



CITY COUNCIL AGENDA

**COUNCIL CHAMBERS WEDNESDAY, AUGUST 12,
2026**

6:00 PM

- 1. Call to Order/Roll Call/Pledge of Allegiance**
- 2. Approve Agenda**
- 3. Presentations/Introductions**
 - A. Residents Academy Participant Recognition
- 4. Approve minutes of the July 28, 2026, City Council Meeting**
 - A. Approve Minutes of the July 28, 2026, City Council Meeting
- 5. Requests to be Heard**
- 6. Consent Agenda**
 - A. Claims for Release
 - B. Receive Board and Commission Meeting Minutes
 - C. Approve LG240B Application to Conduct Excluded Bingo for Divine Mercy Catholic Church
 - D. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License for Faribault Minnesota Chapter (Harley-Davidson)
 - E. Resolution 2026-227 Approve Traffic Enforcement Grant Application
 - F. Resolution 2026-232 Declare Rescue Boat Surplus Equipment
 - G. Resolution 2026-236 Approve Suspension of October Utility Bill Late Fees
- 7. Public Hearings – None**
- 8. Items for Discussion**
 - A. Resolution 2026-228 Approve Directed Engineering Services Agreement with McKinstry Essention, LLC for the Development of an Energy Savings Project
 - B. Ordinance 2026-11 Amend Sec. 2-7 of the City Code of Ordinances regarding the Salaries of the Mayor and Council Members (First Reading)
 - C. Ordinance 2026-10 Vacate a Portion of Cavalry Drive at 3105 Hwy 60 W
 1. Ordinance 2026-10 Summary Publication
 - D. Larson Properties Addition/1515 30th St NW - Preliminary and Final Plat; Variance
 1. Resolution 2026-229 Approve the Preliminary and Final Plats for Larson Properties Addition
 2. Resolution 2026-230 Approve a Variance for Larson Properties Addition
 - E. Resolution 2026-231 Approve a Conditional Use Permit for a Craftsman Studio at 1033 Faribault Rd

HONESTY ▪ RESPECT ▪ DEDICATED ▪ VISIONARY ▪ ACCOUNTABILITY

- F. Resolution 2026-234 Order Improvements, Approve Plans and Establish Bid Date for 2026 ReLEAF Tree Removal Program - Contract 2026-18
- G. Resolution 2026-235 Accept Professional Services Proposal for Woolen Mill Dam 30% Design Services - Contract 2025-13 and Budget Amendment

9. Bids

10. Boards and Commissions Reports, Announcements and Project Updates

11. Adjournment

(The Council may meet as a group for dinner)

NOTE:

CC Closed Captioning of Council meetings available on FCTV.

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.

Para pedir este documento en otro idioma, envíe un correo electrónico y adjunte el documento a accessibility@faribault.org.

Si aad u codsato dukumeentigan oo ku qoran luqad kale, fadlan e-mail u soo dir oo ku soo lifaaq dukumiintiga accessibility@faribault.org.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Brad Phenow, Communications Manager
MEETING DATE: August 12, 2026
SUBJECT: Residents Academy Participant Recognition

Background:

As a result of the 2024 Community Survey indicating our community desires more City engagement opportunities, City staff launched a new program in 2025 called Faribault Residents Academy. This 8-week program gave participants a glimpse into the inner workings of local government and provided an opportunity to see first-hand the services the City provides. Many communities across the state have seen immense success with similar programs, specifically growing their board and commission applicant pool, in addition to overall education and awareness of City services.

This is our second year of offering the program, and we are already seeing the impacts informed residents are having in our community in helping share the City of Faribault's story.

This group met on Wednesday evenings throughout June and July (and a bonus class in August) for a brief classroom-style presentation designed to teach participants about major aspects of City government and the essential functions it performs, while bringing participants inside the facilities where the work all happens. These two-hour sessions also allowed our staff to provide participants with hands-on experiences and tours of City facilities.

Now that the second annual program has concluded, we'd like to introduce and recognize the nine Resident Academy participants for their dedication and commitment to learning more about the City, and joining City staff in our efforts to ensure we have a well-informed and civically engaged public body.

Please join us in recognizing and thanking: Jerris Cross, Kevin Karow, Ayan Aden, Frank McGrogan, Karen Lassek, Roger Steinkamp, Cecilio Palacios, Sarah Kendall, Timothy Sherrill, Taylor Hanson and CaseyLea Clayton.

HONESTY • RESPECT • DEDICATED • VISIONARY • ACCOUNTABILITY

Recommendation:

Attachments:



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

TUESDAY, JULY 28, 2026

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The City Council meeting was called to order by Mayor Tom Spooner at 6:00 pm. Councilors in attendance included Mandy Barnes, Adama Doumbouya, Royal Ross, John Rowan, Peter van Sluis. Councilor Chuck Theile was absent. Also in attendance were City Administrator Jessica Kinser, City Clerk Heather Slechta, Community and Economic Development Director Dave Wanberg, Police Chief John Sherwin, Recreation Superintendent Kevin O'Brien, Director of Engineering Mark DuChene, Public Works Director Travis Block, City Planning Manager Harry Davis, Library Service Director Delane James, Finance Director Kindra Papenfus and Human Resources Director Kevin Bushard.

Approve Agenda

Motion by Doumbouya, seconded by Barnes to approve the agenda as presented and carried unanimously.

Presentations/Introductions – None

Approve minutes of July 14, 2026, City Council Meeting and the July 14, 2026 Special City Council Meeting - Closed Session - Property

Motion by Rowan, seconded by Ross to approve the Minutes of the July 14, 2026, City Council Meeting and the July 14, 2026, Special City Council Meeting — Closed Session – Property and carried unanimously.

Requests to be Heard

Mike Cross, 14 12th St NE, requested the Council host an open house to discuss data centers with the public as they want answers.

Consent Agenda

- A. Receive Board and Commission Meeting Minutes
- B. June 2026 Financial Report
- C. Claims List
- D. Approve LG240B Application to Conduct Excluded Bingo for 4th Degree Knights of Columbus General Shields Assembly 0525
- E. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License for Divine Mercy Catholic Church
- F. Resolution 2026-209 Approve IT Services Contract
- G. Resolution 2026-215 Approve Agreement to Participate in the SELCO

Integrated Library System

- H. Resolution 2026-216 Accept Donation to the Police Department
- I. Resolution 2026-217 Approve Water Meter Node Replacement Proposal
- J. Resolution 2026-218 Approve Budget Amendment for ReLeaf Grant
- K. Resolution 2026-219 Approve Professional Services Proposal for Country Club Estates Stormwater Management Project - Contract 2026-16
- L. Resolution 2026-221 Approve Agreement for Public Artwork Installation and Maintenance between City and Straight River Arts
- M. Resolution 2026-222 Approve Transfer of 2025 MSA Maintenance Funds from Street Improvement Fund to General Fund
- N. Resolution 2026-223 Amend the 2026 Adopted budget for MSA Maintenance
- O. Resolution 2026-224 Authorize the Fire Department to Apply for the Reimbursement of Body Armor through the MN Department of Public Safety
- P. Resolution 2026-225 Approve Professional Services Agreement for Electrical Inspection Services with 5 Star Inspections
- Q. Resolution 2026-226 Approve Quote for Well No. 7 Repairs

Councilor Ross requested that Consent Agenda items F. Resolution 2026-209 Approve IT Services Contract and I. Resolution 2026-217 Approve Water Meter Node Replacement Proposal for further discussion.

Motion by Barnes, seconded by Rowan to approve Consent Agenda items A-E, G-H, J-Q and carried unanimously.

Resolution 2026-209 Approve IT Services Contract

Councilor Ross requested that this item be moved to a work session for further discussion.

Motion by Ross, seconded by Rowan to approve moving IT Service Contract to a work session for further discussion and carried unanimously.

Resolution 2026-217 Approve Water Meter Node Replacement Proposal

Councilor Ross asked if the meters being installed are going bad, Public Works Director Travis Block stated that these meters have not been replaced yet.

Motion by Ross, seconded by van Sluis to approve Resolution 2026-217 Approve Water Meter Node Replacement Proposal and carried unanimously.

Public Hearing - None

Items for Discussion

Resolution 2026-210 Amend the Internal Loan for the Design, Construction, and Equipping of the First Phase of Viaduct Park

Finance Director Kindra Papenfus stated that with Viaduct Park Phase I substantially complete, the internal loan for the project from the Sewer Fund has been fully drawn. Over the last two years, franchise fees dedicated to parkland improvements have averaged approximately \$560,000 annually. Over that same period, interest rates have

also declined. As a result, Papenfus recommended modifying the terms of the internal loan. Although the original loan terms did not specify a due date, the loan was initially modeled for payoff in June 2034. The proposed modification reduces the interest rate to 4.25%, the highest rate the City has received on municipal bonds it has invested during 2026 and extends the payback period by five years, to June 2039. This results in annual payments of just over \$562,300, which are supportable through current franchise fee revenue in the Parkland Dedication Fund.

Councilor Ross asked if the assets will last 15 years since extending the payment, City Administrator Jessica Kinser stated that the main components have a useful life beyond 15 years. Councilor Rowan asked if the interest rate was the lowest, Papenfus stated that it was the most recent bond rate.

Motion by Ross, seconded by van Sluis to approve Resolution 2026-210 Amend the Internal Loan for the Design, Construction, and Equipping of the First Phase of Viaduct Park and carried unanimously.

Cavalry Hill Commons/3105 Hwy 60 W and 3305 Hwy 60 W — Vacation; Preliminary and Final Plat; Variance; Ordinance 2026-10 Vacate a Portion of Cavalry Drive at 3105 Hwy 60 W; Resolution 2026-211 Approve the Preliminary and Final Plats for Cavalry Hill Commons and Resolution 2026-212 Approve a Variance for Cavalry Hill Commons

Planning Manager Harry Davis explained that Tim Peterson on behalf of Jeff Jandro Properties LLC requested the vacation of an existing ROW, preliminary plat, final plat, and variance approval for properties approximately located at 3105 Hwy 60 W. The properties are zoned C-2, Highway Commercial across approximately 45.35 acres of mostly vacant land, with the current KGP office building being the exception. Part of one of the parcels does leapfrog I-35 and is located at the end of 4th St NW.

The proposed vacation, plats, and variance seek to facilitate development of properties to the southeast of the Highway 60 and I-35 interchange. The intent is a mix of lots available for commercial and/or light industrial development. There is a largely unimproved right-of-way (ROW) for Cavalry Drive that bisects the properties, so the applicant proposes to vacate most of that ROW with the intent to replat Cavalry Drive, so it bends and continues south. The preliminary plat and final plat adjust one existing property with an existing office building, then creates four new buildable lots, two outlots for stormwater management, and two more outlots for future phases. Cavalry Drive is proposed to be built and extended approximately 1,000 feet for a total length of Cavalry Drive from 38th Ave NW at approximately 2,054 feet. The maximum length of a dead-end street is 650 feet, so a variance is required.

Davis explained that staff supported the requested proposals as Cavalry Drive will be replatted with Cavalry Hill Commons and the preliminary and final plats for the subdivision meet zoning and subdivision requirements. For the variance, Davis sees a practical difficulty with the project constrained on one side by the cemetery and the other side by Interstate 35. The Comprehensive Plan and Highway 60 Master Plan both support development in this area and also show a long road connection between the cemetery and

interstate.

At the Planning Commission, no members of the public spoke on this subject, and the Planning Commission voted unanimously in support of the proposals.

Councilor Ross asked if this is a public road, Davis stated that it is; Councilor van Sluis asked why is 650 feet the standard, Davis stated that it is the maximum for fire code for residential lots. Councilor Rowan asked if this would be residential, Davis explained that this would be commercial and industrial, Rowan also asked what the intent of the land is, Davis stated possible hotel and car sales.

Motion by Ross, seconded by Barnes to approve Ordinance 2026-10 Vacate a Portion of Cavalry Drive at 3105 Hwy 60 W

Roll Call Vote:

Aye: Councilor Barnes, Doumbouya, Ross, Rowan, van Sluis, Mayor Spooner

Nay:

Motion carried 6:0

Motion by van Sluis, seconded by Barnes to approve Resolution 2026-211 Approve the Preliminary and Final Plats for Cavalry Hill Commons and carried unanimously.

Motion by Doumbouya, seconded by Barnes to approve Resolution 2026-212 Approve a Variance for Cavalry Hill Commons and carried unanimously.

Resolution 2026-213 Approve a Conditional Use Permits for a Residential Care Facility at 3015 Cardinal Ave

Planning Manager Harry Davis explains that Michael McHugh, representing Midwest Recovery with approval from the property owner, Rick Cashin, through the Patrick M Cashin Trust requested approval of a conditional use permit for a residential care facility at 3015 Cardinal Ave. The property is zoned C-2, Highway Commercial and contains approximately 1.4 acres of land.

The Midwest Recovery proposed a residential care facility in an existing multifamily structure with surface parking. The facility will have a maximum of 32 residents, and none are permitted to have a personal vehicle. There are 15 spaces available for staff and visitors.

The proposal meets the criteria for granting a CUP. The proposed residential care facility utilizing the existing multifamily structure is compatible with this location. City staff are not aware of any issues with current traffic near the property and don't anticipate future issues. The property and parking lot can easily accommodate the use without negatively impacting nearby properties.

The Planning Commission held a public hearing for this project on July 20, 2026. No members of the public spoke during the public hearing. The Planning Commission then

voted unanimously to forward and recommend approval of the project.

Councilor Barnes stated that the numbers are going down and asked if that was due to the state requirements, Davis stated that it could be to accommodate parking requirements. Barnes also stated that the changes in statute would allow the city to enter the property for inspections, how long is the CUP good for, Davis stated that it runs with the property.

Motion by Barnes, seconded by van Sluis to approve Resolution 2026-213 Approve a Conditional Use Permits for a Residential Care Facility at 3015 Cardinal Ave and carried unanimously.

Resolution 2026-214 Approve a Variance for 1116 4th Ave NW and 500 12th St NW

Planning Manager Harry Davis stated that Michael Staben with the Jennie-O Turkey Store on behalf of Hormel Foods requested a variance from the maximum fence height in the front setback at 1116 4th Ave NW and 500 12th St NW. The property is zoned I-2, Heavy Industrial and approximately 24.6 acres in total across three parcels.

The proposed variance is for an 8 ft tall fence within a front setback when the maximum height allowed is 4 ft. The applicant states that the fence is a security need to control access for the facility and that the slats in the fence will screen the neighbors and others from the realities of a facility that processes live animals. The slats will be removed in the areas that are within floodplain, which is primarily on the western side of the total subject property.

The request does demonstrate practical difficulties as the facility is critical infrastructure for food and access must be controlled. There are limitations to the existing site where the parking lot and stormwater swale is located, so placement on the property line is needed. Having a fenced-in property is typical and reasonable for an industrial use.

The Planning Commission held a public hearing on July 20, 2026, for this project. No member of the public spoke regarding the proposal. The project was forwarded to City Council, recommending approval with a 4-2 vote. Commissioners Salt and Green dissented, stating they would support the fence and its height if it were a decorative fence rather than chain-link. A decorative fence may improve aesthetics for people in South Alexander Park and nearby residences while still providing the needed security.

Councilor Rowan was in favor of this. Councilor Barnes understands why a decorative fence would be requested but is concerned about the risk of flood. She voiced concerns about the slats looking in disrepair, and asked how they could hold them accountable, she asked if that could be added to the resolution.

Motion by Barnes, seconded by Rowan to amend Resolution 2026-214 to add language to require the fence to be well-maintained and orderly by the property owner and carried 5:1 with Ross voting Nay.

In further discussion of the amended resolution, Councilor Ross felt that the current ordinances require the owner to maintain the fence.

Motion by Rowan, seconded by Barnes to approve Resolution 2026-214 Approve a Variance for 1116 4th Ave NW and 500 12th St NW as amended and carried 5:1 with Ross voting Nay.

Resolution 2026-220 Order Improvements, Approve Plans and Establish Bid Date for 2026 City Wide Tree Removal Program - Contract 2026-17

City Engineer Mark DuChene explained that resolution 2026-220 orders the improvements and approves the construction plans and specifications for the proposed 2026 City Wide Tree Removal Project - Contract 2026-17.

DuChene further explained that the City had 73 properties respond requesting to be included in the tree removal program for a total of 154 trees to be removed. Once a contract is awarded, property owners will be provided the bid costs for their tree removals and then be asked to sign a consent assessment agreement. If property owners decline to execute the consent assessment agreement, the tree removal on their property will be removed from the contract. The consent assessment agreements allow for a 5-year assessment at an interest rate based on the City's bond rate at the time.

The attached resolution also establishes a bid date of August 19, 2026, for the project. The project is expected to be completed by November 30, 2026. A separate action item will come forward in the future for the tree removal program associated with the ReLeaf grant that was only eligible to income-qualified property owners.

Motion by Ross, seconded by van Sluis to approve Resolution 2026-220 Order Improvements, Approve Plans and Establish Bid Date for 2026 City Wide Tree Removal Program - Contract 2026-17 and carried unanimously.

Bids - None

Boards and Commissions Reports, Announcements and Project Updates

City Administrator Jessica Kinser reminded the Council of the upcoming National Night Out next Tuesday; the Primary Election is on August 11th so the meeting will be held on August 12th. With the meeting there will be no Council Chat in August, September Council Chat will be held at Central Park, Kinser will email these dates to the Council. Councilor Doumbouya informed the Council of an upcoming absence. City Engineer Mark DuChene stated that they are starting to plan construction on 7th to Hullet Ave and will be hosting pop-up events at Night to Unite, the Pet Parade, and information will be on the website seeking community input.

Adjournment

Motion by Rowan, seconded by Doumbouya to adjourn the City Council meeting and carried unanimously.

The meeting was adjourned at 6:42 pm.

Respectfully Submitted,

Heather Slechta
City Clerk



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kindra Papenfus, Finance Director
MEETING DATE: August 12, 2026
SUBJECT: Claims for Release

Background:

The current list of open claims totaling \$600,032.07 is attached. We are exploring previously used features of our software, so this total is made up of \$587,517.94 in check and EFT Payments, and \$12,514.13 of other electronic payments. Still included is a list of the department, funding source and amount for each vendor and invoice.

Recommendation:

Approve payment of August 12th Claims

Attachments:

1. 081226FF

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10131	5 Star Inspections In	0000		EFT	09/02/2026	547				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CodeInsp 43090		Code/Insp	ProfSrv		5,888.10				
							5,888.10			
						CHECK TOTAL	5,888.10			
11271	Adam Marvin	0000		EFT	08/19/2026	072026 AM				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 43310		Police	Travel Exp		38.00				
							38.00			
						CHECK TOTAL	38.00			
10044	Ag Partners Coop	0002		EFT	08/15/2026	1301745				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42160		P&Tmaint	Chem&Prod		295.81				
							295.81			
						CHECK TOTAL	295.81			
10681	Amazon Capital Servic	0000		EFT	08/16/2026	1T1C-QKR7-KJ7J				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42410		Library	MinorEquip		436.99				
							436.99			
10681	Amazon Capital Servic	0000		EFT	08/17/2026	1MTY-C9V6-WQ6L				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42190		Library	Books		29.98				
							29.98			
10681	Amazon Capital Servic	0000		EFT	08/18/2026	1YNG-H146-CMRN				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Fac 42500		CC Fac	OutrchEnga		99.19				
							99.19			
10681	Amazon Capital Servic	0000		EFT	08/19/2026	1PQX-9FWV-M1JJ				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Fac 42500		CC Fac	OutrchEnga		128.33				
							128.33			
10681	Amazon Capital Servic	0000		EFT	08/19/2026	1L93-YQ3W-V7WQ				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42500		Library	OutrchEnga		63.12				
							63.12			

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100				Cash						
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic		0000		EFT	08/20/2026	1FLQ-J469-FD TT			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Lib Fac	42230		Lib Fac	Bldg Supp		20.23	20.23		
10681	Amazon Capital Servic		0000		EFT	08/20/2026	1Y4R-G4NN-MRHM			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42500		Library	OutrchEnga		25.75	25.75		
10681	Amazon Capital Servic		0000		EFT	08/20/2026	1MC4-PGPD-DNNX			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin	42010		CC Admin	Supplies		62.10	62.10		
10681	Amazon Capital Servic		0000		EFT	08/20/2026	1FLQ-J469-FKDN			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42500		Library	OutrchEnga		9.99	9.99		
10681	Amazon Capital Servic		0000		EFT	08/21/2026	1YQY-CVQK-J1LD			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth	42500		Youth	OutrchEnga		92.79	129.41		
	2 Youth	42500		Youth	OutrchEnga		36.62			
10681	Amazon Capital Servic		0000		EFT	08/21/2026	1FHT-MHJT-VH97			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42190		Library	Books		50.82	50.82		
10681	Amazon Capital Servic		0000		EFT	08/22/2026	1KVT-L3GL-JD47			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic	42410		AquaticCtr	MinorEquip		28.70	28.70		
10681	Amazon Capital Servic		0000		EFT	08/22/2026	1JX3-MH61-KG71			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fin	42010		Finance	Supplies		46.08	46.08		
10681	Amazon Capital Servic		0000		EFT	08/26/2026	1DR3-V9HJ-3HQY			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 IT	42010		IT	Supplies		11.87	11.87		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic		0000		EFT	08/26/2026	1FQX-NQWC-4CDC			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			35.81		
								35.81		
10681	Amazon Capital Servic		0000		EFT	08/26/2026	1YGF-R94N-M341			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Viaduct 42410			ViaductPrk	MinorEquip			920.53		
								920.53		
10681	Amazon Capital Servic		0000		EFT	08/27/2026	191J-GGFY-HXRD			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42410			SewerReclm	MinorEquip			62.50		
								62.50		
10681	Amazon Capital Servic		0000		EFT	08/27/2026	1J7M-4Y9L-7J7H			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42410			SewerReclm	MinorEquip			62.50		
								62.50		
10681	Amazon Capital Servic		0000		EFT	08/28/2026	1DC6-QWMH-M7WY			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth 42500			Youth	OutrchEnga			52.50		
								52.50		
10681	Amazon Capital Servic		0000		EFT	08/28/2026	1L1P-3PKG-LNKV			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth 42500			Youth	OutrchEnga			85.41		
								85.41		
10681	Amazon Capital Servic		0000		EFT	08/28/2026	19R6-XJCR-VYRF			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth 42500			Youth	OutrchEnga			65.87		
								65.87		
10681	Amazon Capital Servic		0000		EFT	08/28/2026	1VDG-P39G-36JW			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 42010			Police	Supplies			72.00		
								72.00		
10681	Amazon Capital Servic		0000		EFT	08/29/2026	1MF7-CHJK-X1XK			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CEDAdmin42010			CED Admin	Supplies			21.59		
								21.59		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic		0000		EFT	08/30/2026	1KFF-CY94-1PNM			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire	42210		Fire	VehEqParts		28.80			
								28.80		
10681	Amazon Capital Servic		0000		EFT	08/30/2026	1YRY-C46H-FR3T			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Viaduct	42500		ViaductPrk	OutrchEnga		61.58			
								61.58		
10681	Amazon Capital Servic		0000		EFT	08/30/2026	1P1G-MKDY-D1VH			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic	42010		AquaticCtr	Supplies		170.93			
								170.93		
10681	Amazon Capital Servic		0000		EFT	08/30/2026	1LH6-Q1GT-LLLQ			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth	42500		Youth	OutrchEnga		98.69			
								98.69		
10681	Amazon Capital Servic		0000		EFT	07/31/2026	1YYJ-11XV-193N			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42500		Library	OutrchEnga		-31.29			
								-31.29		
10681	Amazon Capital Servic		0000		EFT	08/31/2026	1LMR-YXQN-KMFC			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42190		Library	Books		13.94			
								13.94		
10681	Amazon Capital Servic		0000		EFT	08/31/2026	116F-FMF3-KTGW			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire	42410		Fire	MinorEquip		8.97			
								8.97		
10681	Amazon Capital Servic		0000		EFT	09/02/2026	13XM-PXTH-7NYC			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth	42500		Youth	OutrchEnga		27.65			
								27.65		
10681	Amazon Capital Servic		0000		EFT	09/02/2026	1L76-HJG9-MYJP			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42500		Library	OutrchEnga		46.98			
								46.98		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10681	Amazon Capital Servic	0000		EFT	09/02/2026	16WH-4KHT-DPGG					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CC Admin 42010		CC Admin	Supplies		397.98					
							397.98				
10681	Amazon Capital Servic	0000		EFT	09/02/2026	1T7T-C1W7-3X99					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42420		SewerReclm	SafetyS&E		73.92					
							73.92				
10681	Amazon Capital Servic	0000		EFT	09/03/2026	14TL-FW66-1QGG					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42190		Library	Books		58.43					
							58.43				
						CHECK TOTAL	3,477.85				
10686	Ampion PBC	0000		INV	08/31/2026	2026080003204591					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fire Fac 43810		Fire Fac	Elec Util		1,278.49					
	2 Lib Fac 43810		Lib Fac	Elec Util		2,147.51					
	3 Parks 43810		P&Tmaint	Elec Util		1,399.59					
	4 PW Fac 43810		PW Fac	Elec Util		13.84					
	5 Soccer 43810		SoccerComp	Elec Util		145.28					
	6 Storm 43810		Storm Wtr	Elec Util		0.20					
	7 StrLight 43810		StrLight	Elec Util		1,334.38					
	8 StrSign 43810		Sign Sig	Elec Util		473.70					
	9 SwrColl 43810		Sewer Coll	Elec Util		222.09					
	11 Water 43810		Water	Elec Util		9,309.85					
	12 Wshngtn 43810		Wshngtn	Elec Util		761.57					
							17,086.50				
10686	Ampion PBC	0000		INV	08/31/2026	2026080003204595					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrSign 43810		Sign Sig	Elec Util		43.01					
							43.01				
						CHECK TOTAL	17,129.51				
10324	Ancom Communications,	0000		EFT	08/29/2026	134286					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fire 44040		Fire	MachEqRpr		20.00					
							20.00				

Report generated: 08/06/2026 10:00:28
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	20.00		
10245	APG Media of Southern		0001		EFT	08/17/2026	1107439			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Council 43510			Council	LegalPubng			41.25		
									41.25	
10245	APG Media of Southern		0001		EFT	08/17/2026	1107440			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Council 43510			Council	LegalPubng			41.25		
									41.25	
10245	APG Media of Southern		0001		EFT	08/22/2026	1108112			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Planning 43510			P & Z	LegalPubng			89.38		
									89.38	
10245	APG Media of Southern		0001		EFT	08/24/2026	1108272			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 HRA 43510			Frblt HRA	LegalPubng			103.13		
									103.13	
10245	APG Media of Southern		0001		EFT	08/27/2026	1108735			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 TIFFarm 43510			16-FrmSeed	LegalPubng			30.94		
	2 TIFFarRd 43510			9-FaribRd	LegalPubng			30.94		
	3 TIFHamil 43510			13-Hamilton	LegalPubng			30.94		
	4 TIFLofts 43510			15-Lofts	LegalPubng			30.94		
	5 TIFRvrCh 43510			17-Rvrchs	LegalPubng			30.94		
	6 TIFStrRv 43510			14-StrRvr	LegalPubng			30.94		
	7 TIFTwin 43510			TIF19TWIN	LegalPubng			30.94		
	8 TIFWllw 43510			18-Willow	LegalPubng			30.92		
									247.50	
							CHECK TOTAL	522.51		
10278	Arrow Electric LLC		0000		EFT	08/25/2026	3668			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 44010			Water	Bldg Maint			1,075.64		
									1,075.64	
10278	Arrow Electric LLC		0000		EFT	08/25/2026	3687			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CH Fac 44010			CH Maint	Bldg Maint			399.92		

Report generated: 08/06/2026 10:00:28
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026
DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10278	Arrow Electric LLC		0000		EFT	08/25/2026	3688	399.92		
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Airport 44030		Airport	P/I R&M			367.59		
								367.59		
10278	Arrow Electric LLC		0000		EFT	08/25/2026	3689			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Water 44010		Water	Bldg Maint			1,462.19		
								1,462.19		
10278	Arrow Electric LLC		0000		EFT	08/25/2026	3690			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Water 44010		Water	Bldg Maint			892.37		
								892.37		
10278	Arrow Electric LLC		0000		EFT	08/25/2026	3692			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Water 44010		Water	Bldg Maint			158.00		
								158.00		
							CHECK TOTAL	4,355.71		
10043	Ascentek Corp		0000		INV	08/21/2026	4224852			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	EqMaint 42210		EqMaint	VehEqParts			266.96		
	2	Parks 42210		P&Tmaint	VehEqParts			533.93		
	3	StrMaint 42210		StrMaint	VehEqParts			1,067.85		
	4	SwrColl 42210		Sewer Coll	VehEqParts			400.44		
	5	Water 42210		Water	VehEqParts			400.45		
								2,669.63		
							CHECK TOTAL	2,669.63		
10315	Aspen Mills		0000		INV	08/23/2026	379228			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 42180		Police	Uniforms			91.36		
								91.36		
							CHECK TOTAL	91.36		
10316	Auto Value Parts Stor		0000		EFT	08/22/2026	48230615			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	EqMaint 42010		EqMaint	Supplies			10.25		

Report generated: 08/06/2026 10:00:28
User: Fawn Fuller (FFuller)
Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026
DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
								10.25		
10316	Auto Value Parts Stor		0000		EFT	08/27/2026	48230745			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 42210			Water	VehEqParts			188.99		
								188.99		
10316	Auto Value Parts Stor		0000		EFT	08/27/2026	48230746			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 42210			Water	VehEqParts			2.49		
								2.49		
10316	Auto Value Parts Stor		0000		EFT	08/27/2026	48230750			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 42210			Water	VehEqParts			4.18		
								4.18		
10316	Auto Value Parts Stor		0000		EFT	08/27/2026	48230761			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42210			StrMaint	VehEqParts			12.15		
								12.15		
10316	Auto Value Parts Stor		0000		EFT	08/27/2026	48230772			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 42210			P&Tmaint	VehEqParts			15.38		
								15.38		
10316	Auto Value Parts Stor		0000		EFT	08/28/2026	48230796			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint 42210			EqMaint	VehEqParts			6.63		
	2 Parks 42210			P&Tmaint	VehEqParts			13.26		
	3 StrMaint 42210			StrMaint	VehEqParts			26.51		
	4 SwrColl 42210			Sewer Coll	VehEqParts			9.94		
	5 Water 42210			Water	VehEqParts			9.94		
								66.28		
10316	Auto Value Parts Stor		0000		EFT	08/30/2026	48230853			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrColl 42210			Sewer Coll	VehEqParts			34.33		
								34.33		
							CHECK TOTAL	334.05		
11325	B&B Pumping & Portabl		0000		INV	08/22/2026	30251			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 44160			SewerReclm Rents				120.00		

Report generated: 08/06/2026 10:00:28
User: Fawn Fuller (FFuller)
Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026
DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
					CHECK TOTAL	120.00			
					CHECK TOTAL	120.00			
10337 Bolton & Menk Inc	0000		EFT	08/16/2026	25X.138588.000				
ACCOUNT DETAIL					LINE AMOUNT				
1 SwrColl 45300 26203	Sewer Coll	Impr Other			1,906.00				
						1,906.00			
					CHECK TOTAL	1,906.00			
10700 BTR of Minnesota LLC	0000		INV	08/19/2026	48463				
ACCOUNT DETAIL					LINE AMOUNT				
1 Parks 42210	P&Tmaint	VehEqParts			95.09				
						95.09			
					CHECK TOTAL	95.09			
10260 Cengage Learning Inc	0000		INV	08/28/2026	999102973706				
ACCOUNT DETAIL					LINE AMOUNT				
1 Library 42190	Library	Books			41.00				
						41.00			
					CHECK TOTAL	41.00			
10353 Chadderdon Lumber	0000		INV	07/31/2026	222570				
ACCOUNT DETAIL					LINE AMOUNT				
1 SwrColl 42010	Sewer Coll	Supplies			22.50				
						22.50			
10353 Chadderdon Lumber	0000		INV	08/13/2026	222846				
ACCOUNT DETAIL					LINE AMOUNT				
1 StrMaint 42240	StrMaint	StMaintMat			59.00				
2 StrSign 42240	Sign Sig	StMaintMat			101.95				
						160.95			
					CHECK TOTAL	183.45			
10354 Cintas Corporation	0002		EFT	08/23/2026	4276861664				
ACCOUNT DETAIL					LINE AMOUNT				
1 Parks 44060	P&Tmaint	Lndry Srvc			39.60				
						39.60			

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10354	Cintas Corporation	0002		EFT	08/23/2026	4276861713				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 PW Fac 42230		PW Fac	Bldg Supp		71.08				
	2 EqMaint 44060		EqMaint	Lndry Srvc		26.77				
							97.85			
10354	Cintas Corporation	0002		EFT	08/23/2026	4276861773				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 EqMaint 44060		EqMaint	Lndry Srvc		9.38				
	2 StrMaint 44060		StrMaint	Lndry Srvc		31.20				
							40.58			
10354	Cintas Corporation	0002		EFT	08/23/2026	4276861596				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Storm 44060		Storm Wtr	Lndry Srvc		3.25				
	2 SwrColl 44060		Sewer Coll	Lndry Srvc		12.64				
	3 Water 44060		Water	Lndry Srvc		29.88				
							45.77			
10354	Cintas Corporation	0002		EFT	08/23/2026	4276862008				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 44060		SewerReclm	Lndry Srvc		7.00				
							7.00			
10354	Cintas Corporation	0002		EFT	08/23/2026	4276862114				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 44060		SewerReclm	Lndry Srvc		45.55				
							45.55			
10354	Cintas Corporation	0002		EFT	08/30/2026	4277620800				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 EqMaint 44060		EqMaint	Lndry Srvc		9.38				
	2 StrMaint 44060		StrMaint	Lndry Srvc		31.20				
							40.58			
10354	Cintas Corporation	0002		EFT	08/30/2026	4277620907				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 EqMaint 44060		EqMaint	Lndry Srvc		26.77				
							26.77			
10354	Cintas Corporation	0002		EFT	08/30/2026	4277620882				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Storm 44060		Storm Wtr	Lndry Srvc		3.25				
	2 SwrColl 44060		Sewer Coll	Lndry Srvc		12.64				
	3 Water 44060		Water	Lndry Srvc		29.88				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
								45.77		
10354	Cintas Corporation		0002		EFT	08/30/2026	4277620887			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 44060			P&Tmaint	Lndry Srvc			39.60		
								39.60		
10354	Cintas Corporation		0002		EFT	08/30/2026	4277621160			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 44060			SewerReclm	Lndry Srvc			45.55		
								45.55		
10354	Cintas Corporation		0002		EFT	08/30/2026	4277621137			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 44060			SewerReclm	Lndry Srvc			61.93		
								61.93		
							CHECK TOTAL	536.55		
10988	Colonial Life & Accid		0000		INV	08/07/2026	19714			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Treasury 21711			Treasury	LTDPay			80.00		
								80.00		
							CHECK TOTAL	80.00		
10357	Community Co-op Oil A		0000		INV	08/13/2026	164895			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 44020			P&Tmaint	VehicleR&M			36.00		
								36.00		
10357	Community Co-op Oil A		0000		INV	08/21/2026	4037			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 43830			SewerReclm	Gas Util			18.62		
								18.62		
10357	Community Co-op Oil A		0000		INV	08/07/2026	081026			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 101 15520			General	PrePd Fuel			18,716.88		
	2 101 15520			General	PrePd Fuel			7,256.37		
								25,973.25		
10357	Community Co-op Oil A		0000		INV	08/12/2026	045277			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint 42010			EqMaint	Supplies			27.94		
								27.94		

Report generated: 08/06/2026 10:00:28
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10357	Community Co-op Oil A	0000		INV	08/14/2026	081039				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts		336.89				
							336.89			
10357	Community Co-op Oil A	0000		INV	08/21/2026	2576				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fire 42120		Fire	Motor Fuel		62.40				
							62.40			
10357	Community Co-op Oil A	0000		INV	08/20/2026	6029				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fire 42120		Fire	Motor Fuel		58.00				
							58.00			
10357	Community Co-op Oil A	0000		INV	08/29/2026	64824				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42120		P&Tmaint	Motor Fuel		1,038.31				
							1,038.31			
10357	Community Co-op Oil A	0000		INV	09/02/2026	5328				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrColl 42120		Sewer Coll	Motor Fuel		44.00				
							44.00			
						CHECK TOTAL	27,595.41			
10721	Consolidated Communic	0000		INV	08/21/2026	072226				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 43250		Water	Other Comm		114.68				
							114.68			
						CHECK TOTAL	114.68			
10723	Core & Main LP	0000		INV	08/27/2026	J000032903				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 42010		Water	Supplies		1,707.65				
							1,707.65			
10723	Core & Main LP	0000		INV	09/03/2026	J000034175				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 42010		Water	Supplies		3,055.25				
							3,055.25			
						CHECK TOTAL	4,762.90			

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10054	Creative Co-Op	0001		EFT	08/27/2026	072826 PD				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Pol Fac 42230		Pol Fac	Bldg Supp		32.00				
							32.00			
						CHECK TOTAL	32.00			
10361	Culligan of Faribault	0001		EFT	08/31/2026	119X01441505				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 44160		CC Admin	Rents		47.00				
							47.00			
10361	Culligan of Faribault	0001		EFT	08/30/2026	119X01440507				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Lib Fac 42230		Lib Fac	Bldg Supp		135.00				
	2 Library 44160		Library	Rents		42.00				
							177.00			
10361	Culligan of Faribault	0001		EFT	08/31/2026	199X01441406				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 44160		CH Maint	Rents		125.00				
							125.00			
						CHECK TOTAL	349.00			
10128	Daikin Applied Americ	0000		EFT	08/15/2026	071626City				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CEDAbate 44940		CED Abate	Tax Abate		47,707.60				
							47,707.60			
						CHECK TOTAL	47,707.60			
10380	Dalco	0001		INV	08/21/2026	42517551				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Pol Fac 42230		Pol Fac	Bldg Supp		193.71				
							193.71			
10380	Dalco	0001		INV	04/25/2026	41139679				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Pol Fac 42230		Pol Fac	Bldg Supp		235.24				
							235.24			
						CHECK TOTAL	428.95			

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100				Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10383	Donohue & Associates		0000	79	EFT	08/09/2026	14860-01				
	ACCOUNT DETAIL						LINE AMOUNT				
	1 SwrRecl	45300	26201	SewerReclm	Impr Other			11,817.60			
									11,817.60		
							CHECK TOTAL		11,817.60		
10275	E O Johnson Company I		0000		EFT	09/02/2026	42644839				
	ACCOUNT DETAIL						LINE AMOUNT				
	1 CC Admin	44160		CC Admin	Rents			206.80			
									206.80		
							CHECK TOTAL		206.80		
10275	E O Johnson Company I		0001		INV	08/16/2026	INV1999394				
	ACCOUNT DETAIL						LINE AMOUNT				
	1 Library	44160		Library	Rents			107.50			
									107.50		
							CHECK TOTAL		107.50		
10395	Ehlers		0001		EFT	08/07/2026	107060				
	ACCOUNT DETAIL						LINE AMOUNT				
	1 101	22000		General	Deposits			531.25			
									531.25		
10395	Ehlers		0001		EFT	08/07/2026	106879				
	ACCOUNT DETAIL						LINE AMOUNT				
	1 TIFFarm	43090		16-FrmSeed	ProfSrv			1,197.34			
	2 TIFFarRd	43090		9-FaribRd	ProfSrv			1,197.34			
	3 TIFHamil	43090		13-Hamilton	ProfSrv			1,197.34			
	4 TIFLofts	43090		15-Lofts	ProfSrv			1,197.34			
	5 TIFRvrCh	43090		17-Rvrchs	ProfSrv			1,197.34			
	6 TIFStrRv	43090		14-StrRvr	ProfSrv			1,197.34			
	7 TIFTwin	43090		TIF19TWIN	ProfSrv			1,197.34			
	8 TIFWllw	43090		18-Willow	ProfSrv			1,197.37			
									9,578.75		
							CHECK TOTAL		10,110.00		
10407	Electric Pump Inc		0000		EFT	08/22/2026	040110				
	ACCOUNT DETAIL						LINE AMOUNT				
	1 SwrRecl	42210		SewerReclm	VehEqParts			7,072.49			

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
								7,072.49		
							CHECK TOTAL	7,072.49		
10396	Emergency Apparatus M	0000			INV	08/20/2026	140546			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 42210		Fire		VehEqParts			941.26		
								941.26		
10396	Emergency Apparatus M	0000			INV	08/20/2026	139755			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 44020		Fire		VehicleR&M			369.22		
								369.22		
10396	Emergency Apparatus M	0000			INV	08/20/2026	139756			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 44020		Fire		VehicleR&M			369.22		
								369.22		
10396	Emergency Apparatus M	0000			INV	08/20/2026	139757			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 44020		Fire		VehicleR&M			369.22		
								369.22		
10396	Emergency Apparatus M	0000			INV	08/20/2026	139758			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 44020		Fire		VehicleR&M			369.22		
								369.22		
10396	Emergency Apparatus M	0000			INV	08/26/2026	140676			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 42210		Fire		VehEqParts			261.85		
								261.85		
							CHECK TOTAL	2,679.99		
11331	Express Services, Inc	0000			INV	08/20/2026	34188071			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CEDAdmin43090		CED Admin		ProfSrv			560.00		
	2 Planning 43090		P & Z		ProfSrv			560.00		
								1,120.00		
11331	Express Services, Inc	0000			INV	08/27/2026	34220257			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CEDAdmin43090		CED Admin		ProfSrv			546.00		
	2 Planning 43090		P & Z		ProfSrv			546.00		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							1,092.00		
						CHECK TOTAL	2,212.00		
10749	Fareway Stores Inc #1	0000		INV	08/15/2026	00124925			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Admin 42500		CC Admin	OutrchEnga			5.29		
									5.29
10749	Fareway Stores Inc #1	0000		INV	08/21/2026	00267834			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Admin 42500		Admin	OutrchEnga			5.29		
									5.29
10749	Fareway Stores Inc #1	0000		INV	08/22/2026	00267894			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Admin 42500		Admin	OutrchEnga			7.78		
									7.78
10749	Fareway Stores Inc #1	0000		INV	08/29/2026	00127059			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Fac 42160		CC Fac	Chem&Prod			12.98		
									12.98
						CHECK TOTAL	31.34		
10410	Faribault Ace Hardwar	0000		INV	08/17/2026	520711/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Viaduct 42500		ViaductPrk	OutrchEnga			17.99		
									17.99
10410	Faribault Ace Hardwar	0000		INV	08/19/2026	520750/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Fire 42010		Fire	Supplies			4.64		
									4.64
10410	Faribault Ace Hardwar	0000		INV	08/21/2026	520861/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Water 42010		Water	Supplies			11.69		
									11.69
10410	Faribault Ace Hardwar	0000		INV	08/23/2026	520918/1			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CH Fac 42230		CH Maint	Bldg Supp			14.38		
									14.38

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026
DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100				Cash							
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10410	Faribault Ace Hardwar			0000		INV	08/26/2026	520999/1			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Aquatic	42010			AquaticCtr	Supplies			18.99		
									18.99		
10410	Faribault Ace Hardwar			0000		INV	08/29/2026	521148/1			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 CH Fac	42230			CH Maint	Bldg Supp			0.79		
									0.79		
10410	Faribault Ace Hardwar			0000		INV	08/29/2026	521155/1			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Parks	42010			P&Tmaint	Supplies			26.77		
									26.77		
10410	Faribault Ace Hardwar			0000		INV	08/29/2026	521166/1			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Aquatic	42010			AquaticCtr	Supplies			25.99		
									25.99		
10410	Faribault Ace Hardwar			0000		INV	08/30/2026	521177/1			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Parks	42010			P&Tmaint	Supplies			27.48		
									27.48		
10410	Faribault Ace Hardwar			0000		INV	08/30/2026	521181/1			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Fire Fac	42230			Fire Fac	Bldg Supp			51.45		
									51.45		
10410	Faribault Ace Hardwar			0000		INV	09/02/2026	521234/1			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 CH Fac	42230			CH Maint	Bldg Supp			12.99		
									12.99		
10410	Faribault Ace Hardwar			0000		INV	09/02/2026	521246/1			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 SwrRecl	42230			SewerReclm	Bldg Supp			12.58		
									12.58		
								CHECK TOTAL	225.74		
10075	Faribault Fleet Suppl			0000		EFT	08/21/2026	080438			
	ACCOUNT DETAIL							LINE AMOUNT			
	1 Water	42410			Water	MinorEquip			126.98		
									126.98		

Report generated: 08/06/2026 10:00:28
User: Fawn Fuller (FFuller)
Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026
DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10075	Faribault Fleet Suppl	0000		EFT	08/22/2026	080444			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Parks 42010		P&Tmaint	Supplies		54.99	54.99		
10075	Faribault Fleet Suppl	0000		EFT	08/30/2026	080640			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Water 42010		Water	Supplies		54.99	54.99		
10075	Faribault Fleet Suppl	0000		EFT	08/30/2026	080641			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Water 42010		Water	Supplies		28.71	28.71		
10075	Faribault Fleet Suppl	0000		EFT	09/02/2026	080698			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Parks 42010		P&Tmaint	Supplies		45.98	45.98		
10075	Faribault Fleet Suppl	0000		EFT	09/03/2026	080728			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 StrSign 42010		Sign Sig	Supplies		6.99			
	2 StrMaint 42210		StrMaint	VehEqParts		17.57			
							24.56		
						CHECK TOTAL	336.21		
10757	Faribault Post Office	0000		INV	09/02/2026	080326 Buckham Bulle			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Admin 43220		CC Admin	Postage		3,073.04	3,073.04		
						CHECK TOTAL	3,073.04		
10417	Faribo Plumbing & Hea	0000		EFT	08/29/2026	67471			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 PW Fac 44010		PW Fac	Bldg Maint		3,956.00	3,956.00		
						CHECK TOTAL	3,956.00		
11072	Ferguson US Holdings	0000		INV	08/21/2026	2879046			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Fac 42230		CC Fac	Bldg Supp		34.99			

Report generated: 08/06/2026 10:00:28
User: Fawn Fuller (FFuller)
Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
								34.99		
11072	Ferguson US Holdings		0000		INV	08/20/2026	0569041			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	42410		Water	MinorEquip			349.00		
								349.00		
							CHECK TOTAL	383.99		
10421	Fette Electronics Inc		0000		EFT	08/22/2026	12184			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Lib Fac	44010		Lib Fac	Bldg Maint			550.00		
								550.00		
10421	Fette Electronics Inc		0000		EFT	08/22/2026	12183			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Lib Fac	44010		Lib Fac	Bldg Maint			155.88		
								155.88		
10421	Fette Electronics Inc		0000		EFT	08/27/2026	12189			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Airport	43090		Airport	ProfSrv			299.88		
								299.88		
10421	Fette Electronics Inc		0000		EFT	08/30/2026	12202			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Airport	43090		Airport	ProfSrv			125.00		
								125.00		
10421	Fette Electronics Inc		0000		EFT	07/01/2026	12129			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Wshngtn	43090		Wshngtn	ProfSrv			279.88		
								279.88		
							CHECK TOTAL	1,410.64		
11290	Follett Content Solut		0001		EFT	08/14/2026	765780F			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42190		Library	Books			196.01		
								196.01		
11290	Follett Content Solut		0001		EFT	08/16/2026	774278			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42190		Library	Books			263.76		
								263.76		
							CHECK TOTAL	459.77		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026
DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10777	Glenn's Service LLC		0000		INV	08/22/2026	45721			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 44020			Police	VehicleR&M			140.00		
										140.00
10777	Glenn's Service LLC		0000		INV	08/21/2026	72149			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 43060			StrMaint	CntrctLabr			450.00		
										450.00
							CHECK TOTAL			590.00
10436	BRHB Inc		0000		EFT	08/18/2026	07976			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic 42990			AquaticCtr	CmdResale			255.00		
										255.00
10436	BRHB Inc		0000		EFT	08/19/2026	07977			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic 42990			AquaticCtr	CmdResale			120.00		
										120.00
10436	BRHB Inc		0000		EFT	08/23/2026	07981			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic 42990			AquaticCtr	CmdResale			210.00		
										210.00
10436	BRHB Inc		0000		EFT	08/25/2026	07983			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic 42990			AquaticCtr	CmdResale			150.00		
										150.00
10436	BRHB Inc		0000		EFT	08/28/2026	07986			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic 42990			AquaticCtr	CmdResale			150.00		
										150.00
							CHECK TOTAL			885.00
10439	Grainger Inc		0000		EFT	08/28/2026	9024593346			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 42420			Fire	SafetyS&E			635.32		
										635.32

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10439	Grainger Inc	0000		EFT	08/28/2026	9024290125					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fire 42420		Fire	SafetyS&E		158.83				158.83	
						CHECK TOTAL	794.15				
10784	Gustafson Jay	0000		EFT	08/22/2026	07/07-07/23/26					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Youth 43090		Youth	ProfSrv		600.00				600.00	
						CHECK TOTAL	600.00				
10440	Gym Works Inc	0000		EFT	08/19/2026	17413					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CC Fac 44040		CC Fac	MachEqRpr		450.00				450.00	
						CHECK TOTAL	450.00				
10458	Hallock Company	0000		INV	08/30/2026	309014-1					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42230		Water	Bldg Supp		212.69				212.69	
						CHECK TOTAL	212.69				
10447	Harry Brown's LLC	0001		EFT	08/14/2026	5046979					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 42210		Police	VehEqParts		129.70				129.70	
10447	Harry Brown's LLC	0001		EFT	08/23/2026	CW072426					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 44020		Police	VehicleR&M		560.90				560.90	
						CHECK TOTAL	690.60				
10449	Hawkins Inc	0000		EFT	08/20/2026	7504426					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42160		Water	Chem&Prod		6,349.24				6,349.24	

Report generated: 08/06/2026 10:00:28
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10449	Hawkins Inc	0000		EFT	08/22/2026	7507436					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42160		Water	Chem&Prod		2,292.00					
							2,292.00				
10449	Hawkins Inc	0000		EFT	08/27/2026	7512156					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42160		SewerReclm	Chem&Prod		9,948.54					
							9,948.54				
10449	Hawkins Inc	0000		EFT	08/29/2026	7515793					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42160		Water	Chem&Prod		6,270.56					
							6,270.56				
10449	Hawkins Inc	0000		EFT	08/29/2026	7515808					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42160		SewerReclm	Chem&Prod		1,815.00					
							1,815.00				
						CHECK TOTAL	26,675.34				
10993	Teladoc Health Inc	0000		INV	08/31/2026	2026084523560					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Treasury 21707		Treasury	MedicalPay		1,408.00					
							1,408.00				
						CHECK TOTAL	1,408.00				
10452	Heiman Fire Equipment	0000		EFT	08/15/2026	0958290-IN					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fire 42210		Fire	VehEqParts		369.86					
							369.86				
10452	Heiman Fire Equipment	0000		EFT	08/08/2026	0958104-IN					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fire 44020		Fire	VehicleR&M		1,025.00					
							1,025.00				
						CHECK TOTAL	1,394.86				
10460	Helen M Nagel Inc	0000		INV	01/31/2026	053025					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42240		Water	StMaintMat		125.00					
							125.00				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury		10100	Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10460	Helen M Nagel Inc		0000		INV	01/31/2026	060225			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42250		P&Tmaint	PlantMat			318.50		
									318.50	
							CHECK TOTAL	443.50		
10018	Henry G Meigs LLC		0000	64	EFT	08/21/2026	5513418144			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	42240		StrMaint	StMaintMat			32,852.15		
									32,852.15	
10018	Henry G Meigs LLC		0000	64	EFT	08/27/2026	5513419230			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	42240		StrMaint	StMaintMat			16,125.54		
									16,125.54	
							CHECK TOTAL	48,977.69		
10983	Heselton Construction		0000		INV	08/23/2026	29802			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	44030		Water	P/I R&M			1,200.00		
									1,200.00	
							CHECK TOTAL	1,200.00		
10792	Hildebrandt Michael		0000		INV	08/20/2026	082026 Band in Park			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Adult	42500		Adult	OutrchEnga			800.00		
									800.00	
							CHECK TOTAL	800.00		
10454	Hillyard - Inc		0001		INV	08/25/2026	90222845			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac	42410		CC Fac	MinorEquip			1,427.13		
									1,427.13	
							CHECK TOTAL	1,427.13		
10456	Hodges Badge Company		0001		INV	08/20/2026	26019733			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth	42500		Youth	OutrchEnga			163.75		
									163.75	

Report generated: 08/06/2026 10:00:28
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	163.75		
11377	HOPE Center	0000		INV	08/30/2026	2026-HRA-001			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 HRA 44600		Frblt HRA	LoansGrant		10,000.00			
							10,000.00		
						CHECK TOTAL	10,000.00		
11121	HP Inc	0001		EFT	08/14/2026	9810162124			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Admin 42410		CC Admin	MinorEquip		1,968.84			
							1,968.84		
						CHECK TOTAL	1,968.84		
11375	Humsa Pradha Gulla	0000		INV	08/30/2026	482026			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Youth 42500		Youth	OutrchEnga		225.00			
							225.00		
						CHECK TOTAL	225.00		
10455	Hy-Vee - Accounts Rec	0000		INV	08/19/2026	146207 480046146207			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Admin 42010		CC Admin	Supplies		175.02			
							175.02		
						CHECK TOTAL	175.02		
10990	IAFF Local 665	0000		INV	08/07/2026	19715			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Treasury 21708		Treasury	UnDuesPay		810.00			
							810.00		
						CHECK TOTAL	810.00		
11253	Ingram Library Servic	0001		EFT	08/14/2026	97902818			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Library 42190		Library	Books		591.76			
							591.76		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11253	Ingram Library Servic		0001		EFT	08/21/2026	98052887			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			19.79		
								19.79		
11253	Ingram Library Servic		0001		EFT	08/20/2026	98015304			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			114.16		
								114.16		
11253	Ingram Library Servic		0001		EFT	08/20/2026	98015305			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			77.24		
								77.24		
11253	Ingram Library Servic		0001		EFT	08/22/2026	98066091			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			707.35		
								707.35		
11253	Ingram Library Servic		0001		EFT	08/22/2026	98066090			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			316.96		
								316.96		
11253	Ingram Library Servic		0001		EFT	08/26/2026	98157130			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			137.81		
								137.81		
11253	Ingram Library Servic		0001		EFT	08/26/2026	98141080			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			45.90		
								45.90		
11253	Ingram Library Servic		0001		EFT	08/25/2026	98134571			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			52.29		
								52.29		
11253	Ingram Library Servic		0001		EFT	08/25/2026	98129926			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			45.92		
								45.92		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11253	Ingram Library Servic		0001		EFT	08/27/2026	98180877			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			52.44		
								52.44		
11253	Ingram Library Servic		0001		EFT	08/29/2026	98234561			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			863.91		
								863.91		
							CHECK TOTAL	3,025.53		
10472	Innovative Office Sol		0000		EFT	08/22/2026	IN5163038			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Election 42010			Election	Supplies			41.94		
								41.94		
10472	Innovative Office Sol		0000		EFT	08/23/2026	IN5163912			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Election 42010			Election	Supplies			6.88		
								6.88		
10472	Innovative Office Sol		0000		EFT	08/26/2026	IN5164910			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Election 42010			Election	Supplies			34.40		
								34.40		
10472	Innovative Office Sol		0000		EFT	08/30/2026	IN5169556			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fin 42010			Finance	Supplies			3.31		
	2 Admin 42010			Admin	Supplies			3.30		
								6.61		
							CHECK TOTAL	89.83		
10473	Insty-Prints		0000		EFT	08/22/2026	170993			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin 43090			CC Admin	ProfSrv			449.21		
								449.21		
10473	Insty-Prints		0000		EFT	08/26/2026	171030			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 42010			Police	Supplies			59.50		
								59.50		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10473	Insty-Prints	0000		EFT	08/29/2026	171088				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42010		CC Admin	Supplies		103.15				
							103.15			
						CHECK TOTAL	611.86			
11332	Jake Gedicke	0000		EFT	06/26/2026	06/26/26 2 credit				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Lib Fac 44010		Lib Fac	Bldg Maint		-800.00				
							-800.00			
11332	Jake Gedicke	0000		EFT	07/26/2026	06/26/26 3 credit				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 43060		CH Maint	CntrctLabr		-800.00				
							-800.00			
11332	Jake Gedicke	0000		EFT	09/01/2026	08/02/26 CH				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 43060		CH Maint	CntrctLabr		800.00				
							800.00			
11332	Jake Gedicke	0000		EFT	09/01/2026	08/02/26 Parks				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Wshngtn 43060		Wshngtn	CntrctLabr		204.00				
	2 Soccer 43060		SoccerComp	CntrctLabr		1,980.00				
							2,184.00			
11332	Jake Gedicke	0000		EFT	09/02/2026	08/03/26 CC Lib				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Fac 44010		CC Fac	Bldg Maint		575.00				
	2 Lib Fac 44010		Lib Fac	Bldg Maint		575.00				
							1,150.00			
						CHECK TOTAL	2,534.00			
10654	Jayanti LLC	0000		INV	08/23/2026	1ZK10R470307489216				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 43220		Water	Postage		31.70				
							31.70			
						CHECK TOTAL	31.70			

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10478	John Henry Foster MN	0002		EFT	09/02/2026	10808861-03				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 44040		SewerReclm	MachEqRpr		1,946.10				
							1,946.10			
						CHECK TOTAL	1,946.10			
11005	Kanopy Inc	0002		INV	08/30/2026	515521 - PPU				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 43096		Library	OnLineRes		98.00				
							98.00			
						CHECK TOTAL	98.00			
10481	Kennedy & Graven Char	0000		EFT	08/30/2026	194609				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Storm 43040		Storm Wtr	LegalCivil		207.20				
	2 Legal 43040		Legal	LegalCivil		12,845.10				
	3 HR 43040		HR	LegalCivil		218.70				
	4 CodeInsp 43040		Code/Insp	LegalCivil		491.30				
	5 Airport 43040		Airport	LegalCivil		121.50				
	7 101 22000		General	Deposits		1,657.60				
							15,541.40			
10481	Kennedy & Graven Char	0000		EFT	08/30/2026	194607				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 HRA 43040		Frblt HRA	LegalCivil		1,644.80				
							1,644.80			
10481	Kennedy & Graven Char	0000		EFT	08/30/2026	194608				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 EDA 43040		EDA	LegalCivil		529.30				
							529.30			
						CHECK TOTAL	17,715.50			
10274	Keystone Interpreting	0000		EFT	08/23/2026	1302-00041				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 43060		Library	CntrctLabr		432.40				
							432.40			
						CHECK TOTAL	432.40			

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10482	Kline Distributing LL		0000		EFT	07/16/2026	38333			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic	42990		AquaticCtr	CmdResale			1,759.45		
								1,759.45		
10482	Kline Distributing LL		0000		EFT	08/15/2026	38534			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic	42990		AquaticCtr	CmdResale			2,618.12		
								2,618.12		
10482	Kline Distributing LL		0000		EFT	08/27/2026	38596			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic	42990		AquaticCtr	CmdResale			983.55		
								983.55		
10482	Kline Distributing LL		0000		EFT	07/30/2026	38417			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic	42990		AquaticCtr	CmdResale			1,805.40		
								1,805.40		
							CHECK TOTAL	7,166.52		
10210	Lano Equipment Inc		0000		EFT	08/23/2026	01-1253647			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrColl	42210		Sewer Coll	VehEqParts			1,189.22		
								1,189.22		
							CHECK TOTAL	1,189.22		
10498	Law Enforcement Labor		0000		INV	08/07/2026	19713			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Treasury	21708		Treasury	UnDuesPay			2,336.00		
								2,336.00		
							CHECK TOTAL	2,336.00		
11067	League of MN Cities I		0002		INV	08/29/2026	Check 0010024819			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 101	20205		General	AP Misc			1,539.00		
								1,539.00		
							CHECK TOTAL	1,539.00		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10099 Loffler Companies Inc	0000		INV	08/22/2026	5412091					
ACCOUNT DETAIL					LINE AMOUNT					
1 Admin 42010		Admin	Supplies		28.94					
2 CC Admin 42010		CC Admin	Supplies		3.18					
3 CEDAdmin42010		CED Admin	Supplies		19.28					
4 EqMaint 42010		EqMaint	Supplies		1.40					
5 Fin 42010		Finance	Supplies		38.95					
6 HR 42010		HR	Supplies		63.21					
8 Library 42010		Library	Supplies		0.14					
10 Police 42010		Police	Supplies		73.70					
12 StrMaint 42010		StrMaint	Supplies		0.53					
13 SwrColl 42010		Sewer Coll	Supplies		0.09					
14 SwrRecl 42010		SewerReclm	Supplies		19.12					
15 Water 42010		Water	Supplies		10.79					
						259.33				
10099 Loffler Companies Inc	0000		INV	09/02/2026	5420445					
ACCOUNT DETAIL					LINE AMOUNT					
1 Storm 44160		Storm Wtr	Rents		0.70					
2 StrMaint 44160		StrMaint	Rents		47.00					
3 SwrColl 44160		Sewer Coll	Rents		4.89					
4 Water 44160		Water	Rents		4.89					
						57.48				
10099 Loffler Companies Inc	0000		INV	09/02/2026	5420442					
ACCOUNT DETAIL					LINE AMOUNT					
1 CH Fac 42230		CH Maint	Bldg Supp		23.52					
						23.52				
CHECK TOTAL						340.33				
11260 Mackin Book Company	0000		EFT	08/14/2026	987897					
ACCOUNT DETAIL					LINE AMOUNT					
1 Library 42190		Library	Books		258.73					
						258.73				
11260 Mackin Book Company	0000		EFT	08/21/2026	988869					
ACCOUNT DETAIL					LINE AMOUNT					
1 Library 42190		Library	Books		83.28					
						83.28				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11260	Mackin Book Company		0000		EFT	08/26/2026	989182			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			44.87		
								44.87		
11260	Mackin Book Company		0000		EFT	08/29/2026	989838			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			176.35		
								176.35		
							CHECK TOTAL	563.23		
10211	Martin Marietta Mater		0000		EFT	08/23/2026	49974662			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42240			StrMaint	StMaintMat			473.38		
								473.38		
10211	Martin Marietta Mater		0000		EFT	08/30/2026	50063680			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42240			StrMaint	StMaintMat			365.73		
								365.73		
							CHECK TOTAL	839.11		
10506	Matejcek Implement Co		0000		EFT	08/22/2026	IB47104			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42210			SewerReclm	VehEqParts			18.64		
								18.64		
							CHECK TOTAL	18.64		
10359	Mathy Construction Co		0000		EFT	08/22/2026	4800011541			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42240			StrMaint	StMaintMat			452.03		
								452.03		
							CHECK TOTAL	452.03		
10508	Menards		0000		INV	08/27/2026	2968			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 42230			SewerReclm	Bldg Supp			349.98		
								349.98		
							CHECK TOTAL	349.98		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10509	Met-Con Construction		0000		EFT	08/21/2026	40066			
ACCOUNT DETAIL							LINE AMOUNT			
1	CH Fac	44010		CH Maint	Bldg Maint		5,522.35			
								5,522.35		
CHECK TOTAL								5,522.35		
10845	Metronet Holdings LLC		0002		EFT	09/01/2026	1685102-August26			
ACCOUNT DETAIL							LINE AMOUNT			
1	Admin	43250		Admin	Other Comm		39.66			
2	Airport	43250		Airport	Other Comm		204.73			
3	Aquatic	43250		AquaticCtr	Other Comm		599.37			
4	CC Admin	43250		CC Admin	Other Comm		477.52			
5	CEDAdmin	43250		CED Admin	Other Comm		505.48			
6	CH Fac	43250		CH Maint	Other Comm		627.28			
7	Council	43250		Council	Other Comm		19.83			
8	Engineer	43250		Engineer	Other Comm		259.38			
9	EqMaint	43250		EqMaint	Other Comm		114.47			
10	Fin	43250		Finance	Other Comm		118.98			
11	CodeInsp	43250		Code/Insp	Other Comm		59.49			
12	Fire Fac	43250		Fire Fac	Other Comm		353.08			
13	HR	43250		HR	Other Comm		68.86			
14	IT	43250		IT	Other Comm		840.36			
15	Library	43250		Library	Other Comm		586.60			
16	Parks	43250		P&Tmaint	Other Comm		59.49			
17	Planning	43250		P & Z	Other Comm		39.66			
18	Viaduct	43250		ViaductPrk	Other Comm		238.74			
19	Police	43250		Police	Other Comm		1,730.38			
20	PWAdmin	43250		PW Admin	Other Comm		340.21			
22	StrMaint	43250		StrMaint	Other Comm		156.42			
23	SwrColl	43250		Sewer Coll	Other Comm		19.83			
24	SwrReclm	43250		SewerReclm	Other Comm		399.75			
25	Water	43250		Water	Other Comm		546.35			
26	Wshngtn	43250		Wshngtn	Other Comm		249.78			
								8,655.70		
CHECK TOTAL								8,655.70		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
11347	MH Logistics Corp	0001		INV	08/22/2026	26170				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42210		StrMaint	VehEqParts		638.00				
							638.00			
						CHECK TOTAL	638.00			
10543	Midwest Tape LLC	0000		EFT	08/16/2026	509153655				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis		39.99				
							39.99			
10543	Midwest Tape LLC	0000		EFT	08/16/2026	509153651				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis		288.94				
							288.94			
10543	Midwest Tape LLC	0000		EFT	08/16/2026	509153653				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis		18.74				
							18.74			
10543	Midwest Tape LLC	0000		EFT	08/16/2026	509153654				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis		73.47				
							73.47			
10543	Midwest Tape LLC	0000		EFT	08/22/2026	509177646				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis		69.98				
							69.98			
10543	Midwest Tape LLC	0000		EFT	08/22/2026	509177643				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis		54.72				
							54.72			
10543	Midwest Tape LLC	0000		EFT	08/30/2026	509220798				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 43096		Library	OnLineRes		599.34				
							599.34			
10543	Midwest Tape LLC	0000		EFT	08/29/2026	509207262				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42192		Library	Audio Vis		59.97				
							59.97			

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10543	Midwest Tape LLC	0000		EFT	08/29/2026	509207263					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42192		Library	Audio Vis		59.22					
							59.22				
10543	Midwest Tape LLC	0000		EFT	08/29/2026	509207265					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42192		Library	Audio Vis		223.96					
							223.96				
						CHECK TOTAL	1,488.33				
11049	Midwest Testing LLC	0000		INV	08/28/2026	6566					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 43090		Water	ProfSrv		168.25					
							168.25				
						CHECK TOTAL	168.25				
11381	Mighty Fine Coffee Co	0000		INV	08/31/2026	080126					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 EDA Rvlv 44600		EDA Rvlv	LoansGrant		50,000.00					
							50,000.00				
						CHECK TOTAL	50,000.00				
10530	Minnesota Department	0003		INV	08/21/2026	P00021409					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 45300		Water	Impr Other		98.31					
	2 StrImp 45300 26501		Street Imp	Impr Other		2,271.64					
							2,369.95				
						CHECK TOTAL	2,369.95				
10517	Minnesota Elevator In	0002		EFT	08/21/2026	1197934					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Youth 42500		Youth	OutrchEnga		144.00					
							144.00				
						CHECK TOTAL	144.00				
10523	Minnesota Valley Test	0000		EFT	08/22/2026	1368356					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43060		SewerReclm	CntrctLabr		247.00					

Report generated: 08/06/2026 10:00:28
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10523	Minnesota Valley Test	0000		EFT	08/23/2026	1368587	247.00		
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43060		SewerReclm	CntrctLabr			247.00		
10523	Minnesota Valley Test	0000		EFT	08/27/2026	1368924	247.00		
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43060		SewerReclm	CntrctLabr			822.20		
10523	Minnesota Valley Test	0000		EFT	08/29/2026	1369466	822.20		
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43060		SewerReclm	CntrctLabr			290.40		
10523	Minnesota Valley Test	0000		EFT	08/30/2026	1369612	290.40		
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43060		SewerReclm	CntrctLabr			247.00		
10523	Minnesota Valley Test	0000		EFT	09/03/2026	1369998	247.00		
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43060		SewerReclm	CntrctLabr			550.80		
						CHECK TOTAL	2,404.40		
10992	MNPEAGENERAL	0000		INV	08/07/2026	19717			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Treasury 21708		Treasury	UnDuesPay			1,728.00		
						CHECK TOTAL	1,728.00		
10991	MNPEAPOLICES	0000		INV	08/07/2026	19716			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Treasury 21708		Treasury	UnDuesPay			76.00		
						CHECK TOTAL	76.00		
10525	MTI Distributing Inc	0000		EFT	08/20/2026	1531475-00			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Parks 42210		P&Tmaint	VehEqParts			83.76		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10525	MTI Distributing Inc		0000		EFT	08/21/2026	1531475-01	83.76		
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42210		P&Tmaint	VehEqParts			67.23		
							CHECK TOTAL	67.23		
								150.99		
10861	Muddy Paws LLC		0000		INV	05/17/2026	01-2026			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	43060		Police	CntrctLabr			1,430.00		
								1,430.00		
10861	Muddy Paws LLC		0000		INV	05/17/2026	02-2026			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	43090		Police	ProfSrv			1,870.00		
								1,870.00		
10861	Muddy Paws LLC		0000		INV	05/17/2026	03-2026			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	43090		Police	ProfSrv			1,760.00		
								1,760.00		
							CHECK TOTAL	5,060.00		
11216	Multi Service Technol		0000		EFT	08/17/2026	0a24c5ba			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic	42010		AquaticCtr	Supplies			87.22		
								87.22		
11216	Multi Service Technol		0000		EFT	08/19/2026	5dcd129a			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin	42010		CC Admin	Supplies			108.39		
								108.39		
11216	Multi Service Technol		0000		EFT	08/19/2026	f29afa39			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic	42500		AquaticCtr	OutrchEnga			30.85		
								30.85		
11216	Multi Service Technol		0000		EFT	08/21/2026	a87db873			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth	42500		Youth	OutrchEnga			32.40		
								32.40		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
11216	Multi Service Technol	0000		EFT	08/24/2026	7a4ac972				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Aquatic 42010		AquaticCtr	Supplies			37.69			
										37.69
11216	Multi Service Technol	0000		EFT	08/26/2026	7a68fbc9				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CC Admin 42010		CC Admin	Supplies			26.91			
	2 Viaduct 42010		ViaductPrk	Supplies			57.23			
										84.14
11216	Multi Service Technol	0000		EFT	08/26/2026	40568710				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Youth 42500		Youth	OutrchEnga			314.94			
										314.94
11216	Multi Service Technol	0000		EFT	08/27/2026	4276ae44				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Viaduct 42010		ViaductPrk	Supplies			16.97			
										16.97
						CHECK TOTAL	712.60			
10981	Neo Electrical Soluti	0000		INV	08/30/2026	14912				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Airport 44010		Airport	Bldg Maint			1,040.00			
										1,040.00
						CHECK TOTAL	1,040.00			
10879	On-Site Companies	0000		INV	09/09/2026	0002107450				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Election 44160		Election	Rents			2,080.00			
										2,080.00
						CHECK TOTAL	2,080.00			
10580	Paape Companies Inc	0000		EFT	08/27/2026	122766				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 44010		CH Maint	Bldg Maint			851.50			
										851.50

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10580	Paape Companies Inc		0000	38	EFT	08/28/2026	122797			
ACCOUNT DETAIL							LINE AMOUNT			
1	CC Fac	44010	CC Fac	Bldg Maint			1,559.66			
2	CH Fac	44010	CH Maint	Bldg Maint			1,559.64			
3	Fire Fac	44010	Fire Fac	Bldg Maint			1,559.64			
4	Lib Fac	44010	Lib Fac	Bldg Maint			1,559.64			
5	Pol Fac	44010	Pol Fac	Bldg Maint			1,559.64			
6	PW Fac	44010	PW Fac	Bldg Maint			1,559.64			
7	Wshngtn	44010	Wshngtn	Bldg Maint			1,559.64			
								10,917.50		
CHECK TOTAL								11,769.00		
10564	Pepsi Cola of Mankato		0000		EFT	07/02/2026	401049			
ACCOUNT DETAIL							LINE AMOUNT			
1	Aquatic	44010	AquaticCtr	Bldg Maint			79.00			
								79.00		
CHECK TOTAL								79.00		
10564	Pepsi Cola of Mankato		0002		EFT	07/31/2026	9492117			
ACCOUNT DETAIL							LINE AMOUNT			
1	Aquatic	42990	AquaticCtr	CmdResale			973.60			
								973.60		
10564	Pepsi Cola of Mankato		0002		EFT	08/08/2026	9493129			
ACCOUNT DETAIL							LINE AMOUNT			
1	Aquatic	42990	AquaticCtr	CmdResale			504.00			
								504.00		
10564	Pepsi Cola of Mankato		0002		EFT	08/22/2026	9495299			
ACCOUNT DETAIL							LINE AMOUNT			
1	Aquatic	42990	AquaticCtr	CmdResale			1,511.60			
								1,511.60		
CHECK TOTAL								2,989.20		
10568	Plunkett's Pest Contr		0000		EFT	08/31/2026	10678447			
ACCOUNT DETAIL							LINE AMOUNT			
1	Lib Fac	44010	Lib Fac	Bldg Maint			474.00			
								474.00		
CHECK TOTAL								474.00		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
11314	Pocketalk Inc.	0000		INV	08/29/2026	INV-INC-0008443					
ACCOUNT DETAIL						LINE AMOUNT					
1	Fin	42410	Finance	MinorEquip		349.95				349.95	
						CHECK TOTAL	349.95			349.95	
11199	QSC of Northfield Inc	0000		EFT	07/31/2026	913363					
ACCOUNT DETAIL						LINE AMOUNT					
1	PW Fac	44010	PW Fac	Bldg Maint		1,463.00				1,463.00	
						CHECK TOTAL	1,463.00			1,463.00	
10589	Quill Corporation	0000		INV	05/10/2026	48506158					
ACCOUNT DETAIL						LINE AMOUNT					
1	Police	42010	Police	Supplies		237.00				237.00	
						CHECK TOTAL	237.00			237.00	
10602	Ramy Turf Products LL	0000		INV	08/16/2026	124951					
ACCOUNT DETAIL						LINE AMOUNT					
1	Parks	42250	P&Tmaint	PlantMat		260.00				260.00	
						CHECK TOTAL	260.00			260.00	
999997	Bernie Engav	0000		INV	08/30/2026	2375 4th St NW reimb					
ACCOUNT DETAIL						LINE AMOUNT					
1	Water	44450	Water	ClmDamages		61.39				61.39	
						CHECK TOTAL	61.39			61.39	
999997	Desta Ecker	0000		INV	07/25/2026	062526 DE refund					
ACCOUNT DETAIL						LINE AMOUNT					
1	Viaduct	34780	ViaductPrk	FcltyRent		429.50				429.50	
						CHECK TOTAL	429.50			429.50	

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100				Cash					
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
999997	Exteriors Plus Midwes	0000		INV	08/21/2026	INV-000001360-2026			
ACCOUNT DETAIL						LINE AMOUNT			
1	CodeInsp 32210		Code/Insp	Bldg Prmt		150.00			
2	CodeInsp 32211		Code/Insp	BldgPrmt		1.00			
3	CodeInsp 34220		Code/Insp	PlmbVerFee		1.00			
							152.00		
CHECK TOTAL							152.00		
999997	Fieldstone Family Hom	0000		INV	09/05/2026	2025-00534 Fieldston			
ACCOUNT DETAIL						LINE AMOUNT			
1	101 22000		General	Deposits		3,000.00			
							3,000.00		
CHECK TOTAL							3,000.00		
999997	Fieldstone Family Hom	0000		INV	09/05/2026	2025-00741 Fieldston			
ACCOUNT DETAIL						LINE AMOUNT			
1	101 22000		General	Deposits		3,000.00			
							3,000.00		
CHECK TOTAL							3,000.00		
999997	Fieldstone Family Hom	0000		INV	09/05/2026	2025-00742			
ACCOUNT DETAIL						LINE AMOUNT			
1	101 22000		General	Deposits		3,000.00			
							3,000.00		
CHECK TOTAL							3,000.00		
999997	Fieldstone Family Hom	0000		INV	09/05/2026	2025-01443 Fieldston			
ACCOUNT DETAIL						LINE AMOUNT			
1	101 22000		General	Deposits		3,000.00			
							3,000.00		
CHECK TOTAL							3,000.00		
999997	Fitzke Construction	0000		INV	09/05/2026	2025-00631 Fitzke Co			
ACCOUNT DETAIL						LINE AMOUNT			
1	101 22000		General	Deposits		3,000.00			
							3,000.00		
CHECK TOTAL							3,000.00		

Report generated: 08/06/2026 10:00:28
 User: Fawn Fuller (FFuller)
 Program ID: apwarrrt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
999997	Fitzke Construction		0000		INV	09/05/2026	2025-00630 Fitzke Co			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 101	22000		General	Deposits		3,000.00			
								3,000.00		
							CHECK TOTAL	3,000.00		
999997	Johnson Reiland Build		0000		INV	09/05/2026	2025-00870 Johnson R			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 101	22000		General	Deposits		3,000.00			
								3,000.00		
							CHECK TOTAL	3,000.00		
999997	Shane Buske		0000		INV	08/28/2026	INV-00002063-2026			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CodeInsp	32210		Code/Insp	Bldg Prmt		150.00			
	2 CodeInsp	32211		Code/Insp	BldgPrmt		1.00			
	3 CodeInsp	34220		Code/Insp	PlmbVerFee		1.00			
								152.00		
							CHECK TOTAL	152.00		
10594	Big Top Tent Rental,		0000		EFT	07/30/2026	88532			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	44160		P&Tmaint	Rents		1,270.00			
								1,270.00		
							CHECK TOTAL	1,270.00		
10604	RES Specialty Pyrotec		0000	78	INV	08/03/2026	30400			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CharGmbl	43090		Char Gmbl	ProfSrv		20,000.00			
								20,000.00		
							CHECK TOTAL	20,000.00		
10204	Rice County Recorder'		0002		INV	08/12/2026	202600002067			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fin	43520		Finance	RecordFee		46.00			
								46.00		
							CHECK TOTAL	46.00		

Report generated: 08/06/2026 10:00:28
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

Page 41

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10204	Rice County Recorder'	0002		INV	08/21/2026	202600002181					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Storm 43520		Storm Wtr	RecordFee		46.00					
							46.00				
						CHECK TOTAL	46.00				
11062	Rice County Historica	0000		INV	08/22/2026	072326					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42191		Library	PerMagNews		60.00					
							60.00				
						CHECK TOTAL	60.00				
11021	Rice County HRA	0000	54	INV	08/15/2026	071626 Twin Oaks					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 HRA 44600		Frbt HRA	LoansGrant		40,000.00					
							40,000.00				
						CHECK TOTAL	40,000.00				
10071	Sakatah Carvers LLC	0000		EFT	08/26/2026	1778					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CH Fac 44010		CH Maint	Bldg Maint		4,380.83					
							4,380.83				
						CHECK TOTAL	4,380.83				
10193	Walter D Schirmer	0000		EFT	08/30/2026	1517					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Lib Fac 44010		Lib Fac	Bldg Maint		495.00					
							495.00				
						CHECK TOTAL	495.00				
10612	Selco	0000		EFT	08/31/2026	054396					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 43250		Library	Other Comm		2,268.69					
							2,268.69				
						CHECK TOTAL	2,268.69				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10614	Sherwin Williams Comp		0000		INV	09/02/2026	06557142780826			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrSign 42010		Sign Sig	Supplies		58.92			
								58.92		
							CHECK TOTAL	58.92		
11350	Soluta, Inc		0000		INV	07/31/2026	14459AG20260701			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	101 11510		General	COBRA Rec		91.23			
	2	Treasury 21715		Treasury	DentInsPay		7,735.66			
	3	Treasury 21717		Treasury	VisInsPay		671.84			
	4	Treasury 21710		Treasury	Life Pay		1,580.90			
	5	Treasury 21716		Treasury	OthPRPay		772.25			
								10,851.88		
							CHECK TOTAL	10,851.88		
10108	Star Sports & Apparel		0000		EFT	08/22/2026	1265			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	HR 44382		HR	EmpProgram		10.00			
								10.00		
10108	Star Sports & Apparel		0000		EFT	08/26/2026	1269			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Fin 42180		Finance	Uniforms		150.00			
								150.00		
10108	Star Sports & Apparel		0000		EFT	08/26/2026	1270			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Police 42180		Police	Uniforms		141.00			
								141.00		
							CHECK TOTAL	301.00		
10630	State Industrial Prod		0000		INV	08/21/2026	904288012			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	EqMaint 42010		EqMaint	Supplies		996.09			
								996.09		
							CHECK TOTAL	996.09		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10941	Superior Companies of	0000		INV	08/28/2026	AR0038048					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Airport 44010		Airport	Bldg Maint		1,940.00				1,940.00	
						CHECK TOTAL	1,940.00			1,940.00	
10950	T-Mobile	0000		EFT	08/19/2026	971611668August26					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 43096		Library	OnLineRes		23.38				23.38	
						CHECK TOTAL	23.38			23.38	
10944	Tecta America Corpora	0000		INV	08/28/2026	S510158292					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Wshngtn 44010		Wshngtn	Bldg Maint		883.86				883.86	
						CHECK TOTAL	883.86			883.86	
11258	The Artina Group	0000		INV	08/29/2026	113484					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fin 42010		Finance	Supplies		292.79				292.79	
						CHECK TOTAL	292.79			292.79	
10190	The Certif-A-Gift Com	0000		EFT	08/22/2026	INV91815					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 HR 44382		HR	EmpProgram		1,365.70				1,365.70	
						CHECK TOTAL	1,365.70			1,365.70	
10437	The Prophet Corporati	0000		INV	08/27/2026	IN528592					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Youth 42010		Youth	Supplies		210.71				210.71	
						CHECK TOTAL	210.71			210.71	

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10948	TireHub LLC	0000		INV	08/21/2026	60404191					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 42210		Police	VehEqParts		572.00					
							572.00				
10948	TireHub LLC	0000		INV	08/22/2026	60439315					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 42210		Police	VehEqParts		572.00					
							572.00				
						CHECK TOTAL	1,144.00				
10949	TK Elevator Corp	0000		INV	08/23/2026	4800096356					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Pol Fac 44010		Pol Fac	Bldg Maint		100.00					
							100.00				
						CHECK TOTAL	100.00				
10132	Townsquare Media LLC	0000		INV	07/30/2026	6136821-2					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CC Admin 43410		CC Admin	Advertisng		493.89					
							493.89				
						CHECK TOTAL	493.89				
11101	Trojan Technologies C	0002		EFT	08/15/2026	200/50016926					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42210		SewerReclm	VehEqParts		14,641.56					
							14,641.56				
						CHECK TOTAL	14,641.56				
10953	Tru Vue Inc	0000		INV	08/15/2026	071626City					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CEDAbate 44940		CED Abate	Tax Abate		22,130.00					
							22,130.00				
						CHECK TOTAL	22,130.00				
10222	Tyler Technologies In	0000		EFT	07/31/2026	045-570764					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fin 45700		Finance	SBITAs		1,150.00					
							1,150.00				

Report generated: 08/06/2026 10:00:28
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10222	Tyler Technologies In	0000		EFT	08/21/2026	045-572674					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 45700		Water	SBITA		326.00					
	2 SwrRecl 45700		SewerReclm	SBITA		326.00					
							652.00				
	CHECK TOTAL						1,802.00				
999998	Adam Kluge	0000		INV	08/04/2026	989					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		141.56					
							141.56				
	CHECK TOTAL						141.56				
999998	Alex & Amber Tomford	0000		INV	08/04/2026	986					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		137.66					
							137.66				
	CHECK TOTAL						137.66				
999998	Chris & Liz McColley	0000		INV	08/04/2026	995					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		68.38					
							68.38				
	CHECK TOTAL						68.38				
999998	Dakota Van Guilder	0000		INV	08/04/2026	988					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		96.75					
							96.75				
	CHECK TOTAL						96.75				
999998	Estate of Jose Pena	0000		INV	08/04/2026	996					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		238.23					
							238.23				
	CHECK TOTAL						238.23				

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
999998	Hunter Benson	0000		INV	08/04/2026	991					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		11.34				11.34	
						CHECK TOTAL	11.34			11.34	
999998	Iris A Perez Garcia	0000		INV	08/04/2026	993					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		13.87				13.87	
						CHECK TOTAL	13.87			13.87	
999998	James Keating	0000		INV	08/04/2026	983					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		139.94				139.94	
						CHECK TOTAL	139.94			139.94	
999998	Joanne & Lance Wiborg	0000		INV	08/04/2026	985					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		77.49				77.49	
						CHECK TOTAL	77.49			77.49	
999998	Joshua Enevold	0000		INV	08/04/2026	997					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		43.41				43.41	
						CHECK TOTAL	43.41			43.41	
999998	Kim Hildebrandt	0000		INV	04/14/2026	899					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		32.96				32.96	
						CHECK TOTAL	32.96			32.96	

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
999998	Mark & Debra Warmingt	0000		INV	08/04/2026	998				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 601 20200		Water	AP		41.75				
							41.75			
						CHECK TOTAL	41.75			
999998	Mark or Shanada Schwa	0000		INV	08/04/2026	984				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 601 20200		Water	AP		36.65				
							36.65			
						CHECK TOTAL	36.65			
999998	Matthew Simon	0000		INV	08/04/2026	990				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 601 20200		Water	AP		70.30				
							70.30			
						CHECK TOTAL	70.30			
999998	Munira Bashir	0000		INV	08/04/2026	992				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 601 20200		Water	AP		329.94				
							329.94			
						CHECK TOTAL	329.94			
999998	Nicholas Matejcek	0000		INV	08/04/2026	987				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 601 20200		Water	AP		165.54				
							165.54			
						CHECK TOTAL	165.54			
999998	Tony Danielson	0000		INV	08/04/2026	994				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 601 20200		Water	AP		48.11				
							48.11			
						CHECK TOTAL	48.11			

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100				Cash						
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11337	US Bank - Acct 5135		0000		EFT	08/14/2026	8260707			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 26AImp	46200		2026ATAX	Agent Fee		850.00			
								850.00		
11337	US Bank - Acct 5135		0000		EFT	08/14/2026	8260709			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 26BENT	46200		26B SwrCol	Agent Fee		850.00			
								850.00		
							CHECK TOTAL	1,700.00		
10656	Utility Consultants I		0000		EFT	08/26/2026	128694			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	43060		SewerReclm	CntrctLabr		1,596.24			
								1,596.24		
10656	Utility Consultants I		0000		EFT	08/26/2026	128621			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	43090		Water	ProfSrv		782.94			
								782.94		
							CHECK TOTAL	2,379.18		
10326	Valley Apple Ford Inc		0000		INV	08/27/2026	762812			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42210		P&Tmaint	VehEqParts		511.29			
								511.29		
							CHECK TOTAL	511.29		
10171	Vanguard Identificati		0000		EFT	08/20/2026	1535256			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin	42010		CC Admin	Supplies		1,974.10			
								1,974.10		
							CHECK TOTAL	1,974.10		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026

DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10959 Verizon Wireless	0000		INV	08/15/2026	6149375512					
ACCOUNT DETAIL					LINE AMOUNT					
1 Admin 43210		Admin	Telephone		193.65					
2 CC Fac 43210		CC Fac	Telephone		480.63					
3 CH Fac 43210		CH Maint	Telephone		38.41					
4 CodeInsp 43210		Code/Insp	Telephone		372.20					
5 Engineer 43210		Engineer	Telephone		286.96					
6 Fin 43210		Finance	Telephone		76.82					
7 Fire 43210		Fire	Telephone		234.60					
8 HR 43210		HR	Telephone		76.82					
9 IT 43210		IT	Telephone		76.82					
10 Library 43210		Library	Telephone		76.82					
11 Parks 43210		P&Tmaint	Telephone		20.02					
13 Police 43210		Police	Telephone		2,769.12					
14 PWAdmin 43210		PW Admin	Telephone		58.43					
15 Storm 43210		Storm Wtr	Telephone		116.86					
16 StrMaint 43210		StrMaint	Telephone		78.45					
17 SwrColl 43210		Sewer Coll	Telephone		205.31					
18 Water 43210		Water	Telephone		380.79					
19 CEDAdmin 43210		CED Admin	Telephone		173.45					
20 SwrRecl 43210		SewerReclm	Telephone		111.29					
						5,827.45				
					CHECK TOTAL	5,827.45				
10670 Witte Brothers Inc	0000		INV	08/15/2026	40277					
ACCOUNT DETAIL					LINE AMOUNT					
1 Parks 42250		P&Tmaint	PlantMat		1,508.00					
						1,508.00				
					CHECK TOTAL	1,508.00				
10973 Xcel Energy	0000		INV	08/26/2026	988020605					
ACCOUNT DETAIL					LINE AMOUNT					
1 Parks 43810		P&Tmaint	Elec Util		87.12					
						87.12				
10973 Xcel Energy	0000		INV	08/28/2026	988909802					
ACCOUNT DETAIL					LINE AMOUNT					
1 StrLight 43810		StrLight	Elec Util		21,554.75					
						21,554.75				



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 081226FF 08/13/2026
DUE DATE: 08/13/2026

CASH ACCOUNT: Treasury		10100	Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							CHECK TOTAL	21,641.87		
10673	Ziegler Inc		0000		EFT	08/27/2026	IN002504480			
ACCOUNT DETAIL							LINE AMOUNT			
1	Water	42210	Water	VehEqParts			335.44	335.44		
							CHECK TOTAL	335.44		
351	INVOICES	WARRANT TOTAL					589,056.94	589,056.94		

Electronic Payments

Vendor #	Vendor	Invoice	Document	Voucher	PO	Description	Type	Invoice Net	Due Date
11378	Elan Financial Services	07032026	19658			CCF Bank PCard Payment: 06/03/2026 - 07/03/2026	DD	\$12,514.13	08/01/2026



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: August 12, 2026
SUBJECT: Receive Board and Commission Meeting Minutes

Background:

Recommendation:

Attachments:

1. July 16, 2026 Draft EDA Regular Meeting Minutes
2. July 16, 2026 Draft EDA Special Meeting Minutes
3. August 3, 2026 Draft PC Meeting Minutes



ECONOMIC DEVELOPMENT AUTHORITY MINUTES

3rd Floor Conference Room Thursday, July 16, 2026

7:00 AM

1. Call to Order

Chair Kevin Voracek called the Economic Development Authority (the "EDA") meeting to order at 7:01 am on July 16, 2026.

EDA Commissioners Present:

Chair Kevin Voracek
Vice Chair Tom Spooner
Commissioner Mandy Barnes
Commissioner Dave Campbell
Commissioner Christine Jeanes
Commissioner Teri Menard
Commissioner AJ Smith

Staff Present:

EDA Coordinator Jake Wiensch
Community and Economic Development Director David Wanberg
City Administrator Jessica Kinser

Approve Agenda

Motion by Menard, seconded by Barnes, to approve the agenda as presented.

Motion carried 7-0.

2. Approve the EDA's June 18, 2026 Meeting Minutes

Motion by Campbell, seconded by Jeanes, to approve the EDA's June 18, 2026 regular meeting minutes as presented.

Motion carried 7-0.

3. Routine Business

Economic Development Coordinator Wiensch reviewed the monthly loan status report (3.A.) and the budget status report (3.B.). He stated that he intends to update the EDA's website to reflect pertinent aspects of the

reports. Motion by Smith, seconded by Campbell, to receive and file the monthly loan status report and the budget status report.

Motion carried 7-0.

4. Public Hearings – None

5. Items for Discussion

A. Loan Programs and Applications – Updates

Wiensch presented the draft updated Commercial Façade Improvement Loan Fund, the Revolving Loan Fund, and the City Revolving Loan Application to the EDA for comments. Menard stated that the public is likely confused by the term “revolving” as it relates to loans. Commissioners requested that Wiensch consider alternative language for “revolving.” Wiensch stated the minimum loan amount as presented could change from \$5,000 to \$10,000 and that the maximum amount of the loan could change from \$30,000 to \$50,000.

Menard stated that the City Revolving Loan Application should include a “Disclosure of Principals” and ensure that the owners do not have any outstanding bills or tax payments. Campbell stated EDA loans must have specific conditions attached to them that allow the EDA to claw back the loan if the loan recipient does not perform the work or use the loan as promised, or if the project does not provide the benefits to the community promised by the loan recipient. Menard also provided similar comments, noting that the original loans to FDC were tied, in part, to a commitment from FDC to provide apartments in the upper levels. She noted that if the EDA provides money up front, there are no guarantees the work is going to be completed as promised, and that the EDA may be in a third or fourth position. Campbell reiterated that EDA loans should include specific clawback provisions.

Wiensch thanked the EDA for the comments provided. The EDA took no specific action.

B. EDA 2027 Budget and Operating Plan Discussion

Wiensch provided an overview of the draft 2027 budget and operating plan. He suggested that the EDA develop policies for the amount of money allocated to each fund. For example, the operating fund may need to have a minimum of \$500,000. The EDA could

spend any additional dollars beyond the \$500,000 minimum or place it in a reserve account for acquiring land, for example. Various commissioners expressed support for setting money aside for land acquisition or to help make sites shovel-ready.

The EDA agreed to continue budget discussions at future meetings.

C. Overview of a Proposed 10-Year Loan to Hill Block LLC for the Hill Block Redevelopment

Wiensch provided an overview of the proposed EDA loan to Hill Block LLC. He noted that the EDA will open a public hearing at the close of the regular EDA meeting to listen to public comments, if any, regarding the proposed loan. Commissioners asked questions about the terms of the loan and how to reduce the risks to the EDA if Hill Block LLC does not follow through with the development as planned. Wiensch reviewed the terms of the proposed loan and described ways the agreement helps minimize risks to the EDA.

The EDA took no action.

D. 2027 EDA Preliminary Tax Levy

Jake reviewed the EDA's preliminary tax levy request and noted that the EDA would be asked to act on the preliminary tax levy request in August. The maximum the City can levy for the EDA in 2027 is \$455,934.

Spooner thanked Wiensch for his work on the budget and preliminary tax levy. He suggested that the EDA should move Wiensch into a position of EDA Executive Director, which other commissioners also acknowledged.

The EDA took no action.

E. Update and Future Items – Verbal Update Only

Wiensch provided brief updates on items of interest to the EDA. Barnes asked that the EDA's Main Street contract with the Chamber be discussed at the August EDA meeting.

6. Adjournment

Motion by Menard, seconded by Barnes, to adjourn the meeting.

Motion carried 6-0, with Commissioner Jeanes having left before the vote.

Meeting adjourned at 8:15.

Respectfully submitted,

David Wanberg, CED Director



SPECIAL MEETING ECONOMIC DEVELOPMENT AUTHORITY MINUTES

3rd Floor Conference Room Thursday, July 16, 2026

7:30 AM

1. Call to Order

Chair Kevin Voracek called the Economic Development Authority (the "EDA") special meeting to order at 8:15 am on July 16, 2026.

EDA Commissioners Present:

Chair Kevin Voracek
Vice Chair Tom Spooner
Commissioner Mandy Barnes
Commissioner Dave Campbell
Commissioner Teri Menard
Commissioner AJ Smith

Staff Present:

EDA Coordinator Jake Wiensch
Community and Economic Development Director David Wanberg

2. Approve Agenda

Motion by Spooner, seconded by Smith, to approve the agenda as presented, while noting that the Housing and Redevelopment Authority (the "HRA") did not have a quorum of members to participate in the meeting.

Motion carried 6-0.

3. Public Hearing related to Hill Block, LLC Business Subsidies

Wiensch provided an overview of the requested business subsidies, including Hill Block, LLC's Redevelopment TIF request and its \$300,000 loan request. He requested that the EDA hold the public hearing related to the business subsidies request, but delay EDA action on the requests until the August 20, 2026 regular meeting of the EDA.

Motion by Spooner, seconded by Smith, to open the public hearing.
Motion carried 6-0.

No one from the public was present to provide comments, and City Staff received no written comments from the public prior to the public hearing.

Motion by Spooner, seconded by Smith, to close the public hearing.
Motion carried 6-0.

Motion by Spooner, seconded by Smith to table Resolution 2026-11 Approve a Special Rehabilitation Loan Agreement between the Economic Development Authority of Faribault and Hill Block, LLC and Resolution 2026-12 Approve the Contract for Private Development by and between the Economic Development Authority of Faribault and Hill Block, LLC to the regular meeting of the EDA on August 20, 2026.

Motion carried 6-0.

6. Adjournment

Motion by Menard, seconded by Smith, to adjourn the meeting.

Motion carried 6-0.

Meeting adjourned at 8:18 AM.

Respectfully submitted,

David Wanberg, CED Director



PLANNING COMMISSION MINUTES

COUNCIL CHAMBERS

MONDAY, AUGUST 3, 2026

6:00 PM

1. Call to Order/ Approve Agenda:

A regular meeting of the Planning Commission was called to order at 6:00 p.m. by Chair Barton Jackson. Commissioners present were Samantha Green, Ed Miglio, Emily Shaw, and Chair Barton Jackson. Staff present included City Clerk; Heather Slechta, City Planning Manager, Harry Davis, and Leslie McGillivray-Rivas, Planner I.

Motion: A motion was made by Commissioner Green to approve the agenda, seconded by Commissioner Wilson to approve the agenda as presented.

The motion carried on a 6/0 Vote

2. Approval of the Minutes of July 20, 2026:

A motion was made by Commissioner Green to approve the minutes, seconded by Commissioner Shaw. The motion for approval of the meeting minutes carried on a 6/0 vote

3. Public Hearings:

A. Larson Properties Addition/1515 30th St NW - Preliminary and Final Plat; Variance:

Harry Davis gave a summary of the applications noting that two motions will be made with planning commission recommendations. Commissioner Salt asked about the reason that cul-de-sac design limits are 650'. Commissioner Wilson questioned about the extension of the road to the south. Davis answered that there are infrastructure fire protection and street design limits. The land to the south is city land dedicated for parkland per the development agreement from the prior subdivisions.

Public Hearing: John Schulte, LS the applicant was present to introduce himself and be available for questions regarding the project application. He explained that the consolidation was to facilitate the expansion of the existing business on the northern portion of Lot 1.

No other person wished to be heard.

1. Recommend Planning Commission Forward with Approval to City Council Resolution 2026-XXX Approve the Preliminary and Final Plats for Larson Properties Addition

A motion was made by Commissioner Greene, seconded by Commissioner Salt to approve Ordinance 2026-xx. Motioned carried unanimously, 6/0

2. Recommend Planning Commission Forward with Approval to City Council Resolution 2026-XXX Approve a Variance for Larson Properties Addition.

A motion was made by Commissioner Wilson, seconded by Commissioner Miglio to approve. Motioned was approved unanimously, 6/0

- B. Resolution 2026-XXX Approve a Conditional Use Permits for a Craftsman Studio at 1033 Faribault Rd

Harry Davis gave background of the proposal, noting that the center is in operation at the property currently. He noted the State of Minnesota has enacted a change of licensure requirements which precipitated the need for the application.

Public Hearing: Two households, having received notices of the application, were present and had questions about the proposal. The questions asked if the business hours of operations could be changed later as they were concerned about the potential for noise during the evening hours.

No other person wished to be heard.

Discussion: Commissioners asked staff for clarification to address citizen concerns. Davis stated that establishment of the hours of operation are a condition of approval for the Conditional Use Permit. In addition, there is a city noise ordinance in place which is applicable to this business. Should the sound limits be exceeded at any time, a violation notice could be issued. Should the business wish to change the hours of operation, the applicant will be required to make a formal request to do so.

A motion was made by Commissioner Wilson seconded by Commissioner Salt to approve. Motioned carried unanimously 6/0.

4. Requests to be Heard – NONE.
5. Items for Discussion – NONE
6. Routine Business - NONE

7. Board & Commissions Updates & Reports-

Harry Davis stated that prior applications reviewed and recommended by Planning Commission were approved at the July 28, 2026, City Council Meeting.

8. Adjournment:

A motion was made by Commissioner Salt, seconded by Commissioner Miglio to adjourn the meeting at 6:22pm. The motion carried on a 6/0 vote.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: August 12, 2026
SUBJECT: Approve LG240B Application to Conduct Excluded Bingo for Divine Mercy Catholic Church

Background:

The Divine Mercy Catholic Church has submitted a LG240B Application to Conduct Excluded Bingo for an event on August 29, 2026, at Divine Mercy Catholic Church, 139 Mercy Drive. If approved by the Council, staff will forward their application to the Minnesota Gambling Control Board for further review and approval.

Recommendation:

Approve LG240B.

Attachments:

1. LG240B - Divine Mercy Catholic Church

LG240B Application to Conduct Excluded Bingo**No Fee**5/24
Page 1 of 2**ORGANIZATION INFORMATION**

Organization Name: Divine Mercy Catholic Church Previous Gambling Permit Number: NONE

Minnesota Tax ID Number, if any: [REDACTED] Federal Employer ID Number (FEIN), if any: [REDACTED]

Mailing Address: 139 Mercy Drive

City: Faribault State: MN Zip: 55021 County: Rice

Name of Chief Executive Officer (CEO): Fr. Cory Rohlfing

CEO Daytime Phone: 507 334 7705 CEO Email: crohlfing@divine-mercy.cc
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **Current calendar year Certificate of Good Standing**

Don't have a copy? This certificate must be obtained each year from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**

Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

☐ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITYHas your organization held a bingo event in the current calendar year? ☐ Yes ☒ No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

☒ one of four or fewer bingo events held this year. Dates: August 29, 2026**-OR-**☐ conducted on up to 12 consecutive days in connection with a:☐ county fair Dates: _____☐ civic celebration Dates: _____☐ Minnesota State Fair Dates: _____Person in charge of bingo event: Bev Wagner Daytime Phone: _____Name of premises where bingo will be conducted: Divine Mercy Catholic ChurchPremises street address: 139 Mercy DriveCity: Faribault If township, township name: _____ County: Rice



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Heather Slechta, City Clerk
MEETING DATE: August 12, 2026
SUBJECT: Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License for Faribault Minnesota Chapter (Harley-Davidson)

Background:

The Faribault Minnesota Chapter has submitted an Application and Permit for a 1 Day to 4 Day Temporary Liquor License for an event on September 12, 2026 at Faribault Harley-Davidson, 2704 W Airport Drive. If approved by the Council, staff will forward their application to the Department of Public Safety, Alcohol and Gambling Enforcement for further review and approval.

Recommendation:

Approve 1-4 Day Temporary Liquor License.

Attachments:

1. 1-4 Day Temp License - Harley



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date of organization		Tax exempt number	
Faribault Minnesota Chapter		05/13/1996		[REDACTED]	
Organization Address (No PO Boxes)		City	State	Zip Code	
2704 Airport Dr W		Faribault	Minnesota	55021	
Name of person making application		Business phone		Home phone	
Ann M Hofmeister		5073345130		[REDACTED]	
Date(s) of event		Type of organization ☐ Microdistillery ☐ Small Brewer			
09/12/2026		☒ Club ☐ Charitable ☐ Religious ☐ Other non-profit			
Organization officer's name		City	State	Zip Code	
Ann M Hofmeister		Faribault	Minnesota	55021	
Organization officer's name		City	State	Zip Code	
[REDACTED]		[REDACTED]	Minnesota	[REDACTED]	
Organization officer's name		City	State	Zip Code	
[REDACTED]		[REDACTED]	Minnesota	[REDACTED]	

Location where permit will be used. If an outdoor area, describe.

We will set up outdoors at Faribault H-D

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

[REDACTED]

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<u>Faribault</u>	<u>August 12, 2026</u>
City or County approving the license	Date Approved
<u>\$35.00</u>	<u>September 12, 2026</u>
Fee Amount	Permit Date
Event in conjunction with a community festival ☐ Yes ☒ No	<u>hslechta@faribaultmn.gov</u>
<u>24,453</u>	City or County E-mail Address
Current population of city	

Heather Slechta
Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.**

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: John Sherwin, Chief of Police
MEETING DATE: August 12, 2026
SUBJECT: Resolution 2026-227 Approve Traffic Enforcement Grant Application

Background:

The Minnesota Office of Traffic Safety (OTS) is seeking proposals for Traffic Enforcement Grant awards to be issued in FY 2027. With funding provided by the National Highway Traffic Safety Administration (NHTSA), the OTS seeks to award federally-funded grants to Minnesota cities, counties, universities, and Tribal Nations allowing law enforcement agencies to conduct on-going, highly visible, and well-publicized traffic enforcement focused on impaired driving, occupant protections, speed, and distracted driving. Grant funding is limited to overtime traffic enforcement.

Historically, OTS grants were awarded to law enforcement agencies at the county level working in partnership with one another. In Rice County, participating agencies managed OTS funds on a rotational basis. For 2027, agencies wishing to participate must submit their own grant proposal.

Individual grant awards are determined based on the number of applications. Approximately \$4.5 million in funding is available, with up to 300 grants awarded.

Recommendation:

Approve Resolution 2026-227

Attachments:

1. Resolution 2026-227 Approve Traffic Safety Enforcement Grant
2. Traffic Safety Enforcement Grant Tracking Form
3. FFY27.Program.Guidelines.Enforcement

CITY OF FARIBAULT

RESOLUTION #2026-227

APPROVE TRAFFIC ENFORCEMENT GRANT APPLICATION

WHEREAS, the Faribault Police Department is committed to protecting life and property and promoting traffic safety through education, enforcement, and community messaging; and

WHEREAS, the Minnesota Office of Traffic Safety (OTS), through the National Highway Traffic Safety Administration, is soliciting grant applications to support high-visibility traffic enforcement initiatives targeting impaired driving, occupant protection, speeding, and distracted driving; and

WHEREAS, the Faribault Police Department desires to apply for grant funding to support overtime traffic enforcement activities during Fiscal Year 2027;

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes the Faribault Police Department to apply to the Minnesota OTS for an award, in an amount yet to be determined, for the 2027 Traffic Enforcement Grant.

Date Adopted: August 12, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



GRANT SUMMARY FORM

Pre-Application Application Award Acceptance Amendment

Department: _____

Contact Person: _____

Grant Name: _____

Grantor: _____

Total Project Cost: _____ Total Award Amount: _____

Total Cash Match: _____ Total In-Kind Match: _____

Application Date: _____ Grant Period From _____ To _____

Funding Type (Federal, State, Other): _____

CFDA Number: _____ Electronic or Hardcopy Submission: _____

Project Description

How is the Match Amount Determined::

Fixed Amount: _____ or % of project cost _____ or Other

Explanation of Other: _____

For this City fiscal year, how much of the required local cash match amount is:

Already In Department Budget: _____ Not Budgeted: _____

Proposed Source of Match: _____

Director Approval

Administrator Approval



Table of Contents

Program Overview.....	3
Application and Planning Process.....	3
Crash Reporting.....	3
High-Visibility Enforcement	4
Enforcement Campaigns	5
Impaired Driving	5
Speed, Move Over and Distracted Driving Enforcement	5
Occupant Protection.....	5
Pedestrian	5
Special Projects Enforcement	6
Earned Media and Education.....	6
Financial Requirements	6
Working Grant-Funded Shifts	7
Real-time Officer Activity Reporting (ROAR)	7
Training Requirements	7
DWI eCharging.....	8
Reimbursement of Funds.....	9
Eligible/Ineligible Time	9
DRE Callouts	9
Fringe Rates	10
Reporting Requirements.....	10
Short Report Requirements	10
Recognition	11
Budget Revision	12
Record Retention	12
Federal and State Provisions	12
Nondiscrimination	12
General Assurances.....	13
Specific Assurances	13
DOT Order 1050.2A, Appendix A.....	13

The Drug-Free Workplace Act of 1988 (41 U.S.C 8103)	15
Political Activity (HATCH Act).....	16
Certification Regarding Federal Lobbying	16
Certifications for Contracts, Grants, Loans and Cooperative Agreements	16
Restriction on State Lobbying	17
Certification Regarding Debarment and Suspension	17
Instructions for Lower Tier Participant Certification.....	17
Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower-Tier Covered Transactions	18
Buy America	18
Certification on Conflict of Interest.....	18
General Requirements	18
Disclosure Requirements.....	19
Prohibition on Using Grant Funds to Check for Helmet Usage	19
Prohibition of Automated Enforcement	19
Policy on Seat Belt Use.....	20
Policy on Banning Text Messaging While Driving	20
Contacts at the Office of Traffic Safety	20

Program Overview

With funding provided by the National Highway Traffic Safety Administration (NHTSA), the traffic enforcement grant provides federal funding to Minnesota cities, counties, universities, and Tribal Nations for law enforcement agencies to conduct sustained, highly-visible, well-publicized traffic safety enforcement that focuses on impaired driving, occupant protection, speed and distracted driving. Grant funding will be used for enhanced overtime enforcement to provide support for a robust traffic safety enforcement program.

FFY27 grant funding is limited to overtime traffic safety enforcement activities and does not include supplemental funding opportunities offered in previous years.

Application and Planning Process

OTS releases a Request for Proposal (RFP) to receive grant funding for overtime enforcement during a federal fiscal year. Open to all Minnesota cities, counties, universities and Tribal Nations for their law enforcement agencies, and the Minnesota State Patrol (MSP), applications must be submitted for a single law enforcement agency. The application must include long-term performance measures based on the grant's county crash data.

Performance measures evaluate the success of our state in achieving the goal of Toward Zero Deaths by reducing unbelted, alcohol, speed and distracted related fatalities and severe injuries. The application also contains a work plan of enforcement activity with a proposed budget. Grants are awarded on a federal fiscal year basis, which runs from Oct. 1 through Sept. 30. For FFY27, the enforcement grant period is effective Oct. 23, 2026, through Sept. 30, 2027.

The Enforcement Grant is a formal agreement between the Minnesota Department of Public Safety – Office of Traffic Safety and the city, county, university, Tribal Nation, Metropolitan Council (Metro Transit Police) or Minnesota State Patrol (MSP), serving as the legal grantee on behalf of the participating law enforcement agency. The grant agreement must be executed by an authorized official or supported by a resolution from the governing body authorizing participation in the grant program.

Each application will be required to either:

- Have the grant agreement signed by an authorized official, such as the mayor, city administrator, or county board chair; or
- Obtain a resolution from its city council, county board, Tribal governing body, or other governing body authorizing participation in the grant and execution of the grant agreement

Crash Reporting

Crash reporting is one of the most important tools available to traffic safety professionals in efforts to reduce serious and fatal crashes. For law enforcement officers responding to a crash scene, the information entered into a crash report is critical to identifying roadway safety concerns and developing countermeasures to help prevent future crashes. In many cases, the crash report may be the only data source available to safety engineers.

Crash reports serve a purpose far beyond insurance documentation. Crash data provides the foundation for Minnesota traffic safety initiatives that have contributed to reductions in serious and fatal crashes over time. Through enforcement and accurate reporting, law enforcement remains a critical partner in the shared mission of Toward Zero Deaths.

Crash data is used in several important ways, including the following:

- **Guiding targeted enforcement:** Crash data helps law enforcement identify high-risk behaviors and locations, allowing agencies to focus enforcement efforts on issues such as impaired driving, speeding, and seat belt use.
- **Supporting funding and grant applications:** Accurate crash data provides the documentation needed to justify funding requests and strengthen applications for state and federal traffic safety grants by demonstrating need, impact, and measurable outcomes.
- **Identifying dangerous locations:** Crash data helps identify crash hotspots and hazardous roadway conditions, supporting decisions related to traffic control devices, signage, and roadway design improvements.
- **Informing education and behavior change efforts:** Trends in crash causes help shape public information and education campaigns aimed at reducing risky driving behaviors.
- **Enhancing emergency response and medical care:** Crash data helps EMS and other responders prepare for common crash types, improve response strategies, and support post-crash care.
- **Forecasting future safety risks:** Long-term crash data analysis allows agencies to identify trends and address emerging traffic safety concerns proactively.

OTS staff can assist agencies with crash reporting policy updates, as needed.

Applicants must maintain a crash reporting policy for each participating law enforcement agency and submit a copy with the grant application. The policy must be uploaded in IGX under the Enforcement Activities and Work Plan section.

If a participating law enforcement agency does not have a crash reporting policy, the applicant must provide a memorandum on agency letterhead stating that no such policy exists. The memorandum must be uploaded in IGX under the Enforcement Activities and Work Plan section.

High-Visibility Enforcement

High-Visibility Enforcement (HVE) is a universal traffic safety approach designed to create deterrence and change dangerous driving behaviors. HVE patrols use visibility elements designed to make enforcement efforts obvious to the public. When the perceived risk of a traffic stop goes up, the likelihood that motorists will engage in unsafe driving behaviors goes down. To be highly visible to the public, multiple law enforcement agencies work together in one area and use a variety of signage such as electronic message boards, pop-up road signs or billboards.

That is why the OTS recommends all grant-funded shifts be part of HVE events. Traffic enforcement makes a bigger and more memorable impact on the public when they see more than one squad on a single roadway in close proximity. For OTS purposes, HVE is defined as more than one squad in relatively close proximity on a single roadway; for jurisdictions with higher populations and number of officers, OTS encourages more than three squads to make up HVE. The OTS recommends coordination and scheduling events with the Minnesota State Patrol in each jurisdiction.

Although this grant focuses on impaired driving, speed, distracted, move over and seat belt enforcement, and pedestrian safety, OTS encourages citations for other moving violations related to crash data – expanding the focus to factors caused by specific behaviors. For example, if a driver runs a red light, they are likely speeding, not paying attention, or intentionally disobeying a traffic control device. Research has consistently shown that by increasing the number of arrests/citations and raising the perceived risk of an arrest/citation, compliance with laws increases.

Enforcement Campaigns

Campaigns are focused enforcement activity, such as seat belt enforcement that is scheduled during a specific time period defined on the [Enforcement Calendar](#). These campaigns include earned media before and/or after each enforcement time period. Combining increased enforcement with public awareness has been found to result in long-lasting improvements in driver behavior. Applicants are encouraged to participate in all enforcement campaigns; however, participation is required in only the National campaigns. (December and Labor Day Drive Sober or Get Pulled Over, and May Click it or Ticket) However, if you apply for the funding and receive it, you are required to participate.

Impaired Driving

In addition to the December holiday and Labor Day campaigns, all grantees may participate in optional DWI enforcement on weekends (Thursday - Sunday) beginning May 1 through Labor Day.

Agencies also may use their impaired driving enforcement budget to schedule enhanced enforcement during celebrations that have a history of increased alcohol consumption. These events can be specific to a community, or specific days such as St. Patrick's Day, Super Bowl, Halloween or another significant event. For example, if a city has a festival that has a history of increased impaired drivers, other city or county agencies in the grant can work that event for enhanced enforcement.

Speed, Move Over and Distracted Driving Enforcement

All agencies are eligible to apply for speed, move over and distracted driving enforcement funding. Agencies should use County Data to determine best location and time for enforcement.

Occupant Protection

To enhance nighttime enforcement, grantees should schedule 25 percent of the enforcement after 1600 hours during the May Click it or Ticket campaign.

Because Minnesota crash data supports the need for additional seat belt enforcement, seat belt details can be scheduled any time during the grant year if funding is available and the grantee has scheduled a minimum of 80 percent of the seat belt shifts during May and September campaigns. Grantees using the additional 20 percent should review the County Specific Fact Sheets and schedule events during higher than average fatal and serious injury crash rates.

Because paid media and statewide media relations activity for occupant protection will only occur during the May and September Click it or Ticket campaign, grantees electing to schedule additional seat belt enforcement campaigns should implement an education plan outlined in the application (i.e., social media, news release, local electronic message boards, etc.) to compliment the enforcement. Because all enforcement activity is captured in ROAR, the DPS-OTS coordinator will review the extra seat belt efforts in the quarterly report.

Pedestrian

According to OTS data, in years 2021-2025, pedestrian deaths made up 11 percent of the overall fatalities. The contributing factors are matched at approximately 50 percent being attributed to the motorist and 50 percent being attributed to the pedestrian. To help combat pedestrian fatalities, the top 10 worst ranked counties for pedestrian fatalities and serious injuries are eligible for additional funding to focus on pedestrian and motorist behavior. These counties include:

1. Hennepin

2. Ramsey
3. Dakota
4. Anoka
5. St. Louis
6. Olmsted / Washington
8. Blue Earth / Scott
10. Becker

Special Projects Enforcement

Agencies may use available funds within their awarded impaired driving, speed, move over, distracted driving, seat belt, or pedestrian enforcement budgets to conduct Special Projects Enforcement activities.

Special Projects Enforcement may include street racing enforcement, HEAT, enhanced enforcement during local events or celebrations associated with increased traffic safety risks, or other enforcement initiatives requested by DPS-OTS based on current crash data and traffic safety priorities.

All Special Projects Enforcement activities must receive pre-approval from the grantee's DPS-OTS grant coordinator.

Earned Media and Education

As part of the HVE effort, the OTS provides template materials to law enforcement agencies for earned media to get the message in the community. These templates are located on the law enforcement partners page under [Traffic Safety Partner Materials](#).

- Fill-in-the-blank news releases (pre and post enforcement)
- Sample social media posts with photos
- Talking points

In addition, law enforcement and traffic safety partners can place an order from the OTS Collateral material website, or the Traffic Safety Marketing website from NHTSA for an array of free educational collateral materials including brochures, coasters to distribute to liquor establishments, window clings, posters and banners. These collateral materials coincide with each campaign and should be used to reinforce the enforcement message delivered through earned and paid media. Collaboration with a local Safe Roads coalition (if applicable) for media coverage is essential and will enhance both programs.

Paid Media

The OTS contracts with Linnihan Foy Advertising, an experienced media buyer to negotiate and administer paid media buys for each enforcement campaign. Each media buy uses a variety of audio, visual, and digital channels to educate target audiences about traffic safety issues and heightened traffic enforcement efforts in the most cost-effective manner.

Financial Requirements

Payments under this grant agreement will be made from federal funds obtained by the State under the U. S. Department of Transportation's Assistance Listings Number (ALN) 20.600, 20.608 and 20.616 (National Priority Safety Grants, Minimum Penalties for Repeat Offenders, State and Community Highway Safety Grant respectively). The grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any consequences imposed by the grantee's failure to comply with federal requirements.

Working Grant-Funded Shifts

Real-time Officer Activity Reporting (ROAR)

ROAR collects information about arrests, citations, and warnings issued during grant-funded shifts. There are two separate ROAR sites: one for law enforcement working the shifts and one for the administering grant activity. Each agency will have a lead coordinator and is expected to train their agency's officers on how to log into ROAR and create stops. User guides have been created for administrators and law enforcement officers.

ROAR was developed using federal funds to support the Enforcement grant program. Agency-funded shifts during the campaign can be used as enforcement match, however, ROAR cannot be used for agency-only funded events not related to a grant-funded project.

Links to ROAR:

- [Admin Site](#) – For agency leads to manage their roster (eligible officers) and to create events.
- [Officer site](#) – For law enforcement officers working the shifts to log their stops.

User guides for the ROAR system:

- [Administrator user guide](#)
- [Officer-Trooper-Deputy user guide](#)
- [Username and password user guide](#)

15-Minute Billing Increments – All enforcement grant activity must be billed in 15-minute increments (0.25 hour). Reported officer hours must accurately reflect the time documented on the agency's ROAR log.

15-Minute Rule - If an officer backs up a law enforcement partner during a call for service that exceeds 15 minutes, the ROAR log should be closed, and a new log should be created when the officer returns to their shift. Enforcement activity not related to traffic safety is an unallowable expense.

Length of Shifts – (Recommended)

Seat belt = 4-6 hours; Speed, distracted and move over shifts = 6-8 hours; DWI shifts = 8-10 hours

This grant program follows the DPS policy for its law enforcement agencies. The maximum length of shifts should be no more than 14 hours without at least a six-hour rest period. The 14-hour restriction exists to minimize risk and liability to law enforcement officers and their agencies.

Training Requirements

Every officer working grant-funded shifts must complete Standardized Field Sobriety Testing (SFST), and the Advanced Roadside Impaired Driving Enforcement (ARIDE).

ARIDE “day three” is no longer offered, and is a two-day, 14-hour class to be taken between 6-12 months after SFST.

Why the change?

NHTSA designed the ARIDE course to be 14 hours. This allows students to digest the material rather than cramming it into nine hours. In the past, Minnesota has cut some of the material out of the ARIDE course, and we want to go back to how it was designed, which is a 14-hour course. By adding time, instructors can ensure students have the proper material and gain additional knowledge prior to returning back to the road. This will ultimately lead to more arrests and higher-quality DWI cases in Minnesota. The 14-hour course

allows officers a better understanding of drug impairment, leading to fewer deaths on Minnesota's roadways.

To be eligible to take ARIDE, officers must have completed the initial SFST class a minimum of 6 months prior to the ARIDE class, but no more than one year after taking the SFST class. This change is designed to allow officers the opportunity to get road experience prior to completing ARIDE.

*Example: Officer A takes the initial SFST class on Jan. 1, 2026. They will be able to take ARIDE between July 1, 2026, and Dec. 31, 2026.

*Officers who have taken SFST and are in their six-month waiting period between before they can take ARIDE **can** continue to work grant-funded shifts.*

Training Requirements - Hours and POST Credits	
Standardized Field Sobriety Testing (SFST)	SFST Update (five years after original SFST was taken and every five years after)
16 hours	4 hours
16 POST credits	4 POST credits
Classroom	Classroom
Advanced Roadside Impaired Driving Enforcement (ARIDE)	ARIDE Update (five years after the classroom ARIDE was taken and every five years after)
14 POST credits	4 POST credits
14 hours	4 hours
Classroom	Online – Roadside Impaired Driving Enforcement - COPS Training Portal - Production

Training can be found on the [State Patrol Law Enforcement Training page](#).

The [Training Requirements Q&A](#) was created last year, but still very relevant and helpful for new people in the enforcement grant program.

DWI eCharging

The DPS-OTS requires that **ALL** impaired driving arrests (grant funded and regular duty shifts) are processed using the eCharging system. Benefits to using eCharging:

- Law enforcement – helps to quickly and accurately complete forms required for a DWI arrest.
- Prosecutors – provides for accurate charging information that leads to successful prosecution of DWI cases.
- Driver and Vehicle Services – automatically revokes an offender's driving privileges within 24 hours of publishing the DWI information.
- Office of Traffic Safety – provides DWI arrest data that helps with problem identification and media outreach.
- Traffic Safety – provides swift certain sanctions, which is known to change behavior.

If you have questions regarding the system or would like to schedule training, contact Pete Meuwissen, DWI eCharging Deployment Manager at the Bureau of Criminal Apprehension at, (651) 793-1124; or pete.meuwissen@state.mn.us.

Reimbursement of Funds

Only costs associated with approved activities on this project can be claimed for federal reimbursement. The grantee will report on all expenditures and program income pertaining to this grant agreement. Claims shall be supported by written documentation including receipts, invoices, and personnel time reports. All costs reimbursed with these federal funds must be actual costs to the billing agency. Federal grant funding cannot be used for general costs of government as specified in [2 CFR §200.444](#).

It is the grantee's responsibility to submit the quarterly invoice to the DPS-OTS encompassing all grant activity. When DPS-OTS processes the payment, the payment is sent in full to the grantee.

Eligible/Ineligible Time

- Overtime – Agencies will be reimbursed for a full-time officer's contractual overtime rate, plus the fringe rate for the approved time worked.
- Comp time - Agencies have the option to allow their officers to be reimbursed with comp time rather than receive payment for the shifts worked.
 - Comp time may be treated the same as time compensated with wages if it is consistent with the agency's policy on earning comp time vs overtime or straight time (i.e., in no instance can there be a special structure when using federal grant funds), and the time has been earned while working the grant-funded activity.
 - An agency cannot come back to OTS for any additional reimbursement if the officer's reimbursement rate increases between the time they worked the reimbursed activity and when they use the accrued comp time.
 - There is no Federal requirement for the agency to track the accrued comp time. Once OTS has reimbursed the agency for the comp time accrual and fringe, they have met their reimbursement requirements. Agencies may still choose to require that accrued comp time to be used within the year, but there is no Federal statute or regulation that would require them to do so.
- Part-time officers – Straight time, rather than overtime will be paid depending on the bargaining unit or contractual requirements.
- Holiday Pay - When an officer works on a holiday and contractually receives double time and a half for each hour worked, DPS-OTS will reimburse time and a half with the remaining charges being reimbursed by the agency. Agencies cannot create special rates for working grant-funded shifts; reimbursements will be based on the officer's regular rate of pay or overtime as applicable.
- Officers cannot receive payment twice for the same hours worked from two different funding sources for any reason.
 - Officers and agencies cannot be reimbursed for hours worked if also being paid by their agency for the same hours. (Example – vacation, sick time, comp time, holiday time, or other paid leave).
 - Salaried employees who are contractually not eligible to receive overtime from their own agency are not eligible to receive overtime in this program. Salaried employees who are contractually eligible to receive overtime should follow their contract as long as the overtime shift is worked outside their regular scheduled hours.

DRE Callouts

During a traffic stop, a Drug Recognition Evaluator (DRE) may be needed. Agencies can be reimbursed for the overtime call-out pay for drug influence evaluations conducted by certified DREs who are a partner agency in the grant. Your impaired driving enforcement budget should be used for DRE callouts.

Fringe Rates

The Office of Traffic Safety reimburses fringe rates that include the combination of:

- PERA – 17.7% See Chapter 7-4, in the [PERA Employer Manual](#).
- Medicare – 1.45% (current IRS rate for all agencies) [Topic no. 751, Social Security and Medicare withholding rates | Internal Revenue Service \(irs.gov\)](#)

Reporting Requirements

Reporting requirements are those agreed upon terms in the Work Plan that was approved by OTS. All projects require a final report as described in the Work Plan that was approved by OTS.

At minimum, quarterly invoices and progress reports are required to be submitted to the OTS on the following schedule. A report of no activity must be submitted in lieu of progress report if no activity has been completed.

- Tuesday, Jan. 19, 2027: All project activity between Oct. 23 and Dec. 31, 2026
- Monday, April 19, 2027: All project activity between Jan. 1 and March 31, 2027
- Monday, July 19, 2027: All project activity between April 1 and June 30, 2027
- Monday, Oct. 18, 2027: All project activity between July 1 and Sept. 30, 2027
- Final Report Requirement, Oct 18, 2027: Providing a summary of the FY

Short Report Requirements

Every law enforcement agency must complete a “short report” of enforcement activity from both on duty and grant-funded shifts after each campaign. Short report information includes citation and arrest information that is reported to NHTSA and used for the post-enforcement earned media campaign. The short report due dates can be found on the [Enforcement Calendar](#). This is part of the education component in our high-visibility enforcement. The idea behind the education is to deter future dangerous driving behavior.

Short report FAQ

If my agency doesn't have any citations during a campaign, do I still have to report?

Yes. It's a grant requirement to report your enforcement activity. Even if your report is zero, agencies still need to complete the survey.

What if my agency didn't work any grant-funded shifts during a campaign? Since short report activity is from both on duty and grant funded shifts, any enforcement activity should be reported. Even if your report is zero, agencies still need to complete the survey.

What does OTS do with the Short Report information?

The Office of Traffic Safety reports enforcement activity to NHTSA. It's no surprise that our federal funder would like to know what we do with the funding provided.

During a grant year, if an agency does not complete the short report for each campaign during a quarter, their reimbursement for the quarter will be reduced according to the following sliding scale:

- First offense – 25%
- Second offense – 50 %
- Third offense – 100%

Agencies are expected to actively participate in grant-funded enforcement activity throughout the grant cycle. Agencies demonstrating a pattern of limited participation or nonparticipation without communication to their coordinator, that agency may not be eligible to participate in the grant the following fiscal year.

Recognition

Impaired Driving Recognition

DWI All-Stars: Each year, OTS recognizes Minnesota's top DWI enforcers with the "DWI All Star" Award. Nominations are submitted by the nominee's supervisor and selected by a committee from OTS based on the number of DWI arrests for the previous calendar year. Agency and city size are considered to recognize individuals from smaller agencies. The selected All Stars receive a commemorative pin and personalized home-plate plaque and are promoted at Target Field during pre-game festivities prior to a Minnesota Twins game.

Hat Trick: When officers arrest three impaired drivers in one shift, they are recognized with a "hat trick" and receive a hat trick puck from their region's law enforcement liaison. Officers who achieve subsequent hat tricks are presented a personalized hockey stick. Hat trick presentations are designed to be internal and often given during department meetings, briefings or a department banquet. At the discretion of the agency and DPS-OTS, presentations can occur during city council/county board meetings or other public gatherings when appropriate.

Grand Slam: When officers arrest four impaired driving arrests on one shift, they are recognized with a "Grand Slam" personalized bat from their region's law enforcement liaison.

Ace Plaque: When officers arrest five impaired driving arrests on one shift, they are recognized with an "Ace plaque" from their region's law enforcement liaison.

Non-Impaired Driving Recognition

Challenge Coins

The OTS Challenge Coin was designed to formalize a way to recognize non-impaired behavior-related enforcement and education or outreach. During each campaign, there are individual officers who continually show "above and beyond" enforcement efforts in seat belt, speed and distracted driving enforcement. In addition, there are traffic safety educators who go above and beyond the OTS template materials to promote traffic safety messages in their communities.

An OTS Challenge Coin can be given to an individual who demonstrates superior traffic safety enforcement and/or education and outreach. Challenge Coins are earned – not given out to add to a collection. The coin would be given and accompanied by a certificate that outlines the accomplishment for their employee file. Challenge Coins can be given to traffic safety professionals based on one of the following categories:

1. Law Enforcement

Grant Funded - One or more log with 3 citations per hour during a specific campaign. Examples:

- Seat belt - the individual issues 12 seat belt citations in a four-hour shift.
- Speed - the individual issues 12 speed citations in a four-hour shift.
- Distracted - the individual issues 12 wireless communication citations in a four-hour shift.

2. **Educators** - Creativity in promoting traffic safety messages. This should be above and beyond the typical OTS template materials, social media posts, signage or news conferences. This is a creative strategy that gets traffic safety messages to our demographic to ultimately change driver behavior. This

would be a nomination process by the LEL or TZD regional coordinator and approved by OTS Coordinators. Nominations would be submitted to the OTS Coordinator of the recognition project. Examples:

- PSAs developed by an agency and placed in the media. (Radio, digital)
- Billboards or other out-of-home materials developed by an agency and placed in the media.
- An innovative traffic safety education event coordinated by an individual. An “out-of-the box” event that an individual came up with.

Budget Revision

The grantee shall submit a written budget revision request and obtain written approval from the OTS Authorized Representative before any expenditure may be made based on a revised budget.

Record Retention

Under [Minn. Stat. 16B.98, subd. 8](#), the grantee shall retain all financial records for a minimum of six years after the expiration of the grant agreement or until any audit findings and/or recommendations from prior audit(s) have been resolved between the grantee and DPS, whichever is later.

Federal and State Provisions

This grant agreement is subject to all applicable federal and state statutes and regulations, including, but not limited to the following: [2 CFR 200](#), and [2 CFR 1201](#), [16B.97](#), and [16B.98](#), see OGM’s [Comprehensive Grants management policies, statutes and forms](#).

Nondiscrimination

Grantee will comply with all Federal statutes and implementing regulations relating to nondiscrimination (“Federal Nondiscrimination Authorities”). These include but are not limited to:

- Title VI of the Civil Rights Act of 1964 ([42 U.S.C. 2000d](#) et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- [49 CFR part 21](#) (entitled *Non-discrimination in Federally-Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964*);
- [28 CFR 50.3](#) (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, ([42 U.S.C. 4601](#)), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.), and Title IX of the Education Amendments of 1972, as amended ([20 U.S.C. 1681-1683](#) and [1685-1686](#)) (prohibit discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, ([29 U.S.C. 794](#) et seq.), as amended, (prohibits discrimination on the basis of disability) and [49 CFR part 27](#);
- The Age Discrimination Act of 1975, as amended, ([42 U.S.C. 6101](#) et seq.), (prohibits discrimination on the basis of age);
- The Civil Rights Restoration Act of 1987, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);

- Titles II and III of the Americans with Disabilities Act ([42 U.S.C. 12131-12189](#)) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and [49 CFR parts 37](#) and [38](#).

The preceding statutory and regulatory cite hereinafter are referred to as the “Acts” and “Regulations,” respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the Department of Public Safety Office of Traffic Safety receives Federal financial assistance from DOT, including NHTSA.”

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI of the Civil Rights Act of 1964 and other non-discrimination requirements (the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these nondiscrimination statutes and requirements to include all programs and activities of the recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the recipient agrees with and gives the following Assurances with respect to its Federally assisted Highway Safety Grant Program:

1. The recipient agrees that each “activity,” “facility,” or “program,” as defined in [§ 21.23\(b\)](#) and [\(e\)](#) of [49 CFR part 21](#) will be (with regard to an “activity”) facilitated, or will be (with regard to a “facility”) operated, or will be (with regard to a “program”) conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The recipient agrees it will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all Highway Safety Grant Programs and, in adapted form, in all proposals for negotiated agreements regardless of funding source:
The recipient, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, [42 U.S.C 2000d](#) to 2000d–4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.
3. The recipient will insert the clauses of appendix A and E of this Assurance (also referred to as DOT Order 1050.2A)^[1] in every contract or agreement subject to the Acts and the Regulations.

DOT Order 1050.2A, Appendix A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. Compliance with Regulations: The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally assisted programs of the U.S. Department of Transportation, National Highway Traffic Safety Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. Non-discrimination: The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. Information and Reports: The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the recipient or the National Highway Traffic Safety Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the recipient or the National Highway Traffic Safety Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance: In the event of a contractor's noncompliance with the Nondiscrimination provisions of this contract, the recipient will impose such contract sanctions as it or the National Highway Traffic Safety Administration may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. Incorporation of Provisions: The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the recipient or the National Highway Traffic Safety Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the recipient to enter into any litigation to protect the interests of the recipient. In addition, the contractor may request *the United States to enter into the litigation to protect the interests of the United States*.

For the pertinent non-discrimination authorities in DOT Order 1050.2A, Appendix E, see the list of non-discrimination authorities at the beginning of this assurance.

1. The recipient will insert the clauses of appendix B of DOT Order 1050.2A, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a recipient.
2. That where the recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection

therewith.

3. That where the recipient receives Federal financial assistance in the form of, or for the acquisition of, real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
4. That the recipient will include the clauses set forth in appendix C and appendix D of this DOT Order 1050.2A, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
5. That this Assurance obligates the recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the recipient, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Department of Public Safety Office of Traffic Safety retains ownership or possession of the property.
6. The recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, subrecipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
7. The recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the State highway safety agency also agrees to comply (and require any recipients, subrecipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing NHTSA's access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by NHTSA. You must keep records, reports, and submit the material for review upon request to NHTSA, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The State highway safety agency gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Highway Safety Grant Program. This ASSURANCE is binding on the State highway safety agency, other recipients, subrecipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Highway Safety Grant Program. The person(s) signing below is/are authorized to sign this ASSURANCE on behalf of the recipient.

The Drug-Free Workplace Act of 1988 (41 U.S.C 8103)

The recipient will provide a drug-free workplace by;

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violations of the prohibition;
2. Establishing a drug-free awareness program to inform employees about:
 - the dangers of drug abuse in the workplace;
 - the grantee's policy of maintaining a drug-free workplace;
 - Any available drug counseling, rehabilitation, and employee assistance programs;
 - the penalties that may be imposed on employees for drug abuse violations;
 - Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by subparagraph (a);
3. Notifying the employee in the statement required by subparagraph (A) that as a condition of employment in the grant the employee will:
 - abide by the terms of the statement; and
 - notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after the conviction;
4. Notifying the granting agency within ten days after receiving notice under subparagraph (c)(2) from an employee or otherwise receiving actual notice of a conviction;
5. Taking one of the following actions, within 30 days of receiving notice under subparagraph (c)(2), with respect to any employee who is so convicted-
 - Taking appropriate personnel action against such an employee, up to and including terminations.
 - Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved or such purposes by a Federal, State or local health, law enforcement or other appropriate agency;
6. Making a good faith effort to continue to maintain a drug-free workplace through implementation of all the paragraphs above.

Political Activity (HATCH Act)

The State will comply with provisions of the Hatch Act ([5 U.S.C. 1501-1508](#)), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

Certification Regarding Federal Lobbying

Certifications for Contracts, Grants, Loans and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned

shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, sub-grants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Restriction on State Lobbying

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

Certification Regarding Debarment and Suspension

Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of [2 CFR parts 180](#) and [1200](#).
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in [2 CFR parts 180](#) and [1200](#). You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under [48 CFR part 9, subpart 9.4](#), debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered

Transaction,” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with [2 CFR parts 180 and 1200](#).

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under [48 CFR part 9, subpart 9.4](#), debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under [48 CFR part 9, subpart 9.4](#), suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower-Tier Covered Transactions

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Buy America

The State and each subrecipient will comply with the Buy America requirement ([23 U.S.C. 313](#)) when purchasing items using Federal funds. Buy America requires a State, or subrecipient to purchase only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

Certification on Conflict of Interest

General Requirements

No employee, officer or agent of a State or its subrecipient who is authorized in an official capacity to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving any sub award, including contracts or subcontracts, in connection with this grant shall have, directly or indirectly, any financial or personal interest in any such sub award. Such a financial or personal interest

would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or personal interest in or a tangible personal benefit from an entity considered for a sub award. Based on this policy:

1. The recipient shall maintain a written code or standards of conduct that provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents.
 - (a) The code or standards shall provide that the recipient's officers, employees, or agents may neither solicit nor accept gratuities, favors, or anything of monetary value from present or potential sub awardees, including contractors or parties to subcontracts.
 - (b) The code or standards shall establish penalties, sanctions or other disciplinary actions for violations, as permitted by State or local law or regulations.
2. The recipient shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

Disclosure Requirements

No State or its subrecipients, including its officers, employees or agents, shall perform or continue to perform under a grant or cooperative agreement, whose objectivity may be impaired because of any related past, present, or currently planned interest, financial or otherwise, in organizations regulated by NHTSA or in organizations whose interests may be substantially affected by NHTSA activities. Based on this policy:

1. The recipient shall disclose any conflict of interest identified as soon as reasonably possible, making an immediate and full disclosure in writing to NHTSA. The disclosure shall include a description of the action which the recipient has taken or proposes to take to avoid or mitigate such conflict.
2. NHTSA will review the disclosure and may require additional relevant information from the recipient. If a conflict of interest is found to exist, NHTSA may
 - (a) terminate the award, or
 - (b) determine that it is otherwise in the best interest of NHTSA to continue the award and include appropriate provisions to mitigate or avoid such conflict.
3. Conflicts of interest that require disclosure include all past, present or currently planned organizational, financial, contractual or other interest(s) with an organization regulated by NHTSA or with an organization whose interests may be substantially affected by NHTSA activities, and which are related to this award. The interest(s) that require disclosure include those of any recipient, affiliate, proposed consultant, proposed subcontractor and key personnel of any of the above. Past interest shall be limited to within one year of the date of award. Key personnel shall include any person owning more than a 20 percent interest in a recipient, and the officers, employees or agents of a recipient who are responsible for making a decision or taking an action under an award where the decision or action can have an economic or other impact on the interests of a regulated or affected organization.

Prohibition on Using Grant Funds to Check for Helmet Usage

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

Prohibition of Automated Enforcement

Automated traffic enforcement systems prohibition. The State may not expend funds apportioned to the State under [23 U.S.C. 402](#) to carry out a program to purchase, operate, or maintain an automated traffic enforcement system. The term "automated traffic enforcement system" includes any camera which captures an image of a vehicle for the purposes only of red light and speed enforcement, and does not include hand held radar and other devices operated by law enforcement officers to make an on-the-scene traffic stop, issue a traffic citation, or other enforcement action at the time of the violation.

Special Rule for School and Work Zones

Notwithstanding subparagraph (B) in 23 U.S.C. Chapter 4, [Title 23 – Highways](#) section (page 382), a State may expend funds apportioned to the State under this section to carry out a program to purchase, operate, or maintain an automated traffic enforcement system in a work zone or school zone.

Policy on Seat Belt Use

In accordance with [Executive Order 13043](#), Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information and resources on traffic safety programs and policies for employers, please contact the Network of Employers for Traffic Safety (NETS), a public-private partnership dedicated to improving the traffic safety practices of employers and employees. You can download information on seat belt programs, costs of motor vehicle crashes to employers, and other traffic safety initiatives at www.trafficsafety.org. The NHTSA website (www.nhtsa.gov) also provides information on statistics, campaigns, and program evaluations and references.

Policy on Banning Text Messaging While Driving

In accordance with [Executive Order 13513](#), Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or rented vehicles, Government-owned, leased or rented vehicles, or privately-owned vehicles when on official Government business or when performing any work on or behalf of the Government. States are also encouraged to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

Contacts at the Office of Traffic Safety

Enforcement Grant Coordinators		
Aimee Eggen Aimee.Eggen@state.mn.us (651) 600-8018	George Burger George.Burger@state.mn.us (651) 420-8359	Kammy Huneke Kammy.Huneke@state.mn.us (651) 356-5101



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Dustin Dienst, Director of Fire
MEETING DATE: August 12, 2026
SUBJECT: Resolution 2026-232 Declare Rescue Boat Surplus Equipment

Background:

The Fire department would like to declare our rescue boat as surplus.

Our Alumacraft Trekker Rescue Boat has been in service since we purchased it in 2017. Earlier this year, we were able to purchase a 2010 Pro Drive boat with greater rescue capabilities from Rice County. We will be selling the surplus boat on GovDeals.

Recommendation:

Approve Resolution 2026-232 Declaring Rescue Boat as Surplus Equipment

Attachments:

1. Resolution 2026-232 Declare Rescue Boat Surplus Equipment
2. Asset Retirement Form - Rescue Boat

CITY OF FARIBAULT

RESOLUTION #2026-232

DECLARE RESCUE BOAT SURPLUS EQUIPMENT

WHEREAS, the Faribault Fire Department utilizes various equipment and gear to serve our response area safely and efficiently; and

WHEREAS, we were given the chance to purchase a boat from Rice County with greater rescue capabilities than our current rescue boat; and

WHEREAS, we purchased the County boat and are no longer in need of our current rescue boat; and

WHEREAS, we need to declare the boat as surplus so we can sell it on GovDeals.

NOW, THEREFORE, BE IT RESOLVED, the Faribault City Council allows the Fire Department to declare the rescue boat surplus equipment and sell it on GovDeals.

Date Adopted: August 12, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

CITY OF FARIBAULT
ASSET RETIREMENT/TRANSFER FORM

ASSET DESCRIPTION: Rescue Boat

BARCODE NUMBER: _____ SERIAL NUMBER: _____

DEPARTMENT: Fire

LOCATION/ROOM NUMBER: _____

DATE OF CHANGE: 8/4/26

TYPE OF CHANGE:

SOLD: \$ 4,000 Attach copy of receipt and Barcode label

TRANSFERRED TO: Department Name _____ LOCATION/ROOM NUMBER: _____

TRADE IN: \$ _____ New Item Acquired _____

DESTROYED: \$ _____ Attach copy of receipt and Barcode label

Explanation of disposition We purchased a different boat & sold this one on GovDeals.

DEPARTMENT DIRECTOR SIGNATURE: [Signature]

FOR FINANCE OFFICER ONLY

ENTERED INTO CAPITAL ASSET SYSTEM YES NO DATE _____

NOTES INITIALS _____



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kindra Papenfus, Finance Director
MEETING DATE: August 12, 2026
SUBJECT: Resolution 2026-236 Approve Suspension of
October Utility Bill Late Fees

Background:

The City is currently transitioning our Utility Billing to Tyler Software, with an expected changeover date in Tyler of September 21st. During the transition, utility customers will receive a final bill from the current software in paper format, and the payment will need to be manually entered by City staff into the new Tyler software, under a new and different account number. At the same time, the customer portal will be down for approximately 1 week. After the conversion date, utility customers who wish to pay online will need to set up new credentials and re-link to their utility account before making a payment.

In order to give both Utility Customers and City Staff time to ensure the new system is working and payments are entered accurately, Finance staff recommend suspending the late fee that would typically be assessed on all unpaid utility bills due on October 5th. We expect this will allow staff time to give thorough assistance to customers who need it during the transition without the worry of incurring penalties, or the need to invest additional time reviewing numerous individual requests to waive these fees.

Recommendation:

Approve Resolution 2026-236

Attachments:

1. Resolution 2026-236 Approve Suspension of October Utility Bill Late Fees

CITY OF FARIBAULT

RESOLUTION #2026-236

APPROVE SUSPENSION OF OCTOBER UTILITY BILL LATE FEES

WHEREAS, the City of Faribault is converting its utility billing software to a new system effective September 21st, 2026; and

WHEREAS, this software conversion may cause delays or disruptions in the billing and payment process, possibly preventing utility customers from receiving or paying their bills in a timely manner through no fault of their own; and

WHEREAS, the City Council finds it appropriate to temporarily suspend late fees during the transition period, so that customers are not penalized for circumstances beyond their control.

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault will temporarily suspend their utility billing late fee process that would otherwise apply a last fee to past due balances as of October 5th.

ALSO, BE IT RESOLVED, that this moratorium in no way affects prior existing late fees nor future late fees that may be incurred by individual residential or commercial utility accounts after October 5th.

Date Adopted: August 12, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: August 12, 2026
SUBJECT: Resolution 2026-228 Approve Directed Engineering Services Agreement with McKinstry Essention, LLC for the Development of an Energy Savings Project

Background:

At the March 24th meeting, the City Council approved Resolution 2026-093, which approved a Memorandum of Understanding with McKinstry for a preliminary energy evaluation. That evaluation has now been completed and a brief version will be presented to you. As a reminder, MN Statute 471.35, section 13 provides a process for the procurement and contracting for energy efficiency projects where there is a guaranteed savings contract.

In that evaluation, McKinstry identified some energy efficiency projects that warrant further investigation/engineering to be part of a future guaranteed savings contract. The City has not incurred any costs to date, but the work by McKinstry for this next phase has a \$250,513 value to it. This means that should the City decide not to proceed with any of the work engineered through the Directed Engineering Study, we would be responsible for that cost. Should we continue with a guaranteed savings contract, the cost of the work for this study rolls into the total cost of the energy savings project and guaranteed savings contract.

The City will still retain the overall direction of the scope of work to be completed as part of the energy savings project. While this does not take a significant amount of projects off of the Capital Improvement Plan, it does address a number of other smaller non-capital items designed to increase the energy efficiency of some of our facilities. McKinstry will facilitate the entire scope of work, reducing department head time that would be dedicated to issuing an RFQ or RFP, vetting vendors, overseeing the work and managing payments and applying for rebates. This centralized approach with McKinstry will allow a lot of work to happen at once in the most time efficient way possible.

HONESTY • RESPECT • DEDICATED • VISIONARY • ACCOUNTABILITY

Recommendation:

Approve Resolution 2026-228

Attachments:

1. Resolution 2026-228 Approve Directed Engineering Services Agreement with McKinstry Essention, LLC for the Development of an Energy Savings Project
2. City of Faribault Directed Engineering Study Agreement_7.29.26

CITY OF FARIBAULT

RESOLUTION #2026-228

APPROVE DIRECTED ENGINEERING SERVICES AGREEMENT WITH MCKINSTRY ESSENTION, LLC FOR THE DEVELOPMENT OF AN ENERGY SAVINGS PROJECT

WHEREAS, Minnesota Uniform Municipal Contracting Law provides that a municipality may enter into a guaranteed energy-savings contract with a qualified provider to significantly reduce energy or operating costs; and

WHEREAS, the City of Faribault is working with McKinstry Essention, LLC, a qualified provider, to determine the scope of a guaranteed energy savings contract; and

WHEREAS, the Directed Engineering Study is a required step to produce an Energy Savings Project.

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault approves the Directed Engineering Services Agreement with McKinstry Essention, LLC.

Date Adopted: August 12, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

City of Faribault, Minnesota

Directed Engineering Study

This Directed Engineering Study (the "Agreement") is made and entered into as of July 30th 2026, between MCKINSTRY ESSENTION, LLC ("McKinstry") and The City of Faribault, 208 1st Ave NW, Faribault, MN 55021.

WITNESSETH

WHEREAS, MCKINSTRY is a company with experience and technical and management capabilities to provide for the discovery, engineering, packaging, procurement, installation, financing, maintenance and monitoring of energy and water saving measures at facilities similar in size, function and system type to Owner's facilities; and

WHEREAS, The City of Faribault has reviewed the Minnesota Statute 471.345 – Uniform Municipal Contracting Law and Subd. 13 – Energy Efficiency Projects and has selected MCKINSTRY to provide these services described herein; and to provide the services described herein; and

WHEREAS, The City of Faribault desires to enter into an agreement to have MCKINSTRY perform a Directed Engineering Study to determine the feasibility of entering into an Energy Savings Project, as well as other professional services; and

WHEREAS, MCKINSTRY enters into this Contract in reliance on the City of Faribault representations concerning the appropriateness and validity of the procurement mechanism(s) under which this contract is procured, and the City of Faribault as a fiduciary acknowledges such reliance by MCKINSTRY.

THEREFORE, the parties agree as follows:

1. Directed Engineering Study

McKinstry agrees to complete the Directed Engineering Study and present, the City of Faribault (the "Owner"), a final deliverable within 90 calendar days from the execution of this Agreement. However, McKinstry and the Owner may mutually agree to extend the dates on all associated deadlines for this Agreement in the event the Owner wishes to expand the scope of work to a degree sufficient enough to warrant an extension, e.g., a major capital infrastructure project that is added to the scope of work/project.

The Solar design/engineering will be completed in the following buildings:

- Public Works Building

The Solar PV design/engineering will include the following services:

- Full design/engineering package of solar electrical drawings/specifications for each site.
- Solicit/manage RFP/bidding/qualifying process with multiple contractors.
- Develop/submit interconnection application to utility for approval.
- Solar PV financial analysis with Energy Tool base and PvSyst.
- Explore/assist with potential grant and IRA incentives.
- Work with Owner to include Solar Data systems capturing key data indicators for Owner's curriculum.

The Energy Efficiency Projects Technical Audit will be completed in the following buildings:

Buckham Library	City Hall	Fire Hall
Police Department	Public Works	Waste Water Treatment Plant

The Energy Efficiency Projects Technical Audit will include the following services:

- Measures to be evaluated are retro-commissioning, building envelope, mechanical and controls upgrades, and Combined Heat and Power Turbines.
- Conduct site visits to gather pertinent information, perform staff interviews and applicable data logging.
- Perform utility data analysis/benchmarking in support of generating savings calculations.
- Solicit/manage RFP/bidding/qualifying process with multiple contractors.
- Explore/assist with potential grants and incentives.

The Directed Engineering Study will result in the following final deliverable:

- A report summarizing project implementation recommendations.
- The final deliverable will be presented to the Owner at City meetings as required.

The Owner agrees to assist McKinstry in performing the Directed Engineering Study. The Owner agrees to work diligently to provide full and accurate information. McKinstry agrees to work diligently to assess validity of information provided and to confirm or correct the information as needed.

2. Compensation to MCKINSTRY

Except, as provided for below, within 60 days after McKinstry's submission of the final Directed Engineering Study deliverable, The Owner shall compensate McKinstry for performance of the Audit by payment to McKinstry of no more than \$250,513 (**two hundred fifty thousand five hundred thirteen dollars and 00/100**). The City and McKinstry will work cooperatively to explore all possible grant and rebate programs available.

- The Owner shall have no payment obligations at the time of execution of this Agreement, but acknowledges that the fee indicated above shall be incorporated into McKinstry's project costs, in the event McKinstry and Owner execute an Energy Savings Project within 60 days, or such longer period as the parties may mutually agree upon in the form of a **Letter of Intent**, after submission of the final Directed Engineering Study deliverable by McKinstry to Owner.
- The Owner, in collaboration with McKinstry and documented in writing, may elect to procure McKinstry's design and project development services, in addition to the scope of the technical energy audit, for pending capital infrastructure improvements that are slated to be incorporated into the overall Energy Savings Project. In this event, the cost of associated design and project development will be rendered by McKinstry on a cost-plus basis, and will be included in the total project design cost. However, should the Owner elect not to implement the Energy Savings Project, the Owner agrees to pay for said additional design and project development services costs as part of the Audit Agreement project termination compensation.

- c. The negotiated audit fee above does not represent the true cost of executing the audit analysis and is, in effect, a "walk-away" fee, should the Owner opt not to proceed with the Energy Savings Project, even after McKinstry has met the financial and energy savings requirements mutually agreed to by both parties. McKinstry reserves the right to include the actual development costs into the overall project. The Directed Engineering Study does not include the actual construction design cost portion of the project. The cost for construction design will be included in the final contract. McKinstry may opt to perform, at their own risk, some of the construction design during the Audit phase as a way to expedite the development the project. This design cost is separate from the Directed Engineering Study and will be included in the final Energy Savings Project's total implemented cost.
- d. The owner acknowledges that this Directed Engineering Study Agreement is the governing agreement for each additional engineering study or energy audit sufficient for subsequent phases of Energy Savings Projects. Each additional engineering study or audit sufficient for subsequent phases of Energy Savings Project will incur a compensation requirement for each additional audit. The compensation requirement will be calculated as [COST]. Such engineering study or audit fees may be incorporated into the subsequent additional Energy Savings Phase as noted in Section 2, Subsection c.

Persuant to the work above and the terms following:

MCKINSTRY ESSENTION, LLC

Name: _____

Title: _____

Signature _____

Date: _____

Owner (The City of Faribault)

Name: _____

Title: _____

Signature: _____

Date: _____

TERMS & CONDITIONS

PERFORMANCE OF WORK. McKinstry shall perform the scope of work ("Work") specified herein. McKinstry shall furnish all services necessary to perform the Work and perform the Work to completion diligently, expeditiously and with adequate forces. Customer shall use its best efforts to provide all information, materials, documents, and assistance that is reasonably required for McKinstry to perform any and all aspects of the Work.

PAYMENTS. Customer shall pay McKinstry the compensation specified herein ("Price") for the value of Work that McKinstry has completed, as the Work is completed. Customer shall pay McKinstry within thirty (30) days of receiving an invoice. McKinstry will be entitled to interest at the maximum rate allowed by law on all sums overdue and unpaid from the date due.

WARRANTIES. Customer shall receive a one (1) year warranty that covers labor and materials provided by McKinstry as part of the Work. This warranty commences on the date that the portion of the Work warranted is substantially complete. However, McKinstry makes no warranty whatsoever regarding components of the Work provided by third parties, and in such case the terms of the third party's warranty, including manufacturers' warranties, if any, shall apply between Customer and the third party. The warranties in this section are exclusive and in lieu of all other warranties, whether express or implied.

TERMINATION. Either Party may terminate this agreement upon fifteen (15) days written notice to the other Party. In such case the rights and obligations of each Party that arose prior to the termination date shall survive such termination, except that McKinstry shall have no obligation to perform Work after termination.

DISPUTES. In case of dispute between the Parties, the Parties will attempt to negotiate a resolution. If a dispute remains unresolved more than thirty (30) calendar days after the commencement of negotiation, then the Parties shall pursue mediation. If any dispute remains unresolved more than sixty (60) calendar days after the commencement of mediation, then either Party may commence binding arbitration. No litigation will be commenced by either Party unless all of the foregoing steps have been pursued to completion.

CHOICE OF LAW, VENUE. The validity, interpretation, and performance of this agreement shall be governed by the laws of the state in which the Work is performed. The venue for resolving any dispute shall be the county in which the Work is performed.

FORCE MAJEURE. Neither McKinstry nor Customer shall be considered in breach of this agreement to the extent that the Party's performance is prevented by an event or events that are beyond the control of such party, including but not limited to acts of God, fire, earthquake, flood, storm, war, rebellion, revolution, insurrection, riot, strike, nuclear contamination, and/or acts or threats of terrorism.

NO WAIVER. No waiver of any breach, failure, right, or remedy shall be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver.

INTELLECTUAL PROPERTY. Intellectual property provided by McKinstry to Customer as part of the Work are instruments of service owned by McKinstry and are not "work made for hire" as such term is defined under U.S. copyright law. When the Work is performed to completion, McKinstry grants to Customer a limited license to use the Intellectual Property to operate, maintain, renovate, and manage the subject matter of the Work.

DAMAGES LIMITATION. Neither party shall be liable for any consequential, indirect, special, incidental, exemplary, or similar, damages or losses, including loss of profits, whether based in contract or tort or any other theory, even if a party has been advised of the possibility of such damages. Furthermore, the total aggregate liability of either party, under any theory, is limited to the agreement Price.

INDEMNIFICATION. Each party shall indemnify and hold harmless the other party from and against all third party claims, damages, losses and expenses for bodily injury, sickness, disease, or death or destruction of tangible property but only to the extent directly caused by the negligent acts or omissions of the indemnitor.

SEVERABILITY, SURVIVAL. If any portion of this agreement shall be held invalid in whole or in part under any law, rule, regulation, or order, then such portion shall remain in effect only to the extent permitted, and the remaining portions of the agreement shall remain in full force and effect. Any invalid portions shall be substituted with an interpretation that most accurately reflects the Parties' intentions.

AMENDMENT. This agreement may not be amended except pursuant to a written amendment signed by an authorized signer of each Party.

COMPLETE AGREEMENT. This agreement, including the exhibits attached hereto, is a fully integrated agreement. Any legal terms and conditions appearing elsewhere in this agreement shall be ignored to the extent they contradict or are inconsistent with the terms and conditions contained in the foregoing list. All previous agreements between McKinstry and Customer as to the Work are superseded by this agreement.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: August 12, 2026
SUBJECT: Ordinance 2026-11 Amend Sec. 2-7 of the City Code of Ordinances regarding the Salaries of the Mayor and Council Members (First Reading)

Background:

The City Council reviewed their current wages at a July 28th work session and determined that an increase of \$1,000 per position should come before the Council for approval. The current rates of \$13,500 for the Mayor and \$9,800 for the City Council were effective as of January 1, 2023, and will now be increased to \$14,500 for the Mayor and \$10,800 for City Council members. This change will be effective January 1, 2027, assuming the approvals are completed before the November general election.

Recommendation:

Approve the First Reading of Ordinance 2026-11

Attachments:

1. Ordinance 2026-11 Amend Sec. 2-7 of the City Code of Ordinances regarding Salaries of Mayor and Council Members - First Reading

**CITY OF FARIBAULT
ORDINANCE No. 2026-11**

**AMEND SEC. 2-7 OF THE CITY CODE OF ORDINANCES REGARDING THE SALARIES
OF THE MAYOR AND COUNCIL MEMBERS**

WHEREAS, Section 2.07 of the Faribault City Charter provides that the mayor and council members shall receive such compensation as fixed by the council in accordance with Minnesota law; and

WHEREAS, Minnesota Statutes, Section 415.11, subd. 1 authorizes the council by ordinance to fix their own salaries in such amount as they deem reasonable; and

WHEREAS, the salaries of the mayor and council members were last modified by Ordinance 2022-29, effective on January 1, 2023; and

WHEREAS, the annual salary for the mayor is currently \$13,000.00 and the annual salary for each council member is currently \$9,600.00; and

WHEREAS, the Council wishes to modify the salaries of Council and Mayor in accordance with Minnesota law and consistent with the figures contained in this ordinance; and

WHEREAS, Minnesota Statutes, Section 415.11, subd. 2 provides that no change in elected official salaries shall take effect until after the next succeeding municipal election.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS: The City Code of Ordinances, shall be revised as follows:

Section 1. Chapter 2, Sec. 2-7 of the Code of Ordinances of the City of Faribault is hereby amended by deleting the ~~stricken~~ language and adding the double-underlined language as follows:

Sec. 2-7. - Salary of mayor and council members.

Effective January 1, ~~2023~~2027, the salary of the mayor shall be ~~thirteen thousand five hundred dollars (\$13,500)~~ fourteen thousand five hundred dollars (\$14,500) per year and the salary of each council member shall be ~~nine thousand eight hundred dollars (\$9,800.00)~~ ten thousand eight hundred dollars (\$10,800) per year.

Section 2. This ordinance amendment shall take effect and be in force after its passage and publication in accordance with Section 3.05 of the City Charter.

First Reading: August 12, 2027

Second Reading: August 25, 2027

Publication Date: August 29, 2027

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: August 12, 2026
SUBJECT: Ordinance 2026-10 Vacate a Portion of Cavalry Drive at 3105 Hwy 60 W

Background:

At the previous City Council meeting on April 14, 2026, City Council approved the first reading of Ordinance 2026-10. Staff did not make any substantial changes to the Ordinance.

Recommendation:

Approve the summary publication of Ordinance 2026-10.

Attachments:

1. Ordinance 2026-10 Vacate a Portion of Cavalry Drive at 3105 Hwy 60 W

State of Minnesota
County of Rice

**CITY OF FARIBAULT
ORDINANCE No. 2026-10**

VACATE A PORTION OF CAVALRY DRIVE AT 3015 HWY 60 W

WHEREAS, Tim Peterson on behalf of Jeff Jandro Properties LLC (the "Applicant" and "Property Owner") requests vacating part of Cavalry Dr near 3105 Hwy 60 W, depicted and legally described in Exhibit A; and

WHEREAS, City Staff reviewed the application and made a report to the Planning Commission; and

WHEREAS, the Planning Commission, on July 20, 2026, following proper notice, held a public hearing regarding the Applicant's request; and

WHEREAS, based on a review of the City Staff report and the results of the public hearing, the Planning Commission recommended approval of the Applicant's request per the following findings as required by Section 2-540 of the City's Unified Development Ordinance:

- 1. Criteria: No private rights will be injured or endangered as a result of the vacation.**

Finding: The ROW bisects the subject properties and dead-ends at the I-35 ROW. The city has no plans to extend Cavalry Dr across I-35. Removing the ROW will not impact the private rights of other properties or property owners.

- 2. Criteria: The public will not suffer loss or inconvenience resulting from the granting of the requested vacation.**

Finding: As stated above, the ROW bisects the subject property so the public will not suffer any loss or inconvenience with the requested vacation. The applicant intends to dedicate ROW for Cavalry Drive going south, so the new Cavalry Dr ROW will provide more convenience for development of the Hwy 60 Master Plan area.

3. Criteria: No written objection has been received, prior to the public hearing, from an adjacent property owner who did not join in the application.

Finding: City staff received no objections to the ROW vacation.

WHEREAS, the City Council conducted the first reading of this ordinance on July 28, 2026, and the second reading of this ordinance on August 12, 2026; and

WHEREAS, based on the City Staff's report, the results of the public hearing, and the written findings and recommendation of the Planning Commission, the City Council concurred with the findings of the Planning Commission as stated in the above recitals and made identical findings.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:

Section 1. Findings. The recitals and exhibits in this ordinance are incorporated into this ordinance, and, where applicable, constitute the City Council's findings.

Section 2. Partial Vacation of Cavalry Dr. Pursuant to City of Faribault Unified Development Ordinance, Chapter 2, Article 10 and Minn. Stat. § 412.851, the City of Faribault hereby partially vacates the Cavalry Dr right-of-way situated in the City of Faribault, County of Rice, State of Minnesota, legally described and depicted in Exhibit A. The partially vacated ROW shall be replaced with a drainage and utility easement of the same width and length, dedicated for public use, at no cost to the City.

Section 3. Authorization to take Additional Steps. City Staff, City Consultants, and the City Attorney are authorized and directed to take any additional steps and actions necessary or convenient to accomplish the intent of this ordinance, including minor amendments to this Ordinance.

(Remainder of this page intentionally left blank)

Section 4. Effective Date. This ordinance shall be effective immediately upon its passage and publication according to the Faribault City Charter.

Public Hearing:	July 20, 2026
First Reading:	July 28, 2026
Second Reading:	August 12, 2026
Publication Date:	August 18, 2026

Faribault City Council

Thomas J. Spooner, Mayor

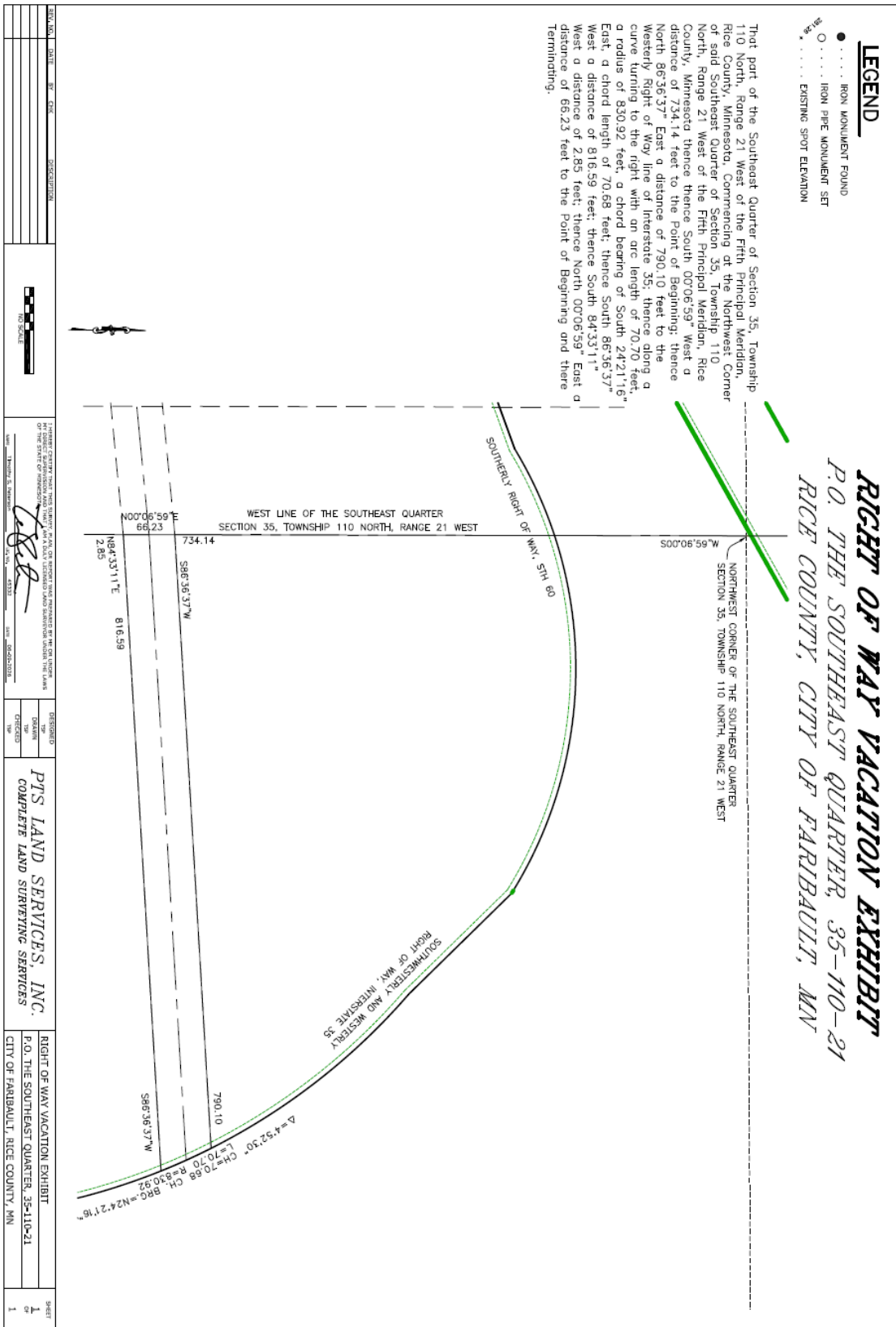
ATTEST:

Jessica L. Kinser, City Administrator

Exhibit A
Easement Vacation Legal Description

That part of the Southeast Quarter of Section 35, Township 110 North, Range 21 West of the Fifth Principal Meridian, Rice County, Minnesota, Commencing at the Northwest Corner of said Southeast Quarter of Section 35, Township 110 North, Range 21 West of the Fifth Principal Meridian, Rice County, Minnesota thence thence South 00°06'59" West a distance of 734.14 feet to the Point of Beginning; thence North 86°36'37" East a distance of 790.10 feet to the Westerly Right of Way line of Interstate 35; thence along a curve turning to the right with an arc length of 70.70 feet, a radius of 830.92 feet, a chord bearing of South 24°21'16" East, a chord length of 70.68 feet; thence South 86°36'37" West a distance of 816.59 feet; thence South 84°33'11" West a distance of 2.85 feet; thence North 00°06'59" East a distance of 66.23 feet to the Point of Beginning and there Terminating.

Exhibit A Easement Vacation Area





Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
Davis Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: August 12, 2026
SUBJECT: Ordinance 2026-10 Summary Publication

Background:

Ordinance 2026-10 will take effect on the date of its publication in the official newspaper of the City of Faribault. Instead of publishing the entire ordinance, the Faribault City Charter allows the City Council, with a five-sevenths vote, to approve a summary publication of the ordinance that informs the public of the ordinance's title, intent, and effect. The summary must also state that the complete text of the ordinance is on file at the City Administrator's office. Refer to the attached summary publication of Ordinance 2026-10.

Recommendation:

Approve the summary publication of Ordinance 2026-10

Attachments:

1. Ordinance 2026-10 Summary Publication

Summary Publication

CITY OF FARIBAULT ORDINANCE No. 2026-10

VACATE A PORTION OF CAVALRY DRIVE AT 3105 HWY 60 W

On August 12, 2026, the Faribault City Council adopted Ordinance 2026-10 vacating part of Cavalry Drive right-of-way at 3105 Hwy 60 W. A complete copy of the ordinance is available for public review during regular business hours at City Hall, 208 NW 1st Avenue, Faribault, Minnesota.

First Reading: July 28, 2026
Second Reading: August 12, 2026
Publication: August 18, 2026



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: August 12, 2026
SUBJECT: Larson Properties Addition/1515 30th St NW -
Preliminary and Final Plat; Variance

Background:

John Schulte with Jones, Haugh & Smith Inc (Applicant) on behalf of Kyle Gillette from All State Peterbilt and Larson Properties LLC (Property Owner) requests preliminary plat and final plat, with a variance for properties approximately located at 1515 30th St NW. The subject properties are zoned I-P, Industrial Park across approximately 14.85 acres of partially developed property with an existing trucking business.

The proposed plats and variance seek to facilitate an expansion for All State Peterbilt and create an outlot for stormwater and future development. Industrial Dr is proposed to be built and extended approximately 60' feet for a total length of Industrial Dr from 30th St NW at approximately 716 feet. The maximum length of a dead-end street is 650 feet, so a variance is required.

The preliminary and final plats generally meet the criteria for approval. The request to exceed the dead-end maximum of 650' for Industrial Dr. is a reasonable request and demonstrates practical difficulty. There is existing development to the west, dedicated parkland for a trail to the south, and an active rail line to the east. The street cannot go anywhere from where it is currently. Additionally, the property at the existing end of Industrial Dr. does not have enough property frontage to be developed. Adding a turnaround at the end of Industrial Dr will satisfy street frontage and allow future development. Details, as well as conditions of approval, may be found in the associated resolutions.

The Planning Commission held a public hearing at their meeting on August 3, 2026, and unanimously forwarded the project to City Council, recommending approval. No members of the public spoke before or during the public hearing.

HONESTY • RESPECT • DEDICATED • VISIONARY • ACCOUNTABILITY

Recommendation:

Approve the associated Resolutions

Attachments:



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: August 12, 2026
SUBJECT: Resolution 2026-229 Approve the Preliminary and Final Plats for Larson Properties Addition

Background:

See main agenda item.

Recommendation:

Approve Resolution 2026-229

Attachments:

1. Resolution 2026-229 Approve the Preliminary and Final Plats for Larson Properties Addition

CITY OF FARIBAULT

RESOLUTION #2026-229

**APPROVE THE PRELIMINARY AND FINAL PLATS FOR
LARSON PROPERTIES ADDITION**

WHEREAS, John Schulte with JHS Inc (the "Applicant") on behalf of Kyle Gillette from All State Peterbilt and Larson Properties LLC (the "Property Owner") request preliminary and final plat approval for properties at and near 1515 30th St NW, legally described in Exhibit A (Subject Property); and

WHEREAS, City Staff reviewed the Applicant's applications and made a report to the Planning Commission, a copy of which City Staff presented to the City Council; and

WHEREAS, the Planning Commission, on August 3, 2025, following proper notice, held a public hearing regarding the applications, and following said public hearing, made written findings and recommended approval of the applications; and

WHEREAS, the City Council, on August 12, 2026, at a public meeting, considered the applications; and

WHEREAS, based upon said report, hearing, and recommendation, the City Council hereby finds that approval of the preliminary plat for Larson Properties Addition, as depicted in Exhibit B and subject to conditions of approval, is appropriate with the following findings as required by Section 15-130 of the City's Unified Development Ordinance:

- 1. Criteria: The proposed preliminary plat conforms with the**

requirements of the Unified Development Ordinance, the applicable zoning district regulations, and any other applicable provisions of this Ordinance, subject only to acceptable rule exceptions.

Finding: The proposed preliminary plat is substantially consistent with UDO requirements within the I-P and subdivision platting requirements. For the street length, the applicant has submitted a variance, which is addressed separately.

- 2. Criteria: The proposed subdivision is consistent with the City's Land Use Plan and any other adopted land use studies.**

Finding: The City's Land Use Plan guides the subject property for industrial. The proposed subdivision is consistent with this plan.

- 3. Criteria: The plat contains a sound, well-conceived parcel and land subdivision layout that is consistent with good land planning and site engineering design principles.**

Finding: The preliminary plat provides for reasonable use of land intended for industrial expansion and development within the Northern Industrial Park. Their approach is based on sound planning and engineering principles. The project extends infrastructure to bring the dead-end road into compliance and provide street frontage to the existing southern lot.

- 4. Criteria: The spacing and design of proposed curb cuts and intersection locations is consistent with good traffic engineering design and public safety considerations.**

Finding: The preliminary plat lot is consistent with the provisions of the City's Unified Development Ordinance. The subdivision will have access to 30th St NW which can adequately disperse traffic.

- 5. Criteria: All submission requirements have been satisfied.**

Finding: The proposed preliminary plat adequately addresses the submission requirements as outlined in the City's Unified Development Ordinance; and

WHEREAS, the City Council further finds that approval of the final plat of Cavalry hill Commons as depicted on Exhibit C, subject to certain

conditions of approval, is appropriate with the following findings as required by Section 15-210 of the City's Unified Development Ordinance:

1. Criteria: The final plat substantially conforms to the approved preliminary plat.

Finding: The Owner concurrently applied for the final plat approval with the preliminary plat. The final plat conforms to the preliminary plat as required.

2. Criteria: The plat conforms to all applicable requirements of the Unified Development Ordinance, subject only to approved rule exceptions.

Finding: The final plat conforms to all applicable requirements or exceptions of the City's Unified Development Ordinance.

3. All submission requirements have been satisfied.

Finding: The proposed final plat adequately addresses the submission requirements outlined in the City's Unified Development Ordinance.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARIBAULT AS FOLLOWS:

Section 1. Preliminary and Final Plat Approval. The City Council approves the preliminary and final plat for Larson Properties Addition included in Exhibit B and Exhibit C, respectively, subject to the following conditions:

1. The Applicant/Property Owner must make the following changes regarding the final plat:
 - a. Clear labelling for ROW to be dedicated on plat.
 - b. All proposed easements must be clearly shown and identified. This includes a 30-foot easement needed along the west side of Lot 1, Block 1, Met Con Addition.
 - c. Statement for dedication per ordinance.
 - d. 'Jessica L. Kinser' for City Administrator and 'Thomas J. Spooner' for Mayor
 - e. Notarized certification of surveyor.
 - f. Signatures from all owners and persons of interest in the property, including mortgage holders.
2. The Applicant/Property Owner must address the following:

- a. All existing easements noted in the title commitment must be clearly shown and identified.
 - b. The proposed plat shows perimeter drainage and utility easements as required by City code. Ten (10) foot public drainage and utility easements shall be designated along the plat boundary and public rights-of-way. Interior public drainage and utility easements shall be as shown on the submitted final plat. Final easement location and sizes shall be subject to review and approval of the City Engineer.
 - c. All taxes and special assessments paid.
 - d. Applicant will need to submit full stormwater calculations before issuance of a grading permit.
 - e. A detailed construction cost estimate for the public improvements, grading and stormwater treatment system shall be submitted for the purposes of determining development security amounts.
 - f. A cost estimate for public improvements is required prior to recording and will be included in the Developer's Agreement.
 - g. Developer shall revise plat submittal documents according to comments in this report and other comments provided under separate cover prior to the plat being recorded.
 - h. Developer shall submit construction plans and specifications for the proposed project to the City Engineer for review and approval prior to any construction starting. Plans and specifications shall be designed to meet the City of Faribault standards and the latest editions of the Minnesota Department of Transportation Standard Specifications for Construction and the City Engineers Association of Minnesota Standard Specifications.
 - i. Developer shall enter into a development agreement prior to construction and shall submit the necessary financial security, and insurance.
3. The Owner and City must enter into a Development Agreement that specifies the provisions of the development related to the plat.
4. The applicant shall not be required to dedicate parkland or pay fees in-lieu of parkland dedication for the subdivision as a previous plat for the subject property previously satisfied this requirement.
5. Before recording the plat with the Rice County Recorder, the Owner must pay all applicable fees, special assessments, and taxes.
6. The plat must be recorded with the Rice County Recorder within

12 months following City Council approval or it shall be automatically deemed null and void, unless the City Council extends the deadline to record the plat.

7. The Developer shall submit current title work for the Property pursuant to Minnesota Statutes Section 505.03, the Faribault City Code and the required Development Agreement for this matter and abide by all conditions resulting from such title work and the resulting attorney plat opinion, as well as city staff review of the title work.

Section 2. Findings. The recitals in this Resolution are integral to this Resolution and, where applicable, constitute the findings of the City Council.

Section 3. Authorization to take Additional Steps. The City Council authorizes and directs City Staff and City Consultants to take all additional steps and actions necessary or convenient to accomplish the intent of this Resolution.

Section 4. Authorization to Execute Documents. The City Council authorizes and directs the Mayor and City Administrator to take all necessary actions and to execute all appropriate documents to effectuate the approvals contemplated by this Resolution.

(Remainder of page intentionally left blank)

Section 5. Effective Date. This Resolution is effective immediately upon its passage and without publication.

Date Adopted: August 12, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

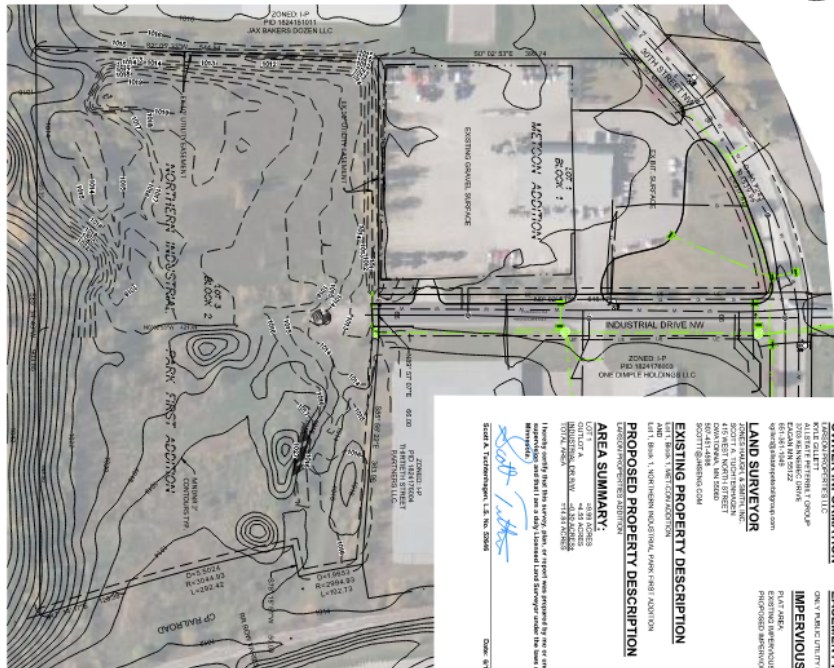
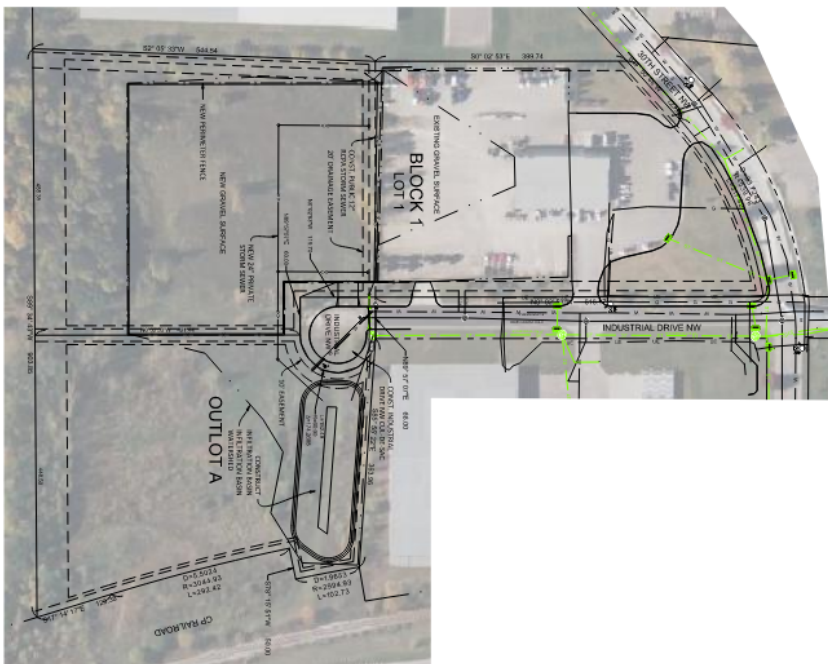
Jessica L. Kinser, City Administrator

Exhibit A
Legal Description

Lot 1, Block 1, MET-CON ADDITION

AND

Lot 1, Block 1, NORTHERN INDUSTRIAL PARK FIRST ADDITION

[illegible][illegible][illegible][illegible][illegible]



30' 0 30'
30m 0 30m
FOOT SCALE MET SCALE

REV.	BY	DATE	REVISION DESCRIPTION



JONES HAUGH SMITH

DESIGNED: JAC
DRAWN: JAC
CHECKED: JAC
DATE: 05-27-1989

10000 E. 40th Ave. Suite 200
Denver, CO 80231
Tel: 303-751-1989

PRELIMINARY PLAT

LANDON PROPERTIES, ADDITION
TO THE
SECTION 36, T4S, R10E, S44E
COUNTY OF ADAMS, STATE OF NEBRASKA

1.1.81 MFT-ADAM AND L.L.11 NORTHERN NO. PARK
EXISTING CONDITIONS / SITE PLAN

Sheet 1 of 2

LARSON PROPERTIES ADDITION



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: August 12, 2026
SUBJECT: Resolution 2026-230 Approve a Variance for
Larson Properties Addition

Background:

See main agenda item.

Recommendation:

Approve Resolution 2026-230

Attachments:

1. Resolution 2026-230 Approve a Variance for Larson Properties Addition

CITY OF FARIBAULT

RESOLUTION #2026-230

APPROVE A VARIANCE FOR LARSON PROPERTIES ADDITION

WHEREAS, John Schulte with JHS Inc (the "Applicant") on behalf of Kyle Gillette from All State Peterbilt and Larson Properties LLC (the "Property Owner") request preliminary and final plat approval for properties at and near 1515 30th St NW, legally described in Exhibit A (Subject Property); and

WHEREAS, the Applicant requests platting and constructing a road that, in total and including existing improved roadways, would be approximately 715 feet in length, as depicted in Exhibit B; and

WHEREAS, under Appendix B UDO, Chapter 15, Article 6, Sec 15-280(B) the maximum length for a dead-end street is 650 feet; and

WHEREAS, City Staff completed a review of the application and made a report to the Planning Commission pertaining to said request, attached as Exhibit C, a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission, on August 3, 2026, following proper notice, held a public hearing regarding the requests, and following said public hearing, the Planning Commission recommended approval of the requested variances based on the following findings as required by Section 2-460 of the City's Unified Development Ordinance:

1. The variance is in harmony with the general purposes and intent of the City's ordinances.

Finding: The variance requested by the applicant is in harmony with the general purposes and intent of the City's ordinances. One purpose behind Sec 15-280 and the maximum length for dead-end streets is to prevent emergency services from having only one access point to serve properties in the event of an emergency. The Fire Chief did not express any concerns with the extension. For all public services, ranging from EMS to snow removal, having a full turnaround will be an improvement.

2. The variance is consistent with the Comprehensive Plan.

Finding: The property is guided for Industrial per the Comprehensive Plan and the existing use of the land is partially a trucking business and partially vacant. The subdivision intends for the expansion of the trucking business and one remaining outlot to facilitate development. The Comprehensive Plan supports the applicant's proposal through the following:

Core Guiding Principles #3: Remove or minimize barriers and create or strengthen opportunities for all individuals, businesses, industries, organizations, and services to succeed.

Additional Guiding Principles #1: Ensure that the planning we do, or fail to do, does not place undue burdens on future generations.

Additional Guiding Principles #2: Balance individual property rights with community interests and goals.

Additional Guiding Principles #5: Seek first to strengthen existing development and guide new development in areas currently served by existing community infrastructure.

3. The applicant proposes to use the property in a reasonable manner not permitted by the City's ordinances.

Finding: The applicant is using the property in a reasonable manner. Without any opportunity to connect west, south, or east, this area is currently landlocked without an adequate turnaround. The proposal by the applicant seeks to improve the situation.

- 4. Unique circumstances apply to the property, which do not apply generally to other properties in the same zone or vicinity and result from lot size or shape, topography or other circumstances over which the owner of the property has not had control. The unique circumstances do not result from the actions of the applicant.**

Finding: The unique circumstance for this property is the existing development to the west and the railway to the east. Connecting south is not an option as the lot between the subject property and a residential subdivision was dedicated as parkland for a trail and to guarantee a buffer between residential and industrial uses.

- 5. The variance does not alter the essential character of the neighborhood.**

Finding: The essential character of the neighborhood will not be impacted. A slightly longer Industrial Dr with a full turnaround is not out of place in an industrial subdivision.

- 6. The variance requested is the minimum variance, which would alleviate the practical difficulties.**

Finding: The proposed dead-end street length is necessary to extend the road far enough south for a potential future development on Outlot A. There is nowhere to go for the road other than to extend slightly south to facilitate a turnaround and street frontage, so it is the minimum necessary variance needed to alleviate the practical difficulties.

- 7. Economic conditions alone do not constitute practical difficulties.**

Finding: The applicant has made a case that the variance is not based on economic conditions alone.

WHEREAS, the City Council, at a public meeting, on August 12, 2026, considered the request, the report to the Planning Commission, and the results of the public hearing, and concurred with all findings of the Planning Commission as stated in the above recitals and hereby makes the identical findings.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY FARIBAULT, MINNESOTA AS FOLLOWS:

Section 1: Approval of the Requested Variance. The City Council hereby approves the requested variance from Chapter 15, Article 6, Sec 15-280(B), of the City's Unified Development Ordinance. Said approval is based on the foregoing recitals, which are incorporated herein by reference, and which constitute the findings of the City Council, all of which are to protect the public's health, safety, and welfare.

Section 2. Conditions of Approval. The City Council may impose such conditions upon the premises benefited by the variance as may be necessary to comply with the standards established by the City's ordinances, or to reduce or minimize the effect of such variance upon other properties in the neighborhood and to better carry out the intent of the variance. The condition must be directly related to and must bear a rough proportionality to the impact created by the variance. The following are conditions of approval imposed on the subject property and project.

1. The applicant shall construct the road with a compliant turnaround, as depicted in Exhibit B. Any significant deviations from this design shall require a separate variance.
2. The applicant shall apply for the necessary permits prior to starting and completing the work.

Section 3. Expiration of Variance. If substantial development or construction has not taken place within one (1) year of the date of approval of a variance, such variance shall be considered void unless a petition for a time extension has been granted by the City Council. Such extension request shall be submitted in writing at least thirty (30) days

prior to expiration of the variance and shall state facts showing a good faith effort to complete work permitted under the original approval.

Section 4. Compliance. The City Council authorizes the Mayor, City Administrator, City Planner, and the City Attorney to take any additional steps and actions necessary or convenient to accomplish the intent of this resolution.

(Remainder of page intentionally left blank)

Section 5. Effective Date. This resolution shall become effective immediately upon its passage and without publication.

Date Adopted: August 12, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

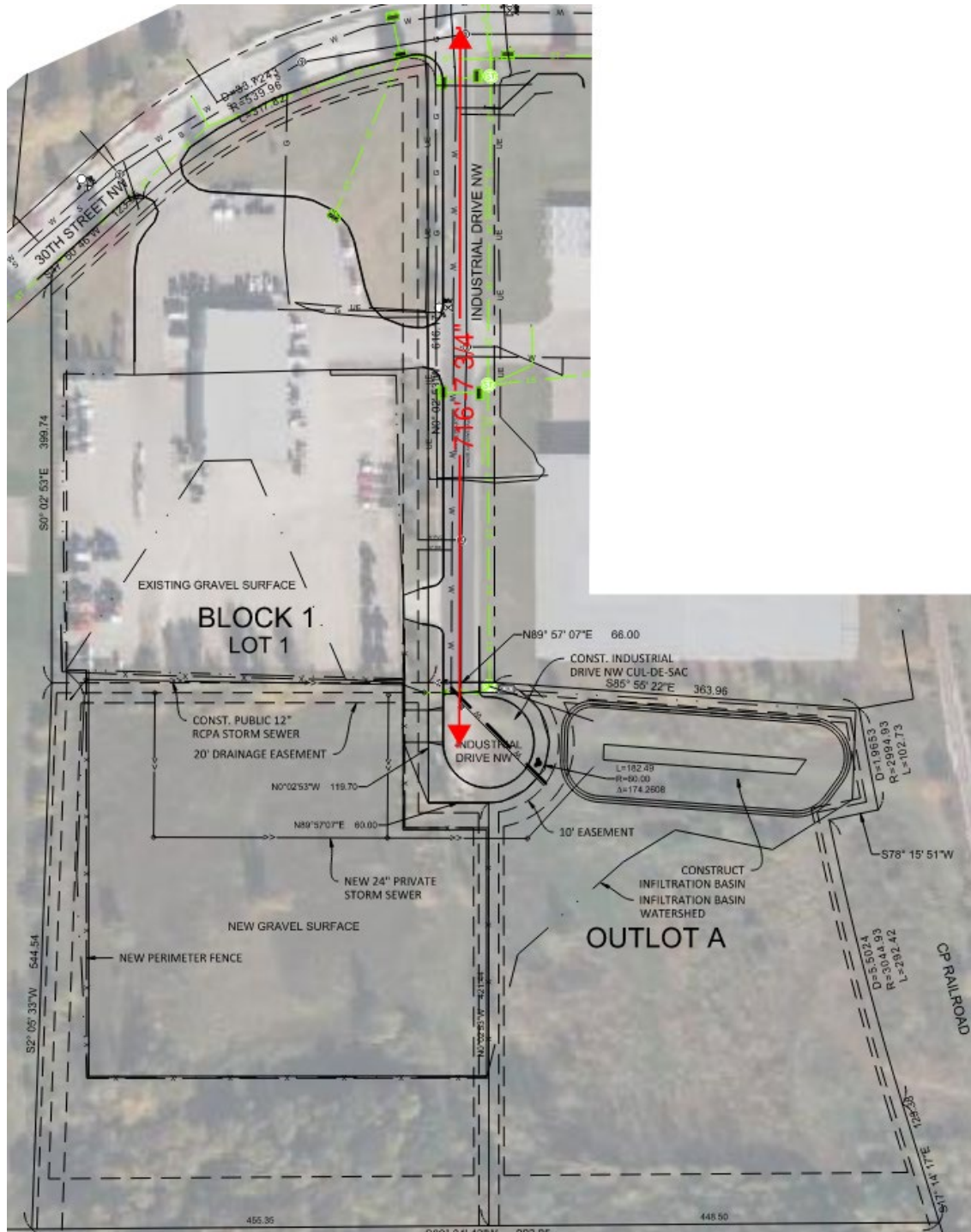
Exhibit A
Property Legal Description

Lot 1, Block 1, MET-CON ADDITION

AND

Lot 1, Block 1, NORTHERN INDUSTRIAL PARK FIRST ADDITION

Exhibit B Depiction of Variance



Red Line = Approximate Variance Length of 716 feet

Exhibit C
PC Staff Report

(insert after this page)



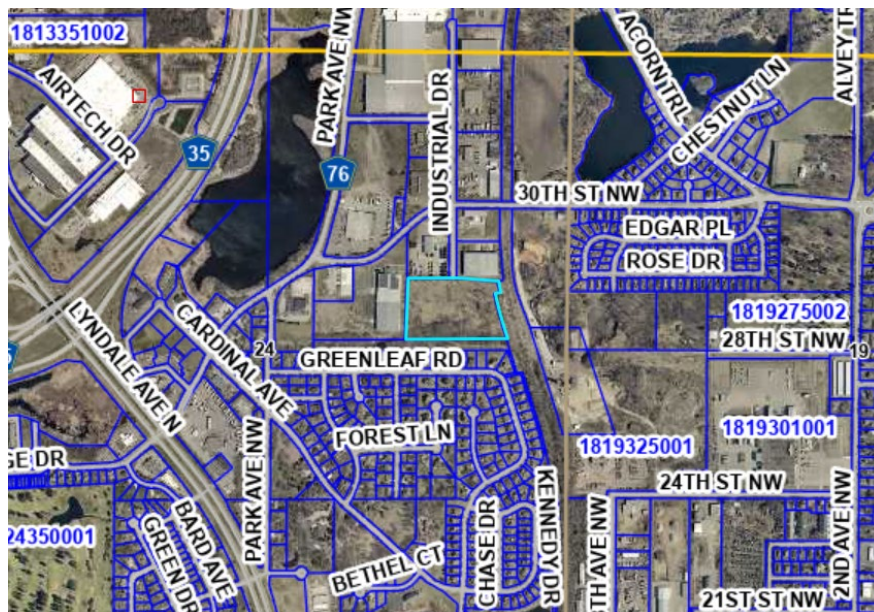
Staff Report to the Planning Commission

TO: Planning Commission
FROM: Harry Davis, City Planning Manager
 Mark DuChene, Director of Engineering
MEETING DATE: August 3, 2026
SUBJECT: All State Peterbilt/1515 30th St NW – PPL; FPL, VAR

Request:	The applicant requests preliminary plat and final plat approval, with a variance.
Recommendation:	The City Planning Manager recommends the Planning Commission forward the requests to City Council and recommend approval.
Recommended Motion:	Motion to forward the requests to City Council and recommend approval, with conditions.

Request:

John Schulte with Jones, Haugh & Smith Inc (Applicant) on behalf of Kyle Gillette from All State Peterbilt and Larson Properties LLC (Property Owner) requests preliminary plat and final plat, with a variance for properties approximately located at 31515 30th St NW. The subject properties are zoned I-P, Industrial Park across approximately 14.85 acres of partially developed property with an existing trucking business.



Location at 4th St NW and 2nd Ave NW

The proposed plats and variance seek to facilitate an expansion for All State Peterbilt and create an outlot for stormwater and future development. Industrial Dr is proposed to be built and extended approximately 60' feet for a total length of Industrial Dr from 30th St NW at approximately 716 feet. The maximum length of a dead-end street is 650 feet, so a variance is required. The site is located in the Section 24 Township 110N, Range 21W.

Variance Issue	Requirement	Proposed	Variance
Dead-end streets (Sec 15-280(B))	[...] Culs-de-sac shall not serve more than twenty (20) lots nor be longer than six hundred fifty (650) feet in length [...]	Approximately 716 feet	Approximately 56 feet



The areas within the plat include:

Lot 1, Block 1	9.99 acres	(141,450 sf)
Outlot A	4.55 acres	(73,205 sf)
ROW	0.30 acres	(79,887 sf)
Total	14.48 acres	(109,077sf)

At the time of final plat, the Developer agrees to provide sufficient permanent property monumentation per the development agreement and shall submit to the City written verification by a registered land surveyor licensed in the State of Minnesota. Developer shall submit a digital copy of the final plat in an AutoCAD format to the City Engineer.

Discussion:

The following provides an overview of the key planning and zoning-related items associated with:

Preliminary and Final Plat

Summary. The preliminary and final plats generally meet the criteria for approval. Details may be found in the resolution. Approval is conditioned on the follow items being addressed:

Existing Easements

- All existing easements noted in the title commitment shall be shown and addressed per the City Attorney's title opinion letter.

Proposed Easements

- The proposed plat shows perimeter drainage and utility easements as required by City code. Ten (10) foot public drainage and utility easements shall be designated along the plat boundary and public rights-of-way. Interior public drainage and utility easements shall be as shown on the submitted final plat. Final easement location and sizes shall be subject to review and approval of the City Engineer.

Conditions of Approval:

- On the plat
 - i. Clear labelling for ROW to be dedicated on plat.
 - ii. All proposed easements must be clearly shown and identified. This includes a 30-foot easement needed along the west side of Lot 1, Block 1, Met Con Addition.
 - iii. Name and address of owner and surveyor.

- iv. Date of plat creation and amendments.
 - v. Statement for dedication per ordinance.
 - vi. 'Jessica L. Kinser' for City Administrator and 'Thomas J. Spooner' for Mayor
 - vii. Notarized certification of surveyor.
 - viii. Signatures from all owners and persons of interest in the property, including mortgage holders.
- All existing easements noted in the title commitment must be clearly shown and identified.
 - All taxes and special assessments paid.
 - Applicant will need to submit full stormwater calculations before issuance of a grading permit.
 - A detailed construction cost estimate for the public improvements, grading and stormwater treatment system shall be submitted for the purposes of determining development security amounts.
 - A cost estimate for public improvements is required prior to recording and will be included in the Developer's Agreement.
 - Developer shall revise plat submittal documents according to comments in this report and other comments provided under separate cover prior to the plat being recorded.
 - Developer shall submit construction plans and specifications for the proposed project to the City Engineer for review and approval prior to any construction starting. Plans and specifications shall be designed to meet the City of Faribault standards and the latest editions of the Minnesota Department of Transportation Standard Specifications for Construction and the City Engineers Association of Minnesota Standard Specifications.
 - Developer shall enter into a development agreement prior to construction and shall submit the necessary financial security, and insurance.

Other elements of the preliminary and final plat are as follows:

1. *Design Standards.*

The proposed plat complies with most of the required design standards. The plat should include a stronger recognition of land to be dedicated as ROW and easements along lot perimeters, subject to determination by the City Engineer.

2. *Park Dedication.*

Parkland dedication was satisfied in an earlier phase of subdivision platting. No new parkland shall be required as this subdivision does not increase intensity or number of lots.

3. *Required Basic Improvements.*

The proposed plat complies with design standards for basic improvements. One additional street light shall be required at the end of Industrial Dr. Any proposed site improvements shall comply with existing regulations, codes and ordinances.

4. *Street & Sidewalk Layout.*

Industrial Dr

The proposed development will be served by an extension of Industrial Drive a local roadway in the City's long-term transportation plan. Industrial Drive shall be constructed as a 37-foot (back of curb to back of curb) roadway with curb and gutter and terminate in a paved and curbed cul-de-sac with a minimum radius to face of curb of 45-feet. No sidewalks or trails are proposed within the development.

Developer shall submit a street signage layout plan for City approval as part of construction plan submittals. Developer shall be responsible for all costs associated with installing street name and regulatory signs within the development as directed by the City.

5. *Grading, Drainage, and Erosion Control.*

The development is located within the Cannon River vi Unnamed Creek (M-048-024) district as identified in the City's 2022 Surface Water Management Plan. Stormwater runoff generated within the site is proposed to be routed through a storm sewer system and water quality treatment is to be provided by two infiltration basins. Runoff is ultimately discharged to I-35 ditches and ultimately to the Cannon River to the east via an unnamed waterway. Permanent stormwater management facilities must be designed to meet the City's Developer's Guide for Stormwater Management requirements and applicable City codes.

Proposed storm sewer improvements must be designed to accommodate the runoff from a 10-year storm, 24-hour SCS Type II precipitation event as defined by the National Oceanic and Atmospheric Administration Atlas 14 precipitation frequency estimate for the Faribault Station. Drainage calculations for the proposed storm sewer system shall be submitted to the City Engineer for review and approval with the final construction plans. Storm sewer systems must be designed to limit the post-construction rate of runoff from the 2, 10 & 100 yr. 24-hour storm events to less than or equal to existing conditions. Final storm

sewer locations and construction are subject to City of Faribault standards and must be approved by the City Engineer with final construction plans.

A City grading permit and a National Pollution Discharge Elimination System Construction Stormwater General Permit for construction activity is required by the Minnesota Pollution Control Agency (MPCA) for areas exceeding one acre being disturbed by grading. A copy of the Notice of Stormwater Permit Coverage must be submitted to the City upon receipt from the MPCA. A stormwater pollution prevention plan (SWPPP) must be submitted meeting the requirements of the City's municipal separate storm sewer system permit and associated ordinances and the erosion and sediment control requirement as set forth in the MPCA construction stormwater general permit. A full copy of the SWPPP must be submitted to the City Engineer with the final construction plans for review and approval.

A final post-construction as-built grading plan must be submitted meeting the requirements of Article VII, Section 28-230 of the City of Faribault Code of Ordinances.

6. *Wetlands*

There are no known wetlands located on the site. T

7. *Utilities*

Sanitary Sewer

The development is proposed to be served by public sanitary sewer facilities. A existing 8-inch sanitary sewer serves the proposed development. The existing City-owned downstream facilities have sufficient capacity to serve the development. The Developer is responsible for all costs associated with sanitary sewer connections, sanitary sewer pipes and structures and tracer wire installation according to City Standards.

Final utility locations and construction are subject to City of Faribault standards and must be approved by the City Engineer with final construction plans.

Lots within the proposed subdivision shall be charged the standard sewer access connection charges in conjunction with any building permit submittals.

Watermain

The development is proposed to be served by public watermain facilities. An eight-inch (8") watermain will be constructed within Industrial Drive to serve the proposed development. The Developer is responsible for all costs associated with watermain connections including water services, hydrants and valves and tracer wire installation according to City Standards.

Final utility locations and construction are subject to City of Faribault standards and must be approved by the City Engineer with final construction plans. Final hydrant location and spacing shall be approved by the Fire Chief.

Lots within the proposed subdivision shall be charged the standard water access connection charges in conjunction with any building permit submittals.

Lighting and Electrical Utilities

The Developer shall be responsible for the cost of installing street lighting as required by City Council Resolution NO. 2003-198. Developer shall submit a proposed street light layout plan to the City for review and approval. Developer shall pay the electric company for the purchase of all components of the street lighting system as approved by the City and all costs incurred by the utility company for the installation of the street light system not covered in the electric utility company rate for this service. The City and electric company shall enter into a contractual agreement for the operation and maintenance of the street lighting system.

Per Section 15-380 of Appendix B (Unified Development Regulations) of the City Code of Ordinances, all utilities that serve newly developing areas are to be placed underground. The Developer shall be responsible for arranging and coordinating with the respective utility companies and paying for any related costs for the movement of any existing overhead utilities within the proposed development underground in conjunction with the arranging of utility servicing for the newly created lots within the subdivision and the installation of street lights.

Storm Sewer

Storm sewer facilities must be designed to accommodate the runoff from a 10-year storm, 24-hour SCS Type II precipitation event as defined by the National Oceanic and Atmospheric Administration Atlas 14 precipitation frequency estimate for the Faribault Station.

Drainage calculations for the proposed storm sewer system shall be submitted to the City Engineer for review and approval with the final construction plans.

Final storm sewer locations and construction are subject to City of Faribault standards and must be approved by the City Engineer with final construction plans

8. *Phasing and Development Schedule.*

Presuming the City Council approves the preliminary and final plat, the Applicant and City will enter into a Development Agreement that will address the details, responsibilities, and costs associated with the proposed subdivision. City staff anticipates development to take place in 2026.

Variance Summary

The request to exceed the dead-end maximum of 650' for Industrial Dr. is a reasonable request and demonstrates practical difficulty. There is existing development to the west, dedicated parkland for a trail to the south, and an active rail line to the east. The street cannot go anywhere from where it is currently. Additionally, the property at the existing end of Industrial Dr. does not have enough property frontage to be developed. Adding a turnaround at the end of Industrial Dr will satisfy street frontage and allow future development. Additional findings may be found in the associated ordinance.

Public Comment

This project was noticed in the newspaper on July 23rd, 2026 and neighborhood notices were sent to all properties within 350 feet. Staff has not received any input from the public as of publishing this report.

Development Review Committee Recommendation

The Development Review Committee (DRC) reviewed the submittals on July 21st, 2026. The DRC recommended this project and forwarded it to Planning Commission with conditions of approval.

Recommendation:

The City Planning Manager and City Engineer recommend the Planning Commission forward the requests to City Council and recommend approval, subject to the comments within this report.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: August 12, 2026
SUBJECT: Resolution 2026-231 Approve a Conditional Use Permit for a Craftsman Studio at 1033 Faribault Rd

Background:

Curtis Johnson with Sure Cut Woodworking (the "Applicant"), with approval from the property owner Michael Brown through LMSG Properties LLC (the "Property Owner"), requests approval of a conditional use permit for a craftsman studio over 2,500 sq ft at 1033 Faribault Rd. The subject property is zoned C-2, Highway Commercial and contains approximately 1.9 acres of land.

The Applicant proposes a craftsman studio for woodworking and cabinetry in an existing metal building with a parking lot and loading docks. The studio will have a total of 7 employees and operate Monday-Thursday from 7 AM to 5 PM. While customers will be able to visit the business, most customer interactions will be off-site. The existing site has 23 spaces and the total uses across the property (including the proposed) will require only 18 total spaces. All business operations will be conducted inside the building.

The proposal meets the criteria for granting a CUP. The proposed craftsman studio and subject property have an adequate number of parking spaces and no outside storage is proposed. City staff are not aware of any issues with current traffic near the property and don't anticipate future issues. Because all operations will take place within the building, staff anticipates no adverse impacts on adjoining properties. More details on the criteria and findings may be found in the associated Resolution.

The Planning Commission held a public hearing during the regular meeting on August 4, 2026. Members of the public spoke to staff before the meeting about noise concerns. Members of the public also spoke during the public hearing about noise and the impact of the business on adjoining property.

Planning Commission voted unanimously to forward the request to City Council, with conditions of approval.

Recommendation:

Approve Resolution 2026-231

Attachments:

1. Resolution 2026-231 Approve a Conditional Use Permit for a Craftsman Studio at 1033 Faribault Rd

CITY OF FARIBAULT

RESOLUTION #2026-231

APPROVE CONDITIONAL USE PERMITS FOR A CRAFTSMAN STUDIO AT 1033 FARIBAULT RD

WHEREAS, Curtis Johnson with Sure Cut Woodworking (the "Applicant"), with approval from the property owner Michael Brown through LMSG Properties LLC (the "Property Owner"), requests approval of a conditional use permit for a craftsman studio over 2,500 sq ft at 1033 Faribault Rd (the "Subject Property"), legally described in Exhibit A; and

WHEREAS, the Applicant proposes a craftsman studio or limited production and processing use that is approximately 8,000 sq ft, as generally depicted in Exhibit B; and

WHEREAS, the Property is zoned C-2, Highway Commercial; and

WHEREAS, Chapter 11, Table 11-1 in Sec. 11-30 of the City of Faribault's Unified Development Ordinance requires a conditional use permit for a craftsman studio over 2,500 sq ft in C-2; and

WHEREAS, City Staff completed a review of the Applicant's conditional use permit applications and prepared a report to the Planning Commission about said request, attached as Exhibit C; and

WHEREAS, the Planning Commission, on August 3, 2026, following proper notice, held a public hearing to consider the Applicant's request, and following said public hearing recommended that the City Council

approve the Applicant's conditional use permit amendment request based on the findings required in Section 2-300 of the Unified Development Ordinance as follows:

- 1. The conditional use will not be detrimental to or endanger the public health, safety, comfort, convenience, or general welfare.**

Finding: The proposed craftsman studio will not be detrimental to or endanger the public health, safety, comfort, convenience, or general welfare of neighboring properties. The use and overall property are compatible with nearby uses within the general area, including adjacent uses on the subject property and residential properties to the east. Staff does not anticipate traffic concerns that will result in adverse impacts.

- 2. The conditional use will not be injurious to the use and enjoyment of other property in the vicinity and will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.**

Finding: The proposed craftsman studio is appropriately buffered from surrounding properties and will not be injurious to others. The proposed business utilizes one part of an existing industrial-looking building. It will not impede orderly development.

- 3. The conditional use will be designed, constructed, operated, and maintained in a manner that is compatible in appearance with the existing or intended character of the surrounding area.**

Finding: The proposed craftsman studio will relate in character to other uses nearby and in C-2 because it utilizes an existing building. The use will not be allowed to have outdoor storage, so the exterior will remain largely unchanged.

- 4. The conditional use will not impose hazards or disturbing influences on neighboring properties.**

Finding: The craftsman studio use will be required to mitigate any hazards or influences associated with the use. This will include a condition that the large overhead doors be closed

during normal business operations to guarantee noise levels outside of the building are acceptable.

5. The conditional use will not substantially diminish the value of neighboring properties.

Finding: The proposed craftsman studio is unlikely to diminish nearby property values. The proposal will utilize an existing building and has adequate parking. Any environmental impact may be addressed through the City's performance standards and conditions of approval on this CUP.

6. The site is served adequately by essential public facilities and services, including utilities, access roads, drainage, police and fire protection, and schools or will be served adequately as a result of improvements proposed as part of the conditional use.

Finding: Public sewer, water, and all other applicable municipal services serve the subject property. The property has adequate access to the larger road network. The use may generate traffic, but Highland Pl and Lyndale Ave will adequately disperse traffic.

7. Development and operation of the conditional use will not create excessive additional requirements at public cost for facilities and services and will not be detrimental to the economic welfare of the community.

Finding: The proposed craftsman studio will not create excessive additional requirements for city facilities and services. This use will be similar in impact to other current and previous uses of the building and subject property.

8. Adequate measures have been or will be taken to minimize traffic congestion in the public streets and to provide for adequate on-site circulation of traffic.

Finding: The proposed residential care facility will be served by a public street that will accommodate the traffic. The existing parking lot is big enough to handle large trucks and parking for all the uses.

9. **The conditional use will not result in the destruction, loss, or damage of a natural, scenic, or historic feature of major importance to the community.**

Finding: The subject property does not have important natural, scenic, or historic features.

10. **The conditional use is consistent with the applicable policies and recommendations of the City's Land Use Plan or other adopted land use studies.**

Finding: The City's Comprehensive Plan guides the Property for commercial and residential mix, which includes a craftsman studio.

11. **The conditional use(s), in all other respects, conforms to the applicable regulations of the district in which it is located.**

Finding: The project conforms to the Unified Development Ordinance requirements and applicable regulations within C-2, Highway Commercial; and

WHEREAS, under Section 7-30 of the City's Unified Development Ordinance, the proposed craftsman studio must meet the following requirements:

1. **Vehicular access points shall create a minimum of conflict with through traffic movement.**

Finding: The property has two points of ingress/egress to help manage and disperse traffic.

2. **Equipment or materials shall be completely enclosed in a permanent structure, with no outside storage.**

Finding: This will be a condition of approval.

3. **The hours of operation will not have an adverse impact on adjacent property owners.**

Finding: The business will begin operations no earlier than 7 AM, which will be a condition of approval.

4. **All of the general performance standards as specified in Chapter 6, Article 9, of the Unified Development Regulations shall apply, and in the CBD Central Business District, during the hours from 7:00 a.m. to 8:00 p.m. no noise from this use shall exceed seventy-five (75) decibels measured at the property line and during the hours from 8:00 p.m. to 7:00 a.m. no noise shall exceed forty (40) decibels measured at the property line, or as otherwise determined by the city to meet Section 6-370.**

Finding: This will be a condition of approval.

WHEREAS, the City Council, during a public meeting on August 12, 2026, considered the Applicant's requests and concurred with the findings of the Planning Commission as stated in the above recitals and hereby makes identical findings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARIBAULT, MINNESOTA, AS FOLLOWS:

Section 1: Approval of a Conditional Use Permit. The City Council hereby approves the Applicant's requests for a conditional use permit to allow a craftsman studio over 2,500 sq ft in C-2, Highway Commercial, as generally illustrated in Exhibit B on property described in Exhibit A.

Section 2: Conditions of Approval. The conditional use permit is approved subject to conditions listed herein as authorized under Section 2-310 of the Unified Development Ordinance, which are deemed necessary to mitigate potential adverse impacts associated with the conditional use, to protect neighboring properties, and to achieve the objectives identified in the Unified Development Ordinance. The conditions of approval are as follows:

1. Business operations may begin no earlier than 7 AM.
2. During operation of equipment, building openings must be closed for purposes of controlling sound.
3. Future changes to the use (size, location, etc.) or building when associated with the craftsman studio use may require an amendment to the CUP.
4. The use shall be required to meet performance standards as

set out in the UDO.

5. No outside storage of equipment, product, or trailers associated with this use is allowed.

Section 4: Additional Conditions of Approval. This conditional use permit includes the following additional conditions of approval:

1. Failure of the City to act on a violation of a condition, covenant, or term of this permit is not a waiver of such condition, covenant, or term, or any subsequent violation of the same or any other condition, covenant, or term.
2. The City may inspect the Property at all reasonable times to ensure compliance with the conditions of this permit.
3. This permit is subject to the City's code requirements. The Owner must comply with all applicable federal, state, and local laws, rules, and ordinances and obtain other permissions and permits as may be required.
4. The violation of any terms or conditions of this permit, including but not limited to any applicable federal, state, or local laws, rules, regulations, and ordinances, may result in revocation of the permit. The City must give the Owner written notice of any violation and reasonable time, as determined by the City, to cure the violation before the permit revocation.
5. This permit and its conditions are binding on the parties, their successors, and assigns. This permit runs with the Property and does not affect the subsequent sale, lease, or change from current ownership. The Owner's obligations under this permit shall also be the obligations of any subsequent owners or assigns of the Property.
6. Use of the Property as allowed by this permit signifies the agreement of the permit's terms and conditions without qualification, limitation, or reservation.
7. If substantial development or construction of the Project has not taken place within one (1) year of the date of approval of the conditional use permit, such permit shall be void unless the City Council grants a time extension. The Owner must submit an extension request in writing at least thirty (30) days before the expiration of the conditional use permit.

Section 5. Findings and Incorporation of Recitals and Exhibits.

Where applicable, the recitals and exhibits incorporated in this Resolution constitute the written findings of the City Council, all of which protect the public's health, safety, and welfare.

Section 6. Authorization to take Additional Steps. The City Council authorizes the Mayor, City Administrator, City Staff, and the City's Consultants to take any additional steps and actions necessary or convenient to accomplish the intent of this Resolution, including any minor changes to this Resolution.

Section 7. Effective Date. This Resolution shall be effective upon passage.

(Remainder of this page intentionally left blank)

Date Adopted: August 12, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Exhibit A
Legal Description

THAT PART OF LOT 2, BLOCK 4, TOWN'S EDGE, FARIBAULT, RICE COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS: BEGINNING AT THE POINT WHERE THE EAST LINE OF FARIBAULT ROAD INTERSECTS A LINE 320.00 FEET NORTHERLY FROM AND PARALLEL WITH THE SOUTH LINE OF SAID LOT 2, BLOCK 4; THENCE SOUTH 89°50'50" EAST, PARALLEL WITH SAID SOUTH LINE (FOR PURPOSES OF THIS DESCRIPTION BEARING OF SAID SOUTH LINE IS ASSUMED), 223.97 FEET TO A POINT IN THE WESTERLY RIGHT OF WAY LINE OF THE CHICAGO, MILWAUKEE, & ST. PAUL RAILWAY COMPANY; THENCE NORTH 28°14'20" EAST, ALONG SAID RAILWAY RIGHT OF WAY, 131.87 FEET; THENCE CONTINUE NORTHEASTERLY ALONG SAID RAILWAY RIGHT OF WAY ALONG A CURVE, CONCAVE SOUTHEASTERLY (CURVE DATA: RADIUS EQUALS 5779.58 FEET; DELTA ANGLE EQUALS 1°28'11"; CHORD BEARING AND DISTANCE EQUAL NORTH 28°58'26" EAST, 148.26 FEET), AN ARC DISTANCE OF 148.26 FEET; THENCE NORTH 60°17'29" WEST, 297.89 FEET TO A POINT IN SAID EAST LINE OF FARIBAULT ROAD; THENCE SOUTHWESTERLY ALONG SAID EAST LINE FARIBAULT ROAD ON A NON-TANGENTIAL CURVE, CONCAVE SOUTHEASTERLY (CURVE DATA: RADIUS EQUALS 3578.72 FEET; DELTA ANGLE EQUALS 6°29'32"; CHORD BEARING AND DISTANCE EQUAL SOUTH 14°12'09" WEST, 405.28 FEET), AN ARC DISTANCE OF 405.51 FEET TO SAID POINT OF BEGINNING.

Abstract Property

Exhibit B

CUP Submittal Documents

City of Faribault
208 NW 1st Ave,
Faribault, MN 55021

Project Narrative for Sure Cut Woodworking & Design, LLC

Dear City of Faribault,

Sure Cut Woodworking is seeking the approval of a conditional use permit to move our small cabinet shop to 1033 Faribault Road.

Sure Cut Woodworking & Design is a small custom cabinet and custom woodworking shop. We specialize in making custom cabinetry for the entire home. Sure Cut Woodworking is Co-owned by Curtis Johnson and Thomas Rodman, and currently has five employees. Curt and Tom together have over 60 years of experience in all aspects of custom cabinetry. The five employees consist of one administrative office clerk, and 4 skilled craftsmen in the shop.

Sure Cut Woodworking was started in January of 2021 in a garage in Elko New Market, MN. Currently Sure Cut Woodworking is operating out of a pole barn at 17750 Acorn Trail Faribault, MN. The current facility is a 4,800 square foot shop. We have the opportunity to rent a much larger space, that is 8,000 square feet, at 1033 Faribault Road, Faribault, MN. This larger space will allow us the room to grow and expand our business and the opportunity for additional employees. The new space will also have more sufficient electrical sources for the machinery we use now, and will allow us to add more machinery in the future. For this move we do need to make some modifications to the existing space prior to moving in, currently the space is set up for warehouse / storage space.

Sure Cut Woodworking does not have any service vehicles but we do have an enclosed cargo trailer that can be parked inside the building if needed. Hours of operation are Monday - Thursday 7:00AM - 5:00PM. All production and manufacturing will be done inside of the building, nothing will be done outside. We do occasionally have customers into the shop to meet and talk about their project and make selections. Customer meetings are more often done in a different location where we use contractor showrooms or bring samples to the customer.

Scope of work to be done to the existing space consists of:

- Electrical will need to be run throughout the space to accommodate current and future machinery

- A 30' x 40' room will be constructed to separate an open faced spray booth from the rest of the shop. The room will be short of the ceiling and be set up as mezzanine storage. Makeup air unit to be installed above the framed room,

Exhibit B (contd.)

-Spray booth and a makeup air unit will need to be installed and exhausted to the outside of the building

Thank you for taking the time to review this request for a conditional use permit. We look forward to hearing from you, and the great opportunity we have to expand our business in the city of Faribault.

Thanks,
Curt

<u>Parking Calculations</u>	<u>Storage</u>	<u>Office</u>	<u>TOTAL</u>
North Bay	12,000		12,000
Center Bay	8,000	1,600	9,600
South Bay	7,200		7,200
Muska	1,600	800	2,400
TOTAL SQ FT	28,800	2,400	31,200
Parking Rate	3,000	300	
Parking Stalls Required	10	8	18
Parking Stalls Provided			23

Exhibit B (contd.)

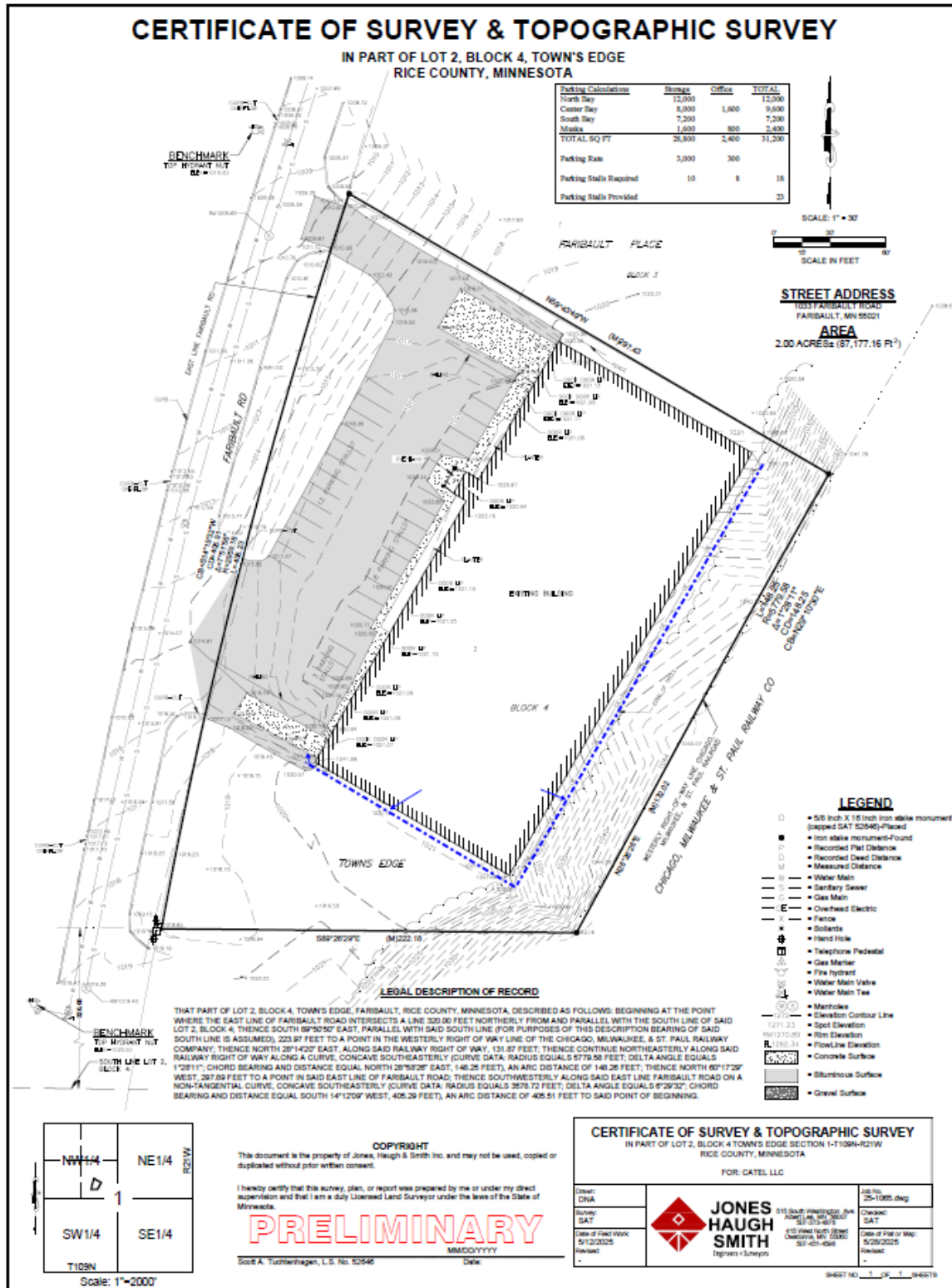


Exhibit C
Staff Report from Planning Commission

(insert document after this page)



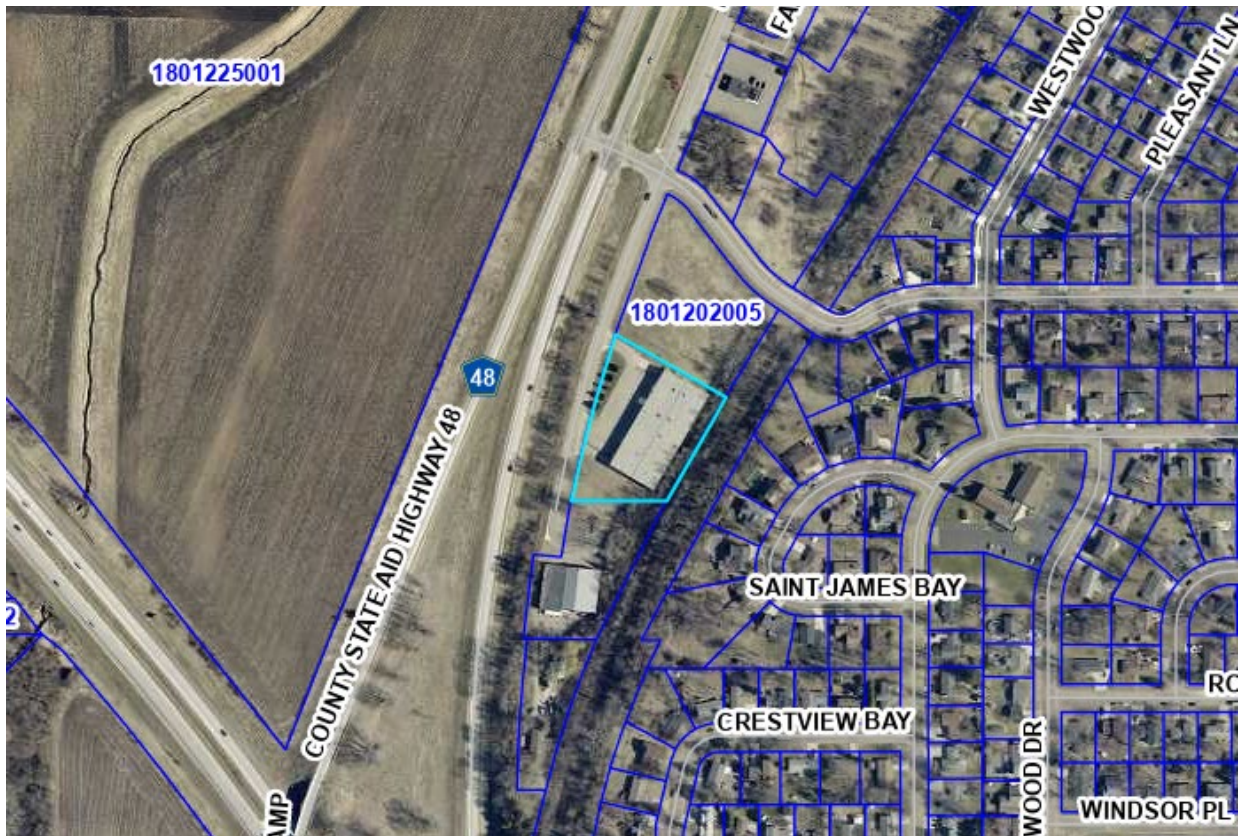
Staff Report to the Planning Commission

TO: Planning Commission
THROUGH: David Wanberg, CED Director
FROM: Harry Davis, City Planning Manager
MEETING DATE: July 20, 2026
SUBJECT: Sure Cut Woodworking/1033 Faribault Rd - CUP

Request:	Applicant requests approval of a conditional use permit for a woodworking studio over 2,500 sq ft in C-2.
Recommendation:	The DRC and City Planning Manager recommend Planning Commission forward the request to City Council with a recommendation of approval based on the findings in the attached draft resolution.
Recommended Motion:	Motion to forward and recommend approval of a conditional use permit to City Council, allowing the craftsman studio in C-2, with findings as suggested by city staff.

Request and Background:

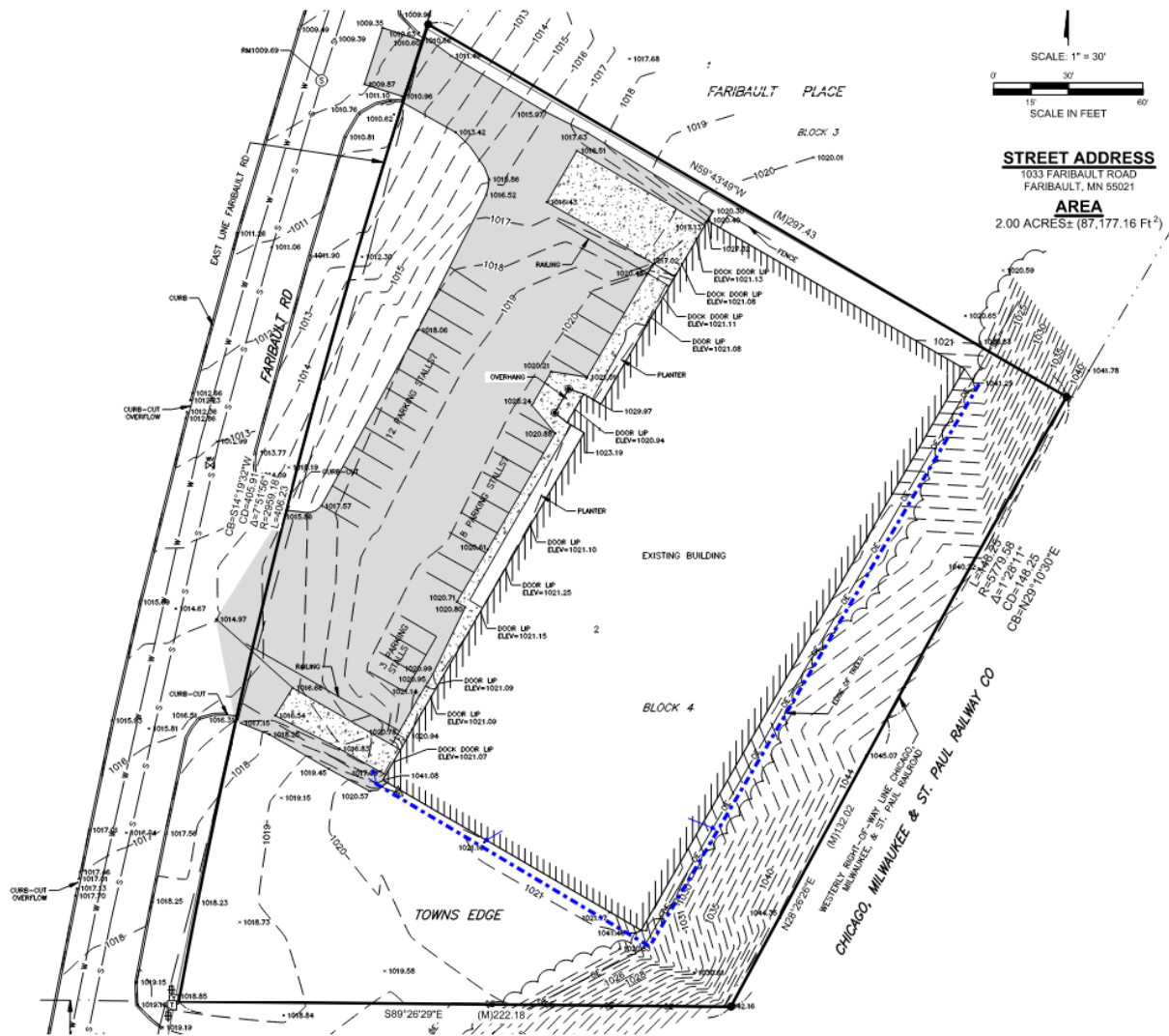
Curtis Johnson with Sure Cut Woodworking (the "Applicant"), with approval from the property owner Michael Brown through LMSG Properties LLC (the "Property Owner"), requests approval of a conditional use permit for a craftsman studio over 2,500 sq ft at 1033 Faribault Rd. The subject property is zoned C-2, Highway Commercial and contains approximately 1.9 acres of land.



Location near Highland Pl and Faribault Rd

Project Description:

The Applicant proposes a craftsman studio for woodworking and cabinetry in an existing metal building with a parking lot and loading docks. The studio will have a total of 7 employees and operate Monday-Thursday from 7 AM to 5 PM. While customers will be able to visit the business, most customer interactions will be off-site. The existing site has 23 spaces and the total uses across the property (including the proposed) will require only 18 total spaces. All business operations will be conducted inside the building.



Discussion:

The following provides an overview of the key planning and zoning-related items associated with:

CUP Criteria and Findings Summary. The proposal meets the criteria for granting a CUP. The proposed craftsman studio and subject property have an adequate number of parking spaces and no outside storage is proposed. City staff are not aware of any issues with current traffic near the property and don't anticipate future issues. Because all operations will take place within the building, staff anticipates no adverse impacts on adjoining properties. More details on the criteria and findings may be found in the associated Resolution.

Development Review Committee Recommendation. On July 21, 2026, the City's Development Review Committee (DRC) reviewed the proposed application and recommended approval.

Public Comment. The City Planning Manager received no public comment prior to publishing this report. Notification for this item was published in the paper on July 23, 2026, and letters were sent to property owners within 350 feet.

Recommendation:

The DRC and City Planning Manager recommend Planning Commission forward and recommend approval of the CUP based on the criteria and findings, with conditions of approval in the draft resolution.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: August 12, 2026
SUBJECT: Resolution 2026-234 Order Improvements, Approve Plans and Establish Bid Date for 2026 ReLEAF Tree Removal Program - Contract 2026-18

Background:

The attached resolution orders the improvements and approves the construction plans and specifications for the proposed 2026 ReLEAF Tree Removal Program — Contract 2026-18. A public notice was published allowing City property owners to apply for eligibility to participate in having dead or diseased trees removed from their property or within the right of way adjacent to their property (per City code, property owners are responsible for trees in the boulevard adjacent to their property).

The City had 40 properties respond meeting the income restrictions per the ReLEAF grant to be included in the tree removal program for a total of 118 trees and stumps to be removed. The ReLEAF grant program covers 100% of the costs for the removal of the trees and related stumps and the City Housing and Redevelopment Authority has pledged an additional \$40,000 towards this program.

The attached resolution also establishes a bid date of September 2, 2026, for the project. The project is expected to be completed by May 1, 2027.

Recommendation:

Approve Resolution 2026-234

Attachments:

1. Resolution 2026-234 Order Improvements Approve Plans and Establish Bid Date

CITY OF FARIBAULT

RESOLUTION #2026-234

**ORDER IMPROVEMENTS, APPROVE PLANS AND SPECIFICATIONS, AND
ESTABLISH BID DATE FOR 2026 ReLEAF TREE REMOVAL PROJECT - CONTRACT
2026-18**

WHEREAS, the City solicited requests from property owners to have diseased and dead trees removed as part of a ReLEAF grant tree removal program, and;

WHEREAS, the City had 40 properties request to participate in the tree removal program who met the grant program income qualifications and a total of 118 trees to be removed, and;

WHEREAS, the total cost of the improvements is estimated to be \$236,000.00, and;

WHEREAS, plans and specifications for the improvements have been prepared by the City Engineering Department.

NOW, THEREFORE BE IT RESOLVED, that the 2026 ReLEAF Tree Removal Project - Contract 2026-18 are hereby ordered as proposed in this Council Resolution adopted August 12, 2026.

ALSO, BE IT RESOLVED, that plans and specifications for the 2026 ReLEAF Tree Removal Project - Contract 2026-18 prepared by the City Engineering Department, are hereby approved.

ALSO, BE IT RESOLVED, a bid opening date of September 2, 2026, is hereby established.

Date Adopted: August 12, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: August 12, 2026
SUBJECT: Resolution 2026-235 Accept Professional Services Proposal for Woolen Mill Dam 30% Design Services - Contract 2025-13 and Budget Amendment

Background:

At the June 16, 2026, Council Work Session, City Staff presented the final feasibility report for the Woolen Mills Dam project and Council directed Staff to move forward with preliminary design services for the option to remove both existing dam structures and replace them with a series of rock arch rapids. City Staff worked with the design consultant who completed the feasibility report to develop a next phase project scope that will complete design services through 30% as well as complete the necessary environmental reviews needed due to the inclusion of federal funding sources. City Staff and the Consultant are in agreement that taking the design to 30% and completing the environmental review allows the project to be vetted by the appropriate review and permitting authorities without risking taking a design too far that hasn't been fully approved.

A copy of the design services proposal is attached as well as a resolution accepting the proposal and approving a budget amendment to the 2026 City budget as this scope was not included in the 2026 budget. The project will be funded by the Stormwater Utility Fund (603) of which adequate reserves exist for this project. One reason for moving forward now with this scope rather than waiting until 2027 to begin is if the project was delayed to start in 2027 it is unlikely the City would be able to pursue any funding through the 2027 MN legislative session.

Recommendation:

Approve Resolution 2026-235

Attachments:

HONESTY • RESPECT • DEDICATED • VISIONARY • ACCOUNTABILITY

Agenda Item: 8.G

1. Resolution 2026-235 Accept Professional Services Proposal for Woolen Mill Dam 30% Design Services, Contract 2025-13 and Budget Amendment
2. Woolen Mill Dam - 30% Design Proposal_072426

CITY OF FARIBAULT

RESOLUTION #2026-235

ACCEPT PROFESSIONAL SERVICES PROPOSAL FOR WOOLEN MILL DAM 30% DESIGN SERVICES - CONTRACT 2025-13 AND BUDGET AMENDMENT

WHEREAS, at the June 16, 2026, Council work session, City Staff presented the final feasibility report for the Woolen Mills Dam project and Council directed Staff to move forward with preliminary design services for the option to remove both existing dam structures and replace them with a series of rock arch rapids.; and,

WHEREAS, Barr Engineering completed the feasibility report for the project, so there are efficiencies in both time and money utilizing the same consultant; and,

WHEREAS, the City Council of the City of Faribault did formally adopt a 2026 Budget and establish fund appropriations for 2026 on December 9, 2025, on Resolution 2025-332 in accordance with City Charter and State Statutes; and

WHEREAS, throughout the fiscal year, it is necessary to make certain amendments to the budget; and

WHEREAS, the 2026 budget is amended to include the expenses related to the Woolen Mill Dam project;

NOW, THEREFORE BE IT RESOLVED that City staff is hereby directed to revise the 2026 Budget as follows:

Organization	Object	Amount	Purpose
Storm	45300	\$258,000	Professional Design Services

ALSO BE IT RESOLVED, that Faribault City Council hereby approves the proposal from Barr and directs the City Administrator or their designee to enter into a contract with Barr in the amount of \$258,000.00.

Date Adopted: August 12, 2026

Faribault City Council

Thomas J. Spooner Mayor

ATTEST:

Jessica L. Kinser, City Administrator

July 24, 2026

Mark DuChene, PE
City of Faribault
1200 Belview Trail
Faribault, Minnesota, 55021

Re: Cannon River Woolen Mill Dam 30% Design

Dear Mark:

We are excited for the opportunity to continue working with you on the Woolen Mill Dam Modification project. We were previously contracted by the City of Faribault (City) to complete a feasibility study to remove, replace or modify the existing dam structures. This work was completed from winter 2025 to spring 2026 and advanced two alternatives to an approximately 10% design level. The City selected the alternative of removing the existing dam structures and constructing new rock riffle pool ramps extending upstream of the current dam location and into the upstream pool.

This letter presents our scope, schedule, and fee estimate to take the project to a 30% design level, and to complete the EAW process allowing the City to proceed with securing funds and proceeding on moving the project forward with an objective of beginning construction in 2028. This scope assumes the concept selected by the City after feasibility design will continue to be advanced, without significant changes. This scope does not include final design, bidding or construction services; however, these services could be contracted separately at a later date in time.

Project understanding

The Woolen Mill Dam consists of two existing low-head dam structures on the Cannon River in Faribault, Minnesota. The dam includes a southern concrete ogee spillway and a northern concrete spillway with two stop log structures with an ogee spillway separated by an earthen island. Following the July 2024 flooding event, the southern spillway experienced significant erosion and failure of the left abutment, highlighting the need for long-term improvements to address dam safety, public safety, operability, and maintenance concerns.

We recently completed a feasibility study evaluating repair, replacement, and dam modification alternatives for the Woolen Mill Dam. Through technical analysis, stakeholder engagement, public outreach, and coordination with the City and regulatory agencies, two alternatives were advanced for detailed evaluation. Following review of the feasibility study findings, the City selected Alternative 2, which consists of replacing the existing dam structures with a series of rock arch rapids extending upstream into the existing impoundment area. The selected alternative was developed to approximately the 10% design level and was identified as the preferred long-term solution due to its ability to improve site safety, enhance aquatic organism passage, reduce long-term maintenance requirements, and maximize opportunities for external project funding.

Next project steps include advancing the project to a 30% design level which will provide the information necessary to refine project costs, support funding applications, advance the

Environmental Assessment Worksheet (EAW) process, identify permitting requirements, and establish the basis for subsequent final design activities.

We understand the City's objectives for this phase are to advance the selected alternative to a 30% design level, support environmental review and permitting efforts, provide improved cost certainty for project planning and funding discussions, and identify technical considerations that will influence final design and construction implementation. We assume notice to proceed will be received in late July 2026 and that the project will begin with completion of the 30% design over an approximately four-month period, concluding in December 2026. Following completion of the 30% design, we will support environmental review activities, including preparation of an Environmental Assessment Worksheet (EAW), which is anticipated to require approximately eight months to complete. The overall project schedule will require continued advancement of the project through subsequent design, permitting, procurement, and construction phases; however, services associated with 60% design, 95% design, final design, bidding, construction administration, and construction-phase support are not included in this scope of services and may be contracted separately at a later date. This proposal outlines our recommended scope of services to achieve those objectives.

Scope

The following sections outline the specific tasks expected to complete the work.

Task 1: Project Management and Coordination

This task will consist of kicking off this phase of the project, managing the scope, schedule, and budget of the project, and meetings and other communications with the City and permitting agencies. We will coordinate virtual bi-weekly progress meetings with City staff that include a summary of milestone progress, actions completed the prior period, actions to be performed during the next period, budget summary, and a list of discussion items and action items. Additionally, we will plan host up to two virtual agency meetings with DNR and other State and Federal agencies to discuss project status and collect information to help the permitting and funding process. We assume the project will take 11 months from notice to proceed; however it is expected that there will be stretches of time where little to no work is occurring due to agency reviews. Therefore, we have included virtual meetings every other week during the 30% design phase and four (4) additional meetings during the EAW development, submittal, and agency review. Additionally, Barr will attend 2 (two) in-person meetings; one to provide park updates at an open house and one related to the EAW at a Planning Commission or other public meeting. All deliverables in the tasks below will be provided in electronic MS Word and pdf formats and shared via email or OneDrive depending on file size. We assume all meetings will be held virtually using Microsoft Teams and there will be no additional public input meetings.

Deliverables

- Meeting agendas and minutes from bi-weekly progress meetings and from agency input meetings.

Task 2: Data Collection and Site Investigations

We will perform field investigations to support the dam modifications including a bathymetric site survey of the upstream reservoir, sediment survey including collection, and laboratory analysis of the collected sediment.

Subtask 2.1: Bathymetric Site Survey

We will perform a bathymetric survey of the Woolen Mill Dam reservoir to develop a current representation of reservoir bottom elevations and support evaluation of sediment accumulation within the impoundment. The survey will be completed by a two-person survey team utilizing a bathymetric sounding-equipped boat or remotely controlled z-boat with real-time positioning technology. In addition to bathymetric data collection within the impoundment, we will collect supplemental topographic survey information in selected nearshore and upland areas necessary to support development of an existing conditions surface and integration of underwater and above-water features. Survey limits and areas of supplemental topographic collection will be coordinated with the city and project design team. Following completion of field activities, we will process and quality-check the survey data and develop existing conditions mapping and digital terrain surfaces for use in project planning and design. The survey results will be used to characterize reservoir conditions, estimate sediment volumes, and support development and evaluation of dam replacement alternatives. A flyover with a drone will also be completed to obtain an extended visual of the reservoir for the full project limits.

Subtask 2.2: Sediment Sample Collection and Laboratory Analysis

The dam replacement necessitates identification of the volume and characteristics of the sediment present in the reservoir upstream of the dam to advise sediment management decisions related to the replacement design.

We propose collecting sediment samples from the Woolen Mill Dam reservoir upstream of the dam to characterize sediment, including chemistry and physical composition, for evaluation of sediment dredging, handling and management alternative(s). The sediment testing results will advise dredge material management decisions involving recommendations on sediment requiring off-site disposal and sediment that can be managed on-site, including associated budget implications.

Upon City approval of this proposed scope of work, we will schedule a project kick off meeting with key City stakeholders and you to discuss: proposed schedule; potential logistical/operational issues; dam safety-related items; and project execution strategy, as well as any other topics requested by the City.

Field work will be performed by a team of three (3) Barr staff using a pontoon boat with a vibracore and tripod to collect sediment samples for characterization.

Ten sediment cores will be collected from the Woolen Mill Dam reservoir to identify the physical and chemical properties of the sediment to advise sediment management decisions related to dam replacement (See Figure 1 in Attachments). The sediment thickness will be recorded at each sediment core location, and additional probing will be completed to assess sediment thickness in the areas proposed for dredging to facilitate the dam replacement. Sediment coring and probing locations will be surveyed using a field GPS, with the measured sediment depths recorded relative to a bathymetry survey of the reservoir.

Sediment cores will be logged by a field scientist/engineer and representative samples will be submitted for laboratory analysis and may be tested for the presence of volatile organic compounds (VOCs), Resource Conservation and Recovery Act (RCRA) metals, sulfide, pH, particle size distribution, and percent solids/percent moisture, in accordance with Minnesota Pollution Control Agency (MPCA) "Managing dredge materials"

A Technical Memorandum presenting and discussing the sediment sampling results, and applicable sediment management alternatives will be prepared after receipt of laboratory results. The Technical Memorandum will include a description of the sediment sampling activities, data tables presenting test results and field measurements, figures presenting sample locations, sediment thickness measurements, and estimated sediment volumes, as well as recommended sediment-management alternatives to facilitate dam replacement. Laboratory analytical reports and data QA/QC narrative will also be included.

Deliverables

- Updated existing conditions site map with integrated upstream bathymetry and supplemental upland topographic information (.dwg and PDF formats)
- Sediment Characterization Technical Memorandum summarizing sediment sampling methods, laboratory analytical results, and interpretation of sediment physical and chemical characteristics within the reservoir in PDF format.
 - The memorandum will evaluate the implications of the findings for sediment handling, reuse, dredging, and disposal and provide recommendations to support dam replacement planning and design.

Task 3: 30% Design and Analysis

We will advance the selected alternative to approximately 30% design level to support environmental review, permitting, stakeholder coordination, and evaluation of project feasibility, cost, and constructability.

Subtask 3.1: Geotechnical Analysis and Design

We will review available geotechnical information and perform a desktop geotechnical assessment to establish design criteria for the proposed improvements. The assessment will focus on anticipated foundation conditions, earthwork requirements, and stability and seepage considerations associated with the proposed rock riffle structures, abutments, channel grading, and related site features. Efforts will also include supporting rock and filter sizing calculations based on findings from the Hydraulic Analysis and Design (Subtask 3.3). Findings will be used to support development of the 30% design and identify if additional geotechnical investigations are warranted during future design phases. The primary objective for the 30% design is to understand if in-place sediment can be used for the abutments or if a low permeable material or sheet pile are needed to extend from the riffles to the existing shoreline.

Subtask 3.2: Structural Analysis and Design

We will develop a 30% design for the proposed buddy wall adjacent to the Faribault Woolen Mill to support implementation of the selected alternative and provide separation between the river corridor and

existing mill property. The design will build upon structural observations and site information collected during previous inspections of the mill building and surrounding site. We will evaluate wall alignment, height, general configuration, and constructability considerations and develop a conceptual layout suitable for inclusion in the 30% design package. The 30% design will also be used to develop planning-level quantities and cost estimates, improve project cost certainty, identify key design assumptions, and inform future design and construction budgeting efforts.

Subtask 3.3: Hydraulic Analysis and Design

We will advance the two-dimensional hydraulic model of the project area developed during preliminary design using HEC-RAS to evaluate hydraulic performance of the selected alternative under a range of flow conditions. Modeling results will be used to inform riffle geometry, grading limits, channel configuration, and overall project layout. We will also utilize the hydraulic analyses to evaluate erosion protection requirements and develop rock sizing recommendations for the riffle structures and associated stabilization features.

Subtask 3.4: Civil Layout and Design

We will prepare a civil design for the selected alternative, incorporating findings from the bathymetric survey, sediment characterization, hydraulic analyses, and environmental review activities. The design will include layouts for riffle structures, channel modifications, grading improvements, stabilization measures, sediment management options, site access, and habitat restoration features and approximately 10-15 drawing sheets will be developed. We will also develop associated quantities and a planning-level opinion of probable construction cost (AACEI Class 3) to support project evaluation and future design development.

Subtask 3.5: Landscape Architecture and Park Development

We will develop conceptual landscape architecture and park improvements associated with the dam replacement project and anticipated conversion of the existing impoundment area to publicly accessible open space and the expansion of available park area near the exiting park. The effort will evaluate opportunities for recreational amenities such as walking trails, sidewalk connections, overlook areas, fishing opportunities, native plantings, habitat enhancements, interpretive and educational signage, and other site features that complement the river corridor and surrounding community.

We will prepare two conceptual park development alternatives illustrating potential uses and configurations of the newly available land created by the project. Concepts will be developed in coordination with the city to balance recreation, aesthetics, habitat enhancement, maintenance considerations, and project goals. We have included one site visit by our landscape architect to review the site and meet with city staff (and stakeholders) to obtain input and discuss ideas as part of the concept development. The deliverable will include conceptual renderings and/or sketches to communicate the intent and functionality of each concept and support stakeholder engagement and decision-making. One selected alternative will be included in an updated project rendering for the City's use.

Subtask 3.6: 30% Design Summary Memorandum

We will prepare a 30% Design Summary Memorandum documenting the basis for the 30% design and summarizing the key technical evaluations completed during this phase. The memorandum will describe design criteria and assumptions, geotechnical, structural and evaluation findings, sediment management considerations, construction considerations, and recommended 30% design elements. The memorandum will also include the updated opinion of probable construction cost and identify recommended next steps to support environmental review, permitting, funding discussions, and future design phases.

Deliverables

- Approximately 10 to 15 30% design drawings, anticipated to include:
 - Existing conditions
 - Demolition and removal plan
 - Sediment management plan
 - Site layout plan and profile
 - Excavation and grading plan
 - Typical sections
 - Riffle details
 - Erosion protection details
 - Restoration concept plans
- AACEII Class 3 Opinion of Probable Construction Cost (OPCC)
- 30% Design Summary Memorandum:
 - Design criteria and assumptions
 - Hydraulic and geotechnical evaluations
 - Sediment management considerations
 - 30% design recommendations
 - Construction considerations
 - Cost estimate and recommended next steps

Assumptions

- Geotechnical information will be based on borings completed by Braun in May 2025. At this time no additional geotechnical field data is expected or included in the proposal.
- A buddy wall adjacent to the Historic Woolen Mill is required, its implementation will be coordinated with the Mill owner and there won't be objections by the Minnesota State Historic Preservation Office (MnSHPO)
- The HEC-RAS 2D model developed during preliminary design will be advanced to further inform site layout and rock sizing. It is assumed that it will not demonstrate conditions that will require substantial changes to the current design concept.
- One on-site visit and meeting with Park Staff is assumed for a Barr Landscape Architect. Two Park Layout sketches will be developed and the selected Park Layout will be advanced to a 30% design level. An updated rendering will be developed for the City's use.

Task 4: Environmental Review and EAW Support

Subtask 4.1: Environmental Project Coordination and Meetings

We will coordinate internally with our team and with the City and other agencies, through the development of Task 4.

Assumptions

- This scope assumes up to 50 hours for project coordination and meetings in 2026 and 2027.

Subtask 4.2: Environmental Assessment Worksheet (EAW)

We will develop an EAW per Minnesota Rules 4410.1200 using the December 2022 worksheet form and in accordance with the Environmental Quality Board's (EQB's) guidance. Our approach to developing the EAW will rely on lead authors by section (see Table 1). The EAW package will include text, tables, and figures for review and will clearly and concisely present the information required under Minnesota Rules, part 4410. Our staff will accurately describe the Project, identify potential environmental effects, summarize any supporting studies, and address each EAW item in coordination with the City of Faribault. The level of detail of the EAW will be focused on identifying potentially significant environmental impacts. We will package and electronically deliver the draft EAW to the City of Faribault for initial review. We will assist in drafting the notice and assumes City of Faribault will coordinate the advertisement in a local newspaper. The EAW will then be made public for a 30-day comment period (see Subtask 4.4), which affords the public and other governmental agencies the opportunity to review and comment on the Project and any potential environmental effects.

Team Member	Role
Jon Ausdemore	Principal in Charge
Joe Hjerpe	Project Manager, Project description
Anna Kadrie	Task Manager
Megan Niess	GIS, Cover Types
Adam Birr	Permits and Approvals Required
Anna Kadrie	Land Use, Cumulative Potential Effects, Other Potential Environmental Effects
Sarah Wicklund	Climate Adaptation and Resilience, Air, Greenhouse Gas
Anna Nieuwsma	Geology, Soils, Topography
Gage Kriese	Water Resources, Contamination/Hazardous Materials/Waste
Jess Butler	Fish, Wildlife, Plants
Veronica Parsell	Historic Properties, Visual
Andrew Skoglund/Anna Kadrie	Noise, Transportation

Assumptions

- Barr assumes the Project description will rely heavily on the preliminary and 30% design scope described above. If the scope or Project area boundaries change post Barr's initiation of work, a change order may be required.
- This scope of work assumes that any state or federally-listed protected species expected to be impacted by the Project will be identified during this scope of work. Plans to avoid, minimize, or mitigate impacts to the protected species will be incorporated into subsequent design phases and will be based on input received from the DNR and other regulating agencies.
- This scope of work assumes no cultural resources eligible for listing in the National Register of Historic Places will be impacted by the Project.
- This scope of work assumes that the City of Faribault will complete one consolidated round of review of the draft EAW. When the City of Faribault deems the EAW complete, Barr will assist the City of Faribault in submitting notice to EQB for publication in its EQB Monitor and in distributing the EAW to the official EQB distribution list.
- This scope of work assumes the RGU will provide an opportunity for public comment at a Planning Commission meeting. Barr attendance is expected and included in Task 1.
- Accessibility standards for electronic documents are not included in the scope of work for this subtask and are included in Subtask 4.3.
- Barr will prepare the final EAW in an accessible electronic format consistent with applicable accessibility requirements for public documents, including document structure and tagging, alternative text for applicable visual content, logical reading order, and compatibility with assistive technologies. This scope assumes that Barr will coordinate with City staff regarding applicable accessibility requirements and will complete accessibility review and remediation prior to public distribution of the EAW.

Deliverables

Barr will provide, ready for publication, both a draft of the EAW for the RGU's review, and a final version of the EAW (incorporating revisions per the RGU's review), using the 2022 (most recent) EQB worksheet template in Word and PDF format.

Subtask 4.3: Environmental Assessment Worksheet Distribution

As the RGU, the City of Faribault will be responsible for facilitating the following activities around the publication of the draft EAW during the process:

- Publish notice of document availability in the EQB Monitor and at the time of submission of the EAW to the EQB, provide a copy of the EAW to the entities listed in Minnesota Rules 4410.1500, Subpart A.
- Publish news advertisement announcing document availability.
- Make the document available electronically on its website and in hard-copy format at a publicly available viewing location (e.g., city hall or a local library).

This scope of work includes up to 60 hours for Barr to assist the City of Faribault with these tasks.

Assumptions

- This task includes finalizing the document into its correct electronic formats, including making it available.
- We will lead efforts to publish notice of the EAW availability in the EQB Monitor using the EQB Monitor submission online service.
- We will email the EAW, once published, to the agencies and organizations listed in the Environmental Review Distribution Lists (April 2025 version). We assume this is the most recent distribution list and will be followed.
- The City of Faribault will publish the newspaper ad and pay the associated expenses.
- The City of Faribault will produce a hard copy of the EAW for distribution at the local library.
- The City of Faribault will make the EAW available to the public on the City of Faribault's website.
- This scope of work assumes any application fees are covered by City of Faribault.

Deliverables

- Publication of the EAW in the EQB Monitor.
- EAW distributed to the parties on the most recent EAW Distribution List promulgated by EQB.

Subtask 4.4: EAW Comment Management

During 30-day public comment period, we will assist the City of Faribault with organizing and responding to public comments. For the comment review, we will host a comment spreadsheet on SharePoint that will be available to the City, Barr, and other parties as needed and agreed upon between Barr and the City. This will simplify the comment-response process by allowing collaboration between all parties. Barr will assist in developing responses to technical comments, in consultation with the City and MNDNR. While this scope of work includes time and budget for addressing technical comments, the scope of this step is difficult to predict because it is highly dependent on the extent and nature of comments on the EAW. This scope of work assumes up to 80 hours of our time to assist the City of Faribault with this task.

Assumptions

- We assume that there will be one consolidated round of review of draft comment responses from the City of Faribault, whereafter Barr will incorporate the feedback provided.
- We assume the MNDNR will be available to assist with comment responses pertaining to the Project design, as needed.
- If a large volume of comments are received or are of such a nature that our allotted hours are inadequate to provide the necessary means of addressing the comments, we will provide a revised proposal and cost.
- Comments and input obtained from permitting agencies (MnDNR, USACE, MPCA, etc.) will be incorporated into the design and won't significantly change the design direction.
- Cultural resource investigations, Phase I Environmental Site Assessments, or other specialized environmental studies are not included unless specifically identified elsewhere in this scope.
- Attendance at one in-person meeting or hearing is included in Task 1.

Deliverables

- We will provide a response-to-comments Excel spreadsheet.
- Responses to technical comments as designated by RGU in Word and PDF format.
- Accessibility standards for electronic documents are not included in the scope of work for this subtask and are included in Subtask 4.2.

Subtask 4.5: Decision Documentation and Required Findings

After the public comment period has ended and the public comments have been addressed, we will assist the City of Faribault with determining whether an EIS will be necessary for the Project. In coordination with the City of Faribault, we will assist in preparing the EIS Need Decision and Findings of Fact which will list the findings that were used in reaching the EIS determination in accordance with Minnesota Rules, 4410.1700. The Findings of Fact document would include substantive public comments and the City of Faribault's response to comments as the RGU delivered in Subtask 4.4.

Assumptions

- This project does not meet mandatory EIS thresholds based on the scale and nature of the proposed Project.
- The RGU will finalize the decision documentation and be ultimately responsible for its contents.

Deliverables

- EIS Need Decision and Findings of Fact in Word and PDF format. Accessibility standards for electronic documents will be applied to provide for compatibility with assistive screen-reader technologies.

Task 5: Wetland Delineation

Subtask 5.1: Wetland Delineation (Desktop & Field Documentation)

We will identify and characterize aquatic resources (wetlands and water conveyances) within the Evaluation Area, using a combination of desktop review and field inspection in accordance with the 1987 U.S. Army Corps of Engineers (USACE) Wetland Delineation Manual, the 2010 Midwest Regional supplement, the 2025 National Ordinary High Water mark Field Delineation Manual for Rivers and Streams, and the 2015 joint USACE and Board of Water and Soil Resources (BWSR) guidance for submitting wetland delineation reports in Minnesota.

The desktop review will include an examination of available public data prior to visiting the Evaluation Area. The Evaluation Area consists of approximately 134 acres surrounding the Cannon River Reservoir and is bounded by the Canadian Pacific Kansas City railroad bridge (CPKC) to the east and the confluence of the Straight and Cannon Rivers to the west. Barr will review recent and historical aerial photography, as well as publicly available data for topography, wetlands, hydrography, and soil.

The wetland delineation will include identifying wetland community types and delineating the wetland and boundaries within the Evaluation Area using Level 2 field documentation, which includes a wetland/upland transect and wetland determination data forms. Watercourses Ordinary High Water Mark (OHWM) boundaries and characteristics within the Evaluation Area will be identified and recorded. Barr will identify and record wetland and watercourse boundaries in the field using a Leica FLX100 GNSS receiver paired with an iPad to achieve sub0meter accuracy data collection in ArcGIS® Field Maps. The data will be exported for use in ArcGIS®. Barr will identify wetland community types and classify them according to Circular 39, Cowardin, Hydrogeomorphic (HGM) classification, and Eggers and Reed plant community types.

Subtask 5.2: Wetland Delineation Reporting

The results of the desktop review and field wetland delineations will be summarized in a wetland delineation report. The report will include:

- General Evaluation Area description
- A summary of the environmental setting
- An evaluation of soils, hydrology, and vegetation identified
- An assessment of climate conditions
- Discussion of data sources utilized
- A description of methods used
- Applicable figures
- Wetland delineation data forms
- Descriptions of wetlands identified
- Wetland acreages
- Documentation of any watercourses
- Joint Application Form

The Joint Application Form for Activities Affecting Water Resources will be included in the report is to be signed by a representative of the City of Faribault, requesting wetland type confirmation and wetland delineation concurrence.

A draft of the report will be provided to the City of Faribault prior to finalization. The draft report will be provided in the electronic version (both Microsoft Word and Adobe PDF formats, as appropriate). We assume that one round of review and commenting will be sufficient to generate a final version of the document. The final report will be provided to the City of Faribault in PDF format.

Once the wetland delineation report is final, we will coordinate submittal to obtain agency concurrence of the wetland delineation. The WCA LGU representatives may invite members of the Technical Evaluation Panel (TEP), including representatives from BWSR and the MNDNR area hydrologist to participate in a site review to confirm the accuracy of the wetland delineation. If a site review is needed, Barr will attend the site meeting to support the completed delineation and to address any questions. Barr will coordinate submittal to USACE if an approved jurisdiction determination is needed. If this is needed, the USACE may request additional information to evaluate jurisdiction.

Deliverables

As part of this wetland delineation, we will provide the following:

- A delineation report and Joint Application Form request for wetland boundary and type approval.
- Coordination of, and participation in, an on-site agency TEP meeting to review the wetland delineation and obtain agency approval.
- A GIS or CAD file of the final wetland and watercourse boundaries.

Assumptions

- The City of Faribault will obtain and provide Barr with all necessary landowner permission prior to conducting any field work
- Wetland boundaries will not be flagged in the field. If an agency site review is requested, Barr will provide wetland boundary locations using GPS navigation.
- This cost estimate does not include wetland permitting or approvals for impacts or WCA incidental wetland evaluations. Additional tasks can be added if City of Far would like Barr to prepare permit applications
- Wetland functions and values assessments are not included in this scope of services. If needed, Barr can provide an additional cost estimate for functional assessments.
- Any client-based safety training that is necessary for the project activity will be additional to the budget.

Schedule

We anticipate completing the 30% design, supporting field investigations, and Environmental Assessment Worksheet (EAW) activities within approximately 11 months of notice to proceed. A detailed project schedule is included as an attachment and illustrates the anticipated timing of design, environmental review, permitting, and subsequent project milestones for planning purposes.

Budget

The estimated cost to complete the tasks outlined in this proposal is summarized in Table 2. Work will be performed on a time-and-expense basis and invoiced monthly. Costs will not exceed the total estimated budget without prior authorization from the City.

Table 2 Proposed project budget

	Task	Estimated hours	Labor subtotal	Expenses	Total fixed-fee cost
1	Project Management and Coordination				\$25,000
1.1	Client Update Meetings	35	\$7,000		\$7,000
1.2	Agency Update Meetings	25	\$5,000		\$5,000
1.3	Internal Meetings and Team Coordination	75	\$13,000		\$13,000
2	Data Collection and Site Investigations				\$65,000
2.1	Bathymetric Site Survey and Drone Flyover	45	\$6,000	\$1,000	\$7,000
2.2	Sediment Sample Collection and Laboratory Analysis	290	\$47,000	\$11,000	\$58,000
3	30% Design and Analysis				\$79,000
3.1	Geotechnical Design and Analysis	45	\$9,000		\$9,000
3.2	Structural Design and Analysis	20	\$4,000		\$4,000
3.3	Hydraulic Design and Analysis	60	\$9,000		\$9,000
3.4	Civil Design, Analysis and Drawing Production	180	\$28,000		\$28,000
3.5	Landscape Architecture and Park Development	70	\$12,900	\$100	\$13,000
3.6	30% Design Summary Memorandum	90	\$16,000		\$16,000
4	Environmental Review and EAW Support				\$79,000
4.1	EAW Coordination and Meetings	50	\$8,000		\$8,000
4.2	Draft and Final EAW	285	\$44,000		\$44,000
4.3	EAW Distribution	60	\$10,000		\$10,000
4.4	Comment Management and Response	80	\$12,000		\$12,000
4.5	Decision Documentation and Required Findings	20	\$5,000		\$5,000
5	Wetland Delineation and Reporting				\$10,000
5.1	Wetland Delineation (Desktop & Field Documentation)	30	\$3,600	\$400	\$4,000
5.2	Wetland Delineation Reporting	45	\$6,000		\$6,000
	Total				\$258,000

We are excited to continue working with the City of Faribault and appreciate the opportunity to provide this proposal. If you have any questions about our proposal or would like additional information, please contact either of us.

Sincerely,



Jon Ausdemore, PE
Vice President, Principal in Charge
605.222.0550
JAusdemore@Barr.com



Joe Hjerpe, PE
Project Manager
612.618.0596
JHjerpe@Barr.com

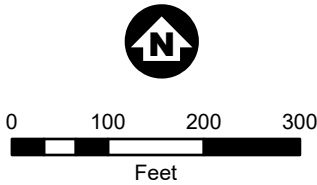
Attachments:

- Figure 1 – Proposed Sediment Boring Locations
- Anticipated Project Schedule

Barr Footer ArcGISPro 3.6.3, 2025-07-02 13:16 File: I:\Proposals\IED\2026\P395_28_City of Fairbault - Woolen Mills Dam_30Per Design\Mapa\Reports\Proposals\20260629_Proposed Sampling Locations.aprx Layout: Figure 1 - Proposed Boring Locations User: kac2



- Proposed Chemistry/Grain Size Boring
- Proposed Grain Size Only Boring
- Vegetated Cover
- Dredge for Construction
- River Channel



Imagery Source: Rice County (2023)

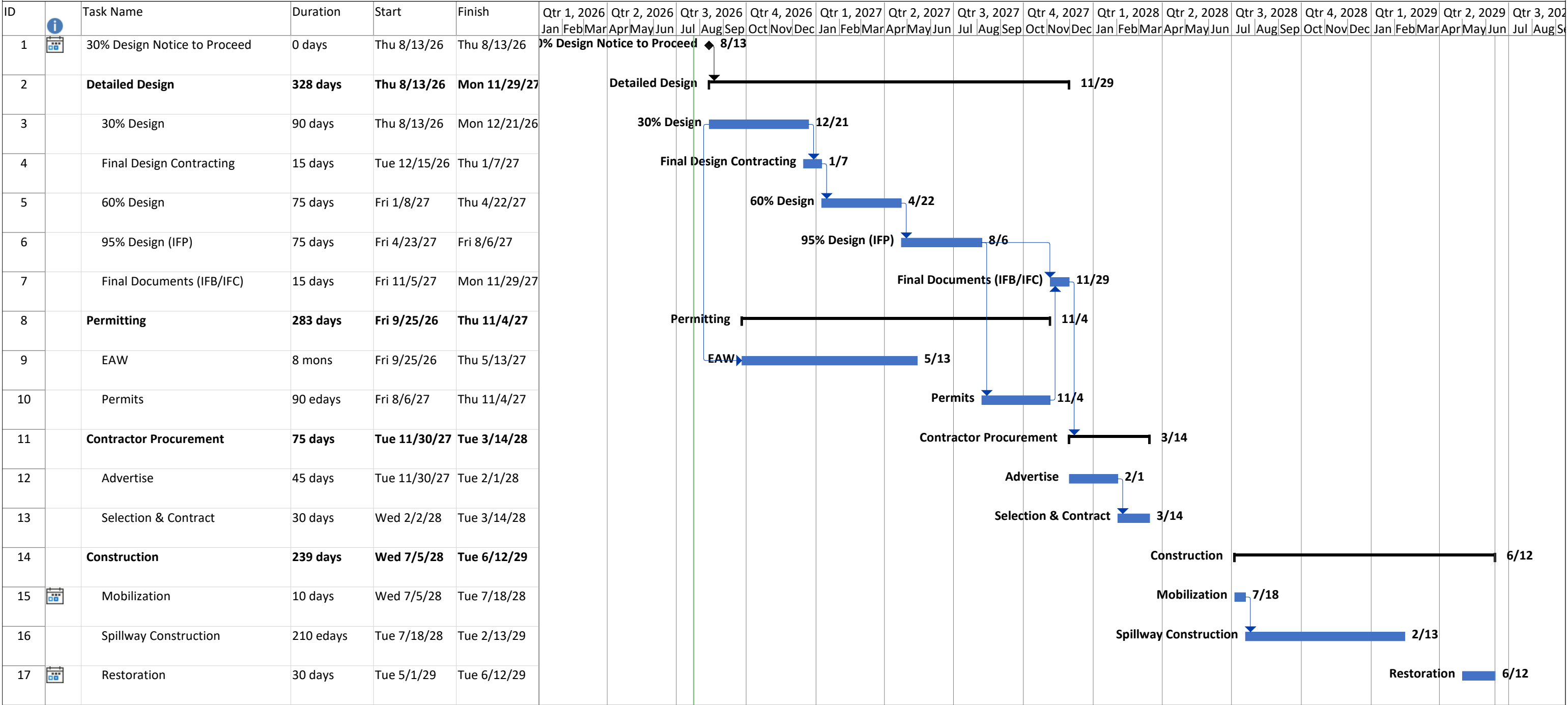
Proposed Boring Locations
Woolen Mill Dam
Fairbault, MN

FIGURE 1





Woolen Mill Dam Modification
City of Faribault
Anticipated Project Schedule



Task Milestone

Split Summary

Project Summary

Finish-only

External Tasks

External Milestone

Deadline

Progress