business hours as overflow and escalation backup to the City's internal IT team (onsite dispatch when issues cannot be resolved remotely) • RMM agent deployment and management on covered server OS instances, including remote access for support sessions, monitoring, Windows Update management, and third-party patching • Server health alerting and triage through our RMM platform • vCIO Services: infrastructure strategy, lifecycle planning, and roadmap development • Technology Alignment: monthly server environment review against best practices, with documented findings and recommendations **DEVICE COUNT BASED ON COMMUNICATION WITH CLIENT. ACTUAL DEVICE COUNT MAY GO UP OR DOWN BASED ON ACTUAL DEPLOYMENTS DURING ONBOARDING**	\$34.00	\$680.00
Monthly Subtotal:			\$680.00

P: (800) 669-8513 E: mbowe@onsitecomputersinc.com W:

Managed Services - Monthly

Qty	Description	Recurring	Ext. Recurring
9	Co-Managed Network Support (per site with network devices such as firewall, switch, wireless, printers*, scanners*, etc.) • Remote and onsite support of covered network devices during business hours as overflow and escalation backup (onsite dispatch when issues cannot be resolved remotely) • Device monitoring and alerting through our RMM platform where supported • Vendor and ISP coordination on behalf of City staff when escalated • vCIO and Technology Alignment coverage of the network layer included (quarterly network review as part of TAM cadence) • Not covered: copiers, devices supported by another 3rd party, or any device where monitoring access is not permitted	\$34.00	\$306.00
Monthly Subtotal:			\$306.00

Onboarding

Qty	Description
1	Onboarding, Documentation, and Initial Configuration Onboarding, Documentation, Installation and Configuration of Software On-Site Computers Inc. will perform the following during onboarding: • Document crucial IT information, including network topology, device inventory, vendor and ISP contacts, and critical line-of-business applications • Establish a shared documentation baseline with the City's internal IT team • Deploy RMM agents to covered workstations and servers, including remote access configuration for support sessions • Uninstall any prior remote management or monitoring tools being replaced by our RMM platform • Configure monitoring, alerting, patch management, and third-party update policies within the RMM platform • Obtain management access to covered network devices (firewall, switches, wireless access points, and wireless controller/cloud key) for monitoring and support • Define and document escalation paths, ticket routing, and communication workflows between On-Site Computers and the City's internal IT team • Conduct initial vCIO discovery session to understand business objectives, budget cycles, and strategic priorities • Perform baseline Technology Alignment review to establish current-state findings and initial recommendations
-1	Onboarding, Documentation, and Initial Configuration

P: (800) 669-8513 E: mbowe@onsitecomputersinc.com W:

Co-Managed Proposal



Prepared by:
On-Site Computers, Inc.
Mike Bowe
651 209 0265
mbowe@onsitecomputersinc.com

Prepared for:
City of Faribault
Faribault, MN
Kevin Bushard
kbushard@faribaultmn.gov

Quote Information:
Quote #: 004080
Version: 1
Delivery Date: 07/16/2026
Expiration Date: 08/07/2026

Monthly Expenses Summary

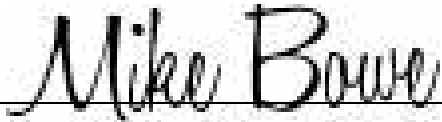
Description	Amount
Managed Services - Monthly	\$8,500.00
Managed Services - Monthly	\$680.00
Managed Services - Monthly	\$306.00
Monthly Total:	\$9,486.00

*This Quote is governed under the provisions of the Master Services Agreement located at <https://www.onsitecomputersinc.com/msa> ("MSA"). **By agreeing to this Quote, you agree to the provisions of the MSA.** If you cannot access the MSA or if you have any questions about the MSA, please do not sign this Quote and contact us for further information.*

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

On-Site Computers, Inc.

City of Faribault

Signature: 
Name: Mike Bowe
Title: President
Date: 07/16/2026

Signature: _____
Name: Kevin Bushard
Date: _____

Terms of Agreement

1. Terms of Agreement

This agreement between City of Faribault, herein referred to as Client, and On-Site Computers, Inc., hereinafter referred to as Service Provider, is effective upon the date signed, shall remain in force for a period of one year, and be reviewed annually to address any necessary adjustments or modifications. Should adjustments or modifications be required that increase the monthly fees paid for the services rendered under this Agreement, these increases will not exceed 5% of the value of the existing monthly fees due under this Agreement. The Service Agreement automatically renews for a subsequent one year term beginning on the day immediately following the end of the Initial Term, unless either party gives the other ninety (30) days prior written notice of its intent not to renew this Agreement.

- a. This Agreement may be terminated by the Client upon sixty (60) days written notice to the Service Provider:
- b. This agreement may be terminated by the Service Provider upon sixty (60) days written notice to the Client.
- c. If either party terminates this Agreement, Service Provider will assist Client in the orderly termination of services, including timely transfer of the services to another designated provider. Client agrees to pay Service Provider the actual costs of rendering such assistance.

2. Fees and Payment Schedule

Fees will be listed on quote, invoiced to Client on a Monthly basis, and will become due and payable on the first day of each month. Services will be suspended if payment is not received within 5 days following date due.

It is understood that any and all Services requested by Client that fall outside of the terms of this Agreement will be considered Projects, and will be quoted and billed as separate, individual Services.

3. Taxes

It is understood that any Federal, State or Local Taxes applicable shall be added to each invoice for services or materials rendered under this Agreement. Client shall pay any such taxes unless a valid exemption certificate is furnished to Service Provider for the state of use.

4. Coverage

Network Support services and consultation of Client's IT networks will be provided to the Client by Service Provider through a variety of means between the hours of 8:00 am – 5:00 pm Monday through Friday, excluding public holidays. Network Monitoring Services will be provided 24/7/365.

Hardware costs of any kind are not covered under the terms of this Agreement.

Support and Escalation

P: (800) 669-8513 E: mbowe@onsitecomputersinc.com W:

Service Provider will respond to Client's Trouble Tickets under the provisions of Appendix A, and with best effort after hours or on holidays. Trouble Tickets can be opened by Client's designated I.T. Contact Person, by email to our Help Desk, or by direct dial phone number if email is unavailable. Each call will be assigned a Trouble Ticket number for tracking. Our escalation process is detailed in Appendix A.

Service outside Normal Working Hours

Emergency services performed outside of the hours of 8:00 am – 5:00 pm Monday through Friday, excluding public holidays, shall be subject to provisions of Appendix B.

Limitation of Liability

In no event shall Service Provider be held liable for indirect, special, incidental, or consequential damages arising out of service provided hereunder, including but not limited to loss of profits or revenue, loss of use of equipment, loss data, costs of substitute equipment, or other costs.

5. Excluded Services

Service rendered under this Agreement does not include:

1. Parts, equipment, or software not covered by vendor/manufacture warranty or support.
2. The cost of any parts, equipment, or shipping charges of any kind.
3. The cost of any Software, Licensing, or Software Renewal or Upgrade Fees of any kind.
4. The cost of any 3rd Party Vendor or Manufacturer Support or Incident Fees of any kind.
5. The cost to bring Client's environment up to minimum standards required for Services.
6. Failure due to acts of God, building modifications, power failures or other adverse environmental conditions or factors.
7. Service and repair made necessary by the alteration or modification of equipment or other than that authorized by Service Provider, including alterations, software installations or modifications of equipment made by Clients employees or anyone other than the Service Provider.
8. Office moves
9. VoIP Setup and Installation
10. Security Camera installation
11. Video conferencing installation
12. Mobile devices
13. Programming (modification of software code) and program (software) maintenance.

6. Miscellaneous

This agreement shall be governed by the laws of the State of Minnesota. It constitutes the entire Agreement between the Client and Service Provider for monitoring/maintenance/service of all equipment. Its terms and conditions shall prevail should there be any variance with the terms and conditions of any order submitted by Client.

P: (800) 669-8513 E: mbowe@onsitecomputersinc.com W:

Service Provider is not responsible for failure to render services due to circumstances beyond its control including, but not limited to, acts of God.

Appendix A

Response and Resolution Times

The following table shows the targets of response and resolution times for each priority level:

Trouble	Priority	Response time (in hours)*	Resolution time (in hours)*	Escalation threshold (in hours)
Service not available (all users and functions unavailable).	1	Within 1 hour	ASAP – Best Effort	2 hours
Significant degradation of service (large number of users or functions affected, business process can continue).	2	Within 4 hours	ASAP – Best Effort	8 hours
Limited degradation of service (limited number of users or functions affected, business process can continue).	3	Within 24 hours	ASAP – Best Effort	48 hours
Small service degradation (business process can continue, one user affected).	4	Within 48 hours	ASAP – Best Effort	96 hours

Support Tiers

The following details and describes our Support Tier levels:

Support Tier	Description
Tier 1 Support	All support incidents begin in Tier 1, where the initial trouble ticket is created, the issue is identified and clearly documented, and basic hardware/software troubleshooting is initiated.
Tier 2 Support	All support incidents that cannot be resolved with Tier 1 Support are escalated to Tier 2, where more computer complex support on hardware/software issues can be provided by more experienced Engineers.

Tier 3 Support	Support Incidents that cannot be resolved by Tier 2 Support are escalated to Tier 3, where support is provided by the most qualified and experienced Engineers who have the ability to collaborate with 3 rd Party (Vendor) Support Engineers to resolve the most complex issues.
-----------------------	--

Service Request Escalation Procedure

1. Support Request is Received
2. Trouble Ticket is Created
3. Issue is Identified and documented in PSA system
4. Issue is qualified to determine if it can be resolved through Tier 1 Support

If issue can be resolved through Tier 1 Support:

5. Level 1 Resolution – issue is worked to successful resolution
6. Quality Control – issue is verified to be resolved to Client's satisfaction
7. Trouble Ticket is closed, after complete problem resolution details have been updated in PSA system

If issue cannot be resolved through Tier 1 Support:

6. Issue is escalated to Tier 2 Support
7. Issue is qualified to determine if it can be resolved by Tier 2 Support

If issue can be resolved through Tier 2 Support:

8. Level 2 Resolution – issue is worked to successful resolution
9. Quality Control – issue is verified to be resolved to Client's satisfaction
10. Trouble Ticket is closed, after complete problem resolution details have been updated in PSA system

If issue cannot be resolved through Tier 2 Support:

9. Issue is escalated to Tier 3 Support
10. Issue is qualified to determine if can be resolved through Tier 3 Support

If issue can be resolved through Tier 3 Support:

11. Level 3 Resolution – issue is worked to successful resolution
12. Quality Control – issue is verified to be resolved to Client's satisfaction
13. Trouble Ticket is closed, after complete problem resolution details have been updated in PSA system

If issue cannot be resolved through Tier 3 Support:

12. Issue is escalated to Onsite Support
13. Issue is qualified to determine if it can be resolved through Onsite Support

If issue can be resolved through Onsite Support:

14. Onsite Resolution – issue is worked to successful resolution
15. Quality Control – issue is verified to be resolved to Client's satisfaction
16. Trouble Ticket is closed, after complete problem resolution details have been updated in PSA system

If issue cannot be resolved through Onsite Support:

17. I.T. Manager Decision Point – request is updated with complete details of all activity performed

Appendix B

Service - Labor Rate

Remote PC Management/Help Desk – 8am-5pm M-F Included
Remote Printer Management – 8am-5pm M-F Included
Remote Network Management – 8am-5pm M-F Included
Remote Server Management – 8am-5pm M-F Included
24x7x365 Network Monitoring Included

Out of Contract Labor Rate

Remote Labor – 8am-5pm M-F \$96.00 /HR (Normal 120.00)
Onsite Labor – 8am-5pm M-F \$120.00 /HR (Normal 155.00)
Emergency Labor After Hours \$190.00 /HR (Normal 245.00)

Covered Equipment

Managed Desktops
Managed Printers:
Managed Networks Switches:
Managed Servers:



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Delane James, Library Services Director
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-215 Approve Agreement to Participate in the SELCO Integrated Library System

Background:

At their meeting on July 13, 2026, the Library Advisory Board reviewed and recommended that the City Council approve the Agreement to Participate in the SELCO Integrated Library System (ILS) for the fiscal year 2027. The Agreement shall commence on July 1, 2026, and remain in effect for one (1) year.

Recommendation:

Approve Resolution 2026-215 Approve Agreement to Participate in the SELCO Integrated Library System.

Attachments:

1. Resolution 2026-215 Approve Agreement to Participate in the SELCO Integrated Library System
2. Agreement to Participate in the SELCO ILS FY2027

CITY OF FARIBAULT

RESOLUTION #2026-215

APPROVE AGREEMENT TO PARTICIPATE IN THE SELCO INTEGRATED LIBRARY SYSTEM

WHEREAS, the SELCO regional library system provides a shared Integrated Library System for public libraries in southeastern Minnesota; and

WHEREAS, Buckham Memorial Library provides library services to the citizens of Faribault and the surrounding townships in Rice County as part of the SELCO regional library system; and

WHEREAS, and the current agreement expired as of June 30, 2026.

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault approve the Agreement to Participate in the SELCO Integrated Library System from July 1, 2026, through June 30, 2027.

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



AGREEMENT TO PARTICIPATE IN THE SELCO INTEGRATED LIBRARY SYSTEM

This Agreement to Participate in the SELCO Integrated Library System (the “**Agreement**”) is made as of the ____ day of _____, 2026, by and between the Southeastern Libraries Cooperating, a non-profit corporation organized under Minnesota Statutes Chapter 317A, also designated as a regional public library system under Minnesota Statutes § 134.20 (hereinafter referred to as “**SELCO**”), and _____ (hereinafter referred to as the “**Participating Library**”).

Article I. Purpose (Mission/Vision)

1.1 SELCO, as one of twelve regional public library systems in Minnesota, is responsible for strengthening, improving, and promoting library services in its eleven-county region. It fulfills this purpose through its mission of *supporting libraries through the delivery of professional expertise and sustainable services*.

1.2 In 2019, the Resource Sharing and Technology/Technology Policy Joint Committee created the following vision statement for the SELCO Integrated Library Service (“**ILS**”):

Horizon Libraries are forward-thinking, innovative members who work to maximize local resources by engaging with fellow members to share their unique collections and ideas to better serve their communities.

1.3 The ILS is library management software designed to track items owned, patrons who have borrowed, fees applied, and generally automate tasks around acquiring, borrowing, and lending a library’s collection. This Agreement is intended to define the parameters of the ILS offered by SELCO to the Participating Library. Generally, the ILS supports the sharing of materials, ideas, staff resources, and costs to support, maintain, and provide innovative library services to the region's communities. This is best achieved if all participants understand their rights and responsibilities and have a mutual understanding of expectations of each other.

Article II. Participation in the SELCO ILS Service

2.1 The SELCO ILS is available to all SELCO member public libraries who choose to participate.

2.2 By signing this Agreement, the Participating Library acknowledges and agrees to adhere to the following philosophical concepts:

- (a) The SELCO Evergreen ILS is a resource shared by all participating libraries. No one library owns the database.



AGREEMENT TO PARTICIPATE IN THE SELCO INTEGRATED LIBRARY SYSTEM

- (b) The success of the shared resource requires active participation and engagement from all participating libraries. Active participation and engagement include:
 - (i) staying up to date with current ILS functionality, issues, and projects; and
 - (ii) sharing knowledge and perspectives with SELCO and other participants.
- (c) The responsibility for maintaining a quality database lies with both SELCO and the participating libraries. A quality database includes complete and accurate patron and bibliographic records.
- (d) The decisions made concerning the SELCO Evergreen ILS will be based on an understanding of the situation of member libraries and will be as fair as possible to all.

2.3 The Participating Library shall receive the following benefits in connection with its participation:

- (a) Efficient use of available resources to achieve more collectively than is possible individually by sharing the cost of ILS maintenance fees and expenses for staffing required to maintain the database.
- (b) Increased access to materials beyond the local library collection for library patrons, both regional and statewide library collections.
- (c) Stronger relationships and connections between participating libraries.

2.4 The Participating Library further acknowledges that although each member library is operated by a separate local governmental unit or board, which retains authority over any policy decisions for internal library operations and the handling of local funds, participation in the SELCO ILS requires the Participating Library and all other participating members to give up a small amount of autonomy to receive the benefits of participation. The Participating Library agrees to adhere to best practices and adjustments of local workflows to accommodate changes in ILS functionality.

Article III. Rights and Responsibilities

3.1 **Individual Libraries.** The Participating Library acknowledges all libraries that participate in the ILS share responsibility for the ILS's success. As such, the Participating Library agrees, as follows:



AGREEMENT TO PARTICIPATE IN THE SELCO INTEGRATED LIBRARY SYSTEM

3.1.1 General.

- (a) To follow the philosophical concepts outlined in Article II above.
- (b) Accept and comply with the provisions of contractual agreements made by SELCO on behalf of member libraries, including SELCO's contract with Equinox ([Equinox Agreement](#)), and accept responsibility for the acts of its own employees related to these matters (i.e., maintain the confidentiality of system proprietary software).
- (c) Be a [member in good standing](#) of SELCO
- (d) Acknowledge that the Participating Library is sharing staff resources with other member libraries, and that library initiatives involving the ILS must include appropriate SELCO staff in the planning stages.
- (e) Contact SELCO with questions, problems, and concerns regarding the ILS.

3.1.2 Fees.

- (a) Pay the Participating Library's portion of the Total ILS Service Cost. The Total ILS Service Cost is determined by the operational outlay for the ILS based on the projected cost of the following components: maintenance and licensing fees, staffing, and continuing education related to the ILS.
- (b) Participate in the process outlined [here](#) that determines how the Total ILS Service Cost is distributed among the participating libraries.

3.1.3 ILS Shared Decision Making.

- (a) Provide input, ensure the Participating Library's perspective is shared, and keep up to date with conversations and issues, either directly or through the Participating Library's assigned representatives.
- (b) Provide active and continuing participation and collaboration in developing certain settings and best practices.
- (c) Follow the Appeal Process, detailed [here](#).
- (d) Follow the Conflict Resolution, detailed [here](#).



AGREEMENT TO PARTICIPATE IN THE SELCO INTEGRATED LIBRARY SYSTEM

3.1.4 Technology.

- (a) Be responsible for procuring and maintaining all necessary hardware, software, peripherals, and connectivity in order to access the ILS, adhering to the minimum requirements outlined [here](#).
- (b) Ensure correct use of ILS clients and related applications on local computers.

3.1.5 Training.

- (a) Ensure the Participating Library's personnel are trained on the ILS and its usage, including, but not limited to, conforming to adopted rules, policies, and best practices for the operation of the ILS through the shared decision-making committee.
- (b) Maintain, document, and train staff on any local decisions, workflows, and policies, ensuring they conform to the rules, policies, and best practices adopted through the shared decision-making committee.
- (c) Collaborate with SELCO staff to solve technical issues beyond the Participating Library's level of expertise.

3.1.6 Resource Sharing.

- (a) Lend library materials to patrons of all participating libraries according to the SELCO Region's [Borrower Privileges](#) document.
- (b) Participate in interlibrary loan services among SELCO Evergreen Libraries and MNLINK.
- (c) Conform to rules, policies, and best practices for the operation of the ILS established through the shared decision-making committee.
- (d) Maintain standards and practices of collection development and avoid major reductions in acquisitions with the intent of relying on the collections of other participating SELCO Evergreen Libraries.



AGREEMENT TO PARTICIPATE IN THE SELCO INTEGRATED LIBRARY SYSTEM

3.1.7 Access.

- (a) Restrict the operation of the ILS to the Participating Library's authorized and trained personnel.
- (b) Provide reasonable security measures to prevent unauthorized access to the ILS. Examples of reasonable security measures can be found [here](#).
- (c) Assume financial and notification responsibilities for access breaches or misuse of patron data from failure to adhere to this Agreement.
- (d) Ensure contracts with the Participating Library's third-party vendors protect against misuse and security breaches of patron data.

3.2 **SELCO.** SELCO also shares responsibility for the success of the ILS with the Participating Library and other participants. SELCO will undertake the following:

3.2.1 Administration/General.

- (a) Adhere to the philosophical concepts outlined above in Article II.
- (b) Establish, administer, and negotiate a contractual agreement with ILS vendor(s) for products and services. The contract can be found here: [Equinox Agreement](#).
- (c) Communicate with ILS vendor(s) and remain up to date on all offered vendor training and product overviews.
- (d) Provide qualified staff to administer the ILS and serve as technical advisers.
- (e) Modify the ILS to ensure its sustainability for the region.
- (f) Provide timely notifications of modifications to member libraries.
- (g) Provide a [Help Desk](#) for participants to contact SELCO staff with questions, problems, and concerns regarding the ILS that allows for a timely response.
- (h) Prioritize staff resources for products and services that are accessible, utilized, or needed by the region as a whole.



AGREEMENT TO PARTICIPATE IN THE SELCO INTEGRATED LIBRARY SYSTEM

- (i) Consider requests for implementation of products and services not accessible, utilized, or needed by the region as a whole, as staff resources allow.

3.2.2 Fees & Costs.

- (a) Determine the Total ILS Service Cost. The Total ILS Service Cost is determined by the operational outlay for the ILS based on the projected cost of the following components: maintenance and licensing fees, staffing, and continuing education related to the ILS.
- (b) Provide timely and clear notice of ILS fees to member libraries based on the process outlined [here](#).

3.2.3 ILS Shared Decision Making.

- (a) Regularly update the Participating Library on ongoing ILS activities.
- (b) Provide opportunities for member libraries to guide areas of the ILS.
- (c) Collaborate with member libraries in developing certain settings and best practices.
- (d) Be the custodian of documents related to shared ILS decision-making.
- (e) Follow the Appeal Process, detailed [here](#).
- (f) Follow the Conflict Resolution process, detailed [here](#).

3.2.4 **Technology.** Procure and maintain all necessary hardware, software, peripherals, and connectivity to administer the ILS.

3.2.5 Training.

- (a) Provide training and training resources to the Participating Library on the use of the ILS, adhering to the principles outlined [here](#).
- (b) Provide a [list of expected competencies](#) for library staff using the ILS.



AGREEMENT TO PARTICIPATE IN THE SELCO INTEGRATED LIBRARY SYSTEM

3.2.6 Resource Sharing.

- (a) Provide delivery services to facilitate resource sharing and interlibrary loans.
- (b) Be a designated MNLINK Gateway, executing and administering the responsibilities outlined in the MNLINK server site agreement found here: [MNLINK Server Site Agreement](#).

3.2.7 Access.

- (a) Restrict the operation of the ILS to authorized and trained personnel.
- (b) Provide reasonable security measures to prevent unauthorized access to the ILS. Examples of reasonable security measures can be found [here](#).
- (c) Assume financial and notification responsibilities for access breaches or misuse of patron data from failure to adhere to this Agreement.
- (d) Ensure contracts with SELCO's third-party vendors protect against misuse and security breaches of patron data.

Article IV. Member Libraries Together. The success of the ILS depends on the cooperation and engagement of participating libraries together as a unit. The Participating Library, together with the other participating libraries, will:

- (a) Identify a committee or other designated group to guide the operation of the ILS.
- (b) Work closely with SELCO staff for the operation of the ILS.
- (c) Establish its own structure, procedures, and processes.
- (d) Establish rules, policies, and other best practices for the operation of the ILS.
- (e) Enforce the adopted rules, policies, and best practices.
- (f) Maintain and follow the Appeal Process for decisions made, detailed [here](#).
- (g) Maintain and follow the Conflict Resolution process, detailed [here](#).



AGREEMENT TO PARTICIPATE IN THE SELCO INTEGRATED LIBRARY SYSTEM

Article V. Term of Agreement. The term of this Agreement is for one (1) year, commencing on July 1, 2026. By signing this Agreement, the Participating Library commits to the full term of this Agreement. Notwithstanding the foregoing, if the Participating Library eliminates its physical collection or closes permanently, this Agreement may be terminated before the end of the one (1) year term upon the written agreement of SELCO and the Participating Library.

Failure to sign and return this Agreement within thirty (30) days of the stated deadline will result in the termination of access to the service.

[SIGNATURES TO FOLLOW]



AGREEMENT TO PARTICIPATE IN THE SELCO INTEGRATED LIBRARY SYSTEM

IN WITNESS WHEREOF, the undersigned have executed this Agreement to Participate in the SELCO Integrated Library System as of the day and year first written above.

SELCO:

SOUTHEASTERN LIBRARIES COOPERATING, a
Minnesota nonprofit corporation

By: Krista L Ross

Name: Krista L Ross

Title: Executive Director

PARTICIPATING LIBRARY:

[Name]

By: _____

Name: _____

Title: _____

Address:



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: John Sherwin, Chief
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-216 Accept Donation to the Police Department

Background:

Recently, Daikin Applied made a donation of \$2,000.00 to the Faribault Police Department for the department's annual Safe Summer Kickoff Event.

Recommendation:

Approve Resolution 2026-216

Attachments:

1. Resolution 2026-216 Accept Donation to the Police Department

CITY OF FARIBAULT

RESOLUTION #2026-216

ACCEPT DONATION TO THE POLICE DEPARTMENT

WHEREAS, the Faribault Police Department is responsible for life safety and property conservation in our community; and

WHEREAS, Daikin Applied recognizes the Police Department's commitment to serving our community and would like to make a donation to our department in the amount of \$2,000.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes the Faribault Police Department to accept the donation in the amount of \$2,000.

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-217 Approve Water Meter Node Replacement Proposal

Background:

Staff, along with the assistance of a contractor, have been replacing water meter nodes (radios) over the past two years. The radios transmit usage data to utility billing software for billing. The radios are nearing the end of their useful life and need to be replaced ahead of the conversion to the new utility billing software.

Approximately 650 of the 7,000+ radios need to be replaced. Due to the current workload and to ensure that the radios are replaced in a timely manner, staff is recommending a proposal from HydroCorp, Troy, MI for \$31,125.00. The proposal includes unit pricing of \$42.50 per radio. The final cost could be reduced from \$31,125.00 as staff continues to replace radios.

The replacements would be complete by the end of August. Funding will be provided by the Water Fund (601).

Recommendation:

Approve Resolution 2026-217

Attachments:

1. Resolution 2026-217
2. Faribault_MN_Radio_Replacement

CITY OF FARIBAULT

RESOLUTION #2026- 217

APPROVE WATER METER NODE REPLACEMENT PROPOSAL

WHEREAS, the City of Faribault operates a Public drinking water system;
and

WHEREAS, water meter nodes (radios) that are used to collect billing data
need replacement; and

WHEREAS, a quote for the replacement of the nodes (radios) from
HydroCorp, Troy, MI, for \$31,125.00 has been obtained.

NOW, THEREFORE BE IT RESOLVED, the quote for node (radio)
replacements from HydroCorp, Troy, MI, for \$31,125.00 is hereby
approved.

NOW, ALSO BE IT RESOLVED, that the Mayor and City Administrator are
hereby authorized and directed to enter into contract with HydroCorp, Troy,
MI in the name of the City of Faribault for the project.

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

WATER METER/NODE REPLACEMENT PROPOSAL



KEEPING DRINKING WATER SAFE FOR INDUSTRIES AND MUNICIPALITIES

For over 39 years, HydroCorp® has been dedicated to safe drinking water for companies and communities across North America. Fortune 500 firms, metropolitan centers, utilities, small towns and businesses – all rely on HydroCorp to protect their water systems, averting backflow contamination and the acute health risks and financial liabilities it incurs.



Cross-Connection Control / Backflow Prevention

Water Meter Change Out & Installation Services

Legionella Prevention & Control

Water System Surveys / Flow Diagrams

Pipe System Mapping & Labeling

Regulatory Compliance Assistance / Documentation



CORPORATE OFFICE:

5700 CROOKS ROAD STE 100
TROY MI 48098
800.315.4305 TOLL FREE
262.264.6402 PHONE
hydrocorpinc.com

PROJECT CONSULTANT:

Craig Wolf
Cell: 612-850-8939
Email: cwolf@hydrocorpinc.com



Table of Contents

1. Qualifications	2
1.1. Company Overview/Experience/References	2
2. Technical Proposal.....	4
2.1. Water Customer Engagement, Technician Protocols, Data Management/Reporting	4
2.2. Scope of Services.....	9
3. Project Management.....	9
4. Cost Proposal	11



1. Qualifications

1.1. Company Overview/Experience/References

- Founded in **1983** and incorporated in 1988. HydroCorp core services are Municipal Water System Cross-Connection Control Program Management, Onsite Cross-Connection Hazard Surveys/Inspections and Water Meter Replacement Labor and Administrative Services. The firm has grown from two employees to a staff of over 85 full time associates in multiple states. We still have our first customer!
- HydroCorp maintains ongoing contracts for Cross-Connection Control Program management and Inspections for over 400 Public Water Systems in five states.
- In 2014, HydroCorp was requested by an existing Municipal Client to assist in replacement of water meters during the same site visit as the Cross-Connection Inspections being performed by HydroCorp. Over time and by additional client requests for meter replacement services, HydroCorp now employs over 25 full-time professionals assigned to Water Meter Replacement projects and water customer care communications.
- HydroCorp has replaces over **50,000 water meters** within **52 midwestern public water systems annually**.
- HydroCorp currently monitors cross-connections/backflow prevention of **626,000 facilities**.
- HydroCorp annually performs approximately **75,500 onsite cross-connection survey/inspections**.
- HydroCorp monitors **910,000 Backflow Preventers** at services connected to public water supplies.
- HydroCorp manages the discovery, correction and **elimination of over 49,900 cross-connections**, annually.

PROTECTING WATER.
PROTECTING PEOPLE.



- **Experience And References**

- Monona, WI from 1.1.21 – 7.31.21 installation of 2,700 Badger water meters and the scope of work included onsite Cross Connection Control surveys during meter replacement.

Contact- **Dan Stephany DPW Director** dstephany@ci.monona.wi.us 608-222-2525

- Prescott, WI from 3.1.16-12.30.16 installation of 1,750 Kamstrup water meters and the scope of work included Cross Connection Control surveys during meter replacement.

Contact- **Jayne Brand City Administrator** jbrand@prescottcity.org 715-262-5544

- Chetek, WI from 3.1.17-12.30.17 installation of 1,126 Kamstrup water meters and the scope of work included Cross Connection Control surveys during meter replacement.

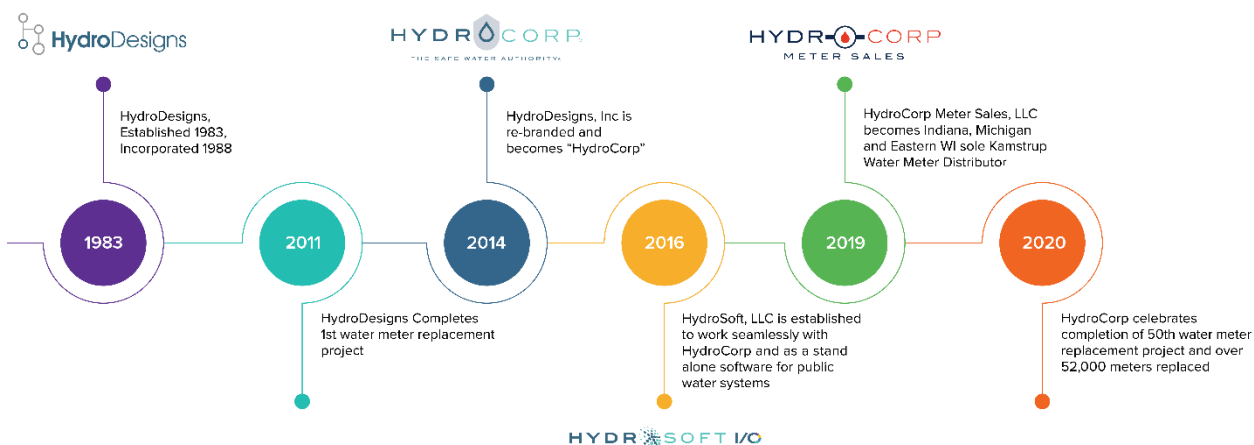
Contact- **Dan Knapp Director of Public Works** dknapp@cityofchetek-wi.gov 715-924-4236

- Weston, WI from 11.1.17-6.30.18 installation of 2,800 Sensus water meters and the scope of work included Cross Connection Control surveys during meter replacement.

Contact- **Keith Donner Public Work Director** kdonner@westonwi.gov 715-241-2606

- Seymour, WI from 7.1.18-12.31.18 installation of 1,014 Kamstrup water meters and the scope of work included Cross Connection Control surveys during meter replacement.

Contact: **John Schoen Director of Public Works** jschoen@seymourutil.com 920-833-2397





2. Technical Proposal

2.1. Water Customer Engagement, Technician Protocols, Data Management/Reporting

Summary

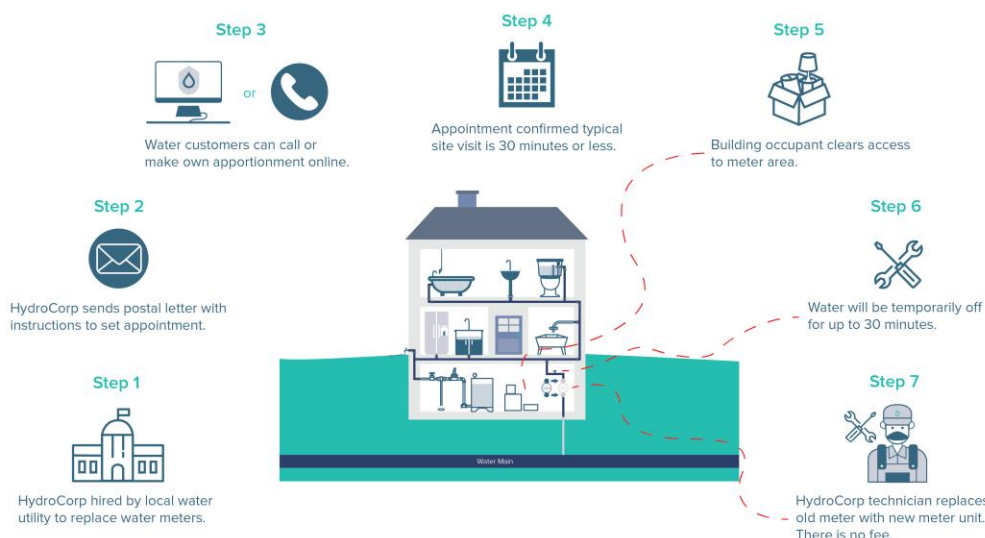
The foundation of this project will be water customer service, successful field work and cloud-based, real-time data management. HydroCorp utilizes [HydroSoft I/O](#) for all field data, administrative and notification processes.

Water Customer Notification Process: **CITY TO SEND NOTICES**

Postal notifications/letters are customizable and draft versions are presented for approval to City prior to actual mailing of notices.

Each postal notification indicates a unique nine-character reference code that is specific to the account or water customer. This allows the customers to access the HydroSoft I/O online scheduling portal and ensures appointments are set for specific customers or addresses. This unique reference code populates the customer information when input, which ensures and mitigates human error when scheduling. Examples of this would be transposed, missing and/or too many numbers within addresses house/business number or deviations between Dr., Cir., Ct., St., etc.

City administrative access is available to all necessary project parties. These can be created for specific individuals, departments, or projects. HydroCorp provides a demonstration of the City Online- Portal as well as a user guide with step-by-step processes, capabilities, and limitations. This user access is available through our website, which can be accessed by any device with internet connections/access.





Water Customer Notification (Continued)

Customer notifications through HydroSoft I/O, can be delivered to each customer in (2) two different forms; postal or email notifications are available if included with the provided customer data obtained from the utility/billing software. These different forms of notifications are queued based on specific intervals typically set at (14) fourteen days. Thus, (14) fourteen days from the first notices, second notices will automatically be available for distribution (same with second to third when applicable).

Water Customer Service:

HydroCorp has a full-time staff of dedicated Customer Service Representatives (CSR), who are trained and well versed, in the water meter and cross-connection control industry. This allows for rapid responses, top-notch customer/contractor interactions, and a seamless process from receipt of scheduling notice, to completed installation and anything thereafter, that the customer may need. This support phone number and hours of operation are listed within each customer notice. An online live-chat feature will also be available during business hours.

HydroCorp Field Technicians will provide each customer with a toll-free emergency business card. This card contains the phone number to our 24/7 emergency call center. The emergency call center will contact project personnel to resolve any customer issue, concern, question, or leak, after installation, that is a result of HydroCorp's workmanship. HydroCorp's response to any call or any item, is well within the 24hr response time, between first report and resolution.

Water Customer Emergency Situation Card – Provided by HydroCorp Meter Technician:

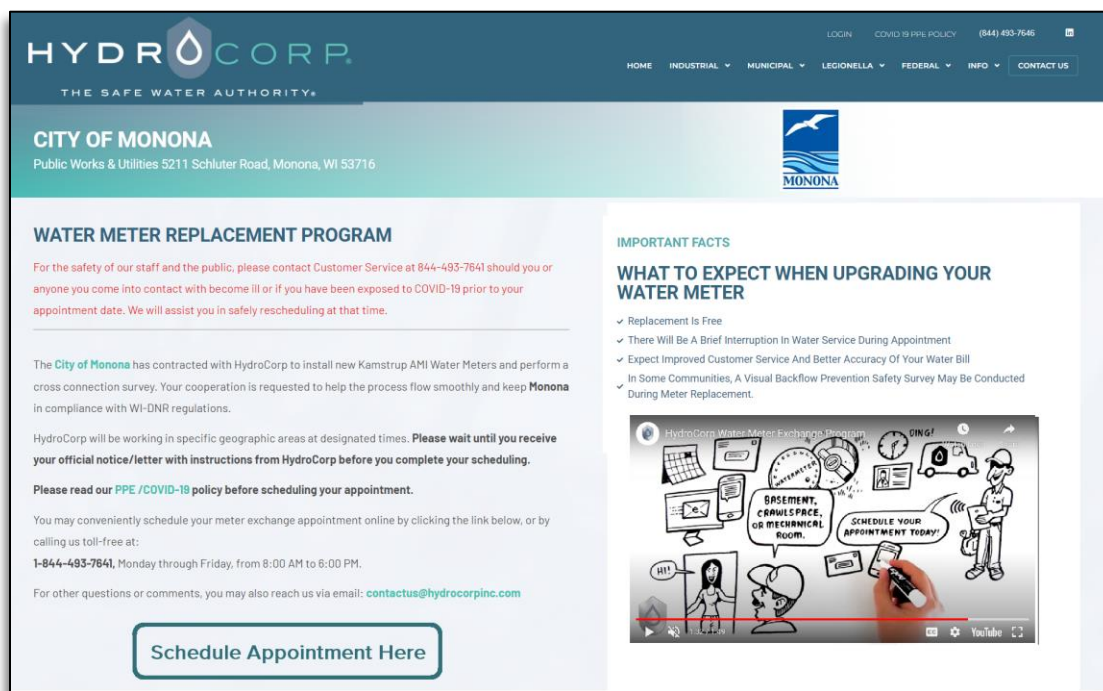
HYDRACORP™ THE SAFE WATER AUTHORITY™ WATER METER INSTALLATION EMERGENCY CALL CENTER 877-493-7691 Water Meter Installer CORPORATE OFFICE 5700 Crooks Road, Suite 100 Troy, MI 48098 P 800.690.6651 WATER METER INSTALLATION EMERGENCY CALL CENTER 877-493-7691 hydrocorpinc.com	HOMEOWNER: IMPORTANT INFORMATION Your new water meter has been checked for a secure, drip-free installation. In the unlikely event that a leak develops from the water meter installation, it is important that you notify us. Check your new water meter at the following intervals: 1. Between 2 and 12 hours following installation and 2. After 24 hours If you experience any problems with the water meter installation, please call the Emergency Call Center at 877-493-7691 and a technician will promptly respond. Thank you!
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Water Customer Self-Serve Appointment / Public Awareness Website (Included) **APPOINTMENT NOT NEEDED FOR SCOPE**

HydroCorp will devise and host a dedicated web page (at no extra charge) for water customers to set their own appointments, view detailed information and educational videos related to the project.

Example Public Awareness/Appointment Web Page included with scope of work:



Meter Technician Protocols:

HydroCorp staff is fully uniformed and possesses HydroCorp ID cards on their person.

- HydroCorp **highly recommends** the Utility issue contractor badges to HydroCorp employees, listing HydroCorp and installer name as an approved contractor for the City meter installation project. This also helps to mitigate and alleviate customer skepticism and phone calls to the City.
- HydroCorp will provide a link on the appointment site describing its COVID-19 preparedness and response plan, its Personal Protective Equipment (PPE) policy, and description of a Coronavirus safety practices while performing a water meter replacement. Example plan: www.hydrocorpinc.com/covid-19



HydroCorp's standard practice is to pick up and return new and old meters and materials daily. This is always from a designated location provided by various entities. All material is then logged and identified with our check-in / check-out process. This ensures project material is present while identifying items for procurement.

Data Management/Reporting

Utilizing HydroCorp's proprietary software HydroSoft I/O and in-field tablet computers, HydroCorp Meter Technicians will record all required information specified within the request for proposal.

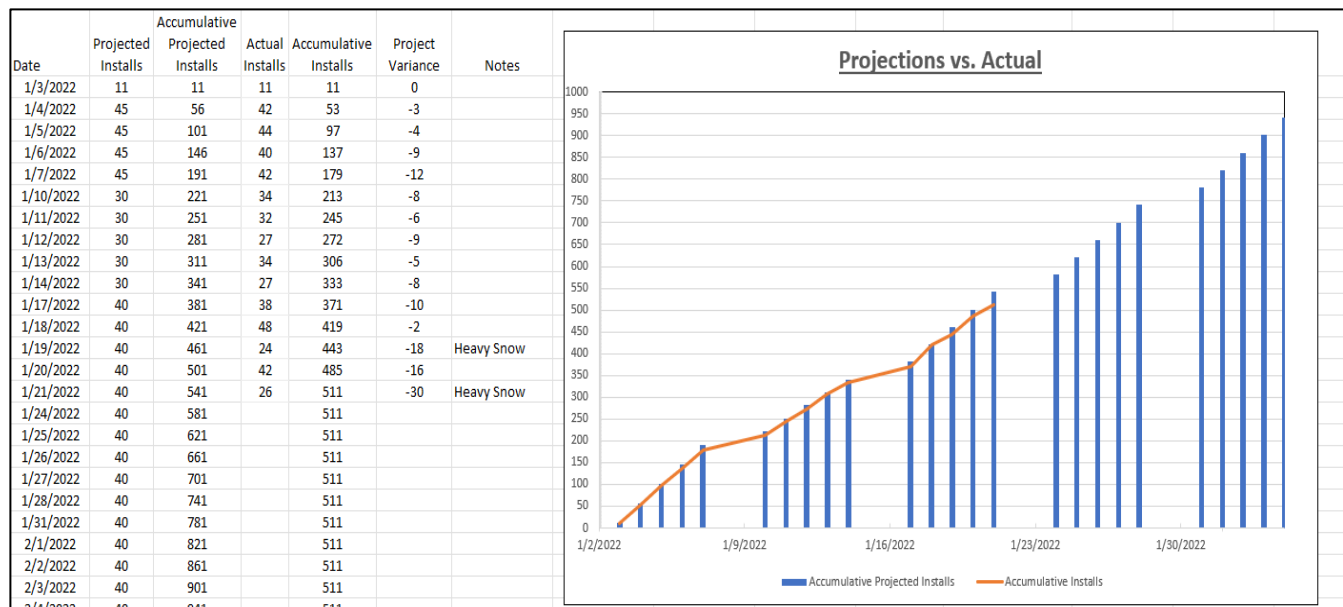
HydroCorp captures a minimum of 4 – 7 photos per account/installation. The photos can include any of the following in the specified order; 1) Old meter/Node setting found before installation 2) Old meter/node serial number, 3) Old meter/Node reading, 4) New meter/Node # and transmitter, 5) New meter/Node setting after installation, 6) Confirmation of activation – photo of activation screen, fob, new meter register, or any device utilized for activation, 7) House, apartment, or business address. Alternate photos can be taken in place of any of the mentioned photos above.

Data Security

HydroSoft I/O staff follow industry standards for database and system maintenance. Virtual machine hardware is maintained and serviced by Microsoft Azure. All users will log on through the HydroSoft I/O portal at portal.hydrosoft.io.

Sample Reporting

Summary of Account Statuses by Route									
Route Number	Installed	Scheduled	Unscheduled	Non Responsive	Issue Accounts	Delayed	Hydro Follow Ups	Route Total	Route Completion %
1	0	2	560	0	0	0	1	564	0.00%
2	1	0	492	0	0	0	1	494	0.20%
3	2	3	555	0	0	0	0	560	0.36%
4	2	1	719	0	0	0	0	722	0.28%
5	65	182	325	0	3	7	3	586	11.09%
6	1	1	538	0	0	0	1	543	0.18%
7	1	8	580	0	0	0	1	590	0.17%
8	439	80	10	110	25	36	26	727	60.39%
9	0	0	46	0	0	0	0	46	0.00%
Grand Total	511	277	3825	110	28	43	33	4832	10.58%
Notification Deployment Schedule (12-day intervals between 1st -> 2nd -> 3rd notices)									
Route	1st Scheduling	Qty	2nd Scheduling	Qty	3rd Scheduling	Qty	Notices Complete?	Non Responsive Date	Total Non Responsives
8	#####	727	12/22/2021	539	1/4/2022	236	Yes	1/11/2022	110
5	1/4/2022	586	1/18/2022	486	2/1/2022			#N/A	0
7	1/20/2022	590	2/1/2022						0
TBD									0
TBD									0
TBD									0
TBD									0



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Total Accounts Provided		4,832	Owner									
Add-On Accounts:		0	HydroCorp									
Done By City - Removed:		5	SSM									
All Installed:		511	SSM		Totals reflected as of:		1/22/2022	11:00AM				
All Unfinished:		4,316										
Unfinished - Unscheduled:		3,825	HydroCorp									
Unfinished - Scheduled:		277	HydroCorp			Scheduling is open and available for customer online and call-in appointments						
Unfinished - NonResponsive:		110	SSM			Scheduling is not open or available for online or call-in appointments						
Unfinished - Issues for SSM:		28	SSM									
Unfinished - Delayed:		43	HydroCorp									
FollowUp - HydroCorp:		33	HydroCorp									
Unfinished - Reschedules:		0	HydroCorp / SSM									
Week Starting	Projected # of Installs per Week	Actual # of Installs per Week	Weekly Variance	Accumulative Installed or Removed	Accumulative Projected Installs by Week	Accumulative Project Variance	Appointments Scheduled	Available Unscheduled Appointments	Total Available Appointments	Blackout Routes / Sectors		
01/03/22	171	179	8	184	176	8	180	22	202	N/A		
01/10/22	170	154	16	338	346	8	150	20	170	N/A		
01/17/22	200	178	22	516	546	30	225	0	225	N/A		
01/24/22	200						182	35	217	N/A		
01/31/22	200						55	231	286	N/A		
02/07/22	200						32	234	266	N/A		
02/14/22	200									N/A		
02/21/22	200									N/A		
02/28/22	200									N/A		
03/07/22	200									N/A		
03/14/22	200									N/A		
03/21/22	200									N/A		
03/28/22	200									N/A		
Totals	2,541	511	30	N/A	N/A	N/A	824	542	1,366			

Projections and Totals

Graphs

All Installed

Done by Utility - Removed

Unfin - Unscheduled

Unfin - Scheduled

Unfin - No Resp

Ready



2.2. Scope of Services

HydroCorp to provide the following services when exchanging exterior radios:

- A. HydroCorp will document in electronic format; relevant identification numbers of each existing and new exterior radio installed by HydroCorp. Each record will include a digital image of the old/new radio for account reference.
- B. HydroCorp will provide identification to the property owner upon arrival.
- C. HydroCorp will install new exterior radio, associated fittings and gaskets as provided by the City or supplier. The City or the supplier will provide all consumables for the project.
- D. HydroCorp Technician shall verify activation of each exterior radio installed and reprogram resolution from the exterior to read in gallons.
- E. HydroCorp will deliver removed (old) radios to public works on a daily basis or alternate site provided by the City.
- F. HydroCorp will retrieve new radios, fittings and gaskets as provided by the City and/or supplier on a daily basis during normal working hours. New radios will be available in a designated area at the public works building, or alternate location.
- G. HydroCorp will provide ongoing progress radio replacement status reporting during the contract period on a weekly basis.

3. Project Management

Key Personnel:



Dave Cardinal, Vice President Municipal Division. Dave has over twenty years' experience as a water professional and has a successful record of accomplishments in the cross-connection control industry. Experienced in program development, project management, developing and conducting employee education and training programs, developing and instructing State certified education and training classes, quality assurance, customer service, and client satisfaction. He is responsible for establishing business practices, field operation procedures, and administrative functions related to cross connection control program management. Dave is an ASSE Certified Instructor for multiple ASSE Certifications related to Cross-Connection Control and Backflow Prevention. Dave also has been a speaker at numerous Water Industry Conference.



Scott Mitchell, Director of Municipal Operations, and the project Cross Connection Control Supervisor.

Scott Mitchell has over 38 years' experience as a water professional serving municipal systems and the cross-connection control industry. Scott started his employment with HydroCorp in 2012 as Field Inspector and was promoted to Midwest Director of Operations in 2018 and promoted to Municipal Director of Operations in 2024. He is experienced in customer relations, program operations, and cross-connection control field training. Responsibilities include administrative functions related new and existing contracts, overseeing scheduling and quality control. Scott's credentials are Grade 1 DNR Certification for Distribution, Groundwater, and VOC removal. ASSE Surveyors course and ASSE 5000 Series certification.



Ryan Schaeffer-Director, Meter Division. Ryan is a seasoned water professional; he began his career with HydroCorp as a meter installer and has installed thousands of meters of various sizes. He has worked diligently and proven his skills as an installer and a team leader. Ryan has successfully led and managed meter installation projects and installation teams.



Craig Wolf, New CCC Program development and Water Meter Replacement Sales

in the Midwest Region. Since 2009 at HydroCorp, he was responsible for identification of hazards and deficiencies and determining proper recommendations for over 130 municipal client cross-connection control programs in Wisconsin. Certified by ASSE 5120 for Cross-Connection Control Surveying, Craig applies years of field experience to offering solutions for public water systems that are cost effective. In the past 5 years, Craig has been focused on client retention efforts, and developing new HydroCorp business relations.

City Staff Commitments:

1. City to send public awareness letters to water customers to provide information for the project and introduce HydroCorp as the "approved" installation contractor.
2. Water customer information for HydroCorp database. HydroCorp will provide template for required data. Data to be provided in Excel format.
3. Handheld activation devices and necessary connectors for each HydroCorp Technician.
4. Provide to HydroCorp, a minimum of 2 hours of in-field demonstration/training of meter activation device with City staff if needed.
5. Access to inventory of water meters, necessary fittings and gaskets on a weekly basis during normal business hours.
6. Dispose of old radios.



4. Cost Proposal

Possible Additional Scope Per Occurrence Fees:

Possible Additional Scope Per Occurrence Fees:

- Any service requiring the installation of wire to connect to an exterior mounted radio/endpoint will be invoiced at a charge of **\$30.00 per wire run**.
- Any service requiring an extra notice beyond the contracted (2) to be sent will be assessed a **\$1.40 charge per notice sent**.
- Remobilization fee **\$7500.00** Remobilization fee will apply only if the project is halted as a result out of HydroCorp control.
- Any install requiring to be installed under a Mobile Home will be assessed a **\$55.00 charge per occurrence**.
- Any install requiring confined space entry will be assessed a **\$300.00 charge per occurrence**.
- **1. Confined Space Entry**
- *Confined space entry is a hazardous activity that requires specialized training and equipment. HydroCorp personnel will only enter confined spaces that have been properly evaluated and that meet all applicable safety standards.*
- *The cost of confined space entry will be determined on a case-by-case basis. The cost will be based on:*
 - *The size of meter and equipment needed to complete the replacement*
 - *The depth and condition of the confined space*
 - *Requirements for removing the old meter from the confined space, i.e., specialized vehicle or equipment rental*
 - *The cost of any permits or approvals that are required for confined space entry*
 - *The cost of any rescue or emergency response services that may be required*
- **2. Payment**
- *The Utility will pay HydroCorp the agreed-upon price for each confined space entry. The cost of confined space entry will be billed separately in addition to the quoted replacement price for the applicable size of the meter.*



Proposed Installation Fees:

- Installation of approximately (650) Exterior Radios.....\$42.50 per install.
- Mobilization (One time fee)....\$3,500.00
- ***TOTAL APPROXIMATE PROGRAM FEES.....\$31,125.00***

Submitted by: HydroCorp – Corporate Office | 5700 Crooks Road Suite 100 | Troy, MI 48098

Craig Wolf | 612-850-8939 | cwolf@hydrocorpinc.com

Accepted by:

X _____

City Representative (Signature)

Date

Printed Name / Title



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-218 Approve Budget Amendment for ReLeaf Grant

Background:

The City Council of the City of Faribault formally adopted the 2026 Budget and established fund appropriations for 2026 on December 9, 2025, on Resolution 2025-332 in accordance with the City Charter and State Statutes.

The State of Minnesota executed a Grant Contract Agreement between its Department of Natural Resources and the City of Faribault for the ReLeaf Community Forestry Grant on Tuesday, June 02, 2026, and totals \$389,000. The ReLeaf grant was an unbudgeted expense for the City and, therefore a budget amendment is required to include the 2026 revenue and expenses related to the ReLeaf grant as shown on the attached resolution.

Recommendation:

Approve Resolution 2026-218

Attachments:

1. Resolution 2026- 218 Approve Budget Amendment for ReLeaf Grant

CITY OF FARIBAULT

RESOLUTION #2026 – 218

AMEND THE 2026 ADOPTED BUDGET FOR RELEAF GRANT

WHEREAS, the City Council of the City of Faribault did formally adopt a 2026 Budget and establish fund appropriations for 2026 on December 9, 2025, on Resolution 2025-332 in accordance with City Charter and State Statutes; and

WHEREAS, throughout the fiscal year, it is necessary to make certain amendments to the budget; and

WHEREAS, the 2026 budget is amended to include the 2026 revenue and expenses related to the ReLeaf grant;

NOW, THEREFORE BE IT RESOLVED that City staff is hereby directed to revise the 2026 Budget as follows:

Organization	Object	Amount	Purpose
ComImp	33422	\$290,300	ReLeaf Grant Funding
ComImp	43060	\$50,000	Contract Labor
ComImp	43060	\$228,000	Tree and Stump Removal
ComImp	41010	\$4,800	Personnel
ComImp	42250	\$7,500	Planting Materials

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-219 Approve Professional Services Proposal for Country Club Estates Stormwater Management Project - Contract 2026-16

Background:

The 2026 adopted budget and the 2026-2030 Capital Improvement Plan includes the construction of a regional storm water basin and outfall stabilization for the area serving the Country Club Estates neighborhoods and the undeveloped property between TH 21 (Lyndale Avenue) and 18th Street NW between the Cannon River and 17th Street NW. This project was identified in the City's Surface Water Management Plan (SWMP) update completed in 2022. A copy of the project memo from the 2022 SWMP is attached for more detail.

Attached is a proposal for professional design services for the project. WSB was chosen as they are the consultant who completed the SWMP and also the preliminary engineering for the project, so there are efficiencies in both time and money utilizing the same consultant. The project will be funded by the Storm Water Utility Fund (603).

Recommendation:

Approve Resolution 2026-219

Attachments:

1. Resolution 2026-219 Accept Proposal for Professional Design Services for Country Club Estates Stormwater Management Project, Contract 2026-16
2. LTR PROP-mduchene-18th Ave and Paulis Stormwater Basin
3. Pages from 017566-000 FINAL City of Faribault SWMP

CITY OF FARIBAULT

RESOLUTION #2026-219

ACCEPT PROPOSAL FOR PROFESSIONAL DESIGN SERVICES FOR COUNTRY CLUB ESTATES STORMWATER MANAGEMENT PROJECT, CONTRACT 2026-16

WHEREAS, it is proposed to construct a regional stormwater treatment basin with an infiltration bench to treat a large drainage area that currently discharges untreated to the Cannon River, provide treatment for future developable land, address localized flooding and water attenuation concerns as well as fix an existing outfall and erosion problem; and,

WHEREAS, the City adopted 2026 budget and 2026-2030 Capital Improvement Plan including funding for hiring a consultant to provide professional services for said project; and,

WHEREAS, WSB previously completed the City's Surface Water Management Plan (SWMP) and the preliminary engineering for the project, so there are efficiencies in both time and money utilizing the same consultant.

NOW, THEREFORE BE IT RESOLVED, that Faribault City Council hereby approves the proposal from WSB and directs the City Administrator or their designee to enter into a contract with WSB in the amount of \$92,500.00.

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner Mayor

ATTEST:

Jessica L. Kinser, City Administrator



July 13, 2026

Mr. Mark DuChene
Director of Engineering
City of Faribault
1200 Belview Trail
Faribault, MN 55021

Re: 18th Avenue and Paulis Drive Stormwater Basin
City of Faribault, MN

Dear Mr. DuChene:

Attached for your review and approval is our proposed scope of services, fee, and schedule for providing professional engineering services to design regional stormwater basin at the outfall of the 18th Avenue and Paulis Drive storm sewer. The project includes the construction of a wet pond and (in)filtration bench and the extension of the storm sewer from the current outfall to the proposed basin, as described in the Stormwater Capital Improvement Project Risk Assessment and Proposed Solutions, Area 3 – 18th Ave Outfall memo from WSB dated May 27, 2022.

We look forward to working with you on this project. If you are in agreement with this proposal, please sign where indicated below and return one copy. The necessary contract documents will then be provided. WSB will start work upon receipt of a signed contract. Please do not hesitate to contact Laura at 612-772-4633 with any questions.

Sincerely,

WSB

Jake Newhall, PE
Director of Water Resources

Laura Rescorla, PE
Project Manager, Water Resources

Attachment

ACCEPTED BY:

City of Faribault, MN

Name _____

Title _____

Date _____

**SCOPE OF ENGINEERING SERVICES
FOR
18th AVENUE AND PAULIS DRIVE STORMWATER BASIN DESIGN
CITY OF FARIBAUT, MN**

SCOPE OF ENGINEERING SERVICES

Task 1 – Project Management (\$7,700)

Project management will be performed throughout the course of the project. The following subtasks are included as part of Project Management:

- 1.1 Attend project update meetings with City staff. This will include developing the agenda, preparing handouts and graphics, and attending the meeting.
- 1.2 Work with project team to coordinate project deliverables, schedule, and budget.

Deliverables: Three (3) meetings. One meeting with City Staff to kickoff the project, one to discuss draft plans, and one to discuss final plans.

Task 2 – Survey and Data Collection (\$15,900)

Topographic and boundary survey data, background data, and stormwater management data will be gathered to adequately design the basin. This task includes an Ownership and Encumbrance report for the parcel; the fee is included in the task total and will be passed on to the City as a reimbursable expense. This task does not include a geotechnical analysis, but one may be added for an additional fee. The following subtasks are included as part of the task:

- 2.1 Topographic survey for the project area, including storm sewer elevations and sizes and the trail adjacent to Lyndale Avenue.
- 2.2 Boundary survey of the parcel on which the improvements are proposed.
- 2.3 Gather any other data necessary for design.

Deliverables: Topographic survey of project area and boundary survey of parcel. Ownership and Encumbrance Report.

Task 3 – Hydrologic and Hydraulic Modeling (\$14,500)

This task includes updating the XPSWMM and P8 models built as part of the City's Surface Water Management Plan (SWMP) to finalize the hydraulic design, verify high water levels, verify runoff rates, and predict pollutant loads. The CIP memorandum written as part of the SWMP will be updated to reflect the final design.

Deliverables: Final existing and proposed XPSWMM and P8 models. Memorandum for final design conditions.

Task 4 – Permit Coordination & Wetland Delineation (\$11,500)

This task consists of coordinating and obtaining the required permits for the proposed basin construction. The project will trigger the National Pollutant Discharge Elimination System (NPDES) Construction Stormwater General permit due to disturbance of more than 1 acre and a SWPPP will be required.

A wetland delineation will be completed for the wetland on site. This task includes completing the wetland delineation, the report, and attending one on-site TEP meeting.

Deliverables: NPDES permit, wetland delineation report. This task does not include any necessary permit application fees; these will be passed on to the City if applicable.

Task 5 – Construction Documents (\$42,900)

This task consists of completing construction plans, project specific specifications and bid documents (bid advertisement and Special Provisions). It assumes the City will provide front end specifications, assemble the final project manual, and manage bidding. The scope does include answering questions during the bid process to help facilitate the understanding of construction expectations.

Plans are anticipated to include cover sheet, details, grading plan, storm sewer plan and profile, restoration/erosion control, and site access/traffic control. One site visit is anticipated during final design to confirm construction access and other constructability details. In addition, an updated cost estimate will be developed to verify consistency between the proposed improvements and the City's budget.

Note that this task does not include negotiating site access or tasks associated with purchasing the property.

- 5.1 Prepare draft construction plans, specifications, and updated cost estimate
- 5.2 Finalize construction plans, specifications and bidding documents based on feedback from City staff.

Deliverables: Draft Plans, Final Plans, Specifications, and Bid Documents.

Task 6 (Optional) – Construction Management

If desired, WSB can perform construction management throughout the course of the basin construction. This will include attending weekly progress meetings throughout the project, and other necessary construction coordination.

This task will include part-time observation (approximately 10-20 hours per week). This will include inspection of all critical construction components as well as regular check-ins with the contractor and the City.

This scope of services also assumes WSB will complete all necessary construction staking and survey work.

- 6.1 Attend pre-construction meeting and weekly construction meetings.
- 6.2 Part-time construction observation.
- 6.3 Review and approve pay vouchers.
- 6.4 Construction Staking

Deliverables: Construction Meetings, Construction Observation, and Construction Staking.

TOTAL ESTIMATED ENGINEERING FEE

The scope of services outlined in this proposal will be billed hourly, based on our current hourly rates. We are proposing to complete the tasks outlined above for a not-to-exceed fee of **\$92,500**, excluding Task 6.

TIME SCHEDULE

WSB proposes to complete draft plans and cost estimate by October 2026, with final plans, cost estimate, and specifications complete by the end of 2026. We anticipate that bidding will take place in 2027.

Memorandum

To: City of Faribault

From: Jake Newhall, PE
Laura Pietila, EIT

Date: May 27, 2022

Re: Stormwater Capital Improvement Project Risk Assessment and Proposed Solutions
Area 3 – 18th Ave Outfall
WSB Project No. 017566-000

Background

The existing 18th Avenue and Paulis Drive storm sewer discharges directly to a wetland area between 18th Avenue and Lyndale Avenue (State Highway 21). The City of Faribault has reported that erosion is present at the outfall. In addition, localized flooding is present on Paulis Drive and 18th Avenue. As future development is anticipated in the area, the City desires a regional pond to provide stormwater management for the post development impervious area. **Figure 3**, as attached, outlines the existing conditions and a future improvement schematic.

Risk Assessment

The 18th Avenue and Paulis Drive storm sewer outfall discharges into a ravine approximately 15 vertical feet above the downstream wetland. The point source flow passes over a slope which has resulted in erosion, carrying sediment downstream.

XPSWMM modeling shows localized flooding at 18th Avenue and Paulis Drive, potentially impacting several primary structures in the area. The flooding is a result of undersized storm sewer that is unable to convey the full 10-year event and insufficient inlet capacity to capture all runoff. In addition, per LiDAR elevations, basin 20000 and low point 3934 utilize emergency overflow paths in the 100-year event, adding additional water to the undersized storm sewer system.

The total watershed area to the low point downstream of the 18th Avenue and Paulis Drive storm sewer outfall is 283.8 acres. 70.2 acres of the total watershed area has inadequate stormwater treatment and contributes 18 acres of existing untreated impervious area to Cannon River, which is listed as impaired for aquatic life and aquatic recreation. Future commercial and residential development is planned in the area, which will increase the total impervious area within the watershed.

For development and redevelopment, the National Pollutant Discharge Elimination System (NPDES) permit requires permanent stormwater management. Although the development in the watershed occurred prior to the current NPDES requirements, the water quality volume to treat the post development area is shown in **Table 1**, as attached. Proposed runoff rates may not exceed the existing runoff rates tabulated in **Table 2**, as attached.

Table 1. Water Quality Volume

Post Development Impervious Area (ac)	Required Treatment Volume ¹ (ac-feet)
30	2.5

¹1 inch of runoff from post development impervious area

Table 2. Rate Control

Storm Event	Runoff Rate (cfs)
2-year	29.1
10-year	68.0
100-year	278.1

The post development impervious area within the drainage area to be treated is estimated to be 30 acres (assuming 68 percent impervious for commercial and residential mixed use future development area).

Proposed Risk Reduction Option

Regional Basin

Construct a regional Nationwide Urban Runoff Program (NURP) basin with an infiltration bench to treat the drainage area that currently discharges untreated to the Cannon River.

The future regional basin should be sized to contain the 100-year storm event from the entire contributing watershed (283.8 acres) to provide flood control.

A NURP basin with an infiltration bench is recommended to provide adequate pretreatment, treatment of the water quality volume, storage, and drawdown requirements. Site the basin adjacent to the existing wetland. The exact location shall be determined during site design considering the developable area and depth to groundwater.

The existing building to the north of the recommended basin location has a low opening and low floor elevation of approximately 990-feet (LiDAR). The low floor elevation will be a minimum of 1 foot above the normal water level of the adjacent basins and the low opening will be a minimum of 2-feet above the high-water level for the 100-year event. The low opening must also be 1 foot above the emergency overflow elevation. Basin preliminary design components are listed in **Table 3**, as attached.

Table 3. Regional Basin Preliminary Design Outline

Design Component	Quantity	Unit
Drainage Area	283.8	acres
Normal Water Level	978	feet
Maximum HWL	988	feet
Approximate Proposed HWL	987.6	feet
Maximum EOF Elevation	989	feet
Proposed EOF Elevation	989	feet
Infiltration Surface Area at NWL	0.8	acres
Water Quality Depth	0.9	feet
Water Quality Volume	2.5	acre-feet
NURP Pond Surface Area at NWL	2.1	acres
NURP Pond Average Depth	4	feet
Outlet Control Structure Orifice	36	inch
Outlet Control Structure Orifice Elevation	978.9	feet

The peak flow rates out of the regional basin will allow the area to meet rate control requirements as shown in **Table 4**, as attached.

Table 4. Proposed Rate Control

Storm Event	Existing Runoff Rate (cfs)	Proposed Runoff Rate (cfs)
2-year	29.1	7.8
10-year	68.0	25.0
100-year	278.1	91.7

Via infiltration, the basin will treat stormwater and reduce pollutant loading downstream, helping the City to work towards meeting waste load allocation (WLA) goals for the Cannon River. The basin will reduce total phosphorus (TP) by 52.4 pounds per year and total suspended solids (TSS) by 7.4 tons per year. The pollutant load reduction based on the construction of the project in relation to the WLA is shown in **Table 5**, as attached.

Table 5. Waste Load Allocation

TMDL Study Name and Water	Initial Loading Estimate ¹	Proposed Loading Reduction Estimate with CIP 3	Final Loading Estimate	WLA
Cannon River WRAPS Byllesby (19-0006-00) TP	4027 lb/yr	52.4 lb/yr	3974.6 lb/yr	1947 lb/yr
Cannon River WRAPS Cannon River (07040002-509) TSS	481 ton/yr	7.4 ton/yr	473.6 ton/yr	294 ton/yr
Lower Cannon River Turbidity Cannon River (07040002-502) TSS	481 ton/yr	7.4 ton/yr	473.6 ton/yr	213.1 ton/yr
Lower Cannon River Turbidity Cannon River (07040002-646) TSS	481 ton/yr	7.4 ton/yr	473.6 ton/yr	220.7 ton/yr

¹As of summer 2021

Erosion Mitigation

To mitigate the erosion concern, it is recommended to pipe the storm sewer outfall from 18th Avenue to the proposed regional basin. Fix any existing erosion with fill and stabilize with vegetation.

Storm Sewer and Street Flooding at Low Points

Upsize the trunkline storm sewer from the intersection of Paulis Drive and 19th Avenue through to the outfall to the regional basin as outlined below.

- 36-inch pipes with 0.5 percent slopes along Paulis Drive and 1 percent slopes along 18th Avenue to the outfall are needed to convey the stormwater in the 10-year event.
- The storm sewer will need to be lowered to the outfall to provide adequate cover.
- To mitigate inlet capacity issues and meet MnDOT State Aid spread requirements for an assumed ADT of 1,500 and a design speed less than 40 mph, add:

- Three additional catch basins upstream of the low point on the south/west side of Paulis Drive.
- One additional catch basin at the low point on the south/west side of Paulis Drive for a total of two catch basins at the low point.
- Three additional catch basins upstream of the low point on the north/east side of Paulis Drive.
- One additional catch basin at the low point on the north/east side of Paulis Drive for a total of two catch basins at the low point.
- One catch basin south of the low point on the west side of 18th Avenue.
- Two additional catch basins at the low point on the west side of 18th Avenue for a total of three catch basins at the low point.

Upsizing the storm sewer will allow for adequate conveyance for the 10-year, 24-hour storm event within the pipes, reducing the frequency of street flooding. XPSWMM modeling of the 100-year event shows that the storm sewer upsizing will reduce high water levels at low points on Paulis Drive and 18th Avenue according to **Table 6**, as attached. When reconstructing storm sewer in Paulis Drive and 18th Avenue, ensure that the overland flow routes out of the low points have 2-feet of freeboard to the nearby structures to reduce flood potential in large storm events.

Table 6. 18th Avenue and Paulis Drive 100-year HWLs

XPSWMM Node	Existing HWL (ft)	Proposed HWL (ft)	Reduction (ft)
2631	1004.9	1004.6	-0.3
2639	1006.9	1006.8	-0.1

Based on the City's needs and street improvement project timelines, the project may be phased by constructing the basin and extending the outlet first to provide flood control and erosion mitigation. The upsizing of the Paulis Drive and 19th Avenue storm sewer may be completed as a second phase at the time of a future street reconstruction project.

Preliminary Cost Estimate

The proposed improvements are anticipated to cost \$1.782 million, outlined in the cost estimate below.

Preliminary Opinion of Probable Cost				
Regional Basin and Storm Sewer Improvements				
City of Faribault				
Description	Unit	Qty	Unit Price	Extension
Mobilization	LS	1	\$ 59,000	\$ 59,000
REGIONAL BASIN				
Clearing and Grubbing	AC	3	\$ 7,500	\$ 22,500
Excavation/Grading	CY	50660	\$ 8	\$ 405,280
Outlet Control Structure	Each	1	\$ 8,000	\$ 8,000
PAULIS DRIVE AND 18TH AVENUE STORM SEWER				
Catch Basin	Each	15	\$ 2,000	\$ 30,000
Manhole	Each	7	\$ 3,000	\$ 21,000

15" RCP Storm Sewer	LF	120	\$ 50	\$ 6,000
36" RCP Storm Sewer	LF	1750	\$ 125	\$ 218,750
Demolition of Roadway	SY	5500	\$ 10	\$ 55,000
Roadway Reconstruction	LF	1000	\$ 380	\$ 380,000
TOTAL PROJECT				
Erosion Stabilization	LS	1	\$ 8,000	\$ 8,000
Erosion Control	LS	1	\$ 9,000	\$ 9,000
Site Restoration	LS	1	\$ 15,000	\$ 15,000
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				\$ 1,237,530
20% CONTINGENCIES				\$ 247,506
TOTAL ESTIMATED CONSTRUCTION COSTS				\$ 1,485,036
20% ENGR., FISCAL & ADMIN				\$ 297,007
TOTAL ESTIMATED PROJECT COSTS				\$ 1,782,043

Existing Issues:

- Erosion at storm sewer outfall from 18th Avenue.
- Localized flooding at Paulis Drive and 18th Avenue.
- 18 acres of existing impervious without stormwater management prior to discharging to the Cannon River.

Recommendation:

- Upsize to 36-inch RCP storm sewer from 19th Avenue through to the outfall into the recommended regional BMP.
- Increase inlet capacity on Paulis Drive and 18th Avenue by adding catch basins at and upstream of the low points.
- Size a regional basin to provide water quality treatment to the direct upstream drainage area including future development and 100-year flood control for all contributing drainage.
- Pipe the 18th Avenue and Paulis Drive storm sewer outfall to the regional basin to mitigate erosion.



Legend

- Basin ID
- Flow Arrow
- Watershed Treated for 100-year Flood Control
- Drainage Area Treated for Water Quality
- Recommended BMP
- Recommended Storm Sewer
- Recommended Storm Sewer Structure
 - Manhole
 - Outlet Control Structure
 - Catch Basin
- Future Land Use
 - Commercial/Residential Mixed Use
 - Established Residential Neighborhood
 - Developable Area
- Existing Storm Sewer
- Existing Stormwater Pond
- Primary Structure with Flooding Potential
- Existing 100-year Inundation Area
- Depth (ft)
 - 0.0 - 0.7
 - 0.7 - 1.4
 - 1.4 - 2.2
 - 2.2 - 3.2
 - 3.2 - 4.3
 - 4.3 - 5.5
 - 5.5 - 7.1
 - 7.1 - 9.2
- DNR Public Water
- DNR Public Watercourse
- National Wetland Inventory
- Parcels
- City Boundary



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Rochelle Anderholm-Parsch, Parks and Recreation Director
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-221 Approve Agreement for Public Artwork Installation and Maintenance between City and Straight River Arts

Background:

The Installation Agreement with Straight River Arts was previously presented to the City Council during a work session and has since been reviewed by the City Attorney. The agreement authorizes the installation and ongoing maintenance of public art on City property while defining the responsibilities of both parties.

Recommendation:

Approve Resolution No. 2026-221 approving the Public Artwork Installation and Maintenance Agreement between the City of Faribault and Straight River Arts, authorizing the installation and ongoing maintenance of public artwork on City property.

Attachments:

1. Resolution 2026-221 Approve Agreement for Public Artwork Installation and Maintenance between City and SRA
2. Final version__SRA_Art_Installations_Agreement_7.28.26 - signed

CITY OF FARIBAULT

RESOLUTION #2026-221

APPROVE AGREEMENT FOR PUBLIC ARTWORK INSTALLATION AND MAINTENANCE WITH STRAIGHT RIVER ARTS

WHEREAS, the City Council previously reviewed and discussed the proposed Public Artwork Installation and Maintenance Agreement with Straight River Arts during a public work session; and

WHEREAS, the Agreement has been reviewed and approved as to form by the City Attorney and establishes the responsibilities of the City and Straight River Arts regarding the installation and maintenance of public artwork on City property; and

WHEREAS, approval of this Agreement supports the City's ongoing partnership with Straight River Arts to enhance public spaces through community artwork.

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault approves the Public Artwork Installation and Maintenance Agreement between the City of Faribault and Straight River Arts is hereby approved, and the Mayor and City Administrator are authorized to execute the Agreement on behalf of the City.

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Public Artwork Installation and Maintenance Agreement

Between the City of Faribault ("City") And Straight River Arts ("SRA")

Effective Date: July 28, 2026

This Public Artwork Installation and Maintenance Agreement ("Agreement") is made and entered into by and between the City of Faribault, a Minnesota municipal corporation, (hereafter referred to as "City"), and Straight River Arts, a nonprofit corporation organized under the laws of the State of Minnesota (hereafter referred to as "SRA"). The parties agree as follows:

1. Scope of Work

- A. The Economic Development Authority of Faribault ("EDA") and SRA, in collaboration with Paradise Center for the Arts and volunteers, commissioned and completed public art installations ("Public Art Project") for installation and placement throughout the City of Faribault. This Public Art Project consists of three stand-alone art installations ("Artwork") created by local artists.
- B. The City previously reviewed, vetted, and approved the installation locations for the Artwork. Final installation locations are identified in the attached exhibit A, which is incorporated into this Agreement.

2. Installation and Placement

- A. The City shall install the Artwork at the locations as previously determined and approved by the City. The City intends such installation to be completed by its Parks Department, but may, in its sole discretion, determine to provide for installation of the Artwork by any of its personnel or through the use of contractors.
- B. The City shall provide the labor and materials associated with the installation of the Artwork as an in-kind contribution to the public art project. The City shall have the sole right to determine and provide for compliance with any applicable public safety, accessibility, city code, or other park rules.
- C. The City shall have the right to temporarily remove or relocate any and all Artwork where the City determines such action is reasonably necessary, including but not limited to the following purposes: public safety, utilities, maintenance operations, construction projects, or emergency situations. Whenever practical, the City will coordinate with SRA prior to temporary relocation or removal of Artwork.

3. Ownership and Maintenance

- A. All Artwork shall remain the property of SRA. To the extent the Artwork's creators retain any rights in that Artwork under U.S. Copyright law, 17 §§ U.S.C. 101-810, including VARA, or other applicable law, SRA shall be responsible for providing or obtaining any

necessary notice, waiver, release, or coordinating other necessary action related to the Artwork. The City is not responsible for any third-party infringement of the SRA's, or any creator of the Artwork's, copyright and the City is further not responsible for protecting the intellectual property rights of the SRA or any creator of the Artwork.

- B. SRA shall be solely responsible for the ongoing maintenance, preservation, repair, and restoration of the Artwork. The City shall not be responsible for maintenance, repair, restoration, or replacement of the Artwork. In the event an art piece is damaged, deteriorated, or otherwise altered such that maintenance or repairs cannot reasonably restore the artwork to its original condition, SRA shall be responsible for the full replacement of the art piece at no cost to the City.
- C. SRA shall be responsible for repairing damage to the Artwork caused by vandalism, weather, deterioration, or other causes and shall further be responsible for the removal and restoration of any graffiti and/or vandalism to the Artwork.
- D. All Artwork must be maintained, repaired, and restored so as to retain the Artwork's original quality and character and using durable materials suitable for long term outdoor public display.
- E. A City preapproved interpretive or identification sign shall be installed at each artwork location. SRA shall be responsible for the design, creation, acquisition, fabrication, installation, and ongoing maintenance of all required signage associated with the artwork unless otherwise approved in writing by the City.
- F. All sign content, materials, dimensions, placement, and design elements must receive prior written approval from the City before fabrication or installation. SRA shall be responsible for replacing or repairing signage that becomes damaged, faded, vandalized, or otherwise falls into disrepair to maintain a professional and legible appearance consistent with City standards.

4. Removal

- A. Unless otherwise agreed to in writing by both parties, each Artwork installation shall remain on public display for a minimum period of three (3) years from the date of installation. During this minimum term, neither party may permanently remove the Artwork except in cases involving public safety concerns, substantial damage, vandalism, deterioration beyond reasonable repair, or other circumstances mutually agreed upon by the parties.
- B. Following the minimum display term, if either party wishes to permanently remove an Artwork installation from public display, the requesting party shall provide a minimum of six (6) months written notice to the other party. Permanent removal shall require mutual written agreement of both parties unless removal is required to address an immediate safety concern, emergency condition, or circumstances where the Artwork cannot reasonably be restored to its original condition.

- C. SRA shall be responsible for the removal, relocation, storage, or disposal of the Artwork unless otherwise mutually agreed upon. Any removal, relocation, storage, or disposal of the Artwork shall be performed in coordination with the City, though SRA will have ultimate responsibility for the performance of such actions.

5. Permits and Permissions

The City shall provide any necessary approvals for placement of the Artwork within City owned property or public spaces. SRA shall provide the City with any documentation or information required to obtain necessary approvals or permitting, upon the City's request.

6. Duration and Completion

This Agreement shall remain in effect for as long as the Artwork remains installed on City property unless and until terminated in accordance with this Agreement.

7. Termination

Either party may terminate this Agreement with six (6) months written notice to the other party. Upon termination, SRA shall be solely responsible for removal of the Artwork unless otherwise agreed to in writing by both parties. SRA shall coordinate such removal with the City.

8. Marketing and Promotion

SRA agrees to include the EDA and City of Faribault in marketing and promotional activities related to the Artwork and the Public Art Project. This includes recognition in press releases, social media posts, promotional materials, public announcements, and interpretive signage where appropriate.

9. Liability and Indemnification

SRA agrees to indemnify and hold harmless the City of Faribault, its officers, employees, and agents from claims, damages, or liabilities arising out of the Artwork and the public art project, including but not limited to Artwork installation and any defects, structural failures, maintenance issues, or vandalism related incidents and any infringement of patent, copyright, trademark, trade secret or other proprietary right caused by SRA, except to the extent caused by the gross negligence of the City. In no event shall the City be liable to the SRA for consequential, incidental, indirect, special, or punitive damages. Nothing in this Agreement shall constitute a waiver or limitation of any immunity or limitation on liability to which the City is entitled under Minnesota Statutes, Chapter 466 or otherwise.

10. Miscellaneous

- A. **Entire Agreement.** This Agreement constitutes the entire understanding between the parties and supersedes any prior agreements, oral or written, regarding the subject matter of this

Agreement.

- B. **Amendments.** Any amendments to this Agreement must be made in writing and signed by both parties.
- C. **Data Practices Act Compliance.** Data provided, produced or obtained under this Agreement shall be administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. SRA will immediately report to the City any requests from third parties for information relating to this Agreement. SRA agrees to promptly respond to inquiries from the City concerning data requests.
- D. **Choice of Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of Minnesota. Any disputes, controversies, or claims arising under this Agreement shall be heard in the state or federal courts of Minnesota and the parties waive any objections to jurisdiction.
- E. **No Assignment.** This Agreement may not be assigned by either party without the written consent of the other party.
- F. **No Discrimination.** The SRA agrees not to discriminate in providing products and services under this Agreement on the basis of race, color, sex, creed, national origin, disability, age, sexual orientation, status with regard to public assistance, or religion.
- G. **Severability.** The provisions of this Agreement are severable. If any portion of this Agreement is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision will not affect the remaining provisions of the Agreement.
- H. **Waiver.** Any waiver by either party of a breach of any provision of this Agreement will not affect, in any respect, the validity of the remainder of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement as of the date first written above.

[Signature Page to Follow]

City of Faribault

By: _____
Mayor

Date: _____

By: _____
City Administrator

Date: _____

Straight River Arts

By: Jessica Prill _____

Its: _____

Date: _____

By: Tami Resler _____

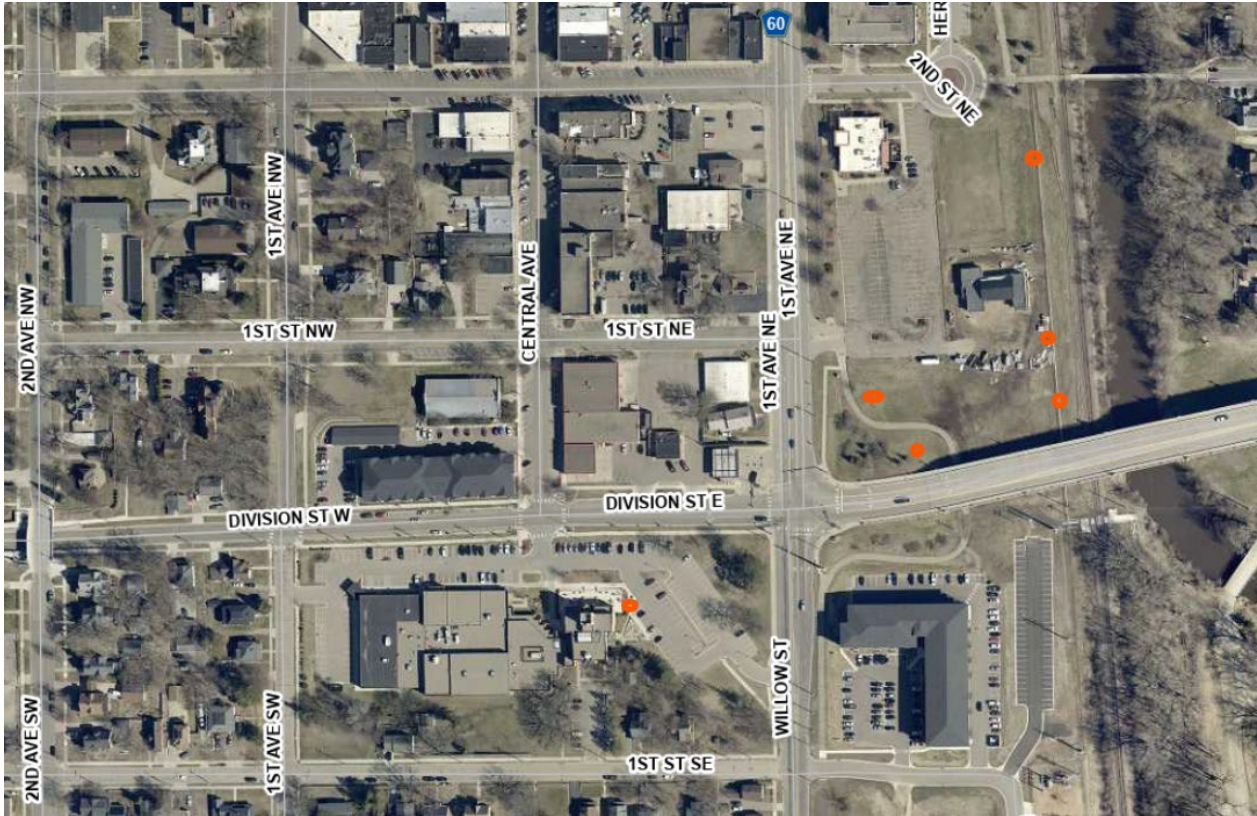
Its: _____

Date: _____

Exhibit A

Artwork Installation Location Map

[to be provided]



Exact Locations and pictures of the art work will be documented in a shared drive for permanent records associated with this agreement

Signature: Tami & Jessica
Tami & Jessica (Jul 23, 2026 15:11:10 CDT)

Email: straightriverartfestival@gmail.com

Final version__SRA_Art_Installations_Agreemen t_7.21.26

Final Audit Report

2026-07-23

Created:	2026-07-23
By:	Rochelle Anderholm-Parsch (rap@faribaultmn.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAtz5Qjw37zw_tC3pCg7-e372-IOV_IQw

"Final version__SRA_Art_Installations_Agreement_7.21.26" Hist ory

-  Document created by Rochelle Anderholm-Parsch (rap@faribaultmn.gov)
2026-07-23 - 7:04:48 PM GMT
-  Document emailed to Tami & Jessica (straightriverartfestival@gmail.com) for signature
2026-07-23 - 7:04:54 PM GMT
-  Email viewed by Tami & Jessica (straightriverartfestival@gmail.com)
2026-07-23 - 8:08:00 PM GMT
-  Document e-signed by Tami & Jessica (straightriverartfestival@gmail.com)
Signature Date: 2026-07-23 - 8:11:10 PM GMT - Time Source: server - Signature Appearance Selected: TYPE
-  Agreement completed.
2026-07-23 - 8:11:10 PM GMT



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kindra Papenfus, Finance Director
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-222 Approve Transfer of 2025 MSA Maintenance Funds from Street Improvement Fund to General Fund

Background:

During 2025, MSA Maintenance funds were incorrectly categorized as MSA construction funds and deposited into the Street Improvement fund, 401, leaving the general fund short of MSA Maintenance revenue. This was discovered in reviewing the 2026 and 2027 budgets vs. 2025 actual results. The finance department proposes transferring the Street Improvement fund overage in 2026 to correct each fund's cash balance.

Recommendation:

Approve the transfer of \$168,620 from Street Improvements fund 401 to General fund 101.

Attachments:

1. Resolution 2026-222 Approve Transfer of 2025 MSA Maintenance from Street Improvement fund to General Fund
2. 2025 MSA Revenue Reconciliation

CITY OF FARIBAULT

RESOLUTION #2026-222

**APPROVE TRANSFER OF 2025 MSA MAINTENANCE FROM STREET
IMPROVEMENT FUND TO GENERAL FUND**

WHEREAS, during 2025, MSA Maintenance funds were incorrectly classified as MSA Construction funds; and

WHEREAS, a portion of those funds were deposited in Street Improvement fund 401 rather than General Fund 101.

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault authorizes the transfer of \$168,620 from the Street Improvement Fund to the General Fund to make each fund whole.

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

From: Jessica Kinser <jkinser@faribaultmn.gov>
Sent: Tuesday, July 21, 2026 3:08 PM
To: Kindra Papenfus <kpapenfus@faribaultmn.gov>
Subject: The highly difficult to figure out formula for MSA Maintenance

Ok, so here is how the maintenance is supposed to work...Interest for 2021A bond, \$100,000 to fund 401, and the rest to the General Fund.

Record Number	Org	Object	Project	Description	MNDOT Amt	2025 Actual	Adjustment Needed
1	21AImp	33418		M.S.A. – Maintenance	(17,280.00)	(17,280.00)	-
5	PWAdmin	33418		M.S.A. – Maintenance	(329,792.00)	(161,172.00)	(168,620.00)
7	StrImp	33418		M.S.A. – Maintenance	(100,000.00)	(71,215.60)	(28,784.40)
					(447,072.00)	(249,667.60)	(197,404.40)
2	21AImp	33419		M.S.A. – Construction	(145,000.00)	(145,000.00)	-
6	PWAdmin	33419		M.S.A. – Construction	(2,783.00)	(2,783.00)	-
8	StrImp	33419		M.S.A. – Construction	(1,126,796.63)	(1,324,201.03)	197,404.40
					(1,274,579.63)	(1,471,984.03)	197,404.40

as of 12/31/2025

Municipality: 125-FARIBAULT

Account: 90 - MUNI CONST

Beg Yr Bal	Allocation	Total	Deposits	Transfers	Disbursement	Unexp Bal	Enc	B/L Rsrv	Bal Avail	Outstanding Overpymts	State Aid Avail to Adv	Acct to Acct Advances
(697,751.20)	1,272,094.00	574,342.80	0.00	-145,000.00	394,541.43	34,801.37	0.00	0.00	34,801.37	0.00	0.00	0.00
									34,801.37			

Account: 90B - MUNI CONST BOND

Beg Yr Bal	Allocation	Total	Deposits	Transfers	Disbursement	Unexp Bal	Enc	B/L Rsrv	Bal Avail	Outstanding Overpymts	State Aid Avail to Adv	Acct to Acct Advances
0.00	0.00	0.00	0.00	145,000.00	145,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									0.00			

Account: 94 - MUNI MAINT

Beg Yr Bal	Allocation	Total	Deposits	Transfers	Disbursement	Unexp Bal	Enc	B/L Rsrv	Bal Avail	Outstanding Overpymts	State Aid Avail to Adv	Acct to Acct Advances
0.00	447,072.00	447,072.00	0.00	0.00	447,072.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									0.00			

Account: 96 - TAA LG CITIES

Beg Yr Bal	Allocation	Total	Deposits	Transfers	Disbursement	Unexp Bal	Enc	B/L Rsrv	Bal Avail	Outstanding Overpymts	State Aid Avail to Adv	Acct to Acct Advances
0.00	34,504.00	34,504.00	0.00	0.00	34,504.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									0.00			

Account: 100 - BRIDGEINSP&SIGN

Beg Yr Bal	Allocation	Total	Deposits	Transfers	Disbursement	Unexp Bal	Enc	B/L Rsrv	Bal Avail	Outstanding Overpymts	State Aid Avail to Adv	Acct to Acct Advances
0.00	2,783.00	2,783.00	0.00	0.00	2,783.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									0.00			

Total Municipality: 125-FARIBAULT

Beg Yr Bal	Allocation	Total	Deposits	Transfers	Disbursement	Unexp Bal	Enc	B/L Rsrv	Bal Avail	Outstanding Overpymts	State Aid Avail to Adv	Acct to Acct Advances
(697,751.20)	1,756,453.00	1,058,701.80	0.00	0.00	1,023,900.43	34,801.37	0.00	0.00	34,801.37	0.00	0.00	0.00



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kindra Papenfus, Finance Director
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-223 Amend the 2026 Adopted budget for MSA Maintenance

Background:

City staff discovered a needed correction in the 2026 MSA Maintenance revenue budget amount, as well as a misapplication of 2025 MSA Maintenance between the General and Street Improvement funds. Correction of the 2025 transaction is brought forth in Resolution 2026-222. This resolution seeks to correct the 2026 budget and add the 2025 correction to the current budget.

Recommendation:

Approve the budget amendment as stated

Attachments:

1. Resolution 2026-223 Amend the 2026 Adopted Budget for MSA Maintenance

CITY OF FARIBAULT

RESOLUTION #2026 - 223

AMEND THE 2026 ADOPTED BUDGET FOR MSA MAINTENANCE

WHEREAS, the City Council of the City of Faribault did formally adopt a 2026 Budget and establish fund appropriations for 2026 on December 9, 2025, on Resolution 2025-332 in accordance with City Charter and State Statutes; and

WHEREAS, throughout the fiscal year it is necessary to make certain amendments to the budget; and

WHEREAS, the Faribault City Council desires to revise the adopted 2026 budget to align expected expenditures and revenues for the current year more accurately;

NOW, THEREFORE BE IT RESOLVED that City staff is hereby directed to revise the 2026 Budget as follows:

Organization	Object	Amount	Purpose
StrImp	33418	\$7,588	MSA Maintenance
PWAdmin	33418	(\$7,588)	MSA Maintenance
StrImp	47200	168,620	Transfer 2025 MSA Maintenance
GF Govt	39200	(168,620)	Transfer 2025 MSA Maintenance

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Dustin Dienst, Director of Fire & Code Services
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-224 Authorize the Fire Department to Apply for the Reimbursement of Body Armor through the MN Department of Public Safety

Background:

The Faribault Fire Department is committed to and expected to provide a timely, safe and effective service to the citizens of our response district. We are also expected to provide that service in a fiscally responsible way. One way of accomplishing this is by seeking out and applying for grants.

The MN Department of Public Safety has a program by which first responders will be reimbursed at a rate of 50% for the purchase of body armor to protect first responders.

We have purchased 11 sets of body armor using Public Safety Aid. We are looking for authorization to apply for the 50% reimbursement of the body armor.

Recommendation:

Approve Resolution 2026-224 Authorizing the Fire Department to Apply for the Reimbursement of Body Armor through the MN Department of Public Safety

Attachments:

1. Resolution 2026-224 Authorize the Fire Dept to Apply for Reimbursement of Body Armor
2. Grant Summary Form - Reimbursement of Body Armor

CITY OF FARIBAULT

RESOLUTION #2026-224

AUTHORIZE THE FARIBAULT FIRE DEPARTMENT TO APPLY FOR THE REIMBURSEMENT OF BODY ARMOR THROUGH THE MN DEPARTMENT OF PUBLIC SAFETY

WHEREAS, the Faribault Fire Department is responsible for fire and life safety response in the City of Faribault and the Rural Fire District; and

WHEREAS, the Faribault Fire Department is committed to the safety of its employees by providing Personal Protective Equipment (PPE); and

WHEREAS, the Faribault Fire Department has utilized the Public Safety Aid account to purchase 11 sets of body armor; and

WHEREAS, the Department of Public Safety has a program by which they reimburse first responders up to 50% of the cost of body armor; and

WHEREAS, the Faribault Fire Department would like authorization from the City Council to apply for 50% reimbursement from the Department of Public Safety for the purchase of body armor.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes the Faribault Fire Department to apply for the 50% reimbursement for body armor through the Department of Public Safety.

Date Adopted: July 28, 2026

Faribault City Council

Tom J Spooner, Mayor

ATTEST:

Jessica L Kinser, City Administrator



GRANT SUMMARY FORM

Pre-Application ☒ Application ☒ Award Acceptance ☐ Amendment ☐
Department: Fire Department
Contact Person: Joel Hansen & Dustin Dienst

Grant Name: Soft Body Armor Reimbursement
Grantor: MN Department of Public Safety
Total Project Cost: \$ 11,462.00 Total Award Amount: \$ 5,731.00
Total Cash Match: _____ Total In-Kind Match: _____
Application Date: 07/18/26 Grant Period From 07/01/26 To 06/30/27
Funding Type (Federal, State, Other): State
CFDA Number: _____ Electronic or Hardcopy Submission: Electronic

Project Description

FFD purchased 11 sets of soft body armor for 10 full time staff and the Chief. This is reimbursement for up to 1/2 of the purchase price.

How is the Match Amount Determined::

Vests are already purchased and this will be reimbursement for 1/2 of the purchase price of \$11462.00

Fixed Amount: _____ or % of project cost 0.00% or Other ☒

Explanation of Other:

Items must have been purchased prior to applying for the reimbursement. If the DPS runs out of funding prior to payment this year, the application will be held by the DPS for the following fiscal year,

For this City fiscal year, how much of the required local cash match amount is:

Already In Department Budget: \$ 5,731.00 Not Budgeted: _____

Proposed Source of Match: _____

Director Approval

Administrator Approval



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Dustin Dienst, Director of Fire & Code Services
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-225 Approve Professional Services Agreement for Electrical Inspection Services with 5 Star Inspections

Background:

Faribault City Council adopted Ordinance 2010-17 which established an electrical inspection program in the City of Faribault. In 2014, we adopted Resolution 2014-057 which approved a more permanent, two-year agreement for electrical inspection services with Brian L. Grey, owner of 5-Star Inspections. We have renewed two-year agreements with 5-Star Inspections ever since.

Attached is the agreement to renew our partnership with 5-Star Inspections for another two years.

Recommendation:

Approve Resolution 2026-225 for Professional Services Agreement for Electrical Inspection Services with 5 Star Inspections

Attachments:

1. Resolution 2026-225 Approve Professional Services Agreement for Electrical Inspection Services with 5 Star Inspections
2. 2026 Services Agreement for Electrical Inspection Services with 5 Star Inspections

CITY OF FARIBAULT

RESOLUTION #2026-225

APPROVE PROFESSIONAL SERVICES AGREEMENT FOR ELECTRICAL INSPECTION SERVICES WITH 5 STAR INSPECTIONS

WHEREAS, the City Council of the City of Faribault (the "City Council") adopted Ordinance 2010-17 which established an electrical inspection program in the City of Faribault (the "City") that is administered and enforced by the City; and

WHEREAS, 5 Star Inspections is owned by Brian L. Grey, ("Mr. Grey") who is a master electrician with over 30 years of experience; and

WHEREAS, Mr. Grey is a qualified electrical inspector in the State of Minnesota; and

WHEREAS, on May 13, 2014, the City Council adopted Resolution 2014-057 which approved a more permanent, two-year agreement for electrical inspection services with Mr. Grey; and

WHEREAS, the City has renewed two-year agreements with Mr. Grey for electrical inspections since 2014; and

WHEREAS, the City Council finds that Mr. Grey has adequately performed electrical inspection services on behalf of the City; and

WHEREAS, Mr. Grey desires to continue to perform electrical inspection services for the City as an independent contractor; and

WHEREAS, the City Council wishes to enter into a new two-year agreement allowing Mr. Grey to continue performing electrical inspections on behalf of the City.

NOW, THEREFORE BE IT RESOLVED, that:

1. The City Council hereby approves the Professional Services Agreement with 5 Star Inspections in substantially the form presented to the City Council on this date and attached hereto as Exhibit A (the "Agreement").

2. The Mayor and the City Administrator are hereby authorized and directed to execute the Agreement.

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

SERVICES AGREEMENT

This Services Agreement (“Agreement”) is made this 28th day of July, 2026, by and between 5 Star Inspections Inc. (“Contractor”), whose address is 37517 375th Ave, St. Peter, Minnesota and the City of Faribault, a Minnesota municipal corporation, whose address is 208 NW 1st Avenue, Faribault, MN 55021 (“City”).

RECITALS

WHEREAS, the City is in need of electrical inspection services; and

WHEREAS, the Contractor has agreed to perform these services for the City; and

WHEREAS, the City has been authorized by the City Council to enter into an agreement for services with the Contractor; and

NOW, THEREFORE, the City and the Contractor agree as follows:

TERMS

1.0 SCOPE OF SERVICES.

1.01 The Contractor shall perform electrical inspection services for the City in accordance with City Ordinances and State Statutes. Such services shall be made available by the Contractor to the City on all weekdays, during all hours that the City offices are open to the public. Services will be requested from the Contractor and overseen by the City through the City’s Building Official and Community Development Director. The City may contract with additional contractors to provide electrical inspection services if it deems necessary.

1.02 The Contractor shall provide the City with detailed written reports documenting each electrical inspection in a form approved by the City Building Official. The Contractor’s inspections and reports must be completed and submitted within one business day of the permit applicant’s request unless otherwise agreed to by the City.

1.03 The Contractor represents that he is a licensed master or journeyman electrician in the State of Minnesota. The Contractor shall, in the execution of the services, conform to all applicable federal, state and local laws, codes, ordinances and regulations, including, but not limited to, any applicable conflict of interest provisions.

1.04 During times when Contractor has not been requested to perform inspections for the City, he may perform inspection services for other entities and engage in such other business activities as will not conflict with his performance of services required under this Agreement. However, the Contractor is prohibited from engaging in the sale, installation, alteration or repair of electrical wiring and shall not have any financial interest in any concern engaged in any such business.

2.0. TERM. Either party, without cause, may terminate this Agreement by giving 30 days' written notice delivered to the other party at the address written above. After termination, the City shall have no further obligation to the Contractor except to compensate the Contractor for services performed prior to the date of the notice of termination. In the event the Contractor is in violation of the terms of this Agreement, the City may immediately terminate this Agreement by giving the Contractor notice of termination.

3.0 COMPENSATION. The City shall pay the Contractor 80 percent of the total fee (not including State surcharges) received by the City for each electrical permit that is issued by the City and was inspected by the Contractor. The Contractor shall submit to the City, on a monthly basis, itemized statements showing the services performed under this Agreement. Statements submitted by the Contractor shall be paid by the City in the same manner as other claims made to the City.

4.0 INDEPENDENT CONTRACTOR.

4.01 Both the Contractor and the City acknowledge and agree that the Contractor and his subcontractors are independent contractors and not employees of the City. The Contractor understands that the City will not provide any benefits of any type in connection with this Agreement, including, but not limited to, health or medical insurance, workers' compensation insurance and unemployment insurance, public employee retirement benefits, nor will the City withhold any state or federal taxes, including income or payroll taxes, which may be payable by the Contractor.

4.02 The City will provide the Contractor with a work space at a City facility that will include a desk, phone and computer. The Contractor agrees that he will comply with all requirements imposed by the City with respect to the use of these items and facilities. The Contractor must supply all other supplies, equipment, materials, tools and incidentals that are needed to perform services under this Agreement at his own expense.

4.03 The Contractor acknowledges that any general instruction he receives from the City has no effect on his status as an independent contractor.

5.0 INSURANCE. The Contractor must maintain adequate insurance with limits acceptable to the City to protect himself and the City from claims and liability for injury or damage to persons or property for all work performed by the Contractor and his respective subcontractors or agents under this Agreement. The Contractor must name the City as an "additional insured" under his commercial general liability policy. Prior to performing any services under this Agreement, the Contractor must provide evidence to the City that acceptable insurance coverage is effective. The Contractor must notify the City of any changes to his insurance policies.

6.0 WORKERS' COMPENSATION. The Contractor shall have workers' compensation insurance coverage that meets the requirements of Minnesota law. The Contractor shall execute the form attached hereto prior to commencing the work under this Agreement.

7.0 INDEMNIFICATION. The Contractor agrees to defend, indemnify and hold the City, its

officials, employees, agents and contractors from any and all claims, losses, liabilities, damages, costs, judgments or expenses (including defense, settlement, and reasonable attorneys' fees) for claims as a result of bodily injury, loss of life, property damage and any other damages arising out of performance by the Contractor or his subcontractors of the services provided by this Agreement and against all losses by reason of the failure of the Contractor or his subcontractors to fully perform, in any respect, all obligations under this Agreement.

8.0 BACKGROUND CHECKS. The City may perform background checks, in accordance with state law, on the Contractor or any of his subcontractors who provide services to the City.

9.0 DATA PRACTICES. The Contractor, his subcontractors and agents shall not provide information or data to anyone outside of the City without written permission from the City Administrator. The Contractor agrees to comply with any requests for data pursuant to the Minnesota Data Practices Act, Minnesota Statutes Chapter 13.

10.0 RECORDS ACCESS. The Contractor shall provide the City access to any books, documents, papers and records which are directly pertinent to the Agreement, for the purpose of making audit, examination, excerpts, and transcriptions, for three years after final payments and all other pending matters related to this Agreement are closed.

11.0 APPLICABLE LAW. The execution, interpretation, and performance of this Agreement will, in all respects, be controlled and governed by the laws of Minnesota.

12.0 ASSIGNMENT. The Contractor shall procure the services of another qualified individual or company to provide services under this Agreement as a subcontractor to perform services under this Agreement in the event that the Contractor is unable or unavailable for a period of more than one day. The Contractor shall obtain the express written approval of the City prior to subcontracting with the individual or company. The Contractor shall also inform the City in advance when the subcontractor will be performing the services on his behalf. The Contractor will be responsible for subcontracting with this individual or company and for all requirements, including compensation that may be required under that contract.

13.0 ENTIRE AGREEMENT; AMENDMENTS. This Agreement constitutes the entire Agreement between the parties, and no other agreement prior to or contemporaneous with this Agreement shall be effective, except as expressly set forth or incorporated herein. Any purported amendment to this Agreement is not effective unless it is in writing and executed by both parties.

14.0 NO WAIVER BY CITY. By entering into this Agreement, the City does not waive its entitlement to any immunities under statute or common law.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date and year written above.

CITY OF FARIBAULT

By: _____
Thomas J. Spooner

Its: Mayor

By: _____
Jessica L. Kinser

Its: City Administrator

CONTRACTOR

By: _____
Brian L. Grey
5 Star Inspections Inc.

**PROOF OF WORKERS' COMPENSATION
INSURANCE COVERAGE**

Minnesota Statutes Section 176.182 requires every governmental subdivision entering into a contract for doing any public work to obtain acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minnesota Statutes Section 176.181, subdivision 2. This information will be furnished, upon request, to the Department of Labor and Industry to check for compliance with Minnesota Statutes Section 176.181, subdivision 2.

This information is required by law, and a contract for the doing of any public work may not be entered into if it is not provided or is falsely reported. Furthermore, if this information is not provided or is falsely reported, it may result in a penalty assessed against your business by the Commissioner of the Department of Labor and Industry.

Provide the information specified above in the spaces provided, or certify the precise reason your business is excluded from compliance with the insurance coverage requirement for workers' compensation.

INSURANCE COMPANY NAME: _____
(**NOT** the insurance agent)

POLICY NO. OR SELF-INSURANCE PERMIT NO.: _____

DATES OF COVERAGE: _____

- OR -

I am not required to have workers' compensation liability coverage because:

- ☐ I have no employees covered by the law.
- ☐ Other (*specify*): _____

I HAVE READ AND UNDERSTAND MY RIGHTS AND OBLIGATIONS WITH REGARD TO PUBLIC CONTRACTS AND WORKERS' COMPENSATION COVERAGE, AND I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT.

(Signature)



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-226 Approve Quote for Well No. 7 Repairs

Background:

Annually, drinking water wells are pulled for inspection to identify any needed repairs to ensure reliable delivery of drinking water. Well No. 7 was pulled in mid-June by Traut Companies, St. Joseph, MN. Inspection revealed the well requires a new pump, column pipe, shafts, motor reconditioning and miscellaneous connectors and other hardware necessary to complete the repairs.

Attached is a quote from Traut Companies, St. Joseph, MN, for \$101,220.00 for the repairs. This amount includes \$14,200.00 previously authorized for pulling and inspections services. The parts have a 5–6-week lead time for delivery. Funding will be provided by the Water Fund (601).

Recommendation:

Approve Resolution 2026-226

Attachments:

1. Resolution 2026-226
2. Faribault well 7 - 300hp VHS - Pull pump Inspect, Replacemt parts, & Reinstall

CITY OF FARIBAULT

RESOLUTION #2026- 226

APPROVE QUOTE FOR WELL NO. 7 REPAIRS

WHEREAS, the City of Faribault operates a Public drinking water system; and

WHEREAS, drinking water supply wells are annually pulled for inspection to identify any needed repairs; and

WHEREAS, well No. 7 was recently pulled, and repairs were identified; and

WHEREAS, a quote for repairs to well No. 7 from Traut Companies, St. Joseph, MN, for \$101,220.00 has been obtained.

NOW, THEREFORE BE IT RESOLVED, the quote for repairs to well No. 7 from Traut Companies, St. Joseph, MN, for \$101,220.00 is hereby approved.

NOW, ALSO BE IT RESOLVED, that the Mayor and City Administrator are hereby authorized and directed to enter into a contract with Traut Companies, St. Joseph, MN in the name of the City of Faribault for the project.

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



32640 County Road 133
St. Joseph, MN 56374
320-251-5090
joet@trautcompanies.com

Revised Quote - Well 7 - 300hp VHS - Pull pump, Inspect, Replmt. Parts, & Reinstall

DATE: 7/22/2026 PHONE: 507-491-0062
NAME: City of Faribault FAX: _____
ADDRESS: 1200 Belview Trail EMAIL: tcraig@faribaultmn.gov
Faribault MN 55021 JOB # 300000
ATTN: Travis Craig

Notes:

SOW: 1.) mob / demob 2.) Pull pump. 3.) disassemble & inspect. 4.) Order recommended replacement parts. 5.) Mob / Demob. to reinstall pump. 6.) Reinstall pump. 7.) Test run.

Description	Unit	Unit Price	QTY	Totals
Labor:				
Mobilization & demobilization	LS	\$ 2,150.00	1	\$ 2,150.00
Field labor to remove discharge HD	HR	\$ 350.00	12	\$ 4,200.00
Shop labor to disassemble & Inspect.	HR	\$ 125.00	10	\$ 1,250.00
Mobilization & demobilization	LS	\$ 2,150.00	1	\$ 2,150.00
Field labor to install head shaft	HR	\$ 350.00	12	\$ 4,200.00
Per-diem	DAY	\$ 475.00	2	\$ 950.00
Material				
New discharge Hd FW10x10x16 with HP packing box kit	EA	\$ 7,250.00	1	\$ 7,250.00
10" x 1" piping spacers / filler	EA	\$ 2,500.00	1	\$ 2,500.00
1 15/16" SS HD shaft (Lower)	EA	\$ 925.00	1	\$ 925.00
1 15/16" SS HD shaft (Upper) w/hd nut	EA	\$ 1,100.00	1	\$ 1,100.00
Recondition - 300hp US VHS motor (Lewis Motor)	EA	\$ 9,780.00	1	\$ 9,780.00
New pump: FW14LC -7 stage Design1500gpm @ 600tdh w/ Ext Epoxy coated	EA	\$ 28,750.00	1	\$ 28,750.00
10" x 9'-11 1/4" T&C column sch40	EA	\$ 1,350.00	19	\$ 25,650.00
10" x 4'-11 1/4" T&C column sch40	EA	\$ 875.00	2	\$ 1,750.00
10" x 10' TOE Tail pipe sch40	EA	\$ 2,100.00	1	\$ 2,100.00
1 15/16" 10tpi SS coupling	EA	\$ 165.00	1	\$ 165.00
1 15/16" x 3" x 4 1/2" Rubber spider inserts	EA	\$ 65.00	20	\$ 1,300.00
1 1/4" PCV sound tube	LF	\$ 3.00	200	\$ 600.00
Misc supplies	LS	\$ 950.00	1	\$ 950.00

TOTAL MATERIALS	\$ 82,820.00
TOTAL LABOR	\$ 14,900.00
INCOMING FREIGHT	est. \$ 3,500.00
SUBTOTAL	\$ 101,220.00
SALES TAX	\$ -
TOTAL	\$ 101,220.00

Note: 5-6 week lead time to ship

Authorized Signature: _____

Representative of Traut Companies: Joe Traut

Quote is good for 30 days



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kindra Papenfus, Finance Director
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-210 Amend the Internal Loan for the Design, Construction, and Equipping of the First Phase of Viaduct Park

Background:

With Viaduct Park Phase I substantially complete, the internal loan for the project — from the Sewer Fund — has been fully drawn. Over the last two years, franchise fees dedicated to parkland improvements have averaged approximately \$560,000 annually. Over that same period, interest rates have also declined meaningfully. As a result, staff recommend modifying the terms of the internal loan. Although the original loan terms did not specify a due date, the loan was initially modeled for payoff in June 2034.

The proposed modification reduces the interest rate to 4.25% — the highest rate the City has received on municipal bonds it has invested in during 2026 — and extends the payback period by five years, to June 2039. This results in annual payments of just over \$562,300, which are supportable through current franchise fee revenue.

Recommendation:

Approve the modification of the Viaduct Park Phase I loan from the Sewer fund.

Attachments:

1. Resolution 2026-210 Amend the Internal Loan
2. 2026 Modified Amortization Schedule_Viaduct Park I

CITY OF FARIBAULT

RESOLUTION #2026-210

AMEND THE INTERNAL LOAN FOR THE DESIGN, CONSTRUCTION, AND EQUIPPING OF THE FIRST PHASE OF VIADUCT PARK

WHEREAS, the City Council approved Resolution 2024-124 on June 25, 2024, establishing an internal loan from the Sewer Fund- 602 to the Parkland Dedication Fund- 404 for the design, construction and furniture, fixtures and equipment for the first phase of Viaduct Park; and

WHEREAS, the terms of the loan were as follows:

- The amount of the loan shall not exceed \$6,300,000 unless this Resolution is amended by the City Council at a future date;
- The interest rate shall be 5 percent annually to ensure the rate payers of sewer fees receive a return on investment comparable to what would be obtained through existing investment vehicles;
- The City Council may amend this Resolution at a future time to reduce or increase the interest rate as necessary to ensure comparability with other interest rates earned through City investments;
- Franchise fees for park improvements shall be the repayment source provided in fund 404, which is estimated to be \$650,000 annually;
- Payments on the outstanding balance of the internal loan shall occur quarterly, beginning on July 30, 2024;
- The principal balance shall be reduced by payments received from the Faribault Foundation for contributions to the project, adjusting the amortization table as necessary; and

WHEREAS, principal and interest payments have occurred since the loan was initiated in 2024; and

WHEREAS, the internal loan has been fully borrowed as of June 30, 2026; and

WHEREAS, the terms of the loan need to be amended due to projection changes in the source of funds.

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault hereby amends the terms of the internal loan for the design, construction, and equipping of the first phase of Viaduct Park to the following:

- The amount of the loan shall not exceed \$6,300,000 unless this Resolution is amended by the City Council at a future date;
- The interest rate shall be 4.25 percent annually to ensure the rate payers of sewer fees receive a return on investment comparable to what would be obtained through existing investment vehicles;
- The City Council may amend this Resolution at a future time to reduce or increase the interest rate as necessary to ensure comparability with other interest rates earned through City investments;
- Franchise fees for park improvements shall be the repayment source provided in fund 404, which is estimated to be \$650,000 annually;
- Payments on the outstanding balance of the modified internal loan shall occur quarterly, beginning on September 30, 2026 with the final payment June 30th 2039;
- The principal balance shall be reduced by payments received from the Faribault Foundation for contributions to the project, adjusting the amortization table as necessary.

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Fund 602 Sewer Fund to 404 - Parkland Dedication Fund			
Principal amount	\$5,594,501	Number of Payments:	52
Term:	13	Monthly Rate:	1.06%
Annual Interest Rate	4%	Payment:	\$140,586.65
Initial Date:	9/30/2026	Annual payment	562,346.59

Months:	Date:	Beginning Balance	Payment	Interest	Principal	Additions	Additional Pymts	Ending Balance
1	9/30/2026	5,594,501.39	140,586.65	59,441.58	81,145.07			5,513,356.32
2	12/31/2026	5,513,356.32	140,586.65	58,579.41	82,007.24			5,431,349.09
3	3/31/2027	5,431,349.09	140,586.65	57,708.08	82,878.56			5,348,470.53
4	6/30/2027	5,348,470.53	140,586.65	56,827.50	83,759.15			5,264,711.38
5	9/30/2027	5,264,711.38	140,586.65	55,937.56	84,649.09			5,180,062.29
6	12/31/2027	5,180,062.29	140,586.65	55,038.16	85,548.48			5,094,513.81
7	3/31/2028	5,094,513.81	140,586.65	54,129.21	86,457.44			5,008,056.37
8	6/30/2028	5,008,056.37	140,586.65	53,210.60	87,376.05			4,920,680.32
9	9/30/2028	4,920,680.32	140,586.65	52,282.23	88,304.42			4,832,375.90
10	12/31/2028	4,832,375.90	140,586.65	51,343.99	89,242.65			4,743,133.25
11	3/31/2029	4,743,133.25	140,586.65	50,395.79	90,190.86			4,652,942.40
12	6/30/2029	4,652,942.40	140,586.65	49,437.51	91,149.13			4,561,793.26
13	9/30/2029	4,561,793.26	140,586.65	48,469.05	92,117.59			4,469,675.67
14	12/31/2029	4,469,675.67	140,586.65	47,490.30	93,096.34			4,376,579.33
15	3/31/2030	4,376,579.33	140,586.65	46,501.16	94,085.49			4,282,493.84
16	6/30/2030	4,282,493.84	140,586.65	45,501.50	95,085.15			4,187,408.69
17	9/30/2030	4,187,408.69	140,586.65	44,491.22	96,095.43			4,091,313.26
18	12/31/2030	4,091,313.26	140,586.65	43,470.20	97,116.44			3,994,196.82
19	3/31/2031	3,994,196.82	140,586.65	42,438.34	98,148.31			3,896,048.51
20	6/30/2031	3,896,048.51	140,586.65	41,395.52	99,191.13			3,796,857.38
21	9/30/2031	3,796,857.38	140,586.65	40,341.61	100,245.04			3,696,612.34
22	12/31/2031	3,696,612.34	140,586.65	39,276.51	101,310.14			3,595,302.20
23	3/31/2032	3,595,302.20	140,586.65	38,200.09	102,386.56			3,492,915.64
24	6/30/2032	3,492,915.64	140,586.65	37,112.23	103,474.42			3,389,441.22
25	9/30/2032	3,389,441.22	140,586.65	36,012.81	104,573.83			3,284,867.39
26	12/31/2032	3,284,867.39	140,586.65	34,901.72	105,684.93			3,179,182.46
27	3/31/2033	3,179,182.46	140,586.65	33,778.81	106,807.83			3,072,374.63
28	6/30/2033	3,072,374.63	140,586.65	32,643.98	107,942.67			2,964,431.96
29	9/30/2033	2,964,431.96	140,586.65	31,497.09	109,089.56			2,855,342.41
30	12/31/2033	2,855,342.41	140,586.65	30,338.01	110,248.63			2,745,093.77

31	3/31/2034	2,745,093.77	140,586.65	29,166.62	111,420.02	2,633,673.75
32	6/30/2034	2,633,673.75	140,586.65	27,982.78	112,603.86	2,521,069.88
33	9/30/2034	2,521,069.88	140,586.65	26,786.37	113,800.28	2,407,269.61
34	12/31/2034	2,407,269.61	140,586.65	25,577.24	115,009.41	2,292,260.20
35	3/31/2035	2,292,260.20	140,586.65	24,355.26	116,231.38	2,176,028.82
36	6/30/2035	2,176,028.82	140,586.65	23,120.31	117,466.34	2,058,562.48
37	9/30/2035	2,058,562.48	140,586.65	21,872.23	118,714.42	1,939,848.06
38	12/31/2035	1,939,848.06	140,586.65	20,610.89	119,975.76	1,819,872.30
39	3/31/2036	1,819,872.30	140,586.65	19,336.14	121,250.50	1,698,621.79
40	6/30/2036	1,698,621.79	140,586.65	18,047.86	122,538.79	1,576,083.00
41	9/30/2036	1,576,083.00	140,586.65	16,745.88	123,840.76	1,452,242.24
42	12/31/2036	1,452,242.24	140,586.65	15,430.07	125,156.57	1,327,085.67
43	3/31/2037	1,327,085.67	140,586.65	14,100.29	126,486.36	1,200,599.31
44	6/30/2037	1,200,599.31	140,586.65	12,756.37	127,830.28	1,072,769.03
45	9/30/2037	1,072,769.03	140,586.65	11,398.17	129,188.48	943,580.55
46	12/31/2037	943,580.55	140,586.65	10,025.54	130,561.10	813,019.45
47	3/31/2038	813,019.45	140,586.65	8,638.33	131,948.31	681,071.13
48	6/30/2038	681,071.13	140,586.65	7,236.38	133,350.27	547,720.87
49	9/30/2038	547,720.87	140,586.65	5,819.53	134,767.11	412,953.76
50	12/31/2038	412,953.76	140,586.65	4,387.63	136,199.01	276,754.74
51	3/31/2039	276,754.74	140,586.65	2,940.52	137,646.13	139,108.62
52	6/30/2039	139,108.62	140,586.65	1,478.03	139,108.62	(0.00)

7,310,505.61 1,716,004.22 5,594,501.39



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
 David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: July 28, 2026
SUBJECT: Cavalry Hill Commons/3105 Hwy 60 W and 3305 Hwy 60 W — Vacation; Preliminary and Final Plat; Variance

Background:

Tim Peterson (Applicant) on behalf of Jeff Jandro Properties LLC (Property Owner) requests vacation of an existing ROW, preliminary plat, final plat, and variance approval for properties approximately located at 3105 Hwy 60 W. The subject properties are zoned C-2, Highway Commercial across approximately 45.35 acres of mostly vacant land, with the current KGP office building being the exception. Part of one of the parcels does leapfrog I-35 and is located at the end of 4th St NW.

The proposed vacation, plats, and variance seek to facilitate development of properties to the southeast of the Highway 60 and I-35 interchange. The intent is a mix of lots available for commercial and/or light industrial development. There is a largely unimproved right-of-way (ROW) for Cavalry Dr that bisects the properties, so the applicant proposes to vacate most of that ROW with the intent to replat Cavalry Dr so it bends and continues south. The preliminary plat and final plat adjust one existing property with an existing office building, then creates four new buildable lots, two outlots for stormwater management, and two more outlots for future phases. Cavalry Dr is proposed to be built and extended approximately 1,000 feet for a total length of Cavalry Dr from 38th Ave NW at approximately 2,054 feet. The maximum length of a dead-end street is 650 feet, so a variance is required.

Staff supports the requested proposals as Cavalry Dr will be replatted with Cavalry Hill Commons and the preliminary and final plats for the subdivision meet zoning and subdivision requirements. For the variance, staff sees a practical difficulty with the project constrained on one side by the cemetery and the other side by I-35. Our Comprehensive Plan and Highway 60 Master Plan both support this development in this area and

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also show a long road connection between the cemetery and interstate.

Planning Commission voted unanimously in support of the proposals. No members of the public spoke on this subject.

Recommendation:

Approve the associated resolutions and ordinance.

Attachments:



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: July 28, 2026
SUBJECT: Ordinance 2026-10 Vacate a Portion of Cavalry Drive at 3105 Hwy 60 W

Background:

See main agenda item.

Recommendation:

Approve the first reading of Ordinance 2026-10

Attachments:

1. Ordinance 2026-10 Vacate a Portion of Cavalry Drive at 3105 Hwy 60 W

State of Minnesota
County of Rice

**CITY OF FARIBAULT
ORDINANCE No. 2026-10**

VACATE A PORTION OF CAVALRY DRIVE AT 3015 HWY 60 W

WHEREAS, Tim Peterson on behalf of Jeff Jandro Properties LLC (the "Applicant" and "Property Owner") requests vacating part of Cavalry Dr near 3105 Hwy 60 W, depicted and legally described in Exhibit A; and

WHEREAS, City Staff reviewed the application and made a report to the Planning Commission; and

WHEREAS, the Planning Commission, on July 20, 2026, following proper notice, held a public hearing regarding the Applicant's request; and

WHEREAS, based on a review of the City Staff report and the results of the public hearing, the Planning Commission recommended approval of the Applicant's request per the following findings as required by Section 2-540 of the City's Unified Development Ordinance:

- 1. Criteria: No private rights will be injured or endangered as a result of the vacation.**

Finding: The ROW bisects the subject properties and dead-ends at the I-35 ROW. The city has no plans to extend Cavalry Dr across I-35. Removing the ROW will not impact the private rights of other properties or property owners.

- 2. Criteria: The public will not suffer loss or inconvenience resulting from the granting of the requested vacation.**

Finding: As stated above, the ROW bisects the subject property so the public will not suffer any loss or inconvenience with the requested vacation. The applicant intends to dedicate ROW for Cavalry Drive going south, so the new Cavalry Dr ROW will provide more convenience for development of the Hwy 60 Master Plan area.

3. Criteria: No written objection has been received, prior to the public hearing, from an adjacent property owner who did not join in the application.

Finding: City staff received no objections to the ROW vacation.

WHEREAS, the City Council conducted the first reading of this ordinance on July 28, 2026, and the second reading of this ordinance on August 11, 2026; and

WHEREAS, based on the City Staff's report, the results of the public hearing, and the written findings and recommendation of the Planning Commission, the City Council concurred with the findings of the Planning Commission as stated in the above recitals and made identical findings.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:

Section 1. Findings. The recitals and exhibits in this ordinance are incorporated into this ordinance, and, where applicable, constitute the City Council's findings.

Section 2. Partial Vacation of Cavalry Dr. Pursuant to City of Faribault Unified Development Ordinance, Chapter 2, Article 10 and Minn. Stat. § 412.851, the City of Faribault hereby partially vacates the Cavalry Dr right-of-way situated in the City of Faribault, County of Rice, State of Minnesota, legally described and depicted in Exhibit A. The partially vacated ROW shall be replaced with a drainage and utility easement of the same width and length, dedicated for public use, at no cost to the City.

Section 3. Authorization to take Additional Steps. City Staff, City Consultants, and the City Attorney are authorized and directed to take any additional steps and actions necessary or convenient to accomplish the intent of this ordinance, including minor amendments to this Ordinance.

(Remainder of this page intentionally left blank)

Section 4. Effective Date. This ordinance shall be effective immediately upon its passage and publication according to the Faribault City Charter.

Public Hearing:	July 20, 2026
First Reading:	July 28, 2026
Second Reading:	August 11, 2026
Publication Date:	August 18, 2026

Faribault City Council

Thomas J. Spooner, Mayor

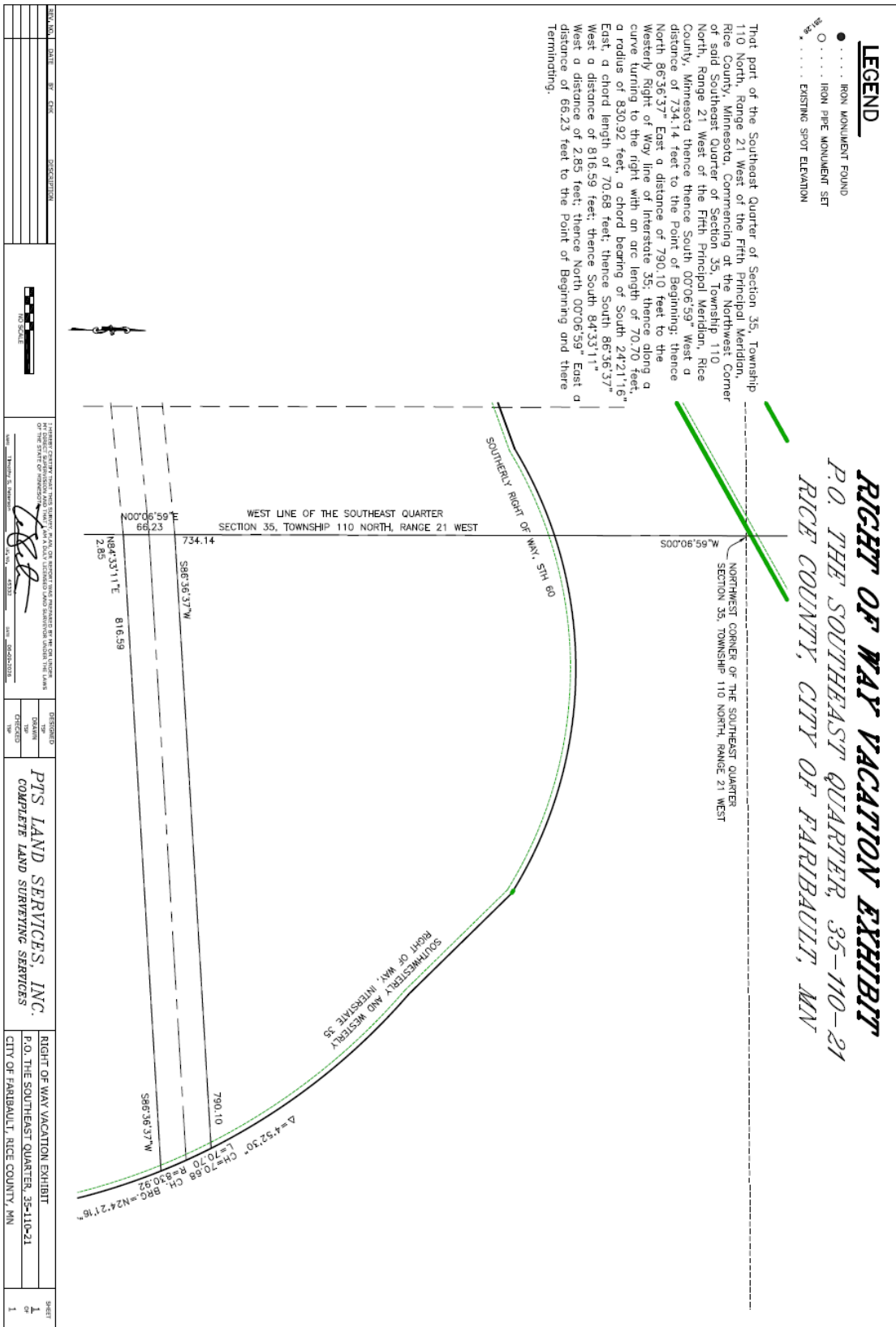
ATTEST:

Jessica L. Kinser, City Administrator

Exhibit A
Easement Vacation Legal Description

That part of the Southeast Quarter of Section 35, Township 110 North, Range 21 West of the Fifth Principal Meridian, Rice County, Minnesota, Commencing at the Northwest Corner of said Southeast Quarter of Section 35, Township 110 North, Range 21 West of the Fifth Principal Meridian, Rice County, Minnesota thence thence South 00°06'59" West a distance of 734.14 feet to the Point of Beginning; thence North 86°36'37" East a distance of 790.10 feet to the Westerly Right of Way line of Interstate 35; thence along a curve turning to the right with an arc length of 70.70 feet, a radius of 830.92 feet, a chord bearing of South 24°21'16" East, a chord length of 70.68 feet; thence South 86°36'37" West a distance of 816.59 feet; thence South 84°33'11" West a distance of 2.85 feet; thence North 00°06'59" East a distance of 66.23 feet to the Point of Beginning and there Terminating.

Exhibit A Easement Vacation Area





Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-211 Approve the Preliminary and Final Plats for Cavalry Hill Commons

Background:

See main agenda item.

Recommendation:

Approve Resolution 2026-211

Attachments:

1. Resolution 2026-211 Approve the Preliminary and Final Plats for Cavalry Hill Commons

CITY OF FARIBAULT

RESOLUTION #2026-211

**APPROVE THE PRELIMINARY AND FINAL PLATS FOR
CAVALRY HILL COMMONS**

WHEREAS, Tim Peterson on behalf of Jeff Jandro Properties LLC (the "Applicant" and "Property Owner") request preliminary and final plat approval for properties near 3105 Hwy 60 W, legally described in Exhibit A (Subject Property); and

WHEREAS, City Staff reviewed the Applicant's applications and made a report to the Planning Commission, a copy of which City Staff presented to the City Council; and

WHEREAS, the Planning Commission, on July 20, 2025, following proper notice, held a public hearing regarding the applications, and following said public hearing, made written findings and recommended approval of the applications; and

WHEREAS, the City Council, on July 28, 2026, at a public meeting, considered the applications; and

WHEREAS, based upon said report, hearing, and recommendation, the City Council hereby finds that approval of the preliminary plat for Cavalry Hill Commons, as depicted in Exhibit B and subject to conditions of approval, is appropriate with the following findings as required by Section 15-130 of the City's Unified Development Ordinance:

- 1. Criteria: The proposed preliminary plat conforms with the requirements of the Unified Development Ordinance, the**

applicable zoning district regulations, and any other applicable provisions of this Ordinance, subject only to acceptable rule exceptions.

Finding: The proposed preliminary plat is substantially consistent with UDO requirements within the C-2 and subdivision platting requirements. For the street length, the applicant has submitted a variance, which is addressed separately.

- 2. Criteria: The proposed subdivision is consistent with the City's Land Use Plan and any other adopted land use studies.**

Finding: The City's Land Use Plan guides the subject property for commercial and industrial mix. The proposed subdivision is consistent with this plan.

- 3. Criteria: The plat contains a sound, well-conceived parcel and land subdivision layout that is consistent with good land planning and site engineering design principles.**

Finding: The preliminary plat provides for reasonable use of land intended for commercial development and maximizes visibility along I-35. Their approach is based on sound planning and engineering principles. The project extends infrastructure to create new opportunities for commercial and industrial uses.

- 4. Criteria: The spacing and design of proposed curb cuts and intersection locations is consistent with good traffic engineering design and public safety considerations.**

Finding: The preliminary plat lot is consistent with the provisions of the City's Unified Development Ordinance. The subdivision will have access to Highway 60 W through 38th St NW and the existing part of Cavalry Dr.

- 5. Criteria: All submission requirements have been satisfied.**

Finding: The proposed preliminary plat adequately addresses the submission requirements as outlined in the City's Unified Development Ordinance; and

WHEREAS, the City Council further finds that approval of the final plat of Cavalry hill Commons as depicted on Exhibit C, subject to certain

conditions of approval, is appropriate with the following findings as required by Section 15-210 of the City's Unified Development Ordinance:

1. Criteria: The final plat substantially conforms to the approved preliminary plat.

Finding: The Owner concurrently applied for the final plat approval with the preliminary plat. The final plat conforms to the preliminary plat as required.

2. Criteria: The plat conforms to all applicable requirements of the Unified Development Ordinance, subject only to approved rule exceptions.

Finding: The final plat conforms to all applicable requirements or exceptions of the City's Unified Development Ordinance.

3. All submission requirements have been satisfied.

Finding: The proposed final plat adequately addresses the submission requirements outlined in the City's Unified Development Ordinance.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARIBAULT AS FOLLOWS:

Section 1. Preliminary and Final Plat Approval. The City Council approves the preliminary and final plat for Cavalry Hill Commons included in Exhibit B and Exhibit C, respectively, subject to the following conditions:

1. The Applicant/Property Owner must make the following changes regarding the final plat:
 - a. Missing separate blocks for each side of Cavalry Dr.
 - b. Clear labelling for ROW to be dedicated on plat.
 - c. Name and address of owner and surveyor.
 - d. Date of plat creation and amendments.
 - e. Statement for dedication per ordinance.
 - f. 'Jessica L. Kinser' for City Administrator and 'Thomas J. Spooner' for Mayor
 - g. Notarized certification of surveyor.
 - h. Signatures from all owners and persons of interest in the property, including mortgage holders.
2. The Applicant/Property Owner must address the following:

- a. Applicant will need to submit full stormwater calculations before issuance of a grading permit.
 - b. A detailed construction cost estimate shall be submitted for the purposes of determining development security amounts.
 - c. Developer shall enter into a development agreement prior to construction and shall submit the necessary financial security, and insurance.
 - d. Developer shall submit an exhibit and legal description for the wetland buffer area to be used to complete a conservation easement if wetland mitigation not completed.
 - e. Developer shall revise plat submittal documents according to comments in this report and other comments provided under separate cover prior to the plat being recorded.
 - f. Developer shall submit construction plans and specifications for the proposed project to the City Engineer for review and approval prior to any construction starting. Plans and specifications shall be designed to meet the City of Faribault standards and the latest editions of the Minnesota Department of Transportation Standard Specifications for Construction and the City Engineers Association of Minnesota Standard Specifications.
3. The Owner and City must enter into a Development Agreement the specifies the provisions of the development related to the plat.
4. The applicant shall be required to pay fees in-lieu of parkland dedication for the subdivision, except for parts of resulting Lot 1 that are occupied by an existing office building and parking lot, Outlot C, Outlot D, and Outlot E. Outlots C, D, and E must dedicate parkland or pay fees in-lieu at the time they are platted.
5. The final plat for Cavalry Hill Commons may not be recorded without successfully vacating part of Cavalry Dr. The proposed ROW of Cavalry Dr to be vacated in Ordinance 2026-10 shall be replaced with a drainage and utility easement of the same width and length, dedicated for public use, at no cost to the City.
6. Any comments and conditions stipulated by MN DOT in their review of the plat are incorporated into this Resolution and will be addressed between the Applicant, City, and MN DOT to the satisfaction of MN DOT.

7. Before recording the plat with the Rice County Recorder, the Owner must pay all applicable fees, special assessments, and taxes.
8. The plat must be recorded with the Rice County Recorder within 12 months following City Council approval or it shall be automatically deemed null and void, unless the City Council extends the deadline to record the plat.
9. The Developer shall submit current title work for the Property pursuant to Minnesota Statutes Section 505.03, the Faribault City Code and the required Development Agreement for this matter and abide by all conditions resulting from such title work and the resulting attorney plat opinion, as well as city staff review of the title work.

Section 2. Findings. The recitals in this Resolution are integral to this Resolution and, where applicable, constitute the findings of the City Council.

Section 3. Authorization to take Additional Steps. The City Council authorizes and directs City Staff and City Consultants to take all additional steps and actions necessary or convenient to accomplish the intent of this Resolution.

Section 4. Authorization to Execute Documents. The City Council authorizes and directs the Mayor and City Administrator to take all necessary actions and to execute all appropriate documents to effectuate the approvals contemplated by this Resolution.

(Remainder of page intentionally left blank)

Section 5. Effective Date. This Resolution is effective immediately upon its passage and without publication.

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Exhibit A
Legal Description

All that part of the Northwest Quarter (NW1/4) of the Southeast Quarter (SE1/4) lying South and West of Interstate Highway No. 35, in Section 35, Township 110 North, Range 21 West of the Fifth Principal Meridian, Rice County, Minnesota, except that part thereof within the plat of First Addition to Calvary Cemetery.

AND All that part of the Northwest Quarter (NW1/4) of the Southeast Quarter (SE1/4), lying East of Interstate Highway No. 35, in Section 35, Township 110 North, Range 21 West of the Fifth Principal Meridian, Rice County, Minnesota.

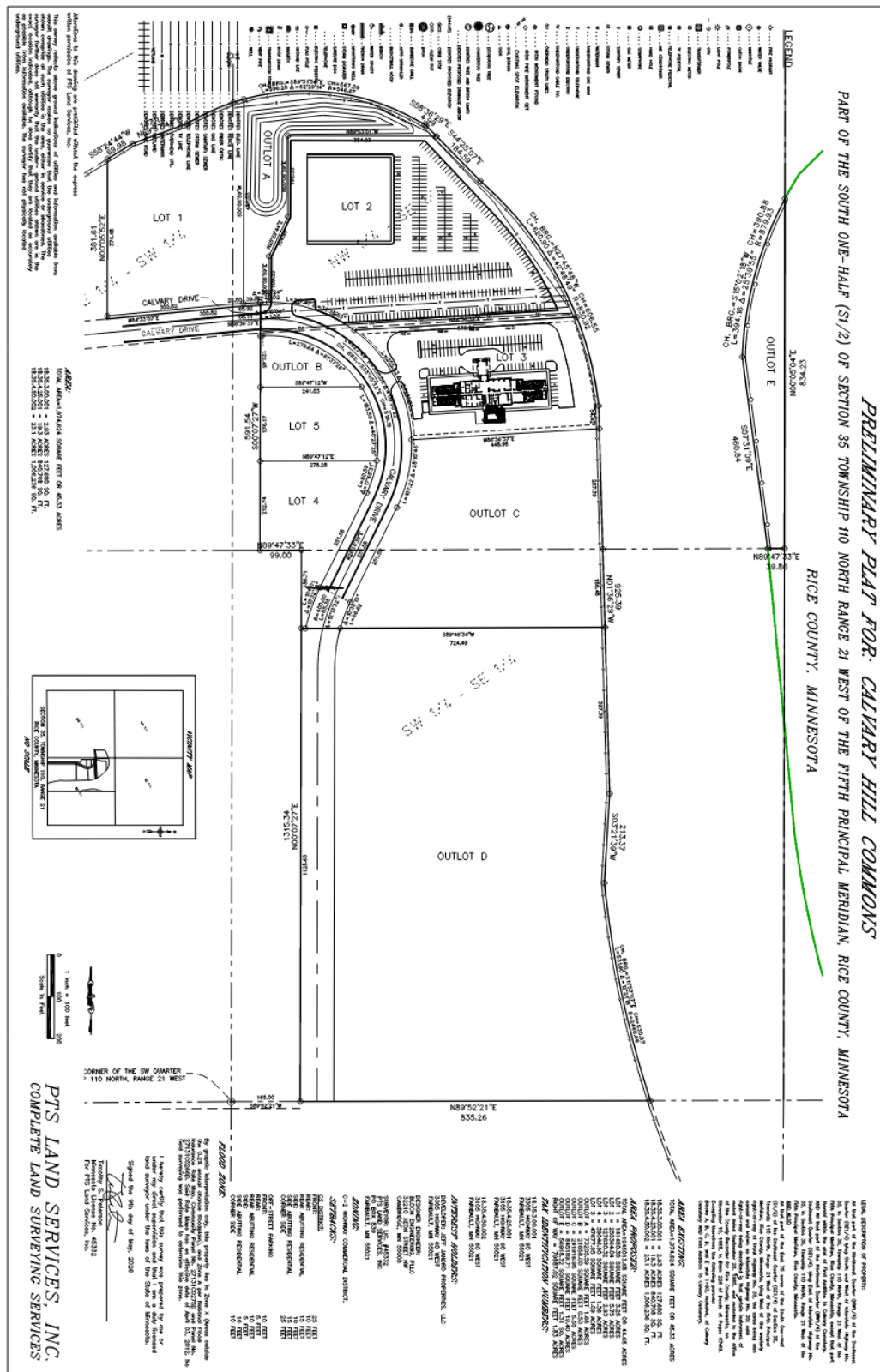
AND ALSO

All that part of the East 75 acres of the South One-Half (S1/2) of the Southeast Quarter (SE1/4) of Section 35, Township 110 North, Range 21 West of the Fifth Principal Meridian, Rice County, Minnesota, lying West of the westerly right-of-way of Trunk Highway No. 35, the same being also named and known as Interstate Highway No. 35; said right-of-way being described in that certain instrument of record dated September 28, 1965, and recorded in the office of the County Recorder for Rice County, Minnesota, on November 10, 1965, in Book 226 of Deeds at Pages 67-69.

Excepting therefrom the following parcels:

Blocks A, B, C, D, and E and 1-93, Inclusive, of Calvary Cemetery AND First Addition To Calvary Cemetery.

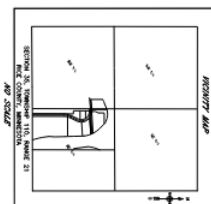
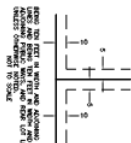
Exhibit B
Depiction of the Preliminary Plat



[illegible][illegible]

- 1/2" x 18" HIGH PURE MICHIGAN SET, MARKED BY LICENSE NO. 4
- HIGH COUNTRY MICHIGAN FOUND
- HIGH PURE MICHIGAN FOUND

FOR THE PURPOSES OF THIS ACT THE SOUTH END OF SCOTLAND CLIFF, SEC. 12, TWP. 109 N. AND 19 W., ASSIGNED TO BLOCK NORTH 89 DECREASES 44 MINUTES 02 SECONDS EAST.



DISCLOSURE CERTIFICATE

I, Barbara J. Peterson, Lead Surveyor, do hereby certify and warrant that the foregoing Certificate, Exhibit, and Affidavit were prepared and submitted to the Board of Directors of the City of Portland, Oregon, on or before the date of the meeting of the Board of Directors on 11/10/97 and that the same are true and correct copies of the original documents submitted to the Board of Directors on the date indicated above. I further warrant that the foregoing Certificate, Exhibit, and Affidavit were prepared and submitted to the Board of Directors on the date indicated above and that the same are true and correct copies of the original documents submitted to the Board of Directors on the date indicated above.

Barbara J. Peterson, Lead Surveyor
Meeting Minutes No. 42-232

Date of _____

County of _____

The foregoing Surveyor's certificate was submitted before me this _____ day of _____, 20____, by Barbara J. Peterson, Lead Surveyor.

History Public _____ County, Minnesota

My Commission Expires _____

DISCLOSURE CERTIFICATE

I, DAVID COOPER, CITY CLERK, PORTLAND, OREGON, do hereby certify and warrant that the foregoing Certificate, Exhibit, and Affidavit were prepared and submitted to the Board of Directors of the City of Portland, Oregon, on or before the date of the meeting of the Board of Directors on 11/10/97 and that the same are true and correct copies of the original documents submitted to the Board of Directors on the date indicated above. I further warrant that the foregoing Certificate, Exhibit, and Affidavit were prepared and submitted to the Board of Directors on the date indicated above and that the same are true and correct copies of the original documents submitted to the Board of Directors on the date indicated above.

David Cooper, City Clerk
Meeting Minutes No. 42-232

Date of _____

County of _____

The foregoing Surveyor's certificate was submitted before me this _____ day of _____, 20____, by Barbara J. Peterson, Lead Surveyor.

History Public _____ County, Minnesota

My Commission Expires _____

DISCLOSURE CERTIFICATE

I, DAVID COOPER, CITY CLERK, PORTLAND, OREGON, do hereby certify and warrant that the foregoing Certificate, Exhibit, and Affidavit were prepared and submitted to the Board of Directors of the City of Portland, Oregon, on or before the date of the meeting of the Board of Directors on 11/10/97 and that the same are true and correct copies of the original documents submitted to the Board of Directors on the date indicated above. I further warrant that the foregoing Certificate, Exhibit, and Affidavit were prepared and submitted to the Board of Directors on the date indicated above and that the same are true and correct copies of the original documents submitted to the Board of Directors on the date indicated above.

David Cooper, City Clerk
Meeting Minutes No. 42-232

Date of _____

County of _____

The foregoing Surveyor's certificate was submitted before me this _____ day of _____, 20____, by Barbara J. Peterson, Lead Surveyor.

History Public _____ County, Minnesota

My Commission Expires _____

[illegible]



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-212 Approve a Variance for
Cavalry Hill Commons

Background:

See main agenda item.

Recommendation:

Approve Resolution 2026-212

Attachments:

1. Resolution 2026-212 Approve a Variance for Cavalry Hill Commons

CITY OF FARIBAULT

RESOLUTION #2026-212

APPROVE A VARIANCE FOR CAVALRY HILL COMMONS

WHEREAS, Tim Peterson on behalf of Jeff Jandro Properties LLC (the "Applicant" and "Property Owner") requests a variance from the maximum dead-end street length for Cavalry Hill Commons as legally described in Exhibit A; and

WHEREAS, the Applicant requests platting and constructing a road that, in total and including existing improved roadways, would be approximately 2,054 feet in length, as depicted in Exhibit B; and

WHEREAS, under Appendix B UDO, Chapter 15, Article 6, Sec 15-280(B) the maximum length for a dead-end street is 650 feet; and

WHEREAS, City Staff completed a review of the application and made a report to the Planning Commission pertaining to said request, attached as Exhibit C, a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission, on July 20, 2024, following proper notice, held a public hearing regarding the requests, and following said public hearing, the Planning Commission recommended approval of the requested variances based on the following findings as required by Section 2-460 of the City's Unified Development Ordinance:

- 1. The variance is in harmony with the general purposes and intent of the City's ordinances.**

Finding: The variance requested by the applicant is in harmony with the general purposes and intent of the City's ordinances. One purpose behind Sec 15-280 and the maximum length for dead-end streets is to prevent emergency services from having only one access point to serve properties in the event of an emergency. Speaking on behalf of emergency services, the Fire Chief does not believe that the proposed road will result in a negative impact to their response capabilities in the area.

2. The variance is consistent with the Comprehensive Plan.

Finding: The property is guided for Commercial/Industrial Mix per the Comprehensive Plan and the existing use of the land is vacant. The subdivision intends for the resulting lots to be either of those uses and provides a range of lot sizes to facilitate development. The Comprehensive Plan supports the applicant's proposal through the following:

Core Guiding Principles #3: Remove or minimize barriers and create or strengthen opportunities for all individuals, businesses, industries, organizations, and services to succeed.

Additional Guiding Principles #1: Ensure that the planning we do, or fail to do, does not place undue burdens on future generations.

Additional Guiding Principles #2: Balance individual property rights with community interests and goals.

Additional Guiding Principles #5: Seek first to strengthen existing development and guide new development in areas currently served by existing community infrastructure.

Additional Guiding Principles #7: Provide an integrated, efficient, safe, convenient, and economic multi-modal transportation system that meets the needs of all residents, including those who are disabled or transit dependent.

The resulting dead-end street will allow opportunities for commercial and industrial near the interchange and along I-35 that will take advantage of the visibility and traffic counts alongside the interstate connectivity north and south of Faribault. This road is intended to one day connect south to a new E-W road between Bagley Ave and Canby Ave. While creating stub-outs to adjoining properties helps create a better road system for access and traffic dispersion, this area will not adequately develop without building a road through it. The prime land along the interstate and the flatter land as development moves south are huge opportunities for new and growing businesses.

Additionally, the Highway 60 West Master Plan supports the applicant's proposal as the concept images presented in the plan are very similar to the road layout in the proposed subdivision. The plan suggests protecting Cavalry Hill through buffering and respecting the natural landscape.

3. The applicant proposes to use the property in a reasonable manner not permitted by the City's ordinances.

Finding: The applicant is using the property in a reasonable manner. Without any opportunity to connect east or west, this area is landlocked without a road connecting through it.

4. Unique circumstances apply to the property, which do not apply generally to other properties in the same zone or vicinity and result from lot size or shape, topography or other circumstances over which the owner of the property has not had control. The unique circumstances do not result from the actions of the applicant.

Finding: The unique circumstance for this property is the existing cemetery and I-35 ROW significantly limiting east-west movement in the immediate project location. However, connectivity will improve as development goes south to take

advantage of flatter lands. Additionally, the applicant is trying to respect the natural topography by carefully and deliberately aligning the street with the hill.

5. The variance does not alter the essential character of the neighborhood.

Finding: The essential character of the neighborhood will not be impacted. Commercial and industrial uses found on this side of the interstate should have decently sized lots and the proposed Cavalry Dr will help facilitate.

6. The variance requested is the minimum variance, which would alleviate the practical difficulties.

Finding: The proposed dead-end street length is necessary to extend the road far enough south for a potential future connection with Bagley Ave and/or Canby Ave. There is nowhere to go for the road other than travel south, so it is the minimum necessary variance needed to alleviate the practical difficulties.

7. Economic conditions alone do not constitute practical difficulties.

Finding: The applicant has made a case that the variance is not based on economic conditions alone.

WHEREAS, the City Council, at a public meeting, on July 28, 2026, considered the request, the report to the Planning Commission, and the results of the public hearing, and concurred with all findings of the Planning Commission as stated in the above recitals and hereby makes the identical findings.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY FARIBAULT, MINNESOTA AS FOLLOWS:

Section 1: Approval of the Requested Variance. The City Council hereby approves the requested variance from Chapter 15, Article 6, Sec 15-280(B), of the City's Unified Development Ordinance. Said approval is based on the foregoing recitals, which are incorporated herein by

reference, and which constitute the findings of the City Council, all of which are to protect the public's health, safety, and welfare.

Section 2. Conditions of Approval. The City Council may impose such conditions upon the premises benefited by the variance as may be necessary to comply with the standards established by the City's ordinances, or to reduce or minimize the effect of such variance upon other properties in the neighborhood and to better carry out the intent of the variance. The condition must be directly related to and must bear a rough proportionality to the impact created by the variance. The following are conditions of approval imposed on the subject property and project.

1. The applicant shall construct the road with a compliant turnaround, as depicted in Exhibit B. Any significant deviations from this design shall require a separate variance.
2. The applicant shall apply for necessary permit prior to starting and completing the work.

Section 3. Expiration of Variance. If substantial development or construction has not taken place within one (1) year of the date of approval of a variance, such variance shall be considered void unless a petition for a time extension has been granted by the City Council. Such extension request shall be submitted in writing at least thirty (30) days prior to expiration of the variance and shall state facts showing a good faith effort to complete work permitted under the original approval.

Section 4. Compliance. The City Council authorizes the Mayor, City Administrator, City Planner, and the City Attorney to take any additional steps and actions necessary or convenient to accomplish the intent of this resolution.

(Remainder of page intentionally left blank)

Section 5. Effective Date. This resolution shall become effective immediately upon its passage and without publication.

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Exhibit A
Property Legal Description

All that part of the Northwest Quarter (NW1/4) of the Southeast Quarter (SE1/4) lying South and West of Interstate Highway No. 35, in Section 35, Township 110 North, Range 21 West of the Fifth Principal Meridian, Rice County, Minnesota, except that part thereof within the plat of First Addition to Calvary Cemetery. AND all that part of the Northwest Quarter (NW1/4) of the Southeast Quarter (SE1/4), lying East of Interstate Highway No. 35, in Section 35, Township 110 North, Range 21 West of the Fifth Principal Meridian, Rice County, Minnesota.

AND ALSO

All that part of the East 75 acres of the South One-Half (S1/2) of the Southeast Quarter (SE1/4) of Section 35, Township 110 North, Range 21 West of the Fifth Principal Meridian, Rice County, Minnesota, lying West of the westerly right-of-way of Trunk Highway No. 35, the same being also named and known as Interstate Highway No. 35; said right-of-way being described in that certain instrument of record dated September 28, 1965, and recorded in the office of the County Recorder for Rice County, Minnesota, on November 10, 1965, in Book 226 of Deeds at Pages 67-69.

Excepting therefrom the following parcels:

Blocks A, B, C, D, and E and 1-93, Inclusive, of Calvary Cemetery AND First Addition To Calvary Cemetery.

Has caused the same to be surveyed and plotted as CALVARY HILL COMMONS

Exhibit B Depiction of Variance



Red Line = Approximate Variance Length of 2,054 feet

Exhibit C
PC Staff Report

(insert after this page)



Staff Report to the Planning Commission

TO: Planning Commission
FROM: Harry Davis, City Planning Manager
Mark DuChene, Director of Engineering
MEETING DATE: July 20, 2026
SUBJECT: Cavalry Hill Commons/3105 Hwy 60 W – VAC, PPL;
FPL, VAR

Request:	The applicant requests a ROW vacation, preliminary plat, final plat, and variance.
Recommendation:	The City Planning Manager recommends the Planning Commission forward the requests to City Council and recommend approval.
Recommended Motion:	Motion to forward the requests to City Council and recommend approval, with conditions.

Request:

Tim Peterson (Applicant) on behalf of Jeff Jandro Properties LLC (Property Owner) requests vacation of an existing ROW, preliminary plat, final plat, and variance approval for properties approximately located at 3105 Hwy 60 W. The subject properties are zoned C-2, Highway Commercial across approximately 45.35 acres of mostly vacant land, with the current KGP office building being the exception. Part of one of the parcels does leapfrog I-35 and is located at the end of 4th St NW.



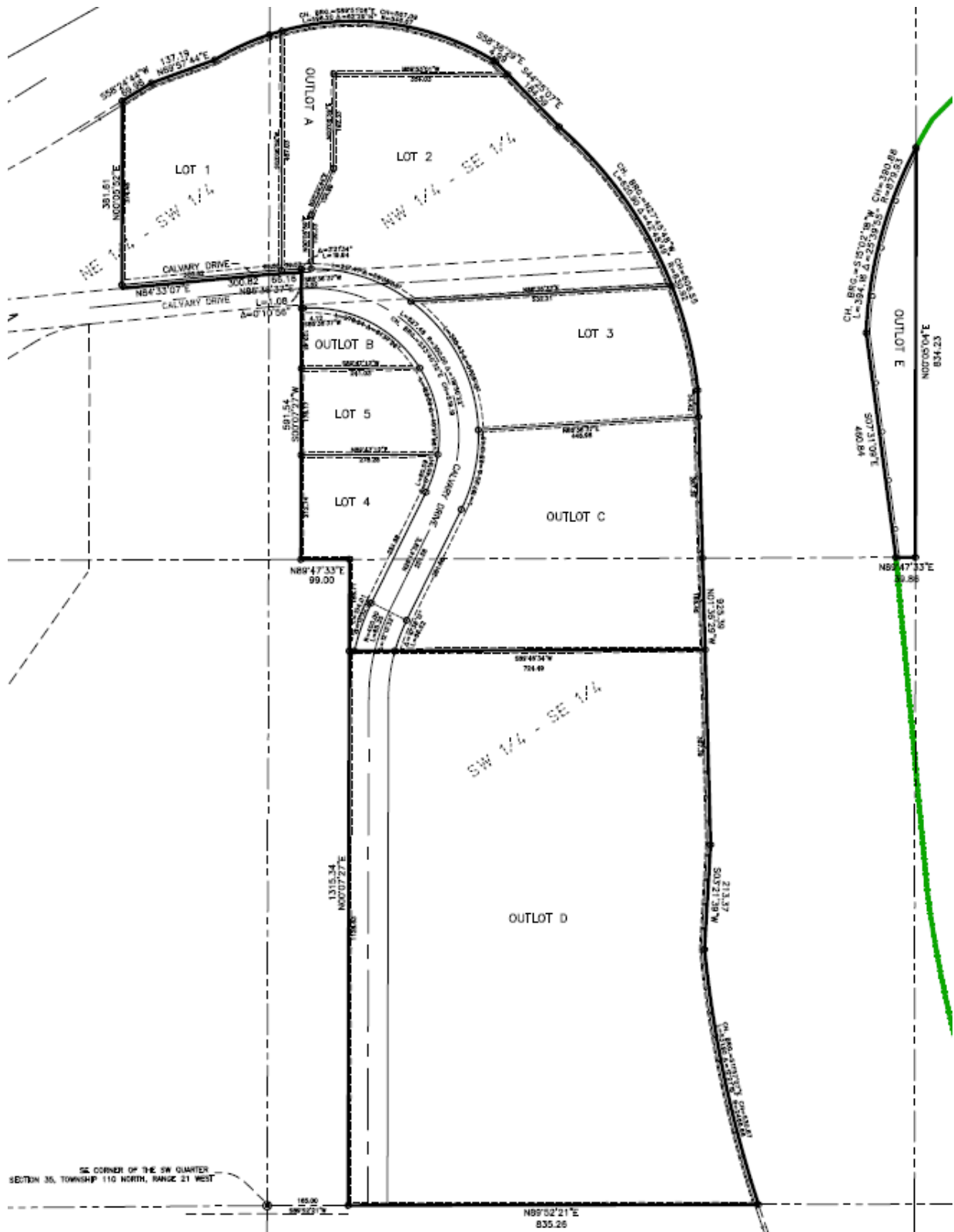
Location at 4th St NW and 2nd Ave NW

Background and Project Description:

The proposed vacation, plats, and variance seek to facilitate development for properties to the southeast of the Highway 60 and I-35 interchange. The intent is a mix of lots available for commercial and/or light industrial development. There is a largely unimproved ROW for Cavalry Dr that bisects the properties, so the applicant proposes to vacate most of that ROW with the intent to replat Cavalry Dr so it bends and continues south. The preliminary plat and final plat adjust one existing property with an existing office building, then creates four new buildable lots, two outlots for stormwater management, and two more outlots for future phases. Cavalry Dr is proposed to be built and extended approximately 1,000 feet for a total length of Cavalry Dr from 38th Ave NW at approximately 2,054 feet. The maximum length of a dead-end street is 650 feet, so a variance is required.

Table 1 – Variance Table

Variance Issue	Requirement	Proposed	Variance
Dead-end streets (Sec 15-280(B))	[...]Culs-de-sac shall not serve more than twenty (20) lots nor be longer than six hundred fifty (650) feet in length [...]	Approximately 2,054 feet	Approximately 1,404 feet



Final Plat

The site is located in the Section 35 Township 110N, Range 21W. The proposed development will be completed by:

Owner: Jeff Jandro Properties LLC

Surveyor: Tim Peterson

The areas within the plat include:

Lot 1, Block 1	3.25 acres	(141,450 sf)
Lot 2, Block 1	5.75 acres	(250,364 sf)
Lot 3, Block 1	2.93 acres	(127,650 sf)
Lot 1, Block 2	1.36 acres	(59,046 sf)
Lot 2, Block 2	1.09 acres	(47,677 sf)
Outlot A	1.68 acres	(73,205 sf)
Outlot B	0.50 acres	(73,205 sf)
Outlot C	5.55 acres	(73,205 sf)
Outlot D	19.40 acres	(73,205 sf)
Outlot E	1.68 acres	(73,205 sf)
<u>ROW</u>	<u>1.83 acres</u>	<u>(79,887 sf)</u>
Total	2.51 acres	(109,077sf)

At the time of final plat, the Developer agrees to provide sufficient permanent property monumentation per the development agreement and shall submit to the City written verification by a registered land surveyor licensed in the State of Minnesota. Developer shall submit a digital copy of the final plat in an AutoCAD format to the City Engineer.

Discussion:

The following provides an overview of the key planning and zoning-related items associated with:

Vacation Summary

The request to vacate part of Cavalry Dr is a reasonable request as the road is proposed to be replatted and constructed to go south. Cavalry Dr will never cross over I-35 and connect to 4th St NW, so keeping the ROW there will hinder future development. A public drainage and utility easement shall be retained over the vacated right-of-way.

Preliminary and Final Plat

Summary. The preliminary and final plats generally meet the criteria for approval. Details may be found in the resolution. Approval is conditioned on the follow items being addressed:

Existing Easements

- All existing easements noted in the title commitment shall be

shown and addressed per the City Attorney's title opinion letter.

Proposed Easements

- The proposed plat shows perimeter drainage and utility easements as required by City code. Ten (10) foot public drainage and utility easements shall be designated along the plat boundary and public rights-of-way. Interior public drainage and utility easements shall be as shown on the submitted final plat. Final easement location and sizes shall be subject to review and approval of the City Engineer.

Conditions of Approval:

- On the plat
 - i. Missing separate blocks for each side of Cavalry Dr.
 - ii. Clear labelling for ROW to be dedicated on plat.
 - iii. Name and address of owner and surveyor.
 - iv. Date of plat creation and amendments.
 - v. Statement for dedication per ordinance.
 - vi. 'Jessica L. Kinser' for City Administrator and 'Thomas J. Spooner' for Mayor
 - vii. Notarized certification of surveyor.
 - viii. Signatures from all owners and persons of interest in the property, including mortgage holders.
- All taxes and special assessments paid.
- Applicant will need to submit full stormwater calculations before issuance of a grading permit.
- A detailed construction cost estimate shall be submitted for the purposes of determining development security amounts.
- Developer shall enter into a development agreement prior to construction and shall submit the necessary financial security, and insurance.
- Developer shall submit an exhibit and legal description for the wetland buffer area to be used to complete a conservation easement if wetland mitigation not completed.
- Developer shall revise plat submittal documents according to comments in this report and other comments provided under separate cover prior to the plat being recorded.
- Developer shall submit construction plans and specifications for the proposed project to the City Engineer for review and approval prior to any construction starting. Plans and specifications shall be designed to meet the City of Faribault standards and the latest editions of the Minnesota Department of Transportation Standard Specifications for Construction and the City Engineers Association of

Minnesota Standard Specifications.

Other elements of the preliminary and final plat are as follows:

1. *Design Standards.*

The proposed plat complies with most of the required design standards. The plat should include a stronger recognition of land to be dedicated as ROW and easements along lot perimeters, subject to determination by the City Engineer.

2. *Park Dedication.*

City Staff and the Parks and Recreation Advisory Board recommend accepting fees in-lieu of parkland dedication, which amount to approximately \$15,300. The final amount will be included in the Developer's Agreement.

3. *Required Basic Improvements.*

The proposed plat complies with design standards for basic improvements. Any proposed site improvements shall comply with existing regulations, codes and ordinances.

4. *Street & Sidewalk Layout.*

TH 60/I-35

The proposed plat is adjacent to Trunk Highway 60 and Interstate 35. These roadways are under the jurisdiction of the Minnesota Department of Transportation. No access to these roads is allowed without the approval of the DOT. No work may be conducted within the rights-of-way of these roads without permit approval from the DOT.

Cavalry Dr

The proposed development will be served by an extension of Cavalry Drive a future minor collector in the City's long-term transportation plan. Cavalry Drive shall be constructed as a 40-foot (face of curb to face of curb) roadway with curb and gutter and shall be striped as a three-lane road with a continuous two-way left turn lane in the center. The roadway shall meet a minimum 30 mph design standard and the road right-of-way shall be 80 feet. Proposed driveway accesses shall be spaced according to applicable City codes and standards and shall be subject to the review and approval of the City Engineer at the time of development.

The roadway shall be signed accordingly and include "No Parking"

on both sides of the roadway for its entire length. Developer shall submit a street signage layout plan for City approval as part of construction plan submittals. Developer shall be responsible for all costs associated with installing street name and regulatory signs within the development as directed by the City.

The roadway shall be designed to accommodate a future sidewalk or trail on the northeast side of the roadway for future connection to the Sakatah Singing Hills State Trail. The costs to construct the future sidewalk or trail will be assessed to the adjacent property owners at the time of the construction.

Calvary Drive shall terminate in a temporary paved cul-de-sac with a minimum radius of 45 feet within a temporary easement at least 15 feet wider than the pavement radius. The temporary easement shall terminate at such time as Calvary Drive is extended.

5. *Grading, Drainage, and Erosion Control.*

The development is located within the Wells Lake (M-048) district as identified in the City's 2022 Surface Water Management Plan. Stormwater runoff generated within the site is proposed to be routed through a storm sewer system and water quality treatment is to be provided by two infiltration basins. Runoff is ultimately discharged TH 60 and I-35 ditches and ultimately to the Cannon River to the north. Stormwater discharges to the DOT right-of-way require a drainage permit from the DOT. Permanent stormwater management facilities must be designed to meet the City's Developer's Guide for Stormwater Management requirements and applicable City codes.

Proposed storm sewer improvements must be designed to accommodate the runoff from a 10-year storm, 24-hour SCS Type II precipitation event as defined by the National Oceanic and Atmospheric Administration Atlas 14 precipitation frequency estimate for the Faribault Station. Drainage calculations for the proposed storm sewer system shall be submitted to the City Engineer for review and approval with the final construction plans. Storm sewer systems must be designed to limit the post-construction rate of runoff from the 2, 10 & 100 yr. 24-hour storm events to less than or equal to existing conditions. Final storm sewer locations and construction are subject to City of Faribault standards and must be approved by the City Engineer with final construction plans.

A City grading permit and a National Pollution Discharge Elimination System Construction Stormwater General Permit for construction activity is required by the Minnesota Pollution Control Agency (MPCA) for areas exceeding one acre being disturbed by grading. A copy of the Notice of Stormwater Permit Coverage must be submitted to the City upon receipt from the MPCA. A stormwater pollution prevention plan (SWPPP) must be submitted meeting the requirements of the City's municipal separate storm sewer system permit and associated ordinances and the erosion and sediment control requirement as set forth in the MPCA construction stormwater general permit. A full copy of the SWPPP must be submitted to the City Engineer with the final construction plans for review and approval.

A final post-construction as-built grading plan must be submitted meeting the requirements of Article VII, Section 28-230 of the City of Faribault Code of Ordinances.

6. *Wetlands*

There is one wetland located on the site. The wetland was delineated in accordance with the Wetland Conservation Act (WCA) requirements on October 24, 2023, by Acorn Environmental Consultants, Inc., and a notice of decision was approved on December 14, 2023. No disturbance of the delineated wetland area or required buffer strip area may commence without appropriate approvals according to the WCA.

The Developer is proposing to mitigate the wetland by purchasing credits for the mitigation from a wetland bank. At the time of this application, the mitigation process has not been completed. If the wetland is not mitigated, a Minnesota Routine Assessment Method ("MNRAM") must be completed to determine the wetland quality and required wetland buffer strip per City code.

The Developer shall be required to provide a conservation easement in favor of the city for protection of the wetlands and wetland buffer strips on the site. The easement must legally and geographically describe the boundaries of the wetlands and wetland buffer strips, wetland buffer strip markers and their locations and prohibit any structures, paving, mowing, introduction of non-native vegetation, cutting, filling, dumping, yard waste disposal, fertilizer application or removal of the wetland buffer strip markers within the wetland buffer strip or the wetland. Before issuance of any permits, the wetland mitigation process must be completed, or the easement

document must be recorded in the Rice County recorder's office along with a duplicate original of the easement document and the wetland buffer strip markers must have been installed.

7. *Utilities*

Sanitary Sewer

The development is proposed to be served by public sanitary sewer facilities. A new 10-inch sanitary sewer will be constructed within Calvary Drive to serve the proposed development. The existing City-owned downstream facilities have sufficient capacity to serve the development. The Developer is responsible for all costs associated with sanitary sewer connections, sanitary sewer pipes and structures and tracer wire installation according to City Standards.

Final utility locations and construction are subject to City of Faribault standards and must be approved by the City Engineer with final construction plans.

Lots within the proposed subdivision shall be charged the standard sewer access connection charges in conjunction with building permit submittals.

Watermain

The development is proposed to be served by public watermain facilities. An eight-inch (8") watermain will be constructed within Calvary Drive to serve the proposed development. The Developer is responsible for all costs associated with watermain connections including water services, hydrants and valves and tracer wire installation according to City Standards.

Final utility locations and construction are subject to City of Faribault standards and must be approved by the City Engineer with final construction plans. Final hydrant location and spacing shall be approved by the Fire Chief.

Lots within the proposed subdivision shall be charged the standard water access connection charges in conjunction with building permit submittals.

Lighting and Electrical Utilities

The Developer shall be responsible for the cost of installing street lighting as required by City Council Resolution NO. 2003-198. Developer shall submit a proposed street light layout plan to the

City for review and approval. Developer shall pay the electric company for the purchase of all components of the street lighting system as approved by the City and all costs incurred by the utility company for the installation of the street light system not covered in the electric utility company rate for this service. The City and electric company shall enter into a contractual agreement for the operation and maintenance of the street lighting system.

Per Section 15-380 of Appendix B (Unified Development Regulations) of the City Code of Ordinances, all utilities that serve newly developing areas are to be placed underground. The Developer shall be responsible for arranging and coordinating with the respective utility companies and paying for any related costs for the movement of any existing overhead utilities within the proposed development underground in conjunction with the arranging of utility servicing for the newly created lots within the subdivision and the installation of street lights.

Storm Sewer

Storm sewer facilities must be designed to accommodate the runoff from a 10-year storm, 24-hour SCS Type II precipitation event as defined by the National Oceanic and Atmospheric Administration Atlas 14 precipitation frequency estimate for the Faribault Station. Drainage calculations for the proposed storm sewer system shall be submitted to the City Engineer for review and approval with the final construction plans.

Final storm sewer locations and construction are subject to City of Faribault standards and must be approved by the City Engineer with final construction plans

8. *Phasing and Development Schedule.*

Presuming the City Council approves the preliminary and final plat, the Applicant and City will enter into a Development Agreement that will address the details, responsibilities, and costs associated with the proposed subdivision. City staff anticipates development to take place in 2026.

Variance Summary

The request to exceed the dead-end maximum of 650 for Cavalry Dr is a reasonable request and demonstrates practical difficulty. On one side is I-35 and the other is Cavalry Cemetery, so the ability for street connections east and west is non-existent. A road must be brought through and past the cemetery to connect out. The plat follows the concepts provided in the

Highway 60 W Master Plan. The Fire Department supports the variance and does not believe there will be an issue getting to the end of the street in a reasonable response time during an emergency. Additional findings may be found in the associated ordinance.

Public Comment

This project was noticed in the newspaper on July 9th, 2026 and neighborhood notices were sent to all properties within 350 feet. Staff has not received any input from the public as of publishing this report.

Development Review Committee Recommendation

The Development Review Committee (DRC) reviewed the submittals on July 7th. The DRC recommended this project and forwarded it to Planning Commission with conditions of approval.

Recommendation:

The City Planning Manager and City Engineer recommend the Planning Commission forward the requests to City Council and recommend approval, subject to the comments within this report.

Attachments:

- Fire Department Memorandum
- Parks and Recreation Memorandum



TO: Harry Davis
FROM: Dustin Dienst
SUBJECT: Long, lack of outlet road

Discussion:

During a meeting with the developers of the I-35 Hwy 60 southwest corner development we discussed the future road system. Currently a long road is scheduled to be "stubbed" in with a cul-de-sac on the end. I don't have any hesitation about this road system. The proposed road system will allow access to the area in a timely manner. Egress will not be as easy but that is not a concern of mine.

Attachments:

TO: Harry Davis, City Planning Manager
FROM: Parks and Recreation Advisory Board
DATE: July 9, 2026
RE: Calvary Hills Commons – Parks and Trails Advisory Board Recommendation

The Parks and Recreation Advisory Board (PRAB) reviewed the Calvary Hills Commons development proposal during a special meeting on 7/8/26. Following discussion, the Board voted to forward the following formal recommendation to the City Council and Planning Division regarding parkland dedication requirements.

Recommendation

In accordance with the Faribault Municipal Code, Chapter 15, Article 7. PARK DEDICATION, the Parks and Recreation Advisory Board recommends acceptance of a Fee-In-Lieu (FIL) of parkland dedication.

During discussion, the Board further reviewed the developer's request to waive the Fee-In-Lieu requirement. Following consideration of the request, the Board recommended that the standard Fee-In-Lieu requirement remain in place, consistent with City ordinance, adopted policy, and established park dedication practices.

A motion was made and passed to formally recommend the following to the City Council:

- Acceptance of Fee-In-Lieu (FIL) of parkland dedication for the Calvary Hills Commons development; and
- Denial of the request to waive the required Fee-In-Lieu payment.

Please let us know if further clarification or discussion is needed.

Submitted on behalf of the Parks and Recreation Advisory Board
Lola Brand, Chair, Parks and Recreation Advisory Board

cc: Rochelle Anderholm-Parsch, Parks and Recreation Director
cc: Harry Davis, Planning



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-213 Approve a Conditional Use Permits for a Residential Care Facility at 3015 Cardinal Ave

Background:

Michael McHugh, representing Midwest Recovery (the "Applicant"), with approval from the property owner, Rick Cashin, through the Patrick M Cashin Trust (the "Property Owner") requests approval of a conditional use permit for a residential care facility at 3015 Cardinal Ave. The subject property is zoned C-2, Highway Commercial and contains approximately 1.4 acres of land.

The Applicant proposes a residential care facility in an existing multifamily structure with surface parking. The facility will have a maximum of 32 residents and none are permitted to have a personal vehicle. There are 15 spaces available for staff and visitors. No staff are proposed to stay on the property overnight.

The proposal meets the criteria for granting a CUP. The proposed residential care facility utilizing the existing multifamily structure is compatible with this location. City staff are not aware of any issues with current traffic near the property and don't anticipate future issues. The property and parking lot can easily accommodate the use without negatively impacting nearby properties. More details on the criteria and findings may be found in the associated Resolution.

The Planning Commission held a public hearing for this project on July 20, 2026. No members of the public spoke during the public hearing. The Planning Commission then voted unanimously to forward and recommend approval of the project.

Recommendation:

Approve Resolution 2026-213

HONESTY • RESPECT • DEDICATED • VISIONARY • ACCOUNTABILITY

Attachments:

1. Resolution 2026-213 Approve a Conditional Use Permits for a Residential Care Facility at 3015 Cardinal Ave

CITY OF FARIBAULT

RESOLUTION #2026-213

**APPROVE CONDITIONAL USE PERMITS FOR A RESIDENTIAL CARE FACILITY
AT 3015 CARDINAL AVE**

WHEREAS, Michael McHugh, representing Midwest Recovery (the "Applicant"), with approval from the property owner Rick Cashin through the Patrick M Cashin trust (the "Property Owner") requests approval of a conditional use permit for a residential care facility at 3015 Cardinal Ave (the "Subject Property"), legally described in Exhibit A; and

WHEREAS, the Applicant proposes a residential care facility serving up to 32 residents that will be transported to and from treatment services held off-site for drug and alcohol counseling, as generally depicted in Exhibit B; and

WHEREAS, the Property is zoned C-2, Highway Commercial; and

WHEREAS, Chapter 11, Table 11-1 in Sec. 11-30 of the City of Faribault's Unified Development Ordinance requires a conditional use permit for a residential care facility in C-2; and

WHEREAS, City Staff completed a review of the Applicant's conditional use permit applications and prepared a report to the Planning Commission about said request, attached as Exhibit C; and

WHEREAS, the Planning Commission, on July 20, 2026, following proper notice, held a public hearing to consider the Applicant's request, and following said public hearing recommended that the City Council

approve the Applicant's conditional use permit amendment request based on the findings required in Section 2-300 of the Unified Development Ordinance as follows:

- 1. The conditional use will not be detrimental to or endanger the public health, safety, comfort, convenience, or general welfare.**

Finding: The proposed residential care facility will not be detrimental to or endanger the public health, safety, comfort, convenience, or general welfare of neighboring properties. The use and overall property are compatible with nearby uses within the general area and adjacent commercial and residential properties. Staff does not anticipate traffic concerns that will result in adverse impacts.

- 2. The conditional use will not be injurious to the use and enjoyment of other property in the vicinity and will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.**

Finding: The proposed residential care facility is appropriately buffered from surrounding properties and will not be injurious to others. The proposed residential care facility utilizes an existing multi-family structure that was part of a planned development of the area. It will not impede orderly development.

- 3. The conditional use will be designed, constructed, operated, and maintained in a manner that is compatible in appearance with the existing or intended character of the surrounding area.**

Finding: The proposed residential care facility will relate in character to other uses nearby and in C-2 because it utilizes an existing building. The existing multi-family structure was approved and built recently under our design standards.

- 4. The conditional use will not impose hazards or disturbing influences on neighboring properties.**

Finding: The residential care facility will provide staff to mitigate any hazards or influences associated with the use.

- 5. The conditional use will not substantially diminish the value of neighboring properties.**

Finding: The proposed residential care facility is unlikely to diminish nearby property values. The proposal will utilize an existing building and has adequate parking.

- 6. The site is served adequately by essential public facilities and services, including utilities, access roads, drainage, police and fire protection, and schools or will be served adequately as a result of improvements proposed as part of the conditional use.**

Finding: Public sewer, water, and all other applicable municipal services serve the subject property. The property has adequate access to the larger road network. The use may generate traffic, but 30th St NW will adequately disperse traffic.

- 7. Development and operation of the conditional use will not create excessive additional requirements at public cost for facilities and services and will not be detrimental to the economic welfare of the community.**

Finding: The proposed residential care facility will not create excessive additional requirements for city facilities and services. This use will be similar in impact to the original multi-family use of the building and subject property.

- 8. Adequate measures have been or will be taken to minimize traffic congestion in the public streets and to provide for adequate on-site circulation of traffic.**

Finding: The proposed residential care facility will be served by a public street that will accommodate the traffic.

- 9. The conditional use will not result in the destruction, loss, or damage of a natural, scenic, or historic feature of major importance to the community.**

Finding: The subject property does not have important natural, scenic, or historic features.

- 10. The conditional use is consistent with the applicable policies and recommendations of the City's Land Use Plan or other adopted land use studies.**

Finding: The City's Comprehensive Plan guides the Property for commercial and residential mix, which includes a residential care facility.

- 11. The conditional use(s), in all other respects, conforms to the applicable regulations of the district in which it is located.**

Finding: The project conforms to the Unified Development Ordinance requirements and applicable regulations within C-2, Highway Commercial; and

WHEREAS, under Section 7-30 of the City's Unified Development Ordinance, the proposed residential care facility must meet the following requirements:

- 1. On-site facilities shall be for residents of the facility only.**

Finding: This will be a condition of approval.

- 2. The facility shall not be located in a two-family or multifamily dwelling unless it occupies the entire structure.**

Finding: The facility will take up the entire multi-family building.

- 3. The minimum lot area required for a residential care facility shall be [...] Commercial districts. The facility shall have a minimum lot size equal to the minimum lot area for the specific zoning district, plus three hundred (300) square feet for each resident over the first six (6). To meet this requirement, the number of allowed residents may be limited.**

Finding: The property's size of approximately 1.4 acres is enough for the minimum lot size in C-2 and 32 residents.

- 4. A minimum separation distance of one thousand three hundred twenty (1,320) feet shall be provided between**

residential care facilities serving more than six (6) residents unless one (1) or more of the following conditions apply [...] The city council grants the residential care facility a conditional use permit.

Finding: The proposed residential care facility is being approved by CUP.

- 5. To the extent practical, all new construction or additions to existing buildings shall be compatible with the scale and character of the surroundings, and exterior building materials shall be harmonious with other buildings in the neighborhood.**

Finding: The proposal does not include any new additions or alterations to the property. This will be a condition of approval for any future alterations.

- 6. An appropriate transition area between the residential care facility use and adjacent property shall be provided by landscaping, screening, and other site improvements consistent with the character of the neighborhood.**

Finding: The existing multi-family structure and use had to provide adequate screening, and this is sufficient for a residential care facility.

- 7. If the size, location, licensing, or purpose of a facility with a conditional use permit changes, a new conditional use permit shall be required.**

Finding: This will be a condition of approval.

- 8. All necessary permits and/or licenses shall be obtained from the Department of Human Services or any other pertinent state agencies.**

Finding: Staff has already received a request to confirm zoning for the proposed residential care facility. This will also be a condition of approval.

WHEREAS, the City Council, during a public meeting on July 28, 2026, considered the Applicant's requests and concurred with the findings of

the Planning Commission as stated in the above recitals and hereby makes identical findings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARIBAULT, MINNESOTA, AS FOLLOWS:

Section 1: Approval of a Conditional Use Permit. The City Council hereby approves the Applicant's requests for a conditional use permit to allow a residential care facility in C-2, Highway Commercial, as generally illustrated in Exhibit B on property described in Exhibit A.

Section 2: Conditions of Approval. The conditional use permit is approved subject to conditions listed herein as authorized under Section 2-310 of the Unified Development Ordinance, which are deemed necessary to mitigate potential adverse impacts associated with the conditional use, to protect neighboring properties, and to achieve the objectives identified in the Unified Development Ordinance. The conditions of approval are as follows:

1. The facility shall be for residents of the facility only.
2. To the extent practical, all new construction or additions to the subject property shall be compatible with the scale and character of the surroundings, and exterior building materials shall be harmonious with other buildings nearby.
3. If the size, location, licensing, or purpose of this residential care facility changes, an amended CUP is required.
4. All necessary permits and/or licenses shall be obtained from the Department of Human Services or any other pertinent state agencies.
5. If the residential care facility's policy changes regarding personal vehicles for residents, the property owner and applicant must provide a plan to provide adequate parking, which may include a shared parking agreement or other solutions that meet the UDO.
6. A change of use must be filed with and approved by the Building division before City Staff may sign off on the DHS license.

Section 4: Additional Conditions of Approval. This conditional use permit includes the following additional conditions of approval:

1. Failure of the City to act on a violation of a condition, covenant, or term of this permit is not a waiver of such condition, covenant, or term, or any subsequent violation of the same or any other condition, covenant, or term.
2. The City may inspect the Property at all reasonable times to ensure compliance with the conditions of this permit.
3. This permit is subject to the City's code requirements. The Owner must comply with all applicable federal, state, and local laws, rules, and ordinances and obtain other permissions and permits as may be required.
4. The violation of any terms or conditions of this permit, including but not limited to any applicable federal, state, or local laws, rules, regulations, and ordinances, may result in revocation of the permit. The City must give the Owner written notice of any violation and reasonable time, as determined by the City, to cure the violation before the permit revocation.
5. This permit and its conditions are binding on the parties, their successors, and assigns. This permit runs with the Property and does not affect the subsequent sale, lease, or change from current ownership. The Owner's obligations under this permit shall also be the obligations of any subsequent owners or assigns of the Property.
6. Use of the Property as allowed by this permit signifies the agreement of the permit's terms and conditions without qualification, limitation, or reservation.
7. If substantial development or construction of the Project has not taken place within one (1) year of the date of approval of the conditional use permit, such permit shall be void unless the City Council grants a time extension. The Owner must submit an extension request in writing at least thirty (30) days before the expiration of the conditional use permit.

Section 5. Findings and Incorporation of Recitals and Exhibits. Where applicable, the recitals and exhibits incorporated in this Resolution constitute the written findings of the City Council, all of which protect the public's health, safety, and welfare.

Section 6. Authorization to take Additional Steps. The City Council authorizes the Mayor, City Administrator, City Staff, and the City's Consultants to take any additional steps and actions necessary or convenient to accomplish the intent of this Resolution, including any minor changes to this Resolution.

Section 7. Effective Date. This Resolution shall be effective upon passage.

(Remainder of this page intentionally left blank)

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Exhibit A
Legal Description

Lot 1, Block 1 of CASHIN ADDITION

Exhibit B CUP Submittal Documents



Conditional Use Permit Narrative

RE: 3015 Cardinal Ave, Faribault MN 55221

Midwest Recovery has been leasing and operating the property as an outpatient with lodging facility since August of 2024 and is currently licensed by the MN Department of Human Services as a Free-Standing Room and Board (FSRB) facility. In 2027 the Department of Human Services (DHS) is discontinuing this license category for the State and we are working with DHS to convert our license to a residential treatment license.

Midwest Recovery provides drug and alcohol counseling for men at the current site and house 36 clients as they attend recovery treatment with us. Currently, we provide treatment off-site at our downtown Faribault office and we transport clients to and from services. We are proposing that we decrease our client count to 32 men and have the ability to provide services on-site. We still plan to transport clients to and from treatment services and there will be no significant change to the use, however, DHS requires that Midwest Recovery has the option of providing on-site services. Along with this license change, we will be updating our client vehicle policy to reflect other Midwest Recovery inpatient facilities. Our policy will be update to read that clients may not have personal vehicles while they are residents with us at the 3015 Cardinal Ave site.

Midwest Recovery has been providing quality drug and alcohol in the Faribault community since 2020 and is a valuable resource for the City. We would like to continue our work in the same location as DHS transitions their licensing types and availability.

Michael McHugh

A handwritten signature in black ink that reads 'Michael McHugh'.

President

Midwest Recovery

612-584-4858

[illegible]

1 space per 6 residents; 32 residents = 6
There is 1 resident per bedroom for 16 units
No residents are allowed to have vehicles on-site.

Total Employees = 4
1 space per Employee = 4
Employees utilize 3 units for day-to-day operations.

Page 262 of 286

Exhibit B (contd.)



Exhibit C
Staff Report from Planning Commission

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Staff Report to the Planning Commission

TO: Planning Commission
THROUGH: David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: July 20, 2026
SUBJECT: Midwest Recovery/3015 Cardinal Ave - CUP

Request:	Applicant requests approval of a conditional use permit for a residential care facility in C-2.
Recommendation:	The DRC and City Planning Manager recommend Planning Commission forward the request to City Council with a recommendation of approval based on the findings in the attached draft resolution.
Recommended Motion:	Motion to forward and recommend approval of a conditional use permit to City Council, allowing the residential care facility in C-2, with findings as suggested by city staff.

Request and Background:

Michael McHugh, representing Midwest Recovery (the "Applicant"), with approval from the property owner Rick Cashin through the Patrick M Cashin trust (the "Property Owner") requests approval of a conditional use permit for a residential care facility at 3015 Cardinal Ave. The subject property is zoned C-2, Highway Commercial and contains approximately 1.4 acres of land.

In 2020, the area was replatted to prepare for two multi-family structures. The first and second phases of this multi-family development were completed by 2024. Midwest Recovery started using the property as housing without any on-site treatment in 2024, but rule changes at the state-level for residential care facilities now require a certain license for this location.



Location at 2nd St NW and 8th Ave NW

Project Description:

The Applicant proposes a residential care facility in an existing multi-family structure with surface parking. The facility will have a maximum of 32 residents and none are permitted to have a personal vehicle. There are 15 spaces available for staff and visitors. No staff are proposed to stay on the property over night.

CUP Criteria and Findings Summary. The proposal meets the criteria for granting a CUP. The proposed residential care facility utilizing the existing multi-family structure is compatible with this location. City staff are not aware of any issues with current traffic near the property and don't anticipate future issues. The property and parking lot can easily accommodate the use without negatively impacting nearby properties. More details on the criteria and findings may be found in the associated Resolution.

Development Review Committee Recommendation. On July 7, 2026, the City's Development Review Committee (DRC) reviewed the proposed application and recommended approval.

Public Comment. The City Planning Manager received no public comment prior to publishing this report. Notification for this item was published in the paper on July 9, 2026, and letters were sent to property owners within 350 feet.

Recommendation:

The DRC and City Planning Manager recommend Planning Commission forward and recommend approval of the CUP based on the criteria and findings, with conditions of approval in the draft resolution.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-214 Approve a Variance for 1116
4th Ave NW and 500 12th St NW

Background:

Michael Staben (Applicant) with the Jennie-O Turkey Store on behalf of Hormel Foods (Property Owner) requests a variance from the maximum fence height in the front setback at 1116 4th Ave NW and 500 12th St NW. The property is zoned I-2, Heavy Industrial and approximately 24.6 acres in total across three parcels.

The proposed variance is for an 8 ft tall fence within a front setback when the maximum height allowed is 4 ft. The applicant states that the fence is a security need to control access for the facility and that the slats in the fence will screen the neighbors and others from the realities of a facility that processes live animals. The slats will be removed in the areas that are within floodplain, which is primarily on the western side of the total subject property.

The request does demonstrate practical difficulties as the facility is critical infrastructure for food and access must be controlled. There are limitations to the existing site where the parking lot and stormwater swale is located, so placement on the property line is needed. Having a fenced-in property is typical and reasonable for an industrial use. Additional findings may be found in the associated resolution.

The Planning Commission held a public hearing on July 20, 2026 for this project. No member of the public spoke regarding the proposal. The project was forwarded to City Council, recommending approval with a 4-2 vote. Commissioners Salt and Green dissented, stating they would support the fence and its height if it were a decorative fence rather than chain-link. A decorative fence may improve aesthetics for people in South Alexander Park and nearby residences while still providing the needed security.

Recommendation:

Approve Resolution 2026-214

Attachments:

1. Resolution 2026-214 Approve a Variance for 1116 4th Ave NW and 500 12th St NW

CITY OF FARIBAULT

RESOLUTION #2026-214

APPROVE A VARIANCE FOR 1116 4TH AVE NW AND 500 12TH ST NW

WHEREAS, Mike Staben (the "Applicant") with the Jennie-O Turkey Store on behalf of Hormel Foods (the "Property Owner") requests a variance from the maximum fence height in the front setback at 1116 4th Ave NW and 500 12th St NW, split across three adjacent parcels (the "Subject Property"), legally described in Exhibit A; and

WHEREAS, the Applicant requests an 8-foot high fence up to the property line in the front setback, as depicted in Exhibit B; and

WHEREAS, under Appendix B UDO, Chapter 6, Article 6, Sec 6-250(2)(b) the maximum height for a fence in the front setback is 4 feet; and

WHEREAS, City Staff completed a review of the application and made a report to the Planning Commission pertaining to said request, attached as Exhibit C, a copy of which has been presented to the City Council; and

WHEREAS, the DNR completed a preliminary review and stated that the fence is within the mapped floodplain and that modeling or an evaluation must be done to verify it meets "allowable rise"; and

WHEREAS, the Planning Commission, on July 20, 2024, following proper notice, held a public hearing regarding the request, and following said public hearing, the Planning Commission recommended approval of

the requested variances based on the following findings as required by Section 2-460 of the City's Unified Development Ordinance:

1. The variance is in harmony with the general purposes and intent of the City's ordinances.

Finding: The variance requested by the applicant is in harmony with the general purposes and intent of the City's ordinances. In general, the UDO is to protect the health, safety, and welfare of residents and organizations within the community. The facility on site, the Jennie-O Turkey Store, is an "essential service" according to the US FDA and part of the 16 federally designated critical infrastructure sectors. Having an 8-foot-tall fence is necessary to deter trespassers and those threatening the facility. Not having adequate security and screening between the existing facility and public streets and sidewalks is a real safety risk for the facility.

2. The variance is consistent with the Comprehensive Plan.

Finding: The property is guided for Industrial per the Comprehensive Plan. The current use of the property is industrial, which is consistent with the Comprehensive Plan. The Comprehensive Plan supports the applicant's proposal through the following:

Core Guiding Principles #3: Remove or minimize barriers and create or strengthen opportunities for all individuals, businesses, industries, organizations, and services to succeed.

Additional Guiding Principles #2: Balance individual property rights with community interests and goals.

The security fence's location at the property line will help facilitate the longevity of this and other industrial uses at this location.

3. The applicant proposes to use the property in a reasonable manner not permitted by the City's ordinances.

Finding: The applicant is using the property in a reasonable manner. Due to the FDA designating Jenni-O Turkey Store as essential, the business needs a heightened level of security around the property. Due to the proximity of needed parking areas and drive aisles to property lines, placing the fence on the property line is reasonable versus redesigning and constructing the parking lot.

- 4. Unique circumstances apply to the property, which do not apply generally to other properties in the same zone or vicinity and result from lot size or shape, topography or other circumstances over which the owner of the property has not had control. The unique circumstances do not result from the actions of the applicant.**

Finding: The unique circumstance for this property is the facility's large area located within a mostly residential neighborhood and having approximately 2,000 feet of frontage along 7th Ave NW and 13th St NW. Because the FDA considers this plant to be part of the nation's critical infrastructure for food security, a fence is needed around the whole property to control who is allowed within the facility. This is the reasonable option forward for an existing facility.

- 5. The variance does not alter the essential character of the neighborhood.**

Finding: The essential character of the neighborhood will not be impacted. While a fence with slats along the ROW will be a change for the neighborhood, the change will be positive as the fence will screen the facility from view, including any intrusive lights or unsightly parts of a food processing facility. Most industrial properties are fenced and screened, so this fits the character of the subject property.

- 6. The variance requested is the minimum variance, which would alleviate the practical difficulties.**

Finding: The fence location and height are the minimum necessary as the fence height must be tall enough to dissuade

trespassers and the location doesn't conflict with the parking lot and require it to be redesigned.

7. Economic conditions alone do not constitute practical difficulties.

Finding: The applicant has made a case that the variance is not based on economic conditions alone. The applicant made a clear set of reasoning for the variance based on security for the facility.

WHEREAS, the City Council, at a public meeting, on July 28, 2026, considered the request, the report to the Planning Commission, and the results of the public hearing, and concurred with all findings of the Planning Commission as stated in the above recitals and hereby makes the identical findings.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY FARIBAULT, MINNESOTA AS FOLLOWS:

Section 1: Approval of the Requested Variance. The City Council hereby approves the requested variance from Chapter 6, Article 6, Sec 6-250(2)(b), of the City's Unified Development Ordinance. Said approval is based on the foregoing recitals, which are incorporated herein by reference, and which constitute the findings of the City Council, all of which are to protect the public's health, safety, and welfare.

Section 2. Conditions of Approval. The City Council may impose such conditions upon the premises benefited by the variance as may be necessary to comply with the standards established by the City's ordinances, or to reduce or minimize the effect of such variance upon other properties in the neighborhood and to better carry out the intent of the variance. The condition must be directly related to and must bear a rough proportionality to the impact created by the variance. The following are conditions of approval imposed on the subject property and project.

1. The applicant shall construct the fence as depicted in Exhibit B. Any small deviations from this design shall require DRC review and approval, while significant deviations may require a separate variance.

2. As part of the permitting process, modeling or an evaluation must be done to verify that installing the new fence meets "allowable rise". This must be done to the satisfaction of City Staff.
3. The applicant shall apply for the necessary permits prior to starting and completing the work.

Section 3. Expiration of Variance. If substantial development or construction has not taken place within one (1) year of the date of approval of a variance, such variance shall be considered void unless a petition for a time extension has been granted by the City Council. Such extension request shall be submitted in writing at least thirty (30) days prior to expiration of the variance and shall state facts showing a good faith effort to complete work permitted under the original approval.

Section 4. Compliance. The City Council authorizes the Mayor, City Administrator, City Planner, and the City Attorney to take any additional steps and actions necessary or convenient to accomplish the intent of this resolution.

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Section 5. Effective Date. This resolution shall become effective immediately upon its passage and without publication.

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Exhibit A
Property Legal Description

Lots 1 & 2, Block 3, South Alexander Addition and Lot 1, Block 1, South Alexander Third Addition, as the same is platted and recorded in the office of the County Recorder of Rice County, Minnesota.

Exhibit B Depiction of Variance



Area Circled in Red = Location of fence that requires variance

**Exhibit B (Contd.)
Depiction of Variance**

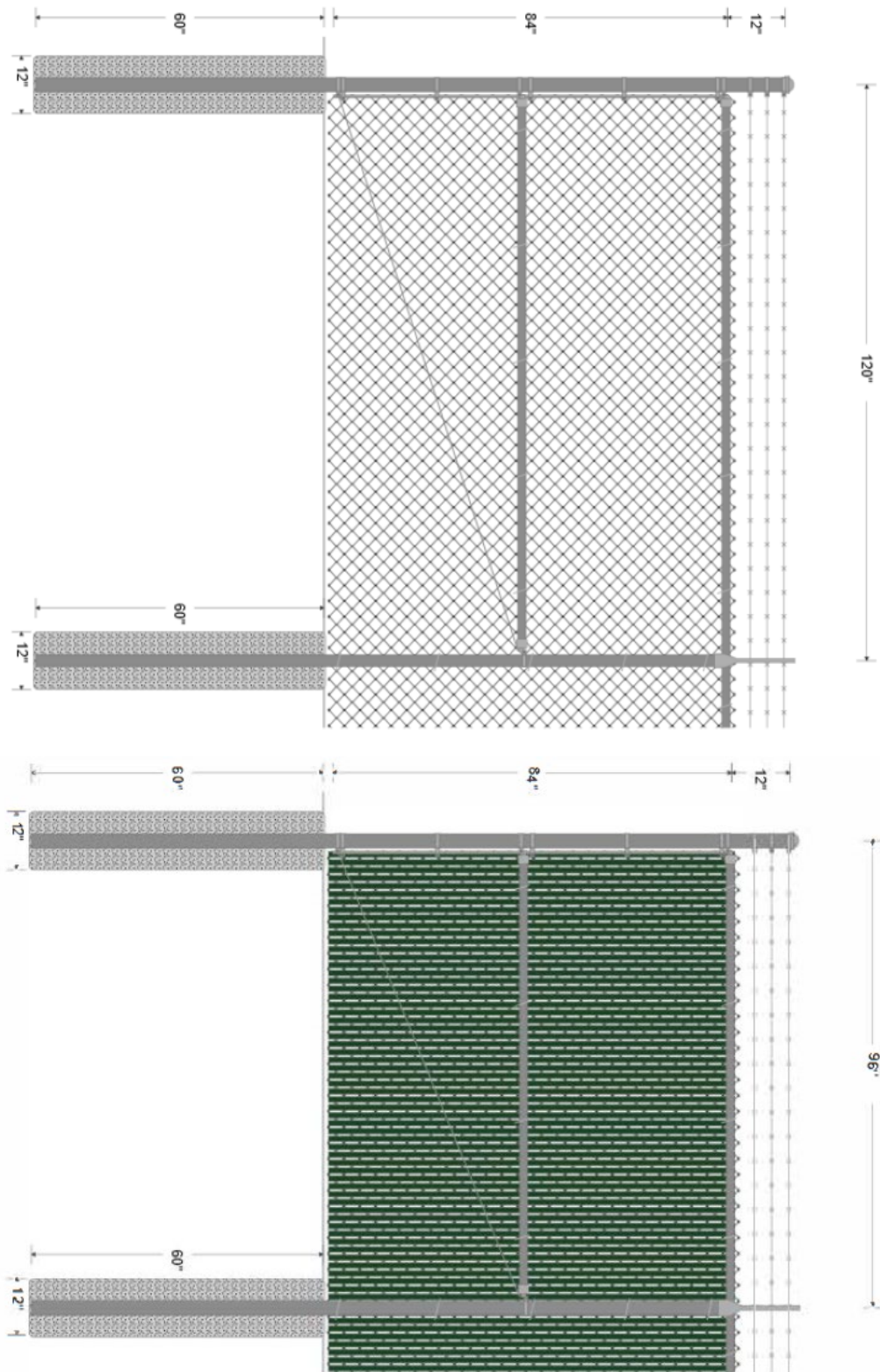


Exhibit C
PC Staff Report

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Staff Report to the Planning Commission

TO: Planning Commission
FROM: Harry Davis, City Planning Manager
MEETING DATE: July 20, 2026
SUBJECT: Jennie-O Turkey Store/1116 4th Ave NW and 500 12th St NW – Variance

Request:	The applicant requests a variance for fence height in the front setback.
Recommendation:	The City Planning Manager recommends the Planning Commission forward the request to City Council and recommend approval.
Recommended Motion:	Motion to forward the request to City Council and recommend approval, with conditions.

Request:

Michael Staben (Applicant) with the Jennie-O Turkey Store on behalf of Hormel Foods (Property Owner) requests a variance from the maximum fence height in the front setback at 1116 4th Ave NW and 500 12th St NW. The property is zoned I-2, Heavy Industrial and approximately 24.6 acres in total across three parcels.



Location at 4th St NW and 2nd Ave NW

Background and Project Description:

The proposed variance is for an 8 ft tall fence within a front setback when the maximum height allowed is 4 ft. The applicant states that the fence is a security need to control access for the facility and that the slats in the fence will screen the neighbors and others from the realities of a facility that processes live animals. The slats will be removed in the areas that are within floodplain, which is primarily on the western side of the total subject property.

Table 1 – Variance Table

Variance Issue	Requirement	Proposed	Variance
Fence location and height (Sec 6-250(b))	No fence shall exceed four (4) feet in height in the area between the required minimum building setback [...] and the front lot line	8 feet	4 feet



Area Circled in Red = Variance for 8' Tall Fence

Discussion:

The following provides an overview of the key planning and zoning-related items associated with:

Variance Summary

The request does demonstrate practical difficulties as the facility is critical infrastructure for food and access must be controlled. There are limitations to the existing site where the parking lot and stormwater swale is located, so placement on the property line is needed. Having a fenced-in property is typical and reasonable for an industrial use. Additional findings may be found in the associated ordinance.

Public Comment

This project was noticed in the newspaper on July 9th, 2026 and neighborhood notices were sent to all properties within 350 feet. Staff has not received any input from the public as of publishing this report.

Development Review Committee Recommendation

The Development Review Committee (DRC) reviewed the submittals on July 7th. The DRC recommended this project and forwarded it to Planning Commission with conditions of approval.

Recommendation:

The City Planning Manager and City Engineer recommend the Planning Commission forward the requests to City Council and recommend approval, subject to the comments within this report.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: July 28, 2026
SUBJECT: Resolution 2026-220 Order Improvements, Approve Plans and Establish Bid Date for 2026 City Wide Tree Removal Program - Contract 2026-17

Background:

The attached resolution orders the improvements and approves the construction plans and specifications for the proposed 2026 City Wide Tree Removal Project - Contract 2026-17. A public notice was published allowing City property owners to voluntarily participate in having dead or diseased trees removed from their property or within the right of way adjacent to their property (per City code, property owners are responsible for trees in the boulevard adjacent to their property).

The City had 73 properties respond requesting to be included in the tree removal program for a total of 154 trees to be removed. Once a contract is awarded, property owners will be provided the bid costs for their tree removals and then be asked to sign a consent assessment agreement. If property owners decline to execute the consent assessment agreement, the tree removal on their property will be removed from the contract. The consent assessment agreements allow for a 5-year assessment at an interest rate based on the City's bond rate at the time.

The attached resolution also establishes a bid date of August 19, 2026, for the project. The project is expected to be completed by November 30, 2026.

A separate action item will come forward in the future for the tree removal program associated with the ReLeaf grant that was only eligible to income-qualified property owners.

Recommendation:

Approve Resolution 2026-220

Attachments:

1. Resolution 2026-220 Order Improvements Approve Plans and Establish Bid Date

CITY OF FARIBAULT

RESOLUTION #2026-220

**ORDER IMPROVEMENTS, APPROVE PLANS AND SPECIFICATIONS, AND
ESTABLISH BID DATE FOR 2026 CITY WIDE TREE REMOVAL PROJECT -
CONTRACT 2026-17**

WHEREAS, the City solicited requests from property owners to have diseased and dead trees removed as part of a city wide tree removal program, and;

WHEREAS, the City had 73 properties request to participate in the tree removal program and a total of 154 trees to be removed, and;

WHEREAS, the total cost of the improvements is estimated to be \$315,000.00, and;

WHEREAS, plans and specifications for the improvements have been prepared by the City Engineering Department.

NOW, THEREFORE BE IT RESOLVED, that the 2026 City Wide Tree Removal Project - Contract 2026-17 are hereby ordered as proposed in this Council Resolution adopted July 23, 2026.

ALSO, BE IT RESOLVED, that plans and specifications for the 2026 City Wide Tree Removal Project - Contract 2026-17 prepared by the City Engineering Department, are hereby approved.

ALSO, BE IT RESOLVED, a bid opening date of August 19, 2026, is hereby established.

Date Adopted: July 28, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator