



CITY COUNCIL AGENDA

COUNCIL CHAMBERS

TUESDAY, AUGUST 25,
2026

6:00 PM

- 1. Call to Order/Roll Call/Pledge of Allegiance**
- 2. Approve Agenda**
- 3. Presentations/Introductions**
 - A. Recognition of Values In Action Honorees
- 4. Approve minutes of the August 12, 2026, City Council Meeting, the August 14, 2026, Special City Council Meeting and the August 18, 2026, Special City Council Meeting Closed Session - Property**
 - A. Minutes of the August 12, 2026, City Council Meeting, the August 14, 2026, Special City Council Meeting and the August 18, 2026, Special City Council Meeting Closed Session - Property
- 5. Requests to be Heard**
- 6. Consent Agenda**
 - A. Claims List
 - B. Receive Board and Commission Meeting Minutes
 - C. 7-2026 Financial Report
 - D. Resolution 2026-237 Amend the 2026 Adopted CIP Budget for the Purchase of an Ice Resurfacer for the Refrigerated Ice Sheet at Viaduct Park
 - E. Resolution 2026-239 Approve LELS Police Sergeants CBA 2027
 - F. Resolution 2026-240 Approve IAFF Firefighters CBA 2027
 - G. Resolution 2026-241 Approve Hiring Administrative Coordinator
 - H. Resolution 2026-242 Approve Hiring Fire Captain
 - I. Resolution 2026-243 Approve the 2026-2027 School Resource Officer (SRO) Contract with Faribault Public Schools
 - J. Resolution 2026-244 Approve Professional Engineering Services Proposal Change Order No. 1 with Stantec Consulting Services Inc. for Lead Service Line Replacements
 - K. Resolution 2026-251 Authorize Payment as Recommended by the Charitable Gambling Board to A Child's Delight Too, Inc
 - L. Resolution 2026-252 Approve MOU IAFF Firefighters HCSP
 - M. Resolution 2026-254 Approve Six-Month Extension of the Preliminary and Final Plat Approval for V and B Subdivision
 - N. Resolution 2026-256 Approve State of Minnesota Lead Service Line Replacement Program Master Agreement

HONESTY ▪ RESPECT ▪ DEDICATED ▪ VISIONARY ▪ ACCOUNTABILITY

7. Public Hearings – None

8. Items for Discussion

- A. Resolution 2026-209 Approve IT Services Contract
- B. Ordinance 2026-11 Amend Sec. 2-7 of the City Code of Ordinances regarding the Salaries of the Mayor and Council Members (Second Reading)
 - 1. Ordinance 2026-11 Summary Publication
- C. Quiggle/330 13th St NW - Conditional Use Permit; Variances
 - 1. Resolution 2026-245 Approve a Conditional Use Permit for an Accessory Dwelling Unit at 330 13th St NW
 - 2. Resolution 2026-246 Approve Variance for Separate Utilities and Impervious Surface at 330 13th St NW
 - 3. Resolution 2026-247 Approve Variance for ADU Size at 330 13th St NW
 - 4. Resolution 2026-248 Approve Variance for Accessory Structure Size at 330 13th St NW
- D. Bagley Addition/17575 38th St NW - Zoning Map Amendment; Preliminary Plat; Final Plat; Variance
 - 1. Ordinance 2026-12 Approve a Zoning Map Amendment for 17575 38th St NW
 - 2. Resolution 2026-249 Approve the Preliminary and Final Plats for Bagley Addition
 - 3. Resolution 2026-250 Approve a Variance for Bagley Addition

9. Bids

- A. Resolution 2026-253 Accept Bids for 2026 City Wide Tree Removal Program - Contract 2026-17
- B. Resolution 2026-255 Accept Quotes for 2026 Viaduct Park Phase 2 - Lighting - City Contract 2026-19

10. Boards and Commissions Reports, Announcements and Project Updates

11. Adjournment

(The Council may meet as a group for dinner)

NOTE:

 **Closed Captioning of Council meetings available on FCTV.**

Please contact the City Administrator's Office if you need special accommodations related to a disability while attending the City Council meeting.

Para pedir este documento en otro idioma, envíe un correo electrónico y adjunte el documento a accessibility@faribault.org.

Si aad u codsato dukumeentigan oo ku qoran luqad kale, fadlan e-mail u soo dir oo ku soo lifaaq dukumiintiga accessibility@faribault.org.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: August 25, 2026
SUBJECT: Recognition of Values In Action Honorees

Background:

As part of the City's Values in Action Recognition Program, City staff are proud to announce and recognize the next round of recipients for the second quarter of 2026:

- Honesty — Tim Poncin, Fire and Code Services
- Respect — Human Resources/Information Technology and City Hall Maintenance
- Dedicated — Officers Matthew Kolling and Yahye Noor, Police Department
- Visionary — Brad Phenow, Administration
- Accountability — Sergeant Jeff Burbank and Detective Ali Fillipi, Police Department

Recommendation:

Attachments:



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

WEDNESDAY, AUGUST 12,
2026

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The City Council meeting was called to order by Mayor Tom Spooner at 6:00 pm. Councilors in attendance included Mandy Barnes, Royal Ross, John Rowan, Peter van Sluis and Chuck Thiele. Councilor Adama Doumbouya was absent. Also in attendance were City Administrator Jessica Kinser, City Clerk Heather Slechta, Community and Economic Development Director Dave Wanberg, Police Chief John Sherwin, Director of Engineering Mark DuChene, Public Works Director Travis Block, City Planning Manager Harry Davis, Library Service Director Delane James, Finance Director Kindra Papenfus, Communications Manager Brad Phenow and Parks and Recreation Director Rochelle Anderholm-Parsch.

Approve Agenda

Motion by Ross, seconded by van Sluis to approve the agenda as presented and carried unanimously.

Presentations/Introductions

Residents Academy Participant Recognition

Communications Manager Brad Phenow recognized the following individuals that participated in the second annual Residents Academy; Jerris Cross, Kevin Karow, Ayan Aden, Frank McGrogan, Karen Lassek, Cecilio Palacios, Sarah Kendall, Timothy Sherrill, Taylor Hanson and CaseyLea Clayton. Roger Steinkamp was absent. Mayor Spooner thanked the group for their interest and participation.

Approve minutes of the July 28, 2026, City Council Meeting

Motion by Rowan, seconded by Barnes to approve the Minutes of July 28, 2026, City Council Meeting and carried unanimously.

Requests to be Heard – None

Consent Agenda

- A. Claims for Release
- B. Receive Board and Commission Meeting Minutes
- C. Approve LG240B Application to Conduct Excluded Bingo for Divine Mercy Catholic Church
- D. Approve Application and Permit for a 1 Day to 4 Day Temporary On-Sale

- Liquor License for Faribault Minnesota Chapter (Harley-Davidson)
- E. Resolution 2026-227 Approve Traffic Enforcement Grant Application
- F. Resolution 2026-232 Declare Rescue Boat Surplus Equipment
- G. Resolution 2026-236 Approve Suspension of October Utility Bill Late Fees

Motion by Ross, seconded by Barnes to approve Consent Agenda items A-G and carried unanimously.

Public Hearings – None

Items for Discussion

Resolution 2026-228 Approve Directed Engineering Services Agreement with McKinstry Essention, LLC for the Development of an Energy Savings Project

Adam Seidel and John Neville from McKinstry Essention, LLC provided the Council with an update on the preliminary assessment of specific City facilities and possible energy efficiency projects that the City could move forward with as an energy savings project.

Councilor Ross asked for examples of the Capital Improvement Plan savings, Seidel stated the lighting work and HVAC replacement at Public Works would be part of the project. Ross also asked how long it will take to complete the projects, Seidel stated that it would be completed in 6 months to a year, and no payments would be made until the projects are completed. Ross also asked how this would be paid for, City Administrator Jessica Kinser explained that it would be paid for over 20 years, and would be paid as a lease, and not be part of the debt service levy. Kinser explained that LED retrofit of the decorative streetlights would be paid for using cash on hand. This contract will provide for project oversight and management. Councilor Thiele asked if the energy saving estimates were low, Seidel stated that they are, most see 10-12% over performance. Councilor Barnes stated that it is a 20-year lease but 25 years of savings, Seidel explained that it is a 20-year lease but since most equipment has a 25-year lifespan they show savings over 25 years. Councilor Rowan asked if potential solar has been identified, Seidel stated that they have looked at the Public Works site, Rowan then asked if Viaduct Park could host solar, Seidel stated that they could investigate that.

Motion by Thiele, seconded by Barnes to approve Resolution 2026-228 Approve Directed Engineering Services Agreement with McKinstry Essention, LLC for the Development of an Energy Savings Project and carried unanimously.

Ordinance 2026-11 Amend Sec. 2-7 of the City Code of Ordinances regarding the Salaries of the Mayor and Council Members (First Reading)

City Administrator Jessica Kinser explained that the City Council reviewed their current wages at a July 28th work session and determined that an increase of \$1,000 per position should come before the Council for approval. This change will be effective January 1, 2027, assuming the approvals are completed before the November general election.

Motion by Ross, seconded by van Sluis to approve Ordinance 2026-11 Amend Sec. 2-7 of the City Code of Ordinances regarding the Salaries of the Mayor and Council Members (First Reading)

Roll Call Vote

Aye: Councilor Barnes, Ross, Rowan, van Sluis, Thiele and Mayor Spooner

Nay:

Motion carried 6:0

Ordinance 2026-10 Vacate a Portion of Cavalry Drive at 3105 Hwy 60 W and Ordinance 2026-10 Summary Publication

City Planning Manager Harry Davis stated that at the previous City Council meeting on April 14, 2026, City Council approved the first reading of Ordinance 2026-10. Staff did not make any substantial changes to the Ordinance.

Motion by van Sluis, seconded by Rowan to approve Ordinance 2026-10 Vacate a Portion of Cavalry Drive at 3105 Hwy 60 W

Roll Call Vote

Aye: Councilor Barnes, Ross, Rowan, van Sluis, Thiele and Mayor Spooner

Nay:

Motion carried 6:0

Motion by Rowan, seconded by van Sluis to approve Ordinance 2026-10 Summary Publication and carried unanimously.

Larson Properties Addition/1515 30th St NW - Preliminary and Final Plat; Variance; Resolution 2026-229 Approve the Preliminary and Final Plats for Larson Properties Addition and Resolution 2026-230 Approve a Variance for Larson Properties Addition

City Planning Manager Harry Davis explained that John Schulte with Jones, Haugh & Smith Inc on behalf of Kyle Gillette from All State Peterbilt and Larson Properties LLC requested a preliminary plat and final plat, with a variance for properties approximately located at 1515 30th St NW. The subject properties are zoned I-P, Industrial Park across approximately 14.85 acres of partially developed property with an existing trucking business.

The proposed plats and variance seek to facilitate an expansion for All State Peterbilt and create an outlet for stormwater and future development. Industrial Drive is proposed to be built and extended approximately 60' feet for a total length of Industrial Drive from 30th St NW at approximately 716 feet.

The preliminary and final plats generally meet the criteria for approval. The request to exceed the dead-end maximum of 650 feet for Industrial Drive is a reasonable request and demonstrates practical difficulty. There is existing development to the west, dedicated parkland for a trail to the south, and an active rail line to the east. The street cannot go anywhere from where it is currently. Additionally, the property at the existing end of Industrial Drive does not have enough property frontage to be developed. Adding a turnaround at the end of Industrial Drive will satisfy street frontage and allow future

development.

The Planning Commission held a public hearing at their meeting on August 3, 2026, and unanimously forwarded the project to City Council, recommending approval. No members of the public spoke before or during the public hearing.

Motion by Ross, seconded by Thiele to approve Resolution 2026-229 Approve the Preliminary and Final Plats for Larson Properties Addition and carried unanimously.

Motion by Thiele, seconded by Barnes to approve Resolution 2026-230 Approve a Variance for Larson Properties Addition and carried unanimously.

Resolution 2026-231 Approve a Conditional Use Permit for a Craftsman Studio at 1033 Faribault Rd

City Planning Manager Harry Davis explained that Curtis Johnson with Sure Cut Woodworking, with approval from the property owner Michael Brown through LMSG Properties LLC, requested approval of a conditional use permit for a craftsman studio over 2,500 sq ft at 1033 Faribault Rd. The property is zoned C-2, Highway Commercial and contains approximately 1.9 acres of land.

Johnson proposes a craftsman studio for woodworking and cabinetry in an existing metal building with a parking lot and loading docks. The studio will have a total of 7 employees and operate Monday-Thursday from 7:00 am – 5:00 pm. All business operations will be conducted inside the building.

The proposal meets the criteria for granting a CUP. The proposed craftsman studio and subject property have an adequate number of parking spaces and no outside storage is proposed. City staff are not aware of any issues with current traffic near the property and don't anticipate future issues. Because all operations will take place within the building, staff anticipates no adverse impacts on adjoining properties.

The Planning Commission held a public hearing during the regular meeting on August 4, 2026. Members of the public spoke to staff before the meeting about noise concerns. Members of the public also spoke during the public hearing about noise and the impact of the business on adjoining property. The Planning Commission voted unanimously to forward the request to City Council, with conditions of approval.

Councilor Ross asked if obtaining a CUP was the more difficult path than rezoning should more square feet be needed in the future. Davis stated that it is zoned C-2 and a higher level of zoning like industrial would reduce the restrictions on noise, which was a complaint of the neighborhood; the Council could allow for up to 12,000 feet, however, that was not the request in front of the Council. Councilor Barnes asked about the hours of operation, Davis stated Monday-Thursday from 7:00 am – 5:00 pm.

Motion by Rowan, seconded by van Sluis to amend Resolution 2026-231 Approve a Conditional Use Permit for a Craftsman Studio at 1033 Faribault Rd to allow for up to

12,000 square feet and carried unanimously.

Motion by Ross, seconded by van Sluis to approve Resolution 2026-231 Approve a Conditional Use Permit for a Craftsman Studio at 1033 Faribault Rd as amended and carried unanimously.

Resolution 2026-234 Order Improvements, Approve Plans and Establish Bid Date for 2026 ReLEAF Tree Removal Program - Contract 2026-18

City Engineer Mark DuChene explained that the City had 40 properties that met the income restrictions for the ReLEAF grant to be included in the tree removal program for a total of 118 trees and stumps to be removed. The ReLEAF grant program covers 100% of the costs for the removal of the trees and related stumps. The bid date for the program will be September 2, 2026, with completion by May 1, 2027.

Motion by Ross, seconded by Barnes to approve Resolution 2026-234 Order Improvements, Approve Plans and Establish Bid Date for 2026 ReLEAF Tree Removal Program - Contract 2026-18 and carried unanimously.

Resolution 2026-235 Accept Professional Services Proposal for Woolen Mill Dam 30% Design Services - Contract 2025-13 and Budget Amendment

City Engineer Mark DuChene reminded the Council of the June 16, 2026, Council Work Session, presentation of the final feasibility report for the Woolen Mills Dam project. Council directed Staff to move forward with preliminary design services for the option to remove both existing dam structures and replace them with a series of rock arch rapids. Staff worked with the design consultant who completed the feasibility report to develop a next phase project scope that will complete design services through 30% as well as complete the necessary environmental reviews needed due to the inclusion of federal funding sources. Staff and the Consultant were in agreement that taking the design to 30% and completing the environmental review allows the project to be vetted by the appropriate review and permitting authorities without risking taking a design too far that hasn't been fully approved.

The project will be funded by the Stormwater Utility Fund (603) of which adequate reserves exist for this project. One reason for moving forward now with this scope rather than waiting until 2027 to begin is if the project was delayed starting in 2027 it is unlikely the City would be able to pursue any funding through the 2027 state legislative session. Since this was not a budgeted expense for 2026, DuChene requested the Council approve a budget amendment.

Motion by Barnes, seconded by van Sluis to approve Resolution 2026-235 Accept Professional Services Proposal for Woolen Mill Dam 30% Design Services - Contract 2025-13 and Budget Amendment and carried unanimously.

Bids- None

Boards and Commissions Reports, Announcements and Project Updates

Mayor Spooner congratulated the City Council Candidates, and thanked City Clerk Heather Slechta and the Election Judges.

Adjournment

Motion by van Sluis, seconded by Thiele to adjourn the City Council meeting and carried unanimously. The meeting was adjourned at 6:58 pm.

Respectfully Submitted,

Heather Slechta
City Clerk



CITY COUNCIL MINUTES

COUNCIL CHAMBERS

FRIDAY, AUGUST 14, 2026

8:00 AM

Call to Order/Roll Call

The City Council meeting was called to order by Mayor Tom Spooner at 8:00 am. Councilors in attendance included Mandy Barnes, Royal Ross, John Rowan, Peter van Sluis and Chuck Thiele. Councilor Adama Doumbouya was absent. Also in attendance were Acting City Administrator Mark DuChene and City Clerk Heather Slechta.

Items for Discussion

Resolution 2026-238 Approve 2026 Primary Election Results and Abstract

City Clerk Heather Slechta presented the 2026 Primary Results and Abstract to the City Council. Slechta stated that on August 11, 2026 a Primary Election was held for three seats for City Council Members. Each election cycle, the official Election Abstract is completed by Rice County Property Tax and Elections.

These names will appear on the November 3, 2026 General Election Ballot.

Natalie Halverson
Katie Howard
Paul Wunderlich
Lexi Temple
John Rowan
Kameron Gustafson

Motion by Thiele, seconded by Barnes to approve Resolution 2026-238 Approve 2026 Primary Election Results and Abstract and carried unanimously.

Adjournment

Motion by Barnes, seconded by Thiele to adjourn the City Council meeting and carried unanimously.

The meeting was adjourned at 8:01 am.

Respectfully Submitted,

Heather Slechta
City Clerk



SPECIAL CITY COUNCIL MINUTES

PUBLIC MEETING ROOM

TUESDAY, AUGUST 18, 2026

The Special meeting of the City Council was called to order by Mayor Thomas Spooner at 7:30 pm.. Councilors in attendance included Mandy Barnes, Royal Ross, John Rowan, Peter van Sluis and Chuck Thiele. Councilor Doumbouya was absent. Also in attendance was City Administrator Jessica Kinser and Parks and Recreation Director Rochelle Anderholm-Parsch.

Mayor Spooner read the following statement:

I am requesting a motion to go into closed session pursuant to Minnesota Statutes, Section 13D.05, Subdivision 3(c) and Section 13.44, Subdivision 3, to conduct a closed City Council meeting concerning the property identified as Parcel ID No.: 18.31.4.26.015 (hereinafter referred to as the "Property" and to consider strategies and to develop or consider offers or counteroffers for the purchase and/or sale of the Property and to review confidential appraisal information for the Property.

The need for confidentiality outweighs the purposes of the open meeting law because of the city Council's intent to candidly discuss the City's options and potential strategies related to the above-referenced Property.

Motion by Ross, seconded by van Sluis to close the Special City Council meeting and carried unanimously.

The meeting was closed at 7:32 pm.

Motion by Thiele, seconded by van Sluis to open the Special City Council meeting and carried unanimously.

The meeting was opened at 7:34 pm.

Adjournment

Motion Ross, seconded by van Sluis to adjourn the meeting and carried unanimously.

Meeting adjourned at 7:35 pm.

Respectfully Submitted,

Jessica L. Kinser
City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kindra Papenfus, Finance Director
MEETING DATE: August 25, 2026
SUBJECT: Claims List

Background:

The current list of open claims totaling \$2,336,191.06 for 343 invoices is attached, including details of the department, funding source and amount for each vendor and invoice.

Recommendation:

Approve payment of August 25th Claims

Attachments:

1. 082526FF

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10678	Abdo LLP	0000		EFT	08/30/2026	527571				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fin 43090		Finance	ProfSrv		806.25				
							806.25			
10678	Abdo LLP	0000		EFT	08/30/2026	527570				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 43095		SewerReclm	SoftwrSupp		1,721.25				
	2 Water 43095		Water	SoftwrSupp		1,721.25				
							3,442.50			
10678	Abdo LLP	0000		EFT	08/30/2026	527572				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 43090		Water	ProfSrv		6,547.50				
	2 SwrRecl 43090		SewerReclm	ProfSrv		6,547.50				
							13,095.00			
	CHECK TOTAL						17,343.75			
11104	Allyson W Brunette	0000		EFT	09/09/2026	1184				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Admin 43090		Admin	ProfSrv		900.00				
							900.00			
	CHECK TOTAL						900.00			
10681	Amazon Capital Servic	0000		EFT	09/02/2026	1WV4-6PPX-46PJ				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fire 42160		Fire	Chem&Prod		44.68				
							44.68			
10681	Amazon Capital Servic	0000		EFT	09/03/2026	1RM6-7KDW-9YNY				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 42010		Police	Supplies		16.99				
							16.99			
10681	Amazon Capital Servic	0000		EFT	09/03/2026	1MP7-C7RK-LPP1				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Viaduct 42500		ViaductPrk	OutrchEnga		19.89				
							19.89			
10681	Amazon Capital Servic	0000		EFT	09/03/2026	1GNM-D9ND-VX7H				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 42500		Library	OutrchEnga		65.90				
							65.90			

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic	0000		EFT	09/04/2026	1WNL-MDWF-GLCW			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 IT 42010		IT	Supplies			18.98		
							18.98		
10681	Amazon Capital Servic	0000		EFT	09/05/2026	1C73-6RTL-1D6P			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CodeInsp 42010		Code/Insp	Supplies			18.34		
							18.34		
10681	Amazon Capital Servic	0000		EFT	09/05/2026	1M9C-H9YV-KXDG			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Aquatic 42500		AquaticCtr	OutrchEnga			59.97		
							59.97		
10681	Amazon Capital Servic	0000		EFT	09/05/2026	1PYP-6MY1-PGRN			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Viaduct 42500		ViaductPrk	OutrchEnga			10.22		
							10.22		
10681	Amazon Capital Servic	0000		EFT	09/05/2026	1JL6-1FXJ-6DPQ			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Youth 42500		Youth	OutrchEnga			73.00		
							73.00		
10681	Amazon Capital Servic	0000		EFT	09/05/2026	1R39-L4G3-69FV			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Youth 42500		Youth	OutrchEnga			97.49		
							97.49		
10681	Amazon Capital Servic	0000		EFT	09/09/2026	1D1H-9W4L-DKYC			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 PW Fac 42230		PW Fac	Bldg Supp			123.74		
	2 SwrRecl 42010		SewerReclm	Supplies			95.29		
							219.03		
10681	Amazon Capital Servic	0000		EFT	09/09/2026	1J99-PXFX-GYTQ			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Admin 42010		CC Admin	Supplies			61.53		
							61.53		
10681	Amazon Capital Servic	0000		EFT	09/09/2026	196W-DPL4-GPQF			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Fac 42230		CC Fac	Bldg Supp			22.65		
							22.65		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10681	Amazon Capital Servic		0000		EFT	09/10/2026	116K-MTNL-93J3			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			27.98		
								27.98		
10681	Amazon Capital Servic		0000		EFT	09/10/2026	1RVH-9VH9-9HQL			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42010			Library	Supplies			28.49		
								28.49		
10681	Amazon Capital Servic		0000		EFT	09/10/2026	1JT9-TMYJ-FLX1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrSign 42410			Sign Sig	MinorEquip			42.52		
								42.52		
10681	Amazon Capital Servic		0000		EFT	09/12/2026	1P1R-QFKR-FDWC			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 42010			Police	Supplies			21.59		
								21.59		
10681	Amazon Capital Servic		0000		EFT	09/13/2026	1CHN-F443-PH3J			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42500			Library	OutrchEnga			37.41		
								37.41		
10681	Amazon Capital Servic		0000		EFT	09/16/2026	1DQ4-T6YP-CTTW			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 42230			CC Fac	Bldg Supp			7.59		
								7.59		
10681	Amazon Capital Servic		0000		EFT	09/16/2026	1HW9-DMRM-HCDN			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			72.57		
								72.57		
10681	Amazon Capital Servic		0000		EFT	09/18/2026	1DMG-11GX-TW9L			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Council 42010			Council	Supplies			66.49		
								66.49		
10681	Amazon Capital Servic		0000		EFT	09/18/2026	14VQ-7FTY-3HR9			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fin 42010			Finance	Supplies			71.24		
								71.24		
							CHECK TOTAL	1,104.55		

Report generated: 08/20/2026 13:36:14
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10685	AMN Healthcare Langua		0000		EFT	09/06/2026	SIN835364			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	43090		Police	ProfSrv			20.00		
								20.00		
							CHECK TOTAL	20.00		
10245	APG Media of Southern		0001		EFT	08/31/2026	1109446			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Election	43510		Election	LegalPubng			495.00		
								495.00		
10245	APG Media of Southern		0001		EFT	09/07/2026	1110039			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Council	43510		Council	LegalPubng			41.25		
								41.25		
10245	APG Media of Southern		0001		EFT	09/05/2026	1109905			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Planning	43510		P & Z	LegalPubng			96.25		
								96.25		
							CHECK TOTAL	632.50		
11256	Aquarius Water Condit		0000		INV	08/31/2026	2203149532			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	44160		Police	Rents			15.00		
								15.00		
11256	Aquarius Water Condit		0000		INV	08/31/2026	2203150972			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	44160		Police	Rents			25.00		
								25.00		
							CHECK TOTAL	40.00		
10278	Arrow Electric LLC		0000		EFT	09/05/2026	3695			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac	44010		CC Fac	Bldg Maint			2,159.73		
								2,159.73		
10278	Arrow Electric LLC		0000		EFT	09/11/2026	3703			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 PW Fac	44010		PW Fac	Bldg Maint			691.88		
								691.88		

Report generated: 08/20/2026 13:36:14
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10278	Arrow Electric LLC	0000		EFT	09/11/2026	3704				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 44030		P&Tmaint	P/I R&M		1,990.81				
							1,990.81			
						CHECK TOTAL	4,842.42			
10043	Ascentek Corp	0000		INV	09/09/2026	4242313				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 EqMaint 42010		EqMaint	Supplies		86.25				
							86.25			
10043	Ascentek Corp	0000		INV	09/11/2026	4245044				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 EqMaint 42210		EqMaint	VehEqParts		107.59				
	2 Parks 42210		P&Tmaint	VehEqParts		215.18				
	3 StrMaint 42210		StrMaint	VehEqParts		430.36				
	4 SwrColl 42210		Sewer Coll	VehEqParts		161.38				
	5 Water 42210		Water	VehEqParts		161.38				
							1,075.89			
						CHECK TOTAL	1,162.14			
10316	Auto Value Parts Stor	0000		EFT	09/02/2026	48230898				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 42210		Police	VehEqParts		1.59				
							1.59			
10316	Auto Value Parts Stor	0000		EFT	09/02/2026	48230902				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 42210		Police	VehEqParts		8.99				
							8.99			
10316	Auto Value Parts Stor	0000		EFT	09/03/2026	48230940				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 42210		P&Tmaint	VehEqParts		139.88				
							139.88			
10316	Auto Value Parts Stor	0000		EFT	09/03/2026	48230958				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CodeInsp 42210		Code/Insp	VehEqParts		144.99				
							144.99			

CLAIMS LIST REPORT**Detail Invoice List**

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10316	Auto Value Parts Stor		0000		EFT	09/04/2026	48231006			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint 42210			EqMaint	VehEqParts			17.06		
	2 Parks 42210			P&Tmaint	VehEqParts			34.11		
	3 StrMaint 42210			StrMaint	VehEqParts			68.23		
	4 SwrColl 42210			Sewer Coll	VehEqParts			25.59		
	5 Water 42210			Water	VehEqParts			25.58		
								170.57		
10316	Auto Value Parts Stor		0000		EFT	09/04/2026	48231010			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 42210			P&Tmaint	VehEqParts			5.75		
								5.75		
10316	Auto Value Parts Stor		0000		EFT	09/06/2026	48231074			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 42210			Police	VehEqParts			215.99		
								215.99		
10316	Auto Value Parts Stor		0000		EFT	08/04/2026	48230966			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 42210			P&Tmaint	VehEqParts			-38.89		
								-38.89		
10316	Auto Value Parts Stor		0000		EFT	09/11/2026	48231233			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint 42210			EqMaint	VehEqParts			9.65		
	2 Parks 42210			P&Tmaint	VehEqParts			19.29		
	3 StrMaint 42210			StrMaint	VehEqParts			38.58		
	4 SwrColl 42210			Sewer Coll	VehEqParts			14.47		
	5 Water 42210			Water	VehEqParts			14.47		
								96.46		
10316	Auto Value Parts Stor		0000		EFT	09/17/2026	48231387			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42210			StrMaint	VehEqParts			144.99		
								144.99		
							CHECK TOTAL	890.32		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10691	B Stark & Co	0000		INV	07/02/2026	132803					
ACCOUNT DETAIL						LINE AMOUNT					
1	Youth 42180		Youth	Uniforms		3,000.00					
2	Viaduct 42180		ViaductPrk	Uniforms		200.00					
3	Parks 42180		P&Tmaint	Uniforms		200.00					
4	Aquatic 42180		AquaticCtr	Uniforms		2,500.00					
5	CC Fac 42180		CC Fac	Uniforms		2,250.00					
6	CC Admin 42990		CC Admin	CmdResale		515.00					
7	CC Admin 42180		CC Admin	Uniforms		837.05					
							9,502.05				
						CHECK TOTAL	9,502.05				
10342	Ryan Bauer	0000		INV	09/16/2026	5879					
ACCOUNT DETAIL						LINE AMOUNT					
1	Water 44030		Water	P/I R&M		536.88					
							536.88				
						CHECK TOTAL	536.88				
10335	BCM Construction Inc	0000	80	EFT	08/16/2026	Pay Request #1 Airpo					
ACCOUNT DETAIL						LINE AMOUNT					
1	Airport 45300	26001	Airport	Impr Other		614,999.16					
							614,999.16				
						CHECK TOTAL	614,999.16				
11089	Beaudry Oil & Service	0000		INV	09/09/2026	3362707					
ACCOUNT DETAIL						LINE AMOUNT					
1	StrMaint 42120		StrMaint	Motor Fuel		261.80					
2	EqMaint 42120		EqMaint	Motor Fuel		65.45					
3	Water 42120		Water	Motor Fuel		98.18					
4	SwrColl 42120		Sewer Coll	Motor Fuel		98.18					
5	Parks 42120		P&Tmaint	Motor Fuel		130.89					
							654.50				
						CHECK TOTAL	654.50				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10221	BG Minnesota Inc		0000		EFT	09/09/2026	PI0073828			
ACCOUNT DETAIL							LINE AMOUNT			
1	StrMaint	42210		StrMaint	VehEqParts			83.28		
2	EqMaint	42210		EqMaint	VehEqParts			20.82		
3	Water	42210		Water	VehEqParts			31.23		
4	SwrColl	42210		Sewer Coll	VehEqParts			31.23		
5	Parks	42210		P&Tmaint	VehEqParts			41.63		
								208.19		
CHECK TOTAL								208.19		
10031	BHE Renewables		0000		EFT	08/23/2026	12211927			
ACCOUNT DETAIL							LINE AMOUNT			
1	SwrRecl	43810		SewerReclm	Elec Util			11,538.94		
								11,538.94		
CHECK TOTAL								11,538.94		
10097	Canon U.S.A., Inc.		0000		EFT	09/11/2026	43707723			
ACCOUNT DETAIL							LINE AMOUNT			
1	Fire	44160		Fire	Rents			105.91		
								105.91		
10097	Canon U.S.A., Inc.		0000		EFT	09/11/2026	43694789			
ACCOUNT DETAIL							LINE AMOUNT			
1	Police	44160		Police	Rents			306.40		
								306.40		
10097	Canon U.S.A., Inc.		0000		EFT	09/11/2026	43669898			
ACCOUNT DETAIL							LINE AMOUNT			
1	CH Fac	44160		CH Maint	Rents			167.08		
								167.08		
10097	Canon U.S.A., Inc.		0000		EFT	09/11/2026	43669900			
ACCOUNT DETAIL							LINE AMOUNT			
1	CH Fac	44160		CH Maint	Rents			204.24		
2	CEDAdmin	44160		CED Admin	Rents			102.12		
3	Planning	44160		P & Z	Rents			102.12		
								408.48		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10097	Canon U.S.A., Inc.	0000		EFT	09/11/2026	43669899					
ACCOUNT DETAIL						LINE AMOUNT					
1	Storm	44160	Storm Wtr	Rents		1.46					
2	StrMaint	44160	StrMaint	Rents		98.90					
3	SwrColl	44160	Sewer Coll	Rents		10.29					
4	Water	44160	Water	Rents		10.30					
							120.95				
CHECK TOTAL							1,108.82				
10706	Cardio Partners Inc	0000		INV	09/13/2026	600396116					
ACCOUNT DETAIL						LINE AMOUNT					
1	Wshngtn	42010	Wshngtn	Supplies		1,882.00					
2	CC Fac	42410	CC Fac	MinorEquip		474.00					
							2,356.00				
CHECK TOTAL							2,356.00				
11198	Carrie Corlee Goettic	0000		INV	09/05/2026	80526-3					
ACCOUNT DETAIL						LINE AMOUNT					
1	Youth	42500	Youth	OutrchEnga		645.00					
							645.00				
CHECK TOTAL							645.00				
10353	Chadderdon Lumber	0000		INV	09/17/2026	223724					
ACCOUNT DETAIL						LINE AMOUNT					
1	CH Fac	42230	CH Maint	Bldg Supp		3.25					
							3.25				
CHECK TOTAL							3.25				
10354	Cintas Corporation	0002		EFT	09/05/2026	4278268382					
ACCOUNT DETAIL						LINE AMOUNT					
1	CC Fac	44060	CC Fac	Lndry Srvc		13.50					
							13.50				
10354	Cintas Corporation	0002		EFT	09/06/2026	4278371465					
ACCOUNT DETAIL						LINE AMOUNT					
1	EqMaint	44060	EqMaint	Lndry Srvc		9.38					
2	StrMaint	44060	StrMaint	Lndry Srvc		31.20					
							40.58				

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10354	Cintas Corporation		0002		EFT	09/06/2026	4278371436			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 44060			P&Tmaint	Lndry Srvc			40.60		
								40.60		
10354	Cintas Corporation		0002		EFT	09/06/2026	4278371377			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm 44060			Storm Wtr	Lndry Srvc			3.25		
	2 SwrColl 44060			Sewer Coll	Lndry Srvc			12.64		
	3 Water 44060			Water	Lndry Srvc			29.88		
								45.77		
10354	Cintas Corporation		0002		EFT	09/06/2026	4278371447			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint 44060			EqMaint	Lndry Srvc			26.77		
	2 PW Fac 42230			PW Fac	Bldg Supp			46.20		
								72.97		
10354	Cintas Corporation		0002		EFT	09/06/2026	4278371577			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 44060			SewerReclm	Lndry Srvc			7.00		
								7.00		
10354	Cintas Corporation		0002		EFT	09/06/2026	4278371694			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl 44060			SewerReclm	Lndry Srvc			45.55		
								45.55		
10354	Cintas Corporation		0002		EFT	09/13/2026	4279139077			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm 44060			Storm Wtr	Lndry Srvc			3.25		
	2 SwrColl 44060			Sewer Coll	Lndry Srvc			12.64		
	3 Water 44060			Water	Lndry Srvc			29.88		
								45.77		
10354	Cintas Corporation		0002		EFT	09/13/2026	4279139232			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint 44060			EqMaint	Lndry Srvc			26.77		
								26.77		
10354	Cintas Corporation		0002		EFT	09/13/2026	4279139302			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint 44060			EqMaint	Lndry Srvc			9.38		
	2 StrMaint 44060			StrMaint	Lndry Srvc			31.20		
								40.58		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10354	Cintas Corporation	0002		EFT	09/13/2026	4279139405				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 44060		SewerReclm	Lndry Srvc		61.93				
							61.93			
10354	Cintas Corporation	0002		EFT	09/13/2026	4279139506				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 44060		SewerReclm	Lndry Srvc		46.55				
							46.55			
						CHECK TOTAL	487.57			
10713	City of Faribault	0000		INV	09/09/2026	081026				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Airport 43820		Airport	Water Util		19.79				
	2 Airport 43850		Airport	Sewer Util		17.66				
	3 Airport 43860		Airport	StrmWtrUtl		410.57				
	4 CityRent 43820		CityRent	Water Util		31.32				
	5 CityRent 43850		CityRent	Sewer Util		41.54				
	6 CityRent 43860		CityRent	StrmWtrUtl		11.09				
	7 Soccer 43820		SoccerComp	Water Util		2,751.95				
	8 Soccer 43850		SoccerComp	Sewer Util		11.10				
	9 Soccer 43860		SoccerComp	StrmWtrUtl		55.57				
	10 SwrRecl 43820		SewerReclm	Water Util		5,347.55				
	11 SwrRecl 43860		SewerReclm	StrmWtrUtl		338.59				
	12 Water 43850		Water	Sewer Util		146.88				
							9,183.61			
						CHECK TOTAL	9,183.61			
10713	City of Faribault	0000		INV	09/10/2026	081126 Admin				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Roberds 43090		Roberds Lk	ProfSrv		611.00				
							611.00			
						CHECK TOTAL	611.00			
10713	City of Faribault	0000		INV	09/10/2026	081126				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Roberds 43850		Roberds Lk	Sewer Util		4,690.90				
							4,690.90			
						CHECK TOTAL	4,690.90			

Report generated: 08/20/2026 13:36:14
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10356	City of Owatonna		0000		INV	09/03/2026	2603			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire 44330		Fire		DuesSubscr			672.00		
								672.00		
							CHECK TOTAL	672.00		
10267	CivicPlus		0000		EFT	08/30/2026	382235			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Council 43090		Council		ProfSrv			42.92		
								42.92		
							CHECK TOTAL	42.92		
10357	Community Co-op Oil A		0000		INV	08/30/2026	241751146			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42120		StrMaint		Motor Fuel			125.05		
								125.05		
10357	Community Co-op Oil A		0000		INV	08/08/2026	164808			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Airport 42210		Airport		VehEqParts			288.00		
								288.00		
10357	Community Co-op Oil A		0000		CRM	08/10/2026	127686			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 101 15520		General		PrePd Fuel			-18.42		
								-18.42		
10357	Community Co-op Oil A		0000		INV	09/04/2026	165318			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 44020		P&Tmaint		VehicleR&M			90.00		
								90.00		
10357	Community Co-op Oil A		0000		INV	09/10/2026	9924			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42120		StrMaint		Motor Fuel			98.30		
								98.30		
10357	Community Co-op Oil A		0000		INV	09/10/2026	9925			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42120		StrMaint		Motor Fuel			9.34		
								9.34		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100				Cash					
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10357	Community Co-op Oil A	0000		INV	09/11/2026	081091			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 101	15520	General	PrePd Fuel		20,861.64			
	2 101	15520	General	PrePd Fuel		9,261.49			
							30,123.13		
						CHECK TOTAL	30,715.40		
10723	Core & Main LP	0000		INV	09/12/2026	INV0034595			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Water	42010	Water	Supplies		177.05			
							177.05		
						CHECK TOTAL	177.05		
10054	Creative Co-Op	0001		EFT	09/05/2026	080626 CC			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Fac	42230	CC Fac	Bldg Supp		96.00			
							96.00		
						CHECK TOTAL	96.00		
10361	Culligan of Faribault	0001		EFT	08/30/2026	119X01444400			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Wshngtn	42160	Wshngtn	Chem&Prod		135.00			
							135.00		
10361	Culligan of Faribault	0001		EFT	08/30/2026	119X01444301			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 CC Fac	42160	CC Fac	Chem&Prod		446.25			
							446.25		
10361	Culligan of Faribault	0001		EFT	08/30/2026	119X01444806			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Police	42010	Police	Supplies		172.90			
							172.90		
						CHECK TOTAL	754.15		
10160	Dakota Supply Group	0000		EFT	09/05/2026	S105900087.001			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Water	42010	Water	Supplies		1,385.13			
							1,385.13		
						CHECK TOTAL	1,385.13		

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 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10380	Dalco		0001		INV	08/29/2026	42596927			
		ACCOUNT DETAIL					LINE AMOUNT			
		1	Pol Fac 42160	Pol Fac	Chem&Prod			40.85		
		2	Pol Fac 42230	Pol Fac	Bldg Supp			224.37		
								265.22		
10380	Dalco		0001		INV	09/12/2026	42765147			
		ACCOUNT DETAIL					LINE AMOUNT			
		1	Fire Fac 42230	Fire Fac	Bldg Supp			92.23		
								92.23		
10380	Dalco		0001		INV	09/12/2026	42765138			
		ACCOUNT DETAIL					LINE AMOUNT			
		1	Pol Fac 42230	Pol Fac	Bldg Supp			30.73		
								30.73		
10380	Dalco		0001		INV	09/16/2026	42811076			
		ACCOUNT DETAIL					LINE AMOUNT			
		1	PW Fac 42230	PW Fac	Bldg Supp			184.29		
		2	Storm 42230	Storm Wtr	Bldg Supp			2.73		
		3	SwrColl 42230	Sewer Coll	Bldg Supp			19.18		
		4	Water 42230	Water	Bldg Supp			19.18		
								225.38		
							CHECK TOTAL	613.56		
10764	Dent Impressions, Inc		0000		INV	07/05/2026	5fdf3917			
		ACCOUNT DETAIL					LINE AMOUNT			
		1	PrptLiab 44450	Prpty Lib	ClmDamages			4,623.50		
								4,623.50		
10764	Dent Impressions, Inc		0000		INV	08/21/2026	4256f8a7			
		ACCOUNT DETAIL					LINE AMOUNT			
		1	PrptLiab 44450	Prpty Lib	ClmDamages			19,858.52		
								19,858.52		
10764	Dent Impressions, Inc		0000		INV	08/21/2026	cae618f4			
		ACCOUNT DETAIL					LINE AMOUNT			
		1	PrptLiab 44450	Prpty Lib	ClmDamages			14,064.53		
								14,064.53		
10764	Dent Impressions, Inc		0000		INV	08/21/2026	6030b73f			
		ACCOUNT DETAIL					LINE AMOUNT			
		1	PrptLiab 44450	Prpty Lib	ClmDamages			8,695.70		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10764 Dent Impressions, Inc	0000		INV	08/21/2026	ebbf244	8,695.70				
ACCOUNT DETAIL					LINE AMOUNT					
1 PrptLiab 44450		Prpty Lib	CImDamages		12,766.20					
						12,766.20				
					CHECK TOTAL	60,008.45				
10384 Dufours Cleaners	0000		INV	09/09/2026	122950					
ACCOUNT DETAIL					LINE AMOUNT					
1 Fire 43090		Fire	ProfSrv		15.00					
						15.00				
					CHECK TOTAL	15.00				
10257 Eckberg Lammers PC	0000		EFT	09/01/2026	20268					
ACCOUNT DETAIL					LINE AMOUNT					
1 Legal 43045		Legal	LegalProsc		14,311.72					
						14,311.72				
					CHECK TOTAL	14,311.72				
10207 Enterprise FM Trust	0000		EFT	08/20/2026	FBN5717440					
ACCOUNT DETAIL					LINE AMOUNT					
1 Police 45600		Police	Cap Lease		16,920.42					
						16,920.42				
					CHECK TOTAL	16,920.42				
10402 ESS Brothers & Sons I	0000		EFT	09/10/2026	GG6169					
ACCOUNT DETAIL					LINE AMOUNT					
1 SwrColl 42010		Sewer Coll	Supplies		3,988.00					
2 Storm 42010		Storm Wtr	Supplies		1,994.00					
						5,982.00				
					CHECK TOTAL	5,982.00				
11331 Express Services, Inc	0000		INV	09/04/2026	34259344					
ACCOUNT DETAIL					LINE AMOUNT					
1 CEDAdmin43090		CED Admin	ProfSrv		553.00					
2 Planning 43090		P & Z	ProfSrv		553.00					
						1,106.00				

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11331	Express Services, Inc		0000		INV	09/11/2026	34287503			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CEDAdmin43090		CED Admin	ProfSrv			378.00		
	2	Planning 43090		P & Z	ProfSrv			378.00		
								756.00		
							CHECK TOTAL	1,862.00		
10409	Fame Awards		0000		INV	09/17/2026	20260777			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Adult 42500		Adult	OutrchEnga			48.02		
								48.02		
							CHECK TOTAL	48.02		
10749	Fareway Stores Inc #1		0000		INV	09/05/2026	00269675			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CC Admin 42500		CC Admin	OutrchEnga			5.29		
								5.29		
10749	Fareway Stores Inc #1		0000		INV	09/05/2026	00255369			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Admin 44382		Admin	EmpProgram			7.78		
								7.78		
10749	Fareway Stores Inc #1		0000		INV	09/10/2026	00256084			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Election 42010		Election	Supplies			4.99		
								4.99		
10749	Fareway Stores Inc #1		0000		INV	09/16/2026	00042562			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	HR 44382		HR	EmpProgram			37.42		
								37.42		
10749	Fareway Stores Inc #1		0000		INV	09/11/2026	00042467			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	HR 44382		HR	EmpProgram			80.99		
								80.99		
							CHECK TOTAL	136.47		
10410	Donahue Hardware Inc		0000		INV	09/03/2026	521284/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Parks 42010		P&Tmaint	Supplies			20.00		

City of Faribault



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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10410	Donahue Hardware Inc		0000		INV	09/03/2026	521286/1	20.00		
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CH Fac	42230		CH Maint	Bldg Supp			11.50		
								11.50		
10410	Donahue Hardware Inc		0000		INV	09/03/2026	521287/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	42010		Police	Supplies			6.44		
								6.44		
10410	Donahue Hardware Inc		0000		INV	09/04/2026	521319/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrRecl	42230		SewerReclm	Bldg Supp			11.68		
								11.68		
10410	Donahue Hardware Inc		0000		INV	09/04/2026	521334/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010		P&Tmaint	Supplies			39.90		
								39.90		
10410	Donahue Hardware Inc		0000		INV	09/04/2026	521346/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth	42500		Youth	OutrchEnga			16.09		
								16.09		
10410	Donahue Hardware Inc		0000		INV	09/05/2026	521371/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010		P&Tmaint	Supplies			8.09		
								8.09		
10410	Donahue Hardware Inc		0000		INV	09/05/2026	521390/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Engineer	42010		Engineer	Supplies			14.39		
								14.39		
10410	Donahue Hardware Inc		0000		INV	09/06/2026	521426/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010		P&Tmaint	Supplies			26.98		
								26.98		
10410	Donahue Hardware Inc		0000		INV	09/10/2026	521513/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire Fac	42230		Fire Fac	Bldg Supp			9.74		
								9.74		

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CASH ACCOUNT: Treasury 10100				Cash						
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10410	Donahue Hardware Inc		0000		INV	09/11/2026	521558/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic	42500		AquaticCtr	OutrchEnga		70.16			
								70.16		
10410	Donahue Hardware Inc		0000		INV	09/16/2026	521746/1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Adult	42010		Adult	Supplies		63.94			
								63.94		
							CHECK TOTAL	298.91		
10751	Faribault Area Chambe		0000		INV	09/09/2026	081026			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Admin	44384		Admin	Lodging Tx		12,849.31			
								12,849.31		
							CHECK TOTAL	12,849.31		
10411	Faribault Area Senior		0000		INV	09/01/2026	20262			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Council	44383		Council	DonCvcOrg		29,295.00			
								29,295.00		
							CHECK TOTAL	29,295.00		
10075	Faribault Fleet Suppl		0000		EFT	09/03/2026	080730			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42160		P&Tmaint	Chem&Prod		47.91			
								47.91		
10075	Faribault Fleet Suppl		0000		EFT	09/04/2026	080762			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010		P&Tmaint	Supplies		33.98			
								33.98		
10075	Faribault Fleet Suppl		0000		EFT	09/05/2026	080803			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Engineer	42010		Engineer	Supplies		54.98			
								54.98		
10075	Faribault Fleet Suppl		0000		EFT	09/05/2026	080808			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010		P&Tmaint	Supplies		1.10			
								1.10		

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10075	Faribault Fleet Suppl		0000		EFT	09/06/2026	080821			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 SwrColl	42410		Sewer Coll	MinorEquip			69.98		
	2 SwrColl	42120		Sewer Coll	Motor Fuel			42.98		
								112.96		
10075	Faribault Fleet Suppl		0000		EFT	09/10/2026	080943			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	42120		StrMaint	Motor Fuel			50.79		
								50.79		
10075	Faribault Fleet Suppl		0000		EFT	09/12/2026	081031			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	42010		P&Tmaint	Supplies			0.60		
								0.60		
							CHECK TOTAL	302.32		
10757	Faribault Post Office		0000		INV	09/12/2026	081326 On Target			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm	43220		Storm Wtr	Postage			1,613.36		
	2 Water	43220		Water	Postage			1,613.36		
	3 SwrRecl	43220		SewerReclm	Postage			1,613.35		
								4,840.07		
10757	Faribault Post Office		0000		INV	09/12/2026	091326 On Target Est			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm	43090		Storm Wtr	ProfSrv			4,100.00		
	2 SwrRecl	43090		SewerReclm	ProfSrv			4,100.00		
	3 Water	43090		Water	ProfSrv			4,100.00		
								12,300.00		
							CHECK TOTAL	17,140.07		
10413	Faribault Rental Equi		0000		INV	09/04/2026	623298			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin	42500		CC Admin	OutrchEnga			243.00		
								243.00		
							CHECK TOTAL	243.00		
10416	Faribo Air Conditioni		0000		EFT	09/04/2026	1962			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	44010		Water	Bldg Maint			722.50		

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10416	Faribo Air Conditioni		0000		EFT	07/22/2026	24064	722.50		
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	44010		Water	Bldg Maint			4,270.00		
								4,270.00		
							CHECK TOTAL	4,992.50		
10762	Faul Kiri Ann		0001		EFT	09/05/2026	2802			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Fire	43090	25912	Fire	ProfSrvc			400.00		
								400.00		
10762	Faul Kiri Ann		0001		EFT	09/05/2026	2803			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	43090	25909	Police	ProfSrvc			1,200.00		
								1,200.00		
							CHECK TOTAL	1,600.00		
10421	Fette Electronics Inc		0000		EFT	07/01/2026	12130			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Wshngtn	42230		Wshngtn	Bldg Supp			975.00		
								975.00		
							CHECK TOTAL	975.00		
10428	Flagship Recreation		0000		EFT	07/30/2026	F24557			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks	44030		P&Tmaint	P/I R&M			2,010.00		
								2,010.00		
							CHECK TOTAL	2,010.00		
11290	Follett Content Solut		0001		EFT	09/04/2026	774278A			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library	42190		Library	Books			339.58		
								339.58		
							CHECK TOTAL	339.58		
10039	Francis Animal & Pest		0000		INV	09/05/2026	100721			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Pol Fac	44010		Pol Fac	Bldg Maint			135.00		

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
						135.00				
					CHECK TOTAL	135.00				
11127	Genuine Parts Company	0001	EFT	09/09/2026	046131					
	ACCOUNT DETAIL				LINE AMOUNT					
1	Parks 42210	P&Tmaint	VehEqParts			57.59				
						57.59				
11127	Genuine Parts Company	0001	EFT	09/13/2026	046531					
	ACCOUNT DETAIL				LINE AMOUNT					
1	Police 42210	Police	VehEqParts			5.98				
						5.98				
					CHECK TOTAL	63.57				
10777	Glenn's Service LLC	0000	INV	08/23/2026	45726					
	ACCOUNT DETAIL				LINE AMOUNT					
1	Police 44020	Police	VehicleR&M			140.00				
						140.00				
10777	Glenn's Service LLC	0000	INV	08/08/2026	72102					
	ACCOUNT DETAIL				LINE AMOUNT					
1	Police 44020	Police	VehicleR&M			30.00				
						30.00				
10777	Glenn's Service LLC	0000	INV	09/06/2026	71850					
	ACCOUNT DETAIL				LINE AMOUNT					
1	Police 43060	Police	CntrctLabr			99.50				
2	Police 44020	Police	VehicleR&M			30.00				
						129.50				
10777	Glenn's Service LLC	0000	INV	09/11/2026	71856					
	ACCOUNT DETAIL				LINE AMOUNT					
1	Police 44020	Police	VehicleR&M			30.00				
						30.00				
					CHECK TOTAL	329.50				
10436	BRHB Inc	0000	EFT	09/02/2026	07991					
	ACCOUNT DETAIL				LINE AMOUNT					
1	Aquatic 42990	AquaticCtr	CmdResale			90.00				
						90.00				

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10436	BRHB Inc		0000		EFT	09/04/2026	07994			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Admin 42500		Admin	OutrchEnga			64.75		
								64.75		
10436	BRHB Inc		0000		EFT	09/05/2026	07996			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Youth 43090		Youth	ProfSrv			111.00		
								111.00		
10436	BRHB Inc		0000		EFT	09/03/2026	07992			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			75.00		
								75.00		
10436	BRHB Inc		0000		EFT	09/05/2026	07997			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			75.00		
								75.00		
10436	BRHB Inc		0000		EFT	09/04/2026	07995			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			90.00		
								90.00		
10436	BRHB Inc		0000		EFT	09/06/2026	08000			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			45.00		
								45.00		
10436	BRHB Inc		0000		EFT	09/07/2026	08601			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			150.00		
								150.00		
10436	BRHB Inc		0000		EFT	09/08/2026	08602			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			105.00		
								105.00		
10436	BRHB Inc		0000		EFT	08/20/2026	07978			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			90.00		
								90.00		

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10436	BRHB Inc		0000		EFT	08/21/2026	07979			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			75.00		
								75.00		
10436	BRHB Inc		0000		EFT	08/24/2026	07982			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			180.00		
								180.00		
10436	BRHB Inc		0000		EFT	08/27/2026	07985			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			165.00		
								165.00		
10436	BRHB Inc		0000		EFT	08/26/2026	07984			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			165.00		
								165.00		
10436	BRHB Inc		0000		EFT	08/29/2026	07987			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			105.00		
								105.00		
10436	BRHB Inc		0000		EFT	08/31/2026	07989			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			90.00		
								90.00		
10436	BRHB Inc		0000		EFT	09/01/2026	07990			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			150.00		
								150.00		
10436	BRHB Inc		0000		EFT	07/29/2026	07950			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			120.00		
								120.00		
10436	BRHB Inc		0000		EFT	07/31/2026	07954			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			120.00		
								120.00		

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CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10436	BRHB Inc		0000		EFT	07/29/2026	07951			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			165.00		
								165.00		
10436	BRHB Inc		0000		EFT	08/03/2026	07956			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			180.00		
								180.00		
10436	BRHB Inc		0000		EFT	08/02/2026	07955			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			255.00		
								255.00		
10436	BRHB Inc		0000		EFT	08/05/2026	07958			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			225.00		
								225.00		
10436	BRHB Inc		0000		EFT	08/04/2026	07957			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			240.00		
								240.00		
10436	BRHB Inc		0000		EFT	08/06/2026	07960			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			240.00		
								240.00		
10436	BRHB Inc		0000		EFT	08/09/2026	07964			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			180.00		
								180.00		
10436	BRHB Inc		0000		EFT	08/11/2026	07966			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			345.00		
								345.00		
10436	BRHB Inc		0000		EFT	08/10/2026	07965			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Aquatic 42990		AquaticCtr	CmdResale			240.00		
								240.00		

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CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10436	BRHB Inc	0000		EFT	08/14/2026	07971				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Aquatic 42990		AquaticCtr	CmdResale		240.00				
							240.00			
10436	BRHB Inc	0000		EFT	08/13/2026	07969				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Aquatic 42990		AquaticCtr	CmdResale		240.00				
							240.00			
10436	BRHB Inc	0000		EFT	08/15/2026	07973				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Aquatic 42990		AquaticCtr	CmdResale		45.00				
							45.00			
10436	BRHB Inc	0000		EFT	08/16/2026	07974				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Aquatic 42990		AquaticCtr	CmdResale		285.00				
							285.00			
10436	BRHB Inc	0000		EFT	08/17/2026	07975				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Aquatic 42990		AquaticCtr	CmdResale		240.00				
							240.00			
						CHECK TOTAL	5,185.75			
10438	Gopher State One Call	0000		EFT	08/30/2026	6070396				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 43090		Water	ProfSrv		225.45				
	2 SwrColl 43090		Sewer Coll	ProfSrv		225.45				
	3 Storm 43090		Storm Wtr	ProfSrv		225.45				
							676.35			
						CHECK TOTAL	676.35			
10242	Great Northern Enviro	0002		EFT	09/12/2026	6821				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrRecl 42210		SewerReclm	VehEqParts		1,071.70				
							1,071.70			
						CHECK TOTAL	1,071.70			

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CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10440	Gym Works Inc	0000		EFT	09/04/2026	17449					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CC Fac 44010		CC Fac	Bldg Maint		197.50					
							197.50				
						CHECK TOTAL	197.50				
10786	Hagen Christensen & M	0000	15	EFT	09/02/2026	2620-6					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 PrkInd 45300 26403		Prk Dedica	Impr Other		1,760.00					
							1,760.00				
						CHECK TOTAL	1,760.00				
10448	Hart's Auto Supply	0000		EFT	08/30/2026	41368					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 42210		Police	VehEqParts		814.69					
							814.69				
						CHECK TOTAL	814.69				
10449	Hawkins Inc	0000		EFT	08/29/2026	7519451					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42160		SewerReclm	Chem&Prod		9,952.70					
							9,952.70				
10449	Hawkins Inc	0000		EFT	09/04/2026	7523100					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42160		Water	Chem&Prod		5,620.98					
							5,620.98				
10449	Hawkins Inc	0000		EFT	09/06/2026	7525892					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42160		Water	Chem&Prod		2,292.00					
							2,292.00				
10449	Hawkins Inc	0000		EFT	09/11/2026	7529051					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42160		SewerReclm	Chem&Prod		9,956.85					
							9,956.85				
10449	Hawkins Inc	0000		EFT	09/14/2026	7533307					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Aquatic 42160		AquaticCtr	Chem&Prod		10.00					
							10.00				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026
DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10449	Hawkins Inc	0000		EFT	09/13/2026	7535685					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Aquatic 44040		AquaticCtr	MachEqRpr		3,262.50					
							3,262.50				
10449	Hawkins Inc	0000		EFT	09/16/2026	7536016					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 42160		SewerReclm	Chem&Prod		902.43					
							902.43				
10449	Hawkins Inc	0000		EFT	09/13/2026	7537049					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42160		Water	Chem&Prod		9,479.74					
							9,479.74				
	CHECK TOTAL						41,477.20				
10452	Heiman Fire Equipment	0000		EFT	09/11/2026	0959337-IN					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fire 42410		Fire	MinorEquip		90.45					
							90.45				
	CHECK TOTAL						90.45				
10018	Henry G Meigs LLC	0000		EFT	09/09/2026	5513421201					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 43090		StrMaint	ProfSrv		292.50					
							292.50				
10018	Henry G Meigs LLC	0000		EFT	09/11/2026	5513421735					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 43090		StrMaint	ProfSrv		360.00					
							360.00				
10018	Henry G Meigs LLC	0000	64	EFT	09/10/2026	5513421680					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 42240		StrMaint	StMaintMat		16,041.59					
							16,041.59				
10018	Henry G Meigs LLC	0000	64	EFT	09/11/2026	5513421933					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 42240		StrMaint	StMaintMat		16,475.73					
							16,475.73				

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026
DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10018	Henry G Meigs LLC	0000		EFT	09/13/2026	5513422148					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 43090		StrMaint	ProfSrv		540.00					
						540.00					
	CHECK TOTAL					33,709.82					
10297	Holtmeier Constructio	0000	49	EFT	08/30/2026	Pay App 2026-03					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrImp 45300 26502		Street Imp	Impr Other		315,999.81					
						315,999.81					
	CHECK TOTAL					315,999.81					
11377	HOPE Center	0000		INV	08/30/2026	2026-HRA-001 add					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 HRA 44600		Frblt HRA	LoansGrant		5,000.00					
						5,000.00					
	CHECK TOTAL					5,000.00					
11121	HP Inc	0001		EFT	09/07/2026	9810271674					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Fin 42010		Finance	Supplies		140.00					
						140.00					
11121	HP Inc	0001		EFT	09/07/2026	9810271672					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 HR 42410		HR	MinorEquip		140.00					
						140.00					
	CHECK TOTAL					280.00					
11253	Ingram Library Servic	0001		EFT	09/04/2026	98360162					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42190		Library	Books		694.63					
						694.63					
11253	Ingram Library Servic	0001		EFT	09/03/2026	98336783					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42190		Library	Books		138.76					
						138.76					

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Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11253	Ingram Library Servic		0001		EFT	08/30/2026	98267566			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42190			Library	Books			62.70		
								62.70		
							CHECK TOTAL	896.09		
10472	Innovative Office Sol		0000		EFT	09/04/2026	IN5171728			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Library 42010			Library	Supplies			13.61		
								13.61		
10472	Innovative Office Sol		0000		EFT	09/10/2026	IN5175532			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 IT 42010			IT	Supplies			12.12		
	2 CH Fac 42010			CH Maint	Supplies			4.19		
	3 HR 42010			HR	Supplies			43.60		
								59.91		
							CHECK TOTAL	73.52		
11327	Inspectron Inc		0000		INV	09/10/2026	1919			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CodeInsp 43090			Code/Insp	ProfSrv			20,968.75		
								20,968.75		
							CHECK TOTAL	20,968.75		
10473	Visionline Inc		0000		EFT	08/30/2026	171111			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic 42500			AquaticCtr	OutrchEnga			308.88		
								308.88		
10473	Visionline Inc		0000		EFT	09/02/2026	171138			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 HRA 42010			Frbt HRA	Supplies			74.50		
								74.50		
							CHECK TOTAL	383.38		
10654	Jayanti LLC		0000		INV	04/05/2026	030626 Pol			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police 43220			Police	Postage			30.31		
								30.31		

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10654	Jayanti LLC	0000		INV	06/19/2026	050226 Equip				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CP PW 45400		CP PW	Mach&Equip		15.43				15.43
10654	Jayanti LLC	0000		INV	09/10/2026	1ZK10R470308503617				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 43220		Water	Postage		19.34				19.34
10654	Jayanti LLC	0000		INV	09/17/2026	12608185731B041480				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Water 43220		Water	Postage		58.90				58.90
						CHECK TOTAL	123.98			
10274	Keystone Interpreting	0000		EFT	09/12/2026	1302-00042				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Library 43060		Library	CntrctLabr		307.40				307.40
						CHECK TOTAL	307.40			
10301	Kiellmeyer Constructio	0000		EFT	09/16/2026	4508				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 44030		P&Tmaint	P/I R&M		825.00				
	2 StrMaint 42240		StrMaint	StMaintMat		1,825.31				2,650.31
10301	Kiellmeyer Constructio	0000		EFT	09/16/2026	4519				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42240		StrMaint	StMaintMat		825.00				
	2 Water 42240		Water	StMaintMat		776.33				1,601.33
						CHECK TOTAL	4,251.64			
10482	Kline Distributing LL	0000		EFT	09/03/2026	38635				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Aquatic 42990		AquaticCtr	CmdResale		519.02				519.02

City of Faribault



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Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10482	Kline Distributing LL		0000		EFT	08/20/2026	38557			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Aquatic	42990		AquaticCtr	CmdResale		1,661.60	1,661.60		
10482	Kline Distributing LL		0000		EFT	07/30/2026	38411			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth	42500	25901	Youth	OutrchEnga		490.95	490.95		
							CHECK TOTAL	2,671.57		
11067	League of MN Cities I		0002		CRM	07/06/2026	10003121 PD refund			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	43610		Police	Ins & Bond		-1,539.00	-1,539.00		
11067	League of MN Cities I		0002		INV	08/29/2026	Check 0010024819			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 101	20205		General	AP Misc		1,539.00	1,539.00		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026
DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11067	League of MN Cities I		0002		INV	09/03/2026	10002490 2025 WC bal			
ACCOUNT DETAIL							LINE AMOUNT			
1	Admin	41510	Admin		WorkCmplns		52.47			
2	Adult	41510	Adult		WorkCmplns		47.00			
3	Aquatic	41510	AquaticCtr		WorkCmplns		272.53			
4	CC Admin	41510	CC Admin		WorkCmplns		71.50			
5	CC Fac	41510	CC Fac		WorkCmplns		356.41			
6	CEDAdmin	41510	CED Admin		WorkCmplns		58.53			
7	CH Fac	41510	CH Maint		WorkCmplns		90.30			
8	CodeInsp	41510	Code/Insp		WorkCmplns		128.70			
9	Council	41510	Council		WorkCmplns		3.89			
10	Engineer	41510	Engineer		WorkCmplns		155.08			
11	EqMaint	41510	EqMaint		WorkCmplns		348.33			
12	Fin	41510	Finance		WorkCmplns		53.18			
13	Fire	41510	Fire		WorkCmplns		5,026.21			
14	HR	41510	HR		WorkCmplns		37.74			
15	IT	41510	IT		WorkCmplns		25.01			
16	Library	41510	Library		WorkCmplns		173.44			
17	Parks	41510	P&Tmaint		WorkCmplns		1,386.35			
18	Planning	41510	P & Z		WorkCmplns		80.49			
19	Police	41510	Police		WorkCmplns		12,418.18			
20	PWAdmin	41510	PW Admin		WorkCmplns		15.98			
21	Storm	41510	Storm Wtr		WorkCmplns		199.85			
22	StrMaint	41510	StrMaint		WorkCmplns		1,314.50			
23	SwrColl	41510	Sewer Coll		WorkCmplns		551.50			
24	SwrRecl	41510	SewerReclm		WorkCmplns		718.38			
25	Viaduct	41510	ViaductPrk		WorkCmplns		74.51			
26	Water	41510	Water		WorkCmplns		379.66			
27	Wshngtn	41510	Wshngtn		WorkCmplns		13.28			
							CHECK TOTAL	24,053.00		
								24,053.00		
10502	LifeLine Training Ltd		0000		EFT	09/11/2026	177016			
ACCOUNT DETAIL							LINE AMOUNT			
1	Police	43140	Police		Train&Ed		359.00			
								359.00		
							CHECK TOTAL	359.00		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10099	Loffler Companies Inc	0000		INV	09/02/2026	5420444				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 42010		Police	Supplies		115.29				
	2 Fire 42010		Fire	Supplies		13.83				
							129.12			
10099	Loffler Companies Inc	0000		EFT	09/10/2026	5428910				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 CH Fac 42230		CH Maint	Bldg Supp		76.12				
	2 CEDAdmin42010		CED Admin	Supplies		103.21				
	3 Planning 42010		P & Z	Supplies		103.21				
							282.54			
						CHECK TOTAL	411.66			
10830	Lube-Tech Reliable Pl	0000		INV	09/05/2026	4239843				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42120		StrMaint	Motor Fuel		80.00				
	2 EqMaint 42120		EqMaint	Motor Fuel		20.00				
	3 Water 42120		Water	Motor Fuel		30.00				
	4 SwrColl 42120		Sewer Coll	Motor Fuel		30.00				
	5 StrMaint 42120		StrMaint	Motor Fuel		40.00				
							200.00			
						CHECK TOTAL	200.00			
10140	MacQueen Equipment LL	0000		EFT	09/10/2026	INV18259				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 SwrColl 42210		Sewer Coll	VehEqParts		414.00				
							414.00			
10140	MacQueen Equipment LL	0000		EFT	09/13/2026	INV18987				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Fire 44040		Fire	MachEqRpr		954.95				
							954.95			
						CHECK TOTAL	1,368.95			
10503	Madison National Life	0000		EFT	09/01/2026	1792058				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Treasury 21711		Treasury	LTDPay		209.70				
							209.70			

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

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CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10503	Madison National Life	0000		EFT	09/01/2026	1792056				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Treasury 21710		Treasury	Life Pay		3,377.60				
	2 Fire 41330		Fire	Life Ins		71.52				
							3,449.12			
10503	Madison National Life	0000		EFT	09/01/2026	September 2026				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Treasury 21711		Treasury	LTD Pay		2,058.34				
	2 Treasury 21724		Treasury	MN PFML		10,313.06				
							12,371.40			
						CHECK TOTAL	16,030.22			
11068	Madson, Billy	0000		EFT	09/18/2026	082026 BM				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Police 43310		Police	Travel Exp		63.00				
							63.00			
						CHECK TOTAL	63.00			
10130	Martin A Windows LLC	0000		EFT	08/30/2026	3719				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 43060		P&Tmaint	CntrctLabr		1,950.00				
	2 StrMaint 43060		StrMaint	CntrctLabr		1,950.00				
							3,900.00			
						CHECK TOTAL	3,900.00			
10211	Martin Marietta Mater	0000		EFT	09/06/2026	50120132				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42240		StrMaint	StMaintMat		401.54				
							401.54			
10211	Martin Marietta Mater	0000		EFT	09/11/2026	50164036				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 StrMaint 42240		StrMaint	StMaintMat		460.86				
							460.86			
						CHECK TOTAL	862.40			

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

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DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10359	Mathy Construction Co	0000		EFT	09/06/2026	4800011581					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Water 42240		Water	StMaintMat		1,469.27					
	2 StrMaint 42240		StrMaint	StMaintMat		3,844.05					
							5,313.32				
						CHECK TOTAL	5,313.32				
10145	Robert P Matthies	0000		EFT	09/06/2026	080726					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Youth 42500		Youth	OutrchEnga		325.00					
							325.00				
						CHECK TOTAL	325.00				
10843	MESERB	0000		INV	09/17/2026	MESERB 2026-2027					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 44330		SewerReclm	DuesSubscr		8,477.70					
							8,477.70				
						CHECK TOTAL	8,477.70				
10509	Met-Con Construction	0000		EFT	09/05/2026	40196					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 SwrRecl 43060		SewerReclm	CntrctLabr		900.00					
							900.00				
10509	Met-Con Construction	0000	14	EFT	08/21/2026	40065					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CH Fac 44010		CH Maint	Bldg Maint		43,120.00					
							43,120.00				
						CHECK TOTAL	44,020.00				
10510	Met-Con Lumber & Hard	0000	46	EFT	09/17/2026	2026-09 Pay App 1					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 PrkInd 45300 26403		Prk Dedic	Impr Other		470,802.19					
							470,802.19				
						CHECK TOTAL	470,802.19				
10543	Midwest Tape LLC	0000		EFT	08/22/2026	509177644					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Library 42192		Library	Audio Vis		48.23					

Report generated: 08/20/2026 13:36:14
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
						48.23				
					CHECK TOTAL	48.23				
10530	State of Minnesota BC	0011	INV	06/10/2026	46490					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 Police 43140	Police	Train&Ed			300.00				
							300.00			
					CHECK TOTAL	300.00				
10530	Office of MNIT Servic	0012	INV	09/12/2026	W26070485					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 Police 43090	Police	ProfSrv			235.87				
							235.87			
					CHECK TOTAL	235.87				
10530	Dept. of Public Healt	0015	INV	09/30/2026	1660002 7/1-9/30/26					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 601 20800	Water	DueToGovt			28,362.47				
							28,362.47			
					CHECK TOTAL	28,362.47				
10854	Minnesota NAHRO	0000	INV	08/20/2026	100726 CS					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 HRA 43140	Frblt HRA	Train&Ed			695.00				
							695.00			
					CHECK TOTAL	695.00				
10523	Minnesota Valley Test	0000	EFT	09/04/2026	1370346					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 SwrRecl 43060	SewerReclm	CntrctLabr			594.20				
							594.20			
10523	Minnesota Valley Test	0000	EFT	09/04/2026	1370375					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 SwrRecl 43060	SewerReclm	CntrctLabr			217.00				
							217.00			
10523	Minnesota Valley Test	0000	EFT	09/06/2026	1370651					
	ACCOUNT DETAIL				LINE AMOUNT					
	1 SwrRecl 43060	SewerReclm	CntrctLabr			247.00				

Report generated: 08/20/2026 13:36:14
 User: Fawn Fuller (FFuller)
 Program ID: apwarnt

CLAIMS LIST REPORT

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CHECK RUN: 082526FF 08/26/2026
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CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
							247.00		
10523	Minnesota Valley Test	0000		EFT	09/12/2026	1371568			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43060		SewerReclm	CntrctLabr		637.60			
							637.60		
10523	Minnesota Valley Test	0000		EFT	09/12/2026	1371615			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43060		SewerReclm	CntrctLabr		247.00			
							247.00		
10523	Minnesota Valley Test	0000		EFT	09/12/2026	1371638			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrRecl 43060		SewerReclm	CntrctLabr		247.00			
							247.00		
						CHECK TOTAL	2,189.80		
10525	MTI Distributing Inc	0000		EFT	09/04/2026	1534258-00			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Parks 42210		P&Tmaint	VehEqParts		53.81			
							53.81		
10525	MTI Distributing Inc	0000		EFT	09/05/2026	1534258-02			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Parks 42210		P&Tmaint	VehEqParts		169.32			
							169.32		
10525	MTI Distributing Inc	0000		EFT	09/10/2026	1535263-00			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Parks 42210		P&Tmaint	VehEqParts		399.18			
							399.18		
						CHECK TOTAL	622.31		
11216	Multi Service Technol	0000		EFT	09/03/2026	b291fcd7			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Fire Fac 42230		Fire Fac	Bldg Supp		33.50			
	2 Fire Fac 42160		Fire Fac	Chem&Prod		48.80			
							82.30		
11216	Multi Service Technol	0000		EFT	09/04/2026	5318bcf5			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Youth 42500		Youth	OutrchEnga		82.82			
							82.82		

City of Faribault



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CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
11216	Multi Service Technol	0000		EFT	09/05/2026	7a3610f5					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Aquatic 42500		AquaticCtr	OutrchEnga		51.08					
							51.08				
11216	Multi Service Technol	0000		EFT	09/05/2026	ae330a80					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Youth 42500		Youth	OutrchEnga		59.75					
							59.75				
	CHECK TOTAL						275.95				
11383	Muska Electric Co	0000		INV	09/06/2026	14793					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Viaduct 44040		ViaductPrk	MachEqRpr		140.00					
							140.00				
	CHECK TOTAL						140.00				
11268	Navitas Credit Corp	0001		INV	09/01/2026	41522685 August 2026					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 IT 43095		IT	SoftwrSupp		973.05					
							973.05				
	CHECK TOTAL						973.05				
11022	NCH Corporation	0000		INV	08/07/2026	9689773					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 CC Fac 44010		CC Fac	Bldg Maint		172.20					
	2 Lib Fac 44010		Lib Fac	Bldg Maint		172.20					
							344.40				
	CHECK TOTAL						344.40				
11045	Northland Farm System	0000		INV	09/10/2026	23716					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Parks 42210		P&Tmaint	VehEqParts		88.86					
							88.86				
11045	Northland Farm System	0000		INV	09/10/2026	24028					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 StrMaint 43090		StrMaint	ProfSrv		2,963.22					
							2,963.22				
	CHECK TOTAL						3,052.08				

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 User: Fawn Fuller (FFuller)
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City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10559	On Target A & M Inc		0000		EFT	06/11/2026	1857401			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm 43060			Storm Wtr	CntrctLabr			348.07		
	2 SwrRecl 43060			SewerReclm	CntrctLabr			348.08		
	3 Water 43060			Water	CntrctLabr			348.08		
								1,044.23		
							CHECK TOTAL	1,044.23		
10598	Ronnie Papenfus		0000		EFT	08/06/2026	070726			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42210			StrMaint	VehEqParts			1,390.63		
								1,390.63		
							CHECK TOTAL	1,390.63		
11322	Pember Companies Inc		0000	42	EFT	09/17/2026	2023-09 Pay App 4			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water 45300			Water	Impr Other			66,300.56		
								66,300.56		
							CHECK TOTAL	66,300.56		
10568	Plunkett's Pest Contr		0000		EFT	09/10/2026	10718406			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Fac 44010			CC Fac	Bldg Maint			45.55		
								45.55		
10568	Plunkett's Pest Contr		0000		EFT	09/10/2026	10718372			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CH Fac 44010			CH Maint	Bldg Maint			113.57		
								113.57		
							CHECK TOTAL	159.12		
10578	Pump & Meter Service		0000		EFT	08/28/2026	4006472			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 EqMaint 42010			EqMaint	Supplies			326.89		
								326.89		
							CHECK TOTAL	326.89		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10588	Quality Aviation Inc		0000		EFT	09/01/2026	202615			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Airport 43070		Airport	Mgmt Svc			1,487.50		
								1,487.50		
10588	Quality Aviation Inc		0000		EFT	09/01/2026	202616			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Airport 43070		Airport	Mgmt Svc			2,187.50		
								2,187.50		
							CHECK TOTAL	3,675.00		
10139	Quality Forklift Sale		0000		INV	09/04/2026	R00568			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrMaint 44160		StrMaint	Rents			400.00		
								400.00		
							CHECK TOTAL	400.00		
999997	Fieldstone Family Hom		0000		INV	09/19/2026	2025-00881 Fieldston			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	101 22000		General	Deposits			3,000.00		
								3,000.00		
							CHECK TOTAL	3,000.00		
999997	Trevor & Heidi Young		0000		INV	09/06/2026	521 8th St NW T/H Y			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	101 22000		General	Deposits			115,500.00		
								115,500.00		
							CHECK TOTAL	115,500.00		
10204	Rice County		0000		INV	09/10/2026	081126			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Roberds 44371		Roberds Lk	SwrChrgCol			4,222.79		
								4,222.79		
							CHECK TOTAL	4,222.79		
10204	Rice County Solid Was		0005		INV	09/04/2026	25371			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	CC Fac 43840		CC Fac	RefuseDisp			35.00		
								35.00		

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City of Faribault



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CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	35.00		
11062	Rice County Historica	0000		INV	09/01/2026	20262			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Council 44383		Council	DonCvcOrg		8,788.50			
							8,788.50		
						CHECK TOTAL	8,788.50		
10904	River Bend Nature Cen	0000	77	EFT	09/09/2026	ReLeaf July 2026			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 ComImp 43060 26601		ComimpProj	CntrctLabr		16,835.50			
							16,835.50		
						CHECK TOTAL	16,835.50		
10906	Rockmount Research &	0000		INV	09/10/2026	1305168			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 EqMaint 42010		EqMaint	Supplies		355.90			
							355.90		
						CHECK TOTAL	355.90		
10596	Ronco Engineering Sal	0000		EFT	09/03/2026	3440204			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 EqMaint 42210		EqMaint	VehEqParts		179.46			
							179.46		
						CHECK TOTAL	179.46		
10908	Reese, Winter & Assoc	0001		INV	09/04/2026	1190			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Police 44330		Police	DuesSubscr		380.00			
							380.00		
						CHECK TOTAL	380.00		
10607	Safety-Kleen Systems	0000		INV	08/30/2026	100337791			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 EqMaint 44040		EqMaint	MachEqRpr		428.08			
							428.08		
						CHECK TOTAL	428.08		

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City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
11368	Sanitation Products,		0001		INV	09/16/2026	98016			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint	42210		StrMaint	VehEqParts			759.01		
								759.01		
							CHECK TOTAL	759.01		
10296	Sanity Solutions Inc		0000		EFT	09/04/2026	INV223134			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 IT	43095		IT	SoftwrSupp			209.70		
								209.70		
10296	Sanity Solutions Inc		0000		EFT	09/16/2026	INV223279			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 IT	43090		IT	ProfSrvc			8,200.00		
								8,200.00		
							CHECK TOTAL	8,409.70		
10622	Short Elliott Hendric		0000		EFT	09/11/2026	513764			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	43090		Water	ProfSrvc			238.36		
								238.36		
							CHECK TOTAL	238.36		
10032	Rohn Industries, Inc		0000		EFT	09/03/2026	0077233			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Police	43060		Police	CntrctLabr			71.66		
								71.66		
							CHECK TOTAL	71.66		
10166	DFC Company		0000		EFT	09/11/2026	424875			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrSign	42240		Sign Sig	StMaintMat			146.19		
								146.19		
							CHECK TOTAL	146.19		
10928	Slechta Heather		0000		EFT	09/10/2026	081126 Family Rest.			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Election	44370		Election	Misc Chrgs			109.27		
								109.27		

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City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100		Cash							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	109.27		
10124	Springbrook Holding C	0000		EFT	08/30/2026	INV-024654			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Water 44325		Water	BNkFeeChrg		1,626.00			
	2 SwrRecl 44325		SewerReclm	BNkFeeChrg		1,626.00			
	3 SwrRecl 43095		SewerReclm	SoftwrSupp		187.50			
	4 Water 43095		Water	SoftwrSupp		187.50			
							3,627.00		
						CHECK TOTAL	3,627.00		
10024	Stantec Consulting Se	0000	115	EFT	09/06/2026	2600390			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 SwrColl 45300		Sewer Coll	Impr Other		3,787.00			
							3,787.00		
10024	Stantec Consulting Se	0000	32	EFT	09/06/2026	2600395			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Water 45300	26101	Water	Impr Other		4,477.50			
							4,477.50		
						CHECK TOTAL	8,264.50		
10056	Steele Waseca Coop El	0000		EFT	09/09/2026	081026			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 Airport 43810		Airport	Elec Util		1,523.29			
	2 StrLight 43810		StrLight	Elec Util		183.66			
	3 SwrColl 43810		Sewer Coll	Elec Util		497.77			
	4 SwrRecl 43810		SewerReclm	Elec Util		62.28			
	5 Water 43810		Water	Elec Util		293.47			
							2,560.47		
						CHECK TOTAL	2,560.47		
10067	Stonebrooke Engineeri	0000	116	EFT	08/30/2026	R-002162.00 - 8			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 StrImp 45300		Street Imp	Impr Other		9,818.62			
							9,818.62		
10067	Stonebrooke Engineeri	0000	116	EFT	09/17/2026	R-002162.00 - 9			
	ACCOUNT DETAIL					LINE AMOUNT			
	1 StrImp 45300		Street Imp	Impr Other		14,971.12			

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City of Faribault



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Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
					CHECK TOTAL	14,971.12				
						24,789.74				
11182 Stop Stick, LTD	0000		EFT	08/28/2026	0043432-IN					
ACCOUNT DETAIL					LINE AMOUNT					
1 Police 42410		Police	MinorEquip			576.00				
						576.00				
					CHECK TOTAL	576.00				
10243 Swank Motion Pictures	0000		INV	09/03/2026	2835003					
ACCOUNT DETAIL					LINE AMOUNT					
1 Viaduct 42500		ViaductPrk	OutrchEnga			525.00				
						525.00				
					CHECK TOTAL	525.00				
11285 Tami Resler	0000		INV	09/09/2026	081026					
ACCOUNT DETAIL					LINE AMOUNT					
1 Parks 43060		P&Tmaint	CntrctLabr			747.00				
						747.00				
					CHECK TOTAL	747.00				
10437 The Prophet Corporati	0000		INV	09/10/2026	IN531731					
ACCOUNT DETAIL					LINE AMOUNT					
1 Adult 42010		Adult	Supplies			244.91				
						244.91				
					CHECK TOTAL	244.91				
10645 Thomson Reuters - Wes	0000		INV	08/31/2026	853906974					
ACCOUNT DETAIL					LINE AMOUNT					
1 Police 43095		Police	SoftwrSupp			450.45				
						450.45				
					CHECK TOTAL	450.45				
10648 Timm's Trucking Inc	0000		EFT	09/03/2026	78535					
ACCOUNT DETAIL					LINE AMOUNT					
1 Water 43060		Water	CntrctLabr			5,900.00				
						5,900.00				
					CHECK TOTAL	5,900.00				

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CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10132	Townsquare Media LLC		0000		INV	08/30/2026	6136821-3			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 CC Admin 43410			CC Admin	Advertisng			493.97		
								493.97		
							CHECK TOTAL	493.97		
10183	Marie Flicek		0000		EFT	08/11/2026	INV-1032			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Parks 43060			P&Tmaint	CntrctLabr			924.00		
								924.00		
							CHECK TOTAL	924.00		
11382	Treadway Graphics		0000		INV	09/05/2026	1681			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Youth 42500			Youth	OutrchEnga			662.32		
								662.32		
							CHECK TOTAL	662.32		
10951	Triangle Automotive M		0000		INV	04/17/2026	29685			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42210			StrMaint	VehEqParts			4,641.80		
								4,641.80		
							CHECK TOTAL	4,641.80		
10133	Truck Center Companie		0002		EFT	09/02/2026	XA304207228:01			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42210			StrMaint	VehEqParts			351.81		
								351.81		
10133	Truck Center Companie		0002		EFT	09/04/2026	XA304207153:01			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42210			StrMaint	VehEqParts			41.88		
								41.88		
10133	Truck Center Companie		0002		EFT	09/09/2026	XA304207564:01			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrMaint 42210			StrMaint	VehEqParts			165.49		
								165.49		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10133	Truck Center Companie		0002		EFT	09/03/2026	XA304207283:01			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	StrMaint 42210		StrMaint	VehEqParts		-62.50			
								-62.50		
							CHECK TOTAL	496.68		
10222	Tyler Technologies In		0000		EFT	08/30/2026	045-574415			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	Water 45700		Water	SBITA		1,304.00			
	2	SwrRecl 45700		SewerReclm	SBITA		1,304.00			
								2,608.00		
							CHECK TOTAL	2,608.00		
999998	Alexis Ramirez Gonzal		0000		INV	08/12/2026	1007			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	601 20200		Water	AP		756.93			
								756.93		
							CHECK TOTAL	756.93		
999998	Beth Arentz		0000		INV	08/12/2026	1002			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	601 20200		Water	AP		75.01			
								75.01		
							CHECK TOTAL	75.01		
999998	Betty Bulow		0000		INV	08/12/2026	1000			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	601 20200		Water	AP		5.14			
								5.14		
							CHECK TOTAL	5.14		
999998	Betty Spitzack		0000		INV	08/12/2026	999			
	ACCOUNT DETAIL						LINE AMOUNT			
	1	601 20200		Water	AP		83.78			
								83.78		
							CHECK TOTAL	83.78		

CLAIMS LIST REPORT

Detail Invoice List

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CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
999998	Crystal Ruiz	0000		INV	08/12/2026	1008					
ACCOUNT DETAIL						LINE AMOUNT					
1	601 20200		Water	AP		36.60					
						CHECK TOTAL	36.60				
999998	DLB Consulting LLC	0000		INV	08/12/2026	1011					
ACCOUNT DETAIL						LINE AMOUNT					
1	601 20200		Water	AP		17.44					
						CHECK TOTAL	17.44				
999998	Indigo Dreams LLC	0000		INV	08/12/2026	1012					
ACCOUNT DETAIL						LINE AMOUNT					
1	601 20200		Water	AP		37.92					
						CHECK TOTAL	37.92				
999998	Jeremy LeBrun	0000		INV	08/12/2026	1006					
ACCOUNT DETAIL						LINE AMOUNT					
1	601 20200		Water	AP		2.00					
						CHECK TOTAL	2.00				
999998	Jesse Hampton	0000		INV	08/12/2026	1009					
ACCOUNT DETAIL						LINE AMOUNT					
1	601 20200		Water	AP		14.47					
						CHECK TOTAL	14.47				
999998	Keith Myrom	0000		INV	08/12/2026	1003					
ACCOUNT DETAIL						LINE AMOUNT					
1	601 20200		Water	AP		22.88					
						CHECK TOTAL	22.88				

City of Faribault



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Detail Invoice List

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CASH ACCOUNT: Treasury 10100		Cash									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
999998	Kiersten Bergquist	0000		INV	08/12/2026	1010					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		29.05					
							29.05				
						CHECK TOTAL	29.05				
999998	Norman & Dorothy Svie	0000		INV	08/12/2026	1004					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		66.99					
							66.99				
						CHECK TOTAL	66.99				
999998	Scott Nelson	0000		INV	08/12/2026	1001					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		26.49					
							26.49				
						CHECK TOTAL	26.49				
999998	T Nelson Properties	0000		INV	08/12/2026	1005					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 601 20200		Water	AP		47.32					
							47.32				
						CHECK TOTAL	47.32				
10653	Uline	0000		EFT	08/27/2026	211159191					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 42010		Police	Supplies		87.94					
							87.94				
						CHECK TOTAL	87.94				
10960	Verizon Wireless-VSAT	0001		INV	09/04/2026	9022440534					
	ACCOUNT DETAIL					LINE AMOUNT					
	1 Police 43090		Police	ProfSrv		150.00					
							150.00				
						CHECK TOTAL	150.00				

City of Faribault



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CHECK RUN: 082526FF 08/26/2026

DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
10963	Walburn Jamie	0000		EFT	09/11/2026	081226 milage corr.				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 HR 43310		HR	Travel Exp		11.57				
							11.57			
						CHECK TOTAL	11.57			
10662	Waste Management of W	0000		EFT	09/02/2026	9563298-2282-2				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Airport 43840		Airport	RefuseDisp		174.34				
	2 Aquatic 43840		AquaticCtr	RefuseDisp		1,148.77				
	3 CC Fac 43840		CC Fac	RefuseDisp		184.07				
	4 CH Fac 43840		CH Maint	RefuseDisp		155.40				
	5 Fire Fac 43840		Fire Fac	RefuseDisp		157.15				
	6 Lib Fac 43840		Lib Fac	RefuseDisp		184.07				
	7 Parks 43840		P&Tmaint	RefuseDisp		949.16				
	8 Pol Fac 43840		Pol Fac	RefuseDisp		179.94				
	9 PW Fac 43840		PW Fac	RefuseDisp		666.65				
	10 Soccer 43840		SoccerComp	RefuseDisp		126.54				
	11 Storm 43840		Storm Wtr	RefuseDisp		9.87				
	12 SwrColl 43840		Sewer Coll	RefuseDisp		69.38				
	13 SwrRecl 43840		SewerReclm	RefuseDisp		1,346.86				
	14 Water 43840		Water	RefuseDisp		69.38				
	15 Wshngtn 43840		Wshngtn	RefuseDisp		102.77				
	16 Viaduct 43840		ViaductPrk	RefuseDisp		210.09				
							5,734.44			
10662	Waste Management of W	0000		EFT	09/02/2026	9563297-2282-4				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Parks 43840		P&Tmaint	RefuseDisp		436.08				
							436.08			
						CHECK TOTAL	6,170.52			
10668	Wells Township	0000		EFT	08/01/2026	20261				
	ACCOUNT DETAIL					LINE AMOUNT				
	1 Council 44383		Council	DonCvcOrg		490.96				
							490.96			
						CHECK TOTAL	490.96			

City of Faribault



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DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
10249	WSB & Associates Inc		0000	74	EFT	09/09/2026	R-037339-000 - 1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm	45300	26302	Storm Wtr	Impr Other		1,776.50			
								1,776.50		
10249	WSB & Associates Inc		0000		EFT	09/10/2026	R-032949-000 - 5			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Water	43090		Water	ProfSrv		401.66			
	2 SwrColl	43090		Sewer Coll	ProfSrv		401.66			
	3 Storm	43090		Storm Wtr	ProfSrv		401.68			
								1,205.00		
10249	WSB & Associates Inc		0000	81	EFT	09/10/2026	R-037340-000 - 1			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Storm	45300	26302	Storm Wtr	Impr Other		1,692.50			
								1,692.50		
							CHECK TOTAL	4,674.00		
10973	Xcel Energy		0000		INV	09/10/2026	990218433			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 StrLight	43810		StrLight	Elec Util		21.42			
								21.42		
10973	Xcel Energy		0000		INV	09/11/2026	990550483			
	ACCOUNT DETAIL						LINE AMOUNT			
	1 Viaduct	43810		ViaductPrk	Elec Util		885.37			
	2 Viaduct	43830		ViaductPrk	Gas Util		74.40			
								959.77		

City of Faribault



CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026
DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100			Cash							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK		
10973 Xcel Energy	0000		INV	09/02/2026	991245993					

ACCOUNT DETAIL

LINE AMOUNT

1	Airport	43830	Airport	Gas Util	176.35
2	Aquatic	43810	AquaticCtr	Elec Util	4,692.22
3	Aquatic	43830	AquaticCtr	Gas Util	1,910.17
4	CC Fac	43810	CC Fac	Elec Util	9,886.81
5	CC Fac	43830	CC Fac	Gas Util	687.94
6	CH Fac	43810	CH Maint	Elec Util	2,656.70
7	CH Fac	43830	CH Maint	Gas Util	79.28
8	EmrgMgmt	43810	EmrgMgmt	Elec Util	105.42
9	Fire Fac	43810	Fire Fac	Elec Util	-130.05
10	Fire Fac	43830	Fire Fac	Gas Util	58.10
11	Lib Fac	43810	Lib Fac	Elec Util	1,484.54
12	Lib Fac	43830	Lib Fac	Gas Util	959.64
13	Parks	43810	P&Tmaint	Elec Util	1,903.63
14	Parks	43830	P&Tmaint	Gas Util	46.48
15	Pol Fac	43810	Pol Fac	Elec Util	7,100.62
16	Pol Fac	43830	Pol Fac	Gas Util	193.34
17	PW Fac	43830	PW Fac	Gas Util	90.80
18	Soccer	43810	SoccerComp	Elec Util	186.56
19	Storm	43810	Storm Wtr	Elec Util	62.90
20	Storm	43830	Storm Wtr	Gas Util	1.34
21	StrLight	43810	StrLight	Elec Util	100.49
22	StrSign	43810	Sign Sig	Elec Util	-88.82
23	SwrColl	43810	Sewer Coll	Elec Util	729.20
24	SwrColl	43830	Sewer Coll	Gas Util	32.69
25	SwrRecl	43810	SewerReclm	Elec Util	13,493.75
26	SwrRecl	43830	SewerReclm	Gas Util	1,177.97
27	Water	43810	Water	Elec Util	22,183.89
28	Water	43830	Water	Gas Util	92.83
29	Wshngtn	43810	Wshngtn	Elec Util	276.89
30	Wshngtn	43830	Wshngtn	Gas Util	91.71
31	PW Fac	43810	PW Fac	Elec Util	4,250.98

74,494.37

CHECK TOTAL

75,475.56

10737 Zamboni Company USA, 0000 83 EFT 09/13/2026 128006

ACCOUNT DETAIL

LINE AMOUNT

1	PrkInd	45400	Prk Dedic	Mach&Equip	20,500.00
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Report generated: 08/20/2026 13:36:14
User: Fawn Fuller (FFuller)
Program ID: apwarnt

CLAIMS LIST REPORT

Detail Invoice List

CHECK RUN: 082526FF 08/26/2026
DUE DATE: 08/26/2026

CASH ACCOUNT: Treasury 10100		Cash								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK	
							20,500.00			
CHECK TOTAL							20,500.00			
343	INVOICES	WARRANT TOTAL				2,336,191.06	2,336,191.06			



CHARITABLE GAMBLING ADVISORY BOARD MINUTES

COUNCIL CHAMBERS

WEDNESDAY, AUGUST 19, 2026

6:00 PM

Call to Order

The meeting of the Charitable Gambling Advisory Board was called to order by Chairperson Rick Caron at 6:06 pm. Chad Koepke, Faribault Youth Rotary, Terry Meschke, Morristown Fire Relief Association, Mike Donkers, Elks, Peter Dodge, KC's, Troy Marquardt, Bethlehem Academy, John Rowan, Council Member and Heather Slechta, City Clerk were also in attendance.

Approval of the Minutes of May 20, 2026 Charitable Gambling Advisory Board Meeting

Motion by Donkers, seconded by Marquardt to approve the minutes of the May 20, 2026, Charitable Gambling Advisory Board meeting and carried unanimously.

Funding Requests:

A Child's Delight Too, Inc.

Caren Hoffman, on behalf A Child's Delight Too, Inc. requested \$4,600.00 to use towards expenses associated operating their non-profit childcare center. Hoffman explained that the center has been in operation for 46 years and currently serves 40 children from the Faribault Area. Due to the rising costs of food, utilities, staff wages and other expenses they are looking for financial support. The Charitable Gambling Board recommended a donation of \$4,600.00.

Motion by Rowan, seconded by Dodge to recommend to the City Council that a donation of \$4,600.00 be made to A Child's Delight Too, Inc. and carried unanimously.

Funding Report

The monthly Funding Report and the annual LG510 Report we provided as part of the agenda materials.

Thank you letters were received from the Three Rivers Community Action, and Believet. The next Charitable Gambling Advisory Board meeting will be held on November 18, 2026, at 6pm.

Adjournment

Motion by Dodge, seconded by Donker to adjourn the Charitable Gambling Advisory Board meeting and carried unanimously.

The meeting was adjourned at 6:31 pm.

Respectfully Submitted,

Heather Slehta
City Clerk

DRAFT



**Minutes of Monday, August 10, 2026, Meeting
Library Advisory Board**

Buckham Memorial Library Great Hall

PRESENT: Melissa Kuhl (Secretary), Jane Spooner, Gordon Lui, Kate McGrogan, Sam Powell (Chair), Delane James (Library Director), Erin Lui (Friends Board Liaison).

CALL TO ORDER: Sam called the meeting to order at 6:03 p.m.

APPROVAL OF THE MINUTES: It was noted that the minutes had an error and should read, “Anneke called the meeting to order” instead of Sam, as he was not present at the July 13th meeting. A motion was made by Gordon to approve the corrected minutes of the July 13, 2026, meeting, and a second was made by Kate. All in favor. The motion carried.

REQUESTS TO BE HEARD: None

DIRECTOR’S REPORT: Library Director Delane James reported on the following:

- The summer library program’s Fun Friday wrapped up on August 7th with Will Sings Songs performing at Central Park. The Jolly Pops performance on July 31st was moved to the Great Hall because of heavy rain and thunderstorms. On August 6th, instead of storytime, the library hosted the legacy program, “P is for Parrot”. All programs were well attended. So far, 970 youth have signed up for the summer reading challenge and 222 have finished. A total of 888 books have been given as incentives.
- Trenten from the utilities department brought a backhoe for families to explore after the truck-themed storytime on July 30th.
- The 1st and 2nd graders from the FPS’s Summer STEAM visited the library on July 28th to turn in their reading & activity logs, pick their incentive books, and explore the library.
- The celebration of National Night Out on August 4th at Buckham Center was a big success. The library provided Mike Hildebrandt’s music group Relativity, and the Friends of Buckham Memorial and Artist Kate Langlais helped provide art on the plaza. The book bike was also stationed on the plaza.
- The library is hosting the SELS traveling exhibit INCLUDE. The exhibit explores the history of disability rights in Minnesota. It will be in the hallway adjoining the library and the community center until early September.
- The library will host a collection box for the Ruth’s House essential supplies drive. The library will share more details as they become available.
- U of M Master Gardener Lisa Reuvers will be presenting the program Put Your Garden to Bed on Saturday, August 29th at 10:30 am in the Great Hall.

Friends of Buckham Memorial Library Board Member Erin Lui shared the following news from the Friends:

- The Stories At Home initiative continues throughout August, with sessions being held at Buckham West.
- The Friends are sponsoring a series of Trivia Nights at Corks and Pints. The first night was held on Friday, August 7th, with approximately 30 participants.
- Friends board members tabled at Central Park during the Fun Fridays events at Central Park.

TEEN ADVISORY BOARD REPORT: Delane will reach out to Leighton Richter, who has shown interest in serving as the student Library Advisory Board Member.

SELCO REPORT:

SELCO Foundation – Sam Powell is unsure of the status of what was formerly the SELCO Foundation Board, as he has not been able to attend recent meetings. He is also not sure that he can continue representing the library with SMIF due to his busy schedule. Jayne asked for financial statements for the library's SMIF holdings. Sam said he would get those statements and forward them to the Board.

SELCO Board – Erin reported that Sam Temple will have new board member orientation for the SELCO board at the end of the month and would start attending meetings after that training.

OTHER:

1. **Policy Review:** The board discussed the *Data Privacy* Policy, and no changes were recommended at this time. Gordon moved to re-adopt the policy with no changes. Mel seconded. All in favor. The motion carried.
2. **2027 budget** – Delane reported that as of the most recent city budget work session, the preliminary levy numbers were coming in at a 16% increase. The biggest driver of the increase is personnel costs, with an anticipated 24% increase in medical insurance rates. At a recent work session, department heads presented discretionary items to the council for their consideration. Council and directors will continue to review all areas in an effort to reduce the preliminary levy. Delane will be presenting the library's annual funding request to the Rice County Commissioners on Tuesday, August 18th at 8:30 a.m. in the Commissioners Room at the Government Services Building.

Strategic Planning Update –

- **Timeline-** The steering committee will have a kickoff meeting after the Labor Day holiday. Nick Dimassis plans on coming to the library in person on October 26-27. The board agreed to change their October meeting to the 26th instead of the 12th so Nick can meet with the board during his visit. The goal is to have the completed plan adopted by the Library Advisory Board on December 14th and bring the plan to City Council to adopt on January 12th.
- **Steering Committee Recruitment-** So far, Delane has recruited Chuck Thiele, Natalie Halverson, and Jenn Korbel for the steering committee. She has one outstanding request to a community member who works with youth. The board suggested other possible recruits for the steering committee. Also, Jayne and Gordon stepped forward to represent the board on the committee.
- **Background Materials-** Delane talked about the 3 documents shared with the board that outlined the charge of the steering committee, suggestions for the committee, and community members to include in focus groups and interviews. Also included was a list of documents to share with Library Strategies in preparation for the strategic planning process.

NEXT MEETING DATE: September 14, 2026, Great Hall (second floor)

ADJOURNMENT: Meeting adjourned at 6:31 p.m.

Transcribed by Delane James, Library Services Director.

Respectfully submitted,
Melissa Kuhl (Secretary)



ECONOMIC DEVELOPMENT AUTHORITY MINUTES

3rd Floor Conference Room Thursday, August 18, 2026

7:00 AM

1. Call to Order

Chair Kevin Voracek called the Economic Development Authority (the "EDA") meeting to order at 7:00 am on August 18, 2026.

EDA Commissioners Present:

Chair Kevin Voracek
Vice Chair Tom Spooner
Commissioner Mandy Barnes
Commissioner Dave Campbell
Commissioner Christine Jeanes
Commissioner Teri Menard

Staff Present:

EDA Coordinator Jake Wiensch
Community and Economic Development Director David Wanberg
City Administrator Jessica Kinser

Approve Agenda

Menard asked for clarification on whether the agenda was intended to include discussion about the EDA's funding to the Chamber of Commerce and discussion about the Hill Block Loan. Wiensch noted that the Chamber funding would be discussed on this agenda under the 2027 budget discussion item. He also stated that we were waiting on the Hill Block developer to provide additional information before the EDA could act on the Hill Block loan request. Motion by Menard, seconded by Barnes, to approve the agenda as presented.

Motion carried 6-0.

2. Approve the EDA's July 16, 2026 Meeting Minutes

Motion by Spooner, seconded by Campbell, to approve the EDA's July 16, 2026 regular meeting and special meeting minutes as presented.

Motion carried 6-0.

3. Routine Business

Wiensch reviewed the monthly loan status report (3.A.) and the budget status report (3.B.). He stated that he intends to update the EDA's website to reflect pertinent aspects of the reports.

Motion to receive and file the reports by Menard, seconded by Jeanes. Motion carried 6-0.

4. Public Hearings – None

5. Items for Discussion

A. Resolution 2026-11: Approval of Cost Share for 38th Street NW Extension

Wiensch provided a brief overview of a proposed 140,000 square foot industrial development at 17575 Bagley Avenue. The project involves improvements to the unimproved portion of the existing 38th Street NW right-of-way. Wiensch noted that the developer had originally proposed only improving that portion of the right-of-way that was needed for their development. However, City Staff expressed it would be in the best interest of the EDA and adjacent property owners to improve the entire right-of-way. City Staff proposed that the City's street fund and the EDA evenly split the cost of completing the improvements to the entire unimproved portion of the 38th Street NW right-of-way. The EDA's cost share would be roughly \$25,000 to \$35,000. The proposed improvements would help facilitate future development to the east and south of the proposed industrial development.

Campbell noted that the EDA has the budget to cover its portion of the proposed cost share. Menard asked if the proposed industrial development does not move forward, would the road improvements move forward. Wiensch responded that EDA would reimburse the developer for the additional road improvements. Therefore, if the project does not move forward, the road improvements would not move forward, and the EDA would not be responsible for providing funding. Voracek asked about utilities. Wanberg responded that the road improvements included utilities.

Motion by Campbell, seconded by Barnes. Motion carried 6-0.

B. Request for Incentives – Project Screaming Eagle

Wiensch read the staff report included in the EDA packet. He noted that this confidential industrial project involves an existing industry in Faribault that also has operations in other states. The industry is interested in a three-phase, \$40 million expansion with over 300 jobs. The City, County, and State intend to present a preliminary incentive package to the industry by the end of August. Wiensch asked if the EDA would be willing to offer a forgivable loan similar to the \$50,000 a year for five years provided to retain KGP in Faribault. Spooner said he felt this was an excellent project and that he was in full support of the EDA offering a \$250,000 forgivable loan over five years and the City offering abatement or TIF. Menard asked what the jobs would pay. Kinser stated she thought most of the jobs would pay roughly \$50,000 per year. Menard and Campbell noted that would support EDA incentives given the anticipated job creation.

The EDA indicated they would be willing to support an incentive package similar to that provided to KGP.

C. City Council Funding Budget Request

Wiensch provided an overview of a City Council request for the EDA to contribute a total of \$100,000 over the next two years to help fund a rewrite of the City's Unified Development Ordinance. The HRA and City each previously indicated they would be willing to provide \$100,000 as well, for a total of \$300,000 between the three entities.

Campbell asked why a UDO rewrite was necessary and why the EDA should help fund it. Wiensch and Wanberg provided examples of why a UDO rewrite would benefit the EDA's mission. Menard made a motion to provide \$50,000 per year for two years to support the UDO rewrite, seconded by Barnes. The motion carried 6-0.

D. EDA 2027 Operating Plan Discussion/Review

Wiensch provided an overview of the preliminary 2027 EDA Operating Plan. He specifically asked for feedback regarding setting an operating fund balance policy. The EDA indicated that it should maintain a minimum operating fund balance of \$500,000.

Wiensch stated that the EDA has roughly \$150,000 per year that it can budget for specific programs. He noted that the EDA previously indicated that it was willing to budget money each year for site readiness. He asked the EDA what percent of roughly \$150,000 annually should be set aside for site readiness. Campbell suggested

25% of the available budget could go to site readiness and that 75% should go to revolving fund loan programs. The EDA agreed.

The EDA also provided feedback on what it wants to budget in 2027 for Chamber assistance on EDA projects. The EDA agreed to pay the Chamber \$50,000 in 2026 for specific tasks, including running the Main Street program and assisting the EDA with business retention and expansion visits. Spooner stated he wants the EDA to have a positive relationship with the Chamber, but he wants the Chamber to be accountable for how it has used the EDA funds. The EDA indicated that it would like City Staff to explore alternate ways to run the Main Street program, which may involve a 501 (c) (3) of downtown businesses rather than the Chamber running the program. Ultimately, the EDA indicated that it was inclined to budget \$8,500 to the Chamber in 2027 for a Visionary Membership to the Chamber (similar to the School District and South Central College) rather than continue to provide \$50,000 a year to the Chamber. The EDA noted that the EDA could contract with the Chamber on special projects as needed.

E. Resolution 2026-12: Establish the EDA's Preliminary Tax Levy for Fiscal Year 2027

Wiensch presented the EDA's 2027 request to the City Council for the maximum tax levy allowed for EDA purposes as outlined in Resolution 2026-12. Menard motioned to approve Resolution 2026-12; Jeanes seconded. The motion carried 6-0.

F. Updates and Future Items – Verbal Report Only

Wiensch provided a brief update of projects and upcoming items.

6. Adjournment

Motion by Spooner, seconded by Menard, to adjourn the meeting. Motion carried 6-0. Meeting adjourned at 8:09 am.

Respectfully submitted,

David Wanberg, CED Director



PLANNING COMMISSION MINUTES

COUNCIL CHAMBERS

MONDAY, AUGUST 17, 2026

6:00 PM

1. Call to Order:

A regular meeting of the Planning Commission was called to order at 6:00 p.m. by Chair Barton Jackson. Commissioners present were Samantha Green, Ed Miglio, Michael Salt, Emily Shaw, Tina Wilson, and Chair Barton Jackson. Staff present included City Administrator, Jessica Kinser; CED Director, David Wanberg; City Planning Manager, Harry Davis; and Leslie McGillivray-Rivas, Planner I.

2. Approve Agenda:

A motion was made by Commissioner Wilson to approve the agenda, seconded by Commissioner Miglio. The motion for approval of the agenda carried on a 6/0 vote.

3. Approval of the Minutes of August 3, 2026:

A motion was made by Commissioner Wilson to approve the minutes with attendance amended, seconded by Commissioner Miglio. The motion for approval of the meeting minutes carried on a 6/0 vote.

4. Public Hearing

A. Shane Quiggle submitted applications at 330 13th St NW- Conditional Use Permit; Variances

Harry Davis gave a summary of the application noting that individual motions will be required for the conditional use and the individual variances. He presented the information attributed to each application and noted that he has provided suggested findings for either approval or denial of the variance for the size proposed for the accessory structure, depending on the recommendation of the planning commission to city council.

Green: If there were interior access from the upper floor to lower level would that upper level

Wilson: Noted the purpose of the variance is to address numbers/measurements which is the reason for variances. She further stated that the existing home's age can be considered as meeting the practical difficulty. The purpose of the home is for medical necessities.

Barton: if someone purchases this home, the approval then runs with the land.

Shane Quiggle, applicant, addressed the commission, introduced his father. Mr. Quiggle outlined the limited mobility and care needs of his father now and in the future. Mr. Quiggle noted that it is his wish to be the primary caretaker of his father and stated that the addition of the living space in the ADU would assist him in doing so.

Public hearing is closed.

Commissioner Wilson spoke in detail about the practical difficulty being met for several elements of the application. These elements include the ability of the applicant to utilize the ADU to have parent age in place within the property and thereby it is meeting medical necessity.

Mr. Davis clarified that the variances were evaluated based on zoning criteria that was not specific to medical necessity, but instead the recommendations were executed within the ability to interpret the ordinance. He stressed that variances cannot be granted for use.

Discussion ensued between staff and commissioners regarding interpretation of the ordinance and the applications.

Commissioner Salt asked if the ADU could be assigned the primary use on the property, and if the existing residence be approvable as the ADU.

Discussion ensued

Chairman Barton invited the public to speak regarding the discussion the recent proposal poised by Commissioner Salt.

Mr. Shane Quiggle came back to the respond to the commissioner's discussion regarding amending the application. Mr. Quiggle stated that he wishes to start construction immediately.

1. Resolution 2026-XXX Approve a Conditional Use Permit for an Accessory Dwelling Unit at 330 13th St NW:

A motion was made by Commissioner Green to approve, seconded by Commissioner Wilson. Motion carried on Vote 6/0

2. Resolution 2026-XXX Approve Variance for Separate Utilities and Impervious Surface at 330 13th St NW

A motion was made by Commissioner Wilson to approve, seconded by Commissioner Miglio. Motion carried on Vote 6/0

3. Resolution 2026-XXX Approve Variance for ADU Size at 330 13th St NW

A motion was made by Commissioner Wilson to approve, seconded by Commissioner Green. Motion carried on Vote 6/0

4. Resolution 2026-XXX deny Variance for Accessory Structure Size at 330 13th St NW

A motion was made by Commissioner Green to amend Resolution 2026-XXX for approval, instead of denial, with the condition that the stairs to the second floor be relocated within the building, seconded by Commissioner Wilson. Motion carried on Vote 6/0

B. Bagley Addition/17575 38th St NW - Zoning Map Amendment; Preliminary and Final Plat; Variance

Harry Davis spoke and gave background on the applications, the current zoning district as being a Transitional Urban Development, the desire to rezone to the I-1 Light Industrial district and the applications before the commission for review.

Commissioner Wilson asked for clarification of the location where the road will end in relation to the limits of the plat. Mr. Davis answered. Commissioner Wilson asked about adjacent properties which have the Industrial designations to clarify that the proposal would not include spot zoning.

Commissioner Barton asked about the existing residence and how long that is to remain. It was clarified by staff that the residence

would become nonconforming. It would be allowed to remain as is, and

Mr. Rutger Heffelfinger..... Applicant on behalf of Schnall properties spoke and spoke to the acquisition of the property and their long-term goal to redevelopment the entire property. He noted he is working with the current property owner, resident which is ongoing.

Public Hearing is closed.

Commissioner Wilson noted that the proposal was reasonable

1. Ordinance 2026-XX Approve a Zoning Map Amendment for 17575 38th St NW

A motion was made by Commissioner Salt to approve, seconded by Commissioner Wilson. Motion carried on Vote 6/0

2. Resolution 2026-XXX Approve the Preliminary and Final Plats for Bagley Addition

A motion was made by Commissioner Green to approve, seconded by Commissioner Wilson. Motion carried on Vote 6/0

3. Resolution 2026-XXX Approve a Variance for Bagley Addition

A motion was made by Commissioner Salt to approve, seconded by Commissioner Miglio. Motion carried on Vote 6/0

5. To be Heard – NONE

6. Items for Discussion – NONE

7. Routine Business – NONE

8. Board & Commissions Updates & Reports

A. Applications reviewed at the City Council Meeting on August 12, 2026, noting that recommendations of the planning commission actions from the prior meeting were approved.

9. Adjournment:

A motion was made by Commissioner Wilson , seconded by Commissioner Miglio to adjourn the meeting at 7:28 pm. The motion carried on a 6/0 vote.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kindra Papenfus, Finance Director
MEETING DATE: August 25, 2026
SUBJECT: 7-2026 Financial Report

Background:

Overall, 2026 revenue collection is on track and comparable to 2025, with some fluctuation at the department level. Notably, Aquatic Center revenues are about \$18K higher than at this time last year.

2026 General fund expenses are running a bit lower than 2025, except for facilities — across the board, facilities have spent more of their budget at this point in 2026 than in 2025.

Enterprise funds are performing as expected in revenue collections. Across the board, expenditures are slow to take off this year, primarily because the majority of planned costs are tied to capital projects that share the same funds as operating costs.

Recommendation:

Accept 7-2026 Financial Report

Attachments:

1. 07-2026 Financial Report

Monthly Budget and Forecast Report

Account Number	Account Desc	2026 YTD			2025 YTD		
		Budget	Actual	% Used	Budget	Actual	% Used
101 General Fund		59,294.29	468,748.85	790.55%	(111,806.75)	1,066,243.12	-953.65%
Revenue Accounts		(24,966,287.00)	(12,939,432.02)	51.83%	(23,010,206.00)	(12,059,620.63)	52.41%
00000 GF Govt		(20,538,103.00)	(10,854,988.47)	52.85%	(19,239,154.00)	(10,274,025.20)	53.40%
41110 Council		(106,500.00)	(48.75)	0.05%	165,979.00	0.00	0.00%
41320 City Administration		(231,210.00)	(58,640.65)	25.36%	(99,533.00)	(64,143.60)	64.44%
41510 Financial Administration		(17,878.00)	(7,337.49)	41.04%	(37,793.00)	(5,905.00)	15.62%
41800 Human Resources		0.00	(55.00)	100.00%	0.00	0.00	0.00%
41910 Planning & Zoning		(17,700.00)	(20,925.00)	118.22%	(17,200.00)	(27,600.00)	160.47%
42100 Police Department		(834,054.00)	(200,432.98)	24.03%	(686,975.00)	(254,212.19)	37.00%
42210 Fire Department		(426,996.00)	(142,133.76)	33.29%	(280,857.00)	(33,837.24)	12.05%
42400 Code Enforcement/Inspection		(758,750.00)	(618,544.63)	81.52%	(754,820.00)	(500,075.71)	66.25%
43110 Public Works		(446,353.00)	(400,796.36)	89.79%	(371,923.00)	(267,777.34)	72.00%
43160 Street Lighting		0.00	0.00	0.00%	0.00	0.00	0.00%
43190 Engineering		(709,725.00)	(200.00)	0.03%	(735,000.00)	(663.29)	0.09%
45110 Community Center Admin		(340,500.00)	(240,195.65)	70.54%	(310,740.00)	(268,687.86)	86.47%
45124 Community Center Indoor Pool		0.00	0.00	0.00%	(200,000.00)	0.00	0.00%
45125 Aquatic Center		(191,200.00)	(184,414.20)	96.45%	(203,800.00)	(166,690.23)	81.79%
45127 Soccer Complex		(27,300.00)	(84.78)	0.31%	0.00	(2,886.50)	100.00%
45129 North Viaduct Area Park		(54,500.00)	(19,108.47)	35.06%	0.00	0.00	0.00%
45150 Community Center Ops & Admin		0.00	0.00	0.00%	0.00	0.00	0.00%
45155 Adult Rec, Fitness & Enrich		0.00	0.00	0.00%	0.00	0.00	0.00%
45160 Youth Recreation Programs		0.00	0.00	0.00%	0.00	0.00	0.00%
45170 Viaduct Park		0.00	0.00	0.00%	0.00	0.00	0.00%
45175 Community & Special Events		0.00	0.00	0.00%	0.00	0.00	0.00%
45185 Washington		0.00	0.00	0.00%	0.00	0.00	0.00%
45190 Aquatics Outdoor & Indoor		0.00	0.00	0.00%	0.00	0.00	0.00%
45195 Soccer Complex		0.00	0.00	0.00%	0.00	0.00	0.00%
45200 Parks & Trails Maintenance		(18,000.00)	(13,537.88)	75.21%	0.00	(16,210.88)	100.00%
45210 Park & Trails Maintenance		0.00	0.00	0.00%	0.00	0.00	0.00%
45500 Library		(247,518.00)	(177,987.95)	71.91%	(238,390.00)	(176,905.59)	74.21%

Monthly Budget and Forecast Report

Account Number	Account Desc	2026 YTD			2025 YTD		
		Budget	Actual	% Used	Budget	Actual	% Used
Expense Accounts		25,025,581.29	13,408,180.87	53.58%	22,898,399.25	13,125,863.75	57.32%
00000 GF Govt		0.00	0.00	0.00%	0.00	0.00	0.00%
41110 Council		414,358.00	259,616.23	62.65%	517,465.00	284,761.34	55.03%
41320 City Administration		673,213.00	341,297.59	50.70%	379,145.00	210,195.71	55.44%
41350 Communications		0.00	0.00	0.00%	129,611.00	81,566.94	62.93%
41410 Election		50,461.00	5,284.69	10.47%	7,060.00	16,027.37	227.01%
41510 Financial Administration		666,742.29	422,387.93	63.35%	602,668.00	430,342.10	71.41%
41580 Information Technology		634,100.00	271,619.14	42.84%	422,457.00	236,303.06	55.94%
41610 Legal Services		306,741.00	169,666.97	55.31%	281,000.00	133,866.67	47.64%
41800 Human Resources		469,920.00	240,461.07	51.17%	431,450.00	256,249.27	59.39%
41910 Planning & Zoning		448,253.00	238,898.80	53.30%	457,559.00	220,489.11	48.19%
41940 City Hall Maintenance		186,578.00	153,066.04	82.04%	181,081.00	95,036.65	52.48%
42100 Police Department		7,714,654.00	4,203,387.40	54.49%	7,474,889.00	4,148,150.25	55.49%
42140 Public Safety Facilities		129,000.00	73,656.77	57.10%	133,500.00	65,521.23	49.08%
42210 Fire Department		2,390,567.00	1,279,270.94	53.51%	2,261,325.00	1,132,969.91	50.10%
42240 Fire Facility		42,700.00	28,384.62	66.48%	45,600.00	14,172.61	31.08%
42400 Code Enforcement/Inspection		776,625.00	355,891.69	45.83%	764,015.00	394,032.54	51.57%
42500 Emergency Management		7,200.00	5,412.03	75.17%	6,750.00	566.63	8.40%
43110 Public Works		166,642.00	97,948.64	58.78%	146,735.00	80,093.73	54.58%
43121 Street Maintenance/Projects		1,695,150.00	931,054.17	54.92%	1,633,695.00	822,528.77	50.35%
43125 Ice & Snow Removal		144,200.00	87,762.92	60.86%	131,000.00	102,306.63	78.10%
43126 Equipment Maintenance		338,431.00	198,428.86	58.63%	324,656.00	186,603.40	57.48%
43140 PW Facility		160,831.00	108,631.29	67.54%	118,885.00	59,244.63	49.83%
43160 Street Lighting		340,052.00	163,401.23	48.05%	324,400.00	145,233.02	44.77%
43170 Traffic Signs & Signals		47,912.00	17,186.42	35.87%	45,630.00	17,456.10	38.26%
43190 Engineering		889,615.00	417,874.13	46.97%	704,279.00	379,270.10	53.85%
45110 Community Center Admin		883,747.00	583,717.34	66.05%	764,750.00	512,782.81	67.05%
45124 Community Center Indoor Pool		0.00	0.00	0.00%	0.00	4,243.96	100.00%
45125 Aquatic Center		409,011.00	220,703.22	53.96%	424,280.00	273,424.95	64.44%
45126 Washington Center		73,524.00	29,721.57	40.42%	73,291.00	25,832.38	35.25%
45127 Soccer Complex		40,960.00	21,037.03	51.36%	31,934.00	22,665.49	70.97%
45129 North Viaduct Area Park		253,033.00	132,566.17	52.39%	172,788.00	1,114.40	0.64%
45130 Adult Programs		213,047.00	77,436.85	36.35%	171,308.00	60,651.36	35.40%
45135 Youth Programs		160,150.00	72,072.13	45.00%	151,848.00	34,984.07	23.04%
45140 Community Center Facility		774,899.00	329,916.28	42.58%	668,341.00	402,736.81	60.26%
45150 Community Center Ops & Admin		0.00	0.00	0.00%	0.00	0.00	0.00%
45155 Adult Rec, Fitness & Enrich		0.00	0.00	0.00%	0.00	0.00	0.00%
45160 Youth Recreation Programs		0.00	0.00	0.00%	0.00	0.00	0.00%
45170 Viaduct Park		0.00	0.00	0.00%	0.00	0.00	0.00%
45175 Community & Special Events		0.00	0.00	0.00%	0.00	0.00	0.00%
45180 Community Center Facility		0.00	0.00	0.00%	0.00	0.00	0.00%
45185 Washington		0.00	0.00	0.00%	0.00	0.00	0.00%
45190 Aquatics Outdoor & Indoor		0.00	0.00	0.00%	0.00	0.00	0.00%
45195 Soccer Complex		0.00	0.00	0.00%	0.00	0.00	0.00%
45200 Parks & Trails Maintenance		1,468,488.00	696,525.22	47.43%	1,368,174.25	690,485.08	50.47%
45210 Park & Trails Maintenance		0.00	0.00	0.00%	0.00	0.00	0.00%
45500 Library		1,400,227.00	772,275.24	55.15%	1,371,514.00	728,280.05	53.10%
45540 Library Facility		104,650.00	64,954.25	62.07%	103,000.00	45,382.20	44.06%
49200 Misc Unallocated Expenditures		537,900.00	324,666.00	60.36%	60,316.00	0.00	0.00%
49300 Other Financing Uses		0.00	0.00	0.00%	0.00	798,292.42	100.00%
49801 Mass Transit		12,000.00	12,000.00	100.00%	12,000.00	12,000.00	100.00%

Monthly Budget and Forecast Report

Account Number	Account Desc	2026 YTD			2025 YTD		
		Budget	Actual	% Used	Budget	Actual	% Used
601 Water Fund		5,567,808.34	318,506.50	5.72%	1,148,650.00	(1,994,468.93)	-173.64%
Revenue Accounts		(5,191,481.00)	(2,797,397.04)	53.88%	(9,372,484.00)	(2,954,830.24)	31.53%
00000 GF Govt		0.00	0.00	0.00%	0.00	0.00	0.00%
49430 Water Distribution		(5,191,481.00)	(2,797,397.04)	53.88%	(9,372,484.00)	(2,954,830.24)	31.53%
Expense Accounts		10,759,289.34	3,115,903.54	28.96%	10,521,134.00	960,361.31	9.13%
49430 Water Distribution		10,759,289.34	3,115,903.54	28.96%	10,521,134.00	960,361.31	9.13%
602 Sewer Fund		6,148,449.53	(1,191,429.36)	-19.38%	3,638,695.00	(2,794,386.88)	-76.80%
Revenue Accounts		(7,642,623.00)	(4,225,227.41)	55.29%	(7,727,258.00)	(4,670,655.71)	60.44%
00000 GF Govt		0.00	0.00	0.00%	0.00	0.00	0.00%
49450 Sewer Collection		0.00	0.00	0.00%	0.00	0.00	0.00%
49480 Water Reclamation Plant		(7,642,623.00)	(4,225,227.41)	55.29%	(7,727,258.00)	(4,670,655.71)	60.44%
Expense Accounts		13,791,072.53	3,033,798.05	22.00%	11,365,953.00	1,876,268.83	16.51%
49450 Sewer Collection		5,773,353.84	761,746.24	13.19%	4,656,042.00	50,175.31	1.08%
49480 Water Reclamation Plant		8,017,718.69	2,272,051.81	28.34%	6,709,911.00	1,826,093.52	27.21%
603 Storm Water Fund		1,993,291.02	(746,074.98)	-37.43%	995,348.00	(679,150.81)	-68.23%
Revenue Accounts		(2,297,390.00)	(1,264,015.59)	55.02%	(1,952,693.00)	(1,348,042.80)	69.04%
00000 GF Govt		0.00	0.00	0.00%	0.00	0.00	0.00%
49500 Storm Water Utility		(2,297,390.00)	(1,264,015.59)	55.02%	(1,952,693.00)	(1,348,042.80)	69.04%
Expense Accounts		4,290,681.02	517,940.61	12.07%	2,948,041.00	668,891.99	22.69%
49500 Storm Water Utility		4,290,681.02	517,940.61	12.07%	2,948,041.00	668,891.99	22.69%

TREASURY SUMMARY REPORT
7 MONTHS ENDING 07/31/2026



CASH AND INVESTMENTS					
101	General Fund	\$	13,101,868	Cash- CCF Operating	\$ 1,692,129 3%
210	Charitable Gambling Board	\$	54,300	Cash- CCF Credit Card	\$ 49,852 0%
211	City Rental Property Mgmt	\$	134,508	Cash- Fire Escrow	\$ 267,467 0%
215	Forfeiture Fund	\$	13,163	Cash - SBF Cash Deposits	\$ 6,423 0%
217	Library Estate Donation	\$	3,058,647	Cash- PMA 4M Fund	\$ 21,144,363 33%
225	Airport	\$	664,079	Cash- SBF Investment	\$ 1,323,067 2%
239	Tax Abatements	\$	90,774	Cash- RBC Investment	\$ 17,368,331 27%
240	CED Administration	\$	181,187	Cash- Oppenheimer Investment	\$ 12,723,071 20%
241	Rental Housing Rehabilitation	\$	197,645	Cash - Moreton Investment	\$ 5,645,124 9%
242	SCDP Revolving Loans	\$	484,615	Cash- HRA Faribault CCF	\$ 3,035,618 5%
250	Economic Development Authority	\$	993,709	Total Cash	\$ 63,255,445
251	EDA Revolving Fund	\$	631,902		
252	Industrial Development Loan	\$	290,336	YTD Interest Earned	\$ 350,521 0.7%
253	Federal MIF Loans	\$	691,988	YTD Investment Gain/Loss	\$ 19,473 0.0%
254	Minnesota Investment Fund	\$	20,354		
255-265	TIF Districts	\$	164,658		
290	Faribault HRA	\$	1,512,603	INVESTMENT SUMMARY	
292	CRV Rehabilitation Program	\$	62,965	Investment Type	
293	HRA Special Projects	\$	1,446,443	Cash	\$ 6,559,253 10.4%
301	Debt Service	\$	5,749	Certificates of Deposit	\$ 4,858,336 7.7%
346	2015A Improvement Bond	\$	252,263	Federal Agencies	\$ 1,327,842 2.1%
347	2015A Refunding Bond	\$	812,368	Government Securities	\$ 3,224,177 5.1%
348	2021A Improvement Bond	\$	(3,391)	Money Market	\$ 21,162,825 33.5%
349	2021B Refunding Bond	\$	2,055,525	Municipal Bonds	\$ 26,123,013 41.3%
350	2026A Tax Abatement Bond	\$	3,666,594	Maturity Year	
351	2026B Revenue Bond	\$	3,791,312	2026	\$ 33,741,689 53.3%
401	Street Improvement Projects	\$	1,515,081	2027	\$ 11,706,558 18.5%
404	Park Land Dedication	\$	579,677	2028	\$ 3,559,560 5.6%
431	Capital Replacement Fund	\$	642,585	2029	\$ 3,608,658 5.7%
437	Public Facility Projects	\$	52,634	2030	\$ 4,704,412 7.4%
601	Water Fund	\$	13,939,678	2031	\$ 2,801,663 4.4%
602	Sewer Fund	\$	5,484,983	2032	\$ 1,657,335 2.6%
603	Storm Water Fund	\$	6,016,012	2033	\$ 985,646 1.6%
704	Worker's Compensation	\$	347,409	2034	\$ 489,925 0.8%
705	Property Liability Reserve	\$	288,059		
873	Roberds Lake Sewer District	\$	13,165		
Total		\$	63,255,445		



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Rochelle Anderholm-Parsch, Parks and Recreation Director
MEETING DATE: August 25, 2026
SUBJECT: Resolution 2026-237 Amend the 2026 Adopted CIP Budget for the Purchase of an Ice Resurfacer for the Refrigerated Ice Sheet at Viaduct Park

Background:

As part of the Viaduct Park Phase 2 project, the City is constructing a refrigerated outdoor ice rink scheduled to begin operations for the 2026–2027 winter season. Equipment necessary for rink operations includes a tractor with a pull-behind ice resurfacer. The City's 2027 CIP includes \$100,000 for the purchase of this equipment. Staff recommends moving the purchase to 2026 to allow the City to secure the equipment and have it available as soon as possible for operation of the new refrigerated rink. The anticipated date of project completion is December 1, 2026.

Current pricing for the equipment is as follows:

- **Tractor – Sourcewell Contract:** \$65,918.16
- **Zamboni 200 Pull-Behind Ice Resurfacer:** \$20,500.00
- **Total Estimated Purchase:** \$86,418.16

The tractor is currently available. However, the Zamboni 200 has an estimated lead time of approximately 175 days. Staff is actively working with the vendor to identify opportunities for an expedited turnaround. Advancing the purchase to 2026 will allow the City to place the orders immediately rather than waiting until the 2027 fiscal year, providing the best opportunity to have both pieces of equipment available for the upcoming skating season.

The 2027 CIP currently includes \$100,000 for the tractor and pull-behind ice resurfacer. Based on current quotes, the total estimated cost is \$86,418.16, resulting in an estimated savings of \$13,581.84 compared with the existing CIP budget. This amendment moves funds from the 2027

CIP budget to 2026, which is an existing planned and approved capital expenditure, and does not represent a new or additional equipment request or funding request.

Recommendation:

Approve Resolution 2026-237

Attachments:

1. Resolution 2026-237 Amend 2026 Adopted CIP Budget for the Purchase of Ice Resurfacer for Viaduct Park

CITY OF FARIBAULT

RESOLUTION #2026 - 237

AMEND THE 2026 CIP BUDGET FOR THE PURCHASE OF THE ICE RESURFACER FOR VIADUCT PARK

WHEREAS, the City Council of the City of Faribault did formally adopt a 2026 Budget and establish fund appropriations for 2026 on December 9, 2025, on Resolution 2025-332 in accordance with City Charter and State Statutes; and

WHEREAS, throughout the fiscal year it is necessary to make certain amendments to the budget; and

WHEREAS, the 2027 Capital Improvement Plan includes \$100,000 for the purchase of ice resurfacing equipment for the refrigerated ice sheet at Viaduct Park; and

WHEREAS, due to equipment lead times, staff recommends advancing the purchase to 2026 to support the 2026–2027 ice season; and

WHEREAS, the current quoted cost is \$86,418.16, \$13,581.84 under the \$100,000 allocated in the 2027 CIP; and

WHEREAS, the Faribault City Council desires to revise the adopted 2026 budget to more accurately depict expected expenditures for the current year.

NOW, THEREFORE BE IT RESOLVED that City staff is hereby directed to revise the 2026 Budget as follows:

Organization	Object	Amount	Purpose
Park Improvements	404	\$86,418.16	Viaduct Park – Ice Resurfacing Equipment

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: August 25, 2026
SUBJECT: Resolution 2026-239 Approve LELS Police Sergeants CBA 2027

Background:

City staff began labor negotiations with LELS Police Sergeants Labor Union on July 31, 2026. Through those negotiations we have reached an agreement on wages and articles within that contract. Staff is recommending the approval of the LELS Police Sergeants CBA 2027 as it is written.

Recommendation:

Approve resolution 2026-239

Attachments:

1. Resolution 2026-239 Approve LELS Police Sergeants CBA 2027
2. LELS Police Sergeants CBA 2027 1

CITY OF FARIBAULT

RESOLUTION #2026-239

APPROVE LELS POLICE SERGEANTS CBA 2027

WHEREAS, the City Council wishes to negotiate with LELS Police Sergeants Labor Union a Collective Bargaining Agreement (CBA) that determines the annual compensation and policy directives for all Police Sergeants for the City of Faribault; and

WHEREAS, the CBA will be adjusted on a contracted period of time in consideration of the changes in negotiated language, cost of living adjustment, market conditions, and position classification; and

WHEREAS, the City Council desires to adopt the LELS Police Sergeants 2027 Labor Agreement.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Faribault, Minnesota:

- 0.1 The following CBA is hereby adopted for the Police Sergeants Union, LELS and its members.

SECTION 1 - EFFECTIVE DATE

- 1.1 Duration

This Resolution shall remain in effect until December 31, 2027.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

LABOR AGREEMENT

between

CITY OF FARIBAULT



and

LAW ENFORCEMENT LABOR SERVICES



REPRESENTING:

POLICE DEPARTMENT SUPERVISORY ESSENTIAL

January 1, 2027 - December 31, 2027

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ARTICLE 1. PURPOSE OF AGREEMENT

This Agreement is entered into as of January 1, 2022, between the City of Faribault, hereinafter called the Employer, and Law Enforcement Labor Services, Inc., Local 581, hereinafter called the Union.

It is the purpose of this Agreement to:

- 1.1 Establish procedures for the resolution of disputes concerning this Agreement's interpretation and/or application; and
- 1.2 Place in written form the parties' agreement upon terms and conditions of employment for the duration of this Agreement.

ARTICLE 2. RECOGNITION

- 2.1 The Employer recognizes Law Enforcement Labor Services, Inc. as the exclusive representative, as certified by the Bureau of Mediation Services, Case 25PRE0264, under Minnesota Statutes, Chapter 179A.03 Subd. 14, for:

All licensed essential supervisory employees employed by the City of Faribault Police Department, Faribault, Minnesota, who are public employees within the meaning of Minn. Stat. 179A.03, subd. 14, excluding confidential and all other employees.

- 2.2 In the event the Employer and the Union are unable to agree as to the inclusion or exclusion of a new or modified job class, the issue shall be submitted to the Bureau of Mediation Services for determination.

ARTICLE 3. DEFINITIONS

- 3.1 **UNION:** Law Enforcement Labor Services, Inc., Local 581.
- 3.2 **UNION MEMBER:** A member of Law Enforcement Labor Services, Inc., Local 581.
- 3.3 **EMPLOYEE:** An employee of the City of Faribault Police Department whose classification is within the bargaining unit for which Law Enforcement Labor Services, Inc. is the exclusive representative.
- 3.4 **DEPARTMENT:** The City of Faribault Police Department.
- 3.5 **EMPLOYER:** The City of Faribault or the City.
- 3.6 **UNION OFFICER:** An officer elected or appointed by Law Enforcement Labor Services, Inc., Local 581.

- 3.7 **CHIEF:** The Chief of the City of Faribault Police Department.
- 3.8 **SCHEDULED WORK SHIFT:** An Employer scheduled consecutive number of work hours in a 24-hour work period, including two (2) rest breaks and a lunch break.
- 3.9 **REST BREAKS:** Periods during the scheduled shift during which the employee remains on continual duty and is responsible for assigned duties.
- 3.10 **LUNCH BREAK:** A period during the scheduled shift during which the employee remains on continual duty and is responsible for assigned duties.
- 3.11 **BASE RATE OF PAY:** An Employee's regular straight-time hourly pay rate for all straight time hours worked exclusive of any other allowances.
- 3.12 **SENIORITY:** The length of an employee's continuous service with the Employer.
- 3.13 **CALL BACK:** The return of an Employee to a specified work site to perform assigned duties at the express authorization of the Employer at a time other than an assigned regular scheduled work shift. An extension or early report to an assigned shift for duty does not qualify the Employee for call back pay.
- 3.14 **EMERGENCY:** An unforeseen combination of circumstances or conditions reasonably expected to endanger life or property as defined by the Employer and calling for immediate action by the Employer.

ARTICLE 4. EMPLOYER SECURITY

During the life of this Agreement, bargaining unit employees will not cause, encourage, participate in or support any strike, slow down, or other interruption of or interference with the normal functions of the Employer.

ARTICLE 5. EMPLOYER AUTHORITY

- 5.1 The Employer retains the full and unrestricted right to operate and manage all manpower, facilities, and equipment; to establish function and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct, and determine personnel; and to perform any inherent managerial function not specifically limited by this Agreement.
- 5.2 Any term and condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the Employer to modify, establish, or eliminate.

ARTICLE 6. UNION SECURITY

- 6.1 The Employer shall deduct from the wages of Employees who authorize such a deduction, in writing, and amount necessary to cover monthly union dues as provided in Minnesota State Statute 179A if the employee elects to become a member of the Union. Such monies shall be remitted to Law Enforcement Labor Services, Inc. not less than once a month.
- 6.2 The Union may designate employees from the bargaining unit to act as a steward and an alternate and shall inform the Employer in writing of such choice and changes in the position of steward and/or alternate.
- 6.3 The Employer shall make space available on the employee bulletin board for posting Union notice(s) and announcement(s).
- 6.4 Law Enforcement Labor Services, Inc. shall indemnify the Employer for any successful employee claim for unauthorized employer deduction made by relying on Law Enforcement Labor Services, Inc.'s submission of membership authorizations or certification or regarding the employee's authorization for the dues deduction or for any successful employee claim for unauthorized employer deductions by relying on information from Law Enforcement Labor Services, Inc. regarding changing or canceling dues deductions.

ARTICLE 7. EMPLOYEE – GRIEVANCE PROCEDURE

- 7.1 A grievance shall mean a dispute or disagreement as to the interpretation or application of any term or terms of this Agreement. A grievance may only be filed that claims that the city has not complied with the intent of this Agreement. All grievances must be filed in writing to the appropriate department supervisor within fourteen (14) calendar days from the date of the alleged infraction of the Agreement by management personnel.

7.2 DEFINITIONS

For the purpose of this Article, the following definitions shall apply:

- A. A "grievance" shall mean an allegation by an employee or Union resulting in a dispute or disagreement between the employee/Union and the City as to the interpretation or application of terms and conditions contained in this Agreement.
- B. The term "days" means calendar days including Saturdays, Sundays, and any days designated by this Agreement or by Minnesota Statutes as holidays.
- C. In "computing any period of time" prescribed or allowed by procedures herein, the date of the alleged infraction, or event giving cause for the grievance shall not be included.
- D. The day in which the "act or event giving cause" for the grievance to be filed shall be considered the day or days in which the grievance occurred or the day in which the employee filing the grievance should have been aware of the act or event.

- E. The "filing or service" of any notice or document herein shall be timely if it is personally served, sent electronically, or if it bears a certified postmark of the United States Postal Service within the time period allowed.
- F. The Employer will recognize "union representatives" designated by the Union as the grievance representatives of the bargaining unit having the duties and responsibilities established by this Article. The Union shall notify the Employer in writing of the names of such union representatives and of their successors when so designated, as provided by Section 6.2 of this Agreement.
- G. "Reduced to writing" means a written statement outlining the nature of the grievance, the provision(s) of the contract in dispute, and the relief requested.
- H. "Answer" means a written response outlining the party's position on the grievance.

7.3 PROCESSING/PROCEDURE

Processing of a Grievance. It is recognized and accepted by the Union and the Employer that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the employees and shall therefore be accomplished during normal working hours only when consistent with such employee duties and responsibilities. The aggrieved employee and the Union representative shall be allowed a reasonable amount of time without loss in pay when a grievance is investigated and presented to the Employer during normal working hours provided that the employee and the Union representative have normal working hours provided that the employee and the Union representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work of the Employer.

Step 1. An employee claiming a violation concerning the interpretation or application of this Agreement shall, within twenty-one (21) calendar days after such alleged violation has occurred or the employee through the use of reasonable diligence should have had knowledge of the occurrence of the alleged violation, present such *written* grievance to the employee's supervisor. The supervisor will discuss and give an answer, in writing, to *the employee and the Union* as to such Step 1 grievance within fourteen (14) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it was based, the provision or provisions of the Agreement allegedly violated, and the remedy requested and shall be appealed to Step 2 within fourteen (14) calendar days after the Supervisor's answer in Step 1. Any grievance not appealed in writing to Step 2 by the Union within fourteen (14) calendar days shall be considered waived.

Step 2. If appealed, the grievance shall be in writing and presented by the Union to the Chief of Police. The Chief shall notify the Union of any scheduled meeting in which the grievance will be presented and discussed within fourteen (14) calendar days after receipt of such Step 2 grievance and give the Union the Employer's Step 2 answer in writing within fourteen (14) calendar days after such scheduled meeting. A grievance not resolved in Step 2 may be appealed to Step 3 within fourteen (14) calendar days following the

Chief's final Step 2 answer. Any grievance not appealed in writing to Step 3 by the Union within fourteen (14) calendar days shall be considered waived.

Step 3. If appealed, the grievance shall be in writing and presented by the Union to the City Administrator. The City Administrator shall notify the Union of any scheduled meeting in which the grievance will be presented and discussed within fourteen (14) calendar days after receipt of such Step 3 grievance and give the Union the Employer's Step 3 answer in writing within fourteen (14) calendar days after such scheduled meeting. A grievance not resolved in Step 3 may be appealed to Step 4 within fourteen (14) calendar days following the City Administrator's final Step 3 answer. Any grievance not appealed in writing to Step 4 by the Union within fourteen (14) calendar days shall be considered waived.

Step 3a. If the grievance is not resolved at Step 3 of the grievance procedure, by mutual consent, parties may submit the matter to mediation with the Bureau of Mediation Services. Submitting the grievance to mediation preserves timelines for Step 4 of the grievance procedure. Any grievance not appealed in writing to Step 4 by the Union within fourteen (14) calendar days of the mediation shall be considered waived.

Step 4. A grievance unresolved in Step 3 and appealed to Step 4 by the Union shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971, as amended.

7.4 WAIVER

- A. If the Union fails to respond within time limits established in the procedure, the grievance shall be deemed settled and the City's last answer shall prevail. If the City fails to answer in accordance with the schedule in the grievance procedure, the grievance shall be deemed settled and relief sought shall have been deemed agreed to by the City.
- B. The grievance may be withdrawn by the Union at any level in writing without prejudice.
- C. The time limits may be extended by mutual written agreement.

7.5 ARBITRATION PROCEDURE

- A. **Purpose:** Any dispute which has remained unresolved through the grievance procedure of this contract may be submitted to arbitration.
- B. **Selection:** For grievance matters involving written disciplinary action, discharge, or termination, the assignment of an arbitrator shall be consistent with Minnesota Statute 626.892. For all other grievances the selection of an arbitrator shall be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by the Bureau of Mediation Services. Should the Union and Employer representatives be unable to agree on an Arbitrator within fourteen (14) calendar days of the issue being submitted to arbitration, the grieving party shall request the Bureau of Mediation Services to submit a list of arbitrators. The Employer and Union shall alternately strike names until one (1) name remains and that person will be the arbitrator. A toss of the coin will be used to determine which party will strike the first name.

- C. **Arbitrator's Decision:** The Arbitrator shall make its findings known simultaneously to the City and to the Union within thirty (30) calendar days from the close of the arbitration hearing, or submission of the briefs, whichever is later. The decision of the Arbitrator shall be final and binding on both parties.
- D. **Arbitrator's Cost:** The cost of the arbitrator shall be borne equally between the City and the Union. The cost of a court reporter shall be borne by the party requesting the court reporter provided if both parties desire a verbatim record of the proceedings the cost shall be borne equally. If a record is requested, the arbitrator shall receive a copy at no cost. All other expenses incurred by either party shall be borne by the respective party.
- E. **Arbitrator's Authority:** The Arbitrator shall have no right to amend, modify, nullify, ignore or add provisions to this Agreement. The Arbitrator's authority shall be limited to the extent that it may only consider and decide the particular issue or issues presented to it by the City and/or Union. Disputes or differences regarding the issues are expressly not subject to arbitration.
- G. **Choice of Remedy:** If the grievance involves the suspension, demotion or discharge of an Employee who has completed the required probationary period, and the Employee has the right to pursue a Veteran's preference claim, the grievance may be appealed either to Step 3 of this Article or to the Veteran's Preference forum. If appealed to the Veteran's preference forum, the grievance is not subject to the arbitration procedure as provided in this Article and the Employee shall have waived the Employee's right to arbitrate pursuant to this Article.

ARTICLE 8. SAVINGS CLAUSE

This Agreement is subject to the laws of the United States, the State of Minnesota and the City of Faribault. In the event any provision of this Agreement shall be contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provisions shall be voided. All other provisions of this Agreement shall continue in full force and effect. The voided provision may be renegotiated at the written request of either party.

ARTICLE 9. PROBATION AND SENIORITY

9.1 An employee in the bargaining unit who transfers from another department of the Employer shall accumulate total seniority from the other department only for the purposes of calculating vacation and sick leave.

9.2 Seniority shall be determined by an employee's length of continuous employment with the Employer, by classification recognized by this Agreement. Seniority rosters shall be maintained by the Employer, on the basis of time in grade and time within specific classifications.

9.3 All employees, upon commencing full-time service with the City, shall serve a probationary period of one year. Employees shall have no seniority until they have completed their probationary period. Upon completion of the probationary period, the employee shall be credited with seniority dating from the date of employment with the Employer. Upon completion of the probationary period, employees shall receive all fringe benefits retroactive to the date of hiring. During the probationary period, a newly hired or rehired employee may be discharged at the sole discretion of the Employer.

9.4 A reduction of work force will be accomplished on the basis of the date of inclusion in the bargaining unit. . The employee in a position to be reduced from force retains departmental seniority in each of the bargaining unit classes in which they had worked. They may choose demotion instead of layoff if a lower-level vacancy exists or they may choose the position of another employee with less the date of inclusion in the bargaining unit.in the same or a formerly held class. An employee refusing either of these options shall automatically terminate employment with the Department. An employee on layoff shall have an opportunity to return to work within two (2) years of the time of their layoff before any new employee is hired except that, any employee on layoff who is notified by registered mail to return to work and fails to do so within fourteen (14) calendar days shall be considered to have voluntarily terminated employment with the Employer.

ARTICLE 10. DISCIPLINE

10.1 The Employer will discipline employees for just cause only. Discipline will be in one or more of the following forms:

- A. Oral reprimand;
- B. Written reprimand;
- C. Suspension;
- D. Demotion; or
- E. Discharge.

10.2 GENERAL PROVISIONS

- A. When any disciplinary action more severe than an oral reprimand is taken, the Employer shall verbally notify the employee of the disciplinary action, prior to the completion of the employees next regularly scheduled workday. The verbal notice shall be followed with written notice within five (5) days.
- B. Suspensions, demotions, and discharges will be in written form.
- C. Notices of suspension, notices of demotion, and notices of discharge, which are to become part of an employee's personnel file, shall be read and acknowledged by signature of the employee. Employees and the Union will receive a copy of such reprimands and/or notices. If an employee refuses to sign the acknowledgement that will be documented and placed with the notice in the employee's personnel file.
- D. Employees may examine their own individual personnel files at reasonable times under the direct supervision of the Employer.
- E. Discharges will be preceded by a five (5) day suspension without pay.

- F. Employees will not be questioned concerning an investigation of disciplinary action unless the employee has been given an opportunity to have a Union representative present at such questioning.
- G. Grievances relating to this Article may be initiated by the Union in Step 2 of Grievance Procedure.
- H. Reprimands shall not be done in a willfully malicious manner so as to cause embarrassment to the employee before other employees or the public.

10.3 PROGRESSIVE DISCIPLINE

- A. Except in cases for discipline resulting from an Employee's misconduct, the Employer shall generally impose progressive discipline but reserves the right to take any disciplinary action it deems appropriate under the circumstances.

ARTICLE 11. WORK WEEK

The standard work schedule will consist of either twelve (12), ten (10) or eight (8) hour day equivalent to two thousand eighty hours (2080) hours per year. For the purpose of calculating vacation, holiday and sick leave accrual, an eight (8) hour workday will be used. One floating holiday will be calculated at twelve (12) hours per day when on a twelve (12) hour day, ten (10) hours per day when on a ten (10) hour day or eight (8) hours per day when on an eight (8) hour day. Nothing contained in this or any other Article shall be interpreted to be a guarantee of a minimum or maximum number of hours the Employer may assign employees.

ARTICLE 12. OVERTIME

- 12.1 Employees will be compensated at one and one-half (1-½) times the employee's regular base pay rate for hours worked in excess of the employee's regularly scheduled shift, provided that hours worked in excess of 85.5 in a fourteen (14) day pay period shall be paid overtime using the employee's regular rate of pay. Changes of shifts do not qualify an employee for overtime under this Article. Training required by the City does not qualify an employee for overtime under this Article.
- 12.2 Overtime will be distributed as equally as practicable, excluding court time.
- 12.3 Overtime refused by employees will, for record purposes under Article 12.2, be considered as unpaid overtime worked.
- 12.4 For the purpose of computing overtime compensation, overtime hours worked shall not be pyramided, compounded, or paid twice for the same hours worked.
- 12.5 Overtime will be calculated to the nearest fifteen (15) minutes.

ARTICLE 13. COURT TIME

An employee who is required to appear in Court during their scheduled off-duty time shall receive a minimum of two (2) hours pay at one and one-half (1 ½) times the employee's base pay rate. An extension or early report to a regularly scheduled shift for Court appearance does not qualify the employee for the two (2) hour minimum. If an employee is scheduled to appear in Court and a cancellation occurs after 4:00 p.m. on the day prior to the Court appearance, then the employee shall receive the two (2) hour minimum.

ARTICLE 14. CALL BACK TIME

An employee who is called to duty during their scheduled off-duty time shall receive a minimum of two (2) hours pay at one and one-half (1 ½) times the employee's base rate. An extension of early report to a regularly scheduled shift for duty does not qualify the employee for the two (2) hour minimum. If the call-back work assignment and the employee's regular work shift overlap, the employee shall be paid the call-back rate of time and one-half (1 ½) until their regular shift time begins, and the regular shift shall continue until the employee's normal quitting time. Training required by the City does not qualify an employee for call-back time under this Article.

ARTICLE 15. LEAVES OF ABSENCE

- 15.1 Military Leave. All existing federal and state statutes, applicable to the rights of any employee who is on a leave of absence from the City of Faribault for military service, shall be applicable under this Agreement.
- 15.2 Jury Duty. Any employee called and selected for jury duty shall receive regular compensation and other benefits for such duty. Pay received for jury duty must be given to the Employer by the employee.
- 15.3 Pregnancy and Parenting Leave. Employees who work twenty (20) hours or more per week and have been employed more than one year are entitled to take unpaid leave of absence under the Pregnancy and Parenting Leave Act of Minnesota. Female employees for prenatal care, or incapacity due to pregnancy, childbirth, or related health conditions as well as a biological or adoptive parent in conjunction with after the birth or adoption of a child are eligible for up to 12 weeks of unpaid leave and must begin within twelve (12) months of the birth or adoption of the child. In the case where the child must remain in the hospital longer than the mother, the leave must begin within 12 months after the child leaves the hospital. Employees should provide reasonable notice, which is at least two weeks. If the leave must be taken in less than three days, the employee should give as much notice as practicable. Employees are not required to use sick or vacation leave during this Leave period but may use sick or vacation leave at their option for any period of this leave.

The employee is entitled to return to work in the same position and at the same rate of pay the employee was receiving prior to commencement of the Leave. Group insurance coverage will remain in effect during the Leave.

If the employee has any FMLA eligibility remaining at the time this Leave commences, this Leave will also count as FMLA leave. The two leaves will run concurrently until eligibility for either leave expires. Employees shall be required to use accrued sick and vacation leave during the use of any FMLA leave following the expiration of the Employee's Leave.

- 15.4 Emergency Leave. Emergency leave may be granted to an employee in the event of serious illness or other emergency in the family of said employee. Employees in need of such leave shall make an application therefore to the City Administrator. Such time as is granted shall be chargeable against the employee's paid leave accounts. The rate of time charged against the paid leave accounts shall be that of the actual time absent from work. The granting of such emergency leave shall not be unreasonable or arbitrarily withheld. The Employer may request verification of the emergency.

- 15.5 Funeral Leave. Employees are allowed to use up three (3) days for the death of an immediate family member, with pay, as funeral leave upon the death of an immediate family member. One (1) day of paid funeral leave is provided to an Employee in the event of the death of any other family member.

Immediate family members include an employee's spouse, parents, children, siblings, grandparents, grandchildren, similarly related step relationships, in-laws, and domestic partners. Other family members include aunts, uncles, nieces, nephews, and similarly related in-laws. Funeral leave will not be deducted from the Employee's vacation or sick leave balances. Employees may request additional time off for a longer leave or to attend the funeral of a more distant relative or friend. Prior approval of the applicable Department Director or City Administrator is required, and if allowed, such leave actually used by the Employee will be charged against the Employee's sick leave account.

- 15.6 Personal Leave of Absence. An employee may request a personal leave of absence without pay. All requests for personal leave of absence shall state the reason for which the request is made in writing to the City Administrator. The City Administrator may grant personal leaves of absence up to two (2) weeks in duration. Leaves of absence for more than two (2) weeks shall be presented to the City Council. While on personal leave of absence without pay, employees shall retain their seniority; however, they shall forfeit all fringe benefits while on the leave. If the leave exceeds two (2) weeks, the employee may maintain the City's health insurance at their own expense.

ARTICLE 16. JOB POSTING AND EXAMINATION FOR PROMOTION

Any position covered by this Agreement shall be posted for five (5) calendar days prior to filling of a vacancy, in a prominent place, for the information of other members of the Department.

In the event of an internal promotion from Police Officer to Police Sergeant, the employee will be placed in the Police Sergeant wage scale at a minimum of step 10 at time of promotion.

ARTICLE 17. MILEAGE AND MEAL ALLOWANCE

Any reimbursement for mileage or meal allowance, to be paid as a result of this Agreement, shall be reimbursed in accordance with the Employer's current policies.

ARTICLE 18. FALSE ARREST INSURANCE

The City will continue, at its expense, a false arrest insurance program with benefit levels essentially equivalent to those currently in existence. The city may utilize commercial underwriters of a "self-insurance" method.

ARTICLE 19. SAFETY

All employees shall comply with safety and health regulations established by law.

ARTICLE 20. PHYSICAL FITNESS

The City may require a physical examination prior to beginning employment and annually thereafter if the examination is job-related and is consistent with business necessity. The City shall pay for those physical examinations it requires.

ARTICLE 21. SICK LEAVE

- 21.1 Employees hired prior to January 1, 1999, shall earn sick leave at the rate of 168 hours per year. Employees hired on or after January 1, 1999, will earn sick leave at a rate of 120 hours per year. Sick leave shall be compensated at the regular rate of pay. Working days only will be counted when using sick leave.

- 21.2 Sick leave may be used for the employee's own personal injury or illness, and for persons and under the conditions of Earned Sick and Safe Time leave statutes, Minn. Stat. 181.9445-181.9448, as amended, and for approved FMLA. Employees must use sick leave in increments of at least one-half day or a minimum of one-hour increments with supervisor approval. Employees shall be allowed to use sick leave as needed except that in order to qualify for sick leave, an employee must report that they are sick not later than one hour before the time for which they are scheduled to report for work. This one (1) hour restriction shall not apply to employees who become sick while at work.
- 21.3 Employees on sick leave for their own personal injury or illness for more than two (2) consecutive days may be required to submit a physician's statement of illness. Employees may be required to submit a physician's statement of illness after one day, if the employer suspects abuse, at the City's expense. A physician's statement may be on forms prescribed by the City and shall state the illness and if the employee is able to return to work and fully perform the duties of his or her position.
- 21.4 Any employee who has exhausted their sick leave and requires additional sick leave time for their own personal injury or illness may substitute any part of unused vacation time for the same. When an employee is eligible for Worker's Compensation payments, they may supplement these payments with a prorated portion of any accumulated sick leave so that the combination of the two benefits will equal their net pay. Net pay is defined for these purposes as regular pay received from a standard work week less mandatory deductions which include federal and state taxes, social security, Medicare, PERA and wage garnishments. If they should exhaust their accumulated sick leave, they will receive Worker's Compensation payments only.
- 21.5 Employees shall be allowed a year-end accumulation maximum of five hundred (500) unused sick leave hours. Employees shall be compensated at a rate of one hour of pay for each three hours of unused sick leave in excess of 500 hours.
- 21.6 The City will provide, without cost to the employee, long-term disability insurance which will provide 66.6% of normal compensation to a maximum per month payable to the age of 65 and commencing on the 91st day of disability. Changes in the policy shall be discussed with the Union prior to implementation. Such discussions are for the purpose of providing notice and an opportunity for comment by the Union and shall not be deemed a renegotiation of benefits.
- An employee once disabled and collecting long term disability benefits on the 91st day shall not accrue vacation, holiday time or sick leave and accrual of said benefits shall not begin until such time the disability stops and the employee returns to full-time duty.

ARTICLE 22. VACATIONS

- 22.1 Employees who have been employed uninterruptedly with no breaks in employment except for brief layoffs which are directed by the City shall be eligible for paid vacation at their regular rate of pay pursuant to the following schedule.

At date of hire, each employee will receive 40 hours of vacation and accrue at the rate of 1.54 hours per pay period (this does not apply for internal promotion).

After year one, vacation will be earned at the rate of 3.08 hours per pay period up to 5 years of employment; at the rate of 4.62 hours per pay period for the second 5 years of employment; and at the rate of 6.16 hours per pay period thereafter.

22.2 Earned vacation may be taken so as not to jeopardize sufficient municipal operations at any time by written request from the employee to the respective Department Director at least one week prior to the date in which the vacation is requested unless otherwise approved. Such request shall indicate the number of hours sought to be used. Employees shall choose vacation periods in accordance with their seniority in their shift and in the department. Management shall establish reasonable regulations so as to maintain sufficient operating personnel throughout the year.

22.3 An employee may not commence using vacation leave until they have an accumulated total of at least two (2) workdays, which is six months of continuous employment after 2 workdays, or for relocation or prescheduled vacation. Employees earning vacation at the rate of 3.08 hours per pay period may not accumulate more than 140 hours. Employees earning vacation at the rate of 4.62 hours per pay period may not accumulate more than 200 hours. Employees earning vacation at the rate of 6.16 hours per pay period may not accumulate more than 260 hours.

Two floating holidays (12, 10 or 8 hours based on schedule) will be given in full to each employee (new to the City) at the time of hire, which can be used during their probationary period or anytime thereafter.

22.4 Employees will not be allowed to accumulate vacation in excess of the maximum amounts previously specified unless they were specifically asked to forego a portion of their vacation in writing by the City Administrator. If it is necessary for the City Administrator to request that an employee forego a portion of their vacation time, the employee will be entitled to use that portion previously accumulated during the next ensuing six (6) month period. Until the employee is even, employees who have used vacation early will have the period of the contract to correct it.

22.5 Employees will earn additional vacation day(s) per the total years of service with the City of Faribault. Accrual day(s) will commence on the employee's anniversary date of hire per the chart below:

Years of service 10-14 years	Extra days of vacation
10-14 years	1 day
15-19 years	3 days
20+ years	5 days

ARTICLE 23. INSURANCE

23.1 Employee health insurance premiums for this contract and going forward will be based on the following percentages. Any changes to plans would only be due to Federal requirements and regulations.

Plan:

\$3500 Deductible	Single	Single +1	Family
Employer Percentage	92%	87%	82%
Employee Percentage	8%	13%	18%
\$2000 Deductible	Single	Single+1	Family
Employer Percentage	82%	77%	72%
Employee Percentage	18%	23%	28%

The City will match an Employee's contribution to their Health Savings Account (HSA) under the City HSA plan up to \$ \$70.42/month for 2027. Employer contributions into the HSA plan will be made on a pro-rata basis twice monthly. The most recent HSA employer contribution will increase based upon agreed Cost of Living Adjustment (COLA) listed in Article 25 for future contracts.

The schedule of benefits for the medical insurance plan shall be determined by the City from plans submitted in response to bids requested by the City. The plans submitted in response to bids requested by the City shall be discussed with the Union prior to implementation. Such discussions are for the purpose of providing notice and an opportunity for comment by the Union.

If any other city employee receives a higher employer contribution, the Sergeants will receive the higher contribution as part of this union contract.

The Employee's portion of the premium cost shall be paid through payroll deduction. In no case shall the City's contribution exceed the actual cost of the coverage selected by the employee.

The City will provide at no cost to the employee a \$100,000.00 term life insurance policy.

- 23.2 Any employee provided with dependent health care coverage shall file such information as may be required by the City to determine the availability of health care insurance to employed dependents.

No employee shall file, or permit to be filed, an insurance claim against the City's health care provider until any health care benefits of employed dependents' health care plan have been utilized.

- 23.3 The City will allow retired employees to continue on as members in the medical insurance program, but the retired employee shall reimburse the City for the entire cost of the medical insurance policy.

ARTICLE 24. HOLIDAYS

- 24.1 Employees shall have the holidays hereinafter enumerated. Employees shall be granted holidays off without loss of pay. For purposes of this contract the following dates shall be considered holidays:
1. New Year's Day
 2. Martin Luther King Day
 3. President's Day
 4. Memorial Day
 5. Juneteenth
 6. Independence Day
 7. Labor Day
 8. Veteran's Day
 9. Thanksgiving Day
 10. Day after Thanksgiving Day
 11. Christmas Day
- 24.2 In addition to the holidays cited above all employees shall receive two (2) floating holidays to be utilized in accordance with the rules governing vacation.
- 24.3 Any employee required to work on a holiday shall receive compensation in accordance with the overtime provision of this contract and, in addition, the number of hours worked shall be credited to the employee's holiday bank.
- 24.4 Employees shall be credited eight (8) hours to the employee's holiday bank for each holiday as recognized in Article 24.1. Such credited hours shall be compensated for at their regular rate of pay on the last pay period preceding December 25th of each year. Employees who separate prior to the end of the calendar year, shall have their holiday bank pro-rated and paid out at time of separation.
- 24.5 Employees working overtime on a shift recognized as a Holiday in article 24.1 will be compensated at two and one-fourth (2 ¼) times the employee's regular base rate of pay for the hours worked in excess of the employee's regularly scheduled shift. Shift exchanges do not qualify an employee for pay in this article.

ARTICLE 25. TERMINATION CONSIDERATION

- 25.1 When an employee leaves the employment of the City in good standing, or upon death, with at least three (3) years of service, they shall receive in salary equivalent one-half (1/2) of their accumulated sick leave (maximum accumulation of 500 hours). Balances in excess of 500 hours will be paid at one-third.
- 25.2 When an employee leaves the employment of the City in good standing, with at least three (3) years of service, they shall receive all vacation earned up to the date of termination regardless of anniversary date.
- 25.3 Upon written notification of retirement, an employee may begin to draw sick leave separation pay up to eighteen (18) months prior to the employee's last day of employment. The separation pay

shall be computed at the rate of pay in effect when the employee receives the pay. The employee shall give notice of retirement prior to August 1st of the year in which payment is to be received.

ARTICLE 26. WAGES

26.1 Cost of Living Adjustments (COLA) are as follows:

2027 4%

2027		Step - 1	2	3	4	5	6	7	8	9	10	11	12	13
Sergeants M	Start	6 months	6 months	6 months	6 months	12 months	12 months	12 months	12 months	12 months	12 months	12 months	12 months	12 months
		\$48.77	\$50.15	\$51.54	\$52.94	\$54.34	\$55.76	\$57.23	\$58.74	\$60.27	\$61.87	\$63.49	\$65.16	\$66.88

Sworn personnel assigned unique additional responsibilities as defined by the Employer shall receive \$1.50 per hour in addition to their regular rate of pay while working a special duty assignment (SWAT, Mobile Field Force, Use of Force Instructor and Firearms Instructor). The Investigations Supervisor will receive four hundred eighty dollars (\$480) per month while so assigned. If any employee is assigned for less than a month they shall be paid on a pro rata basis. Field Training Officers (FTO) shall receive additional compensation of 3% of base pay for all hours worked while assigned to the FTO program and the Patrol Division.

A patrol sergeant assigned the additional duty of supervision of the Community Service officers shall receive an additional three hundred and fifty dollars (\$350) per month.

Special duty assignments are at the sole discretion of the employer and are not grievable under the terms of this contract.

Employees will receive a shift differential of seventy-five cents (\$.75) per hour for their entire shift if half of their hours on the shift are between 5:00 p.m. and 7:00a.m. Shift differential shall be paid for hours worked and for paid time off, such as vacation and sick hours, used for scheduled shifts to which the shift differential applies.

Foreign Language Pay

Employees shall take a speaking exam through Language Testing International, or a mutually approved equivalent testing service. This is a 30 minute over-the-phone test, the cost of which will be paid by the City. To qualify for incentive, pay, employees must score at the Advanced Level on the current ACTFL Proficiency scale. Employees must successfully re-test once every two years in order to maintain eligibility for the incentive pay. Eligible foreign languages are those having a recognized presence in the community, as noted by the Faribault Public Schools records of languages spoken in student's homes. American Sign Language shall be an eligible language for the purposes of this component. Sign language proficiency shall be measured by the American Sign Language Proficiency Interview offered through Galluadet University, or a mutually approved equivalent testing service. Employees must score at or above Proficiency Level 3, and successfully re-test once every two years. Eligibility immediately upon hire.

Employees determined to be proficient in a foreign language according to this section shall be compensated an additional \$100 per pay period.

ARTICLE 27. UNIFORMS

- 27.1 The Employer shall furnish the total uniform of the sworn police personnel. The cleaning and routine repair of the uniform issued shall be the responsibility of the employee with the City paying forty dollars (\$45.00) per month maintenance allowance in December of each year, unless otherwise requested.

The Employer will specify approved footwear to be worn by personnel while on duty. The Employee will be responsible for purchase and replacement of approved footwear and shall receive an annual cash allowance of one hundred sixty dollars (\$160), payable the last pay period preceding December 25th of each year and is taxable as wages unless a receipt of purchase is presented.

ARTICLE 28. TRAINING

- 28.1 The City will pay overtime for mandatory training required by written department policy, which is not part of a regular shift. Approved training, not required, will be at regular rate of pay.

ARTICLE 29. CONTINUING EDUCATION

- 29.1 The City shall reimburse tuition and book expenses to the employee upon satisfactory completion of a recognized course of job-related instruction. Such job-related instruction must be reviewed and approved by the City Administrator or their designee prior to the initiation of cost in order to be eligible for reimbursement. Such eligible reimbursement is entered into individually by the employee and City and a reimbursement to the City is required should the employee terminate their employment early, as per to the schedule given at time of acceptance to the individual. Job related instruction does not include mandatory training necessary to maintain minimum licensing requirements.

ARTICLE 30. DURATION

The duration of this contract is to be one (1) year effective January 1, 2027, through December 31, 2027.

IN WITNESS WHEREOF, the parties have executed this Agreement on the _____ day of _____, 2026.

CITY OF FARIBAULT

LAW ENFORCEMENT LABOR SERVICES, INC.

MAYOR

BUSINESS AGENT

CITY ADMINISTRATOR

UNION STEWARD

UNION STEWARD



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: August 25, 2026
SUBJECT: Resolution 2026-240 Approve IAFF Firefighters CBA 2027

Background:

City staff began labor negotiations with IAFF Firefighters Labor Union on August 1, 2026. Through those negotiations we have reached an agreement on wages and articles within that contract. Staff is recommending the approval of IAFF Firefighters CBA 2027 as it is written.

Recommendation:

Approve resolution 2026-240, approving IAFF Firefighters CBA 2027.

Attachments:

1. Resolution 2026-240 Approve IAFF Firefighters CBA 2027
2. IAFF Local 665 Firefighters CBA 2027

CITY OF FARIBAULT

RESOLUTION #2026-240

APPROVE IAFF FIREFIGHTERS 2027 LABOR AGREEMENT

WHEREAS, the City Council wishes to negotiate with IAFF Firefighters Labor Union a Collective Bargaining Agreement (CBA) that determines the annual compensation and policy directives for all Firefighters for the City of Faribault; and

WHEREAS, the CBA will be adjusted on a contracted period of time in consideration of the changes in negotiated language, cost of living adjustment, market conditions, and position classification; and

WHEREAS, the City Council desires to adopt the IAFF Firefighters 2027 Labor Agreement.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Faribault, Minnesota:

- 0.1 The following CBA is hereby adopted for the Firefighters Union, IAFF and its members.

SECTION 1 - EFFECTIVE DATE

- 1.1 Duration

This Resolution shall remain in effect until December 31, 2027.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

COLLECTIVE BARGAINING AGREEMENT BETWEEN
CITY OF FARIBAULT AND
FARIBAULT FIREFIGHTERS
IAFF LOCAL #665

CONTRACT PERIOD-JANUARY 1, 2027 TO DECEMBER 31, 2027

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Article 1 - DEFINITIONS

The terms set forth below shall be defined as follows:

Union: Faribault Firefighters, International Association of Fire Fighters, Local #665.

Union Member: A member of Faribault Firefighters Local #665 I.A.F.F.

Employee: A full-time employee of the City of Faribault and a person occupying a position in the bargaining unit for which Faribault Firefighters Local #665 I.A.F.F. is the exclusive representative.

Employer or City: The City of Faribault.

Union Officer: An officer elected or appointed by Faribault Firefighters Local #665 I.A.F.F.

All "days or dates" listed in this contract are based on calendar days unless otherwise noted.

Article 2 - RECOGNITION

The City recognizes International Association of Fire Fighters, Local #665 as the exclusive representative for all employees of the Faribault Fire Department who work more than 14 hours per week or 35% of the normal work week and more than 100 workdays per year excluding all persons who are supervisory and confidential employees within the meaning of the Public Labor Relations Act of 1971 as amended. The term "employee" as applied to this contract shall refer to full-time employees as defined above.

Article 3 - PURPOSE

This contract is drawn in order to achieve and maintain a harmonious relationship between the City and the Union in order to (a) maintain and increase individual efficiency and quality of service, (b) to avoid interruptions or interference with the efficient operations of the City, (c) to express the complete agreement between the City and the Union, (d) to provide for equitable and peaceful adjustments of differences which may arise, and (e) to establish an agreement with respect to terms and conditions of employment.

Article 4 - MANAGEMENT RIGHTS

It is understood and agreed that management possesses the sole right to operate the City and all management rights reposed in it, but that such rights must be exercised consistently with other provisions of this contract.

Existing customs and practices shall not in any way restrict the rights of management except that management will discuss new procedures with the Union prior to implementing them. These rights include but are not limited to the following: To set daily work schedules; to change methods of operation; to assign job duties; to require reasonable overtime; to establish reasonable work rules and regulations; to assign supervisors to work performed by employees in the bargaining unit in critical situations; to discipline; to direct the work forces; to hire, assign, and transfer employees; to terminate employees with less than twelve months service if they fail to qualify for the position of Firefighter; to determine the methods and the number of personnel needed to carry out the City mission; to introduce new or improved methods, equipment, or facilities; and to determine the composition of the force needed to complete overtime work.

Article 5 - UNION RIGHTS

The City will not interfere with, restrain, or coerce employees in the exercise of their rights.

The City will not attempt to dominate or interfere with the administration of the Union.

The City will not discriminate against any employees in regard to terms and conditions of employment because of Union activities.

The City will not refuse to bargain in good faith with the Union.

The City agrees to have available at reasonable times, facilities for the purpose of conducting Union meetings and further agrees to furnish and maintain space for a suitable bulletin board in the Fire Department to be used by the Union. The Union shall limit its posting of notes and bulletins to such bulletin board. The Union will not allow any material to be placed on the bulletin board urging or dramatizing statements or ideas which tend to interfere with management in the exercise of its rights.

The City agrees to deduct, once monthly, from the respective employees' wages an amount sufficient to provide payment of dues established by the Union, provided that the particular employee from whose wage such a deduction is made has authorized such deduction by a written instrument signed by him/her and furnished to the City. The City agrees to remit such amount so deducted, monthly, to the appropriate designated officers of the Union. The Union agrees to provide the City with a minimum of 30 days' notice of any change in the rate of the amount to be withheld. Fair share employees within this union will not be deducted any dues in accordance with State Statute.

The City and the Union agree that they shall not discriminate against any person because of any Union membership or non-membership, nor because of race, color,

creed, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age and that such person shall receive the full protection of this contract.

The Union will not interfere with or restrain any management personnel in the exercise of their management rights.

The Union will not attempt to dominate or interfere with the administration of the City.

The Union will not refuse to bargain in good faith with the City.

Article 6 - DISCIPLINARY ACTION

The Employer will discipline employees for just cause only. Discipline will be in one or more of the following forms:

1. Oral reprimand;
2. Written reprimand;
3. Suspension;
4. Demotion; or
5. Discharge.

Suspensions, demotions, and discharges will be in written form.

Notice of an Employee's suspension, demotion or discharge shall become part of the Employee's personnel file after being provided to and acknowledged by signature of the Employee. Both the Employee and the Union will receive a copy of such notices. If an Employee refuses to sign the acknowledgement, that will be documented and placed with the notice in the Employee's personnel file.

Employees may examine their own individual personnel files at reasonable times under the direct supervision of the Employer.

Employees will not be questioned concerning an investigation of disciplinary action unless the employee has been given an opportunity to have a Union representative present at such questioning.

The Employer shall generally impose progressive discipline but reserves the right to take any disciplinary action it deems appropriate under the circumstances.

Grievances relating to the discharge or suspension of an employee may be initiated by the Union at Step 3 of the grievance procedure.

Article 7 - GRIEVANCE PROCEDURE

A grievance shall mean a dispute or disagreement as to the interpretation or application of any term or terms of this contract. A grievance may only be filed that claims that the City has not complied with the intent of this contract. All grievances must be filed in writing to the appropriate Fire Chief within twenty-one (21) calendar days from the date of the infraction of the contract by management personnel.

7.1 Definitions

For the purpose of this article, the following definitions shall apply:

Subd. 1. A "grievance" shall mean an allegation by an employee or Union resulting in a dispute or disagreement between the employee/Union and the City as to the interpretation or application of terms and conditions contained in this agreement.

Subd. 2. The term "days" means calendar days including Saturdays, Sundays, and any days designated by this agreement or by Minnesota Statutes as holidays.

Subd. 3. In "computing any period of time" prescribed or allowed by procedures herein, the date of the act, or event giving cause for the grievance shall not be included.

Subd. 4. The day in which the "act or event giving cause" for the grievance to be filed shall be considered the day or days in which the grievance occurred or the day in which the employee filing the grievance should have been aware of the act or event.

Subd. 5. The "filing or service" of any notice or document herein shall be timely if it is personally served or if it bears a certified postmark of the United States Postal Service within the time period allowed.

Subd. 6. "Reduced to writing" means a written statement outlining the nature of the grievance, the provision(s) of the contract in dispute, and the relief requested.

Subd. 7. "Answer" means a written response outlining the party's position on the grievance.

Subd. 8. "Fire Chief" means the head of the department in which the Employee is employed.

7.2 Procedure

The employee shall initially attempt to settle the dispute with his /her immediate supervisor and upon failing to receive satisfaction shall proceed with the following grievance procedure. All grievances must be filed in writing to the appropriate Fire Chief

within twenty-one (21) days from the date of the alleged infraction of the contract by management personnel.

Step 1

The employee or the Union shall file a written grievance with the appropriate Fire Chief. The filing of the grievance shall take place within twenty-one (21) days from the date of the alleged infraction. The Fire Chief will render a decision in writing to the Union within fourteen (14) days of the receipt of the grievance. All grievances must be reduced to writing, stating the sections of the contract that management personnel are alleged to have violated, and the action or relief sought.

Step 2

If the Union or employee does not wish to accept the Fire Chief's answer, the Union or employee may appeal the grievance to the City Administrator within fourteen (14) days of the Fire Chief's response. The City Administrator shall provide a written answer to the Union within fourteen (14) days of receipt of the grievance by the City Administrator or designee.

Step 3

If the City Administrator's answer is not satisfactory, the Union may file a copy of the grievance and an explanation of the action sought with the designated representative (Mayor or City Administrator) of the City Council within fourteen (14) days of the Union's receipt of the City Administrator's answer. The City Council shall answer the grievance appeal within twenty-one (21) days of receipt of the grievance from the Union.

Step 4

If the City Council's answer is not satisfactory, the Union may institute the arbitration procedure within this contract; however, the Union must notify the City of its intent to go to arbitration within fourteen (14) days of the Union's receipt of the City Council's answer.

Since unpaid suspensions, demotions and discharges are subject to City Council approval, any grievance related to the imposition of such discipline shall be initiated at Step 4 of the Grievance Procedure.

7.3 Waiver

Subd. 1 If the Union fails to respond within time limits established in the procedure, the grievance shall be deemed settled and the City's last answer shall prevail. If the City fails to answer in accordance with the schedule in the grievance procedure, the grievance shall be deemed settled and the relief sought shall have been deemed agreed to by the City.

Subd. 2. The grievance may be withdrawn by the aggrieved person at any level in writing.

Subd. 3. The time limits may be extended by mutual written agreement.

7.4 Choice of Remedy

If the grievance involves the suspension, demotion or discharge of an employee who has completed the required probationary period and the employee is vested with certain rights as a veteran under Minnesota Statutes, Section 197.46, the employee may elect to either appeal the grievance to Step 4 of the Grievance Procedure or make a timely request for review of the discipline decision at a Veteran's Preference hearing under Minnesota Statutes, Section 197.46. If a Veteran's Preference hearing is requested, the grievance is not subject to the arbitration procedure as provided in this Article and the employee shall have waived the employee's right to arbitrate pursuant to this Article.

Article 8 -ARBITRATION PROCEDURE

8.1 Purpose

Any dispute which has remained unresolved through the grievance procedure of this contract may be submitted to arbitration.

8.2 Selection

Should the Union and Employer representatives be unable to agree on an Arbitrator within fourteen (14) days of the issue being submitted to arbitration, the grieving party shall request the Bureau of Mediation Services to submit a list of arbitrators. The employer and Union shall alternately strike names until one name remains and that person will be the arbitrator. A toss of the coin will be used to determine which party will strike the first name.

8.3 Arbitrator's Decision

The Arbitrator shall make its findings known simultaneously to the City and to the Union within sixty (60) days from the final arbitration hearing. The decision of the Arbitrator shall be final and binding on both parties.

8.4 Arbitrator's Cost

The cost of the arbitrator shall be borne equally between the City and the Union.

The cost of a court reporter shall be borne by the party requesting the court reporter, provided if both parties desire a verbatim record of the proceedings the cost shall be shared equally. All other expenses incurred by either party shall be borne by the respective party.

8.5 Arbitrator's Authority

The Arbitrator shall have no right to amend, modify, nullify, ignore or add provisions to this agreement. The Arbitrator's authority shall be limited to the extent that it may only consider and decide the particular issue or issues presented to it by the City and/or Union. Disputes or differences regarding the negotiable issues are expressly not subject to arbitration.

8.6 Arbitration Information

Upon appointment of the Arbitrator, both parties shall, within fourteen (14) days of the arbitration hearing, submit to the other party the following:

- A. The issues involved.
- B. Statement of the known facts.
- C. Position of the party for resolution of dispute.
- D. The name and credentials of the person who will be presenting the party's position at the arbitration hearing.

The Union and Employer agree not to withhold from the other relevant information they intend to use in the arbitration hearing. Both parties also recognize that all relevant information needs to be presented to assure a fair decision and therefore, is not intended to restrict the use of information that was not known or overlooked at the time of the submission of information. Both parties agree they will notify the other of new information which becomes available when reasonably possible.

A party may not change the person selected to present their position at the arbitration hearing if the hearing is scheduled to occur within fourteen (14) days, unless both parties mutually agree to the change. If, after fourteen (14) days, one party notifies the other of a change in the person presenting their position, the other party may have an additional two days in which to make a change of the person presenting their position.

Article 9 • WORK INTERRUPTIONS

Neither the Union, its officers or agents, nor any of the employees covered by this

agreement will engage in, encourage, sanction, support, or suggest any strikes, slowdowns, mass resignations, mass absenteeism, the willful absence from one's position, the stoppage of work, or the abstinence in whole or in part of the full, faithful, and proper performance of the duties of employment for the purpose of inducing, influencing, or coercing a change in the conditions or compensation or the rights, privileges, or obligations of employment. In the event that any employee violates this Article, the Union shall immediately notify any such employee in writing to cease and desist from such action and shall instruct them to immediately return to their normal duties. Any or all employees who violate any of the provisions of this article may be disciplined subject to the grievance procedure. In any arbitration proceeding involving breach of this clause, the sole question for the Arbitrator is whether the employee engaged in the prohibited activity without justification.

Article 10 • SENIORITY

An employee in the Union who transfers from another department of the City shall accumulate total seniority from the other department for the purpose of calculating vacation and sick leave.

Seniority shall be defined as an employee's length of continuous service with the City dating from their last date of hire. Seniority in the employment relationship shall be broken and terminated if any employee (1) quits, (2) is discharged, (3) is absent from work for three consecutive working days without notification to the City, (4) is laid off and fails to report to work within twenty-one working days after having been recalled, (5) is absent from work for any unauthorized reasons for 30 days or for a period of time equal to their seniority, whichever is shorter, (6) fails to report for work at the termination of any leave of absence, (7) accepts other employment while on any leave of absence, (8) upon certification of a permanent disability, or (9) leaves the employ of the City.

Layoffs shall be accomplished on the basis of seniority. The employee to be laid off retains seniority. An employee on layoff shall have an opportunity to return to work within two (2) years of the time of their layoff before any new employee is hired except that, any employee on layoff who is notified by registered mail to return to work and fails to do so within twenty-one calendar days shall be considered to have voluntarily terminated employment with the Employer.

Article 11 - PROBATIONARY EMPLOYEES

All employees, upon commencing full time service with the City, shall serve a one-year probationary period. The wages of all probationary employees will be in accordance with provisions provided in the section on wages. Employees shall have no seniority until they have completed their probationary period. Upon completion of the probationary period, the employee shall be credited with seniority dating from the date of employment with the City. The terms of this contract shall not apply to any

probationary employee with the exception of the provisions provided in the section on wages and provisions of this section. Probationary employees shall receive no fringe benefits except health insurance, vacation, sick leave, and holidays, until completion of their probationary period. Upon completion of the probationary period, employees shall receive all fringe benefits outlined in this contract retroactive to the date of hire. During the probationary period, a newly hired or rehired employee may be discharged at the sole discretion of the City.

Article 12 - SAFETY

All employees shall comply with safety and health regulations established by the City.

Article 13 - PHYSICAL FITNESS

The City may require a physical examination prior to beginning employment and annually thereafter. The City may require a health examination during the year in cases where the City believes any employee may have health problems which may jeopardize their health or life or that of their fellow employees. The City shall pay for those physical examinations it requires.

If, during the course of any physical examination required by the City, an employee is found to have health problems which may jeopardize their health or life, or that of their fellow employees, or is incapable of performing the essential functions of their position, the City may place that employee on sick leave and require a return to work approval slip that indicates the employee's physical condition did not warrant the action of mandatory sick leave, the employee's sick leave account will be reimbursed.

Article 14 - OVERTIME

The City has a right to schedule overtime as required in a manner most advantageous to the City and consistent with the requirements of municipal employment and the public interest. All work required by the City in excess of the 53 hours in a standard work week shall be considered overtime. All overtime work shall be compensated for at the rate of one and one-half times the hourly rate of the employee. Overtime for the non-emergency callback is to be as equally distributed as is practicable among the persons employed at the Fire Department.

Compensatory Time - Work performed in excess of 53 hours as part of a standard work week, shall be compensated as follows:

- (A) Straight time pay at the employee's current rate, plus
- (B) An accrual of one-half (0.5) times the hours over fifty-three attributed to the employee's comp time account (Comp Time Account).

The Comp Time Account shall be maintained on an individual basis for each employee. The total number of Comp Time Account hours shall be transferred to the employee. An employee who for any reason leaves the employment of the department shall be paid for all Comp Time Account hours accrued in accordance with Federal Law at the appropriate rate. Full-time bargaining unit employees, at their option, may during any pay period submit for payment from the City any portion of their accumulated comp time. Any accumulated comp time hours do need to be cashed out by the last payroll of every year. All record keeping shall be in accordance with Federal Law. Any part of this provision that is determined to violate Federal Law shall be re-negotiated and brought into compliance.

Article 15 - CALL BACK PAY

Off duty emergency call backs will be compensated as such and will be allowed when requested by the City, for a minimum of two (2) hours for each call back, at the rate of time and one-half (1-1/2) times the 2080 hourly rate of the employee involved. Fire Department employees shall be allowed to leave when the returning trucks are back in service. An emergency callback that results in an early report to or an extension of a regularly scheduled shift for duty does not qualify the employee for the two (2) hour minimum. If the call-back work assignment and the employee's regular work shift overlap, the employee shall be paid the call-back rate of time and one half (1-1/2) at the 2080 hourly rate prior to and/or after their regular shift time. The regular shift shall continue until the employee's normal quitting time. Training, meetings, and scheduled events do not qualify an employee for call back pay under this Article.

Article 16 - USE OF PRIVATE AUTOMOBILE

Any employee who is required to use their personal automobile for City business shall be reimbursed at the rate paid by the federal government.

Article 17 – HOLIDAYS

On the first payroll period of December, employees shall be compensated for twelve (12) hours per holiday at their current rate of pay for the 11 holidays as follows: 1) New Year's Day; 2) Martin Luther King Day; 3) President's Day; 4) Memorial Day; 5) Juneteenth; 6) Independence Day; 7) Labor Day; 8) Veteran's Day; 9) Thanksgiving Day; 10) Day after Thanksgiving; and 11) Christmas Day. All employees shall also receive two (2) floating holidays at time of hire and at the beginning of each year to be taken in accordance with the rules governing vacation days.

Any employee required to work on a holiday shall receive compensation in accordance with the overtime provision of this contract and shall be compensated for

at the rate of one and one-half times the hourly rate of the employee.

Article 18 • VACATION

All employees will be eligible for a paid vacation at their regular rate of pay pursuant to the following schedule: Vacation will be earned at the rate of 5.54 hours per pay period for the first five years; at the rate of 8.31 hours per pay period for the second five years; and at the rate of 11.08 hours per pay period thereafter.

An employee may not commence using vacation leave until they have an accumulated total of at least three workdays, which is six months of continuous employment or for relocation or prescheduled vacation only. Employees earning vacation at the rate of 5.54 hours per pay period may not accumulate more than 252 hours. Employees earning vacation at the rate of 8.31 hours per pay period may not accumulate more than 372 hours. Employees earning vacation at the rate of 11.08 hours per pay period may not accumulate more than 468 hours.

Employees will earn additional vacation day(s) per the total years of full-time service with the City of Faribault. Accrual day(s) will commence on the employee's date of hire per the chart below:

Years of Service	Extra Days of Vacation
10-14 years	1 day
15-19 years	3 days
20+ years	5 days

For the purpose of determining a vacation schedule for employees the following method shall be used:

The vacation roster runs from April 1 to March 31. Priority of vacation days shall be by seniority on each employee's respective shift. The senior shift employee shall start the "first choice" vacation roster by April 1st. The second senior shift employee is not obligated to make their "first choice" until their shift has worked 3 days in April. Each employee shall have a maximum of 3 shift working days to list their choice or forfeit to the next lower senior employee. Each employee shall notify the next lower senior employee that they have listed their choice or of their intent to decline taking a choice. To decline is the same as forfeit. A three day minimum is required on "first choice" vacation. All days must be consecutive.

At the completion of the "first choice" round the "second choice" round shall begin. The senior shift employee shall begin the "second choice". The senior employee shall have a maximum of 3 shift working days to list a "second choice" or forfeit to the next lowest senior employee. Each employee shall notify the next lower senior employee that they have listed their choice or of their intent to decline taking a choice. To decline is the same as forfeit. A one day minimum is required on "second choice"

vacation. All days must be consecutive.

At the completion of the "second choice" round the remaining open days may be taken as "floaters". The employee shall give a minimum of 24 hours' notice prior to taking a "floater" vacation day or days. All days must be consecutive.

A floater cannot be taken when another employee is on vacation within the same shift.

Partial Day Vacations: Partial day vacations must be used in one (1) hour units and may be extended by one (1) hour increments up to 23 hours. No employee, regardless of seniority shall be allowed to use a partial day vacation if another shift employee requests the entire day. A partial day vacation can be scheduled a maximum of 30 calendar days in advance. The use of a partial day requires the clearing of all shift members. Once a partial day of vacation has been properly approved and listed it cannot be bumped. Changes in vacation schedule must be approved by the Fire Chief, or representative. The highest ranking officer available may waive the 24 hour notice and/or the "same shift" limitation regarding the use of "floater" vacation days. Such waiver is at the complete discretion of the ranking officer available, and the granting or denial of a request shall not be grievable under the terms of this contract. An employee, who is dissatisfied with the method or results of the above process for determining a vacation, shall not have an opportunity to file a grievance under the terms of this contract.

Article 19 - INSURANCE

Employee health insurance premiums for this contract and going forward will be based on the following percentages. Any changes to plans would only be due to Federal requirements and regulations.

<u>Plan</u>		<u>Coverage</u>	
\$3500 Deductible	Single	Single+1	Family
Employer Percentage	92%	87%	82%
Employee Percentage	8%	13%	18%
\$2000 Deductible	Single	Single+1	Family
Employer Percentage	82%	77%	72%
Employee Percentage	18%	23%	28%

The City will match an Employee's contribution to their Health Savings Account (HSA) under the City HSA plan up to \$70.42/month for 2027. Employer contributions into the HSA plan will be made on a pro-rata basis twice monthly.

If any other group or individual receives contribution levels for insurance exceeding the negotiated contributions stated in this contract, this group would also receive those increased contributions.

The employee's portion of the premium cost shall be paid through payroll deduction. In no case shall the City's contribution exceed the actual cost of the coverage selected by the employee.

The City agrees to discuss with the Union any changes in medical insurance coverage prior to implementation, however, such discussions will not be deemed negotiable, nor will they be grievable under this contract.

The City will provide term life insurance in the amount of \$100,000 with no cost to the employee.

The City will allow retired employees to continue on as members in the medical insurance program, but the retired employee shall reimburse the City for the entire cost of the medical insurance program.

Any employee provided with dependent health care coverage shall file such information as may be required by the City to determine the availability of health care insurance to employed dependents.

No employee shall file, or permit to be filed, an insurance claim against the City's health care provider until any health care benefits of employed dependents' health care plan have been utilized.

Article 20 • PAID FAMILY MEDICAL LEAVE & SICK LEAVE

On January 1, 2026 the City and Union will comply with any and all State mandated regulations based on the Paid Family Medical Leave (PFML). The cost for PFML will be paid by the City 100% as negotiated. Employees will have imputed income and be taxed on 50% of this cost based on State guidelines. Employees will be able to supplement accrued leave to gross up to net take home pay while using PFML.

Sick Leave shall be compensated for at the regular rate of pay. Sick leave may be legitimately used for the employee's own personal injury or illness during which time the employee shall be under the direct care of a physician or confined to his or her residence. Use of sick leave in a contrary manner may be grounds to withhold sick leave pay, or to discipline and/or discharge in the case of a repeated misconduct.

When an employee is eligible for Worker's Compensation payments, they may supplement these payments with a prorated portion of any accumulated sick leave so that the combination of the two benefits will equal the employee's net pay. Net pay is defined for these purposes as regular pay received from a standard work week less mandatory deductions which include federal and state taxes, social security, Medicare, PERA and wage garnishments. If the employee should exhaust their accumulated sick leave for their own personal injury or illness, the employee shall receive Worker's Compensation payments only. Working days only will be counted when using sick leave.

An employee may use personal sick leave benefits provided by the employer for

absences due to an illness of or injury to the employee's child, as defined in Minnesota Statute 181.940, subd. 4, adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent, for reasonable periods of time as the employee's attendance may be necessary, on the same terms upon which the employee is able to use sick leave benefits for the employee's own illness or injury.

An employee may use sick leave as allowed under this section for safety leave, whether or not the employee's employer allows use of sick leave for that purpose for such reasonable periods of time as may be necessary. Safety leave may be used for assistance to the employee or assistance to the relatives described in the paragraph above. For the purpose of this section, "safety leave" is leave for the purpose of providing or receiving assistance because of sexual assault, domestic abuse, or stalking.

The use of sick leave for safety leave or for absences due to the illness of or injury to the employee's adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent is limited to up to 160 hours in any 12-month period. This does not apply to absences due to the illness or injury of a child, as defined in Minnesota Statute 181.940, subd. 4.

Employees hired after January 1, 1999, shall earn sick leave at the rate of 360 hours per year. This sick leave shall be used at a rate of one 24 hour shift for 24 hours of sick leave. All employees shall be allowed a year-end accumulation maximum of 1,440 unused sick leave hours.

All unused sick leave in excess of the accumulated maximum amount as permitted under this Agreement and shall be bought back from the City on an annual basis. For employees hired after January 1, 1999, all unused sick leave in excess of the maximum accumulated amount shall be bought back by the City at a rate of one hour of pay (at a converted 40 hour rate) for each 6.4 hours of unused sick leave.

Employees must use sick leave in increments of at least one-fourth day or a minimum of one hour increments with supervisor approval. Employees shall be allowed to use sick leave as needed except that in order to qualify for sick leave, an employee must report that they are sick no later than one hour before the time for which they are scheduled to report for work. This one hour restriction shall not apply to employees who become sick while at work.

Employees on sick leave for more than two consecutive workdays may be required to submit a physician's statement of illness. Employees may be required to submit a physician's statement of illness after one day, if that day is immediately before or after a holiday or a scheduled vacation day.

Medical appointments are not to be scheduled for on duty time, unless prior approval is received from the Fire Chief.

Article 21 - JURY DUTY

All employees will receive a leave of absence when called for jury duty. The employee will be paid their regular rate of pay by the City. The employee shall in turn submit to the City the amount of jury duty pay received for scheduled workdays. Jury duty calls shall be reported to the Fire Chief the first working day following the receipt of the jury summons.

Article 22- FUNERAL LEAVE

Employees are allowed to use up three (3) days for the death of an immediate family member, with pay, as funeral leave upon the death of an immediate family member. One (1) day of paid funeral leave is provided to an Employee in the event of the death of any other family member.

Immediate family members include an Employee's spouse, parents, children, siblings, grandparents, grandchildren, similarly related step relationships, in-laws, and domestic partners. Other family members include aunts, uncles, nieces, nephews, and similarly related in-laws. Funeral leave will not be deducted from the Employee's vacation or sick leave balances. Employees may request additional time off for a longer leave or to attend the funeral of a more distant relative or friend. Prior approval of the Fire Chief and City Administrator is required, and if allowed, such leave actually used by the Employee will be charged against the Employee's sick leave account.

Article 23 - MILITARY LEAVE

Employees who are called to active duty in the U.S. military service shall receive a leave of absence without pay and shall be entitled to return to their former job providing said employee returns to work within required days after release from active duty. For specific information on this policy please refer to the Employer Personnel Policy Manual.

Article 24 - PERSONAL LEAVE OF ABSENCE

An employee may request a personal leave of absence without pay. All requests for personal leave of absence shall state the reason for which the request is made in writing to the City Administrator. The City Administrator may grant personal leaves of absence up to two (2) weeks in duration. Leaves of absence for more than two (2) weeks shall be presented to the City Council. While on personal leave of absence without pay, an employee shall retain their seniority; however, they shall forfeit all fringe benefits while on the leave except for hospitalization payable by the employee.

Article 25 - TERMINATION CONSIDERATION

When an employee leaves the employment of the City in good standing and with at least three years of continuous full-time City employment, they shall receive in salary one-half (1/2) of their accumulated unused sick leave up to a maximum equivalent

of 720 hours. The words "in good standing" shall mean a minimum of two weeks' notice when due to retirement or resignation. Balances in excess of 1440 hours will be paid at 1 hour of pay for every 6.4 hours of unused sick time into their HCSP.

When an employee leaves the City in good standing, they shall receive all vacation and holiday pay earned up to the date of termination.

Article 26 - WORK SCHEDULE

Employees shall be assigned to either 24-hour work shifts and a 56-hour work week or a 40-hour work week. Employees assigned 24-hour work shifts, and 56-hour work week shall be assigned to a schedule which averaging out over a 28-day period shall be typified as follows:

Day	-	1	2	3	4	5	6	7	8	9
then repeat		on	off	on	off	on	off	off	off	off

Employees assigned to twenty-four (24) hour work shifts shall receive paid break and mealtimes during their work shifts and be provided with an eight-hour period for sleep to be interrupted for duty only for emergency calls.

Employees will be given four weeks' written notice of transfers from a 40-hour work week to a 56 hour work week; and from a 56 hour work week to a 40 hour work week. Unless the transfer is necessary by the creation of a 56-hour work week position by retirement, resignation, termination, or addition of firefighters to the 56-hour work week.

The City and Union will work together to provide notice to staff that would need to change interchangeably between 40-hour work weeks and 56-hour work weeks. The City will interchangeably use the conversion rates of 1.41 and .72 to convert an employee's accruals between 40-hour per week schedules and 56-hour per week schedules. Any employee that exceeds the maximum accrual limits within the CBA that are moving from 56-hour work week schedule to a 40-hour work week schedule, those limits will not apply.

Article 27 - WAGES

Cost of Living Adjustment (COLA) is as follows:

2027 = 4%

The job title and grades for Local 665 employees are as follows:

Firefighters = J
Fire Captains = L-1

All new employees shall be placed between steps 1 through 3 based on experience and education. They will receive a step increase based on the scale below and meeting the requirements of their position. Step 1 through step 5 will be received every 6 months, steps 6 through step 13 will be received every 12 months.

	Step	1	2	3	4	5	6	7	8	9	10	11	12	13
Firefighter - J	2027	\$28.25	\$29.07	\$29.88	\$30.68	\$31.49	\$32.31	\$33.17	\$34.04	\$34.93	\$35.86	\$36.80	\$37.75	\$38.76
	40 hr/wk	\$39.54	\$40.68	\$41.84	\$42.95	\$44.09	\$45.24	\$46.44	\$47.65	\$48.91	\$50.20	\$51.52	\$52.85	\$54.27
	Step	1	2	3	4	5	6	7	8	9	10	11	12	13
Fire Captain - L-1	2027	\$33.67	\$34.63	\$35.58	\$36.56	\$37.52	\$38.50	\$39.52	\$40.56	\$41.62	\$42.72	\$43.84	\$44.99	\$46.18
	40 hr/wk	\$47.15	\$48.50	\$49.82	\$51.18	\$52.53	\$53.91	\$55.33	\$56.78	\$58.28	\$59.81	\$61.38	\$63.00	\$64.66

In the event of a promotion from Firefighter to Fire Captain, the employee will be placed on the Fire Captain Wage Scale, three steps above the step that provides an increase over their current wage.

If any other exempt or non-exempt employee groups working for the City, excluding anyone being reclassified, going through probation, reorganization, or a promotion, receive an increase in base wages, this group would also receive that same percentage increase.

Article 28 - UNIFORMS

For replacement, care and maintenance of their uniforms, each employee shall receive \$65 per month (\$780 per year) from the City.

Article 29 - WORK OUT OF CLASSIFICATION

An employee who is designated by the Fire Chief to serve as acting Fire Captain shall be paid at the rate of \$4.00 above the employee's current wage.

Article 30 - EXCHANGE OF SHIFTS OR WORK WEEK

Each employee shall have the right to exchange shifts or work week or portions thereof with another employee when doing so does not interfere with the operation of the Department. It is the responsibility of the employee normally scheduled to be on duty to see that their position is properly filled, and to obtain permission in writing from the commander of the shift prior to the substitution. The Fire Chief will not be obligated to allow the shift or work week change if it would interfere in the efficiency or effectiveness of the Department.

Article 31 - TRAINING/CONTINUING EDUCATION

The City shall reimburse tuition, and book expenses to the employee upon satisfactory completion of a recognized course of job related continuing education instruction. Such job related instruction must be reviewed and approved by the City Administrator prior to the initiation of cost in order to be eligible for reimbursement. Such eligible reimbursement may be entered into individually by the employee and City and a reimbursement to the City is required should the employee terminate their employment early, as per to the schedule given at time of acceptance to the individual. Job related instruction does not include mandatory training necessary to maintain minimum licensing requirements.

Actual expenses (lodging costs, registration fees, meals, and transportation) will be reimbursed for any City initiated (required) on-duty training out-of-station. Required in- station training would be compensated for pursuant to the overtime provision.

Article 32 - LONG TERM DISABILITY

The City will provide, without cost, to the employee, long term disability insurance which will provide 66.6% of normal compensation commencing on the 91st day of disability.

An employee once disabled and collecting long term disability benefits on the 91st day shall not accrue vacation, holiday time or sick leave and accrual of said benefits shall not begin until such time the disability stops, and the employee returns to full-time duty.

Article 33 - COURT TIME

An employee who is required to appear in Court during their scheduled off-duty time shall receive a minimum of two (2) hours pay at one and one-half (1 ½) times the employee's base pay rate. An extension of early report to a regularly scheduled shift for Court Appearance does not qualify the employee for the two (2) hour minimum. If an employee is scheduled to appear in Court and a cancellation occurs after 5:00 p.m. on the day prior to the court appearance, then the employee shall receive the two (2) hour minimum.

Article 34 - AGREEMENT OF THE PARTIES

This contract is the entire agreement of the parties, terminating all prior agreements and practices and concludes all collective bargaining during the term of the contract period. The Union specifically waives the right to bargain with respect to any subject or material

referred to or covered in the agreement or with respect to any subject of material not specifically referred to or covered in the agreement even though it may not have been in the knowledge or the contemplation of the parties at the time the contract was negotiated. All proposals submitted by either party during the negotiation leading to this contract are hereby declared to be immaterial and not germane to any grievance or arbitration carried out based on this contract. No prior or existing custom or practice except those providing benefits is to be considered part of or as in any way supplementing the terms and provisions of this contract.

Article 35 - SAVINGS CLAUSE

If any provision of this contract, or the application of such provisions, should be rendered, or be declared invalid by any court action, or by reason of any existing or subsequently enacted legislation, the remaining parts or portions of this contract remain in full force and effect.

Article 36 - DURATION

This agreement shall be binding and in full force and effect from January 1, 2027 through December 31, 2027.

Witness our hand and seal this ____ day of _____.

City of Faribault

Faribault Firefighters Local No.665 I.A.FF

By: _____
Mayor

By: _____
President

By: _____
City Administrator

By: _____
Steward

By: _____
Steward



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: August 25, 2026
SUBJECT: Resolution 2026-241 Approve Hiring
Administrative Coordinator

Background:

Due to retirement, there is a need to hire an Administrative Coordinator position. The position was posted from June 26, 2026, to July 24, 2026.

Eighty-eight applications were received, reviewed, and scored. There were two rounds of interviews. Those interview panels consisted of Kevin O'Brien, Recreation Superintendent, Kindra Papenfus, Finance Director, Rochelle Anderholm-Parsch, Parks and Recreation Director, and Kevin Bushard, Human Resources Director. From the interview process, Susan Johnson was selected for recommendation for hire.

Resolution 2026-241, recommends the hiring of Susan Johnson. Susan would be hired at Grade H Step 3 of the Non-Union Compensation Plan 2026.

Recommendation:

Approve resolution 2026-241, approving the hiring of Susan Johnson as Administrative Coordinator.

Attachments:

1. Resolution 2026-241 Approve Hiring Administrative Coordinator

CITY OF FARIBAULT

RESOLUTION #2026-241

APPROVE HIRING ADMINISTRATIVE COORDINATOR

WHEREAS, the City of Faribault (the "City") presently has vacant Administrative Coordinator position that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the Administrative Coordinator position with the City; and

WHEREAS, the City Council desires to fill the vacant Administrative Coordinator position.

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault that Susan Johnson shall be extended an offer of employment to fill the vacant Administrative Coordinator position.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: August 25, 2026
SUBJECT: Resolution 2026-242 Approve Hiring Fire Captain

Background:

Due to retirement, there is a need to fill a Fire Captain position. The position was posted internally from June 30, 2026, to July 17, 2026.

Four applicants applied for the position and were interviewed. Interview panels consisted of Fire Administration, HR, and City Administrator. From those interviews, staff selected Chris Bauer as the recommendation for hire.

Resolution 2026-242 recommends the hiring of Chris Bauer. Chris would be promoted to Fire Captain and would be placed at Grade L-1 Step 9, as per the IAFF CBA 2026, and his promotion would begin on August 23, 2026.

Recommendation:

Approve resolution 2026-242, approving the hiring of Chris Bauer as Fire Captain.

Attachments:

1. Resolution 2026-242 Approve Hiring Fire Captain

CITY OF FARIBAULT

RESOLUTION #2026-242

APPROVE HIRING FIRE CAPTAIN

WHEREAS, the City of Faribault (the "City") presently has vacant Fire Captain position that needs to be filled by a qualified candidate; and

WHEREAS, the City has advertised and interviewed for the Fire Captain position with the City; and

WHEREAS, the City Council desires to fill the vacant Fire Captain position.

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault that Chris Bauer shall be extended an offer of employment to fill the vacant Fire Captain position.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: John Sherwin, Chief of Police
MEETING DATE: August 25, 2026
SUBJECT: Resolution 2026-243 Approve the 2026-2027 School Resource Officer (SRO) Contract with Faribault Public Schools

Background:

The Faribault Police Department and Faribault School District desire to continue School Resource Officer (SRO) services for the 2026-2027 school year. Under the terms of the agreement, SROs will remain assigned to both Faribault Middle School and Faribault High School.

During the August 17, 2026, Faribault Public School Board meeting, the School District was authorized to reimburse the City a total of \$159,619 for SRO services. This amount represents an estimated 50% of the anticipated wages and benefits of the SROs assigned to the schools.

Recommendation:

Approve Resolution 2026-243

Attachments:

1. Resolution 2026-243 Approve the 2026-27 SRO Agreement
2. 2026-27 Agreement Between City of Faribault and FPS signed

CITY OF FARIBAULT

RESOLUTION #2026-243

APPROVE THE 2026-2027 SCHOOL RESOURCE OFFICER (SRO) AGREEMENT BETWEEN THE FARIBAULT POLICE DEPARTMENT AND FARIBAULT SCHOOL DISTRICT #656

WHEREAS, the City of Faribault, through the Faribault Police Department, and Faribault School District #656 desire to continue their cooperative relationship to promote the safety and security of students, staff, and attendees at the School District facilities and sponsored activities; and

WHEREAS, the City and School District desire to continue a mutual effort to deter and address delinquency, crime, and substance use disorder with the community; and

WHEREAS, the Police Department and School District have negotiated a 2026-2027 school year Agreement for School Resource Officer Services establishing the responsibilities and terms under which the Faribault Police Department will provide SRO services; and

WHEREAS, pursuant to the Agreement, the School District will pay the City a total of \$159,619 for School Resource Officer services, payable in two equal installments on December 15, 2026, and March 15, 2027.

NOW, THEREFORE BE IT RESOLVED, the City Council approves the 2026-2027 Agreement Between the City of Faribault and Faribault School District #656 for School Resource Officer Services.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

**2026-2027 Agreement Between
The City of Faribault**

AND

**Faribault School District #656
For School Resource Officer Services**

This agreement is between the City of Faribault (City) and Faribault School District #656 (School District or District).

Whereas, the City and School District wish to maintain a cooperative working relationship in protecting the safety of all students and staff on school property and all attendees at District sponsored events and activities, and to provide a safe environment for everyone in our community; and

Whereas, the School District and City desire to join in a mutual effort to curb delinquency, crime, and substance use disorder in the community; and

Whereas, Minnesota Statutes, section 126C.44 authorizes the District to contract with the City to have peace officers provide school resource officer, hereinafter referred to as SRO, services; and

Whereas, Minnesota Statutes, section 126C.44 further authorizes the District to levy for an appropriate portion of the costs incurred paying wages, providing benefits, and providing transportation for peace officers who are assigned to perform school resource officer services; and

Now, therefore, in consideration of the City and School District agree as follows:

School Resource Officer Program

A. Definitions. The following definitions apply to this Agreement:

Additional services – services that a peace officer provides; at the District's request, outside the regular hours of SRO service that are described in paragraph four (4) of this Agreement. By way of example, but without limitation, an SRO performs additional services if, at the request of a school administrator or District administrator, the SRO attends a school board meeting, an extracurricular activity, or a community function that is held outside of regularly scheduled hours.

School resource officer or SRO – a licensed peace officer who is employed by the City and is assigned to provide SRO duties or additional services pursuant to this Agreement.

SRO Duties – those duties performed by an SRO, as described in Section B of this Agreement.

B. Responsibilities – City

1. *Scope of SRO duties and services* – include, but are not limited to:

- i. Promoting positive behavior on school property;
- ii. Protecting persons who are present on school property or at a school sponsored event or activity;
- iii. Protecting real and personal property;
- iv. Deterring and addressing truancy;
- v. Serving as a role model for students, parents, and community members;
- vi. Serving as a mentor and resource for students;
- vii. Confering with students, parents, and community members for the purpose of deterring or addressing criminal behavior on school property or at a school sponsored event or activity;
- viii. Visiting and inspecting high delinquency areas on school property;
- ix. Being present and visible on school property and surrounding areas;
- x. Deterring all forms of criminal activity on school property and at school sponsored events and activities;
- xi. Enforcing all criminal laws on school property and at school sponsored events and activities as necessary in the SRO's professional judgement;
- xii. Assisting the School District in developing plans and strategies to prevent and/or minimize dangerous situations and to address other security issues identified by the School District administration, when applicable, a school principal and/or the SRO;
- xiii. Giving presentations to students and staff that are designed to promote safety or to deter, decrease, or otherwise address illegal substance use or other potential criminal activity by students;
- xiv. In all matters related to law enforcement actions taken within the school or on school property (including investigations, interviews and searches or confiscation of property related to students), conducting themselves in a manner consistent with relevant federal and state statutes and case law, the standard operating procedures and general orders of their department, their professional judgement, and the board-adopted policies and procedures of the District;
- xv. Investigating and otherwise addressing criminal activity that has occurred, is alleged to have occurred, may have occurred, or is expected to occur on school property or at a school sponsored event or activity;
- xvi. Participating in any criminal prosecutions that may arise from services provided under this Agreement;
- xvii. Conducting searches of students, student lockers, student backpacks, school property, and student vehicles as authorized by law and at the request of a school official when the school official has reasonable grounds to believe the search will result in the discovery of drugs, a weapon, or any other item that is unlawful for a student to possess on school property, or the discovery of other evidence establishing that a student has committed a crime that has a direct nexus to school property or a school sponsored event or activity;
- xviii. Referring complaints about noncriminal student behavior to school administration as most school incidents and policy violations do not constitute criminal conduct and should not be addressed through law enforcement action;
- xix. Recovering lost or stolen property;

- xx. Responding to emergencies including, but not limited to, medical emergencies and situations involving a threat of violence or harm to property or to any person who is on school property or is at a school sponsored event or activity;
 - xxi. Meeting and collaborating with school administrators and District administrators to develop and work toward mutually agreed upon goals; and
 - xxii. Other tasks as assigned by the Faribault Police Department.
2. *Vehicles, Equipment, and Training.* The City is responsible for providing each SRO with a vehicle and all necessary law enforcement equipment, including necessary electronic devices. The City is also responsible for providing training and education to all peace officers who are assigned to provide services pursuant to this Agreement.

C. Responsibilities – School District

It shall be the responsibility of the School District to:

- 1. Provide guidance and assistance to the SRO through principals, teachers, administrative staff, and student body.
- 2. Provide meeting and office space and support services in both the Middle and Senior High Schools for use by the SRO to meet with students and staff on a public and private meeting basis.
- 3. Provide clerical help and assistance to the SRO when needed by them within any school in which they are working based on mutual agreement with the school principal.
- 4. The School District agrees to cooperate with the City on future community policing activities. Facilitate opportunities for SRO involvement in student and faculty programs and activities.

D. Accountability and Relationship of Parties

- 1. The administration of the School District and the City/Police Department commit to providing the necessary support to make the SRO program successful.
- 2. The SRO is a City employee subject to all personnel policies and practices of the Faribault Police Department regarding investigations, interviews, body-worn cameras, and searches relating to juveniles, except as such policies or practices may be modified by the terms and conditions of this Agreement. At all times and for all purposes, the City is and will remain the exclusive employer of all peace officers who perform services pursuant to this Agreement. No SRO may be considered to be an official, employee, agent, educational service provider, or representative of the District, and no SRO may make any representation to the contrary. The City maintains full control over the peace officers it employs and is solely responsible for all employment and administrative functions related its employees, including, but not limited to, supervision and evaluation, payroll and deductions, maintenance of all required insurance (e.g., workers' compensation insurance, unemployment insurance, liability insurance), and any labor disputes or grievances.

3. Nothing in this Agreement may be construed to create a partnership or joint venture between the District and the City. Neither party has any authority or power to take any unilateral action that could legally bind the other party. For purposes of the Minnesota Government Data Practices Act, each party is considered to be an independent contractor relative to the other party.

E. Payment:

1. School District will pay to the City a total of \$159,619 for SRO Services, which will be made in two equal payments on December 15, 2026 and March 15, 2027.
2. The City will invoice the District for "additional services" as defined in this agreement at the contract off-duty employment rate of \$95 per hour in 2026, and \$100 per hour in 2027. Invoices shall be paid by the District within 30 days of receipt.

F. General Provisions:

1. *Indemnification.* Each party is solely responsible for the act(s) and omission(s) of its own officers, employees, officials, agents, and representatives. To the extent permitted by law, each party agrees to indemnify the other party from any and all damages, liability, judgments, claims, expenses, attorney fees, and costs resulting from any act or omission of any of its officers, employees, officials, agents, or representatives. Each party's liability, if any, is limited under Minnesota Statutes Chapter 466, and nothing this Agreement may be deemed to constitute a waiver of those limits.
2. *SRO Reassignment for Emergency Response.* The City reserves the right to suspend this Agreement and reassign the SRO in the event of natural or man-made disaster, civil unrest, terrorism, war, pandemic, or any similar unforeseen event for the duration of such an event. The School district agrees that the City's failure to perform or delay the performance of the City's specified duties in the Agreement will not constitute a breach of contract if the failure to perform or delay in the performance of the City's specified duties is due to or caused by an event of natural or man-made disaster, civil unrest, terrorism, war, pandemic, or any similar unforeseen event.
3. *Effective Date and Term.* This agreement shall be effective upon execution by both parties and will automatically renew each year unless a party notifies the other party 90 days prior to expiration of the agreement that they wish to terminate the contract.
4. *Termination.* Either party may terminate this agreement for cause on 90 days written notice to the other party. If this agreement is terminated by the School District, the City shall receive from the School District the funds allocated for the program based on services provided through the date of termination.
5. *Future Funding.* The City and the School District will review the long-term funding of these programs on a continuous basis, but not less than annually.
6. *Notice.* Notice shall be provided to the addresses in this Section F(5). All notices, demands, or other communications required in the Agreement shall be effective: (i) if given personally, upon receipt; (ii) if given by electronic mail, when the other party

confirms receipt; (iii) if mailed by certified mail, postage prepaid, return receipt requested.

City

Title: Chief of Police
Address: 25 Fourth Street NW
Faribault, MN 55021
Email: jscherwin@faribaultmn.gov

School District

Title: [Insert]
Address: [Insert]
Email: [Insert]

7. *SRO Selection.* The City and School District agree to continue with the SROs appointed for the 2025-2026 school year.
8. *Data Practices.* Parties acknowledge that both the School District and City are subject to the Minnesota Government Data Practices Act (Minnesota Statutes, Chapter 13). The SRO shall only be considered a school official for purposes of any District Policy, the Family Educational Rights and Privacy Act or the Minnesota Government Data Practices Act when performing SRO duties.
9. *Audit.* Each party must allow the other party or its duly authorized agents, and the state auditor or legislative auditor reasonable access to the party's books, records, documents, and accounting procedures and practices that are pertinent to all services provided under this Agreement for a minimum of six years from the termination of this Agreement.
10. *Waiver.* Any waiver by any party of a breach of any provisions of this Agreement shall not affect in any respect the validity of the remainder of this Agreement.
11. *Entire Agreement and Amendments.* This Agreement constitutes the entire Agreement between the parties. This Agreement may only be amended by written agreement of both parties.

Executed this _____ day of _____, 2026.

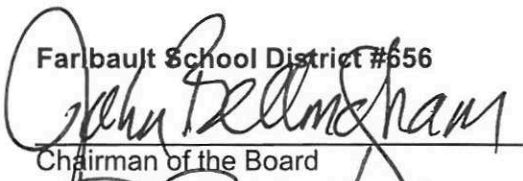
City of Faribault

Mayor

City Administrator

Date

Faribault School District #656


Chairman of the Board


Superintendent of Schools

Date 8/17/2026



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: August 25, 2026
SUBJECT: Resolution 2026-244 Approve Professional Engineering Services Proposal Change Order No. 1 with Stantec Consulting Services Inc. for Lead Service Line Replacements

Background:

Council approved a professional engineering proposal with Stantec Consulting Services Inc., Rochester, MN for design, bid and construction administration services Lead Service Line Replacements (LSLR) at the January 27th Council meeting. Funding for the project is being provided by a grant of \$1,375,000.00 from the Public Facilities Authority (PFA).

Bids for the project were approved at the July 14th Council meeting. Bids were very favorable, resulting in a significant amount of grant funding left available. As a result, Council directed staff to proceed with the bids that were received and then obtain a proposal for the design, bid and construction administration services for additional LSL replacements to maximize the amount of grant funding available. Currently, construction, engineering and contingency is at \$755,421.50, leaving \$619,578.50 available.

Attached is Change Order No. 1 from Stantec Consulting Services Inc., Rochester, MN for \$163,946.34 to provide public engagement, design and administration and construction services as provided under the first agreement. The proposal is based off an hourly estimate of the number of hours needed to complete the project. This means that if the number of hours does not meet the estimate, the cost of the proposal would decrease. City staff will provide project support where possible, helping to reduce the cost of the services. This revises the contract to \$400,538.10. Funding for the proposal will be provided by the Water Fund (601) and is eligible for reimbursement under the PFA grant. It is estimated that approximately 55 additional lead services will be bid during this phase, bringing the total to 118 service replacements under the current funding application.

Recommendation:

Approve Resolution 2026-244

Attachments:

1. Resolution 2026-244
2. Final_Change Order_Faribault LSL Replacement Project Letter
Proposal_Complete

CITY OF FARIBAULT

RESOLUTION #2026-244

APPROVE PROFESSIONAL ENGINEERING SERVICES PROPOSAL CHANGE ORDER NO. 1 WITH STANTEC CONSULTING SERVICES INC. FOR LEAD SERVICE LINE REPLACEMENTS

WHEREAS, the City of Faribault has lead water services throughout the City; and

WHEREAS, the City wishes to begin replacing the lead service lines to comply with Federal and State regulations; and

WHEREAS, the City has obtained grant funding from the Minnesota Public Facilities Authority (PFA) for the lead service line replacements; and

WHEREAS, the City seeks assistance from a consulting engineering firm to assist with the project.

NOW, THEREFORE BE IT RESOLVED, a proposal for change order NO. 1 for public engagement, design, administration and construction services for Faribault lead service line replacements from Stantec Consulting Services Inc., Rochester, MN for \$163,946.34 is hereby approved.

ALSO, BE IT RESOLVED, that the Mayor and City Administrator are hereby authorized and directed to enter into contract for change order No. 1 with Stantec Consulting Services Inc., Rochester, MN in the name of the City of Faribault for the Lead Service Line Replacement Project.

ALSO, BE IT RESOLVED, that the revised contract amount is \$400,538.10.

Date Adopted: January 27, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Stantec Consulting Services Inc.
3800 Highway 52 North, Suite 130
Rochester MN 55901
Tel: (507) 282-2100

August 11, 2026

Mark DuChene – Director of Engineering
City of Faribault
1200 Belview Trail
Faribault, MN 55021

Reference: **Faribault LSL Replacement Improvements
Change Order No. 1**

On February 3, 2026 the City of Faribault executed a contract with Stantec for design services (Public Engagement, Design, Administration and Construction Services) to complete Lead/ Galvanized Service Line Replacements within the City of Faribault, utilizing the Minnesota Department of Health (MDH)/ Minnesota Public Facilities Authority (MPCA) Drinking Water Revolving Loan Fund (DWRF) grants totaling \$1,375,000. In scoping this work, the MDH along with Stantec believed that the dedicated funds of \$1,375,000 would cover approximately 80 service replacements. After going through the field inspections, design and public bidding process, project was reduced to 63 services as approximately 17 services were found to be either copper or plastic and not in need of replacement. Publicly bid costs came in substantially under the original estimate, resulting in projected project costs of \$755,421.50. With the remaining \$619,578.50 of budget available through the DWRF grant, this design change order would allow the City to complete additional service replacements utilizing that funding balance. The DWRF grant does not require a local funding match and no costs are anticipated for either the City of Faribault or the property owners proposed to receive a new water service.

Utilizing the estimated remaining grant dollars, we are proposing to bid out an additional 55 service replacements within the City of Faribault as prioritized by City Staff.

Engineering Services

We have discussed this change order with City staff and developed a work plan detailing the scope of the proposed change order. Enclosed is our Project Work Plan which includes a proposed project scope, work tasks and estimated hours, associated project assumptions and estimated reimbursable expenses. The project work plan breaks the project work tasks down into three elements.



Reference: Faribault LSL Replacement Improvements

Contract Change

The attached Project Work Plan includes our estimated work hours and associated fees for each work task, including project reimbursable expenses included as part of Change Order No.1. This scope of services is proposed to be added to the executed Faribault LSL Replacement Improvements Contract, and compensated on an hourly rate basis, with a total cost estimated to be \$155,133.84 plus reimbursable expenses estimated at \$8,812.50 for a total change in fee of \$163,946.34. All of Stantec's work will be completed in accordance with the terms and conditions of the original contract, executed on February 3, 2026. Upon acceptance of this change order proposal and notification to proceed from the City of Faribault, we will initiate the work as described in the Work Plan. Work will be completed as needed to meet project funding deadlines as specified by PFA and MDH.

Faribault LSL Replacement Improvements	\$236,591.76
<u>Proposed Change Order No. 1</u>	<u>\$163,946.34</u>
Revised Contract Amount	<i>\$400,538.10</i>

Should you have any questions or concerns, please feel free to contact me at (507) 529-6036.

Regards,

STANTEC CONSULTING SERVICES INC.



Joseph C. Palen, PE

Principal

Phone: (507) 529-6036

Joseph.palen@stantec.com

By signing this proposal, the City of Faribault authorizes Stantec Consulting Services Inc. to proceed with the services herein described as Change Order No. 1 to the Faribault LSL Replacement Improvements.

This change order is accepted and agreed on the ____ day of _____, 20__.

Per: City of Faribault

Jessica Kinser

Faribault City Administrator

Signature



City of Faribault
Change Order No. 1 - Faribault LSL Replacement Improvements
Work Plan Tasks, Staff Assignments and Estimated Hours / Costs

Task	Staff Role							
	Project Manager - Joe Palen	Project Engineer - Brett Grabau	Design Engineer	Senior Technician	Civil Technician	Engineer-In- Training	Administrative Support	Total Hours / Costs
Task 1 - Project Management, Administration and Public Engagement								
General description of work task: Coordination with impacted property owners, City Staff, Minnesota Department of Health (MDH) and Public Facilities Authority (PFA) to manage and administer the project. Draft and facilitate execution of a City / Owner agreement for Lead Service Line Replacement (LSLR) work within private property. Provide City with LSLR project information to be posted on City Website and letters to be mailed to property owners impacted by the project. Project correspondence with MDH and PFA to assure program requirements are met and grant agreements are prepared and executed. Management and coordination with City Staff, property owners and Contractor throughout project.								
Assumptions:								
~ LSLR = Lead Service Line Replacement.								
~ 55 lead or galvanized services will be replaced.								
~ City Staff will provide LSLR property owner name, property address, mailing address and phone number to facilitate contacting the property owner.								
~ With permission from property owners, Stantec staff will access each home proposed for water service line replacement and confirm water service material type is lead or galvanized pipe requiring replacement.								
~ We assume that a few of the unknown services will require replacement and will be added to the project and a few of the proposed services listed for replacement will be found to be compliant and not require replacement.								
~ Stantec Staff will document up to five (5) attempts to contact the property owner via phone, letter or in person visit to secure executed LSLR Agreement. After five attempts, the property owner will be deemed unresponsive and City Staff will be notified and may attempt to contact resident and secure execute LSLR Agreement. Unresponsive property owners at the time of project certification will not be included in the project.								
~ Stantec Staff will work with the Minnesota Department of Health, Public Facilities Authority and City Staff to meet all agency design, bidding, construction and funding requirements.								
~ Construction plans and specifications must be completed and submitted for MDH.								
Tasks 1.1 - Develop transmittal letter explaining City's LSLR project and discussing the importance of replacing lead and Galvanized water services, anticipated impacts to property owner, project schedule, the need to execute City / Property owner LSLR agreement that will be attached to letter and providing links for additional information about LSLR. Stantec will complete mailing.		2					4	6
Tasks 1.2 - Work with City to develop LSLR project content to be placed on City project Website. Content to be consistent with previously completed project documents.		2						2
Tasks 1.3 - Track resident responses to initial letter and LSLR Agreement mailing. Develop spreadsheet including resident contact information, agreement status, resident concerns, etc. Mail out second letter and LSLR agreement for to property owners who fail to respond to initial mailing.		12					4	16
Task 1.4 - Site visits and / or phone calls to property owners who fail to respond to initial mailings and / or execute LSLR Agreements. Document attempts to contact property owners. All property owners will be contacted a maximum of five times. City to provide phone numbers for property owners where possible.	2	4		6	20	20		52
Tasks 1.5 - General project management and invoicing during design, construction and project close-out phases of the LSL Replacement Improvements.	12	4					8	24
Task 1 - Total Estimated Hours	14	24		6	20	20	16	100
Task 1 - Total Estimated Costs								\$17,913.24
Task 2 - Design, Bidding Documents and Project Specifications								
General description of work task: Mapping / photographs of existing conditions and preparation of construction documents detailing LSL Replacement Improvements. Complete construction plans, bidding documents and technical specifications in accordance with the regulatory agency requirements and submit for MDH review and approval for bidding.								
Assumptions:								



City of Faribault
Change Order No. 1 - Faribault LSL Replacement Improvements
Work Plan Tasks, Staff Assignments and Estimated Hours / Costs

Task	Staff Role							
	Project Manager - Joe Palen	Project Engineer - Brett Grabau	Design Engineer	Senior Technician	Civil Technician	Engineer-In- Training	Administrative Support	Total Hours / Costs
~ City Staff will locate water and sewer services for all LSLR sites and all connecting sanitary sewer, storm sewer and watermain utilities potentially impacted by construction. Stantec will GPS survey location of curb stops only. All other utility mapping will be based upon GIS database provided by City. No Gopher State One Call will be conducted.								
~ Stantec will review the LSLR Agreement with property owner while on site for field inspections, address property owner questions, facilitate execution of the agreements, and provide executed agreements to the City of Faribault.								
~ Plan set will contain title sheet (1), Legend sheet (1), Quantity Tabulation for each lump sum LSLR site (2), Construction Notes (1), Standard Details / typical sections (2), Site Location Maps (4) and LSLR Construction Plan (55) with plan view of water service replacement including aerial photo, GIS utility mapping, water / sewer service, photos of inside and outside home, site address, property owner name and contact information, and site specific notes regarding construction. The estimated number of plan sheets totals 66.								
~ Faribault Staff will supplement Stantec Staff in project data collection as available / necessary. City Staff assistance will reduce project costs and Stantec labor required to complete the project.								
~ Stantec Staff endeavor to complete work and submit all project plans, specifications and submittal checklist to the MDH and PFA by the deadlines set by the agencies.								
Tasks 2.1 - Project data collection (field work). Stantec Staff will visit and photograph each LSLR site and enter all homes / businesses scheduled for LSLR as necessary to verify water service material type and to collect the following information: Location of curb stop, note private utilities impacting service replacement, note landscaping & hardscaping possibly impacted by construction, location where service enters into home, approximate depth of service at home, condition and materials in finished / unfinished basement, obstructions to service replacement, estimate of length of service from water meter to structure foundation.	2	4		12	80	80		178
Tasks 2.2 - LSLR design, mapping and construction plan preparation for each site. Utilize aerial photos, City GIS utility mapping, and parcel / right-of-way mapping in combination with Stantec site photos, measurements and field notes to develop construction plans and tabulations to facilitate bidding and construction of the LSLR improvements.	6	8	120			80		214
Tasks 2.3 - Project Manual preparation. Develop Project Manual including ad for bid, construction contracts, bidding requirements, Form of Proposal, PFA Contract packet and supporting funding requirements / documents, technical construction specifications, etc.	2	16					4	22
Tasks 2.4 - City Stantec QA/QC review and revisions followed by MDH submittal for review and project certification.	2	4	4					10
Task 2.5 - Assist City throughout the bidding process: Facilitate advertisement of bids for project construction in the Local Paper and via Faribault's use of One-Office for electronic bid submittal and opening. Prepare addenda as needed for corrections, clarifications, or additions during the bidding process. Assist the City in securing electronic bid submittals, analyze bids and prepare a bid tabulation, and prepare a letter to the City summarizing the bids and recommending bid award.	2	6					4	12
Task 2 - Total Estimated Hours	14	38	124	12	80	160	8	436
Task 2 - Total Estimated Costs								\$72,613.80
Task 3 - Construction Services								
General description of work task: Perform Construction Services as necessary to assure that all project work completed by the contractor conforms with project plans and specifications.								
Assumptions:								
~ Construction of the improvements will take place over a 3 year period with improvements completed in 2026, 2027, 2028 and project close-out and punch list items being completed in the spring 2029 or earlier if possible.								
~ Stantec Staff will provide part time observation services during the work by the contractor. City Staff may supplement Stantec Staff as needed.								
~ Stantec will enter every home post construction to verify that all work was completed in accordance with project plans and specifications as well as produce a punch list as deemed necessary to complete the work.								



City of Faribault
Change Order No. 1 - Faribault LSL Replacement Improvements
Work Plan Tasks, Staff Assignments and Estimated Hours / Costs

Task	Staff Role							
	Project Manager - Joe Palen	Project Engineer - Brett Grabau	Design Engineer	Senior Technician	Civil Technician	Engineer-In- Training	Administrative Support	Total Hours / Costs
~ No construction staking, materials testing or soil compaction tests will be provided. No record plan work is required.								
~ All necessary post construction documentation will be collected and transferred to the City and the regulatory agencies in accordance with the project funding requirements.								
~ Contractor will coordinate and pay for all plumbing inspections required by the City.								
Tasks 3.1 - Public Engagement during construction. Prepare and distribute project update letter to property owners explaining schedule for LSLR construction, anticipated construction impacts and provide contractor / inspection contact information for resident questions. Provide similar information for City to post on City project website. Note that we assume construction will be completed in up to four phases and property owner notification letters will be mailed in with each phase. Stantec will complete all mailings.	4	16					4	24
3.2 - Prepare for and attend preconstruction meeting in ~2027 and 2028. Prepare and distribute meeting minutes.		4		8	8			20
Tasks 3.3 - Stantec team will provide periodic construction observation for the critical aspects of the project as budget allows. Inspection of water service installations, surface repairs from the subgrade to the final surface (roadway, pedestrian and turf improvements), turf and landscape restoration on private property and water service construction / restoration within home basements. Stantec will also provide overall construction administration services including project management and coordination responsibilities, quantity tracking, change orders / supplemental agreements, shop drawing review, and assist city staff with communication with the public and with impacted property owners throughout the duration of the project.	4	20		8	160	160		352
Tasks 3.4 - Package all final submittals and reports required by funding and regulatory agencies needed for project acceptance and close-out.		4			4			8
Task 3 - Total Estimated Hours	8	44		16	172	160	4	404
Task 3 - Total Estimated Costs								\$64,606.80
Stantec Staff Composite Hourly Rates for 2026 and 2027								
	\$235	\$201	\$173	\$187	\$148	\$155	\$164	
Total Estimated Task 1, 2 and 3 Hours	36	106	124	34	272	340	28	940
Total Estimated Task 1, 2 and 3 Hourly Labor Costs	\$ 8,445.60	\$ 21,299.64	\$ 21,501.60	\$ 6,346.44	\$ 40,228.80	\$ 52,713.60	\$ 4,598.16	\$ 155,133.84
Reimbursable Expenses								
Mileage (11,875 x \$0.70/mile)								\$ 8,312.50
Postage and Printing								\$ 500.00
Total Estimated Cost (Labor + Reimbursable Expenses)								\$ 163,946.34



Request for Council Action

TO: Mayor and City Council
THROUGH: Gambling Advisory Board
FROM: Heather Slechta, City Clerk
MEETING DATE: August 25, 2026
SUBJECT: Resolution 2026-251 Authorize Payment as Recommended by the Charitable Gambling Board to A Child's Delight Too, Inc

Background:

The Charitable Gambling Advisory Board met on August 19, 2026, to review requests for donations. Caren Hoffman on behalf of A Child's Delight Too, Inc,, requested funds to use towards expenses associated with operating their non-profit childcare center. The Charitable Gambling Board recommended a donation of \$4,600.00.

Recommendation:

Approve Resolution 2026-251.

Attachments:

1. Resolution 2026-251 Authorize Payment as Recommended by the Charitable Gambling Board to A Child's Delight Too Inc.

CITY OF FARIBAULT

RESOLUTION #2026-251

AUTHORIZE PAYMENT AS RECOMMENDED BY THE CHARITABLE GAMBLING BOARD TO A CHILD'S DELIGHT TOO, INC.

WHEREAS, the Faribault Charitable Gambling Board reviewed a request for funding from A Child's Delight Too, Inc. at their August 19, 2026, meeting. The Charitable Gambling Board recommends funding the request in the amount of \$4,600 to use towards expenses related to operating their non-profit childcare center; and

WHEREAS, the recommendation for funding this request is in accordance with City and State regulations for charitable gambling fund contributions.

NOW, THEREFORE BE IT RESOLVED, that the Faribault City Council authorizes payment as recommended by the Charitable Gambling Board.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: August 25, 2026
SUBJECT: Resolution 2026-252 Approve MOU IAFF Firefighters HCSP

Background:

Due to the Memorandum of Understanding (MOU) expiring for the IAFF Firefighters for their Health Care Savings Plan (HCSP), it is required to complete a new MOU.

Staff is recommending the approval of the MOU as it is written.

Recommendation:

Approve resolution 2026-252, approving the MOU IAFF Firefighters HCSP.

Attachments:

1. 2026-252 Approve MOU IAFF Firefighters HCSP
2. MOU Local 665 Firefighters HCSP 2027-2028

CITY OF FARIBAULT

RESOLUTION #2026-252

APPROVE MOU IAFF FIREFIGHTERS HCSP

This Memorandum of Understanding (MOU) is entered into between the City of Faribault, hereafter called the City, and the Faribault Firefighters IAFF Local 665, hereafter called the Union.

WHEREAS, City and Union are parties to a collective bargaining agreement (CBA) and this MOU shall be in place for the time period of January 1, 2027 through December 31, 2028; and

WHEREAS, the Union has voted to amend article 18 paragraph 9 of the CBA; and

NOW, THEREFORE, the City and Union agree to amend the CBA in accordance with the following terms and conditions of this MOU:

1. The City will withhold 3% of gross wages, every pay period, for all employees within the Union to be distributed into an employee HCSP account.
2. The City will remit any and all severance and early retirement buyouts or offerings, at time of retirement or termination, into an employee HCSP account.
(Note: This will remain in effect for the remainder of this MOU, until December 31, 2028, at which time the Union will review again to make changes as the Union sees fit. All employees must participate in the HCSP adopted through this MOU unless they are eligible to waive participation as determined by the HCSP. If a participant is granted a waiver by MSRS then that election is irrevocable. Upon an employee's death, contributions owed but not yet paid to the HCSP will be paid in cash to the employee's beneficiary.")

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

MEMORANDUM OF UNDERSTANDING

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CITY OF FARIBAULT, MINNESOTA
A MUNICIPAL CORPORATION

FARIBAULT FIREFIGHTERS
LOCAL NO. 665 IAFF

Thomas J. Spooner, Mayor

Steward

Jessica L. Kinser, City Administrator

Steward

Steward

Dated: _____, 2026



Request for Council Action

TO: Mayor and City Council
THROUGH: David Wanberg, CED Director
FROM: Leslie McGillivray-Rivas, Planner I
MEETING DATE: August 25, 2026
SUBJECT: Resolution 2026-254 Approve Six-Month Extension of the Preliminary and Final Plat Approval for V and B Subdivision

Background:

On September 9, 2025, the City Council approved Resolution 2025-221, which approved the preliminary and final plat of V and B Vinar Subdivision. The applicant's staff and legal representatives have been working with City Staff and the City Attorney to provide updated documentation resulting from a change of property ownership. The work to perfect the documentation to record the final plat and such efforts are nearing completion, but the final plat has not yet been recorded. The City Subdivision ordinance requires the preliminary and final plats to be recorded within one year of approval.

The new property owner and their legal representative therefore request a time extension to allow them time to complete and provide the documentation required by the City for recording. The City Council has been willing to grant the extensions to allow this to occur in the cities history. The proposed resolution grants a six-month extension for City approvals to April 9, 2027.

Recommendation:

Approve Resolution 2026-254, Granting a Six-Month Extension of the Preliminary and Final Plat Approval for V and B Vinar Subdivision

Attachments:

1. Resolution 2026-254 Approve Six Month Extension of V and B Vinar Subdivision
2. Resolution 2025-221 Approve the Preliminary and Final Plats for V and B Vinar Subdivision

State of Minnesota
County of Rice

CITY OF FARIBAULT

RESOLUTION #2026-254

GRANTING A SIX-MONTH EXTENSION OF THE PRELIMINARY AND FINAL PLAT APPROVAL FOR V AND B VINAR SUBDIVISION

WHEREAS, the City Council, on September 9, 2025, adopted Resolution 2025-221 approving an application for the preliminary and final plat of V and B Vinar Subdivision, legally described on Exhibit A; and

WHEREAS, Section 15-140 of the Faribault Unified Development Ordinance states that an approved preliminary plat shall be valid for one (1) year from the date of approval by the City Council and the final plat must be submitted within such time for approval; and

WHEREAS, Section 15-220 of the Faribault Unified Development Ordinance states that final plats shall be recorded with the Rice County Recorder's Office within twelve (12) months following City Council approval; and

WHEREAS, the applicant's staff and legal representatives have been working with City Staff and the City Attorney to provide updated documentation resulting from a change of property ownership. The work to perfect the documentation to record the final plat and such efforts are nearing completion, but the final plat has not yet been recorded; and

WHEREAS, the applicants have submitted a request to the City of Faribault for a six-month extension of the preliminary and final plat approved by Resolution 2025-221; and

WHEREAS, based on said request by the applicant, the City Council hereby finds that granting an extension of the preliminary and final plat approval for one year to allow the applicant more time to complete outstanding issues to the City's satisfaction and record the final plat with the Rice County Recorder's Office is appropriate.

NOW, THEREFORE BE IT RESOLVED that a six-month extension of the preliminary and final plat approval, to April 9, 2027, to allow additional time to provide completed documentation needed to record the final plat for V and B Vinar Subdivision as originally approved by Resolution 2025-221, is hereby approved.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Exhibit A
Legal Description

That part of the NE1/4 of Section 25, Township 110, North, Range 21 West of the 5th P.M., in the City of Faribault, Rice County, Minnesota, lying northerly from Minnesota Trunk Highway 21, described as follows:

Beginning at a point in the North line of said NE1/4 (for purposes of this description bearing of said North line is assumed North 89°27'38" East), a distance of 187.25 feet easterly from the Northwest corner of said NE1/4, said point being in the northeasterly right of way line of Minnesota Trunk Highway 165; thence North 89°27'38" East, along said North line, 620.25 feet; thence South 11°01'59" East, 222.87 feet to a point in the northerly right of way line of said Highway 21; thence westerly, along said Highway right of way lines to the point of beginning on the following courses; thence South 74°12'33" West, 162.30 feet; thence westerly, along a curve, concave northerly (curve data: radius equals 497.96 feet; delta angle equals 40°00'00"; chord bearing and distance equal North 85°47'29" West, 340.63 feet), an arc distance of 347.64 feet; thence North 65°47'29" West, 104.00 feet; thence northwesterly, along a curve concave northeasterly (curve data: radius equals 50.00 feet; delta angle equals 50°00'00"; chord bearing and distance equal North 40°47'29" West, 42.26 feet, an arc distance of 43.63 feet; thence North 15°47'29" West, 163.61 feet to said point of beginning.

CITY OF FARIBAULT

RESOLUTION #2025-221

APPROVE THE PRELIMINARY AND FINAL PLATS FOR V AND B VINAR SUBDIVISION

WHEREAS, Vance Vinar (Applicant) on behalf of GSES of Faribault LLC (Owner) requests preliminary and final plat approval for property , legally described in Exhibit A (Property); and

WHEREAS, City Staff reviewed the Applicant's applications and made a report to the Planning Commission, a copy of which City Staff presented to the City Council; and

WHEREAS, the Planning Commission, on September 2, 2025, following proper notice, held a public hearing regarding the applications, and following said public hearing, made written findings and recommended approval of the applications; and

WHEREAS, the City Council, on September 9, 2025, at a public meeting, considered the applications; and

WHEREAS, based upon said report, hearing, and recommendation, the City Council hereby finds that approval of the preliminary plat for V and B Vinar Subdivision, as depicted in Exhibit B and subject to conditions of approval, is appropriate with the following findings as required by Section 15-130 of the City's Unified Development Ordinance:

- 1. Criteria: The proposed preliminary plat conforms with the requirements of the Unified Development Ordinance, the applicable zoning district regulations, and any other applicable provisions of this Ordinance, subject only to acceptable rule exceptions.**

Finding: The proposed preliminary plat is substantially consistent with UDO requirements within the C-2, Highway Commercial Zoning District and subdivision platting requirements.

- 2. Criteria: The proposed subdivision is consistent with the City's Land Use Plan and any other adopted land use studies.**

Finding: The City's Land Use Plan guides the subject property for commercial. The proposed subdivision will accommodate a new commercial development.

- 3. Criteria: The plat contains a sound, well-conceived parcel and land subdivision layout that is consistent with good land planning and site engineering design principles.**

Finding: The preliminary plat provides for reasonable use of land intended for commercial development on the east undeveloped parcel while accommodating the existing commercial use on the western parcel. Their approach is based on sound planning and engineering principles. The project utilizes existing infrastructure and street frontage.

- 4. Criteria: The spacing and design of proposed curb cuts and intersection locations is consistent with good traffic engineering design and public safety considerations.**

Finding: The preliminary plat lot is consistent with the provisions of the City's Unified Development Ordinance. Access onto public roads surrounding the subject property will be addressed during site plan review and building permit.

- 5. Criteria: All submission requirements have been satisfied.**

Finding: The proposed preliminary plat adequately addresses the submission requirements as outlined in the City's Unified Development Ordinance; and

WHEREAS, the City Council further finds that approval of the final plat of V and B Vinar Subdivision as depicted on Exhibit C, subject to certain conditions of approval, is appropriate with the following findings as required by Section 15-210 of the City's Unified Development Ordinance:

1. Criteria: The final plat substantially conforms to the approved preliminary plat.

Finding: The Owner concurrently applied for the final plat approval with the preliminary plat. The final plat conforms to the preliminary plat as required.

2. Criteria: The plat conforms to all applicable requirements of the Unified Development Ordinance, subject only to approved rule exceptions.

Finding: The final plat conforms to all applicable requirements or exceptions of the City's Unified Development Ordinance.

3. All submission requirements have been satisfied.

Finding: The proposed final plat adequately addresses the submission requirements outlined in the City's Unified Development Ordinance.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARIBAULT AS FOLLOWS:

Section 1. Preliminary and Final Plat Approval. The City Council approves the preliminary and final plat for V and B Vinar Subdivision included in Exhibit B and Exhibit C, respectively, subject to the following conditions:

1. The Applicant/Property Owner must make the following changes regarding the final plat:
 - a. Labeling of Lot verbiage
 - b. Indication of ROW dimensions required.
 - c. The residual portion of the private drive easement that extends beyond the northern limits of the proposed cross access easement terminating at the northern property line must be extinguished.
 - d. Distinguish existing and proposed easements.
 - e. Perimeter and internal lot drainage and utility easements.
 - f. Name and address of all owners
 - g. Current date of plat creation and amendments.
 - h. Statement for dedication per ordinance.
 - i. 'Jessica L. Kinser' for City Administrator
 - j. 'Thomas J. Spooner' for City Mayor
 - k. Notarized certification of surveyor.

- l. All taxes and special assessments paid.
 - m. Signatures from all owners and persons of interest in the property, including mortgage holders.
2. The Owner and City must enter into a Development Agreement the specifies the provisions of the development related to the plat.
3. Under Sec 15-338(A), the applicant will be required to dedicate parkland or pay fees in lieu of parkland dedication for the land area of the newly created developable parcel.
4. Before recording the plat with the Rice County Recorder, the Owner must pay all applicable fees, special assessments, and taxes.
5. The plat must be recorded with the Rice County Recorder within 12 months following City Council approval or it shall be automatically deemed null and void, unless the City Council extends the deadline to record the plat.
6. The Developer shall submit current title work for the Property pursuant to Minnesota Statutes Section 505.03, the Faribault City Code and the required Development Agreement for this matter and abide by all conditions resulting from such title work and the resulting attorney plat opinion, as well as city staff review of the title work.
7. Any remaining requirements as indicated by staff in the staff report to Planning Commission in Exhibit D.

Section 2. Findings. The recitals in this Resolution are integral to this Resolution and, where applicable, constitute the findings of the City Council.

Section 3. Authorization to take Additional Steps. The City Council authorizes and directs City Staff and City Consultants to take all additional steps and actions necessary or convenient to accomplish the intent of this Resolution.

Section 4. Authorization to Execute Documents. The City Council authorizes and directs the Mayor and City Administrator to take all necessary actions and to execute all appropriate documents to effectuate the approvals contemplated by this Resolution.

(Remainder of page intentionally left blank)

Section 5. Effective Date. This Resolution is effective immediately upon its passage and without publication.

Date Adopted: September 9, 2025

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Exhibit A
Legal Description

V and B Vinar Subdivision

That part of the NE1/4 of Section 25, Township 110, North, Range 21 West of the 5th P.M., in the City of Faribault, Rice County, Minnesota, lying northerly from Minnesota Trunk Highway 21, described as follows:

Beginning at a point in the North line of said NE1/4 (for purposes of this description bearing of said North line is assumed North 89°27'38" East), a distance of 187.25 feet easterly from the Northwest corner of said NE1/4, said point being in the northeasterly right of way line of Minnesota Trunk Highway 165; thence North 89°27'38" East, along said North line, 620.25 feet; thence South 11°01'59" East, 222.87 feet to a point in the northerly right of way line of said Highway 21; thence westerly, along said Highway right of way lines to the point of beginning on the following courses; thence South 74°12'33" West, 162.30 feet; thence westerly, along a curve, concave northerly (curve data: radius equals 497.96 feet; delta angle equals 40°00'00"; chord bearing and distance equal North 85°47'29" West, 340.63 feet), an arc distance of 347.64 feet; thence North 65°47'29" West, 104.00 feet; thence northwesterly, along a curve concave northeasterly (curve data: radius equals 50.00 feet; delta angle equals 50°00'00"; chord bearing and distance equal North 40°47'29" West, 42.26 feet, an arc distance of 43.63 feet; thence North 15°47'29" West, 163.61 feet to said point of beginning.

LEGEND

- Building Footprint
- Parking Space
- Driveway
- Access Road
- Utility Line
- Lighting
- Tree
- Water
- Other

VICINITY MAP

Map of Grand Rapids, Michigan, showing the location of the site at the intersection of Grand Avenue and 1st Street.

NOTES

- The site is located at the intersection of Grand Avenue and 1st Street, with a total area of 1.2 acres.
- The building footprint is shown in grey, and the parking spaces are shown in white.
- The plan shows the building footprint, parking spaces, and various setbacks and easements.
- The legend defines symbols for building footprints, parking spaces, and other features.
- The vicinity map shows the site's location within the city of Grand Rapids, Michigan.
- The north arrow indicates the orientation of the plan.

ISG	
DRAFT	
THIS PLAN IS THE PROPERTY OF ISG AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF ISG. BY: [Signature] DATE: [Date]	
GRANDSTAY HOTEL PRELIMINARY PLAT	
1	

SHEET 1 OF 1 SHEETS



Exhibit D
Staff Report

(Insert staff report after this page)



Staff Report to the Planning Commission

TO: Planning Commission
THRU: Harry Davis, City Planning Manager
FROM: Leslie McGillivray-Rivas, Planner I
 Mark DuChene, Director of Engineering
MEETING DATE: September 2, 2025
SUBJECT: V and B Vinar Subdivision/1500 20th St NW – PPL; FPL

Request:	A preliminary and final plat to divide the subject property into two lots.
Recommendation:	The City Planning Manager and DRC recommend the Planning Commission forward the requests to City Council, recommending approval.
Recommended Motion:	Motion to forward the requests with a recommendation of approval to City Council.

Request:

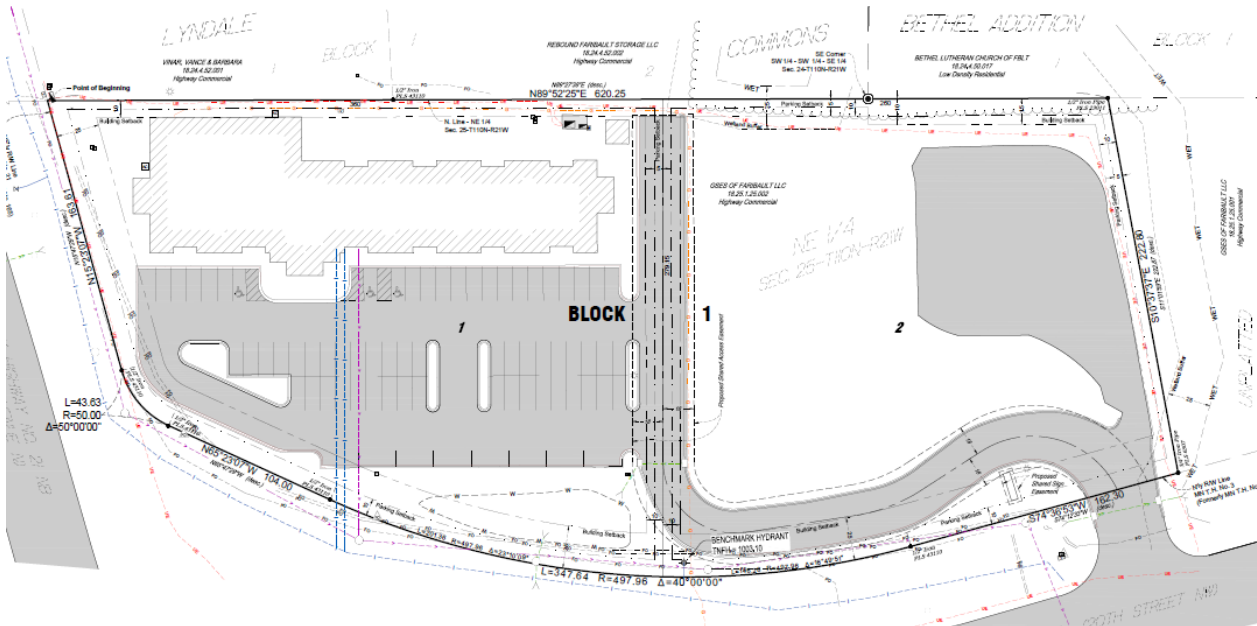
Vance Vinar (Applicant) on behalf of GSES of Faribault LLC (Property Owner) requests preliminary plat and final plat approvals for 1500 20th St NW. The subject property is zoned C-2, Highway Commercial and contains approximately 3.5 acres of land, as depicted in the attached plans.



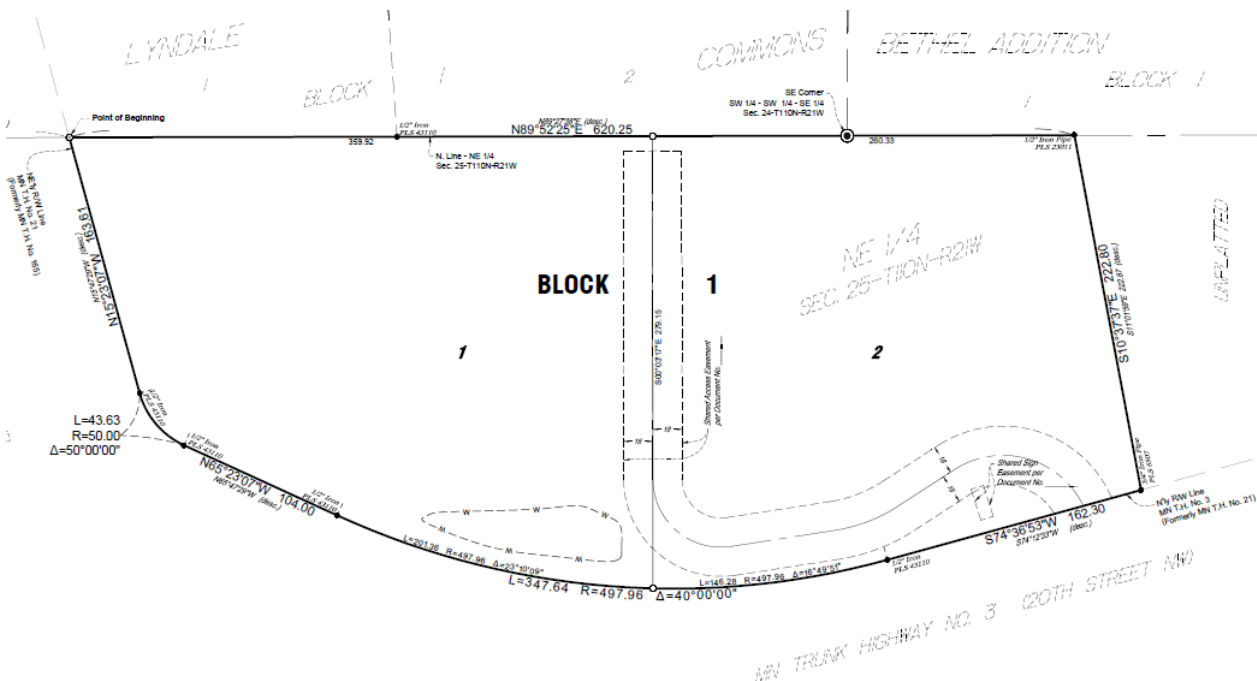
Location at corner of 6th St NW and 2nd Ave NW

Background and Project Description:

The development team submitted preliminary and final plat applications and documents to subdivide 1500 20th St NW into two separate properties. One lot contains the existing Grandstay hotel and the other lot will be offered as available for development. The existing access drive will be in a shared access easement.



Preliminary Plat



Final Plat

The site is located in the Northeast Quarter of Section 25, Township 110, Range 21 and is an unplatted property.

The proposed development will be completed by:

Owner: GSES of Faribault LLC

Surveyor: ISG

The areas within the plat includes:

Lot 1, Block 1	1.83 acres
<u>Lot 1, Block 2</u>	<u>1.67 acres</u>
Total	3.50 acres

At the time of final plat, the Developer agrees to provide sufficient permanent property monumentation per the development agreement and shall submit to the City written verification by a registered land surveyor licensed in the State of Minnesota. Developer shall submit a digital copy of the final plat in an AutoCAD format to the City Engineer.

Discussion:

The following provides an overview of the key planning and zoning-related items associated with:

Preliminary Plat Summary

1. Required Information and Contents. The following information is missing:
 - Plat documents in required formatting. The submission is formatted as part of a construction document set.
 - Topography
 - Labeling and quantification of the area of the surface material on the undeveloped parcel which was to be removed, and the site restored after the hotel construction.
 - List and graphic depiction on the plat of recorded easements for the private road. The private road was intended to provide cross access for travel to the surrounding road network through the Grandstay and the north parcel when it developed.
 - Location of recorded easements to be vacated. The northern property developed without a provision for reciprocal cross access. Therefore, the private road need not extend to the northern property line.
2. Required Supplemental Information. The applicant's representative has provided the approved wetland delineation and report to the

Rice Soil and Water Conservation District. The Local Government Decision approved the consultants' findings of the Level 2 delineation conducted in June of 2025. There are no wetlands within the property boundary, two wetlands were found adjacent. On the east side of the property, the wetland was determined to be a Type 5 shallow open water wetland. To the north of the property, a constructed stormwater pond created was which was reviewed by This is one factor which is a requirement prior to redevelopment of the parcel.

3. Design Standards. The proposed plat complies with most of the required design standards. The plat shall include a stronger recognition of existing and proposed easements specifically pertaining to the existing private road and proposed access easement.

4. Existing Easements

- All existing easements noted on the title commitment shall be shown and addressed per the City Attorney's title opinion letter.
- The title commitment submitted noted existing private road easements (Doc Nos 631015 and 3631016). These easements shall either be vacated, (or documentation provided if they have been extinguished) or clearly delineated on the final plat. New perimeter public easements shall not be dedicated over existing easements unless existing easements are vacated or a consent to easement is provided.

5. Proposed Easements

- Perimeter public drainage and utility easements shall be shown on the preliminary and final plat per Sec 15-290 of the City Subdivision Regulations.
- The proposed shared access easement shall be adjusted in the southeast corner of Lot 2 to fully encompass the driveway connection to TH 3/20th Street NW.
- The proposed shared sign easement shall be reviewed to make sure its size is adequate for future maintenance and replacement if necessary.
- There are existing underground electric and gas lines shown on the preliminary plat that appear to serve multiple parcels. These utilities should be placed within an easement. (Perimeter

easements may have to be oversized to accommodate said utilities)

6. Park Dedication. Under the UDO, Chapter 15, Article 7, the applicant is required to dedicate parkland or pay fees in lieu. The applicant shall be required to pay the fees in lieu at \$1,000 per gross acre in the subdivision.
7. Required Basic Improvements. The proposed plat complies with design standards for basic improvements.
8. Street Layout.

The plat is adjacent to TH 21 (Lyndale Avenue) and TH 3 (20th Street NW). Both of these streets are under the jurisdiction of MNDOT and classified as Principal Arterials. TH 21 is a four-lane divided highway and TH 3 is a two-lane undivided highway. Access and improvements are subject to MNDOT.

The two created parcels are accessed by a common drive access to be dedicated by access easement. The common drive has direct driveway access to 20th St NW/ State Highway 3. No other public improvements are proposed.

9. Grading, Drainage, and Erosion Control.

The development is located within the Cannon River (M-048) district as identified in the City's 2022 Surface Water Management Plan. Stormwater management facilities exist for the current improvements on Lot 1.

Proposed development on Lot 2 must meet the requirements of the City's Developers Guide for Stormwater Management and the City's MS4 permit regulations and ordinances.

Proposed storm sewer improvements must be designed to accommodate the runoff from a 10-year storm, 24-hour SCS Type II precipitation event as defined by the National Oceanic and Atmospheric Administration Atlas 14 precipitation frequency estimate for the Faribault Station. When the easterly lot is to be developed, a grading and drainage plan shall be submitted to the City Engineer for review and approval with the final construction plans. Storm sewer systems must be designed to limit the post construction rate of runoff from the 2, 10 & 100 yr. 24-hour storm events to less than or equal to existing conditions. Final storm sewer locations and construction are subject to City of Faribault

standards and must be approved by the City Engineer with final construction plans.

A City grading permit and a National Pollution Discharge Elimination System Construction Stormwater General Permit for construction activity is required by the Minnesota Pollution Control Agency (MPCA) for areas exceeding one acre being disturbed by grading. A copy of the Notice of Stormwater Permit Coverage must be submitted to the City upon receipt from the MPCA. A stormwater pollution prevention plan (SWPPP) must be submitted meeting the requirements of the City's municipal separate storm sewer system permit and associated ordinances and the erosion and sediment control requirement as set forth in the MPCA construction stormwater general permit. A full copy of the SWPPP must be submitted to the City Engineer with the final construction plans for review and approval.

A final post construction as-built grading plan must be submitted meeting the requirements of Article VII, Section 28-230 of the City of Faribault Code of Ordinances.

10. Wetlands

The Developer submitted a wetland delineation notice of determination and there are two existing wetlands close to the site. The MNRAM assessment classified the wetlands as manage 2, or medium quality which require a Wetland Buffer Strip Width of 25', and a wetland buffer minimum structure setback of 15'. The wetland buffer shall be shown and per City Code Se. 28-231(3) (b) a conservation easement must be submitted for review and recorded prior to any building permits being issued. The conservation easement must encompass any parts of the wetland and/or wetland buffer strip area contained within the proposed plat.

11. Utilities and Easements.

Lot 1 is presently served with public sewer and water services. Lot 2 will be served by existing City water and sewer from within the TH 3 Right of Way. Existing utilities have sufficient capacity to serve the proposed development. Future services to serve Lot 2 must be constructed to City standards and are 100% the cost responsibility of the Developer.

12. Phasing and Development Schedule. Presuming the City Council approves the preliminary and final plat, the Applicant and City will enter into a Development Agreement that will address the details, responsibilities, and costs associated with the proposed subdivision. City staff anticipates development to be at the discretion of a future buyer or developer of the property.

Final Plat

1. The final plat must include:
 - Lot labels
 - Perimeter easements depicted graphically and in written form.
 - Execution of all owners of any interest in the land and any holders of a mortgage thereon of the certificates required by Minn. Stat. § 505.02, as amended, and which certificate shall include a dedication of streets, utility easements, and other public areas.
 - Addition of the City Administrator and Mayor's names.
 - Certification indicating that all taxes and special assessments due on the property have been paid in full.

Development Review Committee Recommendation

The Development Review Committee reviewed and recommended approval of the requests at their August 19, 2025 meeting.

Public Comment

A public notice was posted in the newspaper on August 21st, 2025 and neighborhood notices were sent to all properties within 350 feet. Staff has not received any input from the public as of publishing this report.

Outside Agency Comments

The Minnesota Department of Transportation was contacted to review and comment on the proposed applications. No comments were received.

Recommendation:

The City Planning Manager and DRC recommend Planning Commission forward the requests to City Council with a recommendation of approval, with conditions.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Travis Block, Public Works Director
MEETING DATE: August 25, 2026
SUBJECT: Resolution 2026-256 Approve State of Minnesota Lead Service Line Replacement Program Master Agreement

Background:

The Public Facilities Authority (PFA) has allocated \$1,375,000.00 in grant funding to the City for the replacement of lead water service lines. To create project orders and receive the funding a State of Minnesota master agreement is required. The attached resolution authorizes approval of the agreement.

Recommendation:

Approve Resolution 2026-256

Attachments:

1. Resolution 2026-256
2. Docusign_Faribault_LSLR_00_MasterContract

CITY OF FARIBAULT

RESOLUTION #2026- 256

**APPROVE STATE OF MINNESOTA LEAD SERVICE LINE REPLACEMENT PROGRAM
MASTER AGREEMENT**

WHEREAS, the City of Faribault has private water services containing lead;
and

WHEREAS, the Public Facilities Authority (PFA) has allocated
\$1,375,000.00 in grant funding for the replacement of lead water services;
and

WHEREAS, a master agreement is required to accept the grant funds; and

NOW, THEREFORE BE IT RESOLVED, a State of Minnesota master
agreement for the lead service line replacement program is hereby
approved.

NOW, ALSO BE IT RESOLVED, that the Mayor and City Administrator are
hereby authorized and directed to execute the agreement and any
amendments in the name of the City of Faribault.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

State of Minnesota

Lead Service Line Replacement Program

Master Loan (Bond Purchase) and/or Grant Agreement

Faribault_LSLR_00

This Master Loan (Bond Purchase) and/or Grant Agreement (“Master Contract”) is between the State of Minnesota, acting through its Chair of the Public Facilities Authority (“Authority”) and the City of Faribault (“Recipient”). The Authority and Recipient may be referred to jointly as “Parties.”

RECITALS

1. Pursuant to Minnesota Statutes § 446A.04, Subd. 6a: the Authority may make and contract to make loans and grants to eligible recipients to finance projects that the eligible recipient may construct or acquire. The Authority may acquire or contract to acquire notes and bonds issued by eligible recipients to finance those projects.
2. Pursuant to Minnesota Statutes §§ 446A.077 and 446A.081 the Authority is empowered to enter into this Master Contract and subsequent Project Orders to provide grants and zero percent loans to eligible recipients for eligible costs under the Authority’s Lead Service Line Replacement Program.
3. The Authority will issue a “Project Order” pursuant to this Master Contract to encumber specific loan and/or grant dollar amounts for each Project.
4. The Recipient represents that it is duly qualified and agrees to perform all services described in this Master Contract and all Project Orders to the satisfaction of the Authority. Pursuant to Minnesota Statutes § 16B.98, Subd. 1, the Recipient agrees to minimize administrative costs as a condition of this Master Contract. For this Master Contract, no administrative costs will be allowed without prior Authority approval.
5. The Recipient agrees to comply with the grants management policies and procedures created pursuant to Minnesota Statutes § 16B.97, Subd. 4(a)(1).
6. The Recipient acknowledges that payments by the Authority to the Recipient under this Master Contract may be made from federal funds obtained by the Authority through Section 1452 of the Safe Drinking Water Act as amended. The Recipient is responsible for complying with all federal requirements imposed from time to time on these funds and accepts full financial responsibility for any requirements imposed by the Recipient’s failure to comply with federal requirements. Exhibit A contains a not necessarily complete list of federal requirements.

DEFINITIONS

Defined Terms. As used in this Master Contract and each Project Order, each of the following terms will have the meaning set forth below after each term (each meaning to be equally applicable to both the singular and plural forms of the terms defined), unless the context specifically indicates otherwise:

“Act” means Minnesota Statutes, Chapter 446A, as amended.

“Authority” means the Minnesota Public Facilities Authority as created pursuant to the Act.

“Debt Grant” means a grant under a specific Project Order for Project Order Costs-Debt Service.

“Loan” means the portion of a specific Project Order paid out to the Recipient as a Loan under the Act that is evidenced by a Note and to be repaid by a Debt Grant.

“LSLR” means Lead Service Line Replacement.

“LSLR Substantial Completion Date” for a Project Order means the date the Recipient certifies to the MDH and the Authority, on a form prescribed by the Authority, that no further Project Costs except Project Costs-Post Substantial Completion for the Project Order will be submitted.

“LSLR Program” means the program created pursuant to Minnesota Statutes §§ 446A.077 and 446A.081.

“Master Contract” means this Master Loan (Bond Purchase) and/or Grant Agreement, between the Authority and the Recipient as amended or supplemented by each Project Order for each Project that has been approved by the Authority for funding under the LSLR Program.

“MDH” means the Minnesota Department of Health.

“MDH Project Certification” means MDH’s approval to the Authority that all applicable technical requirements have been met in accordance with Minnesota Rules part 4720.9060, and includes the list of associated property addresses for lead service line replacement.

“Note” means each Taxable Grant Anticipation Revenue Note issued by a Recipient to the Authority, to evidence its obligation to repay the Loan from a specific Project Order, from proceeds of a Debt Grant from that same Project Order.

“Parties” means collectively the Authority and the Recipient.

“Project” means the LSLR activities spelled out under a specific Project Order.

“Project Costs” means eligible LSLR Program costs for a Project, within these categories:

1. “Project Costs-Construction” means costs related to construction activities, including but not limited to planning, design, and engineering, and site restoration, as described in Minnesota Statutes § 446A.077, Subd. 4(a)(1) and 4(a)(4).
2. “Project Costs-Debt Service” means the required debt service payments under a specific Project Order as pursuant to Minnesota Statutes § 446A.077, Subd. 4(a)(2) as required under the terms of the Note.
3. “Project Costs-Non-Construction” means costs under specific Project Orders related to providing information to residents on the benefits of removing lead service lines as pursuant to Minnesota Statutes § 446A.077, Subd. 4(a)(3) and other eligible non-construction costs including but not limited to water testing and temporary lead abatement costs.

4. “Project Costs-Post Substantial Completion” means those Project Costs-Construction and Project Costs-Non-Construction incurred after the LSLR Substantial Completion Date.

“Project Grant” means a grant under a specific Project Order to reimburse the recipient for Project Order Costs-Construction and Project Order Costs-Non-Construction.

“Project Order” means a LSLR Program contract issued by the Authority to the Recipient pursuant to this Master Contract to:

- identify the scope of a Project (both budget and explicit property addresses),
- encumber dollar amounts for Project Costs,
- describe the Loan (if any) repayment terms,
- identify the Project Order Managers.

“Project Order Manager” means (i) for the Authority, the authorized representative(s) of the Authority identified in a Project Order, and (ii) for the Recipient, the authorized representative(s) of the Recipient identified in a Project Order.

“Recipient” means the City of Faribault.

“Recipient Resolution” means both (i) the resolution of the governing body of the Recipient authorizing the execution and delivery of this Master Contract, and (ii) a resolution of the governing body of the Recipient accepting a specific Project Order and authorizing the execution and delivery of a specific Project Order and providing for the issuance of the related Note and Loan for such Project related to such Project Order.

STANDARD TERMS AND CONDITIONS

1 Term of Master Contract

1.1 Effective date

August 20, 2026, or the date the Authority obtains all required signatures under Minnesota Statutes § 16C.05, Subd. 2, whichever is later. Per Minnesota Statutes § 16B.98, Subd. 7, no payments will be made to the Recipient until this Master Contract is fully executed.

1.2 Expiration date

June 30, 2033, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 Project Order Contracts

The term of work under Project Order contracts issued under this Master Contract may not extend beyond the expiration date of this Master Contract.

1.4 Survival of Terms

The following clauses survive the expiration or cancellation of this Master Contract: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

2 Recipient's Duties

The Recipient, who is not a state employee, will complete work under the LSLR Project as detailed in each Project Order issued pursuant to this Master Contract, in compliance with applicable federal and state laws, regulations or rules.

3 Time

The Recipient must comply with all the time requirements described in this Master Contract and each Project Order.

4 Consideration and Payments

4.1 Consideration

The Authority will pay for all services satisfactorily performed by the Recipient under each Project Order issued pursuant to this Master Contract as follows:

(a) Project Order disbursements

Each disbursement request and related invoice backup must be for a specific Project Order.

(b) Delivery of Note

If a Project Order includes a Loan, then no funds will be disbursed by the Authority to the Recipient until the Recipient has delivered its Note to the Authority for that Project Order.

(c) Reimbursement for Project Costs

(1) Construction

Reimbursement for costs related to Project Costs-Construction for each property address will be paid only after that property's LSLR has been fully completed including any publicly and privately owned portions.

(2) Non-Construction

Reimbursement for costs related to Project Costs-Non-Construction will be paid after the Authority approves the related disbursement request.

(3) Debt Service

The Debt Grant will be paid only after MDH and the Authority have accepted the Recipient's certification of the LSLR Substantial Completion Date for a Project Order, and arrangements are made for the Recipient to immediately pay to the Authority, upon receipt of the Debt Grant, the agreed upon amount to pay off the Loan.

(d) Total obligation of the Authority

Each Project Order will identify the total obligation of the Authority pursuant to that Project Order, detailing the portions of the total obligation for a) Project Costs-Construction, b) Project Costs-Non-Construction, and c) Project Costs-Debt Service.

4.2 Payment

All Recipient disbursement requests will be promptly paid after Authority approval and must be submitted on forms prescribed by the Authority and include all requested backup. The Authority may withhold or disallow all or part of the amount requested if the Authority determines the request is not in compliance with this Master Contract and the applicable Project Order, and/or applicable federal and state laws, regulations or rules as then in effect.

4.3 State Contracting and Bidding Requirements

Pursuant to Minnesota Statutes § 471.345, grantees that are municipalities as defined in Subd. 1 must follow the law.

(a) For projects that include construction work of \$25,000 or more, prevailing wage rules apply pursuant to Minnesota Statutes §§ 177.41 through 177.44. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole.

(b) The grantee must not contract with vendors who are suspended or debarred in Minnesota:

<https://mn.gov/admin/osp/government/suspended-debarred/index2.jsp>

5 Conditions of Payment

All services provided by the Recipient under this Master Contract and each Project Order must be performed to the Authority's satisfaction, as determined at the sole discretion of the Authority's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Recipient will not receive payment for work found by the Authority to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representatives and Project Order Managers

6.1 Authorized Representatives

The Authority's Authorized Representative is Keegan Kennedy, Loan Officer, (651) 259-7281, Keegan.Kennedy@state.mn.us or his/her successor, and has the responsibility to monitor the Recipient's performance and the authority to accept the services provided under this Master Contract. If the services are satisfactory, the Authority's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Recipient's Authorized Representative is Travis Block, Public Works Director, (507) 333-0365, tblock@faribaultmn.gov or his/her successor. If the Recipient's Authorized Representative changes at any time during this Master Contract, the Recipient must immediately notify the Authority.

6.2 Project Order Managers

Project Order Managers will be identified in each Project Order.

The Authority's Project Order Manager will be the Authority's primary contact for the Project and will review disbursement requests.

The Recipient's Project Order Manager will be the individual authorized to sign off on disbursement requests. If the Recipient's Project Order Manager changes at any time during the Project Order contract, the Recipient must immediately notify the Authority.

7 Assignment Amendments, Waiver, and Master Contract Complete

7.1 Assignment

The Recipient shall not assign or transfer any rights or obligations under this Master Contract without the prior written consent of the Authority. The rights of the Authority may be approved by the same parties who executed and approved this Master Contract, or their successors in office.

7.2 Amendments

Any amendments to this Master Contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Master Contract, or their successors in office.

7.3 Waiver

If the Authority fails to enforce any provision of this Master Contract, that failure does not waive the provision or the Authority's right to enforce such provision in the future. Except where required by law, the Authority may waive any provision of this Master Contract or a Project Order in a writing signed by the Authority's Project Order Manager.

7.4 Contract Complete

This Master Contract and any Project Order contracts contain all negotiations and agreements between the Authority and the Recipient. No other understanding regarding this Master Contract and subsequent Project Order, whether written or oral, may be used to bind either party.

7.5 Nature of Project Orders

The Project Orders are supplements to this Master Contract. This Master Contract and the Project Orders shall be interpreted together. No other understanding regarding this Master Contract and subsequent Project Order, whether written or oral, may be used to bind either party.

8 Liability

Each party shall be responsible for its own acts and omissions and the results thereof to the extent authorized by law and shall not be responsible for the other party's acts and omissions and the results thereof. The Authority's liability is governed by the Minnesota Tort Claims Act, Minnesota Statutes § 3.736 and other applicable laws. The Recipient's liability shall be governed by the provisions of Minnesota Statutes, Chapter 466 or other applicable law.

9 State Audits

Under Minnesota Statutes § 16B.98, Subd. 8, the Recipient's books, records, documents, and accounting procedures and practices of the Recipient or other party relevant to this Master Contract or transaction are subject to examination by the Commissioner of Administration, by the Authority and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Master Contract, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10 Government Data Practices and Intellectual Property Rights

10.1 *Government Data Practices*

The Recipient and Authority must comply with the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, as it applies to all data provided by the Authority under this Master Contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Recipient under this Master Contract. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the Recipient or the Authority. If the Recipient receives a request to release the data referred to in this Clause, the Recipient must immediately notify the Authority. The Authority will give the Recipient instructions concerning the release of the data to the requesting party before the data is released. The Recipient's response to the request shall comply with applicable law.

11 Workers Compensation

The Recipient certifies that it is in compliance with Minnesota Statutes § 176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Recipient's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the Authority's obligation or responsibility.

12 Publicity and Endorsement, State Requirements

12.1 *Publicity*

Any publicity regarding the subject matter of this Master Contract must identify the Authority as the sponsoring agency and must not be released without prior written approval from the Authority's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Recipient individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Master Contract. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the Recipient's website when practicable.

12.2 *Endorsement*

The Recipient must not claim that the Authority endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this Master Contract. Venue for all legal proceedings out of this Master Contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

14.1 (a) *Termination by the Authority*

The Authority may immediately terminate this Master Contract with or without cause, upon 30 days' written notice to the Recipient. Upon termination, the Recipient will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

(b) Termination by The Commissioner of Administration

The Commissioner of Administration may unilaterally cancel this Master Contract if further performance under the agreement would not serve agency purposes or is not in the best interest of the Authority.

14.2 Termination for Cause

The Authority may immediately terminate this Master Contract if the Authority finds that there has been a failure to comply with the provisions of this Master Contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The Authority may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.3 Termination for Insufficient Funding

The Authority may immediately cease awarding Project Orders under this Master Contract if:

- (a)*** Funding for federal grants to the Authority for the LSLR Program are withdrawn.
- (b)*** It does not obtain funding from the Minnesota Legislature or existing funding is withdrawn.
- (c)*** Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Recipient. The Authority is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Recipient will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The Authority will not be assessed any penalty if the Master Contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The Authority must provide the Recipient notice of the lack of funding within a reasonable time of the Authority's receiving that notice.

15 Data Disclosure

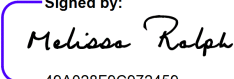
Under Minnesota Statutes § 270C.65, Subd. 3, and other applicable law, the Recipient consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the Authority, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Recipient to file state tax returns and pay delinquent state tax liabilities, if any.

The remainder of this page is left blank intentionally

Recipient name: The City of Faribault
Authority Contract ID: Faribault_LSLR_00

The Authority and the Recipient have caused this Master Contract to be duly executed by their duly authorized undersigned representatives. Statutory Cities must execute this Project Order contract as provided in Minnesota Statutes § 412.201, as amended. Home Rule Charter Cities must execute this Master Contract as provided in Minnesota Statutes, Chapter 410, as amended.

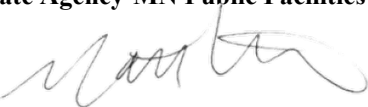
1. State Encumbrance verification: *Individual certifies that funds have been encumbered as required by MN Statute § 16A.15.*

Signed by:
By 
49A028F9C972459...
Name Melissa Ralph
Date 8/24/2026
Title MPFA Encumbrance Signer

2. Recipient:

By
Name
Date
Title Mayor

3. State Agency-MN Public Facilities Authority.

By 
Name Matt Varilek
Date 08/21/2026
Title Chair, or delegate

By
Name
Date
Title City Administrator

Exhibit A, Additional State and Federal Requirements

In addition to requirements stated in the body of this Master Contract, the Recipient must comply with certain state and federal laws, rules and regulations, including but not limited to those identified in this exhibit.

State:

Minnesota Statutes § 181.59, Discrimination on Account of Race, Creed, or Color Prohibited in Contract.

Minnesota Statutes § 16C.285, Responsible Contractor Requirements.

Minnesota Statutes § 574 .26 to 574.32, the Public Contractors' Performance and Payment Bond Act, as applicable.

Minnesota Statutes § 290.9705, Surety Deposits Required for Construction Contracts.

Minnesota Statutes § 363A.36, Certificates of Compliance for Public Contracts.

Federal:

Section 1452 of the Safe Drinking Water Act (Public Law 93-523) as amended.

Safe Drinking Water Act amendments of 1990 (42 U.S. Code § 7601). Encourages recipients to award construction, supply and professional service contracts to minority, women's business enterprises (MBE/WBE's) and small businesses and requires recipients to utilize affirmative steps in procurement.

Safe Drinking Water Act amendments of 2018 by America's Water Infrastructure Act that requires all of the iron and steel products used in the CWSRF and DWSRF Projects are to be produced in the United States ("Use of American Iron and Steel Requirement"), unless (i) the Borrower has requested and obtained a waiver from the Environmental Protection Agency pertaining to the Project or (ii) the MPFA has otherwise advised the Borrower in writing that the American Iron and Steel Requirement is not applicable to the project.

Safe Drinking Water Act amendments related to Federal Build America, Buy America (BABA): The Recipient is subject to the Buy America Sourcing requirements under the BABA provisions of the Infrastructure Investment and Jobs Act (IIJA) (PUBLIC LAW 117-58 §§70911-70917) unless the project has been granted a waiver from the EPA.

National Environmental Policy Act (PUBLIC LAW 91-190 (1970)); National Historic Preservation Act (PUBLIC LAW 89-665 as amended, 80 Stat. 917 (1966)); Archeological and Historic Preservation Act (PUBLIC LAW 93-291(1974)); Protection of Wetlands, Executive Order No. 11990 (1977), as amended by Executive Order No. 12608 (1997); Flood Plain

Management, Executive Order No 11988 (1977), as amended by Executive Order No. 12148 (1979); Farmland Protection Policy Act (PUBLIC LAW No 97-98 (1981)); Coastal Zone Management Act (PUBLIC LAW 92-583 (1972), as amended); Coastal Barriers Resources Act (PUBLIC LAW 97-378, 96 Stat 1653 (1982)); Wild and Scenic Rivers Act (PUBLIC LAW 90-542, 82 Stat. 913 (1968)); Endangered Species Act (PUBLIC LAW 93-205 (1973), as amended); Essential Fish Habitat Consultation Process under the Magnuson-Stevens Fishery Conservation and Management Act (PUBLIC LAW 94-265 (1976), as amended) and; Clean Air Act Conformity (PUBLIC LAW 95-95 (1977), as amended).

Title VI of the Civil Rights Act of 1964 (P.L 88-352), Section 13 of the Federal Water Pollution Control Act Amendments of 1972 (33 U.S.C. Sec. 1251), Section 504 of the Rehabilitation Act of 1973 (PUBLIC LAW 93-1123, 87 Stat. 355, 29 U.S.C. Sec. 794), The Age Discrimination Act of 1975 (PUBLIC LAW 94-135 Sec. 303, 89 Stat. 713, 728, 42 U.S.C. Sec. 6102), and subsequent regulations, ensures access to facilities or programs regardless of race, color, national origin, sex, age or handicap.

Federal Executive Order 11246, as amended by Executive Orders 11375 and 12086 and subsequent regulations. Prohibits employment discrimination on the basis of race, color, religion, sex or national origin. Inclusion of the seven clauses in Section 202 of E. O. 11246 as amended by E. O. 11375 and 12086 are required in all project related contracts and subcontracts over \$10,000.

Federal Executive Orders 11625, 12138 and 12432; 40 CFR part 33 Participation by Disadvantaged Business Enterprises in Procurement under Environmental Protection Agency (EPA) Financial Assistance Agreements; Section 129 of P. L. 100-590 Small Businesses Reauthorization & Amendment Act of 1988; Public Law 102-389 (42 U.S.C. 437d); a 1993 appropriations act ; Public Law 101-549, Title X of the Clean Air Acts.

Federal Executive Orders 12549 and 12689, Subpart C of 2 CFR Part 180 and 2 CFR Part 1532 entitled "Responsibilities of Participants Regarding Transactions (Doing Business with Other Persons)." Prohibits entering into contracts or sub-contracts with individuals or businesses that are debarred or suspended. Borrowers are required to check and keep a record of the status of all contractors (construction and professional services) and must require contractors to check and keep a record of the status of subcontractors for contracts expected to be equal to or over \$25,000 via this internet address below (or search the internet for System for Award Management):

[SAM.gov](https://sam.gov) | [Home](#)

2 CFR part 200, Subpart F, which establishes audit requirements for state and local units of governments receiving federal funds.

2 CFR part 200.216 which prohibits the use of certain telecommunications and video surveillances services or equipment.

40 CFR Part 35, Subpart L, Section 35.3550(i) require Borrowers to maintain project accounts in accordance with generally accepted government accounting standards (GAAP), and to issue annual financial statements that include the reporting of infrastructure assets in accordance with GASB 34.

Section 504 of the Federal Rehabilitation Act of 1973, the Americans with Disabilities Act. Requires that all public spaces and programs be designed and constructed to be accessible to the physically handicapped.

Section 1450(e) of the Safe Drinking Water Act (42 U.S.C. 300j-9(e)). Requires that all laborers and mechanics employed by contractors or subcontractors be paid wages at rates not less than those prevailing for the same type of work as determined by the U. S. Secretary of Labor in accordance with the federal Davis-Bacon Act (46 Stat. 1494; 40 U.S.C., sec. 276a through 276a-5). Reorganization Plan Numbered 14 of 1950 (15 F.R. 3176) and section 2 of the Davis-Bacon Act of June 13, 1934, as amended (48 Stat. 948; 40 U.S.C. 276c).

To be eligible for LSLR Program funding, the lead service lines must be replaced in their entirety.

The Recipient will post a physical sign at the project site during the construction phase to inform the public that the project funding was made available by the State of Minnesota and the Federal Infrastructure Investment and Jobs Act.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Kevin Bushard, Human Resources Director
MEETING DATE: August 25, 2026
SUBJECT: Resolution 2026-209 Approve IT Services Contract

Background:

Due to the termination of the contracted IT service provider, the City is in need of a new service provider. Staff have interviewed and met with several providers in search of a quote.

Staff met with On-Site Computers Inc. and received a quote of \$9,486 per month for unlimited services for a co-managed plan. Also, staff met with Loeffler and received a quote of \$5,543 per month for a co-managed plan, but extra cost is not included for any tickets handled by them. This extra cost for a co-managed plan with Loeffler at an estimated cost of \$15,000 per month. Loeffler also presented a fully-managed plan costing \$10,500 for the first year, going up to \$19,445 for the second year, also not including per ticket costs. Lastly, other service providers were interviewed but did not return a quote as they could not meet the needs of the City of Faribault.

Staff is recommending the approval of the IT services contract with On-Site Computers Inc. in the amount of \$9,486 per month.

Recommendation:

Approve resolution 2026-209, approving the IT Services Contract with Onsite Computers Inc.

Attachments:

1. 2026-209 Approve IT Services Contract
2. On-Site Computers Inc Quote

CITY OF FARIBAULT

RESOLUTION #2026-209
APPROVE IT CONTRACT SERVICES

WHEREAS, the City of Faribault has the need for contracted IT services to support the IT Staff; and

WHEREAS, a quote has been submitted by On-Site Computers inc. in the total amount of \$9,486 per month for their services; and

WHEREAS, the City of Faribault finds the need of IT support to be necessary to maintain all IT services and equipment throughout.

NOW, THEREFORE BE IT RESOLVED, that the City of Faribault approves the IT Contract Services through On-Site Computers Inc. in the total amount of \$9,486 per month.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

We have prepared a quote for you



Co-Managed Proposal

Quote # 004080 Version 1

Prepared for:

City of Faribault



P: (800) 669-8513 E: mbowe@onsitecomputersinc.com W:

Thursday, July 16, 2026

City of Faribault
Kevin Bushard
Faribault, MN
kbushard@faribaultmn.gov

Dear Kevin,

Thank you for considering On-Site Computers, Inc as your future technology partner. At On-Site, we work hard to go above and beyond the call of duty. The establishment of our Client Bill of Rights, along with our continual and substantial investment in people, processes, and technology, demonstrates our commitment to our clients.

That being said, we are always asked what makes us a local industry leader?

1. **Customer Service** – We feel that our people, processes, systems, and solutions we have in place, and more importantly the relationships and the way we deal with our clients and their technology, is different and better than any other local IT Firm.
2. **The Right Technical Solutions** – We feel we can recommend and provide the best solutions based on the client's specific needs. We believe it is our job to protect your valuable business information and implement many layers to protect your business. We have the top qualified experienced staff and strive to provide quick response to any service issues that you have.

Thanks again, and please let us know if we can help or answer any questions you may have.

Mike Bowe
President
On-Site Computers, Inc.

P: (800) 669-8513 E: mbowe@onsitecomputersinc.com W:

Managed Services - Monthly

Qty	Description	Recurring	Ext. Recurring
250	Co-Managed Workstation Support • Remote and onsite support of covered workstations during business hours as overflow, escalation, and backup to the City's internal IT team (onsite dispatch when issues cannot be resolved remotely) • New PC setup, imaging, and deployment assistance on request • RMM agent deployment and management, including remote access for support sessions, monitoring, Windows Update management, and third-party patching • vCIO Services: strategic IT planning, budget and roadmap guidance, and quarterly business reviews • Technology Alignment: monthly review of the workstation environment against industry best practices, with documented findings and recommendations **DEVICE COUNT BASED ON COMMUNICATION WITH CLIENT. ACTUAL DEVICE COUNT MAY GO UP OR DOWN BASED ON ACTUAL DEPLOYMENTS DURING ONBOARDING**	\$34.00	\$8,500.00

Monthly Subtotal: **\$8,500.00**

P: (800) 669-8513 E: mbowe@onsitecomputersinc.com W:

Managed Services - Monthly

Qty	Description	Recurring	Ext. Recurring
20	Co-Managed Server Support • Remote and onsite support of covered Windows Server guest operating systems during business hours as overflow and escalation backup to the City's internal IT team (onsite dispatch when issues cannot be resolved remotely) • RMM agent deployment and management on covered server OS instances, including remote access for support sessions, monitoring, Windows Update management, and third-party patching • Server health alerting and triage through our RMM platform • vCIO Services: infrastructure strategy, lifecycle planning, and roadmap development • Technology Alignment: monthly server environment review against best practices, with documented findings and recommendations **DEVICE COUNT BASED ON COMMUNICATION WITH CLIENT. ACTUAL DEVICE COUNT MAY GO UP OR DOWN BASED ON ACTUAL DEPLOYMENTS DURING ONBOARDING**	\$34.00	\$680.00
Monthly Subtotal:			\$680.00

P: (800) 669-8513 E: mbowe@onsitecomputersinc.com W:

Managed Services - Monthly

Qty	Description	Recurring	Ext. Recurring
9	Co-Managed Network Support (per site with network devices such as firewall, switch, wireless, printers*, scanners*, etc.) • Remote and onsite support of covered network devices during business hours as overflow and escalation backup (onsite dispatch when issues cannot be resolved remotely) • Device monitoring and alerting through our RMM platform where supported • Vendor and ISP coordination on behalf of City staff when escalated • vCIO and Technology Alignment coverage of the network layer included (quarterly network review as part of TAM cadence) • Not covered: copiers, devices supported by another 3rd party, or any device where monitoring access is not permitted	\$34.00	\$306.00
Monthly Subtotal:			\$306.00

Onboarding

Qty	Description
1	Onboarding, Documentation, and Initial Configuration Onboarding, Documentation, Installation and Configuration of Software On-Site Computers Inc. will perform the following during onboarding: • Document crucial IT information, including network topology, device inventory, vendor and ISP contacts, and critical line-of-business applications • Establish a shared documentation baseline with the City's internal IT team • Deploy RMM agents to covered workstations and servers, including remote access configuration for support sessions • Uninstall any prior remote management or monitoring tools being replaced by our RMM platform • Configure monitoring, alerting, patch management, and third-party update policies within the RMM platform • Obtain management access to covered network devices (firewall, switches, wireless access points, and wireless controller/cloud key) for monitoring and support • Define and document escalation paths, ticket routing, and communication workflows between On-Site Computers and the City's internal IT team • Conduct initial vCIO discovery session to understand business objectives, budget cycles, and strategic priorities • Perform baseline Technology Alignment review to establish current-state findings and initial recommendations
-1	Onboarding, Documentation, and Initial Configuration

P: (800) 669-8513 E: mbowe@onsitecomputersinc.com W:

Co-Managed Proposal



Prepared by:
On-Site Computers, Inc.
Mike Bowe
651 209 0265
mbowe@onsitecomputersinc.com

Prepared for:
City of Faribault
Faribault, MN
Kevin Bushard
kbushard@faribaultmn.gov

Quote Information:
Quote #: 004080
Version: 1
Delivery Date: 07/16/2026
Expiration Date: 08/07/2026

Monthly Expenses Summary

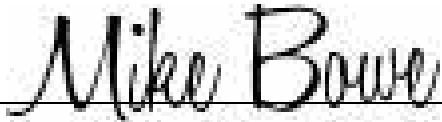
Description	Amount
Managed Services - Monthly	\$8,500.00
Managed Services - Monthly	\$680.00
Managed Services - Monthly	\$306.00
Monthly Total:	\$9,486.00

*This Quote is governed under the provisions of the Master Services Agreement located at <https://www.onsitecomputersinc.com/msa> ("MSA"). **By agreeing to this Quote, you agree to the provisions of the MSA.** If you cannot access the MSA or if you have any questions about the MSA, please do not sign this Quote and contact us for further information.*

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

On-Site Computers, Inc.

City of Faribault

Signature: 
Name: Mike Bowe
Title: President
Date: 07/16/2026

Signature: _____
Name: Kevin Bushard
Date: _____

Terms of Agreement

1. Terms of Agreement

This agreement between City of Faribault, herein referred to as Client, and On-Site Computers, Inc., hereinafter referred to as Service Provider, is effective upon the date signed, shall remain in force for a period of one year, and be reviewed annually to address any necessary adjustments or modifications. Should adjustments or modifications be required that increase the monthly fees paid for the services rendered under this Agreement, these increases will not exceed 5% of the value of the existing monthly fees due under this Agreement. The Service Agreement automatically renews for a subsequent one year term beginning on the day immediately following the end of the Initial Term, unless either party gives the other ninety (30) days prior written notice of its intent not to renew this Agreement.

- a. This Agreement may be terminated by the Client upon sixty (60) days written notice to the Service Provider:
- b. This agreement may be terminated by the Service Provider upon sixty (60) days written notice to the Client.
- c. If either party terminates this Agreement, Service Provider will assist Client in the orderly termination of services, including timely transfer of the services to another designated provider. Client agrees to pay Service Provider the actual costs of rendering such assistance.

2. Fees and Payment Schedule

Fees will be listed on quote, invoiced to Client on a Monthly basis, and will become due and payable on the first day of each month. Services will be suspended if payment is not received within 5 days following date due.

It is understood that any and all Services requested by Client that fall outside of the terms of this Agreement will be considered Projects, and will be quoted and billed as separate, individual Services.

3. Taxes

It is understood that any Federal, State or Local Taxes applicable shall be added to each invoice for services or materials rendered under this Agreement. Client shall pay any such taxes unless a valid exemption certificate is furnished to Service Provider for the state of use.

4. Coverage

Network Support services and consultation of Client's IT networks will be provided to the Client by Service Provider through a variety of means between the hours of 8:00 am – 5:00 pm Monday through Friday, excluding public holidays. Network Monitoring Services will be provided 24/7/365.

Hardware costs of any kind are not covered under the terms of this Agreement.

Support and Escalation

P: (800) 669-8513 E: mbowe@onsitecomputersinc.com W:

Service Provider will respond to Client's Trouble Tickets under the provisions of Appendix A, and with best effort after hours or on holidays. Trouble Tickets can be opened by Client's designated I.T. Contact Person, by email to our Help Desk, or by direct dial phone number if email is unavailable. Each call will be assigned a Trouble Ticket number for tracking. Our escalation process is detailed in Appendix A.

Service outside Normal Working Hours

Emergency services performed outside of the hours of 8:00 am – 5:00 pm Monday through Friday, excluding public holidays, shall be subject to provisions of Appendix B.

Limitation of Liability

In no event shall Service Provider be held liable for indirect, special, incidental, or consequential damages arising out of service provided hereunder, including but not limited to loss of profits or revenue, loss of use of equipment, loss data, costs of substitute equipment, or other costs.

5. Excluded Services

Service rendered under this Agreement does not include:

1. Parts, equipment, or software not covered by vendor/manufacture warranty or support.
2. The cost of any parts, equipment, or shipping charges of any kind.
3. The cost of any Software, Licensing, or Software Renewal or Upgrade Fees of any kind.
4. The cost of any 3rd Party Vendor or Manufacturer Support or Incident Fees of any kind.
5. The cost to bring Client's environment up to minimum standards required for Services.
6. Failure due to acts of God, building modifications, power failures or other adverse environmental conditions or factors.
7. Service and repair made necessary by the alteration or modification of equipment or other than that authorized by Service Provider, including alterations, software installations or modifications of equipment made by Clients employees or anyone other than the Service Provider.
8. Office moves
9. VoIP Setup and Installation
10. Security Camera installation
11. Video conferencing installation
12. Mobile devices
13. Programming (modification of software code) and program (software) maintenance.

6. Miscellaneous

This agreement shall be governed by the laws of the State of Minnesota. It constitutes the entire Agreement between the Client and Service Provider for monitoring/maintenance/service of all equipment. Its terms and conditions shall prevail should there be any variance with the terms and conditions of any order submitted by Client.

Service Provider is not responsible for failure to render services due to circumstances beyond its control including, but not limited to, acts of God.

Appendix A

Response and Resolution Times

The following table shows the targets of response and resolution times for each priority level:

Trouble	Priority	Response time (in hours)*	Resolution time (in hours)*	Escalation threshold (in hours)
Service not available (all users and functions unavailable).	1	Within 1 hour	ASAP – Best Effort	2 hours
Significant degradation of service (large number of users or functions affected, business process can continue).	2	Within 4 hours	ASAP – Best Effort	8 hours
Limited degradation of service (limited number of users or functions affected, business process can continue).	3	Within 24 hours	ASAP – Best Effort	48 hours
Small service degradation (business process can continue, one user affected).	4	Within 48 hours	ASAP – Best Effort	96 hours

Support Tiers

The following details and describes our Support Tier levels:

Support Tier	Description
Tier 1 Support	All support incidents begin in Tier 1, where the initial trouble ticket is created, the issue is identified and clearly documented, and basic hardware/software troubleshooting is initiated.
Tier 2 Support	All support incidents that cannot be resolved with Tier 1 Support are escalated to Tier 2, where more computer complex support on hardware/software issues can be provided by more experienced Engineers.

Tier 3 Support	Support Incidents that cannot be resolved by Tier 2 Support are escalated to Tier 3, where support is provided by the most qualified and experienced Engineers who have the ability to collaborate with 3 rd Party (Vendor) Support Engineers to resolve the most complex issues.
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Service Request Escalation Procedure

1. Support Request is Received
2. Trouble Ticket is Created
3. Issue is Identified and documented in PSA system
4. Issue is qualified to determine if it can be resolved through Tier 1 Support

If issue can be resolved through Tier 1 Support:

5. Level 1 Resolution – issue is worked to successful resolution
6. Quality Control – issue is verified to be resolved to Client's satisfaction
7. Trouble Ticket is closed, after complete problem resolution details have been updated in PSA system

If issue cannot be resolved through Tier 1 Support:

6. Issue is escalated to Tier 2 Support
7. Issue is qualified to determine if it can be resolved by Tier 2 Support

If issue can be resolved through Tier 2 Support:

8. Level 2 Resolution – issue is worked to successful resolution
9. Quality Control – issue is verified to be resolved to Client's satisfaction
10. Trouble Ticket is closed, after complete problem resolution details have been updated in PSA system

If issue cannot be resolved through Tier 2 Support:

9. Issue is escalated to Tier 3 Support
10. Issue is qualified to determine if can be resolved through Tier 3 Support

If issue can be resolved through Tier 3 Support:

11. Level 3 Resolution – issue is worked to successful resolution
12. Quality Control – issue is verified to be resolved to Client's satisfaction
13. Trouble Ticket is closed, after complete problem resolution details have been updated in PSA system

If issue cannot be resolved through Tier 3 Support:

12. Issue is escalated to Onsite Support
13. Issue is qualified to determine if it can be resolved through Onsite Support

If issue can be resolved through Onsite Support:

14. Onsite Resolution – issue is worked to successful resolution
15. Quality Control – issue is verified to be resolved to Client's satisfaction
16. Trouble Ticket is closed, after complete problem resolution details have been updated in PSA system

If issue cannot be resolved through Onsite Support:

17. I.T. Manager Decision Point – request is updated with complete details of all activity performed

Appendix B

Service - Labor Rate

Remote PC Management/Help Desk – 8am-5pm M-F Included
Remote Printer Management – 8am-5pm M-F Included
Remote Network Management – 8am-5pm M-F Included
Remote Server Management – 8am-5pm M-F Included
24x7x365 Network Monitoring Included

Out of Contract Labor Rate

Remote Labor – 8am-5pm M-F \$96.00 /HR (Normal 120.00)
Onsite Labor – 8am-5pm M-F \$120.00 /HR (Normal 155.00)
Emergency Labor After Hours \$190.00 /HR (Normal 245.00)

Covered Equipment

Managed Desktops
Managed Printers:
Managed Networks Switches:
Managed Servers:



Request for Council Action

TO: Mayor and City Council
THROUGH:
FROM: Jessica Kinser, City Administrator
MEETING DATE: August 25, 2026
SUBJECT: Ordinance 2026-11 Amend Sec. 2-7 of the City Code of Ordinances regarding the Salaries of the Mayor and Council Members (Second Reading)

Background:

The City Council reviewed their current wages at a July 28th work session and determined that an increase of \$1,000 per position should come before the Council for approval. The current rates of \$13,500 for the Mayor and \$9,800 for the City Council were effective as of January 1, 2023, and will now be increased to \$14,500 for the Mayor and \$10,800 for City Council members. This change will be effective January 1, 2027, assuming the approvals are completed before the November general election.

No comments were received between the first and second readings of this ordinance.

Recommendation:

Approve the second reading of Ordinance 2026-11

Attachments:

1. Ordinance 2026-11 Amend Sec. 2-7 of the City Code of Ordinances regarding Salaries of Mayor and Council Members - First Reading

**CITY OF FARIBAULT
ORDINANCE No. 2026-11**

**AMEND SEC. 2-7 OF THE CITY CODE OF ORDINANCES REGARDING THE SALARIES
OF THE MAYOR AND COUNCIL MEMBERS**

WHEREAS, Section 2.07 of the Faribault City Charter provides that the mayor and council members shall receive such compensation as fixed by the council in accordance with Minnesota law; and

WHEREAS, Minnesota Statutes, Section 415.11, subd. 1 authorizes the council by ordinance to fix their own salaries in such amount as they deem reasonable; and

WHEREAS, the salaries of the mayor and council members were last modified by Ordinance 2022-29, effective on January 1, 2023; and

WHEREAS, the annual salary for the mayor is currently \$13,000.00 and the annual salary for each council member is currently \$9,600.00; and

WHEREAS, the Council wishes to modify the salaries of Council and Mayor in accordance with Minnesota law and consistent with the figures contained in this ordinance; and

WHEREAS, Minnesota Statutes, Section 415.11, subd. 2 provides that no change in elected official salaries shall take effect until after the next succeeding municipal election.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS: The City Code of Ordinances, shall be revised as follows:

Section 1. Chapter 2, Sec. 2-7 of the Code of Ordinances of the City of Faribault is hereby amended by deleting the ~~stricken~~ language and adding the double-underlined language as follows:

Sec. 2-7. - Salary of mayor and council members.

Effective January 1, ~~2023~~2027, the salary of the mayor shall be ~~thirteen thousand five hundred dollars (\$13,500)~~ fourteen thousand five hundred dollars (\$14,500) per year and the salary of each council member shall be ~~nine thousand eight hundred dollars (\$9,800.00)~~ ten thousand eight hundred dollars (\$10,800) per year.

Section 2. This ordinance amendment shall take effect and be in force after its passage and publication in accordance with Section 3.05 of the City Charter.

First Reading: August 12, 2026

Second Reading: August 25, 2026

Publication Date: August 29, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM:
MEETING DATE: August 25, 2026
SUBJECT: Ordinance 2026-11 Summary Publication

Background:

Ordinance 2026-11 will take effect on the date of its publication in the official newspaper of the City of Faribault. Instead of publishing the entire ordinance, the Faribault City Charter allows the City Council, with a five-sevenths vote, to approve a summary publication of the ordinance that informs the public of the ordinance's title, intent, and effect. The summary must also state that the complete text of the ordinance is on file at the City Administrator's office. Refer to the attached summary publication of Ordinance 2026-11.

Recommendation:

Approve the Summary Publication of Ordinance 2026-11

Attachments:

1. Ordinance 2026-11 Summary Publication

Summary Publication

CITY OF FARIBAULT ORDINANCE No. 2026-11

AMEND SEC. 2-7 OF THE CITY CODE OF ORDINANCES REGARDING THE SALARIES OF THE MAYOR AND COUNCIL MEMBERS

On August 25, 2026, the Faribault City Council adopted Ordinance 2026-11. This ordinance amends Section 2-7 of the Code of Ordinances to increase the salaries of the Mayor and City Council Members by \$1,000 each. A printed copy of the ordinance is available for inspection during regular business hours at Faribault City Hall.

First Reading:	August 12, 2026
Second Reading:	August 25, 2026
Publication Date:	August 29, 2026



Request for Council Action

TO: Mayor and City Council
THROUGH: Planning Commission
FROM: Harry Davis, City Planning Manager
MEETING DATE: August 25, 2026
SUBJECT: Quiggle/330 13th St NW - Conditional Use Permit;
 Variances

Background:

Shane Quiggle (Applicant and Property Owner) requests a CUP and variances for an ADU at 330 13th St NW. The property is zoned R-2, Low Density Residential and is approximately 13,278 sq ft (0.30 ac). As a note, the Applicant submitted a minor subdivision application to legally combine the subject property.

Overall, the proposal is for an ADU of 1,600 sq ft with a second floor of ~610 sq ft for a game and media room. The second floor is accessed from an external staircase, which transitions into a 10-foot by 24-foot deck above the entrance to the garage. The driveway is approximately 16-feet from garage face to the ROW line and the 2nd floor deck abuts the front setback of approximately 5.9 feet (which is an averaged distance based on the adjacent homes, as allowed under Sec 10-115). The CUP is to allow an ADU and increase the maximum size from 864 to 1,080 sq ft. The variances are as follows:

1. Separated utilities for the ADU and principal structure.
2. Increase impervious surface coverage to 30% within the Shoreland Overlay District.
3. Increase the size of an ADU from 1,080 sq ft to 1,600 sq ft.
4. Increase the maximum combined size of all accessory structures from 1,200 sq ft to 2,210 sq ft.
5. Allow the amount of accessory structure use (2,210 sq ft) to be more than the principal structure (1,171 sq ft).

The Planning Commission held a public hearing during the August 17, 2026 regular meeting and unanimously supported sending all of the requests to City Council recommending approval. The DNR supported the impervious area request, noting that many residential properties in the area were similar in coverage. City Staff supported the separate utilities as the stub-

outs are already there. A larger ADU, when coupled with the fact that a garage was required, does provide flexibility for current and future property residents. Planning Commission stated the following reasons for their support of accessory structures totaling 2,210 sq ft and the accessory use being more than the principal use:

1. The approval was conditioned on an internal stairway connecting the first and second floors.
2. The second-floor adaptability as a bedroom for a live-in caretaker is important and reasonable.
3. The existing principal structure is limited in additions due to the building's stone foundation.
4. The requirement for a garage as part of making the ADU bigger.
5. Limitations on impervious surface coverage, and therefore footprint, on the ground floor.

City Staff provided a set of more legally defensible findings in the approval Resolution and included a condition requiring an internal staircase connecting the second and first floors together into one integrated dwelling unit. City Staff did not recommend in favor of the accessory structures totaling 2,210 sq ft and the accessory use being more than the principal use. The reasoning for a recommendation of denial is included in the staff report that is attached as an exhibit to each Resolution.

Recommendation:

Approve the associated Resolutions.

Attachments:

CITY OF FARIBAULT

RESOLUTION #2026-245

APPROVE A CONDITIONAL USE PERMIT FOR AN ACCESSORY DWELLING UNIT AT 330 13TH ST NW

WHEREAS, Shane Quiggle (the "Applicant" and "Property Owner") requests approval of a conditional use permit (CUP) for an accessory dwelling unit (ADU) with a 25% size increase at 330 13th St NW (the "Subject Property"), legally described in Exhibit A; and

WHEREAS, the Applicant proposes an ADU of 2,200 sq ft, as generally depicted in Exhibit B; and

WHEREAS, the Property is zoned R-2, Low Density Residential; and

WHEREAS, Chapter 6, Sec. 6-305 of the City of Faribault's Unified Development Ordinance requires a CUP for an ADU in R-2; and

WHEREAS, Chapter 6, Sec. 6-305 of the City of Faribault's Unified Development Ordinance allows an ADU structure a 25% size bonus, totaling 1,080 sq ft; and

WHEREAS, the Applicant submitted variances alongside the CUP to supplement the complete request; and

WHEREAS, City Staff completed a review of the Applicant's conditional use permit applications and prepared a report to the Planning Commission about said request, attached as Exhibit C; and

WHEREAS, the Planning Commission, on August 17, 2026, following proper notice, held a public hearing to consider the Applicant's request, and following said public hearing recommended that the City Council approve the Applicant's conditional use permit request based on the findings required in Section 2-300 of the Unified Development Ordinance as follows:

- 1. The conditional use will not be detrimental to or endanger the public health, safety, comfort, convenience, or general welfare.**

Finding: The proposed ADU will not be detrimental to or endanger the public health, safety, comfort, convenience, or general welfare of neighboring properties. The use and overall property are compatible with nearby uses within the general area and adjacent residential properties. Staff does not anticipate adverse impacts from an accessory dwelling at this location.

- 2. The conditional use will not be injurious to the use and enjoyment of other property in the vicinity and will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.**

Finding: The proposed ADU is set back from the street versus the principal structure and will have a driveway to the attached two-car garage. The ADU will not be injurious to surrounding properties. The proposed ADU is on a platted property in the middle of a developed neighborhood, so it will not impede orderly development.

- 3. The conditional use will be designed, constructed, operated, and maintained in a manner that is compatible in appearance with the existing or intended character of the surrounding area.**

Finding: The proposed ADU will relate in character to other residential uses nearby, due to it appearing like just another dwelling. The ADU utilizes normal residential building materials with a front-facing garage.

- 4. The conditional use will not impose hazards or disturbing influences on neighboring properties.**

Finding: The ADU will be attached on the same property to the principal structure and the property owner must live on the property to mitigate any hazards or influences.

5. The conditional use will not substantially diminish the value of neighboring properties.

Finding: The proposed ADU is unlikely to diminish nearby property values. Investment in a neighborhood typically improves nearby property values and the applicant has worked hard on proposing an ADU that is functional and aesthetically fits with the neighborhood.

6. The site is served adequately by essential public facilities and services, including utilities, access roads, drainage, police and fire protection, and schools or will be served adequately as a result of improvements proposed as part of the conditional use.

Finding: Public sewer, water, and all other applicable municipal services serve the subject property. The property has adequate access to the larger road network.

7. Development and operation of the conditional use will not create excessive additional requirements at public cost for facilities and services and will not be detrimental to the economic welfare of the community.

Finding: The proposed ADU will not create excessive additional requirements for city facilities and services. This use will not create an impact as it resembles a single-family home.

8. Adequate measures have been or will be taken to minimize traffic congestion in the public streets and to provide for adequate on-site circulation of traffic.

Finding: The proposed ADU will be served by a public street that will accommodate the traffic. Traffic will be no different from a single-family home.

9. The conditional use will not result in the destruction, loss, or damage of a natural, scenic, or historic feature of major importance to the community.

Finding: The subject property does not have important natural, scenic, or historic features. The existing residence built in the 1900s retains its stone foundation, and the new structure will not impact or damage that foundation.

10. The conditional use is consistent with the applicable policies and recommendations of the City's Land Use Plan or other adopted land use studies.

Finding: The City's Comprehensive Plan guides the Property for residential use, which is consistent with an ADU.

11. The conditional use(s), in all other respects, conforms to the applicable regulations of the district in which it is located.

Finding: The project conforms to the Unified Development Ordinance requirements and applicable regulations within R-2, Low Density Residential, and is requesting separate variances for aspects that are not meeting the ordinance; and

WHEREAS, the City Council, during a public meeting on August 25, 2026, considered the Applicant's requests and concurred with the findings of the Planning Commission as stated in the above recitals and hereby makes identical findings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARIBAULT, MINNESOTA, AS FOLLOWS:

Section 1: Approval of a Conditional Use Permit. The City Council hereby approves the Applicant's requests for a conditional use permit to allow an accessory dwelling unit (ADU) in R-2, Low Density Residential, and for its size to be increased by 25%, as generally illustrated in Exhibit B on property described in Exhibit A.

Section 2: Concurrent Entitlement Approvals. The City Council authorizes the Mayor, City Administrator, City Staff, and the City's Consultants to work with the applicant if one or more of the associated variances are not granted. Changes resulting from a change in variance conditions of approval or denial shall be approved by the DRC. Changes made not within the intent of this Resolution or that require a new variance request must follow normal variance process and procedure.

Section 3: Conditions of Approval. The conditional use permit is approved subject to conditions listed herein as authorized under Section

2-310 of the Unified Development Ordinance, which are deemed necessary to mitigate potential adverse impacts associated with the conditional use, to protect neighboring properties, and to achieve the objectives identified in the Unified Development Ordinance. The conditions of approval are as follows:

1. The associated minor subdivision to combine the lots must be completed before approval of a building permit for the ADU.
2. The ADU and principal dwelling may never be divided onto separate properties without an amendment to this CUP.
3. The property owner must occupy either the principal dwelling or accessory dwelling.
4. The existing gravel driveway must be improved (paved) at the time of COO for the ADU.
5. Registration requirements as laid out in Sec 6-305 are required.

Section 4: Additional Conditions of Approval. This conditional use permit includes the following additional conditions of approval:

1. Failure of the City to act on a violation of a condition, covenant, or term of this permit is not a waiver of such condition, covenant, or term, or any subsequent violation of the same or any other condition, covenant, or term.
2. The City may inspect the Property at all reasonable times to ensure compliance with the conditions of this permit.
3. This permit is subject to the City's code requirements. The Owner must comply with all applicable federal, state, and local laws, rules, and ordinances and obtain other permissions and permits as may be required.
4. The violation of any terms or conditions of this permit, including but not limited to any applicable federal, state, or local laws, rules, regulations, and ordinances, may result in revocation of the permit. The City must give the Owner written notice of any violation and reasonable time, as determined by the City, to cure the violation before the permit revocation.

5. This permit and its conditions are binding on the parties, their successors, and assigns. This permit runs with the Property and does not affect the subsequent sale, lease, or change from current ownership. The Owner's obligations under this permit shall also be the obligations of any subsequent owners or assigns of the Property.
6. Use of the Property as allowed by this permit signifies the agreement of the permit's terms and conditions without qualification, limitation, or reservation.
7. If substantial development or construction of the Project has not taken place within one (1) year of the date of approval of the conditional use permit, such permit shall be void unless the City Council grants a time extension. The Owner must submit an extension request in writing at least thirty (30) days before the expiration of the conditional use permit.

Section 5. Findings and Incorporation of Recitals and Exhibits.

Where applicable, the recitals and exhibits incorporated in this Resolution constitute the written findings of the City Council, all of which protect the public's health, safety, and welfare.

Section 6. Authorization to take Additional Steps. The City Council authorizes the Mayor, City Administrator, City Staff, and the City's Consultants to take any additional steps and actions necessary or convenient to accomplish the intent of this Resolution, including any minor changes to this Resolution.

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Section 7. Effective Date. This Resolution shall be effective upon passage.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Exhibit A
Legal Description

Lot 6 and the West 15 feet of Lot 5 in lock 1, in Turner and Batchelder's Addition to Faribault, Rice County, Minnesota (now vacated)

AND ALSO

The most Easterly 40 feet of Lot 5 in Block 1, of Turner and Batchelder's Addition (now vacated) to Faribault, Rice County, Minnesota.

(per Dec. No. A765339)

Exhibit B

CUP Submittal Documents

Dear City of Faribault Planning Commission and Staff,

I am writing to formally request variances for a detached Accessory Dwelling Unit (ADU) and garage structure that I have been attempting to build on my property since November of last year. While the process has been challenging, I want to express my sincere appreciation for Leslie and Harry in the building department, who have been incredibly helpful in navigating the city regulations.

To provide context for this project, this ADU is designed specifically as an ADA-compliant home for my father, a retired, disabled Marine veteran. He currently spends 70% of his time in a wheelchair, with the expectation that this will increase to 100% in the coming years. As a family, we are committed to keeping him out of a care facility. Because my mother is a small woman and my father is a large man, she will require my physical assistance to care for him as his mobility decreases. Additionally, looking long-term, we are anticipating the need for a live-in caregiver. To accommodate this future care, our plans include a 600 sq. ft. garage on the main level with a wheelchair-accessible vehicle lift, and a 600 sq. ft. living suite on the second story, totaling 1,200 sq. ft. and 1,000 sq. ft. of total habitable living space on the main level.

To move forward with this essential care plan, I am requesting relief and clarification on the following items:

1. Footprint & Size Limits

I am requesting a variance regarding the square footage limits for the detached structure. I have included a letter from my designer confirming that this 1,600 sq. ft. structural footprint (600 sq. ft. garage floor and 1000 sq. ft. main living area) is the absolute smallest layout possible that fully accommodates permanent wheelchair accessibility, turning radiuses, and the required vehicle lift. Every square foot is dedicated to my father's medical and physical needs.

2. Utility Connections (The Code Contradiction)

The current ADU code requires me to route city water and sewer lines directly through my existing primary home to feed the ADU. However, Faribault Water Works Code Sec. 28-22 explicitly states: *"No more than one house or building shall be connected with the municipal water system through one curb stop."* I find myself in a regulatory "Catch-22" where complying with the ADU code violates the utility code, and vice versa. I am asking for a variance to bypass this restriction and connect directly to the separate water and sewer stubs that are already present on my property.

Exhibit B (contd)

3. Clarification on Structural Height

City staff initially informed me that I would require a variance for the building height. My proposed structure measures 20' 7" to the center of the gable (the city's standard point of measurement). However, I would like to draw attention to Table 6-1, Footnote ***, which states that the standard 16-foot height limit *"May be increased to two (2) stories or twenty-four (24) feet to accommodate a second-story accessory dwelling unit."* Because my design is a two-story ADU and sits well under the 24-foot allowance at 20' 7", I believe this structure meets the code's intended exception and a height variance should not be required. If the staff still deems a variance necessary, I ask that this letter serve as my formal request for relief to allow the 20' 7" height.

Table 6-1 Requirements for detached accessory structures, residential districts.

Use	One or Two-Family Residential Use**	Other Multi-Family Residential Use	Permitted Nonresidential Use
Number of structures allowed	3	3	3
Maximum combined size of all detached accessory structures	1,200 sq. ft.****	350 sq. ft/unit	1,250 sq. ft.
Maximum height	16 feet***	20 feet	20 feet
Required setbacks			
Side	5 feet	10 feet	15 feet
Rear	5 feet	10 feet	15 feet
Between structures	10 feet	10 feet	10 feet

** See exceptions for larger properties in Table 6-2 below.

*** May be increased to two (2) stories or twenty-four (24) feet to accommodate a second-story accessory dwelling unit.

**** Accessory structures over one thousand (1,000) square feet must meet building code requirements, which may include construction standards and permitting similar to a commercial building, or segmented building construction into no larger than one thousand (1,000) square foot sections.

Exhibit B (contd)

Thank you for your time, consideration, and service to our community. I look forward to working with you to create a safe, accessible home for a veteran who gave so much to our country and his family.

Sincerely,

Shane Quiggle

330 13th st NW

Faribault MN 55021

Site Plan

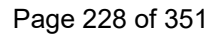
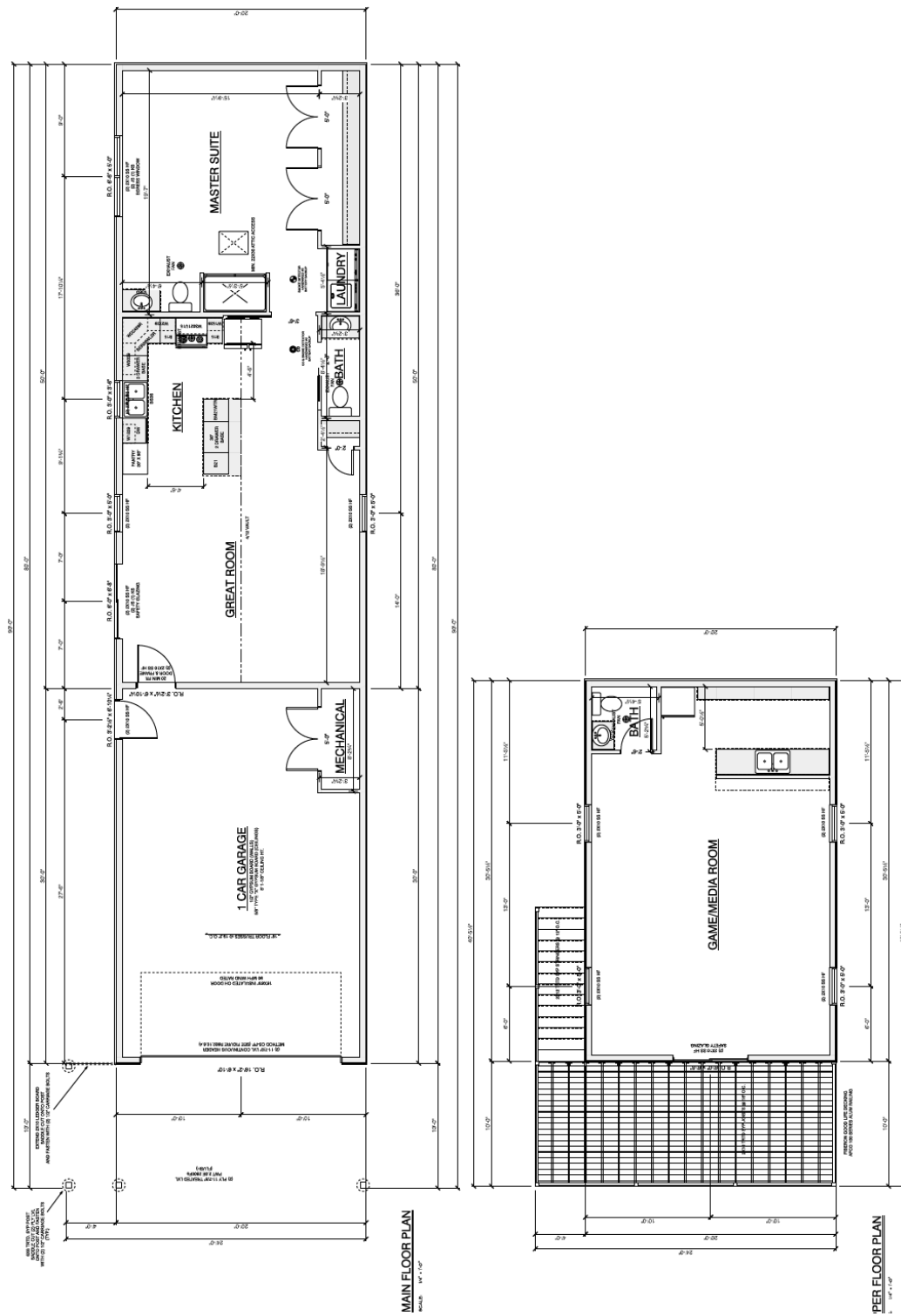


Exhibit B (contd.)



Floor Plans

Exhibit B (contd.)



Elevations

Exhibit C
Staff Report from Planning Commission

(insert document after this page)



Staff Report to the Planning Commission

TO: Planning Commission
FROM: Harry Davis, City Planning Manager
MEETING DATE: August 17, 2026
SUBJECT: Quiggle/330 13th St NW – CUP; Variance

Request:	The applicant requests a conditional use permit (CUP) for an accessory dwelling unit (ADU), including variances for accessory structure.
Recommendation:	The City Planning Manager recommends the Planning Commission forward part of the request to City Council with a recommendation of <u>approval</u>, including the CUP with separate utilities, ADU size, and impervious surface variances. The City Planning Manager recommends the Planning Commission forward part of the request to City Council with a recommendation of <u>denial</u>, including the variances relating to the overall amount of accessory structure sq ft and the size of the accessory structure versus the house.
Recommended Motion:	Motion to recommend forwarding to City Council the CUP and variances for separate utilities, ADU size, and impervious surface, with a recommendation of <u>approval</u>. Motion to recommend forwarding to City Council the variances for the overall amount of accessory structure sq ft and the size of the accessory structure versus the house, with a recommendation of <u>denial</u>.

Request:

Shane Quiggle (Applicant and Property Owner) requests a CUP and variances for an ADU at 330 13th St NW. The property is zoned R-2, Low Density Residential and is approximately 13,278 sq ft (0.30 ac). As a note, the Applicant submitted a minor subdivision application to legally combine the subject property.



Location along 13th St NW

Background and Project Description:

Overall, the proposal is for an ADU of 1,600 sq ft with a second floor of ~610 sq ft for a game and media room. The second floor is accessed from an external staircase, which transitions into a 10-foot by 24-foot deck above the entrance to the garage. The driveway is approximately 16-feet from garage face to the ROW line and the 2nd floor deck abuts the front setback of approximately 5.9 feet (which is an averaged distance based on the adjacent homes, as allowed under Sec 10-115).

The proposal may be broken down into two major categories:

1. CUP

The CUP is to allow an ADU and increase the maximum size from 864 to 1,080 sq ft. The need for an ADU arises from the Applicant wanting to care for their aging parents, who will require more care as time goes on. The ADU includes wider spaces to accommodate a wheelchair, and the Applicant's designer claims the layout is the smallest possible while accommodating impaired mobility.

2. Variances

The variances include the following:

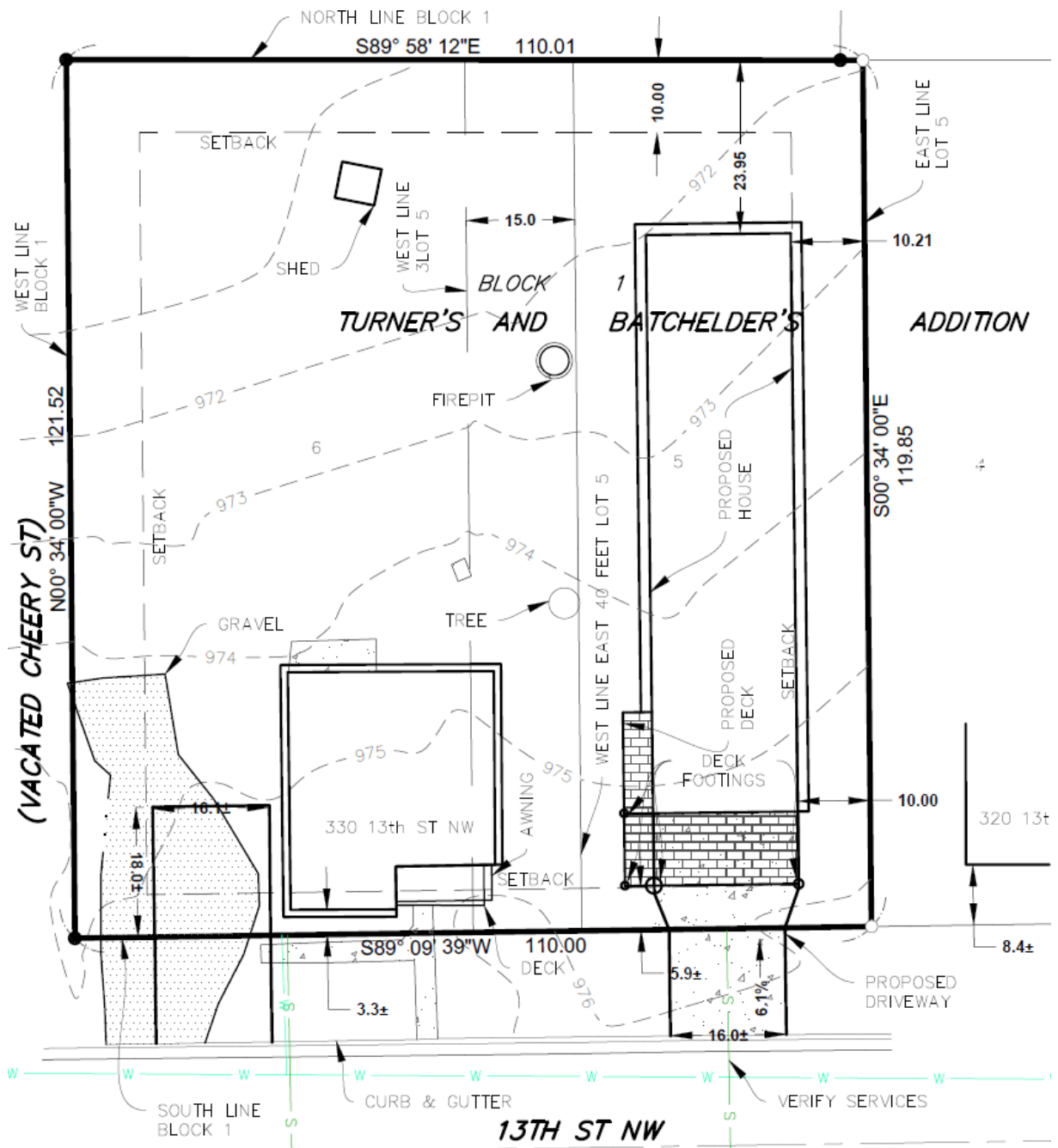
- i. Allow a separate set of utilities instead of using the utilities for the main structure. The property has two sets of water and sewer stub-outs, and the Applicant would rather make use of the stub-outs instead of removing them.
- ii. Increase the impervious surface of the property above the allowable threshold (25%) within the Shoreland Overlay.

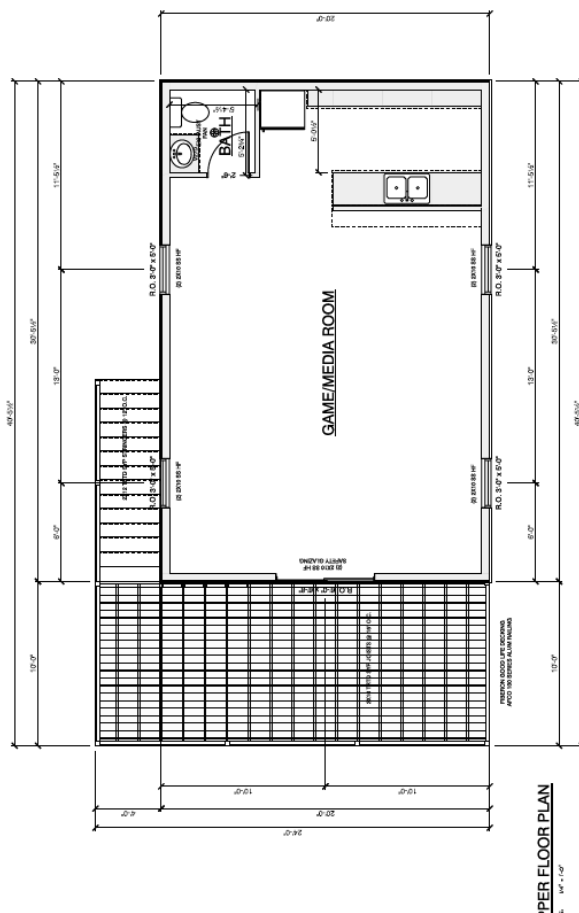
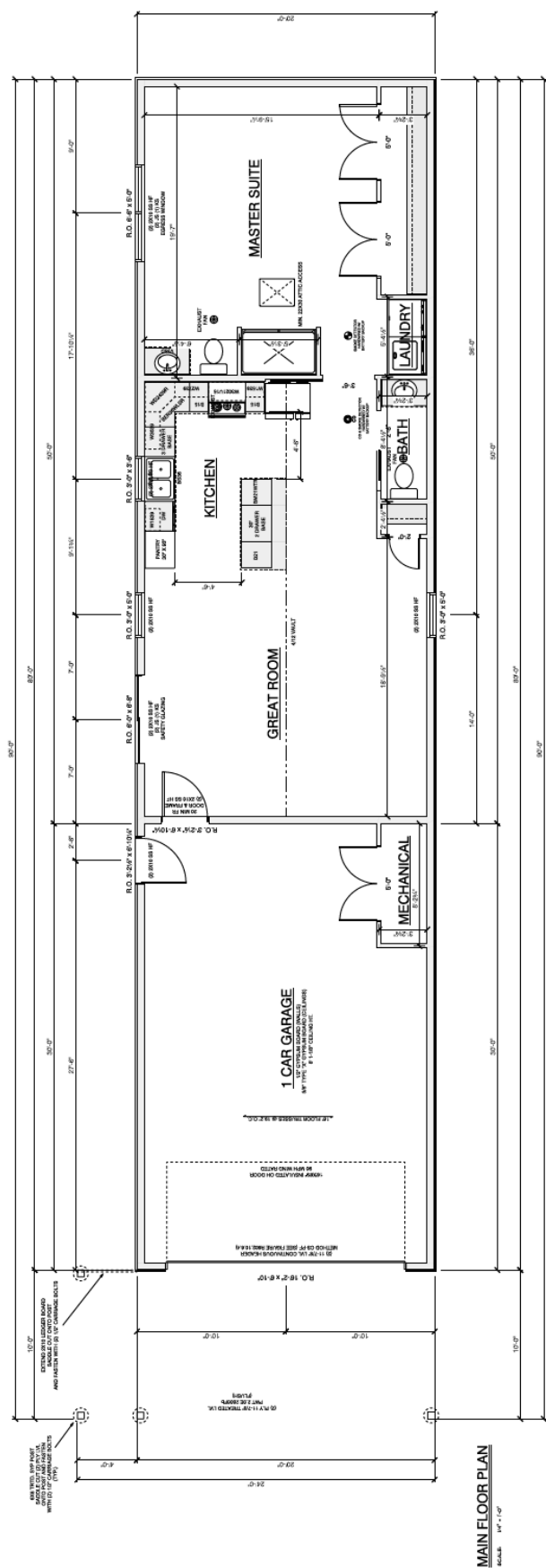
With the ADU footprint, new driveway, existing house, and existing driveway, the impervious surface coverage will end up close to 30%.

- iii. Increase the size of an accessory dwelling unit, beyond what was increased in the CUP, from 1,080 to 1,600. The Applicant describes the additional space as needed to facilitate accessibility in the garage and the ADU for wheelchair users.
- iv. Increase the maximum combined size of all accessory structures from 1,200 sq ft to 2,210 sq ft total.
- v. Allow the amount of accessory use and structure area (2,210 sq ft) to surpass the amount of principal use and structure area (1,171 sq ft). The principal structure has a stone foundation and the applicant who has been in the building industry is concerned that any expansion, or alteration to the principal structure with habitable area or attaching a garage may compromise the integrity.

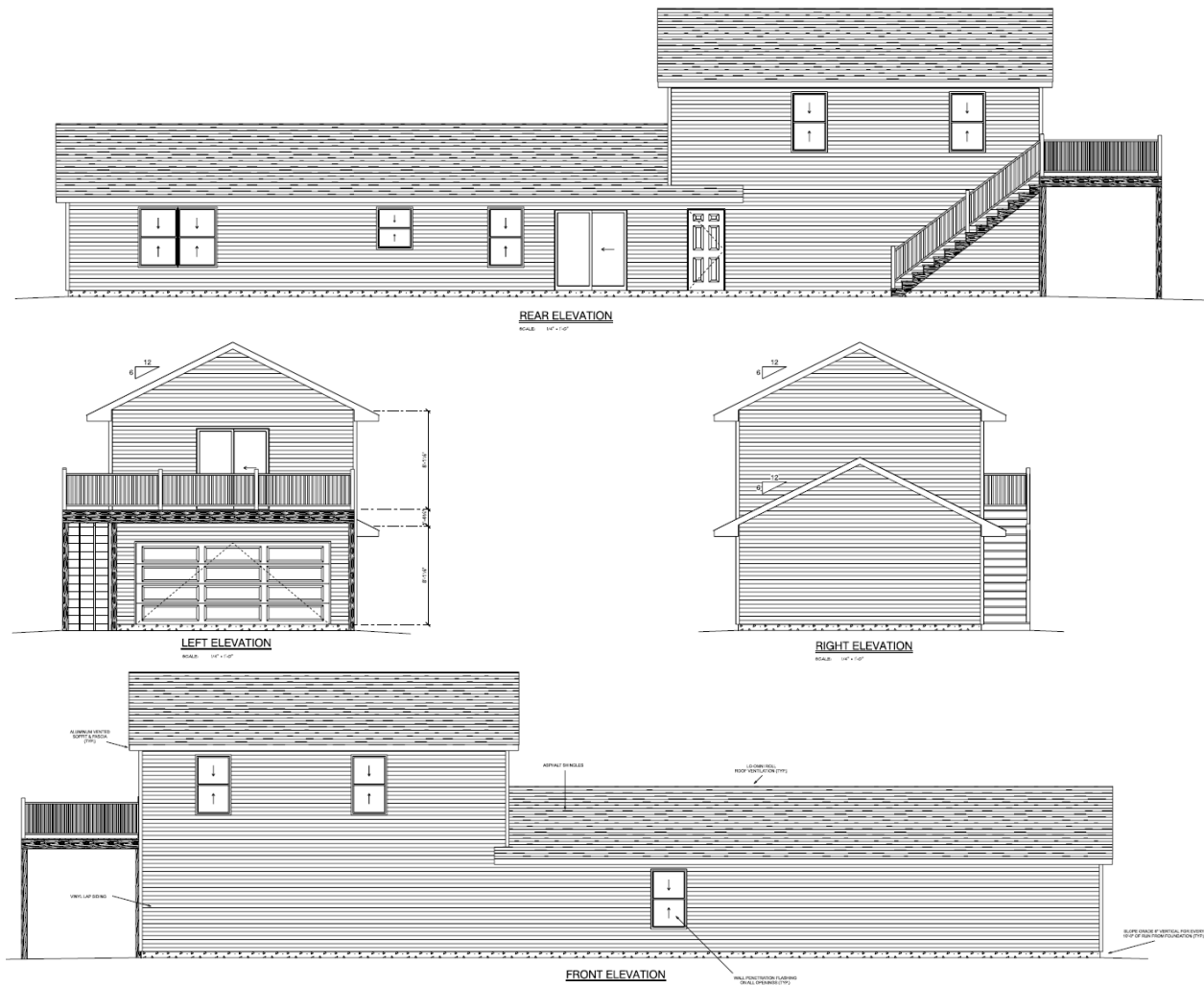
Table 1 – Variance Table

Variance Issue	Requirement	Proposed	Variance
Municipal water and sewer (Sec 6-305(j))	Municipal water and sewer shall [...] [use] the same service as the principal dwelling [...] [and] shall not be a separate service [...]	Separated utilities	Separated utilities
Stormwater management (Sec 13-700(A)(5))	Impervious surface coverage of lots must not exceed [25%] of the lot area.	30%	5%
ADU size (Sec 6-305(b))	Maximum size of an accessory dwelling unit [...] may [with CUP] be [1,080 sq ft]	1,600 sq ft	520 sq ft
Accessory use area (Sec 6-170(3))	Total accessory [...] floor area shall be subordinate in area, extent, and purpose to the total principal [...] floor area	2,210 sq ft	1,039 sq ft
Requirements for detached accessory structures (Sec 6-180, Table 6-1)	Maximum combined size of all detached accessory structures	2,210 sq ft	1,010 sq ft





1st and 2nd Floor Plan



Elevations

Discussion:

The following provides an overview of the key planning and zoning-related items associated with:

CUP Summary

In general, the CUP meets zoning and comprehensive plan requirements. For aspects that do not meet zoning requirements, the applicant requested variances. Additional findings may be found in the associated resolution.

Variance Summary

The DRC and City Planning Manager separate the five requested variances into different categories:

1. *Supported Variances*

- a. The variances for separated utilities and impervious surface coverage demonstrate practical difficulties. The applicant is combining their lots to achieve ~27.5% across the whole

0.30 acres. Considering a requirement from City Staff to pave the existing driveway and parking area on the far side, City Staff believes 30% is a fair and minimally necessary variance to grant. Regarding the existing utility stubs, it does not make practical sense for the applicant to dig down to cap those lines, only to dig elsewhere on the property to connect private utility lines from the principal structure.

- b. Increasing the size of the ADU demonstrates practical difficulty. In the ordinance for accessory structures, it is a requirement that a property without a garage must build a garage when a significant investment is made to the property. In order to accommodate parking for both the ADU with the 25% increase and the existing dwelling, even across two vehicle access points, a garage is added to the ADU. While the garage would be a possible, but tight fit, for two vehicles, it does provide adequate space for property storage. The ADU by itself is only 1,000 (less than the house), and to add on the garage, which is larger to accommodate some all-around storage and car parking, is a reasonable request serving all current and future residents of the property.

2. *Un-supported Variances*

The request for an accessory use or structure area of 2,210 sq ft is both 1,010 sq ft beyond the allowance for single-family residential and approximately 1,039 larger than the existing dwelling. The applicant has not demonstrated a clear practical difficulty for the additional square footage past the ADU and attached garage. The resulting subject property will be incompatible with the neighborhood.

The City recently updated the accessory structure ordinance in 2025. On all single- and two-family properties, the accessory use area increased by ~22% and allowed for consolidation into one structure (or separated into three) rather than two different structures. Both the Planning Commission and City Council found it appropriate to raise this limit to 3,000 sq ft when you have a lot over 2 acres in size. The subject property is ~15% of a 2 acre lot and the accessory structure is almost double what any other lot below 2 acres is allowed to do.

When compared to properties along the same street, the overall size of the ADU (minus the garage) and game/media room on the

2nd floor of 1,610 sq ft (combined into gross floor living area) surpasses most other homes on the block, including the principal dwelling on the subject property. The proposed accessory structure is ~22% more than the average principal land use size. The complete amount of gross living floor area proposed on the subject property is ~111% more than any other property, aside from the duplex. When looking at the total amount of principal and accessory use on a property, the proposed structure is ~23% the size of any other combined principal and accessory (detached or attached). The resulting subject property principal and accessory area is double the average of any other property on the street.

Table 2 – House and Garage Comparison Table

Address	Gross Floor Living (sq ft)	Garage	Gross Floor Garage (sq ft)	Total
516 13 th St NW	1112	Y, Detached	600	1712
508 13 th St NW	1090	Y, Attached	638	1728
502 13 th St NW	1872**	Y, Detached	576	2448
420 13 th St NW	1232	Y, Attached	672	1904
414 13 th St NW	1271	N	N/A	1271
412 13 th St NW***	1386	Y, Attached	400	1786
408 13 th St NW***	1386	Y, Attached	400	1786
404 13 th St NW	1754	Y, Attached	400	2154
330 13 th St NW	1171	N	N/A	1171
320 13 th St NW	1079	N	N/A	1079
312 13 th St NW	1046	Y, Detached	672	1786
306 13 th St NW	1414	N	N/A	1414
317 13 th St NW	776*	Y, Detached	1024* **	1800
321 13 th St NW	1176	Y, Detached	264*	1440
1227 4 th Ave NW	2112* **	N	N/A	2112
1217 4 th Ave NW	1129	Y, Detached	320	1449
AVERAGE	1313	Y, Detached	542 (373)	1690
MEDIAN	1204	N/A	576 (400)	1757
PROPOSED STRUCT.	1610	Y, Attached	600	2210
PROPOSED SUBJECT PROPERTY	2781	N, Detached	600	3381

* = Min/max of dataset

** = Outlier

*** = Townhomes on same lot (duplex)

Additional findings may be found in the associated resolutions.

Public Comment

This project was noticed in the newspaper on August 6th, 2026 and neighborhood notices were sent to all properties within 350 feet. Staff has not received any input from the public as of publishing this report.

Development Review Committee Recommendation

The Development Review Committee (DRC) reviewed the submittals on August 4th, which then forwarded them to Planning Commission.

DNR Comments

DNR Area Hydrologist, Todd Piepho, did not have any major concerns regarding the impervious surface coverage variance. The area has similar, or more egregious, impervious surface coverage per lot, and a variance of 5% is not a major change.

In addition, the DNR requires that undersized properties according to zoning and shoreland be combined with adjacent properties under the same ownership. Combining properties is state law, so the DNR supports the minor subdivision application running in parallel with the CUP and variances.

Recommendation:

The City Planning Manager recommends the Planning Commission forward part of the request to City Council with a recommendation of approval, including the CUP with separate utilities, ADU size, and impervious surface variances.

The City Planning Manager recommends the Planning Commission forward part of the request to City Council with a recommendation of denial, including the variances relating to the overall amount of accessory structure sq ft and the size of the accessory structure versus the house.

CITY OF FARIBAULT

RESOLUTION #2026-246

APPROVE VARIANCE FOR SEPARATE UTILITIES AND IMPERVIOUS SURFACE AT 330 13TH ST NW

WHEREAS, Shane Quiggle (the “Applicant” and “Property Owner”) requests approval of variances from having separate utilities for an accessory dwelling unit (ADU) and the maximum impervious surface coverage at 330 13th St NW (the “Subject Property”), legally described in Exhibit A; and

WHEREAS, the Applicant plans to construct an ADU on the Subject Property and requests utilizing existing utility stub-outs for water and sewer within the 13th St NW right-of-way and impervious surface coverage up to 30%, as depicted in Exhibit B; and

WHEREAS, under Appendix B UDO, Chapter 6, Sec 6-305(j) an ADU must connect to water and sewer through the same service lines as the principal structure; and

WHEREAS, under Appendix B UDO, Chapter 13, Sec 13-700(A)(5) the maximum amount of impervious surface coverage allowed on a property is 25%; and

WHEREAS, City Staff completed a review of the application and made a report to the Planning Commission pertaining to said request, attached as Exhibit C, a copy of which has been presented to the City Council; and

WHEREAS, the DNR completed a preliminary review and stated no objections to the minor increase in impervious surface coverage; and

WHEREAS, the Planning Commission, on August 17, 2026, following proper notice, held a public hearing regarding the request, and following said public hearing, the Planning Commission recommended approval of the requested variances based on the following findings as required by Section 2-460 of the City's Unified Development Ordinance:

1. The variances are in harmony with the general purposes and intent of the City's ordinances.

Finding: The variance requested by the applicant is in harmony with the general purposes and intent of the City's ordinances. In general, the UDO is to protect the health, safety, and welfare of residents and organizations within the community. The small increase in impervious surface coverage will not have a life-threatening impact on the public. While the property does have floodplain on it, the amount is confined to the northwest corner and construction does not impact the floodplain. If there was an impact to floodplain or construction was within the floodplain, an elevation certificate would be required.

For ADUs, the requirement for combined services with the principal structure is to solidify the idea that an ADU is a dependent and accessory use to the principal use of the property. In this case, there are two sets of water and sewer stub-outs for this property. This is not a situation created by the property owner and is more related to the fact that the subject property has historically been two separate lots. Chapter 28 of the City Code would permit and encourage the ADU to utilize that existing stub-out pair for services. The ADU ordinance was not written with the idea that one property would have two sets of utility stub-outs. An ADU with its own connection to utilities is also not a threat to public health, safety, or welfare.

2. The variances are consistent with the Comprehensive Plan.

Finding: The property is guided for residential use through Established Residential Neighborhood per the Comprehensive Plan. The current use of the property is residential, which is consistent with the Comprehensive Plan. The Comprehensive Plan supports the applicant's proposal through the following:

Core Guiding Principles #3: Remove or minimize barriers and create or strengthen opportunities for all individuals, businesses, industries, organizations, and services to succeed.

Additional Guiding Principles #2: Balance individual property rights with community interests and goals.

Due to the minor increase in impervious surface and utilizing already existing utility stub-outs, this proposal and subsequent review show minimizing barriers and balancing interests to the benefit of the property owner without compromising public goals.

3. The applicant proposes to use the property in a reasonable manner not permitted by the City's ordinances.

Finding: The applicant is using the property in a reasonable manner. The applicant currently does not have a garage on the property and City Code allows property owners to build a garage, ADU (through the concurrent CUP proposal in Resolution 2026-245), or both accessory uses on their property. The subject property is largely unpaved, so the minor increase to 30% impervious surface coverage is done with care towards not impacting the floodplain and within character for the neighborhood. With a second pair of utility stub-outs, it's a reasonable request to dig down to the stub-outs and use them. If the utility stub-outs are not used, Chapter 28 of the City Code would require the property owner to cap them, and then UDO Sec 13-700 would then require the property owner to split service from the principal structure.

- 4. Unique circumstances apply to the property, which do not apply generally to other properties in the same zone or vicinity and result from lot size or shape, topography or other circumstances over which the owner of the property has not had control. The unique circumstances do not result from the actions of the applicant.**

Finding: The unique circumstance for this property is the City installed, during a reconstruction project, the additional set of stub-outs. The requirement to combine the lots is a DNR and state law for undersized and adjacent parcels under the same ownership. For the impervious surface coverage, the DNR correctly identified that this property is not along the shore and there are more egregious impervious surface coverage elsewhere in the neighborhood. The DNR noted that being 5% above the impervious surface maximum is not out of character for single-family properties of this size.

- 5. The variances do not alter the essential character of the neighborhood.**

Finding: The essential character of the neighborhood will not be impacted. The ADU will be an accessory structure on the same property as the principal structure, and the property owner will be required to live on-site. Underground utilities are not going to impact how the property is viewed from the street or adjacent properties. For impervious surface coverage, the applicant carefully designed the project to fit within its context, and the additional impervious surface will be in line with other properties nearby.

- 6. The variances requested are the minimum variances, which would alleviate the practical difficulties.**

Finding: The impervious surface coverage of 30% and having separate utility services are the minimum necessary to alleviate practical difficulties. The 30% maximum will allow the applicant room to address existing nonconformities on-site and make small adjustments to the layout as necessary. For utilities, not utilizing the existing stub-outs is an identified

practical difficulty. If the stub-out exists, another portion of City Code supports using those connection points.

7. Economic conditions alone do not constitute practical difficulties.

Finding: The applicant has made a case that the variance is not based on economic conditions alone. The applicant provided a clear set of reasoning for the variance which City Staff supports.

WHEREAS, the City Council, at a public meeting, on August 25, 2026, considered the request, the report to the Planning Commission, and the results of the public hearing, and concurred with all findings of the Planning Commission as stated in the above recitals and hereby makes the identical findings.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY FARIBAULT, MINNESOTA AS FOLLOWS:

Section 1: Approval of the Requested Variance. The City Council hereby approves the requested variances from Chapter 6, Sec 6-305(j) and Chapter 13-700(A)(5) of the City's Unified Development Ordinance. Said approval is based on the foregoing recitals, which are incorporated herein by reference, and which constitute the findings of the City Council, all of which are to protect the public's health, safety, and welfare.

Section 2: Concurrent Entitlement Approvals. The City Council authorizes the Mayor, City Administrator, City Staff, and the City's Consultants to work with the applicant if one or more of the associated entitlements for this project are not granted. The DRC shall approve changes resulting from entitlement conditions of approval or denial. Changes made not in accordance with the intent of this Resolution, or that require a new variance request, must follow the normal variance process and procedures.

Section 3. Conditions of Approval. The City Council may impose such conditions upon the premises benefited by the variance as may be necessary to comply with the standards established by the City's ordinances, or to reduce or minimize the effect of such variance upon other properties in the neighborhood and to better carry out the intent

of the variance. The condition must be directly related to and must bear a rough proportionality to the impact created by the variance. The following are conditions of approval imposed on the subject property and project.

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2. If Resolution 2026-245 granting the CUP for an ADU on the property does not pass, this approval becomes null and void:
3. The applicant shall construct as generally depicted in Exhibit B. Any small deviations from this design shall require DRC review and approval, while significant deviations may require a separate variance.
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Section 5. Authorization to take Additional Steps. The City Council authorizes the Mayor, City Administrator, City Staff, and the City's Consultants to take any additional steps and actions necessary or convenient to accomplish the intent of this Resolution, including any minor changes to this Resolution.

(Remainder of page intentionally left blank)

Section 6. Effective Date. This resolution shall become effective immediately upon its passage and without publication.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Exhibit A
Property Legal Description

Lot 6 and the West 15 feet of Lot 5 in lock 1, in Turner and Batchelder's Addition to Faribault, Rice County, Minnesota (now vacated)

AND ALSO

The most Easterly 40 feet of Lot 5 in Block 1, of Turner and Batchelder's Addition (now vacated) to Faribault, Rice County, Minnesota.

(per Dec. No. A765339)

Exhibit B Variance Submittal

Dear City of Faribault Planning Commission and Staff,

I am writing to formally request variances for a detached Accessory Dwelling Unit (ADU) and garage structure that I have been attempting to build on my property since November of last year. While the process has been challenging, I want to express my sincere appreciation for Leslie and Harry in the building department, who have been incredibly helpful in navigating the city regulations.

To provide context for this project, this ADU is designed specifically as an ADA-compliant home for my father, a retired, disabled Marine veteran. He currently spends 70% of his time in a wheelchair, with the expectation that this will increase to 100% in the coming years. As a family, we are committed to keeping him out of a care facility. Because my mother is a small woman and my father is a large man, she will require my physical assistance to care for him as his mobility decreases. Additionally, looking long-term, we are anticipating the need for a live-in caregiver. To accommodate this future care, our plans include a 600 sq. ft. garage on the main level with a wheelchair-accessible vehicle lift, and a 600 sq. ft. living suite on the second story, totaling 1,200 sq. ft. and 1,000 sq. ft. of total habitable living space on the main level.

To move forward with this essential care plan, I am requesting relief and clarification on the following items:

1. Footprint & Size Limits

I am requesting a variance regarding the square footage limits for the detached structure. I have included a letter from my designer confirming that this 1,600 sq. ft. structural footprint (600 sq. ft. garage floor and 1000 sq. ft. main living area) is the absolute smallest layout possible that fully accommodates permanent wheelchair accessibility, turning radiuses, and the required vehicle lift. Every square foot is dedicated to my father's medical and physical needs.

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The current ADU code requires me to route city water and sewer lines directly through my existing primary home to feed the ADU. However, Faribault Water Works Code Sec. 28-22 explicitly states: *"No more than one house or building shall be connected with the municipal water system through one curb stop."* I find myself in a regulatory "Catch-22" where complying with the ADU code violates the utility code, and vice versa. I am asking for a variance to bypass this restriction and connect directly to the separate water and sewer stubs that are already present on my property.

Exhibit B (contd)

3. Clarification on Structural Height

City staff initially informed me that I would require a variance for the building height. My proposed structure measures 20' 7" to the center of the gable (the city's standard point of measurement). However, I would like to draw attention to Table 6-1, Footnote ***, which states that the standard 16-foot height limit *"May be increased to two (2) stories or twenty-four (24) feet to accommodate a second-story accessory dwelling unit."* Because my design is a two-story ADU and sits well under the 24-foot allowance at 20' 7", I believe this structure meets the code's intended exception and a height variance should not be required. If the staff still deems a variance necessary, I ask that this letter serve as my formal request for relief to allow the 20' 7" height.

Table 6-1 Requirements for detached accessory structures, residential districts.

Use	One or Two-Family Residential Use**	Other Multi-Family Residential Use	Permitted Nonresidential Use
Number of structures allowed	3	3	3
Maximum combined size of all detached accessory structures	1,200 sq. ft.****	350 sq. ft/unit	1,250 sq. ft.
Maximum height	16 feet***	20 feet	20 feet
Required setbacks			
Side	5 feet	10 feet	15 feet
Rear	5 feet	10 feet	15 feet
Between structures	10 feet	10 feet	10 feet

** See exceptions for larger properties in Table 6-2 below.

*** May be increased to two (2) stories or twenty-four (24) feet to accommodate a second-story accessory dwelling unit.

**** Accessory structures over one thousand (1,000) square feet must meet building code requirements, which may include construction standards and permitting similar to a commercial building, or segmented building construction into no larger than one thousand (1,000) square foot sections.

Exhibit B (contd)

Thank you for your time, consideration, and service to our community. I look forward to working with you to create a safe, accessible home for a veteran who gave so much to our country and his family.

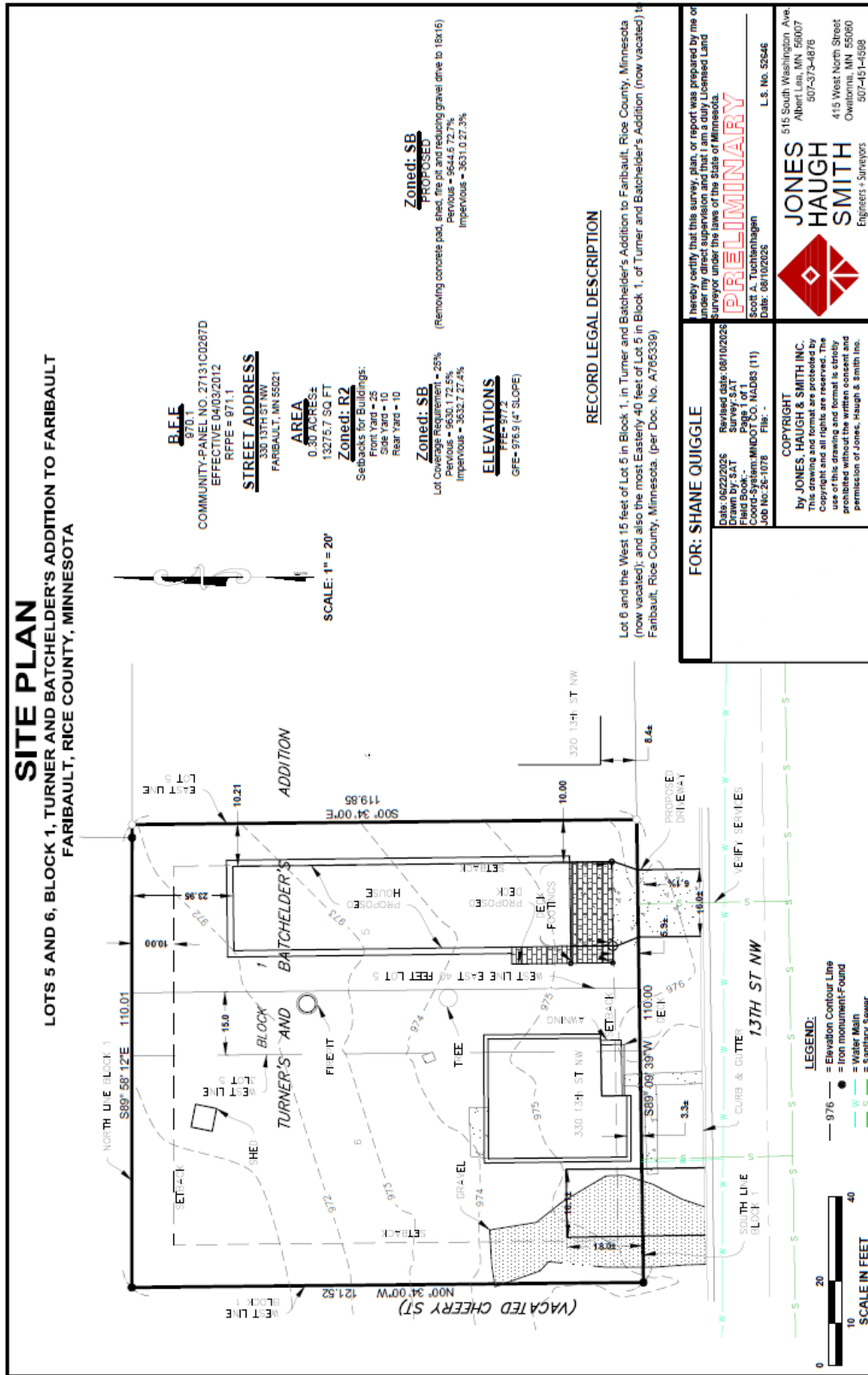
Sincerely,

Shane Quiggle

330 13th st NW

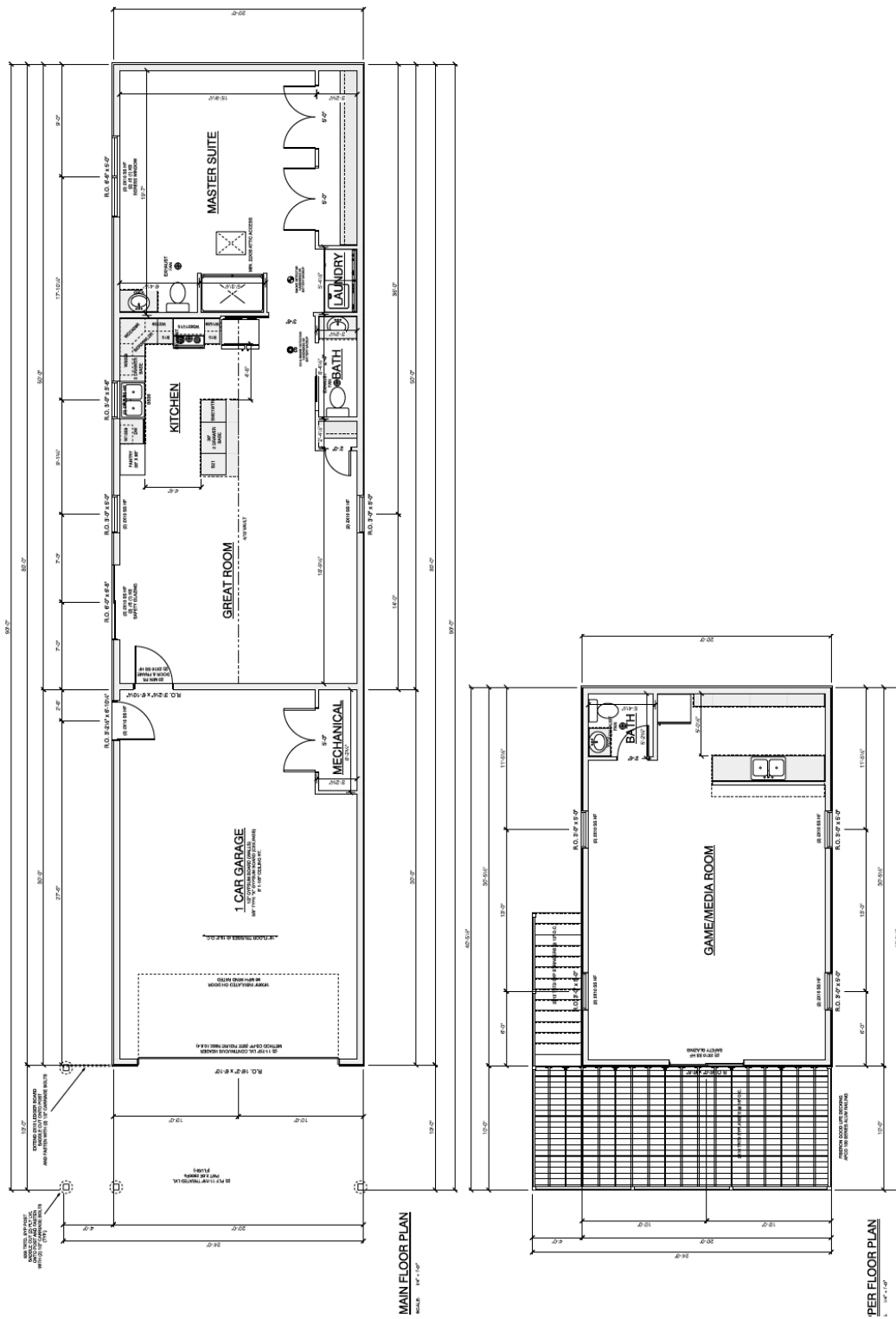
Faribault MN 55021

Exhibit B (contd.)



Site Plan

Exhibit B (contd.)



Floor Plans

Exhibit B (contd.)

Elevations

Exhibit C
Staff Report from Planning Commission

(insert document after this page)



Staff Report to the Planning Commission

TO: Planning Commission
FROM: Harry Davis, City Planning Manager
MEETING DATE: August 17, 2026
SUBJECT: Quiggle/330 13th St NW – CUP; Variance

Request:	The applicant requests a conditional use permit (CUP) for an accessory dwelling unit (ADU), including variances for accessory structure.
Recommendation:	The City Planning Manager recommends the Planning Commission forward part of the request to City Council with a recommendation of <u>approval</u>, including the CUP with separate utilities, ADU size, and impervious surface variances. The City Planning Manager recommends the Planning Commission forward part of the request to City Council with a recommendation of <u>denial</u>, including the variances relating to the overall amount of accessory structure sq ft and the size of the accessory structure versus the house.
Recommended Motion:	Motion to recommend forwarding to City Council the CUP and variances for separate utilities, ADU size, and impervious surface, with a recommendation of <u>approval</u>. Motion to recommend forwarding to City Council the variances for the overall amount of accessory structure sq ft and the size of the accessory structure versus the house, with a recommendation of <u>denial</u>.

Request:

Shane Quiggle (Applicant and Property Owner) requests a CUP and variances for an ADU at 330 13th St NW. The property is zoned R-2, Low Density Residential and is approximately 13,278 sq ft (0.30 ac). As a note, the Applicant submitted a minor subdivision application to legally combine the subject property.



Location along 13th St NW

Background and Project Description:

Overall, the proposal is for an ADU of 1,600 sq ft with a second floor of ~610 sq ft for a game and media room. The second floor is accessed from an external staircase, which transitions into a 10-foot by 24-foot deck above the entrance to the garage. The driveway is approximately 16-feet from garage face to the ROW line and the 2nd floor deck abuts the front setback of approximately 5.9 feet (which is an averaged distance based on the adjacent homes, as allowed under Sec 10-115).

The proposal may be broken down into two major categories:

1. CUP

The CUP is to allow an ADU and increase the maximum size from 864 to 1,080 sq ft. The need for an ADU arises from the Applicant wanting to care for their aging parents, who will require more care as time goes on. The ADU includes wider spaces to accommodate a wheelchair, and the Applicant's designer claims the layout is the smallest possible while accommodating impaired mobility.

2. Variances

The variances include the following:

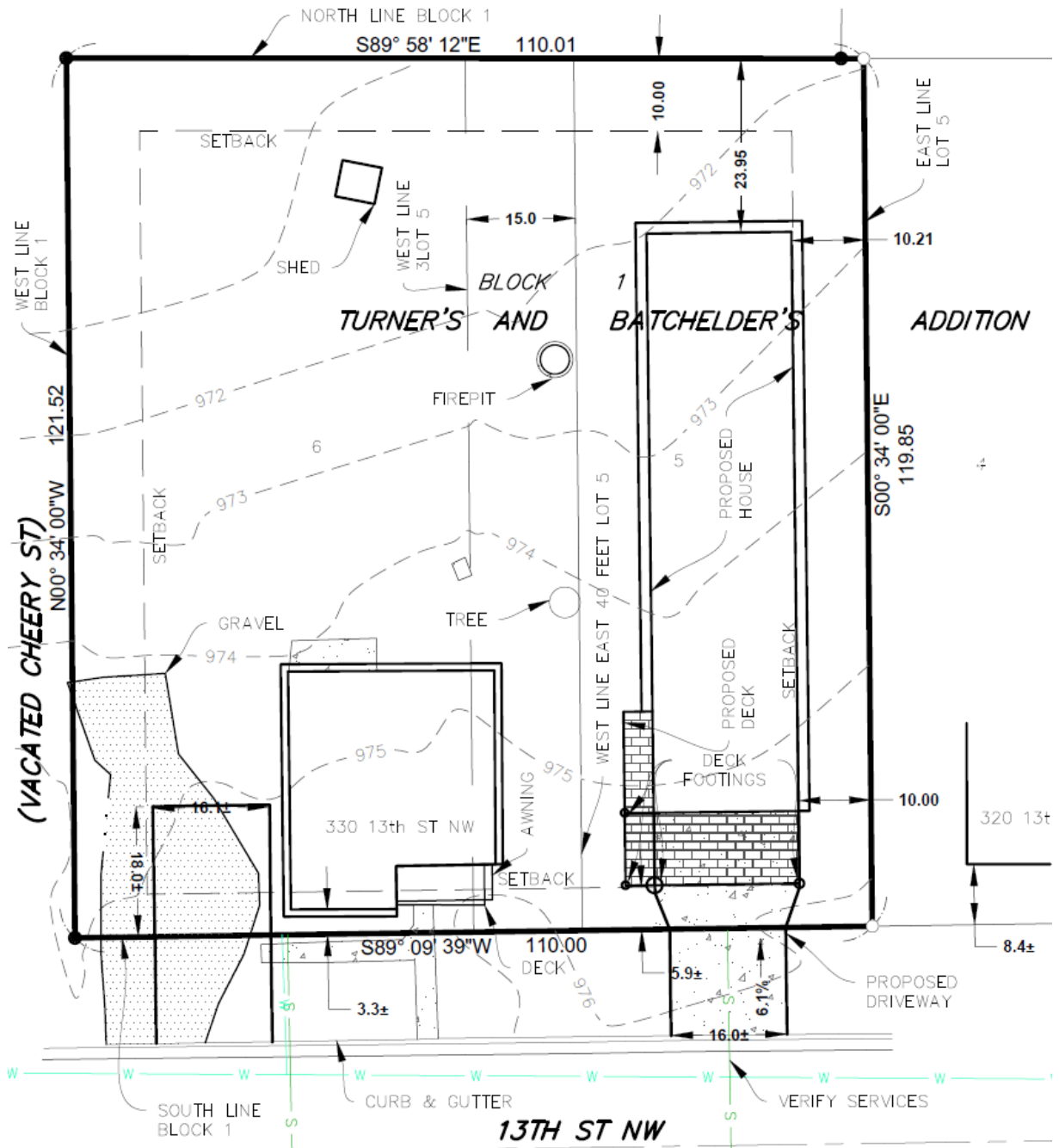
- i. Allow a separate set of utilities instead of using the utilities for the main structure. The property has two sets of water and sewer stub-outs, and the Applicant would rather make use of the stub-outs instead of removing them.
- ii. Increase the impervious surface of the property above the allowable threshold (25%) within the Shoreland Overlay.

With the ADU footprint, new driveway, existing house, and existing driveway, the impervious surface coverage will end up close to 30%.

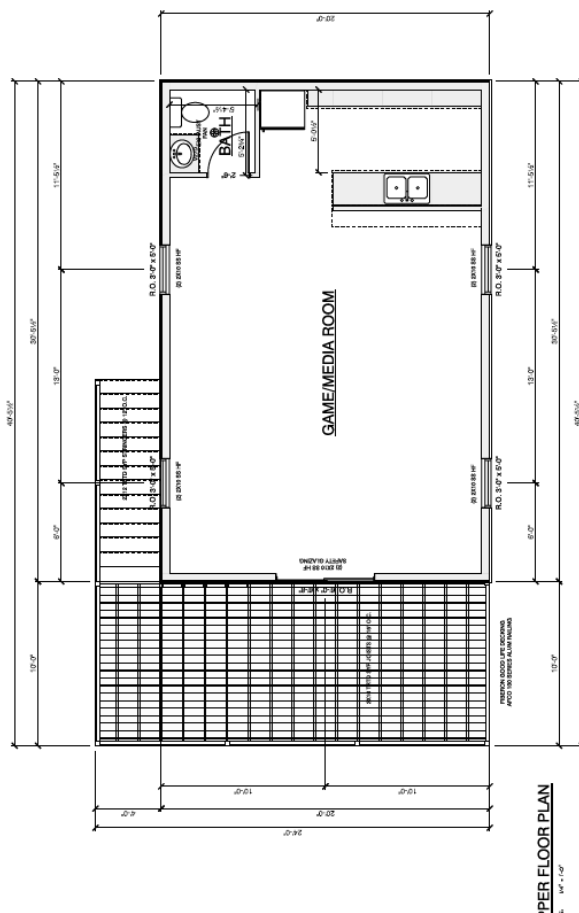
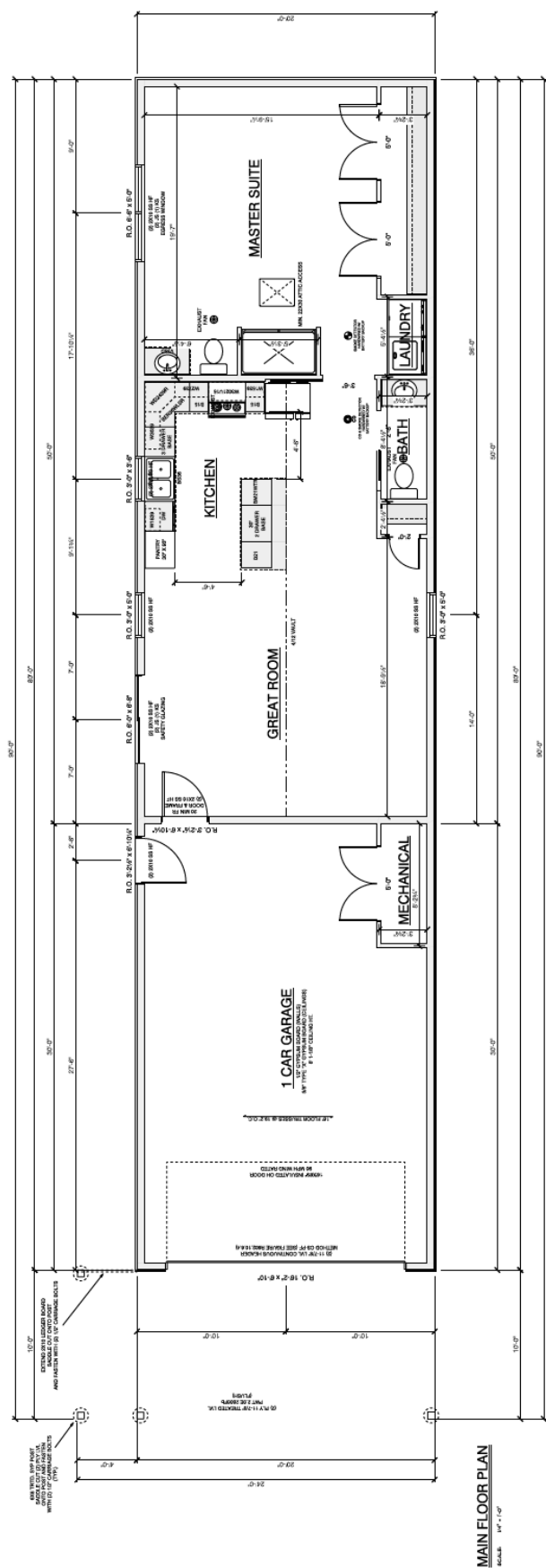
- iii. Increase the size of an accessory dwelling unit, beyond what was increased in the CUP, from 1,080 to 1,600. The Applicant describes the additional space as needed to facilitate accessibility in the garage and the ADU for wheelchair users.
- iv. Increase the maximum combined size of all accessory structures from 1,200 sq ft to 2,210 sq ft total.
- v. Allow the amount of accessory use and structure area (2,210 sq ft) to surpass the amount of principal use and structure area (1,171 sq ft). The principal structure has a stone foundation and the applicant who has been in the building industry is concerned that any expansion, or alteration to the principal structure with habitable area or attaching a garage may compromise the integrity.

Table 1 – Variance Table

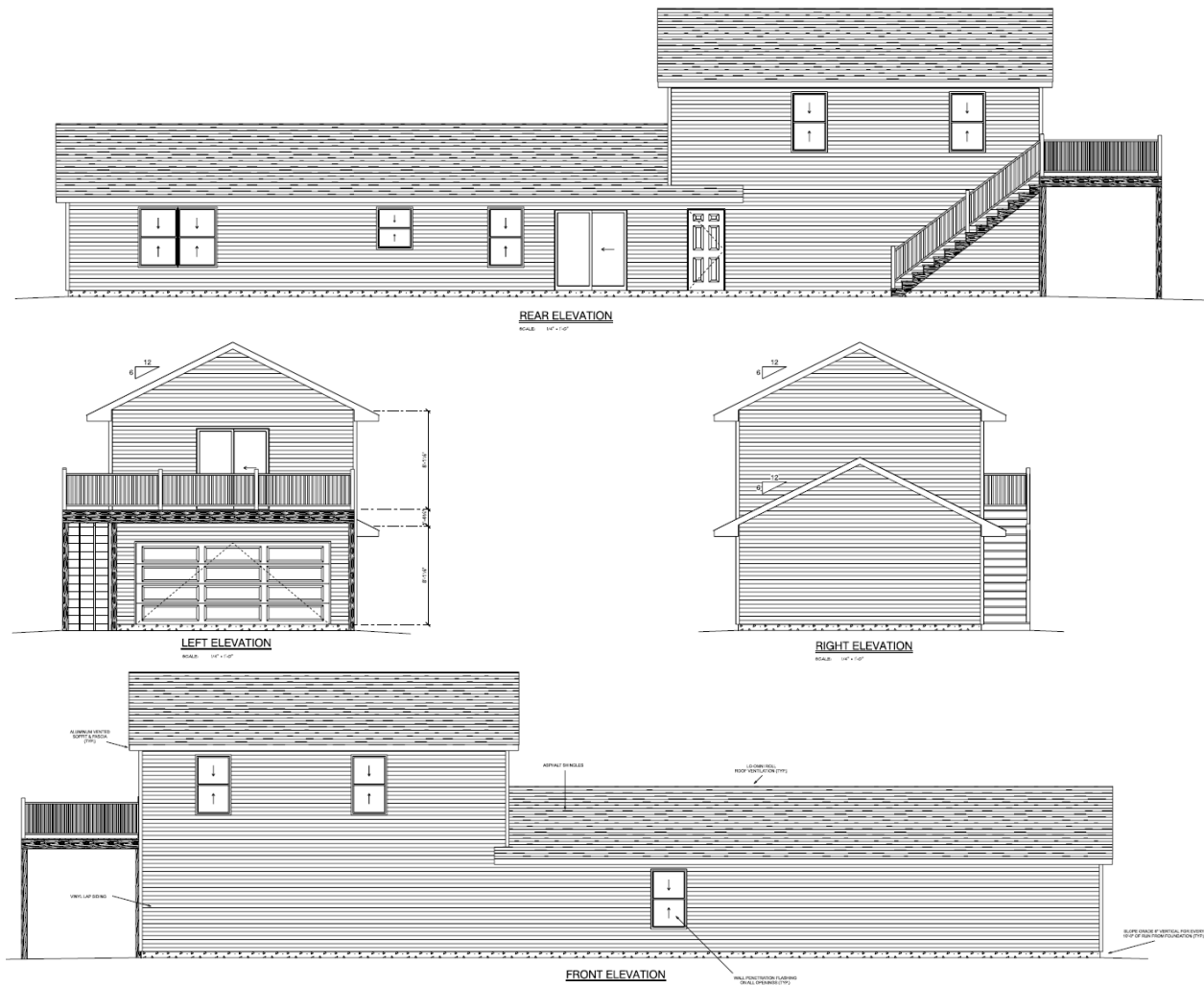
Variance Issue	Requirement	Proposed	Variance
Municipal water and sewer (Sec 6-305(j))	Municipal water and sewer shall [...] [use] the same service as the principal dwelling [...] [and] shall not be a separate service [...]	Separated utilities	Separated utilities
Stormwater management (Sec 13-700(A)(5))	Impervious surface coverage of lots must not exceed [25%] of the lot area.	30%	5%
ADU size (Sec 6-305(b))	Maximum size of an accessory dwelling unit [...] may [with CUP] be [1,080 sq ft]	1,600 sq ft	520 sq ft
Accessory use area (Sec 6-170(3))	Total accessory [...] floor area shall be subordinate in area, extent, and purpose to the total principal [...] floor area	2,210 sq ft	1,039 sq ft
Requirements for detached accessory structures (Sec 6-180, Table 6-1)	Maximum combined size of all detached accessory structures	2,210 sq ft	1,010 sq ft



Site Plan



1st and 2nd Floor Plan



Elevations

Discussion:

The following provides an overview of the key planning and zoning-related items associated with:

CUP Summary

In general, the CUP meets zoning and comprehensive plan requirements. For aspects that do not meet zoning requirements, the applicant requested variances. Additional findings may be found in the associated resolution.

Variance Summary

The DRC and City Planning Manager separate the five requested variances into different categories:

1. *Supported Variances*

- a. The variances for separated utilities and impervious surface coverage demonstrate practical difficulties. The applicant is combining their lots to achieve ~27.5% across the whole

0.30 acres. Considering a requirement from City Staff to pave the existing driveway and parking area on the far side, City Staff believes 30% is a fair and minimally necessary variance to grant. Regarding the existing utility stubs, it does not make practical sense for the applicant to dig down to cap those lines, only to dig elsewhere on the property to connect private utility lines from the principal structure.

- b. Increasing the size of the ADU demonstrates practical difficulty. In the ordinance for accessory structures, it is a requirement that a property without a garage must build a garage when a significant investment is made to the property. In order to accommodate parking for both the ADU with the 25% increase and the existing dwelling, even across two vehicle access points, a garage is added to the ADU. While the garage would be a possible, but tight fit, for two vehicles, it does provide adequate space for property storage. The ADU by itself is only 1,000 (less than the house), and to add on the garage, which is larger to accommodate some all-around storage and car parking, is a reasonable request serving all current and future residents of the property.

2. *Un-supported Variances*

The request for an accessory use or structure area of 2,210 sq ft is both 1,010 sq ft beyond the allowance for single-family residential and approximately 1,039 larger than the existing dwelling. The applicant has not demonstrated a clear practical difficulty for the additional square footage past the ADU and attached garage. The resulting subject property will be incompatible with the neighborhood.

The City recently updated the accessory structure ordinance in 2025. On all single- and two-family properties, the accessory use area increased by ~22% and allowed for consolidation into one structure (or separated into three) rather than two different structures. Both the Planning Commission and City Council found it appropriate to raise this limit to 3,000 sq ft when you have a lot over 2 acres in size. The subject property is ~15% of a 2 acre lot and the accessory structure is almost double what any other lot below 2 acres is allowed to do.

When compared to properties along the same street, the overall size of the ADU (minus the garage) and game/media room on the

2nd floor of 1,610 sq ft (combined into gross floor living area) surpasses most other homes on the block, including the principal dwelling on the subject property. The proposed accessory structure is ~22% more than the average principal land use size. The complete amount of gross living floor area proposed on the subject property is ~111% more than any other property, aside from the duplex. When looking at the total amount of principal and accessory use on a property, the proposed structure is ~23% the size of any other combined principal and accessory (detached or attached). The resulting subject property principal and accessory area is double the average of any other property on the street.

Table 2 – House and Garage Comparison Table

Address	Gross Floor Living (sq ft)	Garage	Gross Floor Garage (sq ft)	Total
516 13 th St NW	1112	Y, Detached	600	1712
508 13 th St NW	1090	Y, Attached	638	1728
502 13 th St NW	1872**	Y, Detached	576	2448
420 13 th St NW	1232	Y, Attached	672	1904
414 13 th St NW	1271	N	N/A	1271
412 13 th St NW***	1386	Y, Attached	400	1786
408 13 th St NW***	1386	Y, Attached	400	1786
404 13 th St NW	1754	Y, Attached	400	2154
330 13 th St NW	1171	N	N/A	1171
320 13 th St NW	1079	N	N/A	1079
312 13 th St NW	1046	Y, Detached	672	1786
306 13 th St NW	1414	N	N/A	1414
317 13 th St NW	776*	Y, Detached	1024* **	1800
321 13 th St NW	1176	Y, Detached	264*	1440
1227 4 th Ave NW	2112* **	N	N/A	2112
1217 4 th Ave NW	1129	Y, Detached	320	1449
AVERAGE	1313	Y, Detached	542 (373)	1690
MEDIAN	1204	N/A	576 (400)	1757
PROPOSED STRUCT.	1610	Y, Attached	600	2210
PROPOSED SUBJECT PROPERTY	2781	N, Detached	600	3381

* = Min/max of dataset

** = Outlier

*** = Townhomes on same lot (duplex)

Additional findings may be found in the associated resolutions.

Public Comment

This project was noticed in the newspaper on August 6th, 2026 and neighborhood notices were sent to all properties within 350 feet. Staff has not received any input from the public as of publishing this report.

Development Review Committee Recommendation

The Development Review Committee (DRC) reviewed the submittals on August 4th, which then forwarded them to Planning Commission.

DNR Comments

DNR Area Hydrologist, Todd Piepho, did not have any major concerns regarding the impervious surface coverage variance. The area has similar, or more egregious, impervious surface coverage per lot, and a variance of 5% is not a major change.

In addition, the DNR requires that undersized properties according to zoning and shoreland be combined with adjacent properties under the same ownership. Combining properties is state law, so the DNR supports the minor subdivision application running in parallel with the CUP and variances.

Recommendation:

The City Planning Manager recommends the Planning Commission forward part of the request to City Council with a recommendation of approval, including the CUP with separate utilities, ADU size, and impervious surface variances.

The City Planning Manager recommends the Planning Commission forward part of the request to City Council with a recommendation of denial, including the variances relating to the overall amount of accessory structure sq ft and the size of the accessory structure versus the house.

CITY OF FARIBAULT

RESOLUTION #2026-247

APPROVE VARIANCE FOR ADU SIZE AT 330 13TH ST NW

WHEREAS, Shane Quiggle (the "Applicant" and "Property Owner") requests approval of a variance to the maximum accessory dwelling unit (ADU) size at 330 13th St NW (the "Subject Property"), legally described in Exhibit A; and

WHEREAS, the Applicant plans to construct an ADU of 1,600 sq ft on the Subject Property, as depicted in Exhibit B; and

WHEREAS, the proposed second level of the overall structure is part of the structure and accessory use total but is not integral or connected to the 1st floor combined ADU and garage; and

WHEREAS, under Appendix B UDO, Chapter 6, Sec 6-305(b) an ADU may be expanded up to 25% (or 1,080 sq ft) with a conditional use permit (CUP) and when connected to a garage; and

WHEREAS, City Council is considering a CUP for the ADU and an expansion up to 25% in Resolution 2026-245 alongside this request and Resolution; and

WHEREAS, City Staff completed a review of the application and made a report to the Planning Commission pertaining to said request, attached as Exhibit C, a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission, on August 17, 2026, following proper notice, held a public hearing regarding the request, and following said public hearing, the Planning Commission recommended approval of the requested variances based on the following findings as required by Section 2-460 of the City's Unified Development Ordinance:

1. The variance is in harmony with the general purposes and intent of the City's ordinances.

Finding: The variance requested by the applicant is in harmony with the general purposes and intent of the City's ordinances. In general, the restrictions on ADUs are to solidify the idea that an ADU is a dependent and accessory use to the principal use of the property. While the overall ADU and attached garage will be bigger than the house, the 1,000 sq ft ADU itself is smaller than the principal structure, and the 600 sq ft garage will be usable and accessible for all residents of the property. The garage will comfortably fit one car, but could fit two, and with ample room for storage or a workshop. It's not drastically different from having a reasonably-sized ADU along with a detached garage.

2. The variance is consistent with the Comprehensive Plan.

Finding: The property is guided for residential use through Established Residential Neighborhood per the Comprehensive Plan. The current use of the property is residential, which is consistent with the Comprehensive Plan. The Comprehensive Plan supports the applicant's proposal through the following:

Core Guiding Principles #3: Remove or minimize barriers and create or strengthen opportunities for all individuals, businesses, industries, organizations, and services to succeed.

Additional Guiding Principles #2: Balance individual property rights with community interests and goals.

This proposal and subsequent review show minimizing barriers and balancing interests to the benefit of the property owner without compromising public goals.

3. The applicant proposes to use the property in a reasonable manner not permitted by the City's ordinances.

Finding: The applicant is using the property in a reasonable manner. The applicant currently does not have a garage on the property and City Code allows property owners to build a garage, ADU, or both accessory uses on their property. The applicant has provided testimony from their designer that the ADU is planned to accommodate a wheelchair-bound resident, but a 1,000 sq ft accessory dwelling is still less than the size of the principal structure. The addition of the garage tips the overall ADU size to 1,600 sq ft, but having a garage is required under both the ADU ordinance and the accessory structure ordinance. As stated in this Resolution, the garage could accommodate two cars and have ample storage space left over for all residents of the subject property. Car parking and storage or a workshop area appears to be a reasonable element to construct and have on a single-family lot.

4. Unique circumstances apply to the property, which do not apply generally to other properties in the same zone or vicinity and result from lot size or shape, topography or other circumstances over which the owner of the property has not had control. The unique circumstances do not result from the actions of the applicant.

Finding: The unique circumstance for this property is that the area where the ADU is proposed was, at the beginning of this project, a separate lot. The applicant submitted a concurrent minor subdivision to combine the lots because the DNR and state law require undersized properties in shoreland areas to be combined with adjacent parcels when in common ownership. This is a benefit to the applicant in terms of impervious surface area, but became a problem when

considering the structure as an ADU. The applicant has worked with their team and City Staff on numerous versions of the project.

5. The variance does not alter the essential character of the neighborhood.

Finding: The essential character of the neighborhood will not be impacted. The ADU will be an accessory structure on the same property as the principal structure, and the property owner will be required to live on-site. The applicant carefully designed the project to fit within its context, using similar building materials and projecting a façade that is similar in impact to other accessory structures elsewhere in the neighborhood.

6. The variance requested is the minimum variance, which would alleviate the practical difficulties.

Finding: The additional 520 sq ft for an ADU is the minimum necessary to alleviate practical difficulties. As stated in this Resolution, the applicant is required to have a garage based on the improvements to the property and an ADU is certainly allowable by CUP. While the ADU is a large, one-bedroom dwelling, it is, in the short term, designed to accommodate a wheelchair resident. In the longer term, the ADU would be attractive to young professionals or empty nesters. Since the community is home to the state schools for the deaf and blind, the additional room within the structure and attached garage would be able to accommodate residents with different impairments.

7. Economic conditions alone do not constitute practical difficulties.

Finding: The applicant has made a case that the variance is not based on economic conditions alone. The applicant provided a clear set of reasoning for the variance which City Staff supports.

WHEREAS, the City Council, at a public meeting, on August 25, 2026, considered the request, the report to the Planning Commission, and the results of the public hearing, and concurred with all findings of the Planning Commission as stated in the above recitals and hereby makes the identical findings.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY FARIBAULT, MINNESOTA AS FOLLOWS:

Section 1: Approval of the Requested Variance. The City Council hereby approves the requested variances from Chapter 6, Sec 6-305(b) of the City's Unified Development Ordinance. Said approval is based on the foregoing recitals, which are incorporated herein by reference, and which constitute the findings of the City Council, all of which are to protect the public's health, safety, and welfare.

Section 2: Concurrent Entitlement Approvals. The City Council authorizes the Mayor, City Administrator, City Staff, and the City's Consultants to work with the applicant if one or more of the associated entitlements for this project are not granted. The DRC shall approve changes resulting from entitlement conditions of approval or denial. Changes made not in accordance with the intent of this Resolution, or that require a new variance request, must follow the normal variance process and procedures.

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1. The associated minor subdivision to combine the lots must be completed before approval of a building permit for the ADU.
2. If the following related Resolutions are not passed, this approval becomes null and void:

- a. Resolution 2026-245 granting the CUP for an ADU on the property.
 - b. Resolution 2026-246 granting the variance for impervious surface coverage and separated utilities.
3. A staircase from the first floor to the second floor must be provided for within the building to make the second and first floor connected and one complete accessory dwelling unit.
4. The applicant shall construct as generally depicted in Exhibit B. Any small deviations from this design shall require DRC review and approval, while significant deviations may require a separate variance.
5. The applicant shall apply for the necessary permits prior to starting and completing the work.

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(Remainder of page intentionally left blank)

Section 6. Effective Date. This resolution shall become effective immediately upon its passage and without publication.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

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Property Legal Description

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AND ALSO

The most Easterly 40 feet of Lot 5 in Block 1, of Turner and Batchelder's Addition (now vacated) to Faribault, Rice County, Minnesota.

(per Dec. No. A765339)

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To provide context for this project, this ADU is designed specifically as an ADA-compliant home for my father, a retired, disabled Marine veteran. He currently spends 70% of his time in a wheelchair, with the expectation that this will increase to 100% in the coming years. As a family, we are committed to keeping him out of a care facility. Because my mother is a small woman and my father is a large man, she will require my physical assistance to care for him as his mobility decreases. Additionally, looking long-term, we are anticipating the need for a live-in caregiver. To accommodate this future care, our plans include a 600 sq. ft. garage on the main level with a wheelchair-accessible vehicle lift, and a 600 sq. ft. living suite on the second story, totaling 1,200 sq. ft. and 1,000 sq. ft. of total habitable living space on the main level.

To move forward with this essential care plan, I am requesting relief and clarification on the following items:

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I am requesting a variance regarding the square footage limits for the detached structure. I have included a letter from my designer confirming that this 1,600 sq. ft. structural footprint (600 sq. ft. garage floor and 1000 sq. ft. main living area) is the absolute smallest layout possible that fully accommodates permanent wheelchair accessibility, turning radiuses, and the required vehicle lift. Every square foot is dedicated to my father's medical and physical needs.

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The current ADU code requires me to route city water and sewer lines directly through my existing primary home to feed the ADU. However, Faribault Water Works Code Sec. 28-22 explicitly states: *"No more than one house or building shall be connected with the municipal water system through one curb stop."* I find myself in a regulatory "Catch-22" where complying with the ADU code violates the utility code, and vice versa. I am asking for a variance to bypass this restriction and connect directly to the separate water and sewer stubs that are already present on my property.

Exhibit B (contd)

3. Clarification on Structural Height

City staff initially informed me that I would require a variance for the building height. My proposed structure measures 20' 7" to the center of the gable (the city's standard point of measurement). However, I would like to draw attention to Table 6-1, Footnote ***, which states that the standard 16-foot height limit *"May be increased to two (2) stories or twenty-four (24) feet to accommodate a second-story accessory dwelling unit."* Because my design is a two-story ADU and sits well under the 24-foot allowance at 20' 7", I believe this structure meets the code's intended exception and a height variance should not be required. If the staff still deems a variance necessary, I ask that this letter serve as my formal request for relief to allow the 20' 7" height.

Table 6-1 Requirements for detached accessory structures, residential districts.

Use	One or Two-Family Residential Use**	Other Multi-Family Residential Use	Permitted Nonresidential Use
Number of structures allowed	3	3	3
Maximum combined size of all detached accessory structures	1,200 sq. ft.****	350 sq. ft/unit	1,250 sq. ft.
Maximum height	16 feet***	20 feet	20 feet
Required setbacks			
Side	5 feet	10 feet	15 feet
Rear	5 feet	10 feet	15 feet
Between structures	10 feet	10 feet	10 feet

** See exceptions for larger properties in Table 6-2 below.

*** May be increased to two (2) stories or twenty-four (24) feet to accommodate a second-story accessory dwelling unit.

**** Accessory structures over one thousand (1,000) square feet must meet building code requirements, which may include construction standards and permitting similar to a commercial building, or segmented building construction into no larger than one thousand (1,000) square foot sections.

Exhibit B (contd)

Thank you for your time, consideration, and service to our community. I look forward to working with you to create a safe, accessible home for a veteran who gave so much to our country and his family.

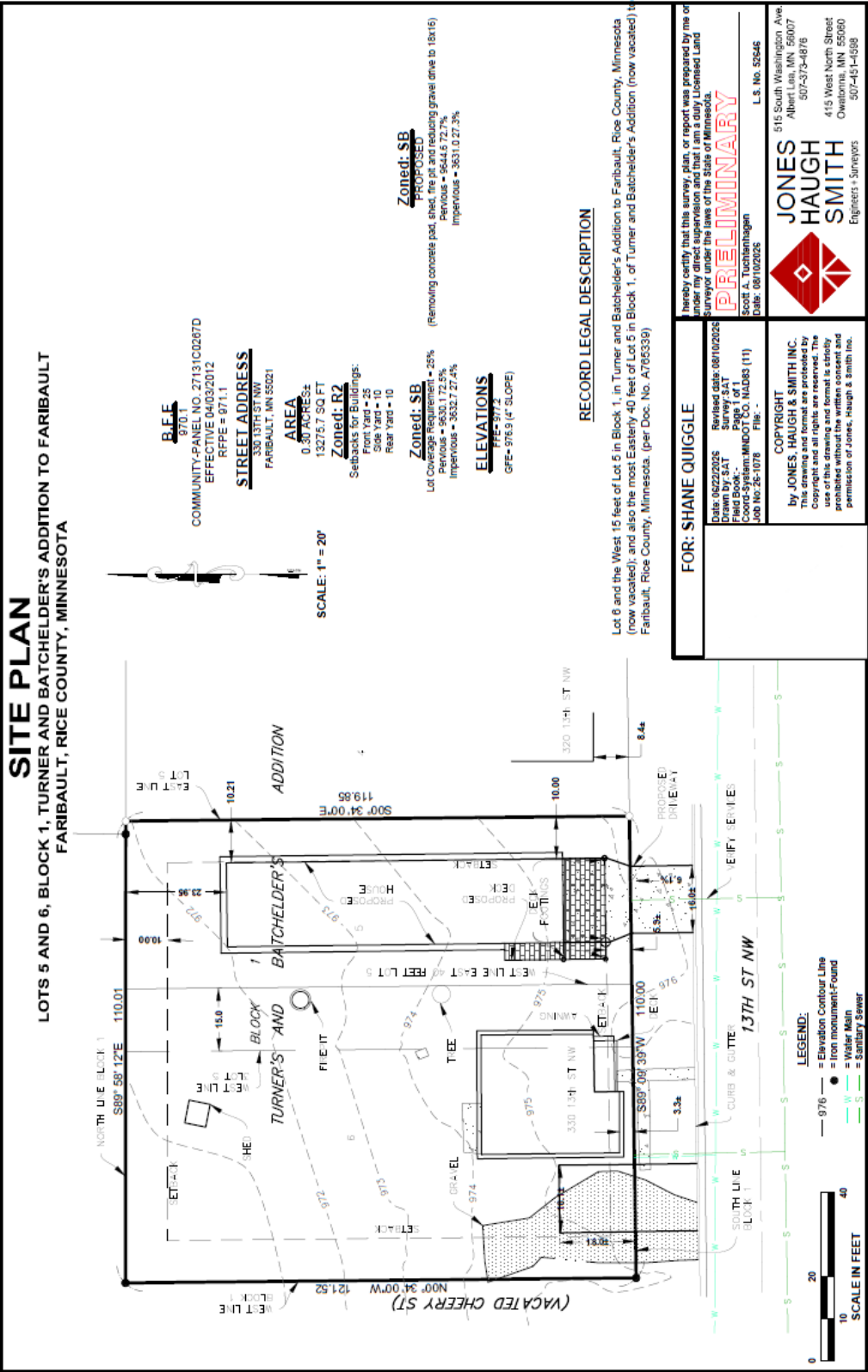
Sincerely,

Shane Quiggle

330 13th st NW

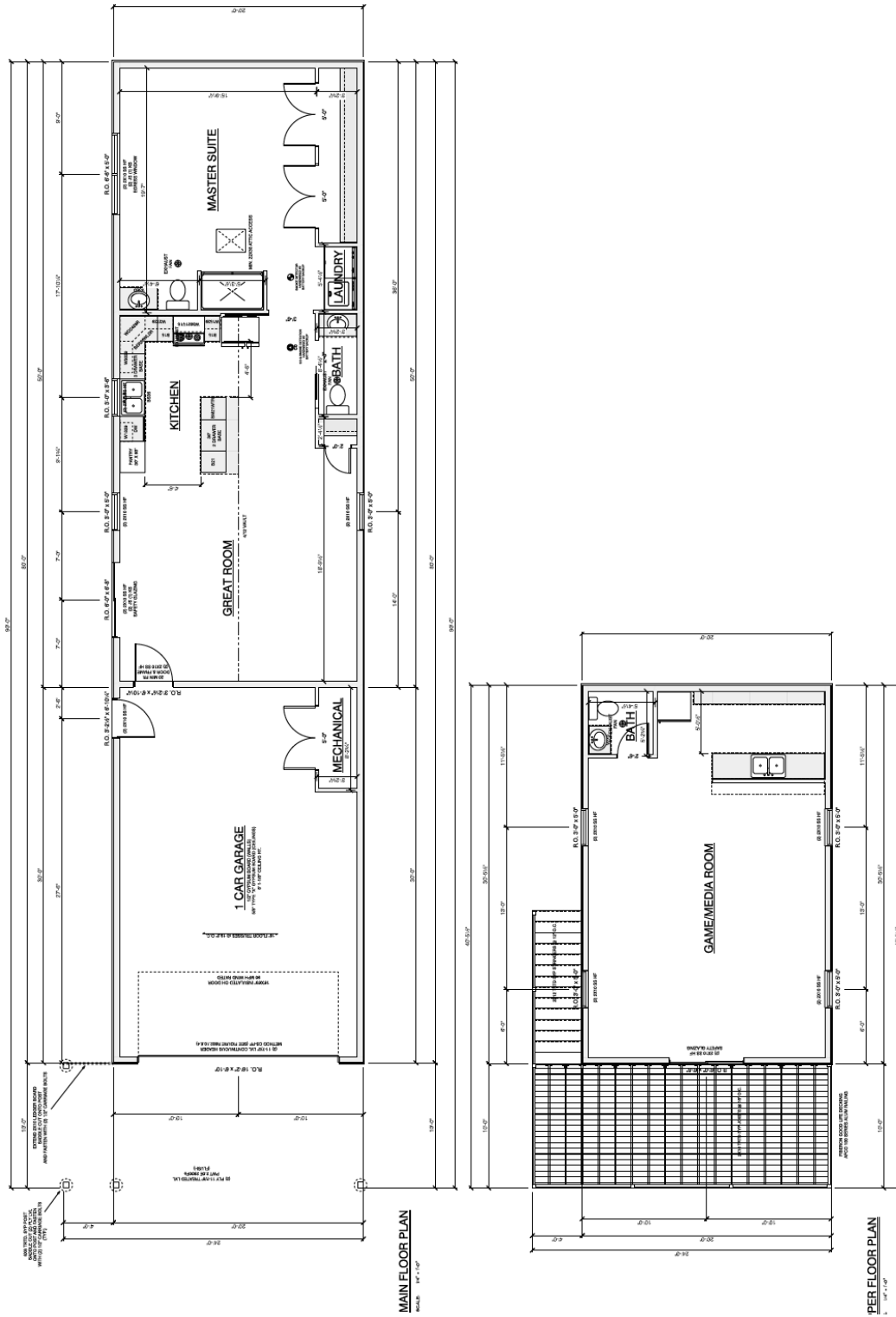
Faribault MN 55021

Exhibit B (contd.)



Site Plan

Exhibit B (contd.)



Floor Plans

Exhibit B (contd.)

Elevations

Exhibit C
Staff Report from Planning Commission

(insert document after this page)



Staff Report to the Planning Commission

TO: Planning Commission
FROM: Harry Davis, City Planning Manager
MEETING DATE: August 17, 2026
SUBJECT: Quiggle/330 13th St NW – CUP; Variance

Request:	The applicant requests a conditional use permit (CUP) for an accessory dwelling unit (ADU), including variances for accessory structure.
Recommendation:	The City Planning Manager recommends the Planning Commission forward part of the request to City Council with a recommendation of <u>approval</u>, including the CUP with separate utilities, ADU size, and impervious surface variances. The City Planning Manager recommends the Planning Commission forward part of the request to City Council with a recommendation of <u>denial</u>, including the variances relating to the overall amount of accessory structure sq ft and the size of the accessory structure versus the house.
Recommended Motion:	Motion to recommend forwarding to City Council the CUP and variances for separate utilities, ADU size, and impervious surface, with a recommendation of <u>approval</u>. Motion to recommend forwarding to City Council the variances for the overall amount of accessory structure sq ft and the size of the accessory structure versus the house, with a recommendation of <u>denial</u>.

Request:

Shane Quiggle (Applicant and Property Owner) requests a CUP and variances for an ADU at 330 13th St NW. The property is zoned R-2, Low Density Residential and is approximately 13,278 sq ft (0.30 ac). As a note, the Applicant submitted a minor subdivision application to legally combine the subject property.



Location along 13th St NW

Background and Project Description:

Overall, the proposal is for an ADU of 1,600 sq ft with a second floor of ~610 sq ft for a game and media room. The second floor is accessed from an external staircase, which transitions into a 10-foot by 24-foot deck above the entrance to the garage. The driveway is approximately 16-feet from garage face to the ROW line and the 2nd floor deck abuts the front setback of approximately 5.9 feet (which is an averaged distance based on the adjacent homes, as allowed under Sec 10-115).

The proposal may be broken down into two major categories:

1. CUP

The CUP is to allow an ADU and increase the maximum size from 864 to 1,080 sq ft. The need for an ADU arises from the Applicant wanting to care for their aging parents, who will require more care as time goes on. The ADU includes wider spaces to accommodate a wheelchair, and the Applicant's designer claims the layout is the smallest possible while accommodating impaired mobility.

2. Variances

The variances include the following:

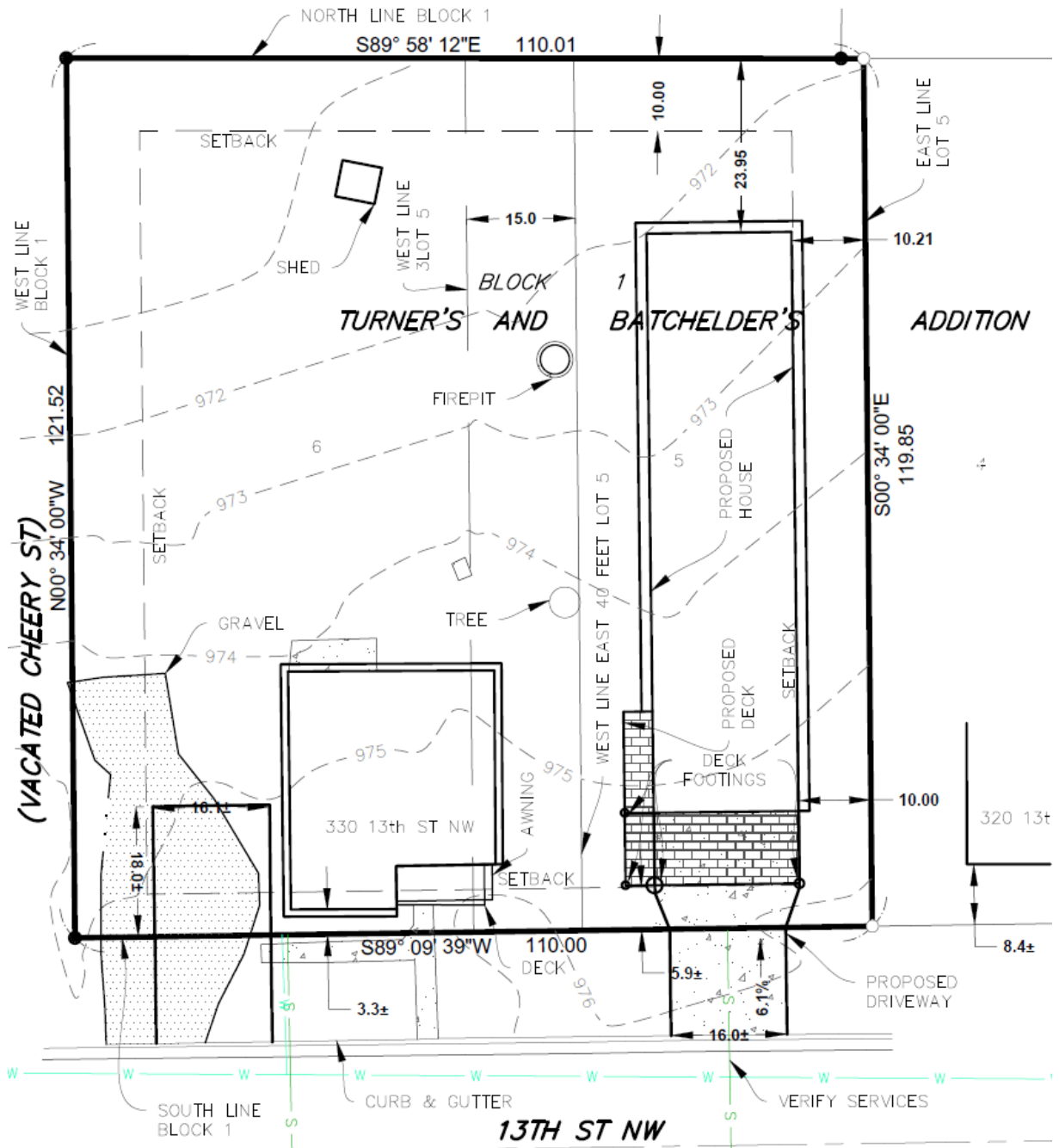
- i. Allow a separate set of utilities instead of using the utilities for the main structure. The property has two sets of water and sewer stub-outs, and the Applicant would rather make use of the stub-outs instead of removing them.
- ii. Increase the impervious surface of the property above the allowable threshold (25%) within the Shoreland Overlay.

With the ADU footprint, new driveway, existing house, and existing driveway, the impervious surface coverage will end up close to 30%.

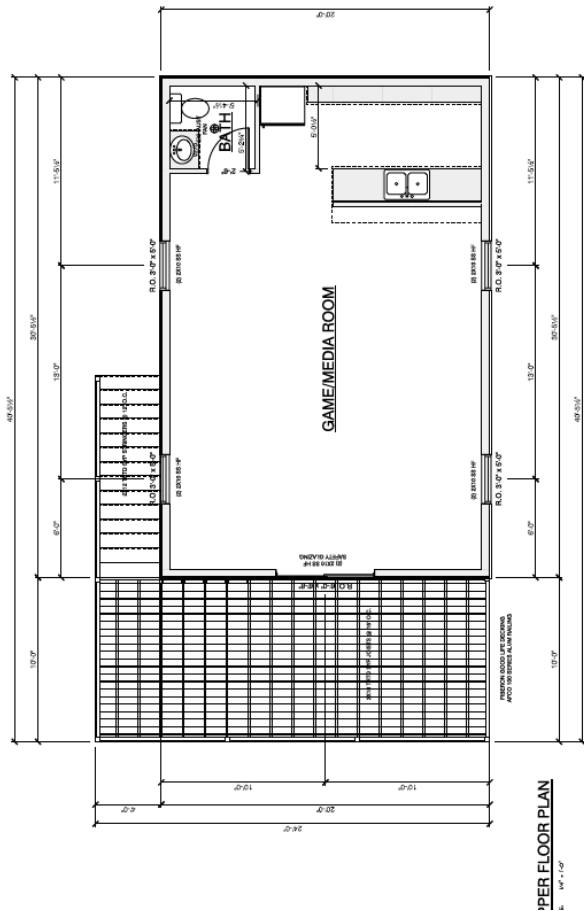
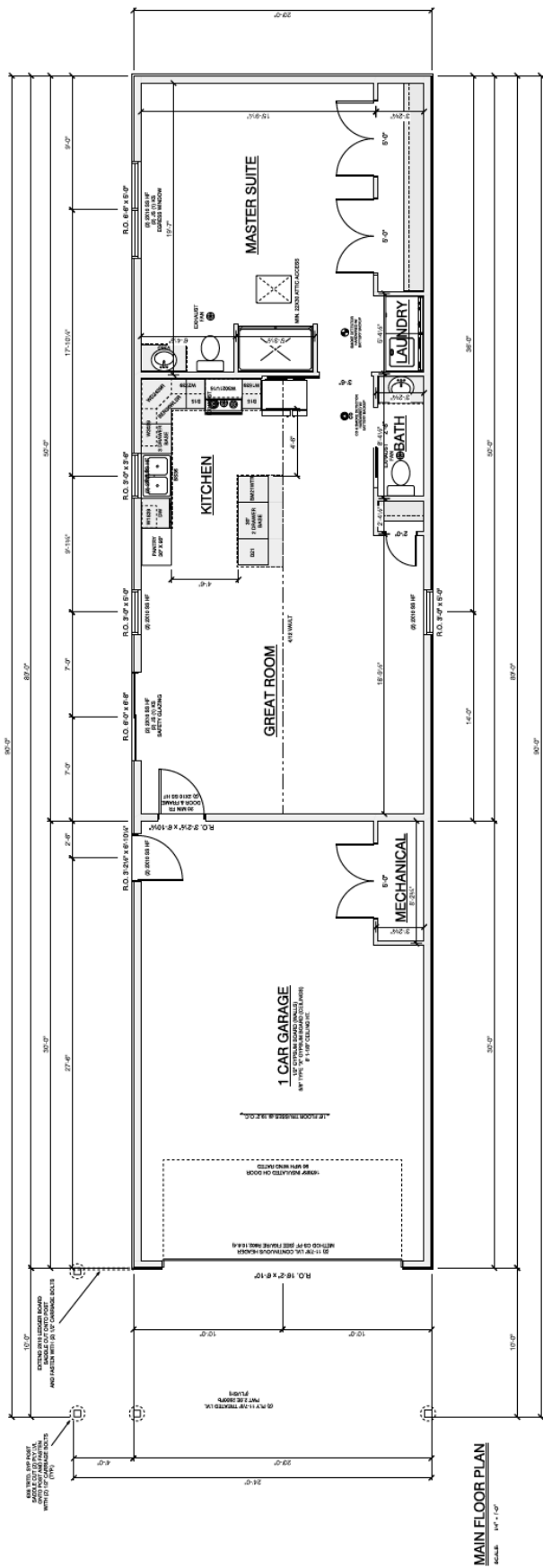
- iii. Increase the size of an accessory dwelling unit, beyond what was increased in the CUP, from 1,080 to 1,600. The Applicant describes the additional space as needed to facilitate accessibility in the garage and the ADU for wheelchair users.
- iv. Increase the maximum combined size of all accessory structures from 1,200 sq ft to 2,210 sq ft total.
- v. Allow the amount of accessory use and structure area (2,210 sq ft) to surpass the amount of principal use and structure area (1,171 sq ft). The principal structure has a stone foundation and the applicant who has been in the building industry is concerned that any expansion, or alteration to the principal structure with habitable area or attaching a garage may compromise the integrity.

Table 1 – Variance Table

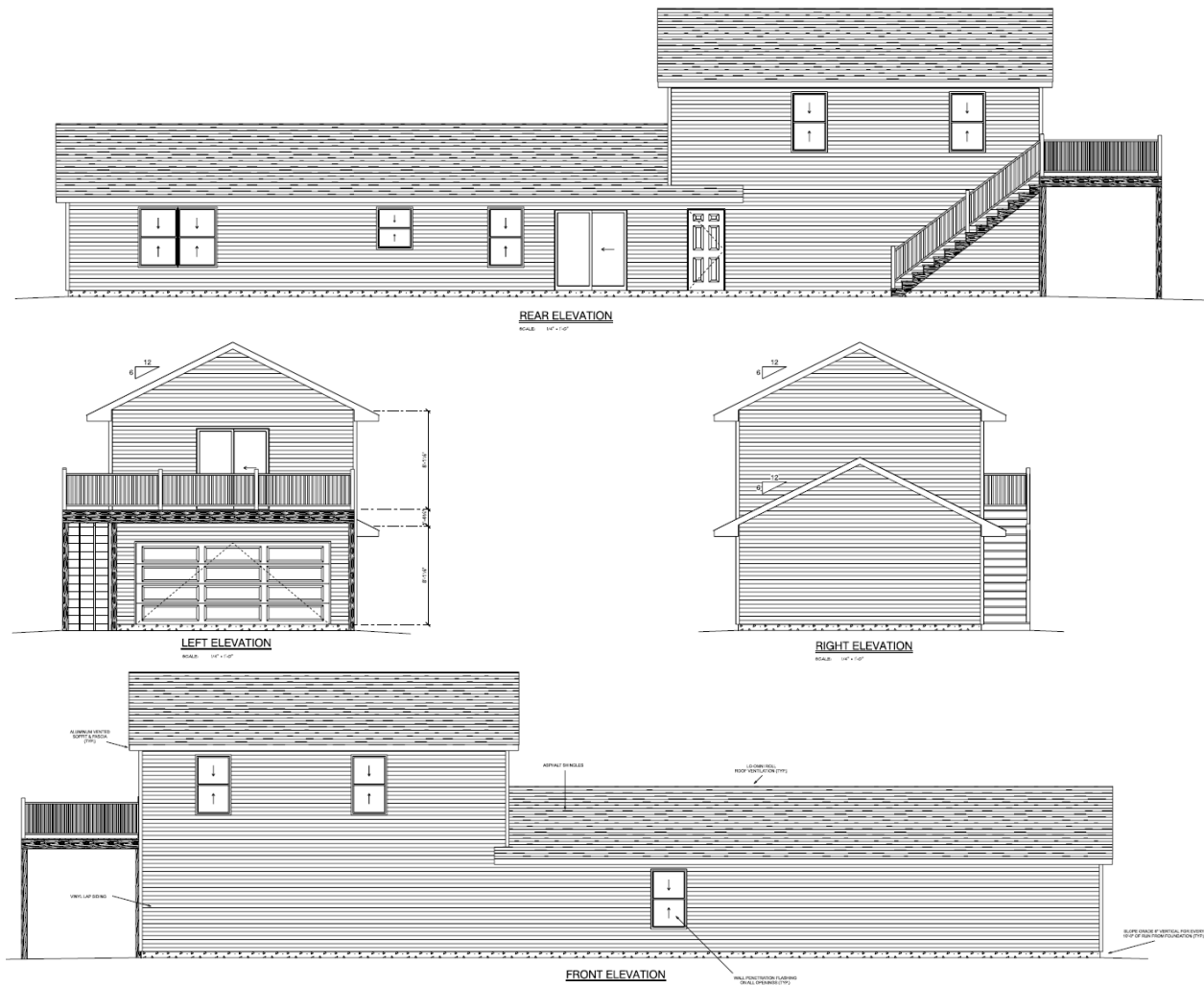
Variance Issue	Requirement	Proposed	Variance
Municipal water and sewer (Sec 6-305(j))	Municipal water and sewer shall [...] [use] the same service as the principal dwelling [...] [and] shall not be a separate service [...]	Separated utilities	Separated utilities
Stormwater management (Sec 13-700(A)(5))	Impervious surface coverage of lots must not exceed [25%] of the lot area.	30%	5%
ADU size (Sec 6-305(b))	Maximum size of an accessory dwelling unit [...] may [with CUP] be [1,080 sq ft]	1,600 sq ft	520 sq ft
Accessory use area (Sec 6-170(3))	Total accessory [...] floor area shall be subordinate in area, extent, and purpose to the total principal [...] floor area	2,210 sq ft	1,039 sq ft
Requirements for detached accessory structures (Sec 6-180, Table 6-1)	Maximum combined size of all detached accessory structures	2,210 sq ft	1,010 sq ft



Site Plan



1st and 2nd Floor Plan



Elevations

Discussion:

The following provides an overview of the key planning and zoning-related items associated with:

CUP Summary

In general, the CUP meets zoning and comprehensive plan requirements. For aspects that do not meet zoning requirements, the applicant requested variances. Additional findings may be found in the associated resolution.

Variance Summary

The DRC and City Planning Manager separate the five requested variances into different categories:

1. *Supported Variances*

- a. The variances for separated utilities and impervious surface coverage demonstrate practical difficulties. The applicant is combining their lots to achieve ~27.5% across the whole

0.30 acres. Considering a requirement from City Staff to pave the existing driveway and parking area on the far side, City Staff believes 30% is a fair and minimally necessary variance to grant. Regarding the existing utility stubs, it does not make practical sense for the applicant to dig down to cap those lines, only to dig elsewhere on the property to connect private utility lines from the principal structure.

- b. Increasing the size of the ADU demonstrates practical difficulty. In the ordinance for accessory structures, it is a requirement that a property without a garage must build a garage when a significant investment is made to the property. In order to accommodate parking for both the ADU with the 25% increase and the existing dwelling, even across two vehicle access points, a garage is added to the ADU. While the garage would be a possible, but tight fit, for two vehicles, it does provide adequate space for property storage. The ADU by itself is only 1,000 (less than the house), and to add on the garage, which is larger to accommodate some all-around storage and car parking, is a reasonable request serving all current and future residents of the property.

2. *Un-supported Variances*

The request for an accessory use or structure area of 2,210 sq ft is both 1,010 sq ft beyond the allowance for single-family residential and approximately 1,039 larger than the existing dwelling. The applicant has not demonstrated a clear practical difficulty for the additional square footage past the ADU and attached garage. The resulting subject property will be incompatible with the neighborhood.

The City recently updated the accessory structure ordinance in 2025. On all single- and two-family properties, the accessory use area increased by ~22% and allowed for consolidation into one structure (or separated into three) rather than two different structures. Both the Planning Commission and City Council found it appropriate to raise this limit to 3,000 sq ft when you have a lot over 2 acres in size. The subject property is ~15% of a 2 acre lot and the accessory structure is almost double what any other lot below 2 acres is allowed to do.

When compared to properties along the same street, the overall size of the ADU (minus the garage) and game/media room on the

2nd floor of 1,610 sq ft (combined into gross floor living area) surpasses most other homes on the block, including the principal dwelling on the subject property. The proposed accessory structure is ~22% more than the average principal land use size. The complete amount of gross living floor area proposed on the subject property is ~111% more than any other property, aside from the duplex. When looking at the total amount of principal and accessory use on a property, the proposed structure is ~23% the size of any other combined principal and accessory (detached or attached). The resulting subject property principal and accessory area is double the average of any other property on the street.

Table 2 – House and Garage Comparison Table

Address	Gross Floor Living (sq ft)	Garage	Gross Floor Garage (sq ft)	Total
516 13 th St NW	1112	Y, Detached	600	1712
508 13 th St NW	1090	Y, Attached	638	1728
502 13 th St NW	1872**	Y, Detached	576	2448
420 13 th St NW	1232	Y, Attached	672	1904
414 13 th St NW	1271	N	N/A	1271
412 13 th St NW***	1386	Y, Attached	400	1786
408 13 th St NW***	1386	Y, Attached	400	1786
404 13 th St NW	1754	Y, Attached	400	2154
330 13 th St NW	1171	N	N/A	1171
320 13 th St NW	1079	N	N/A	1079
312 13 th St NW	1046	Y, Detached	672	1786
306 13 th St NW	1414	N	N/A	1414
317 13 th St NW	776*	Y, Detached	1024* **	1800
321 13 th St NW	1176	Y, Detached	264*	1440
1227 4 th Ave NW	2112* **	N	N/A	2112
1217 4 th Ave NW	1129	Y, Detached	320	1449
AVERAGE	1313	Y, Detached	542 (373)	1690
MEDIAN	1204	N/A	576 (400)	1757
PROPOSED STRUCT.	1610	Y, Attached	600	2210
PROPOSED SUBJECT PROPERTY	2781	N, Detached	600	3381

* = Min/max of dataset

** = Outlier

*** = Townhomes on same lot (duplex)

Additional findings may be found in the associated resolutions.

Public Comment

This project was noticed in the newspaper on August 6th, 2026 and neighborhood notices were sent to all properties within 350 feet. Staff has not received any input from the public as of publishing this report.

Development Review Committee Recommendation

The Development Review Committee (DRC) reviewed the submittals on August 4th, which then forwarded them to Planning Commission.

DNR Comments

DNR Area Hydrologist, Todd Piepho, did not have any major concerns regarding the impervious surface coverage variance. The area has similar, or more egregious, impervious surface coverage per lot, and a variance of 5% is not a major change.

In addition, the DNR requires that undersized properties according to zoning and shoreland be combined with adjacent properties under the same ownership. Combining properties is state law, so the DNR supports the minor subdivision application running in parallel with the CUP and variances.

Recommendation:

The City Planning Manager recommends the Planning Commission forward part of the request to City Council with a recommendation of approval, including the CUP with separate utilities, ADU size, and impervious surface variances.

The City Planning Manager recommends the Planning Commission forward part of the request to City Council with a recommendation of denial, including the variances relating to the overall amount of accessory structure sq ft and the size of the accessory structure versus the house.

CITY OF FARIBAULT

RESOLUTION #2026-248

APPROVE VARIANCE FOR ACCESSORY STRUCTURE SIZE AT 330 13TH ST NW

WHEREAS, Shane Quiggle (the "Applicant" and "Property Owner") requests approval of a variance to the maximum accessory use limit and for an accessory structure larger than the principal structure at 330 13th St NW (the "Subject Property"), legally described in Exhibit A; and

WHEREAS, the Applicant plans to construct a total of 2,210 sq ft of accessory structure use on the Subject Property, as depicted in Exhibit B; and

WHEREAS, under Appendix B UDO, Chapter 6, Sec 6-170(3) the total accessory use or structure floor area shall be subordinate to the total principal use or structure floor area; and

WHEREAS, under Appendix B UDO, Chapter 6, Table 6-1 sets the maximum combined size of all detached accessory structures at 1,200 sq ft for a single-family property; and

WHEREAS, City Council is considering a CUP for the ADU in Resolution 2026-245 alongside this request and Resolution; and

WHEREAS, City Staff completed a review of the application and made a report to the Planning Commission pertaining to said request, attached as Exhibit C, a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission, on August 17, 2026, following proper notice, held a public hearing regarding the request, and following said public hearing, the Planning Commission recommended approval of the requested variances based on the following findings as required by Section 2-460 of the City's Unified Development Ordinance:

1. The variance is in harmony with the general purposes and intent of the City's ordinances.

Finding: The variance requested by the applicant is in harmony with the general purposes and intent of the City's ordinances. The Planning Commission supports the ADU (see Resolution 2026-245 for the associated CUP) and a variance to its size (see Resolution 2026-247). The Planning Commissions finds that the applicant is creating flexibility within the ADU that would serve the property owner today and in the future. The amount of room proposed, and the condition to have the second and first floor connected from within the building by stairs, gives the property owner the option to designate the accessory structure as the primary in the future. This negates most of the variances needed through this Resolution.

2. The variance is consistent with the Comprehensive Plan.

Finding: The property is guided for residential use through Established Residential Neighborhood per the Comprehensive Plan. The current use of the property is residential, which is consistent with the Comprehensive Plan. The Comprehensive Plan does support the applicant's proposal via Additional Guiding Principles #2: Balance individual property rights with community interests and goals.

3. The applicant proposes to use the property in a reasonable manner not permitted by the City's ordinances.

Finding: The applicant is using the property in a reasonable manner. The additional space integrated through the internal staircase with the rest of the ADU will provide a flexible space

that could make the ADU viable as a principal structure in the future.

- 4. Unique circumstances apply to the property, which do not apply generally to other properties in the same zone or vicinity and result from lot size or shape, topography or other circumstances over which the owner of the property has not had control. The unique circumstances do not result from the actions of the applicant.**

Finding: The applicant went through the process to combine the two parcels to accommodate an ADU. The principal residence was built in 1900, preventing any additions to the home in order to preserve the integrity of its stone foundation. The unique challenge of preserving a home constructed in 1900, DNR restrictions for impervious surface, the City's requirement of a garage has resulted in this proposed plan.

- 5. The variance does not alter the essential character of the neighborhood.**

Finding: The proposal will not alter the essential character of the neighborhood. The ADU will be an accessory structure on the same property as the principal structure. The principal structure and ADU are compatible in style and materials, which are similar to other properties in the neighborhood.

- 6. The variance requested is the minimum variance, which would alleviate the practical difficulties.**

Finding: The additional 1,039 sq ft over the principal structure and 1,010 sq ft over the maximum amount of accessory use is the minimum necessary to alleviate practical difficulties related to balancing the City and DNR regulations with the landowner's property rights.

- 7. Economic conditions alone do not constitute practical difficulties.**

Finding: The applicant has not made a case that the variance is based on economic conditions alone. The applicant provided

reasoning for the variance that did not include economic feasibility.

WHEREAS, the City Council, at a public meeting, on August 25, 2026, considered the request, the report to the Planning Commission, and the results of the public hearing, and concurred with all findings of the Planning Commission as stated in the above recitals and hereby makes the identical findings.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY FARIBAULT, MINNESOTA AS FOLLOWS:

Section 1: Approval of the Requested Variance. The City Council hereby approves the requested variances from Chapter 6, Sec 6-170(3) and Chapter 6, Table 6-1 of the City's Unified Development Ordinance. Said approval is based on the foregoing recitals, which are incorporated herein by reference, and which constitute the findings of the City Council, all of which are to protect the public's health, safety, and welfare.

Section 2: Concurrent Entitlement Approvals. The City Council authorizes the Mayor, City Administrator, City Staff, and the City's Consultants to work with the applicant if one or more of the associated entitlements for this project are not granted. The DRC shall approve changes resulting from entitlement conditions of approval or denial. Changes made not in accordance with the intent of this Resolution, or that require a new variance request, must follow the normal variance process and procedures.

Section 3. Conditions of Approval. The City Council may impose such conditions upon the premises benefited by the variance as may be necessary to comply with the standards established by the City's ordinances, or to reduce or minimize the effect of such variance upon other properties in the neighborhood and to better carry out the intent of the variance. The condition must be directly related to and must bear a rough proportionality to the impact created by the variance. The following are conditions of approval imposed on the subject property and project.

1. The associated minor subdivision to combine the lots must be completed before approval of a building permit for the ADU.

2. If the following related Resolutions are not passed, this approval becomes null and void:
 - a. Resolution 2026-245 granting the CUP for an ADU on the property.
 - b. Resolution 2026-246 granting the variance for impervious surface coverage and separated utilities.
 - c. Resolution 2026-247 granting the variance for a larger ADU size.
3. A staircase from the first floor to the second floor must be provided for within the building to make the second and first floor connected and one complete accessory dwelling unit. The second and first floors may not be independent dwellings with separate entrances.
4. The applicant shall construct as generally depicted in Exhibit B. Any small deviations from this design shall require DRC review and approval, while significant deviations may require a separate variance.
5. The applicant shall apply for the necessary permits prior to starting and completing the work.

Section 4. Expiration of Variance. If substantial development or construction has not taken place within one (1) year of the date of approval of a variance, such variance shall be considered void unless a petition for a time extension has been granted by the City Council. Such extension request shall be submitted in writing at least thirty (30) days prior to expiration of the variance and shall state facts showing a good faith effort to complete work permitted under the original approval.

Section 5. Authorization to take Additional Steps. The City Council authorizes the Mayor, City Administrator, City Staff, and the City's Consultants to take any additional steps and actions necessary or convenient to accomplish the intent of this Resolution, including any minor changes to this Resolution.

(Remainder of page intentionally left blank)

Section 6. Effective Date. This resolution shall become effective immediately upon its passage and without publication.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Exhibit A
Property Legal Description

Lot 6 and the West 15 feet of Lot 5 in lock 1, in Turner and Batchelder's Addition to Faribault, Rice County, Minnesota (now vacated)

AND ALSO

The most Easterly 40 feet of Lot 5 in Block 1, of Turner and Batchelder's Addition (now vacated) to Faribault, Rice County, Minnesota.

(per Dec. No. A765339)

Exhibit B Variance Submittal

Dear City of Faribault Planning Commission and Staff,

I am writing to formally request variances for a detached Accessory Dwelling Unit (ADU) and garage structure that I have been attempting to build on my property since November of last year. While the process has been challenging, I want to express my sincere appreciation for Leslie and Harry in the building department, who have been incredibly helpful in navigating the city regulations.

To provide context for this project, this ADU is designed specifically as an ADA-compliant home for my father, a retired, disabled Marine veteran. He currently spends 70% of his time in a wheelchair, with the expectation that this will increase to 100% in the coming years. As a family, we are committed to keeping him out of a care facility. Because my mother is a small woman and my father is a large man, she will require my physical assistance to care for him as his mobility decreases. Additionally, looking long-term, we are anticipating the need for a live-in caregiver. To accommodate this future care, our plans include a 600 sq. ft. garage on the main level with a wheelchair-accessible vehicle lift, and a 600 sq. ft. living suite on the second story, totaling 1,200 sq. ft. and 1,000 sq. ft. of total habitable living space on the main level.

To move forward with this essential care plan, I am requesting relief and clarification on the following items:

1. Footprint & Size Limits

I am requesting a variance regarding the square footage limits for the detached structure. I have included a letter from my designer confirming that this 1,600 sq. ft. structural footprint (600 sq. ft. garage floor and 1000 sq. ft. main living area) is the absolute smallest layout possible that fully accommodates permanent wheelchair accessibility, turning radiuses, and the required vehicle lift. Every square foot is dedicated to my father's medical and physical needs.

2. Utility Connections (The Code Contradiction)

The current ADU code requires me to route city water and sewer lines directly through my existing primary home to feed the ADU. However, Faribault Water Works Code Sec. 28-22 explicitly states: *"No more than one house or building shall be connected with the municipal water system through one curb stop."* I find myself in a regulatory "Catch-22" where complying with the ADU code violates the utility code, and vice versa. I am asking for a variance to bypass this restriction and connect directly to the separate water and sewer stubs that are already present on my property.

Exhibit B (contd)

3. Clarification on Structural Height

City staff initially informed me that I would require a variance for the building height. My proposed structure measures 20' 7" to the center of the gable (the city's standard point of measurement). However, I would like to draw attention to Table 6-1, Footnote ***, which states that the standard 16-foot height limit *"May be increased to two (2) stories or twenty-four (24) feet to accommodate a second-story accessory dwelling unit."* Because my design is a two-story ADU and sits well under the 24-foot allowance at 20' 7", I believe this structure meets the code's intended exception and a height variance should not be required. If the staff still deems a variance necessary, I ask that this letter serve as my formal request for relief to allow the 20' 7" height.

Table 6-1 Requirements for detached accessory structures, residential districts.

Use	One or Two-Family Residential Use**	Other Multi-Family Residential Use	Permitted Nonresidential Use
Number of structures allowed	3	3	3
Maximum combined size of all detached accessory structures	1,200 sq. ft.****	350 sq. ft/unit	1,250 sq. ft.
Maximum height	16 feet***	20 feet	20 feet
Required setbacks			
Side	5 feet	10 feet	15 feet
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** See exceptions for larger properties in Table 6-2 below.

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**** Accessory structures over one thousand (1,000) square feet must meet building code requirements, which may include construction standards and permitting similar to a commercial building, or segmented building construction into no larger than one thousand (1,000) square foot sections.

Exhibit B (contd)

Thank you for your time, consideration, and service to our community. I look forward to working with you to create a safe, accessible home for a veteran who gave so much to our country and his family.

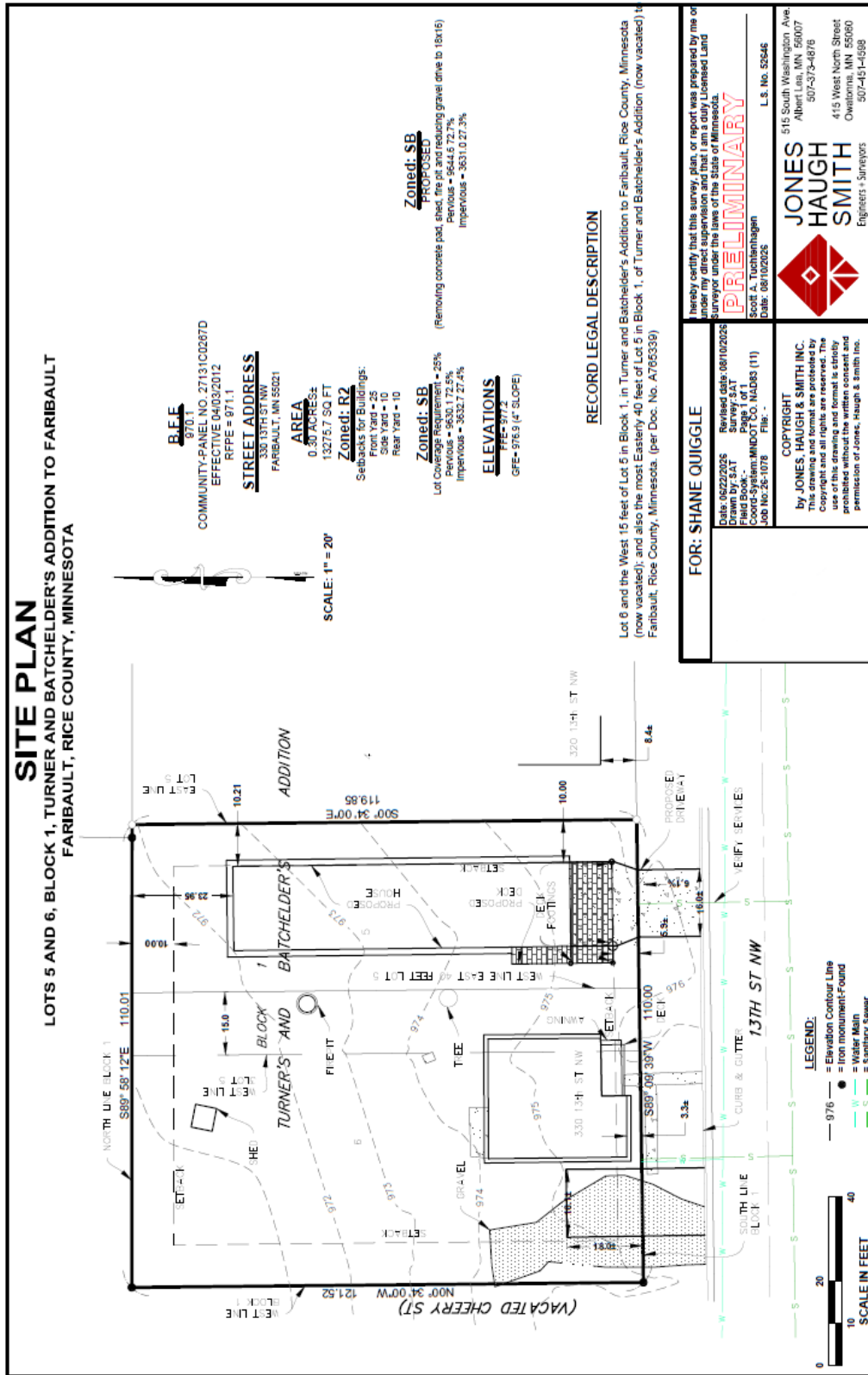
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330 13th st NW

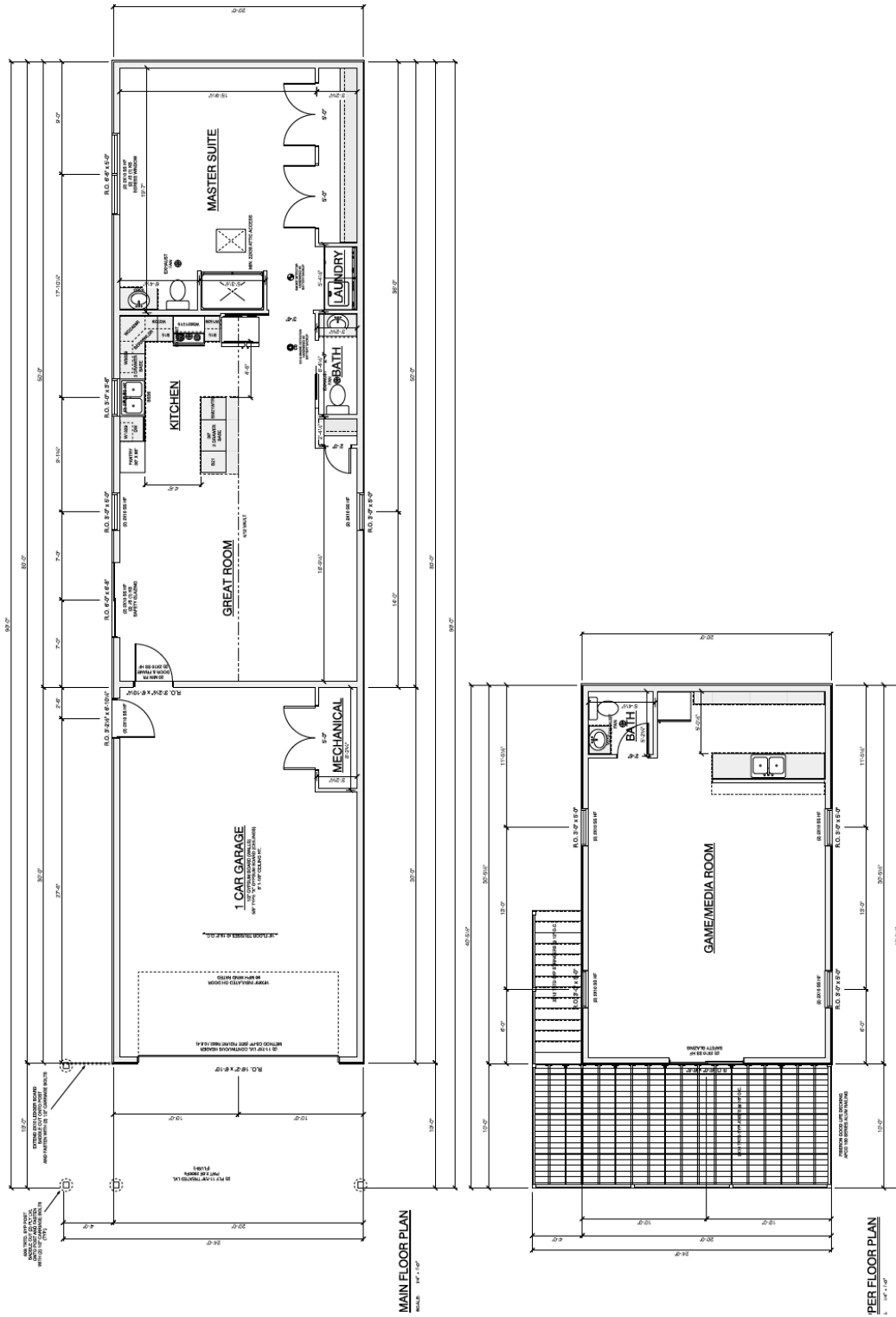
Faribault MN 55021

Exhibit B (contd.)



Site Plan

Exhibit B (contd.)



Floor Plans

Exhibit B (contd.)



Elevations

Exhibit C
Staff Report from Planning Commission

(insert document after this page)



Staff Report to the Planning Commission

TO: Planning Commission
FROM: Harry Davis, City Planning Manager
MEETING DATE: August 17, 2026
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Location along 13th St NW

Background and Project Description:

Overall, the proposal is for an ADU of 1,600 sq ft with a second floor of ~610 sq ft for a game and media room. The second floor is accessed from an external staircase, which transitions into a 10-foot by 24-foot deck above the entrance to the garage. The driveway is approximately 16-feet from garage face to the ROW line and the 2nd floor deck abuts the front setback of approximately 5.9 feet (which is an averaged distance based on the adjacent homes, as allowed under Sec 10-115).

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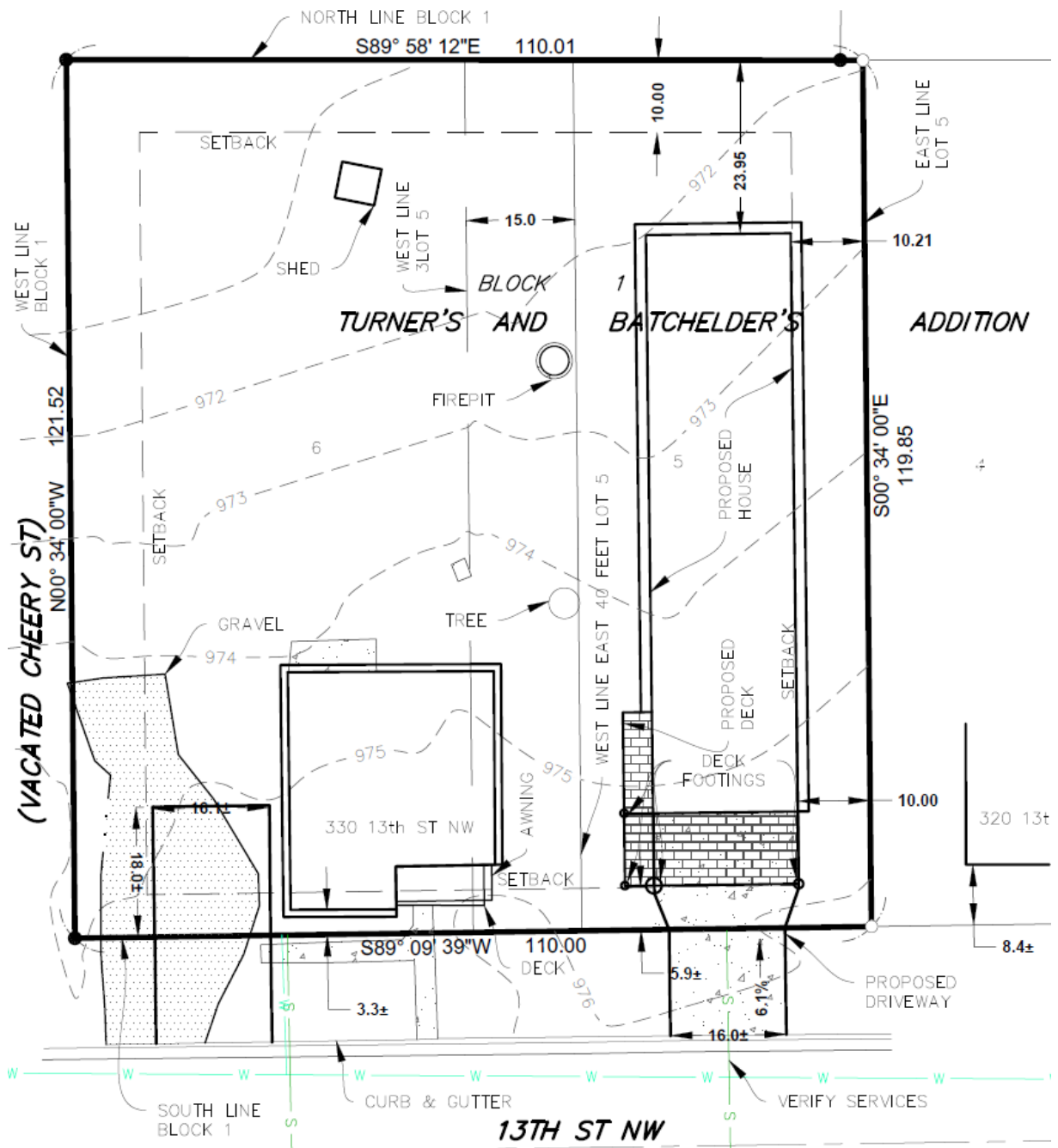
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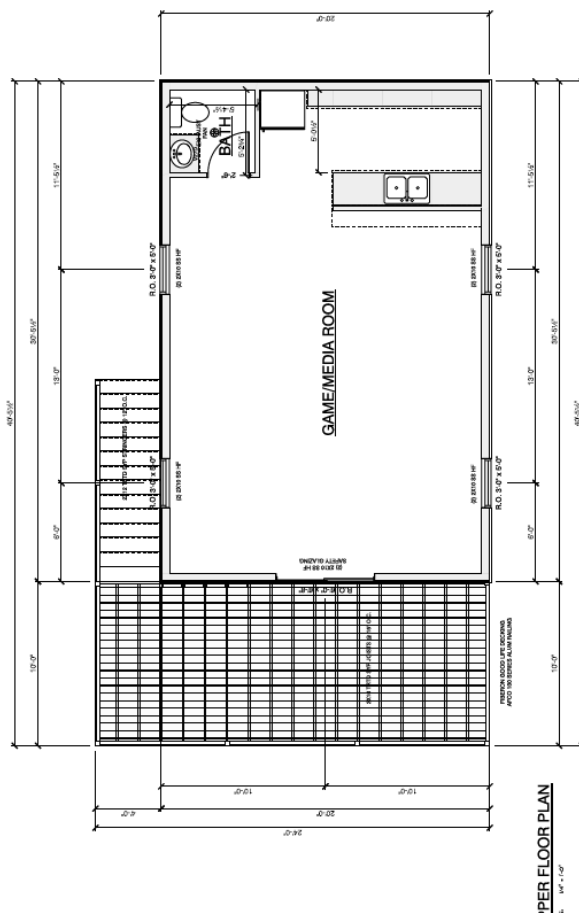
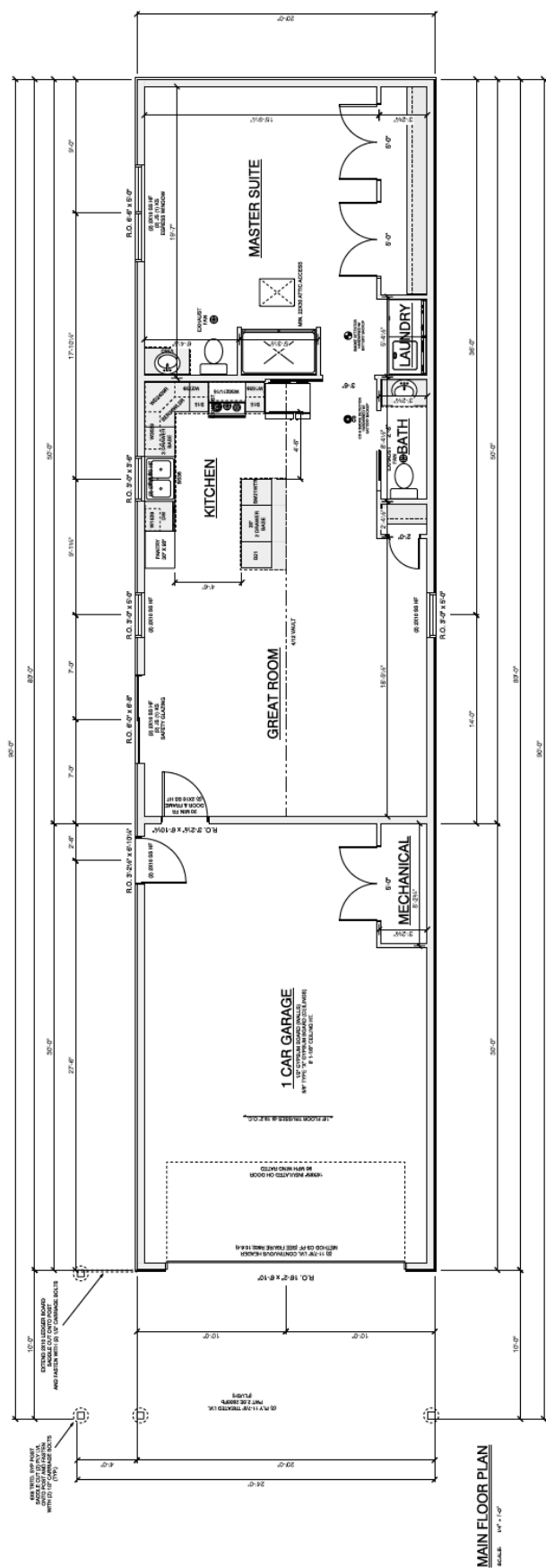
With the ADU footprint, new driveway, existing house, and existing driveway, the impervious surface coverage will end up close to 30%.

- iii. Increase the size of an accessory dwelling unit, beyond what was increased in the CUP, from 1,080 to 1,600. The Applicant describes the additional space as needed to facilitate accessibility in the garage and the ADU for wheelchair users.
- iv. Increase the maximum combined size of all accessory structures from 1,200 sq ft to 2,210 sq ft total.
- v. Allow the amount of accessory use and structure area (2,210 sq ft) to surpass the amount of principal use and structure area (1,171 sq ft). The principal structure has a stone foundation and the applicant who has been in the building industry is concerned that any expansion, or alteration to the principal structure with habitable area or attaching a garage may compromise the integrity.

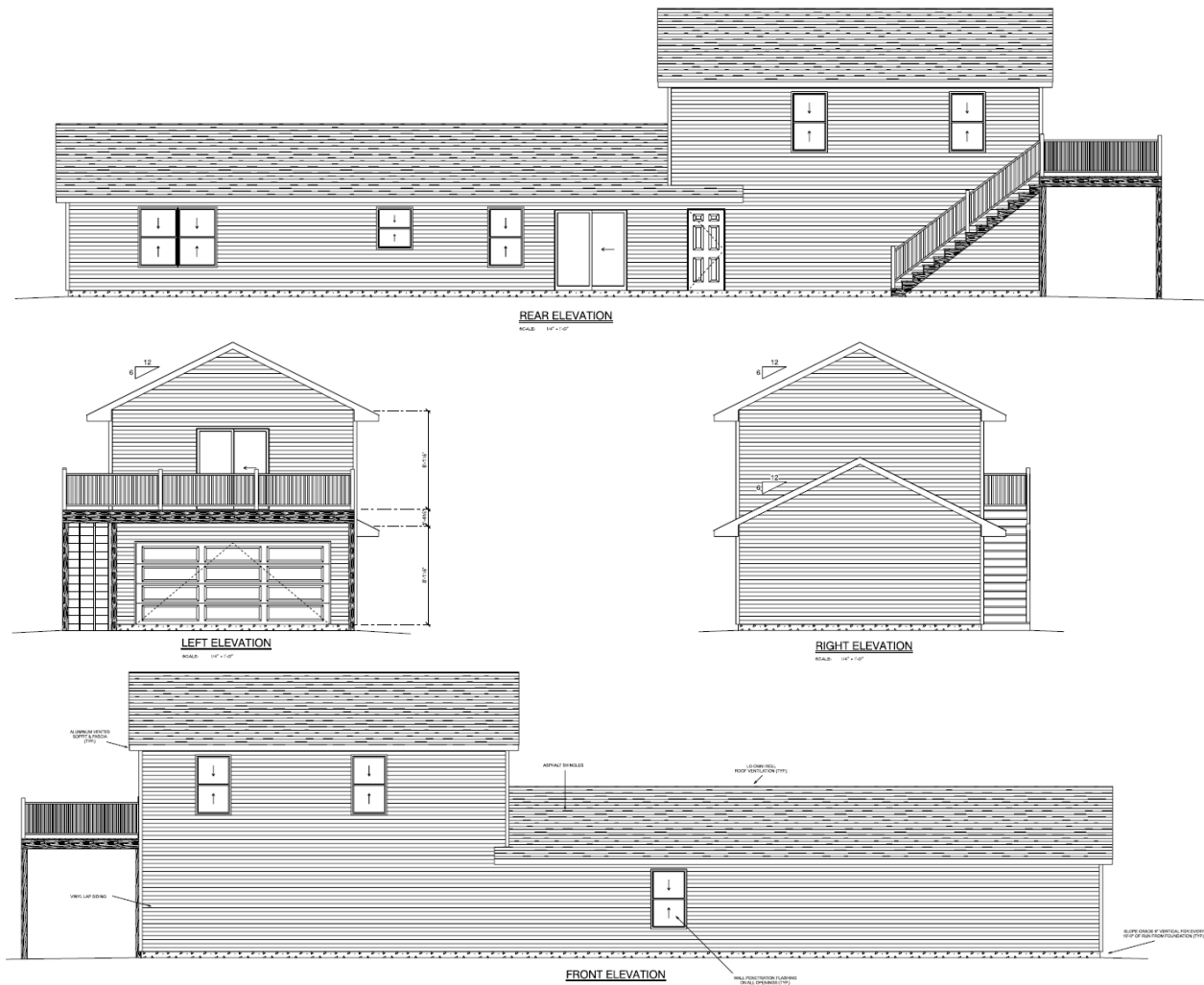
Table 1 – Variance Table

Variance Issue	Requirement	Proposed	Variance
Municipal water and sewer (Sec 6-305(j))	Municipal water and sewer shall [...] [use] the same service as the principal dwelling [...] [and] shall not be a separate service [...]	Separated utilities	Separated utilities
Stormwater management (Sec 13-700(A)(5))	Impervious surface coverage of lots must not exceed [25%] of the lot area.	30%	5%
ADU size (Sec 6-305(b))	Maximum size of an accessory dwelling unit [...] may [with CUP] be [1,080 sq ft]	1,600 sq ft	520 sq ft
Accessory use area (Sec 6-170(3))	Total accessory [...] floor area shall be subordinate in area, extent, and purpose to the total principal [...] floor area	2,210 sq ft	1,039 sq ft
Requirements for detached accessory structures (Sec 6-180, Table 6-1)	Maximum combined size of all detached accessory structures	2,210 sq ft	1,010 sq ft





1st and 2nd Floor Plan



Elevations

Discussion:

The following provides an overview of the key planning and zoning-related items associated with:

CUP Summary

In general, the CUP meets zoning and comprehensive plan requirements. For aspects that do not meet zoning requirements, the applicant requested variances. Additional findings may be found in the associated resolution.

Variance Summary

The DRC and City Planning Manager separate the five requested variances into different categories:

1. *Supported Variances*

- a. The variances for separated utilities and impervious surface coverage demonstrate practical difficulties. The applicant is combining their lots to achieve ~27.5% across the whole

0.30 acres. Considering a requirement from City Staff to pave the existing driveway and parking area on the far side, City Staff believes 30% is a fair and minimally necessary variance to grant. Regarding the existing utility stubs, it does not make practical sense for the applicant to dig down to cap those lines, only to dig elsewhere on the property to connect private utility lines from the principal structure.

- b. Increasing the size of the ADU demonstrates practical difficulty. In the ordinance for accessory structures, it is a requirement that a property without a garage must build a garage when a significant investment is made to the property. In order to accommodate parking for both the ADU with the 25% increase and the existing dwelling, even across two vehicle access points, a garage is added to the ADU. While the garage would be a possible, but tight fit, for two vehicles, it does provide adequate space for property storage. The ADU by itself is only 1,000 (less than the house), and to add on the garage, which is larger to accommodate some all-around storage and car parking, is a reasonable request serving all current and future residents of the property.

2. *Un-supported Variances*

The request for an accessory use or structure area of 2,210 sq ft is both 1,010 sq ft beyond the allowance for single-family residential and approximately 1,039 larger than the existing dwelling. The applicant has not demonstrated a clear practical difficulty for the additional square footage past the ADU and attached garage. The resulting subject property will be incompatible with the neighborhood.

The City recently updated the accessory structure ordinance in 2025. On all single- and two-family properties, the accessory use area increased by ~22% and allowed for consolidation into one structure (or separated into three) rather than two different structures. Both the Planning Commission and City Council found it appropriate to raise this limit to 3,000 sq ft when you have a lot over 2 acres in size. The subject property is ~15% of a 2 acre lot and the accessory structure is almost double what any other lot below 2 acres is allowed to do.

When compared to properties along the same street, the overall size of the ADU (minus the garage) and game/media room on the

2nd floor of 1,610 sq ft (combined into gross floor living area) surpasses most other homes on the block, including the principal dwelling on the subject property. The proposed accessory structure is ~22% more than the average principal land use size. The complete amount of gross living floor area proposed on the subject property is ~111% more than any other property, aside from the duplex. When looking at the total amount of principal and accessory use on a property, the proposed structure is ~23% the size of any other combined principal and accessory (detached or attached). The resulting subject property principal and accessory area is double the average of any other property on the street.

Table 2 – House and Garage Comparison Table

Address	Gross Floor Living (sq ft)	Garage	Gross Floor Garage (sq ft)	Total
516 13 th St NW	1112	Y, Detached	600	1712
508 13 th St NW	1090	Y, Attached	638	1728
502 13 th St NW	1872**	Y, Detached	576	2448
420 13 th St NW	1232	Y, Attached	672	1904
414 13 th St NW	1271	N	N/A	1271
412 13 th St NW***	1386	Y, Attached	400	1786
408 13 th St NW***	1386	Y, Attached	400	1786
404 13 th St NW	1754	Y, Attached	400	2154
330 13 th St NW	1171	N	N/A	1171
320 13 th St NW	1079	N	N/A	1079
312 13 th St NW	1046	Y, Detached	672	1786
306 13 th St NW	1414	N	N/A	1414
317 13 th St NW	776*	Y, Detached	1024* **	1800
321 13 th St NW	1176	Y, Detached	264*	1440
1227 4 th Ave NW	2112* **	N	N/A	2112
1217 4 th Ave NW	1129	Y, Detached	320	1449
AVERAGE	1313	Y, Detached	542 (373)	1690
MEDIAN	1204	N/A	576 (400)	1757
PROPOSED STRUCT.	1610	Y, Attached	600	2210
PROPOSED SUBJECT PROPERTY	2781	N, Detached	600	3381

* = Min/max of dataset

** = Outlier

*** = Townhomes on same lot (duplex)

Additional findings may be found in the associated resolutions.

Public Comment

This project was noticed in the newspaper on August 6th, 2026 and neighborhood notices were sent to all properties within 350 feet. Staff has not received any input from the public as of publishing this report.

Development Review Committee Recommendation

The Development Review Committee (DRC) reviewed the submittals on August 4th, which then forwarded them to Planning Commission.

DNR Comments

DNR Area Hydrologist, Todd Piepho, did not have any major concerns regarding the impervious surface coverage variance. The area has similar, or more egregious, impervious surface coverage per lot, and a variance of 5% is not a major change.

In addition, the DNR requires that undersized properties according to zoning and shoreland be combined with adjacent properties under the same ownership. Combining properties is state law, so the DNR supports the minor subdivision application running in parallel with the CUP and variances.

Recommendation:

The City Planning Manager recommends the Planning Commission forward part of the request to City Council with a recommendation of approval, including the CUP with separate utilities, ADU size, and impervious surface variances.

The City Planning Manager recommends the Planning Commission forward part of the request to City Council with a recommendation of denial, including the variances relating to the overall amount of accessory structure sq ft and the size of the accessory structure versus the house.



Request for Council Action

TO: Mayor and City Council
THROUGH: Planning Commission
FROM: Harry Davis, City Planning Manager
Mark DuChene, Director of Engineering
MEETING DATE: August 25, 2026
SUBJECT: Bagley Addition/17575 38th St NW - Zoning Map Amendment; Preliminary Plat; Final Plat; Variance

Background:

Rutger Heffelfinger from Scannell Properties (Applicant) with approval from the property owners Greg and Julie Fisher (Property Owner) requests a zoning map amendment (rezoning), preliminary plat, final plat, and a variance for property located at 17575 Bagley Ave. The subject property is approximately 18.2 acres, zoned TUD, Transitional Urban Development, and with an existing house and farmland. To the north is I-P with the Aldi Distribution Center, to the east is I-P and vacant, to the south is I-1 and a repair business, and to the west across Bagley Ave is vacant, county-zoned land.

The proposed rezoning, plats, and variance seek to facilitate zoning the property for I-1, Light Industrial, plat the property into two lots, and construct a new warehouse on the larger resulting lot. The smaller lot will be for future development or warehouse expansion. The development is required to improve part of 38th St NW, which extends the existing road along the ROW frontage. The extension of road does create a dead-end street of approximately 1,265 feet. The maximum length of a dead-end street is 650 feet, so a variance is required.

Planning Commission held a public hearing during the August 17, 2026 regular meeting and unanimously recommended the proposals to City Council for approval. Shifting the subject properties from TUD to I-1 is appropriate for this location. The surrounding properties are all I-P or I-1 and the Comprehensive Plan supports industrial at this location. The preliminary and final plats generally meet the criteria for approval. The request to exceed the dead-end maximum of 650' for 38th Street NW is a reasonable request and demonstrates practical difficulty. To the north is the Aldi Distribution Center property, which is unlikely to split off property for development, so staff doesn't see value in stubbing out to the property.

HONESTY • RESPECT • DEDICATED • VISIONARY • ACCOUNTABILITY

There are enough unknowns about the vacant property to the south and east that may allow a future developer to create a T-shaped intersection, which negates the need for this variance.

Recommendation:

Approve the associated Ordinance and Resolutions

Attachments:

**CITY OF FARIBAULT
ORDINANCE No. 2026-12**

APPROVE A ZONING MAP AMENDMENT FOR 17575 38TH ST NW

WHEREAS, Rutger Heffelfinger from Scannell Properties (the "Applicant") on behalf of Greg and Julie Fisher (the "Property Owner"), requests a zoning map amendment from TUD, Transitional Urban Development to I-1, Light Industrial at 17575 38th St NW, legally described in Exhibit A (Subject Property); and

WHEREAS, City Staff prepared a report to the Planning Commission; and

WHEREAS, the Planning Commission, on August 17, 2026, following proper notice, held a public hearing to review the request, listened to public comments, and make a recommendation to the City Council regarding the Applicant's request; and

WHEREAS, following the public hearing, the Planning Commission recommends City Council approve the requested zoning map amendment based on the following written findings of the Planning Commission as required by Section 2-180 of the City's Unified Development Ordinance:

1. Criteria: Whether the amendment is consistent with the applicable policies of the City's Land Use Plan.

Finding: The proposed zoning map amendment for the subject property is consistent with the Comprehensive Plan as it designates the property as Industrial/Commercial mix. I-1 is an industrial district and the Comprehensive Plan encourages a mix of industrial and commercial uses along a major corridor like I-35.

2. Criteria: Whether the amendment is in the public interest and is not solely for the benefit of a single property owner.

Finding: It is in the public interest to develop the property into a an industrial property like ones nearby and along I-35. New investment in the subject property is a positive benefit to other properties in the corridor.

3. Criteria: Whether the existing uses of property and the zoning classification of property within the general area of the property in question are compatible with the proposed zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: Changing the subject property's zoning from TUD to I-1 is compatible with the general area, nearby zoning districts, and uses. Nearby properties along I-35 are zoned I-P and I-1, so the uses on those properties and the uses allowed in the proposed map amendment are compatible.

4. Criteria: Whether there are reasonable uses of the property in question permitted under the existing zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The existing TUD district is primarily meant as a "holding" district and the default zoning district for any newly annexed property. The amount of permitted and conditional uses in TUD is not conducive to the intended future use of industrial or commercial in the area. The industrial uses allowed in I-1 make sense with the nearby context.

5. Criteria: Whether there has been a change in the character or trend of development in the general area of the property in question, which has taken place since such property was placed in its present zoning classification, where the amendment is to change the zoning classification of a particular property.

Finding: The surrounding area is intended, through the Comprehensive Plan and zoning map, for industrial and commercial. The proposed zoning map amendment is responding to the

Comprehensive Plan and nearby industrial uses moving in within the past 5-10 years.

WHEREAS, the City Council held a public meeting on August 25, 2026 and approved the first reading of Ordinance 2026-12; and

WHEREAS, the City Council also held a public meeting on September 8, 2026 and approved the second reading of Ordinance 2026-12; and

WHEREAS, based on the City Staff's report, the results of the public hearing, and the written findings of the Planning Commission, the City Council of the City of Faribault concurs with the written findings of the Planning Commission and makes the identical findings.

NOW, THEREFORE, THE CITY OF FARIBAULT ORDAINS:

Section 1: Findings and Incorporation of Recitals and Exhibits. Where applicable, the recitals and exhibits incorporated in this ordinance constitute the written findings of the City Council.

Section 2: Rezoning Approval. The City Council hereby rezones the subject property graphically depicted and legally described in Exhibit A to I-1, Light Industrial District. The effective date of the rezoning shall be as outlined in Section 5 of this resolution.

Section 3: Official Zoning Map. The City does not need to republish the City's official zoning map to show the rezoning. However, the City Planning Manager shall show the rezoning on the official zoning map on file with the City.

Section 4: Authorization to Take Additional Steps. The City Council authorizes and directs the Mayor, City Staff, and City Consultants to take any additional steps and actions necessary and convenient to accomplish the intent of this ordinance.

(Remainder of page intentionally left blank)

Section 5: Effective Date. This ordinance is effective immediately upon its passage and publication per the City Charter.

First Reading:	August 25, 2026
Second Reading:	September 8, 2026
Publication Date:	September 15, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

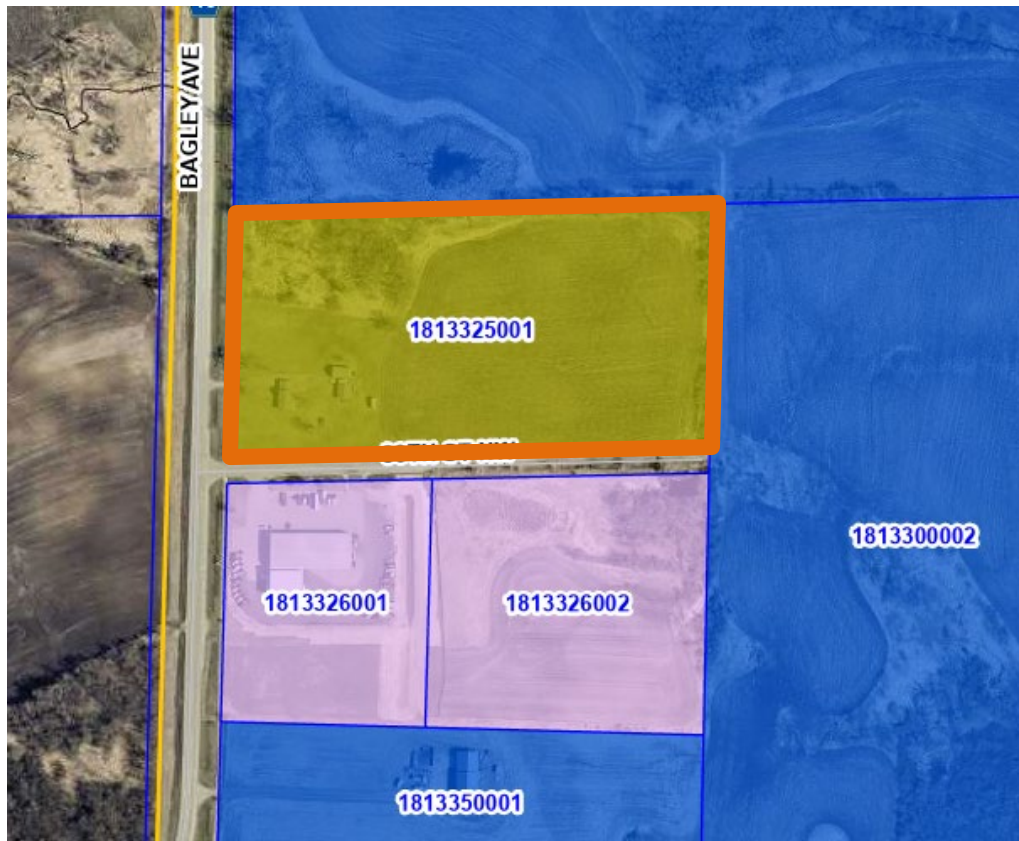
Jessica L. Kinser, City Administrator

EXHIBIT A:
Legal Description and Graphic Depiction of Subject Property

All that part of the Northwest Quarter (NW1/4) of the Southwest Quarter (SW1/4) of Section 13, Township 110 North, Range 21 West of the Fifth Principal Meridian, Rice County, Minnesota, which lies Northerly of a line 600 feet Southerly from, and parallel with the North line of said Northwest Quarter (NW1/4) of the Southwest Quarter (SW1/4) of said Section 13.

Property to be Rezoned to I-1, Light Industrial District:

- PID # 18.36.2.50.006 – 17575 38th St NW



Subject Property outlined in Orange

CITY OF FARIBAULT

RESOLUTION #2026-249

**APPROVE THE PRELIMINARY AND FINAL PLATS FOR
BAGLEY ADDITION**

WHEREAS, Rutger Heffelfinger from Scannell Properties (the "Applicant") on behalf of Greg and Julie Fisher (the "Property Owner"), requests preliminary and final plat approval for property at 17575 38th St NW, legally described in Exhibit A (Subject Property); and

WHEREAS, City Staff reviewed the Applicant's applications and made a report to the Planning Commission, a copy of which City Staff presented to the City Council; and

WHEREAS, the Planning Commission, on August 17, 2025, following proper notice, held a public hearing regarding the applications, and following said public hearing, made written findings and recommended approval of the applications; and

WHEREAS, the City Council, on August 25, 2026, at a public meeting, considered the applications; and

WHEREAS, based upon said report, hearing, and recommendation, the City Council hereby finds that approval of the preliminary plat for Bagley Addition, as depicted in Exhibit B and subject to conditions of approval, is appropriate with the following findings as required by Section 15-130 of the City's Unified Development Ordinance:

- 1. Criteria: The proposed preliminary plat conforms with the requirements of the Unified Development Ordinance, the**

applicable zoning district regulations, and any other applicable provisions of this Ordinance, subject only to acceptable rule exceptions.

Finding: The proposed preliminary plat is substantially consistent with UDO requirements within the I-1 (per Ordinance 2026-12) and subdivision platting requirements. For the street length, the applicant has submitted a variance, which is addressed separately.

- 2. Criteria: The proposed subdivision is consistent with the City's Land Use Plan and any other adopted land use studies.**

Finding: The City's Land Use Plan guides the subject property for industrial/commercial mix. The proposed subdivision is consistent with this plan.

- 3. Criteria: The plat contains a sound, well-conceived parcel and land subdivision layout that is consistent with good land planning and site engineering design principles.**

Finding: The preliminary plat provides for reasonable use of land intended for industrial expansion and development on the west side of the city. The applicant's approach is based on sound planning and engineering principles. The project extends infrastructure to bring the dead-end road into compliance and provide street frontage to nearby properties.

- 4. Criteria: The spacing and design of proposed curb cuts and intersection locations is consistent with good traffic engineering design and public safety considerations.**

Finding: The preliminary plat lot is consistent with the provisions of the City's Unified Development Ordinance. The subdivision will have access to Bagley Ave, which can adequately disperse traffic.

- 5. Criteria: All submission requirements have been satisfied.**

Finding: The proposed preliminary plat adequately addresses the submission requirements as outlined in the City's Unified Development Ordinance; and

WHEREAS, the City Council further finds that approval of the final plat

of Bagley Addition as depicted on Exhibit C, subject to certain conditions of approval, is appropriate with the following findings as required by Section 15-210 of the City's Unified Development Ordinance:

1. Criteria: The final plat substantially conforms to the approved preliminary plat.

Finding: The Owner concurrently applied for the final plat approval with the preliminary plat. The final plat conforms to the preliminary plat as required.

2. Criteria: The plat conforms to all applicable requirements of the Unified Development Ordinance, subject only to approved rule exceptions.

Finding: The final plat conforms to all applicable requirements or exceptions of the City's Unified Development Ordinance.

3. All submission requirements have been satisfied.

Finding: The proposed final plat adequately addresses the submission requirements outlined in the City's Unified Development Ordinance.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARIBAULT AS FOLLOWS:

Section 1. Preliminary and Final Plat Approval. The City Council approves the preliminary and final plat for Bagley Addition included in Exhibit B and Exhibit C, respectively, subject to the following conditions:

1. The Applicant/Property Owner must make the following changes regarding the final plat:
 - a. Clear labelling for ROW to be dedicated on plat.
 - b. All proposed easements must be clearly shown and identified.
 - c. Statement for dedication per ordinance.
 - d. 'Jessica L. Kinser' for City Administrator and 'Thomas J. Spooner' for Mayor
 - e. Notarized certification of surveyor.
 - f. Signatures from all owners and persons of interest in the property, including mortgage holders.
2. The Applicant/Property Owner must address the following:
 - a. All existing easements noted in the title commitment must be clearly shown and identified.

- b. The proposed plat shows perimeter drainage and utility easements as required by City code. Ten (10) foot public drainage and utility easements shall be designated along the plat boundary and public rights-of-way. Final easement location and sizes shall be subject to review and approval of the City Engineer.
 - c. A temporary easement is required for the temporary cul-de-sac at the proposed end of 38th St NW.
 - d. The building that is bisected by the proposed property line must be removed.
 - e. All taxes and special assessments paid.
 - f. Applicant will need to submit full stormwater calculations before issuance of a grading permit.
 - g. Developer shall submit copies of all wetland submittals, applications and approvals and an exhibit and legal description for the wetland buffer area to be used to complete a conservation easement.
 - h. A detailed construction cost estimate for the public improvements, grading and stormwater treatment system shall be submitted for the purposes of determining development security amounts.
 - i. A cost estimate for public improvements is required prior to recording and will be included in the Developer's Agreement.
 - j. Developer shall revise plat submittal documents according to comments in this report and other comments provided under separate cover prior to the plat being recorded. This includes comments provided separately, such as any applicable comments from Rice County.
 - k. Developer shall submit construction plans and specifications for the proposed project to the City Engineer for review and approval prior to any construction starting. Plans and specifications shall be designed to meet the City of Faribault standards and the latest editions of the Minnesota Department of Transportation Standard Specifications for Construction and the City Engineers Association of Minnesota Standard Specifications.
- 3. The Owner and City must enter into a Development Agreement the specifies the provisions of the development related to the plat.
 - 4. The applicant shall be required to pay fees in-lieu of parkland dedication for this plat. Fees shall be paid in accordance with the associated Developer's Agreement.
 - 5. Before recording the plat with the Rice County Recorder, the

Owner must pay all applicable fees, special assessments, and taxes.

6. The plat must be recorded with the Rice County Recorder within 12 months following City Council approval or it shall be automatically deemed null and void, unless the City Council extends the deadline to record the plat.
7. The Developer shall submit current title work for the Property pursuant to Minnesota Statutes Section 505.03, the Faribault City Code and the required Development Agreement for this matter and abide by all conditions resulting from such title work and the resulting attorney plat opinion, as well as city staff review of the title work.

Section 2. Findings. The recitals in this Resolution are integral to this Resolution and, where applicable, constitute the findings of the City Council.

Section 3. Authorization to take Additional Steps. The City Council authorizes and directs City Staff and City Consultants to take all additional steps and actions necessary or convenient to accomplish the intent of this Resolution, including minor edits to this Resolution and attached Exhibits.

Section 4. Authorization to Execute Documents. The City Council authorizes and directs the Mayor and City Administrator to take all necessary actions and to execute all appropriate documents to effectuate the approvals contemplated by this Resolution.

(Remainder of page intentionally left blank)

Section 5. Effective Date. This Resolution is effective immediately upon its passage and without publication.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator

Exhibit A
Legal Description

All that part of the Northwest Quarter (NW1/4) of the Southwest Quarter (SW1/4) of Section 13, Township 110 North, Range 21 West of the Fifth Principal Meridian, Rice County, Minnesota, which lies Northerly of a line 600 feet Southerly from, and parallel with the North line of said Northwest Quarter (NW1/4) of the Southwest Quarter (SW1/4) of said Section 13.

LEGAL DESCRIPTION

Block 1, Lots 1 and 2, and Outlot A, as shown on the plat map, are situated in the City of St. Louis, Missouri, and are subject to the following legal description:

GENERAL NOTES

1. The plat map is a true and correct copy of the original survey.

2. The plat map is a true and correct copy of the original survey.

3. The plat map is a true and correct copy of the original survey.

4. The plat map is a true and correct copy of the original survey.

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10. The plat map is a true and correct copy of the original survey.

SURVEYOR'S STATEMENT

I, the undersigned, being duly sworn, depose and say that the foregoing is a true and correct copy of the original survey, and that the same is a true and correct copy of the original survey.

VICINITY MAP

The vicinity map shows the location of the property within the City of St. Louis, Missouri, and is a true and correct copy of the original survey.

LEGEND

1. LOT 1

2. LOT 2

3. OUTLOT A

4. BAGLEY AVENUE

5. 100' WIDE RIGHT-OF-WAY

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Westwood
Professional Franchised Services, Inc.

CITY OF FARIBAULT

RESOLUTION #2026-250

APPROVE A VARIANCE FOR BAGLEY ADDITION

WHEREAS, Rutger Heffelfinger from Scannell Properties (the "Applicant") on behalf of Greg and Julie Fisher (the "Property Owner"), requests to construct a dead-end road as a part of preliminary and final plat approval for property at 17575 38th St NW, legally described in Exhibit A (Subject Property); and

WHEREAS, the Applicant requests platting and constructing a road that, in total and including existing improved roadways, would be approximately 1,265 feet in length, as depicted in Exhibit B; and

WHEREAS, under Appendix B UDO, Chapter 15, Sec 15-280(B) the maximum length for a dead-end street is 650 feet; and

WHEREAS, City Staff completed a review of the application and made a report to the Planning Commission pertaining to said request, attached as Exhibit C, a copy of which has been presented to the City Council; and

WHEREAS, the Planning Commission, on August 17, 2024, following proper notice, held a public hearing regarding the requests, and following said public hearing, the Planning Commission recommended approval of the requested variances based on the following findings as required by Section 2-460 of the City's Unified Development Ordinance:

1. The variance is in harmony with the general purposes and intent of the City's ordinances.

Finding: The variance requested by the applicant is in harmony with the general purposes and intent of the City's ordinances. One purpose behind Sec 15-280 and the maximum length for dead-end streets is to prevent emergency services from having only one access point to serve properties in the event of an emergency. The Fire Chief did not express any concerns with the extension. For all public services, ranging from EMS to snow removal, having a full turnaround will be an improvement.

2. The variance is consistent with the Comprehensive Plan.

Finding: The property is guided for Industrial/Commercial mix per the Comprehensive Plan and the existing use of the land is residential with agriculture. The subdivision intends for the redevelopment of the property with a large lot along 38th and a smaller lot at the corner of 38th and Bagley. The Comprehensive Plan supports the applicant's proposal through the following:

Core Guiding Principles #3: Remove or minimize barriers and create or strengthen opportunities for all individuals, businesses, industries, organizations, and services to succeed.

Additional Guiding Principles #1: Ensure that the planning we do, or fail to do, does not place undue burdens on future generations.

Additional Guiding Principles #2: Balance individual property rights with community interests and goals.

Additional Guiding Principles #5: Seek first to strengthen existing development and guide new development in areas currently served by existing community infrastructure.

3. The applicant proposes to use the property in a reasonable manner not permitted by the City's ordinances.

Finding: The applicant is using the property in a reasonable manner. To the north is the Aldi Distribution Center property, which is unlikely to split off property for development, so staff doesn't see value in stubbing out to the property. There are enough unknowns about the vacant property to the south and east that may allow a future developer to create a T-shaped intersection, which negates the need for this variance.

4. Unique circumstances apply to the property, which do not apply generally to other properties in the same zone or vicinity and result from lot size or shape, topography or other circumstances over which the owner of the property has not had control. The unique circumstances do not result from the actions of the applicant.

Finding: The unique circumstance for this property is the existing development to the north and enough unknowns to the east and south where making a connection would be feasible.

5. The variance does not alter the essential character of the neighborhood.

Finding: The essential character of the neighborhood will not be impacted. A slightly longer 38th St NW with a full turnaround is not out of place in an industrial subdivision.

6. The variance requested is the minimum variance, which would alleviate the practical difficulties.

Finding: The proposed dead-end street length is necessary to extend the road far enough south for potential future development to the south or east. The road will be extended long enough for street frontage and with a temporary turnaround, so it is the minimum necessary variance needed to alleviate the practical difficulties.

7. Economic conditions alone do not constitute practical difficulties.

Finding: The applicant has made a case that the variance is not based on economic conditions alone.

WHEREAS, the City Council, at a public meeting, on August 25, 2026, considered the request, the report to the Planning Commission, and the results of the public hearing, and concurred with all findings of the Planning Commission as stated in the above recitals and hereby makes the identical findings.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY FARIBAULT, MINNESOTA AS FOLLOWS:

Section 1: Approval of the Requested Variance. The City Council hereby approves the requested variance from Chapter 15, Sec 15-280(B), of the City's Unified Development Ordinance. Said approval is based on the foregoing recitals, which are incorporated herein by reference, and which constitute the findings of the City Council, all of which are to protect the public's health, safety, and welfare.

Section 2. Conditions of Approval. The City Council may impose such conditions upon the premises benefited by the variance as may be necessary to comply with the standards established by the City's ordinances, or to reduce or minimize the effect of such variance upon other properties in the neighborhood and to better carry out the intent of the variance. The condition must be directly related to and must bear a rough proportionality to the impact created by the variance. The following are conditions of approval imposed on the subject property and project.

1. The applicant shall construct the road with a compliant turnaround, as depicted in Exhibit B. Any significant deviations from this design shall require a separate variance.
2. The applicant shall apply for the necessary permits prior to starting and completing the work.

Section 3. Expiration of Variance. If substantial development or construction has not taken place within one (1) year of the date of

approval of a variance, such variance shall be considered void unless a petition for a time extension has been granted by the City Council. Such extension request shall be submitted in writing at least thirty (30) days prior to expiration of the variance and shall state facts showing a good faith effort to complete work permitted under the original approval.

Section 4. Compliance. The City Council authorizes the Mayor, City Administrator, City Planner, and the City Attorney to take any additional steps and actions necessary or convenient to accomplish the intent of this resolution.

(Remainder of page intentionally left blank)

Section 5. Effective Date. This resolution shall become effective immediately upon its passage and without publication.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

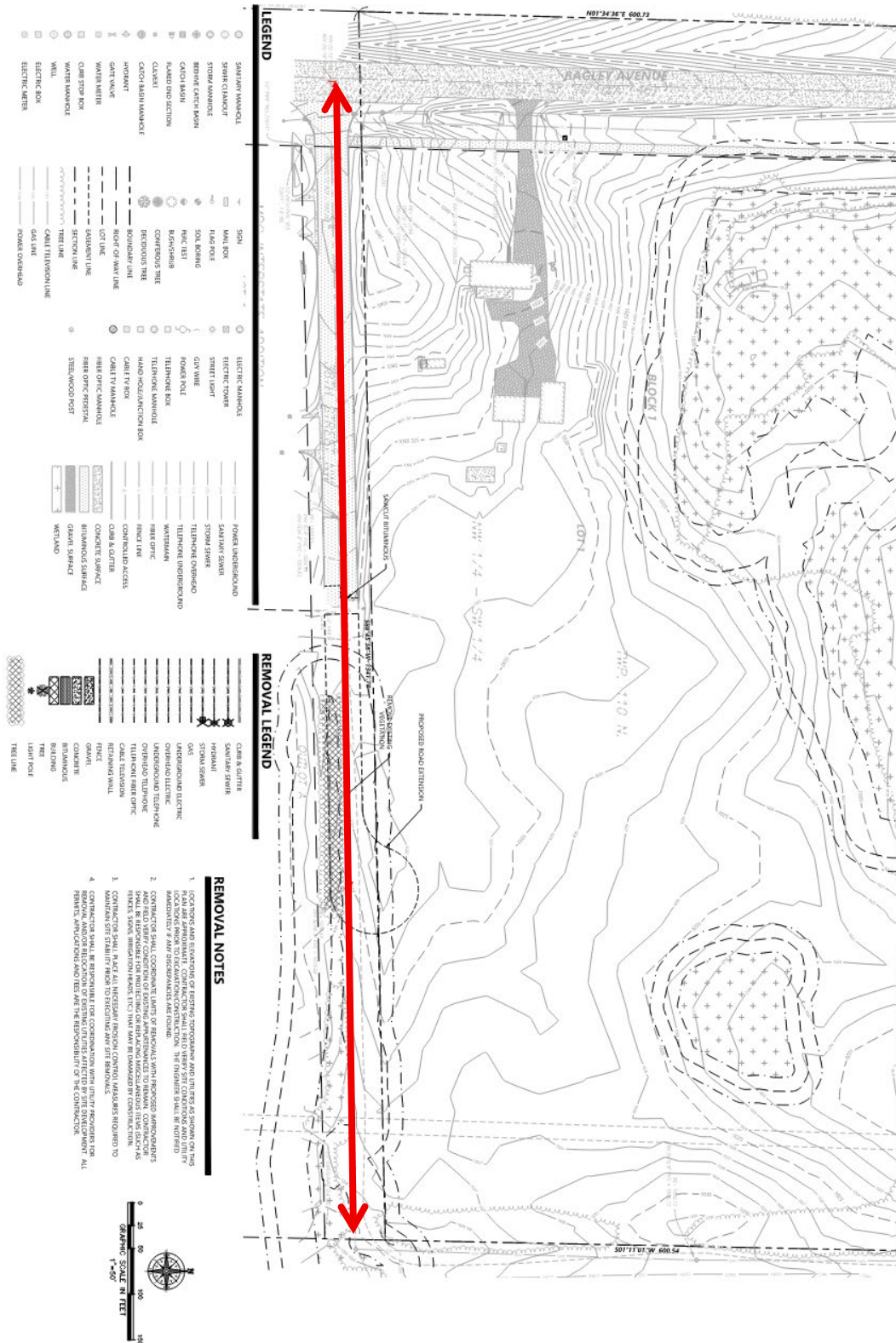
Jessica L. Kinser, City Administrator

Exhibit A
Property Legal Description

All that part of the Northwest Quarter (NW1/4) of the Southwest Quarter (SW1/4) of Section 13, Township 110 North, Range 21 West of the Fifth Principal Meridian, Rice County, Minnesota, which lies Northerly of a line 600 feet Southerly from, and parallel with the North line of said Northwest Quarter (NW1/4) of the Southwest Quarter (SW1/4) of said Section 13.

Exhibit B

Depiction of Variance



Red Line = Approximate Length of 1,265 feet

Exhibit C
PC Staff Report

(insert after this page)



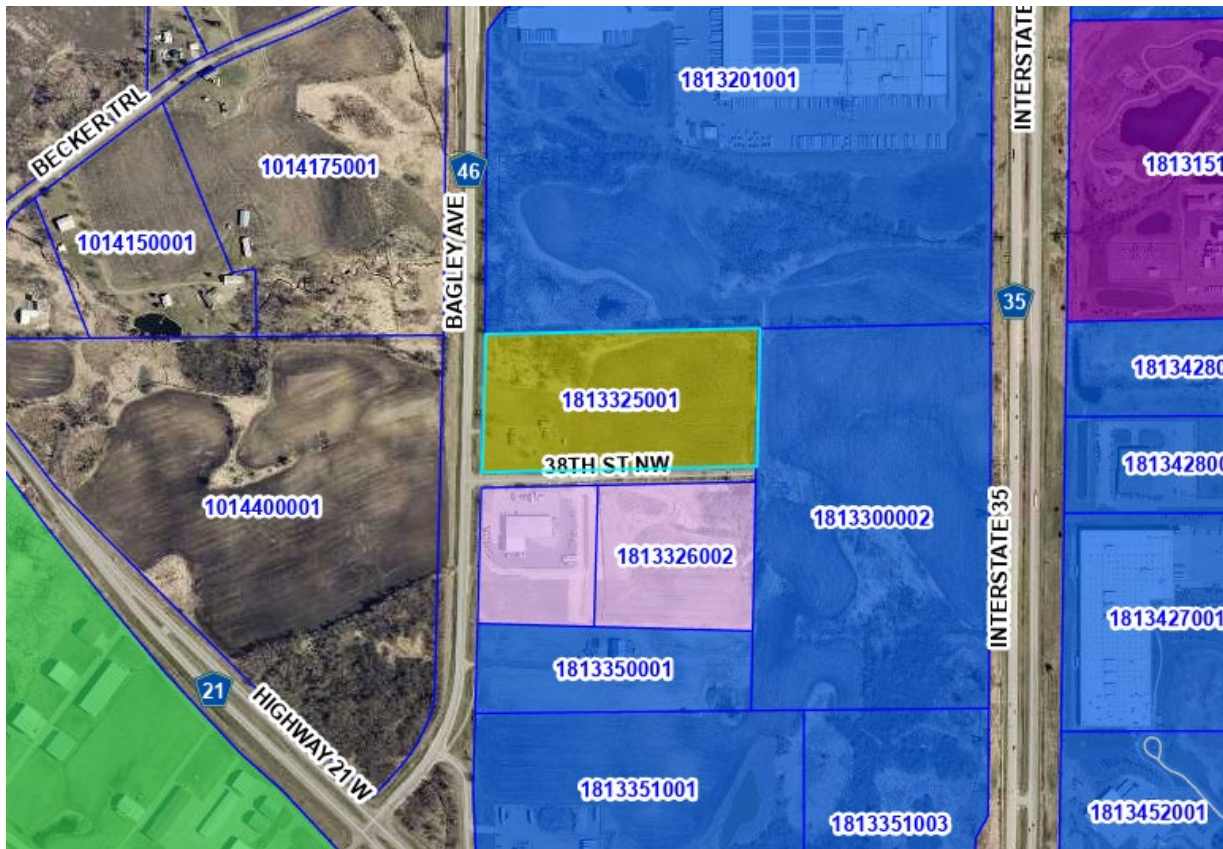
Staff Report to the Planning Commission

TO: Planning Commission
FROM: Harry Davis, City Planning Manager
Mark DuChene, Director of Engineering
MEETING DATE: August 17, 2026
SUBJECT: Bagley Addition/17575 Bagley Ave – ZMA, PPL; FPL, VAR
****UPDATED FOR COUNCIL****

Request:	The applicant requests a zoning map amendment, preliminary plat, final plat, and a variance.
Recommendation:	The City Planning Manager recommends the Planning Commission forward the requests to City Council and recommend approval.
Recommended Motion:	Motion to forward the requests to City Council and recommend approval, with conditions.

Request:

Rutger Heffelfinger from Scannell Properties (Applicant) with approval from the property owners Greg and Julie Fisher (Property Owner) requests a zoning map amendment (rezoning), preliminary plat, final plat, and a variance for property located at 17575 Bagley Ave. The subject property is approximately 18.2 acres, zoned TUD, Transitional Urban Development, and with an existing house and farmland. To the north is I-P with the Aldi Distribution Center, to the east is I-P and vacant, to the south is I-1 and a repair business, and to the west across Bagley Ave is vacant, county-zoned land.



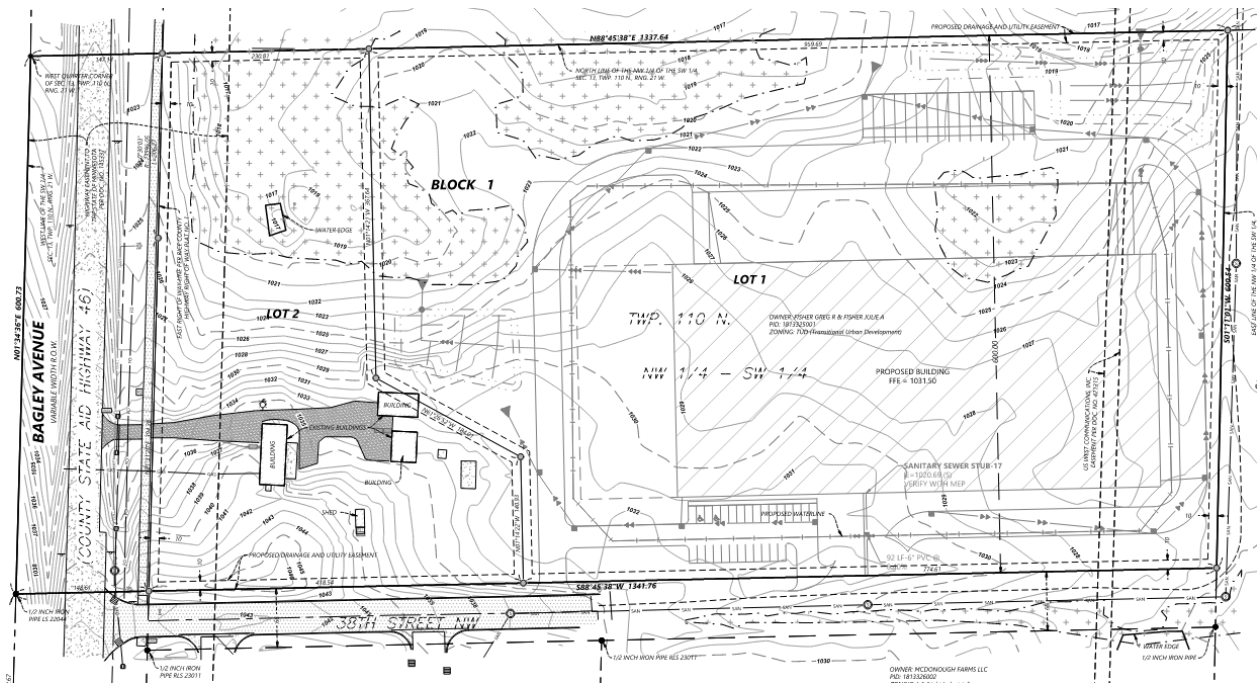
Location at 4th St NW and 2nd Ave NW

Background and Project Description:

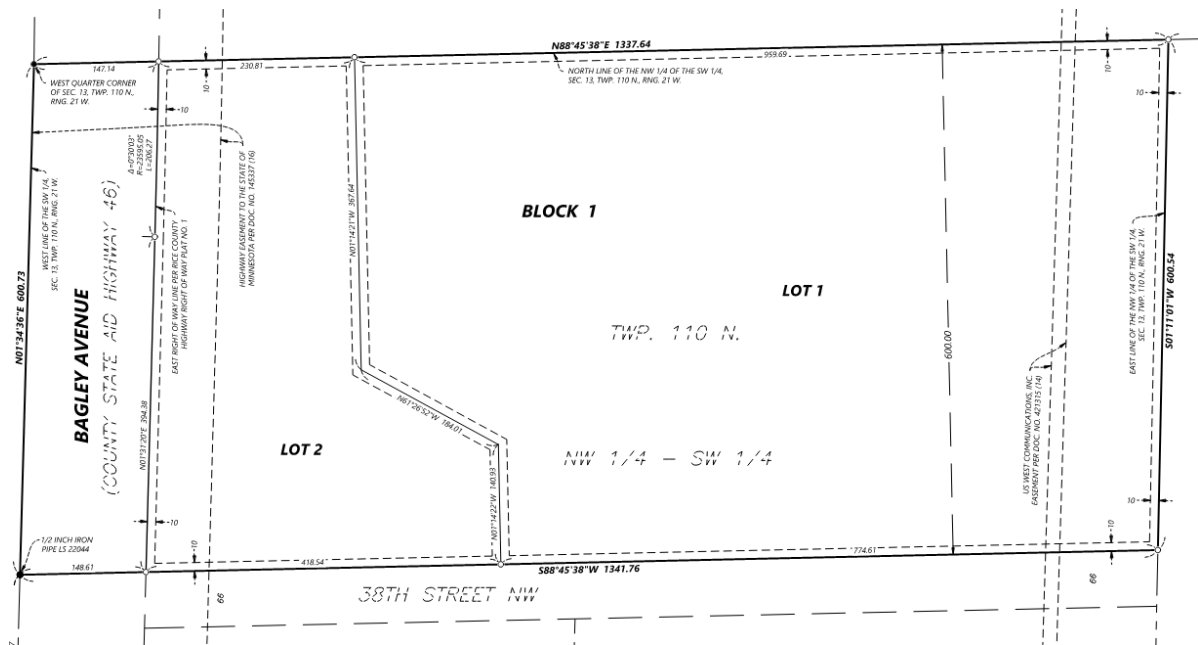
The proposed rezoning, plats, and variance seek to facilitate zoning the property for I-1, Light Industrial, plat the property into two lots, and construct a new warehouse on the larger resulting lot. The smaller lot will be for future development or warehouse expansion. The development is required to improve part of 38th St NW, which extends the existing road along the ROW frontage. The extension of road does create a dead-end street of approximately ~~880~~ 1,265 feet. The maximum length of a dead-end street is 650 feet, so a variance is required. The site is located in the Section 13 Township 110N, Range 21W.

Table 1 – Variance Table

Variance Issue	Requirement	Proposed	Variance
Dead-end streets (Sec 15-280(B))	[...] Culs-de-sac shall not serve more than twenty (20) lots nor be longer than six hundred fifty (650) feet in length [...]	Approximately 880 <u>1265</u> feet	Approximately 230 <u>615</u> feet



Preliminary Plat



Final Plat

The areas within the plat include:

Lot 1, Block 1	10.844 acres	(472,383 sf)
Lot 2, Block 1	5.567 acres	(242,511 sf)
ROW	2.042 acres	(88,933 sf)
Total	18.453 acres	(803,827sf)

At the time of final plat, the Developer agrees to provide sufficient permanent property monumentation per the development agreement and

shall submit to the City written verification by a registered land surveyor licensed in the State of Minnesota. Developer shall submit a digital copy of the final plat in an AutoCAD format to the City Engineer.

Discussion:

The following provides an overview of the key planning and zoning-related items associated with:

Zoning Map Amendment Summary

Shifting the subject properties from TUD to I-1 is appropriate for this location. The surrounding properties are all I-P or I-1 and the Comprehensive Plan supports industrial at this location.

Preliminary and Final Plat

Summary. The preliminary and final plats generally meet the criteria for approval. Details may be found in the resolution. Approval is conditioned on the follow items being addressed:

Conditions of Approval:

- On the plat
 - i. Clear labelling for ROW to be dedicated on plat.
 - ii. All proposed easements must be clearly shown and identified.
 - iii. Statement for dedication per ordinance.
 - iv. 'Jessica L. Kinser' for City Administrator and 'Thomas J. Spooner' for Mayor
 - v. Notarized certification of surveyor.
 - vi. Signatures from all owners and persons of interest in the property, including mortgage holders.
- All existing easements noted in the title commitment must be clearly shown and identified.
- The proposed plat shows perimeter drainage and utility easements as required by City code. Ten (10) foot public drainage and utility easements shall be designated along the plat boundary and public rights-of-way. Final easement location and sizes shall be subject to review and approval of the City Engineer.
- A temporary easement is required for the temporary cul-de-sac at the proposed end of 38th St NW.
- The building that is bisected by the proposed property line must be removed prior to recording the plat.
- Applicant will need to submit full stormwater calculations before

issuance of a grading permit.

- Developer shall submit copies of all wetland submittals, applications and approvals and an exhibit and legal description for the wetland buffer area to be used to complete a conservation easement.
- A detailed construction cost estimate for the public improvements, grading and stormwater treatment system shall be submitted for the purposes of determining development security amounts.
- A cost estimate for public improvements is required prior to recording and will be included in the Developer's Agreement.
- Developer shall revise plat submittal documents according to comments in this report and other comments provided under separate cover prior to the plat being recorded.
- Developer shall submit construction plans and specifications for the proposed project to the City Engineer for review and approval prior to any construction starting. Plans and specifications shall be designed to meet the City of Faribault standards and the latest editions of the Minnesota Department of Transportation Standard Specifications for Construction and the City Engineers Association of Minnesota Standard Specifications.
- Developer shall enter into a development agreement prior to construction and shall submit the necessary financial security, and insurance.

Other elements of the preliminary and final plat are as follows:

1. *Design Standards.*

The proposed plat complies with most of the required design standards. The plat should include a stronger recognition of land to be dedicated as ROW and easements along lot perimeters, subject to determination by the City Engineer.

2. *Park Dedication.*

Parkland dedication is required. DRC determined that no parkland is needed at this location, so the committee is recommending fees in-lieu of \$13,462.

3. *Required Basic Improvements.*

The proposed plat complies with design standards for basic improvements. Any proposed site improvements shall comply with existing regulations, codes and ordinances.

4. *Street & Sidewalk Layout.*

38th Street NW

The proposed development will be served by an extension of 38th Street NW a local roadway in the City's long-term transportation plan. 38th Street NW shall be constructed as a 37-foot (back of curb to back of curb) roadway with curb and gutter and terminate in a paved temporary cul-de-sac with a minimum radius of 45-feet. No sidewalks or trails are proposed within the development.

Developer shall submit a street signage layout plan for City approval as part of construction plan submittals. City shall install all required street signage, and Developer shall be responsible for all costs associated with installing street name and regulatory signs within the development as directed by the City.

5. *Grading, Drainage, and Erosion Control.*

The development is located within the Cannon River via Unnamed Creek (M-048-024) district as identified in the City's 2022 Surface Water Management Plan. Stormwater runoff generated within the site is proposed to be routed through a storm sewer system and water quality treatment is to be provided by two infiltration basins. Runoff is ultimately discharged to the I-35 drainage system and ultimately to the Cannon River to the east via an unnamed waterway. Permanent stormwater management facilities must be designed to meet the City's Developer's Guide for Stormwater Management requirements and applicable City codes.

Proposed storm sewer improvements must be designed to accommodate the runoff from a 10-year storm, 24-hour SCS Type II precipitation event as defined by the National Oceanic and Atmospheric Administration Atlas 14 precipitation frequency estimate for the Faribault Station. Drainage calculations for the proposed storm sewer system shall be submitted to the City Engineer for review and approval with the final construction plans. Storm sewer systems must be designed to limit the post-construction rate of runoff from the 2, 10 & 100 yr. 24-hour storm events to less than or equal to existing conditions. Final storm sewer locations and construction are subject to City of Faribault standards and must be approved by the City Engineer with final construction plans. The infiltration basins shall be considered private facilities. Developer shall be required to enter into a stormwater operations and maintenance agreement with the City prior to any final certificate of occupancy or acceptance of public improvements.

A City grading permit and a National Pollution Discharge Elimination System Construction Stormwater General Permit for construction activity is required by the Minnesota Pollution Control Agency (MPCA) for areas exceeding one acre being disturbed by grading. A copy of the Notice of Stormwater Permit Coverage must be submitted to the City upon receipt from the MPCA. A stormwater pollution prevention plan (SWPPP) must be submitted meeting the requirements of the City's municipal separate storm sewer system permit and associated ordinances and the erosion and sediment control requirement as set forth in the MPCA construction stormwater general permit. A full copy of the SWPPP must be submitted to the City Engineer with the final construction plans for review and approval.

A final post-construction as-built grading plan must be submitted meeting the requirements of Article VII, Section 28-230 of the City of Faribault Code of Ordinances.

6. *Wetlands*

There are multiple wetlands located on the site. The wetlands must be delineated in accordance with the Wetland Conservation Act (WCA). No disturbance of the delineated wetland areas or required buffer strip areas may commence without appropriate mitigation and approvals according to the WCA and compliance with City Code Sec. 28-231.

A Minnesota Routine Assessment Method ("MNRAM") must be completed and the wetland quality established to determine the applicable wetland buffer strip from the edge of the delineated wetland and 15 foot minimum setback from the wetland buffer strip. The Developer shall be required to provide a conservation easement in favor of the city for protection of the wetlands and wetland buffer strips on the site that are to remain and not be mitigated. The easement must legally and geographically describe the boundaries of the wetlands and wetland buffer strips, wetland buffer strip markers and their locations and prohibit any structures, paving, mowing, introduction of non-native vegetation, cutting, filling, dumping, yard waste disposal, fertilizer application or removal of the wetland buffer strip markers within the wetland buffer strip or the wetland. Prior to issuance of any building permits, the easement document must be recorded in the Rice County recorder's office along with a duplicate original of the easement document and the wetland buffer strip markers must have been installed. The City shall provide the wetland buffer strip

markers and the Developer shall reimburse the City for the costs of said markers and shall be responsible for their install.

7. *Utilities*

Sanitary Sewer

The development is proposed to be served by public sanitary sewer facilities. An existing 8-inch sanitary sewer serves the proposed development. The existing City-owned downstream facilities have sufficient capacity to serve the development. The Developer is responsible for all costs associated with sanitary sewer connections, sanitary sewer pipes and structures and tracer wire installation according to City Standards.

Final utility locations and construction are subject to City of Faribault standards and must be approved by the City Engineer with final construction plans.

Trunk line sanitary sewer was previously installed by the City from Park Avenue to Bagley Avenue to serve the proposed development area. The Developer will be charged \$1,000 per developable acre in lieu of charging non-standard SAC charges which is consistent with adjacent development served by the trunk main. Lots within the proposed subdivision shall be charged the standard sewer access connection charges in conjunction with any building permit submittals.

Watermain

The development is proposed to be served by public watermain facilities. An eight-inch (8") watermain will be constructed within 38th Street NW to serve the proposed development. The Developer is responsible for all costs associated with watermain connections including water services, hydrants and valves and tracer wire installation according to City Standards.

Final utility locations and construction are subject to City of Faribault standards and must be approved by the City Engineer with final construction plans. Final hydrant location and spacing shall be approved by the Fire Chief.

Trunk line watermain was previously installed by the City along Bagley Avenue from Air Tech Drive to 38th Street NW to serve the proposed development area. The Developer will be charged \$1,000 per developable acre in lieu of charging non-standard WAC charges which is consistent with adjacent development served by

the trunk main. Lots within the proposed subdivision shall be charged the standard water access connection charges in conjunction with any building permit submittals.

Lighting and Electrical Utilities

The Developer shall be responsible for the cost of installing street lighting as required by City Council Resolution NO. 2003-198. Developer shall submit a proposed streetlight layout plan to the City for review and approval. Developer shall pay the electric company or reimburse the City for the purchase of all components of the street lighting system as approved by the City and all costs incurred by the utility company for the installation of the streetlight system not covered in the electric utility company rate for this service. The City and electric company shall enter into a contractual agreement for the operation and maintenance of the street lighting system.

Per Section 15-380 of Appendix B (Unified Development Regulations) of the City Code of Ordinances, all utilities that serve newly developing areas are to be placed underground. The Developer shall be responsible for arranging and coordinating with the respective utility companies and paying for any related costs for the movement of any existing overhead utilities within the proposed development underground in conjunction with the arranging of utility servicing for the newly created lots within the subdivision and the installation of streetlights.

Storm Sewer

Storm sewer facilities must be designed to accommodate the runoff from a 10-year storm, 24-hour SCS Type II precipitation event as defined by the National Oceanic and Atmospheric Administration Atlas 14 precipitation frequency estimate for the Faribault Station. Drainage calculations for the proposed storm sewer system shall be submitted to the City Engineer for review and approval with the final construction plans.

Final storm sewer locations and construction are subject to City of Faribault standards and must be approved by the City Engineer with final construction plans

8. *Phasing and Development Schedule.*

Presuming the City Council approves the preliminary and final plat, the Applicant and City will enter into a Development Agreement that will address the details, responsibilities, and costs associated with

the proposed subdivision. City staff anticipates development to take place across 2026 and 2027.

Variance Summary

The request to exceed the dead-end maximum of 650' for 38th Street NW is a reasonable request and demonstrates practical difficulty. To the north is the Aldi Distribution Center property, which is unlikely to split off property for development, so staff doesn't see value in stubbing out to the property. There are enough unknowns about the vacant property to the south and east that may allow a future developer to create a T-shaped intersection, which negates the need for this variance. Additional findings may be found in the associated ordinance.

Public Comment

This project was noticed in the newspaper on August 6th, 2026 and neighborhood notices were sent to all properties within 350 feet. Staff has not received any input from the public as of publishing this report.

Development Review Committee Recommendation

The Development Review Committee (DRC) reviewed the submittals on August 4, 2026. The DRC recommended this project and forwarded it to Planning Commission with conditions of approval.

Rice County

City Staff did share plat details with Rice County as the plat borders Bagley Ave, a county road. Any comments from Rice County shall be included in the conditions of approval.

Recommendation:

The City Planning Manager and City Engineer recommend the Planning Commission forward the requests to City Council and recommend approval, subject to the comments within this report.

****Update for City Council****

Per direction from City Council during their work session on August 12, 2026, the proposed roadway for 38th St NW will extend the full unbuilt ROW. This extends the road length to approximately 1,265 feet, requiring a variance of 615 feet. This was a late change that was not caught in time for the Planning Commission packet.



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: August 25, 2026
SUBJECT: Resolution 2026-253 Accept Bids for 2026 City Wide Tree Removal Program - Contract 2026-17

Background:

Resolution 2025-220 adopted by the City Council on July 28, 2026, set a bid opening date for the 2026 citywide tree removal contracts for August 19, 2026. The responsible bids received are tabulated as follows:

Carr's Tree Service, Inc.	\$ 180,981.00
Shadywood Tree Experts	\$ 226,805.00

A third bid was received, but after reviewing the bid documents submitted with the City Attorney, the third bid was deemed not responsible. Based on the advice of the City Attorney, City Staff is recommending the Council award the 2026 City Wide Tree Removal program, Contract 2026-17 to the lowest responsible bidder, Carr's Tree Service Inc.

Following award of the contract, the City will send out notifications and consent assessment letters to all properties included in the bid package. Property owners will have 2 weeks to return their agreements to have their trees removed, otherwise they will be removed from the contract.

Financing for the project comes from special assessments. Work is scheduled to be completed by end of November 2026 and consent assessments will be brought back to council for approval as they come in.

Recommendation:

Approve Resolution 2026-253

Attachments:

1. Resolution 2026-253 Accept Bids 2026-17

CITY OF FARIBAULT

RESOLUTION #2026-253

ACCEPT BIDS FOR CITY WIDE TREE REMOVAL PROGRAM - CONTRACT 2026-17

WHEREAS, pursuant to the request for bids for 2026 City Wide Tree Removal Program - Contract 2026-17, bids were received, opened, and tabulated according to law and the following responsible bids were received complying with the advertisement for bids:

Carr's Tree Service, Inc	\$ 180,981.00
Lake County Outdoors, LLC	\$ 226,805.00

And;

WHEREAS, a third bid was received, but after reviewing the bid documents submitted with the City Attorney, the third bid was deemed not responsible; and,

WHEREAS, it appears that Carr's Tree Service, Inc, of Ottertail, MN, is the lowest responsible bidder.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Administrator are hereby authorized and directed to enter into contract with Carr's Tree Service, Inc. in the name of the City of Faribault for 2026 City Wide Tree Program - Contract 2026-17 in the amount of \$180,981.00 according to the Plans and Specifications prepared and on file in the office of the City Engineer.

ALSO, BE IT RESOLVED, that the City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator



Request for Council Action

TO: Mayor and City Council
THROUGH: Jessica Kinser, City Administrator
FROM: Mark DuChene, Director of Engineering (City Engineer)
MEETING DATE: August 25, 2026
SUBJECT: Resolution 2026-255 Accept Quotes for 2026 Viaduct Park Phase 2 - Lighting - City Contract 2026-19

Background:

The City solicited quotes for lighting at Viaduct Park Phase 2 for the pre-engineered metal building. Quotes were solicited from three firms and were received on Thursday, August 20, 2026.

The responsible quotes received are tabulated as follows:

Cedar Lake Electric, Inc.	\$ 42,350.00
Lacanne Electric, LLC	\$ 55,208.31
Cole's Electric, Inc.	\$ 57,300.00

City Staff is recommending the Council award the contract to the lowest responsible bidder, Cedar Lake Electric, Inc. Work is to be completed in conjunction with the other site improvements, in anticipation of phase 2 opening in late November 2026.

Recommendation:

Approve Resolution 2026-255

Attachments:

1. Resolution 2026-255 Accept Quotes 2026-19

CITY OF FARIBAULT

RESOLUTION #2026-255

**ACCEPT QUOTES FOR 2026 VIADUCT PARK PHASE 2 LIGHTING CONTRACT
2026-19**

WHEREAS, pursuant to the request for quotes for 2026 Viaduct Park Phase 2 Lighting - Contract 2026-19, quotes were received, opened, and tabulated according to law and the following responsible quotes were received complying with the request for quotes:

Cedar Lake Electric, Inc.	\$ 42,350.00
Lacanne Electric, LLC	\$ 55,208.31
Cole's Electric , Inc.	\$ 57,300.00
And;	

WHEREAS, it appears that Cedar Lake Electric, Inc, of Faribault, MN, is the lowest responsible bidder.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Administrator are hereby authorized and directed to enter into contract with Cedar Lake Electric, Inc. in the name of the City of Faribault for 2026 Viaduct Park Phase 2 Lightng - Contract 2026-19 in the amount of \$42,350.00 according to the Plans and Specifications prepared and on file in the office of the City Engineer.

Date Adopted: August 25, 2026

Faribault City Council

Thomas J. Spooner, Mayor

ATTEST:

Jessica L. Kinser, City Administrator