



AIRPORT ADVISORY BOARD MEETING MINUTES

August 19, 2026

7:30 a.m.

Airport Meeting Room

1. CALL TO ORDER

The meeting was called to order by T. Waarvik at 7:28 a.m.

Members present: S. Bruch, C. Hooper, T. Waarvik, P. Johnson, B. Smith,
Airport Staff present: M. Duffney
Staff present: T. Block. D. Radtke
Other Members present: N Halvorson

2. APPROVAL OF MINUTES

Minutes of July 15, 2026, were submitted for approval. A motion was made by S. Bruch, seconded by C. Hooper for approval. Motion carried.

3. AIRPORT MANAGER UPDATE

Michelle stated that the papi is now fixed along with a few runway lights. Papi was adjusted & FAA flew into complete test. Gates are operational but have been left open until pavement project is complete. We do need to look into a below zero keypad for the gate.

4. OTHER

- A. T. Block mentioned the tie downs need work, and the contractor was provided with direction. Consultant is waiting on contractor schedule to complete.
- B. T. Block stated he met with the Fire Chief and Property Maintenance Inspector to review checklists for hangar inspections. He mentioned they will start with the city owned hangars in September and then move onto private hangars.
- C. T. Block mentioned hangar rates will be discussed about an October work session so committee can review in September.

5. NEXT AIRPORT BOARD MEETING: September 16, 2026

6. ADJOURN: T. Waarvik adjourned the meeting at 7:46 a.m.